



**AGENDA PACKET**

**REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JUNE 12, 2023 7:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149**

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## AGENDA

### REGULAR MEETING OF THE CITY COUNCIL MONDAY, JUNE 12, 2023 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### PUBLIC PARTICIPATION

#### APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Minutes of the Regular Meeting of the City Council of May 22, 2023

Minutes of the Special Meeting of the City Council of May 30, 2023

#### COMMUNICATIONS FROM HIS HONOR THE MAYOR

**1. C0178-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the confirmation of the appointment of John DiVenuti to the Everett Police Department

**2. C0181-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the approval of the Fiscal Year 2024 General Fund Budget as submitted by His Honor the Mayor and as amended by the City Council in the amount of \$267,538,386.00

**3. C0182-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the approval of the Fiscal Year 2024 Water & Sewer Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$21,610,128.00

**4. C0183-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the approval of the Fiscal Year 2024 ECTV Enterprise Fund

Budget as submitted by His Honor the Mayor in the amount of \$549,756.00

**5. C0184-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending approval to accept and expend a Mass Save Community First Partnership grant in the amount of \$50,000.00

**6. C0186-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the authorization of the FY2024 expenditure limits for the city's 53E½ Revolving Funds in use by many city departments.

**7. C0189-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending approval to accept and expend donations totaling \$75.00 from City of Everett employees during the month of May 2023 for the Fire Victims Fund

**8. C0190-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending approval to accept and expend donations totaling \$250.00 from City of Everett employees during the month of April 2023 for the Fire Victims Fund.

## **PETITIONS AND LICENSES**

**9. C0180-23** Petition/s/ Councilor Michael K. Marchese, as President

A petition requesting the renewal of a junk dealer/collector license for Paul Mattuchio Inc. at 366 Second Street

**10. C0185-23** Petition/s/ Councilor Michael K. Marchese, as President

A petition requesting that the City Council considers granting a mixed-use special exemption for Cenvia Real Estate LLC. at 20-22 Chelsea Street, in accordance with Appendix A Zoning Ordinance, Section 6(a)(8)

**11. C0187-23** Petition/s/ Councilor Michael K. Marchese, as President

A petition requesting the renewal of a lodging house license for the Hancock Hotel at 19 Hancock Street

**12. C0188-23** Petition/s/ Councilor Michael K. Marchese, as President

A petition requesting the renewal of a lodging house license for the Bill Moore House at 76 Norwood Street

**13. C0194-23** Petition/s/ Councilor Michael K. Marchese, as President

A petition requesting the renewal of a lodging house license for the Prescott House at 36 Church Street

**14. C0195-23** Petition/s/ Councilor Michael K. Marchese, as President

A petition requesting the renewal of a Innkeepers license for Broadway & Main Hotel (BackPackers Hostel) at 13 School Street

## COMMITTEE REPORTS

**15. C0143-23** Order/s/ Councilor Michael K. Marchese, as President

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2024 operating budgets and to review the city's budget policy.

**16. C0172-23** Resolution/s/ Councilor Stephanie V. Smith

The CFO provides a brief overview and explanation of the tax recap for FY23

**17. C0175-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the appropriation of \$1,000,000.00 in ARPA funds to the Everett Initiative Youth Council (EIYC).

**18. C0067-23** Ordinance/s/ Councilor Vivian Nguyen

An ordinance regulating animal breeding within the City of Everett

## UNFINISHED BUSINESS

**19. C0463-22** Resolution/s/ Councilor John F. Hanlon, as President

Executive session pursuant to G.L. c. 30A, s. 21(A), purpose (6) (Open Meeting Law) as the chair declares- to discuss the Devens School lease with respect to negotiations as an open meeting may have a detrimental effect on city's negotiating position, discussion and response to same; votes may be taken

**20. C0058-23** Ordinance/s/ Councilor Stephanie Martins, Councilor Darren M. Costa

An Ordinance Amending Section 32 B 1 of the Zoning Ordinances: Inclusionary Zoning

**21. C0162-23** Resolution/s/ Councilor Wayne A. Matewsky, Councilor Alfred J. Lattanzi

That Mr. Chris Simonelli, who is the substance abuse counselor for the City of Everett, appear at the next meeting to introduce himself to City Council

**22. C0176-23** Resolution/s/ Councilor Stephanie Martins

That the chair of the licensing commission appear at the next meeting to discuss recent restrictions to entertainment

## NEW BUSINESS

**23. C0179-23** Resolution/s/ Councilor Stephanie V. Smith

That The HR Director provides an in-person update of the City's stance on policies related to CORI/SORI checks on an ongoing basis after an employee is hired

**24. C0191-23** Resolution/s/ Councilor Darren M. Costa

A resolution requesting that ECTV broadcasts and records all Board, Commission

and other public meetings

**25. C0192-23** Resolution/s/ Councilor Darren M. Costa

A resolution requesting that ECTV use Zoom for broadcasting our meetings to allow City Councilors and Public Participation from remote locations

**26. C0193-23** Resolution/s/ Councilor Darren M. Costa

A resolution requesting the Transportation Planner and the Environmental Planner to attend the next city council meeting to discuss the above ground parking garage and overhead walking path included in the East of Broadway site plan.

