



CITY OF EVERETT
DEPARTMENT OF PUBLIC WORKS
WATER DIVISION
19 Norman St.
Everett, MA 02149
(617) 394-2325
Tameka.Walsh@ci.everett.ma.us

FINAL WATER AND SEWER BILL REQUEST FORM

REQUESTOR'S NAME: _____

REQUESTOR'S COMPANY: _____

REQUESTOR'S PHONE NUMBER: _____

REQUESTOR'S EMAIL ADDRESS: _____

PROPERTY ADDRESS: _____

NUMBER OF METERS: _____

SELLER'S NAME: _____

CLOSING DATE: _____

VACANT OR OCCUPIED _____

PREFERRED APPOINTMENT DATE: _____

***BUYER'S NAME:** _____

***BUYER'S PHONE NUMBER:** _____

***BUYER'S MAILING ADDRESS:** _____

The final bill will show unpaid water and sewer charges for which bills have been rendered to date. The fee for the final reading is \$150.00 and is included in the Final Bill. Refunding of the fee will not be granted unless cancellation is made prior to the final reading. A meter technician must obtain a reading from the inside water meter within 2 weeks of the closing in order for a final bill to be granted. The requestor is responsible for making arrangements for access to the meter. ***REQUIRED TO LEAVE WATER SERVICE ON.**