

**City of Everett
Collector's Office
484 Broadway - Room 13
Everett, MA 02149
Phone - 617-394-2240**

MUNICIPAL LIEN CERTIFICATE REQUEST FORM

DATE REQUESTED: _____

NAME: _____

COMPANY: _____

PHONE NO: _____

MAP/BLOCK/LOT: _____

PHYSICAL ADDRESS: _____

FEE AMOUNT: \$ 25.00 Sale _____

PAID: \$ _____ Refinance _____

OWES: \$ _____ Insurance _____

Other _____

M.G.L. Cha 60 Sec. 23,23A

States that all cities and towns in the Commonwealth have ten business days to complete your request for a MLC from date received.



If this is a Sale of property, you must first contact the Everett Water Department and request a Final Water Reading. (This MLC cannot be issued without the Final Water Reading.)

WATER DEPARTMENT HOURS OF OPERATION ARE AS FOLLOWS:

MON – THURS – 7:00 A.M. – 3:00 P.M.

FRIDAYS – 7:00 A.M. – 12:00 NOON

PHONE: 617-394-2325 OR 617-394-2327