



AGENDA PACKET

**SPECIAL MEETING OF THE CITY COUNCIL
TUESDAY, MAY 30, 2023 6:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**



AGENDA

SPECIAL MEETING OF THE CITY COUNCIL TUESDAY, MAY 30, 2023 6:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. **C0163-23** Public Hearing/s/ Councilor Michael K. Marchese, as President

The Everett City Council, in accordance with Section 6-4 of the City Charter, shall conduct a public hearing to allow the public to speak on the proposed City of Everett's Fiscal Year 2024 Proposed Budget Appropriations including the General Fund Budget, the Water/Sewer Enterprise Fund Budget and the ECTV Enterprise Fund Budget.

2. **C0164-23** Public Hearing/s/ Councilor Michael K. Marchese, as President

The Everett City Council, in accordance with Section 6-5(b) of the City Charter, shall conduct a public hearing to allow the public to speak on the City of Everett's Fiscal Year 2024 Proposed Capital Improvement Plans including the General Fund Capital Improvement Plan and the Water & Sewer Enterprise Fund Capital Improvement Plan

PUBLIC PARTICIPATION

COMMUNICATIONS FROM HIS HONOR THE MAYOR

3. **C0165-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the approval of the Fiscal Year 2024 General Fund Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$65,086,800.00

4. **C0177-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the approval of the Fiscal Year 2024 Water & Sewer Enterprise Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$18,319,200.00

UNFINISHED BUSINESS

5. C0151-23 Ordinance/s/ Councilor Michael K. Marchese, as President

An ordinance establishing revolving funds in the City of Everett

ADJOURNMENT

www.cityofeverett.com

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

Michael J. Mangan

Legislative Aide
Everett City Council Office



C0163-23

To: Mayor and City Council

From: Councilor Michael K. Marchese

Date: May 30, 2023

Agenda Item:

The Everett City Council, in accordance with Section 6-4 of the City Charter, shall conduct a public hearing to allow the public to speak on the proposed City of Everett's Fiscal Year 2024 Proposed Budget Appropriations including the General Fund Budget, the Water/Sewer Enterprise Fund Budget and the ECTV Enterprise Fund Budget.

Background and Explanation:

Attachments:

Budget Public Hearing/Public Hearings Notice/Budget Approval

1. Budget Available Online: 05/12/2023 (First Full Day of Availability)
2. Budget Public Hearing Notice: 05/12/2023 (Earliest Possible Date – Advocate)
3. Number of Days Before Public Hearing Can Be Held: 14 days
4. Earliest Possible Budget Hearing Date: 05/26/2023
5. Proposed Budget Hearing Date: 05/30/2023 or 06/12/2023
6. Proposed Budget Approval Date: 06/12/2023 or 06/26/2023

Capital Improvement Plan Public Hearing/Public Hearings Notice/Plan Approval

1. Plan Available Online: 05/12/2023 (First Full Day of Availability)
2. Plan Public Hearing Notice: 05/12/2023 (Earliest Possible Date – Advocate)
3. Number of Days Before Public Hearing Can Be Held: 14 days
4. Earliest Possible Plan Date: 05/26/2023
5. Proposed Plan Hearing Date: 05/30/2023 or 06/12/2023
6. Proposed Budget Approval Date: 05/30/2023 or 06/12/2023

Capital Improvement Plan Approval Requirement

At any time after the public hearing, but before the first day of the last month of the current fiscal year, the city council shall, by order, adopt the capital improvements program...

LEGAL NOTICE

CITY OF EVERETT



EVERETT CITY COUNCIL

PUBLIC HEARING NOTICE

PUBLIC HEARING FOR THE FY2024 PROPOSED BUDGET APPROPRIATIONS

To all interested parties,

The Everett City Council, in accordance with Section 6-4 of the City Charter, shall conduct a public hearing at a special meeting of the council on Tuesday, May 30, 2023 at 6:00 PM in the City Council Chambers at Everett City Hall, Third Floor, 484 Broadway, Everett, MA 02149.

