

CITY OF EVERETT, MASSACHUSETTS

REPORTS ON FEDERAL AWARD PROGRAMS

YEAR ENDED JUNE 30, 2018

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

To the Honorable City Council
City of Everett, Massachusetts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Everett, Massachusetts, as of and for the year ended June 30, 2018 (except for the Everett Contributory Retirement System which is as of and for the year ended December 31, 2017), and the related notes to the financial statements, which collectively comprise the City of Everett, Massachusetts' basic financial statements, and have issued our report thereon dated December 19, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Everett, Massachusetts' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Everett, Massachusetts' internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Everett, Massachusetts' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Everett, Massachusetts' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Ronald A. Sullivan, LLC". The signature is written in a cursive style.

December 19, 2018



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**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT
ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE**

Independent Auditor's Report

To the Honorable City Council
City of Everett, Massachusetts

Report on Compliance for Each Major Federal Program

We have audited the City of Everett, Massachusetts' compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City of Everett, Massachusetts' major federal programs for the year ended June 30, 2018. The City of Everett, Massachusetts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Everett, Massachusetts' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Everett, Massachusetts' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of Everett, Massachusetts' compliance.

Opinion on Each Major Federal Program

In our opinion, the City of Everett, Massachusetts complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of the City of Everett, Massachusetts is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Everett, Massachusetts' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Everett, Massachusetts' internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Everett, Massachusetts as of and for the year ended June 30, 2018 (except for the Everett Contributory Retirement System which is as of and for the year ended December 31, 2017), and the related notes to the financial statements, which collectively comprise the City of Everett, Massachusetts' basic financial statements. We issued our report thereon dated December 19, 2018, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic

financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Ronald Sullivan, LLC

December 19, 2018

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2018

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Amount Passed Through to Sub-Recipients	Expenditures
CHILD NUTRITION CLUSTER:				
U.S. DEPARTMENT OF AGRICULTURE:				
<u>Passed through the Massachusetts Department of Elementary and Secondary Education:</u>				
Non-Cash Assistance (Commodities):				
National School Lunch Program.....	10.555	09-093	\$ -	\$ 264,222
Cash Assistance:				
National School Lunch Program.....	10.555	09-093	-	3,079,726
Total National School Lunch Program.....			-	3,343,948
Cash Assistance:				
School Breakfast Program.....	10.553	09-093	-	1,328,674
TOTAL CHILD NUTRITION CLUSTER.....			-	4,672,622
SPECIAL EDUCATION CLUSTER:				
U.S. DEPARTMENT OF EDUCATION:				
<u>Passed through the Massachusetts Department of Elementary and Secondary Education:</u>				
Special Education Grants to States (IDEA, Part B).....	84.027	240-097674-2017-0093	-	472,089
Special Education Grants to States (IDEA, Part B).....	84.027	240-146431-2018-0093	-	1,514,591
Special Education Grants to States (IDEA, Part B).....	84.027	274-035-7-0093	-	44,828
Total Special Education Grants to States (IDEA, Part B).....			-	2,031,508
<u>Passed through the Massachusetts Department of Elementary and Secondary Education:</u>				
Special Education Preschool Grants (IDEA, Preschool).....	84.173	298-876-7-0093	-	1,075
<u>Passed through the Massachusetts Department of Early Education and Care:</u>				
Special Education Preschool Grants (IDEA, Preschool).....	84.173	26218EVERETTPUB	-	21,571
Total Special Education Preschool Grants to States (IDEA, Preschool)....			-	22,646
TOTAL SPECIAL EDUCATION CLUSTER.....			-	2,054,154
OTHER PROGRAMS:				
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:				
<u>Direct Program:</u>				
HOME Investment Partnerships Program.....	14.239	Not applicable	-	11,332
U.S. ENVIRONMENTAL PROTECTION AGENCY:				
<u>Direct Program:</u>				
Brownfields Assessment and Cleanup Cooperative Agreements.....	66.818	Not applicable	-	57,020
U.S. DEPARTMENT OF EDUCATION:				
<u>Direct Program:</u>				
Elementary and Secondary School Counseling Programs.....	84.215E	Not applicable	-	17,944
Arts in Education Model Development and Dissemination Grant Program...	84.351D	Not applicable	-	147,352
TOTAL EDUCATION DIRECT PROGRAMS.....			-	165,296
U.S. DEPARTMENT OF HOMELAND SECURITY:				
<u>Direct Program:</u>				
Staffing for Adequate Fire and Emergency Response (SAFER).....	97.083	Not applicable	-	664,162
PASS-THROUGH PROGRAMS:				
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:				
<u>Passed through State Office for Community Development:</u>				
Community Development Block Grants - State's Program.....	14.228	SCOCD322016640340000	-	1,331,065
U.S. DEPARTMENT OF JUSTICE:				
<u>Passed through the Massachusetts Executive Office of Public Safety:</u>				
Edward Byrne Memorial Justice Assistance Grant.....	16.738	2016-DJ-BX-0761	-	18,477
U.S. DEPARTMENT OF TRANSPORTATION:				
<u>Passed through the Massachusetts Executive Office of Public Safety and Security:</u>				
State and Community Highway Safety.....	20.600	2013OTENF2017XXXXXXX	-	7,540

(Continued)

