

CITY OF EVERETT

INSPECTIONAL SERVICES DEPARTMENT

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CONSTRUCTION LICENSE EXEMPTION FORM FOR HOMEOWNER(S)

NOTE: PERSONS CONTRACTING WITH UNREGISTERED CONTRACTORS DO NOT HAVE ACCESS TO THE GUARANTY FUND, PLEASE SEE HANDOUT AT INFORMATION CENTER FOR DETAILS.

Please print.			Date:				_	
JOB LOCATION: _							_	
	Number	Street Addres	SS					
HOMEOWNER: _		_					_	
	Name			Home Phone		Work Phone		
PRESENT MAILIN	G ADDRESS:			A 11			<u> </u>	
		Number	Street	Address				
City/Town		State			Zip Co	ode	_	
Homeowners to eng Supervisor (State Bu DEFINITION OF A Person(s) who owns Intended to be, a one Structures. A person	age an individual inding Code Set HOMEOWNE a parcel of land to or two family a who construction to the Inspection of the Inspection in Inspection in Inspection in Inspection Inspectio	ection 110.R5. ER: d on which head welling, attacts more than opectional Servi	o does n 1.3.1). /she resi ched or ne home ces Dep	ides or intends to detached structure in a two-year per	reside, es accessoriod sha	on which there is, or is ssory to such use and/or full not be considered a hotable to the Building Offin P.R5.1.3.1).	as a farm meowner. Such	
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HOMEOWNER'S S	IGNATURE _							
APPROVAL OF BU	ULDING OFF	ICIAL						

- 1. Section 110.R5.1.3.1 of the Sate Building Code, Sixth Edition (780 CMR) requires the licensing of construction supervisors involved in construction, reconstruction, alterations, repair, removal or demolition involving structural elements of a building.
- 2. Section 110.R5.1.3.1 of the State Building Code provides an exception for homeowners doing work on their owner-occupied dwellings of two units or less, allowing the homeowner to engage a person who does not have a license. In these cases, however, the owner must act as a supervisor.
- 3. The Inspectional Services Department, in accord with the Code, does hereby waive the requirement as indicated in Number 2 above, provided that:
 - A. The homeowner submits to the department at the time of application a certification showing the owner accepts the waiver with the full knowledge that the owner shall be responsible for all such work performed as described in the building permit.
 - B. The form for this certification is attached. Only this form will be accepted and must be fully completed and signed with countersignature of the responsible building official.
- 4. In order to clarify the administration of such waivers, homeowner is defined as follows:
 - A. A person or persons who owns a parcel of land on which he or she resides or intends to reside, and on which there is, or is intended to be, dwelling of two units or less and attached or detached structure accessory to such use.
 - B. A person or persons who constructs more than one home in a two-year period shall <u>not</u> be considered a homeowner.
- 5. It is expressly understood that any homeowner, in receiving the exemption as herein before described, shall assume all responsibility and be liable for the compliance of the building with the State Building Code, all other applicable codes and city ordinances, and shall operate consistent with the established minimum inspection procedures and requirements of the Inspectional Services Department.
- 6. The granting of the exemptions under this Bulletin does not imply or authorize similar waivers for electrical, plumbing or gas installations. Persons who are engaged in these installations must still have the proper license and make application for the proper permits.