At said meeting, the public shall be allowed to speak on the proposed City of Everett's Fiscal Year 2024 Proposed Budget Appropriations including the General Fund Budget, the Water/Sewer Enterprise Fund Budget and the ECTV Enterprise Fund Budget.

A copy of the corresponding budget documents is available for public inspection in the City Clerk's Office. A copy of the FY2024 City budget documents has also been posted to the Budget Department section of the city's web site. These documents can be found at the following link: <https://cityofeverett.com/wp-content/uploads/2023/05/FY24MayorsProposedBudget.pdf>.

Questions and comments may be directed in advance of the public hearing to the Legislative Aide for the City Council, Michael Mangan at Michael.Mangan@ci.everett.ma.us or 617-394-2237.

Michael K. Marchese, President
Michael Mangan, Legislative Aide

May 12, 2023



C0164-23

To: Mayor and City Council

From: Councilor Michael K. Marchese

Date: May 30, 2023

Agenda Item:

The Everett City Council, in accordance with Section 6-5(b) of the City Charter, shall conduct a public hearing to allow the public to speak on the City of Everett's Fiscal Year 2024 Proposed Capital Improvement Plan

Background and Explanation:

Attachments:

Budget Public Hearing/Public Hearings Notice/Budget Approval

1. Budget Available Online: 05/12/2023 (First Full Day of Availability)
2. Budget Public Hearing Notice: 05/12/2023 (Earliest Possible Date – Advocate)
3. Number of Days Before Public Hearing Can Be Held: 14 days
4. Earliest Possible Budget Hearing Date: 05/26/2023
5. Proposed Budget Hearing Date: 05/30/2023 or 06/12/2023
6. Proposed Budget Approval Date: 06/12/2023 or 06/26/2023

Capital Improvement Plan Public Hearing/Public Hearings Notice/Plan Approval

1. Plan Available Online: 05/12/2023 (First Full Day of Availability)
2. Plan Public Hearing Notice: 05/12/2023 (Earliest Possible Date – Advocate)
3. Number of Days Before Public Hearing Can Be Held: 14 days
4. Earliest Possible Plan Date: 05/26/2023
5. Proposed Plan Hearing Date: 05/30/2023 or 06/12/2023
6. Proposed Budget Approval Date: 05/30/2023 or 06/12/2023

Capital Improvement Plan Approval Requirement

At any time after the public hearing, but before the first day of the last month of the current fiscal year, the city council shall, by order, adopt the capital improvements program...

LEGAL NOTICE

CITY OF EVERETT



EVERETT CITY COUNCIL

PUBLIC HEARING NOTICE

PUBLIC HEARING FOR THE FY2024 CAPITAL IMPROVEMENT PLAN

To all interested parties,

The Everett City Council, in accordance with Section 6-5 of the City Charter, shall conduct a public hearing at a special meeting of the council on Tuesday, May 30, 2023 immediately following the Public Hearing on the FY2024 Proposed Budget Appropriations in the City Council Chambers at Everett City Hall, Third Floor, 484 Broadway, Everett, MA 02149.

At said hearing, the public shall be allowed to speak on the proposed City of Everett's Fiscal Year 2024 Capital Improvement Plan.

A copy of the corresponding plan documents is available for public inspection in the City Clerk's Office in the FY2024 City Budget Book. A copy of these documents has been posted to the Budget Department section of the city's web site as a part of FY2024 Budget document. This document is located at the following link: <https://cityofeverett.com/wp-content/uploads/2023/05/FY24MayorsProposedBudget.pdf>.

Questions and comments may be directed in advance of the public hearing to the Legislative Aide for the City Council, Michael Mangan at Michael.Mangan@ci.everett.ma.us or 617-394-2237.

