



## EVERETT HOUSING AUTHORITY

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149  
PHONE (617) 387-6389 FAX (617) 389-4936  
TDD (800) 545-1833 Ext. 111

### Board of Commissioners

Dominic Puleo  
Chairperson  
John Barrett  
Philip Colameta  
Robert Norton

Stephen Kergo  
Executive Director

### NOTICE OF THE REGULAR MEETING

Notice is hereby given in accordance with General Laws, Chapter 39, Section 23A, B and C, that a Regular Meeting of the Everett Housing Authority will be held at 5:00PM on Tuesday December 21, 2021 at the offices of the Authority, 393 Ferry Street, in the City of Everett, Massachusetts.

The chairman reasonably anticipates the following items will be discussed:

#### Roll Call:

Minutes: To accept the minutes of the Regular Meeting of November 23, 2021.

#### Executive Director's Report:

#### Old Business:

- A. Resolution 2021-37: To approve the Everett Housing Authority's Portable Space Heater policy.

#### New Business:

- A. Resolution 2021-40: To approve and authorized the FY22 Housing Choice Voucher, Section 8 program Operating Budget.
- B. Resolution 2021-41: To approve and authorized the FY22 Chapter 400-Operating Budget; and subject to review and approval of the Department of Housing and Community Development.
- C. Resolution 2021-42: To approve and authorized the FY22 Mass Rental Voucher Program Operating Budget; and subject to review and approval of the Department of Housing and Community Service.
- D. Resolution 2021-43: To approve and authorize payment to Hayes Companies, Inc. for State-Aided Programs Insurance Renewal Policy, in the amount of One Hundred Eighteen Thousand, Seven Hundred Sixty-Seven Dollars (\$118,767).
- E. Resolution 2021-44: To approve and authorized, as Contract Officers for the Everett Housing Authority until December 31, 2022, the Chairman and the Executive Director.
- F. Resolution 2021-45: To approve and authorized the Executive Director to sign an Engagement letter with Gordon/ Griffin, LLC for Accounting services in the amount of Twenty-Eight Thousand, Five Hundred Dollars, (\$28,500).



Equal Housing Opportunity



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- G. **Resolution 2021-46:** To approve and authorized the Executive Director to execute a Design Contract for the Family Site Stove Replacement project with Shekar and Associates in the amount of Twenty-Three Thousand, Five Hundred Dollars, (\$23,500); and subject to the review and approval of the Department of Housing and Community Development.
- H. **Resolution 2021-47:** To approve and authorized the Executive Director to execute a Design Contract for the Glendale Towers Generator Replacement project with Nangal Engineering in the amount of Twenty-Eight Thousand, Nine Hundred Ninety-Two Dollars (\$ 28,992.00) subject to the review and approval of the Department of Housing and Community

### Adjournment

Everett Housing Authority  
By: [Signature]  
Secretary & Executive Director

12/16/2021

Date

Posted in accordance with the  
provisions of Mass. General Laws  
Chapter 30A - Sections 18-25

on December 16, 2021 at 4:16pm  
Attest:

[Signature]  
City Clerk

2021 DEC 16 P 4:16  
CITY OF EVERETT  
EVERETT, MA



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