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2018

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Amount Passed Through to Sub-Recipients	Expenditures
U.S. DEPARTMENT OF EDUCATION:				
<u>Passed through the Massachusetts Department of Elementary and Secondary Education:</u>				
Title I Grants to Local Educational Agencies	84.010	305-070309-2016-0093	-	5,400
Title I Grants to Local Educational Agencies	84.010	305-094026-2017-0093	-	348,838
Title I Grants to Local Educational Agencies	84.010	305-140203-2018-0093	-	1,281,271
Total Title 1 Grants to Local Educational Agencies.....			-	1,635,509
Career and Technical Education.....	84.048	400-063-7-0093	-	21,458
Career and Technical Education.....	84.048	400-139301-2018-0093	-	52,678
Total Career and Technical Education.....			-	74,136
21st Century Community Learning Centers.....	84.287	245-018-7-0093	-	34,700
21st Century Community Learning Centers.....	84.287	245-002-8-0093	-	10,800
21st Century Community Learning Centers.....	84.287	647-151706-2018-0093	-	469,167
Total 21st Century Community Learning Centers.....			-	514,667
English Language Acquisition Grants	84.365	180-005-7-0093	-	85,315
English Language Acquisition Grants	84.365	180-146381-2018-0093	-	147,018
English Language Acquisition Grants	84.365	180-129492-2017-0093	-	4,600
English Language Acquisition Grants	84.365	186-129493-2017-0093	-	33,250
English Language Acquisition Grants	84.365	186-201821-2018-0093	-	40,100
Total English Language Acquisition Grants.....			-	310,283
Improving Teacher Quality State Grants	84.367	140-077315-2016-0093	-	2,095
Improving Teacher Quality State Grants	84.367	140-114610-2017-0093	-	86,020
Improving Teacher Quality State Grants	84.367	010-151707-2018-0093	-	174,765
Total Improving Teacher Quality State Grants.....			-	262,880
Student Support and Academic Enrichment Program.....	84.424	309-158253-2018-0093	-	26,751
TOTAL EDUCATION PASS-THROUGH PROGRAMS.....			-	2,824,226
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:				
<u>Passed through the Massachusetts Department of Public Health:</u>				
Hospital Preparedness Program.....	93.074	5 NU90TP000527-05-00	-	4,180
Substance Abuse and Mental Health Services.....	93.243	INTF2354M04W50091126	-	77,541
Preventive Health and Health Services Block Grant.....	93.758	INTF4200P01502925068	-	20,794
TOTAL HEALTH AND HUMAN SERVICES.....			-	102,515
U.S. DEPARTMENT OF HOMELAND SECURITY:				
<u>Passed through State Office of Public Safety:</u>				
Urban Areas Security Initiative	97.008	2014-SS00024 (21811)	-	49,946
Emergency Food and Shelter National Board Program.....	97.024	33-4510-00-014	-	29,500
Emergency Management Performance Grant.....	97.042	FY17EMPG1600000EVERE	-	14,460
<u>Passed through the City of Boston, Massachusetts:</u>				
Homeland Security Grant Program.....	97.067	BOSTONFFY15UASIXXXXX	-	93,647
Homeland Security Grant Program.....	97.067	BOSTONFFY16UASIXXXXX	-	19,943
Total Homeland Security Grant Program.....			-	113,590
TOTAL HOMELAND SECURITY.....			-	207,496
TOTAL.....			\$ -	\$ 12,115,905

See notes to schedule of expenditures of federal awards.

(Concluded)

Note 1 - Definition of Reporting Entity

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal award activity of the City of Everett, Massachusetts under programs of the federal government for the year ended June 30, 2018. The information in this Schedule is presented in accordance with the requirements of the Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the City of Everett, Massachusetts, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City of Everett, Massachusetts.

Note 2 - Significant Accounting Policies

The accounting and reporting policies of the City of Everett, Massachusetts, are set forth below:

- (a) Basis of Presentation - The accompanying Schedule of Expenditures of Federal Awards is presented on the modified accrual basis of accounting. Accordingly, expenditures are recognized when the liability is incurred. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- (b) Cash Assistance – School Breakfast and Lunch Program - Program expenditures represent federal reimbursement for meals provided during the year.
- (c) Non-Cash Assistance (Commodities) – School Lunch Program - Program expenditures represent the value of donated foods received during the year.
- (d) Homeland Security Grant Program – Program expenditures represent financial and non-financial federal assistance passed through from the City of Boston, Massachusetts.
- (e) Disaster Grants – Program expenditures have been recorded in the year that the grant was approved.
- (f) The City of Everett, Massachusetts has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

A. Summary of Auditor’s Results

1. The independent auditor’s report expresses an unmodified opinion on the financial statements of the City of Everett, Massachusetts.
2. No material weaknesses or significant deficiencies relating to the audit of the financial statements is reported in the Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the City of Everett, Massachusetts’ of Everett, Massachusetts, were disclosed during the audit.
4. No material weaknesses or significant deficiencies relating to the audit of the major federal award programs are reported in the Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards required by the Uniform Guidance.
5. The independent auditor’s report on compliance for the major federal award programs for the City of Everett, Massachusetts, expresses an unmodified opinion.
6. There were no audit findings relative to the major federal award programs for the City of Everett, Massachusetts.
7. The Child Nutrition Cluster and Community Development Block Grants – State’s Program were determined to be major programs.
8. The threshold for distinguishing Types A and B programs was \$750,000.
9. The City of Everett, Massachusetts was determined to be a low-risk auditee.

B. Findings – Financial Statements Audit

None.

C. Findings and Questioned Costs – Major Federal Award Programs

None.

D. Summary Schedule of Prior Audit Findings

None.