

EVERETT CITIZENS FOUNDATION

Grant Funding **APPLICATION** FY20 Round I • **DUE: Tuesday, September 17, 2019**

Grant Request Limit: \$10,000; limit one award per applicant per fiscal year.

Instructions: Please fill out application completely, using additional sheets as necessary. Please submit completed application and any attachments, or ask any questions, via email to: ECFoundation@ci.everett.ma.us with "ECF Application" in the subject line. If you do not have access to email, completed applications may be hand-delivered or mailed to: Everett Citizens Foundation c/o Office of the Mayor, 484 Broadway, Everett, MA 02149.

Organization Name: _____

Address: _____

Contact Person: _____

Telephone Number: _____

Email: _____

1. Name of Project: _____

2. What is the focus of your organization- what type of service do you provide?

3. Estimated number of total beneficiaries from the proposed project?

4. Program Description: Please attach a summary of your proposed project, explaining the entire scope and essential elements of the project.

Project Need: What is the need for the proposed project? Define the need or problem to be addressed within the city of Everett.

Project Feasibility: Please demonstrate that the project is feasible and ready to proceed by providing the following:

A. Describe the present status of the project design and project readiness to proceed.

B. Project Budget and Project Oversight- Please provide information to describe how the budget was developed and that the costs are reasonable and

