



EVERETT HOUSING AUTHORITY

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149
PHONE (617) 387-6389 FAX (617) 389-4936
TDD (800) 545-1833 Ext. 111

Board of Commissioners

Dominic Puleo
Chairperson
John Barrett
Philip Colameta
Robert Norton

Stephen Kergo
Executive Director

NOTICE OF THE REGULAR MEETING

Notice is hereby given in accordance with General Laws, Chapter 39, Section 23A, B and C, that a Regular Meeting of the Everett Housing Authority will be held at 5:00PM on Tuesday November 22, 2022 at the offices of the Authority, 393 Ferry Street, in the City of Everett, Massachusetts.


The chairman reasonably anticipates the following items will be discussed:

- I. **Roll Call:**
- II. **Minutes:** To accept the minutes of the Regular Meeting of October 25, 2022
- III. **Executive Director's Report:** To accept the Executive Director's Report.
- IV. **Old Business:** None.
- V. **New Business:**
 - A. **Discussion:** To discuss with James Griffin, Fee Account, the proposed FY '23 Operating Budget.
 - B. **Resolution 2022-33:** To approve the Certification for Year-End Processing for Fiscal Year 2022 to include the following:
 - i. Certification of Compliance with notification procedures for Federal and State Lead Paint Laws;
 - ii. Certification of the Top 5 Compensation Form; and
 - iii. Certification of the Year- End Financial Statements.
 - C. **Resolution 2022-34:** To approve and authorized the FY23 Housing Choice Voucher, Section 8 program Operating Budget.
 - D. **Resolution 2022-35:** To approve and authorized the FY23 Chapter 400-Operating Budget; to include the Executive Director Salary as listed; and subject to review and approval of the Department of Housing and Community Development.
 - E. **Resolution 2022-36:** To approve and authorized the FY23 Mass Rental Voucher Program Operating Budget; and subject to review and approval of the Department of Housing and Community Service.

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Posted in accordance with the provisions of Mass. General Laws Chapter 30A - Sections 18-25

on 10/17/22 at 1:15 P
Attest:


Assistant City Clerk



Equal Housing Opportunity



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- F. **Resolution 2022-37:** To approve and authorize the Chairman to sign the ARPA Contract for Financial Assistance Amendment in the amount of Seven Hundred Seventy-Eight Thousand, Six Hundred Forty-Six Dollars (\$778,646.00).
- G. **Resolution 2022-38:** To approve and authorize the Executive Director to execute change order #1 Handicap Cooktop Workbox Modification with Byors and Sons Mechanical LLC; and subject to the review and Approval of the Department of Housing and Community Development.
- H. **Resolution 2022-39:** To approve and authorized the Executive Director to execute a three (3) year Contract for Services for work related to the Pest Control Bid to the lowest responsive bidder, B&B Pest Control for a total amount of Thirty-four Thousand Nine Hundred Fifty Dollars (\$34,950.00).
- I. **Resolution 2022-40:** To amend and update the Section 8 Administrative Plan, Chapter 11 Part C. Rent Reasonableness Methodology.

Discussion:

To consider any other business the Board of Commissioners might introduce.

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Everett Housing Authority

By: 
Secretary & Executive Director


Date



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