



AGENDA PACKET

**JOINT CONVENTION OF THE CITY COUNCIL & SCHOOL COMMITTEE
WEDNESDAY, MAY 10, 2023 6:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

2023 MAY - 8 A 2:31

CITY CLERK'S OFFICE
EVERETT, MA

Posted in accordance with the
provisions of Mass. General Laws
Chapter 30A - Sections 18-25

on 5/8/2023 at 2:31 A
Attest:


ASSIST. City Clerk



AGENDA

JOINT CONVENTION OF THE CITY COUNCIL & SCHOOL COMMITTEE WEDNESDAY, MAY 10, 2023 6:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

PLEDGE OF ALLEGIANCE

NEW BUSINESS

1. **C0143-23** Order/s/ Councilor Michael K. Marchese, as President

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2024 operating budgets and to review the city's budget policy.

ADJOURNMENT

www.cityofeverett.com

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

Michael J. Mangan

Legislative Aide
Everett City Council Office



C0143-23

To: Mayor and City Council
From: Councilor Michael K. Marchese
Date: May 11, 2023

Agenda Item:

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2024 operating budgets and to review the city's budget policy.

Background and Explanation:

Attachments:

CITY OF EVERETT
Office of the Mayor

Carlo DeMaria
Mayor



Everett City Hall
484 Broadway
Everett, MA 02149-3694
Phone: (617) 394-2270
Fax: (617)381-1150

May 3, 2023

Honorable City Council and School Committee Members
484 Broadway and 100 Elm Street, Respectively
Everett, Massachusetts 02149

Dear Honorable Members,

In accordance with the provisions of Section 6-2 and 6-3 of the new Everett City Charter, I hereby call a Joint Convention of City Council and School Committee to be held as follows:

Date: Wednesday, May 10, 2023

Time: 6:00 PM

Location: Peter J. McCarren Memorial Chambers
City Hall Everett, Massachusetts 02149

1. Annual Budget Policy Presentation
2. Presentation to the City Council of the Proposed FY24 Operating Budget

Adjourn

Respectfully submitted,

Carlo DeMaria, Mayor

cc: Mr. Sergio Cornelio, City Clerk
Mr. Michael Mangan, Adm. City Council

Everett City Council Office



484 Broadway, Room 38
Everett, Massachusetts 02149
617-394-2237

May 1st, 2023

To Respective Departments and School Department:

You have been scheduled to appear before the City Council's Committee of the Whole on the 2024 Budget at the date and time set for your department. Said Budget hearings shall be held in the City Council Chambers, 3rd Floor, City Hall at the dates and times specified.

It is respectfully requested that you have the following information with you at that time:

1. Total amount expended to date in 2023 Budget for all line items;
2. The amount(s) expected to be unexpended at year-end from your 2023 Budget appropriation and from what account(s).
3. Total unfilled positions in your department

As always, thank you for your consideration and courtesy in this matter.

Very truly yours,

Michael J. Mangan
Legislative Aide

Everett City Council Office

Michael.mangan@ci.everett.ma.us

2024 Budget Hearings Motions to be made at the Joint Convention

- 1) Six members shall constitute a quorum at all hearings of the City Council's Committee on Budget unless otherwise specified.
- 2) The Mayor, the Mayor's Chief of Staff and the City's Chief Financial Officer are requested to appear at all such budget hearings to answer questions.
- 3) All department heads are requested to have the following information available when appearing before the City Council's Committee on Budget:
 - a) The total amount expended to date for all line items in their FY2023 budget.
 - b) The amount expected to be unexpended for all line items in their FY2023 budget at the end of the fiscal year.
 - c) Names of funded, unfilled positions in their department that were not filled during the current fiscal year and whether or not they are expected to be filled in the next fiscal year.
- 4) All budget hearings are requested to be televised live on ECTV. If any budget hearing cannot be televised live, it shall be recorded by ECTV and shall be made available for subsequent viewing by the general public.
- 5) A copy of the budget is requested to be posted on the city's web site no later than 5:00 PM on Thursday, May 11, 2023.
- 6) It is requested that copies of the budget be available at the Parlin Memorial Library and the City Clerk's office beginning on Thursday, May 11, 2023.
- 7) Refer to the City Council's Committee on Budget meeting on Wednesday, May 17, 2023 at 6:00 pm.