Michael K. Marchese, President
Michael Mangan, Legislative Aide

May 12, 2023



C0165-23

To: Mayor and City Council
From: Councilor Michael K. Marchese
Date: May 30, 2023

Agenda Item:

An order recommending the approval of the Fiscal Year 2024 Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$XX,XXX,XXX.00

Background and Explanation:

Attachments:



CITY COUNCILNo. C0165-23

IN THE YEAR TWO THOUSAND AND TWENTY-TWO

**AN ORDER RECOMMENDING THE APPROVAL OF THE FISCAL YEAR 2024
CAPITAL IMPROVEMENT PLAN AS SUBMITTED BY HIS HONOR THE MAYOR IN
THE AMOUNT OF \$65,086,800.00**

/s/Councilor Michael K. Marchese, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:
That the Everett City Council hereby approves the Fiscal Year 2024 General Fund Capital
Improvement Plan as submitted by His Honor the Mayor in the amount of \$65,086,800.00.

A true copy attest



Sergio Cornelio, City Clerk



C0177-23

To: Mayor and City Council
From: Councilor Michael K. Marchese
Date: May 30, 2023

Agenda Item:

An order recommending the approval of the Fiscal Year 2024 Water & Sewer Enterprise Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$18,319,200.00

Background and Explanation:

Attachments:



CITY COUNCILNo. C0177-23

IN THE YEAR TWO THOUSAND AND TWENTY-THREE

**AN ORDER RECOMMENDING THE APPROVAL OF THE FISCAL YEAR 2024
WATER & SEWER ENTERPRISE CAPITAL IMPROVEMENT PLAN AS SUBMITTED
BY HIS HONOR THE MAYOR IN THE AMOUNT OF \$18,319,200.00**

/s/Councilor Michael K. Marchese, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby approves the Fiscal Year 2024 Water & Sewer Enterprise Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$18,319,200.00

A true copy attest



Sergio Cornelio, City Clerk



C0151-23

To: Mayor and City Council
From: Councilor Michael K. Marchese
Date: May 8, 2023

Agenda Item:

An ordinance establishing revolving funds

Background and Explanation:

Attachments:

The last version of the ordinance in this section of the agenda packet is the one that is being considered for ordainment at the May 22, 2023 regular meeting of the City Council.

City of Everett Office of the Mayor

Carlo DeMaria, Jr.
MAYOR



Everett City Hall
484 Broadway
Everett, MA 02149-3694
Phone: (617) 394-2270
Fax: (617) 381-1150

May 3, 2023

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Ladies and Gentlemen:

I hereby submit for your consideration an order to authorize the 53E ½ Revolving Funds in use by many city departments for FY2024.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor

/lrh

May 3, 2023

ORDINANCE

BE IT

ORDAINED: BY THE CITY COUNCIL OF THE CITY OF EVERETT, as follows:

AN ORDINANCE ESTABLISHING REVOLVING FUNDS

WHEREAS, revolving funds may be established by ordinance pursuant to the provisions of G.L. c.44, §53E ½ for the purpose of managing fees and revenues received by the City for specific programs, allowing such fees and revenues to be expended for those programs without the need for further appropriation.

NOW THEREFORE BE IT ORDAINED by the Everett City Council that the General Ordinances, Chapter 7, Finance and Taxation, Article 1, In General, is hereby amended by inserting therein new Section 7-10, Revolving Funds, as follows:

Section 7-10. Revolving Funds

(A) There are hereby established in the City of Everett pursuant to the provisions of G.L. c. 44, §53E½, the following Revolving Funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this ordinance.

(B) Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

(C) No liability shall be incurred in excess of the available balance of the fund.

(D) The total amount spent during a fiscal year shall not exceed the amount authorized by the City Council or any increase therein as may later be authorized by the City Council and the Mayor in accordance with the provisions of G.L. c. 44, §53E½.

(E) Interest earned on monies credited to a revolving fund established by this ordinance shall be credited to the City's General Fund.

