

**Trustees of Everett Libraries**

**Minutes**

**Everett, MA**

**July 14, 2021**

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Chairperson James LaVecchio called the meeting to order at 6:03 pm. In addition to James LaVecchio those in attendance were: Janet Colameta, Mark Correia, Stacy DeMaria, Cristina DeMaria, Kim Ferrante, Eleanor Gayhart, Robin Kelly, Matthew Lattanzi, and Edna Micelin

**Roll Call**

**Minutes**

Trustee Stacy DeMaria made motion to accept minutes of last meeting and Trustee Cristina DeMaria seconded it. All were in favor.

**Matthew Lattanzi, Esq Interim Director's Report**

Posted position for 2 PT librarians. Also in the process of interviewing and hiring part-time library aides (6 positions to be filled, 4 of which have been filled since the time of this meeting).

Looking at resources through the American Rescue Plan Act (ARPA) to use \$25,000 for career training, \$15,000 for lap tops and \$10,000 for mental health services. Currently awaiting the status of the grant determination, but from talks with the folks at MBLC, the application seems to be viewed favorably.

Sun Dial at Parlin Library is 100 years old-this was gifted to the city of Everett from Mr. Albert Parlin on 7/21/1921

Matt to send out updated gift/trust accounts to Board.

Working on having City Clerk Sergio Cornelio attend meeting (either August or September) to discuss open meeting laws

**OLD BUSINESS**

Kathleen Donnelly room update: working on getting another bookshelf as the one we liked is no longer available

Mr. Parlin's picture-Trustee Micelin contacted Oliver brother to restore the painting of Mr. Parlin-to pick up picture would be ~\$150-180 which board approved and Edna to get estimate on how much it would cost to repair the painting.

Patio-want to have trustees look at patio to make suggestions and get architect and procurement officer to also look at it

**NEW BUSINESS**

Trustee Gayhart made a funding request for a partnership between the Eliot Family Resource Center and the Library Board of Trustees, to purchase and erect signs around various parks throughout the City on which children's books are printed. These signs will be printed in multiple languages, depending on the location. Trustee Gayhart made the request to fund this project in the amount of \$1,800 from the appropriate Gift/Trust account. The motion was seconded by Robin Kelly. Motion carried in the affirmative 9-0.

Working groups for projects: (trustees want to have this at bottom of all minutes)

- Buildings and grounds: Trustees Stacy DeMaria, Cristina DeMaria, Edna Michelin, Robin Kelly and Mary Fiorentino
- Marketing: Trustees Jimmy LaVecchio, Janet Colameta, Kim Ferrante
- Programming: Trustees Mark Correia, Eleanor Gayhart and Marlene Zizza

Trustee Stacy DeMaria made motion to adjourn at 6:30 and Trustee Gayhart seconded it

Next meeting Wednesday August 11, 2021 at 6 pm in person at Parlin