

**Trustees of Everett Libraries
Minutes
Everett, MA
November 10, 2021**

Chairperson James LaVecchio called the meeting to order at 6:03 pm. In addition to James LaVecchio those in attendance were: Janet Colameta, Mark Correia, Cristina DeMaria, Mary Fiorentino, Eleanor Gayhart, Matthew Lattanzi, Edna Michelin and Marlene Zizza

Roll Call -enough for a quorum

Minutes

Trustee Mark Correia made motion to accept minutes of last meeting October 2021 and Trustee Marlene Zizza seconded it. All were in favor.

Matthew Lattanzi, Esq Interim Director's Report

- plan to open both libraries from 9-5 in near future
- openings for PT library employees
- still in search for Library Director and would like to get this position in place prior to hiring other positions
- may get another substantial gift to library
- Winter reading challenge for 3 categories childrens teens and adult-get gifts if you reach your tier level
- Matt working on state aide and should hear by mid December

-Brazilian library opened in Everett separately from the Everett Public Libraries as they had requested space that we were unable to accommodate

OLD BUSINESS

Kathleen Donnelly room update: Cristina DeMaria updated on ordering of furniture and light fixtures; Lowes to measure windows

Mr. Parlin's picture-update by Trustee Miceline and Correia that picture is picked up and to repair it

Patio redesign-identified company who is going to do feasibility study before winter; we want to make sure we have motion lights and to avoid people using space inappropriately ; hope to have this project done in Spring

Trustee Zizza updated us that no one signed up for walk for the Ersilia Cataldo Matarazzo Memorial Fund Sat 10/2/21 so no funds were used.

Trustees LaVechhio and Correia update on proposed program for film screening of Stephano: The True Story of Shakespeare's Shipwreck. Acting director Lattanzi is organizing this for a date soon.

Decided to turf the request to have treasurer review all our funds to a later date. All agreed.

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Working groups for projects: (trustees want to have this at bottom of all minutes)

- Buildings and grounds: Trustees Stacy DeMaria, Cristina DeMaria, Edna Michelin, Robin Kelly and Mary Fiorentino
- Marketing: Trustees Jimmy LaVecchio, Janet Colameta, Kim Ferrante
- Programming: Trustees Mark Correia, Eleanor Gayhart and Marlene Zizza

Trustee Correia made motion to adjourn at 6:48 pm and Trustee Colameta seconded it

Next meeting Wednesday December 15, 2021 at 6 pm at Shute