(F) Authorized Revolving Funds

REVOLVING FUND PROGRAM OR PURPOSE	DEPARTMENT RECEIPTS TO BE CREDITED TO FUND	REPRESENTATIVE OR BOARD ENTITY AUTHORIZED TO SPEND
Recycling costs - purchase of bins and related materials.	Fees charged to purchase recycling bins and recycling processing	Mayor
Selling Everett Memorabilia.	Fees charged for Everett Memorabilia	City Clerk
To cover cost of hearings/advertising.	Fees charged for advertising	Mayor
Hazmat Training.	Hazmat training fees	Fire Chief
To fund maintenance of wireless fire alarms.	Annual fees for commercial/residential buildings	Fire Chief
To fund cost of labor and materials for night school classes.	Tuition payments for students attending the night school programs	School Committee
To fund cost of labor and materials for culinary program.	Fees from 3rd party caterings and functions	School Committee
Offset school utility costs.	Rebates provided to help eligible schools and libraries obtain affordable telecommunications and internet access	School Committee
To cover costs of maintenance and labor during building rentals.	Fees for rental of building by outside groups	School Committee
To fund cost of labor and materials for summer school classes.	Fees charged to students attending the summer school programs	School Committee
To fund teachers/trainers for professional development sessions.	Fees charged for professional development classes	School Committee
To cover related maintenance and labor costs of school stadiums.	Revenue from ticket and concession sales	School Committee
In-state school transportation.	School Transportation reimbursements	School Committee
To pay electric bills for school.	Rebate for electricity or gas	School Committee
To cover related costs of abandoned, condemned and foreclosed buildings in the City.	Penalties and fines charged and/or liens against said buildings	Inspectional Services Director
To fund the costs of vaccines.	Health insurance reimbursements for administering vaccines	Health Director

To pay for costs of various Council on Aging programs run throughout the year.	Fees charged for COA programs	City Services Director
To provide materials and trainers for Everett Literacy Program.	Fees charged for literacy program	Human Service Director
To provide custodial services during functions at the Rec/Armory Center.	Rental fees charged for using Rec/Armory facilities	Recreation Director
Costs associated with running Healthy Meals for purchase.	Fees charged for Healthy Meals	H & W Director
Costs associated with running City Works program.	Fees charged for City Works program	Recreation Director
Related Veteran's expenses.	Reimbursement from State	Veterans Agent
Funds to be used for general operations and capital improvements on city buildings.	Restricted to use the fees/donations collected for the rental of city buildings.	Facilities Maintenance Superintendent
Replenish supplies: toner, paper, etc. for library copiers.	Restricted to replenish fees that the Board of Trustees is no longer supplying.	Librarian
To provide duplication of ECTV programs and holding various ECTV classes.	Fees	ECTV Director
To provide for costs associated with the Devens School operations.	Fees	School Committee
To replace lost books.	Fees	School Committee
To provide for operations associated with the preschool program.	Fees	School Committee
For purposes associated specified by the donor.	Fees	School Committee
To provide for services provided by the BLS ambulance.	Fees	Fire Chief

(G) Procedures and Reports. Except as provided in G.L. c. 44, §53E½ and this ordinance, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of City funds shall apply to the use of revolving funds established and authorized by this ordinance.

AND, BE IT FURTHER ORDERED by the City Council, that the following fiscal year spending limits for such revolving funds are hereby established with such limits to be applicable from fiscal year to fiscal year unless the City Council votes, prior to July 1 in any year, to revise the limits for the ensuing fiscal year:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Recycling	25,000
City Hall Bookstore	20,000
Advertising	15,000
Hazmat Training	25,000
Wireless Fire Alarms	5,000

Night School	25,000
Vocational School	50,000
E-Rate	50,000
Building Rental	50,000
Summer School	100,000
Professional Development	10,000
Stadium Receipts	10,000
School Transportation	750,000
Electricity	15,000
Abandoned, Condemned and Foreclosed Buildings	100,000
Vaccine Reimbursement	10,000
COA Programs	70,000
Literacy	75,000
Rec/Armory Rental	15,000
Fresh Meals Program	75,000
City Works	75,000
Veteran Reimbursement	7,500
City Building Rentals	200,000
Copiers	200,000
ECTV Video Duplication & Class Fees	50,000
Devens Tuition	700,000
Lost Books	5,000
Preschool Registration	100,000
School Gifts	100,000
Ambulance	500,000

858429/EVRT/0001

ENROLLED ORDINANCE

PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.

