

**Trustees of Everett Libraries  
Minutes  
Everett, MA  
December 9, 2020**

Mark Correia Vice Chairperson called the meeting to order at 6:06 pm. In addition to Mark Correia those in attendance were: Matthew Lattanzi, Robin Kelly, Rocco Pesce, Marlene Zizza, Mary Fiorentino, Eleanor Gayhart and Edna Micelin

**Roll Call**

**Minutes**

Trustee Zizza made motion to accept minutes of last meeting and Trustee Kelly seconded it. All were in favor.

**Matthew Lattanzi, Esq Interim Director's Report**

Social media going well with approximately same amount of traffic as last meeting

Matt met with Noble Organization which is the North of Boston Library Exchange

- Everett was recognized for its more than a name program
- Salem does Mystery Monday and our local historian is interested in this program
- Library to Go Program doing well but trying to get new people to use it-trying to increase awareness of this
- Matt did a video with the Mayor on library program
- Tricia Tow worked on streamlining library card process for quick turn around time
- 20,000 library card in system
- Matt had call with Kathleen and Tricia with person who showed 2 data bases-to have survey go out to people to see how they like them so we can purchase one
- Vice chair Correia suggested librarians post some books available at library to people know what is available
- Matt to post recent purchases
- Can do staff picks
- Yoga program by Urvashi Chogle had 393 views with 30 people doing it live

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**OLD BUSINESS**

Matt had followed up with Trustee Ferrante on picture of Albert Parlin and repair with plan to help her pick up picture-need to follow up on this and see where we are in process

Library visits of trustees -decided to suspend these during COVID-purpose is to increase knowledge of library and meet staff

3 subcommittees and Chair person LaVecchio is on all of them: **Buildings and grounds**: Chair is Trustee Stacy DeMaria and members are Trustee Kelly, Trustee Micelin, Trustee Fiorentino

**Finance:** Chair is Treasurer Pesce and members are Vice Chair Correia and Trustee Zizza

**Marketing:** Trustees Colameta, Gayhart and Ferrante are members

**Follow up to donation of estate of Kathleen Donnelly**

Trustee Zizza to look into an easy to care for green plant or silk flowering plant/floor plant for room for K. Donnelly

**Adjournment**

Trustee Kelly made motion to adjourn at 7:00 and Trustee Zizza seconded it.

Next meeting Wednesday, January 13, 2021 at 6 pm via zoom