



**EVERETT PLANNING BOARD  
APPLICATION FOR WAIVER OF SITE PLAN REVIEW  
CITY OF EVERETT**

Date: \_\_\_\_\_

**The undersigned is requesting a waiver of “Section 19: Site Plan Review”**

**Address of Property Location:** \_\_\_\_\_

Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email: \_\_\_\_\_

**Signature of Owner:** \_\_\_\_\_

Applicant (if not as same as Owner): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email: \_\_\_\_\_

Name of Engineer and/or Surveyor: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email: \_\_\_\_\_

**Requirements:** One original (with original signatures) and seven (7) copies of all plans, narrative and application correlated into 7 separate complete packets and .pdf submission.

Please provide the Board information in the form to make a determination if a Site Plan Review waiver is applicable:

- Site Plan of existing and/or proposed property completed by Licensed Surveyor and/or Civil Engineer
- Information about Existing Structures/Uses and Proposed Structures/Uses.
- Narrative explaining necessity of Site Plan Review Waiver.

**Property Information:**

Parcel ID(s)	
Zoning District:	
Square Footage or Acreage of Parcel:	
Gross Square Footage of Structure:	
Square Footage of Building Footprint:	
Number (#) of Dwelling Units (if applicable):	
Number (#) of Parking Spaces:	
Structure Height:	
Estimated Project Start Date:	
Estimated Project Completion Date:	
Zoning Board of Appeals Required	<input type="checkbox"/>

Please provide a brief description of proposed use and the type of project:

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The applicant believe that said property described above and show on plan should be waiver for the following reasons:

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