ENROLLED: 05/08/2023

DATE OF PROPOSED ORDAINMENT: 05/22/2023



CITY COUNCIL..... No. C0151-23

IN THE YEAR TWO THOUSAND AND TWENTY-THREE

AN ORDINANCE ESTABLISHING REVOLVING FUNDS IN THE CITY OF EVERETT

Councilor /s/ Michael K. Marchese, as President

Whereas: revolving funds may be established by ordinance pursuant to the provisions of G.L. c.44, §53E ½ for the purpose of managing fees and revenues received by the City for specific programs, allowing such fees and revenues to be expended for those programs without the need for further appropriation.

Now, therefore, by the authority granted to the City Council of the City of Everett, Massachusetts to make and amend ordinances:

Be it Ordained by the City Council of the City of Everett, Massachusetts that the General Ordinances, Chapter 7, Finance and Taxation, Article 1, In General, is hereby amended by inserting therein new Section 7-10, Revolving Funds, as follows:

Section 7-10. Revolving funds
(C0151-23)

- (a) There are hereby established in the City of Everett pursuant to the provisions of G.L. c. 44, §53E½, the following revolving funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this section.
- (b) Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- (c) No liability shall be incurred in excess of the available balance of the fund.
- (d) The total amount spent during a fiscal year shall not exceed the amount authorized by the city council or any increase therein as may later be authorized by the city council and the mayor in accordance with the provisions of G.L. c. 44, §53E½.
- (e) Interest earned on monies credited to a revolving fund established by this section shall be credited to the city’s general fund.

(f) Authorized revolving funds

Revolving Fund Program or Purpose	Department Receipts to be Credited to Fund	Representative or Board Entity Authorized to Spend
Recycling costs - purchase of bins and related materials.	Fees charged to purchase recycling bins and recycling processing	Mayor
Selling Everett memorabilia.	Fees charged for Everett memorabilia	City Clerk
To cover cost of hearings/advertising.	Fees charged for advertising	Mayor
Hazmat training.	Hazmat training fees	Fire Chief
To fund maintenance of wireless fire alarms.	Annual fees for commercial/residential buildings	Fire Chief
To fund cost of labor and materials for night school classes.	Tuition payments for students attending the night school programs	School Committee
To fund cost of labor and materials for culinary program.	Fees from 3rd party caterings and functions	School Committee
Offset school utility costs.	Rebates provided to help eligible schools and libraries obtain affordable telecommunications and internet access	School Committee
To cover costs of maintenance and labor during building rentals.	Fees for rental of building by outside groups	School Committee
To fund cost of labor and materials for summer school classes.	Fees charged to students attending the summer school programs	School Committee
To fund teachers/trainers for professional development sessions.	Fees charged for professional development classes	School Committee
To cover related maintenance and labor costs of school stadiums.	Revenue from ticket and concession sales	School Committee

Revolving Fund Program or Purpose	Department Receipts to be Credited to Fund	Representative or Board Entity Authorized to Spend
In-state school transportation.	School transportation reimbursements	School Committee
To pay electric bills for school.	Rebate for electricity or gas	School Committee
To cover related costs of abandoned, condemned and foreclosed buildings in the city.	Penalties and fines charged and/or liens against said buildings	Inspectional Services Director
To fund the costs of vaccines.	Health insurance reimbursements for administering vaccines	Health Director
To pay for costs of various Council on Aging programs run throughout the year.	Fees charged for COA programs	City Services Director
To provide materials and trainers for Everett Literacy Program.	Fees charged for literacy program	Human Service Director
To provide custodial services during functions at the Rec/Armory Center.	Rental fees charged for using Rec/Armory facilities	Recreation Director
Costs associated with running Healthy Meals for purchase.	Fees charged for healthy Meals	H & W Director
Costs associated with running City Works program.	Fees charged for City Works program	Recreation Director
Related Veteran's expenses.	Reimbursement from State	Veterans Agent
Funds to be used for general operations and capital improvements on city buildings.	Restricted to use the fees/donations collected for the rental of city buildings.	Facilities Maintenance Superintendent
Replenish supplies: toner, paper, etc. for library copiers.	Restricted to replenish fees that the Board of Trustees is no longer supplying.	Librarian
To provide duplication of ECTV programs and holding various ECTV classes.	Fees	ECTV Director

Revolving Fund Program or Purpose	Department Receipts to be Credited to Fund	Representative or Board Entity Authorized to Spend
To provide for costs associated with the Devens School operations.	Fees	School Committee
To replace lost books.	Fees	School Committee
To provide for operations associated with the preschool program.	Fees	School Committee
For purposes associated specified by the donor.	Fees	School Committee
To provide for services provided by the BLS ambulance.	Fees	Fire Chief

(g) Procedures and reports.

Except as provided in G.L. c. 44, §53E½ and this section, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of city funds shall apply to the use of revolving funds established and authorized by this section.

This ordinance shall take effect upon passage by the City Council and subsequent approval of by His Honor the Mayor.

A true copy attest



Sergio Cornelio

Sergio Cornelio, City Clerk

May 3, 2023

ENROLLED ORDINANCE

BE IT

ORDAINED: ~~BY THE CITY COUNCIL OF THE CITY OF EVERETT,~~ as follows:

PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.

ENROLLED: 05/08/2023

DATE OF PROPOSED ORDAINMENT: 05/22/2023



CITY COUNCIL..... No. C0151-23

IN THE YEAR TWO THOUSAND AND TWENTY-THREE

AN ORDINANCE ESTABLISHING REVOLVING FUNDS IN THE CITY OF EVERETT

WHEREAS,Councilor /s/ Michael K. Marchese, as President

Whereas: revolving funds may be established by ordinance pursuant to the provisions of G.L. c.44, §53E ½ for the purpose of managing fees and revenues received by the City for specific programs, allowing such fees and revenues to be expended for those programs without the need for further appropriation.

Now ~~**THEREFORE BE IT ORDAINED,**~~ therefore, by the Everett authority granted to the City Council of the City of Everett, Massachusetts to make and amend ordinances:

Be it Ordained by the City Council of the City of Everett, Massachusetts that the General Ordinances, Chapter 7, Finance and Taxation, Article 1, In General, is hereby amended by inserting therein new Section 7-10, Revolving Funds, as follows:

Section 7-10.— *Revolving funds*

~~(A)~~—~~(C0151-23)~~

- (a) There are hereby established in the City of Everett pursuant to the provisions of G.L. c. 44, §53E½, the following revolving funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this ~~ordinancesection~~.
- (b) ~~(B)~~—Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- (c) ~~(C)~~—No liability shall be incurred in excess of the available balance of the fund.
- (d) ~~(D)~~—The total amount spent during a fiscal year shall not exceed the amount authorized by the city council or any increase therein as may later be authorized by the city council and the mayor in accordance with the provisions of G.L. c. 44, §53E½.
- (e) ~~(E)~~—Interest earned on monies credited to a revolving fund established by this ~~ordinancesection~~ shall be credited to the city’s general fund.
- (f) ~~(F)~~—Authorized revolving funds

Revolving Fund Program or Purpose	Department Receipts to be Credited to Fund	Representative or Board Entity Authorized to Spend
Recycling costs - purchase of bins and related materials.	Fees charged to purchase recycling bins and recycling processing	Mayor
Selling Everett memorabilia.	Fees charged for Everett memorabilia	City Clerk

Revolving Fund Program or Purpose	Department Receipts to be Credited to Fund	Representative or Board Entity Authorized to Spend
To cover cost of hearings/advertising.	Fees charged for advertising	Mayor
Hazmat training.	Hazmat training fees	Fire Chief
To fund maintenance of wireless fire alarms.	Annual fees for commercial/residential buildings	Fire Chief
To fund cost of labor and materials for night school classes.	Tuition payments for students attending the night school programs	School Committee
To fund cost of labor and materials for culinary program.	Fees from 3rd party caterings and functions	School Committee
Offset school utility costs.	Rebates provided to help eligible schools and libraries obtain affordable telecommunications and internet access	School Committee
To cover costs of maintenance and labor during building rentals.	Fees for rental of building by outside groups	School Committee
To fund cost of labor and materials for summer school classes.	Fees charged to students attending the summer school programs	School Committee
To fund teachers/trainers for professional development sessions.	Fees charged for professional development classes	School Committee
To cover related maintenance and labor costs of school stadiums.	Revenue from ticket and concession sales	School Committee
In-state school transportation.	School transportation reimbursements	School Committee
To pay electric bills for school.	Rebate for electricity or gas	School Committee
To cover related costs of abandoned, condemned and foreclosed buildings in the city.	Penalties and fines charged and/or liens against said buildings	Inspectional Services Director

Revolving Fund Program or Purpose	Department Receipts to be Credited to Fund	Representative or Board Entity Authorized to Spend
To fund the costs of vaccines.	Health insurance reimbursements for administering vaccines	Health Director
To pay for costs of various Council on Aging programs run throughout the year.	Fees charged for COA programs	City Services Director
To provide materials and trainers for Everett Literacy Program.	Fees charged for literacy program	Human Service Director
To provide custodial services during functions at the Rec/Armory Center.	Rental fees charged for using Rec/Armory facilities	Recreation Director
Costs associated with running Healthy Meals for purchase.	Fees charged for healthy Meals	H & W Director
Costs associated with running City Works program.	Fees charged for City Works program	Recreation Director
Related Veteran's expenses.	Reimbursement from State	Veterans Agent
Funds to be used for general operations and capital improvements on city buildings.	Restricted to use the fees/donations collected for the rental of city buildings.	Facilities Maintenance Superintendent
Replenish supplies: toner, paper, etc. for library copiers.	Restricted to replenish fees that the Board of Trustees is no longer supplying.	Librarian
To provide duplication of ECTV programs and holding various ECTV classes.	Fees	ECTV Director
To provide for costs associated with the Devens School operations.	Fees	School Committee
To replace lost books.	Fees	School Committee
To provide for operations associated with the preschool program.	Fees	School Committee

Revolving Fund Program or Purpose	Department Receipts to be Credited to Fund	Representative or Board Entity Authorized to Spend
For purposes associated specified by the donor.	Fees	School Committee
To provide for services provided by the BLS ambulance.	Fees	Fire Chief

~~(g)~~ ~~(G)~~ — Procedures and reports.

Except as provided in G.L. c. 44, §53E½ and this ~~ordinancesection~~, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of city funds shall apply to the use of revolving funds established and authorized by this ~~ordinancesection~~.

~~AND, BE IT FURTHER ORDERED~~ by the City Council, that the following fiscal year spending limits for such revolving funds are hereby established with such limits to be applicable from fiscal year to fiscal year unless the City Council votes, prior to July 1 in any year, to revise the limits for the ensuing fiscal year:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Recycling	25,000
City Hall Bookstore	20,000
Advertising	15,000
Hazmat Training	25,000
Wireless Fire Alarms	5,000
Night School	25,000
Vocational School	50,000
E-Rate	50,000
Building Rental	50,000
Summer School	100,000



A true copy attest

Sergio Cornelio

Sergio Cornelio, City Clerk

Part I ADMINISTRATION OF THE GOVERNMENT**Title VII** CITIES, TOWNS AND DISTRICTS**Chapter 44** MUNICIPAL FINANCE**Section 53E1/2** REVOLVING FUNDS

[Section impacted by 2020, 53, Sec. 8 effective April 3, 2020 relating to revolving fund expenditures a city or town may take in order to address disruptions caused by the outbreak of COVID-19.]

Section 53E1/2. Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of 1 or more revolving funds by 1 or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund: (1) the programs or activities for which the revolving fund may be expended; (2) the departmental receipts in connection with those programs or activities that shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin. Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section,

such a fund may be established in accordance with this ^{Item Number 5} section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.