**ADJOURNMENT**

[www.cityofeverett.com](http://www.cityofeverett.com)

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

***Michael J. Mangan***

Legislative Aide  
Everett City Council Office



## MEETING MINUTES

### REGULAR MEETING OF THE CITY COUNCIL MONDAY, MAY 22, 2023 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149

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#### ROLL CALL

##### Members Present

Irene Cardillo, Darren Costa, Richard Dell Isola, Jr., John Hanlon, Alfred Lattanzi, Stephanie Martins, Wayne Matewsky, Stephanie Smith, Michael Marchese

#### PLEDGE OF ALLEGIANCE

#### PUBLIC HEARINGS

1. **C0158-23** Public Hearing/s/ Councilor Michael K. Marchese, as President

A petition from National Grid seeking permission to relocate JO Pole #3145 31 ft +/- southwest of its current location to provide clearance for a new building at 85 Boston Street

Public Hearing was Held, no one spoke in favor or against the petition. The Petitioner appeared and answered questions on the work that will be done.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Smith
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [8 TO 0]</b>
<b>AYES:</b>	Cardillo, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	Costa

2. **C0159-23** Public Hearing/s/ Councilor Michael K. Marchese, as President

A petition from National Grid seeking permission to install 2-4" conduits from relocated

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Smith
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [8 TO 0]</b>
<b>AYES:</b>	Cardillo, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	Costa

Public Hearing was Held, no one spoke in favor or against the petition. The Petitioner appeared and answered questions on the work that will be done.

**3. C0173-23** Public Hearing/s/ Councilor Michael K. Marchese, as President

A petition from New Cingular Wireless PCS. LLC dba AT&T seeking permission to remove an existing small cell facility on a utility pole near 2 Gladstone Street, as requested by National Grid, and relocating such facility to a proposed new pole which shall replace existing pole #2192 at 9 Gladstone Street

Public Hearing was Held, no one spoke in favor or against the petition. The Petitioner appeared and answered questions on the work that will be done.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	John Hanlon
<b>SECONDER:</b>	Stephanie Martins
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>
<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	

**PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Minutes of the Regular Meeting of the City Council of April 24, 2023

Minutes of the Regular Meeting of the City Council of May 8, 2023

Minutes of the Joint Convention of the City Council & School Committee of May 10, 2023

All 3 minutes were accepted

<b>MOTION:</b>	Accept Meeting Minutes	Item Number {{item.number}}
<b>MOVER:</b>	Stephanie Martins	
<b>SECONDER:</b>	John Hanlon	
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>	
<b>AYES:</b>		
<b>NAYS:</b>		
<b>AWAY:</b>		

**COMMUNICATIONS FROM HIS HONOR THE MAYOR**

**4. C0166-23** Order/s/ Councilor Michael K. Marchese, as President

An order requesting the confirmation of the re-appointment of Leo Pizzano to the Traffic Commission for a three (3) year term expiring May 31, 2026

Items 4-7 were taken collectively and passed as they are renewal appointments.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [8 TO 0]</b>
<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	Lattanzi

**5. C0167-23** Order/s/ Councilor Michael K. Marchese, as President

An order requesting the confirmation of the re-appointment of James LaVecchio Sr. to the Traffic Commission for a three (3) year term expiring May 31,2026

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [8 TO 0]</b>
<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	Lattanzi

**6. C0168-23** Order/s/ Councilor Michael K. Marchese, as President

An order requesting the confirmation of the re-appointment of Alfred Lattanzi to the Traffic Commission for a three (3) year term expiring May 31,2026

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins



<b>SECONDER:</b>	Wayne Matewsky	Item Number {{{item.number}}}
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>	
<b>AYES:</b>		
<b>NAYS:</b>		
<b>AWAY:</b>	Lattanzi	

7. **C0169-23** Order/s/ Councilor Michael K. Marchese, as President

An order requesting the confirmation of the re-appointment of Daryl Colson to the Conservation Commission for a three (3) year term expiring May 31,2026

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [8 TO 0]</b>
<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	Lattanzi

8. **C0174-23** Order/s/ Councilor Michael K. Marchese, as President

An order requesting the confirmation of the appointment of Allison Jenkins to the position of Purchasing Agent for a three(3) year term ending May 31, 2026.

Rule 20 was suspended.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	John Hanlon
<b>SECONDER:</b>	Darren Costa
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>
<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	

9. **C0175-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the appropriation of \$1,000,000.00 in ARPA funds to the Everett Initiative Youth Council (EIYC).

The item was referred to the Committee on Ways and Means to discuss the plans for the funds with members of the Everett Initiative Youth Council.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	

<b>SECONDER:</b>		Item Number {{item.number}}
<b>RESULT:</b>	<b>[0 TO 0]</b>	
<b>AYES:</b>		
<b>NAYS:</b>		
<b>AWAY:</b>		

## COMMITTEE REPORTS

### 10. C0089-23 Order/s/ Councilor Michael K. Marchese, as President

An order requesting the approval of a transfer of \$350,000 from various FY23 budget line items into the City Solicitor's Litigation/Professional Services account to pay invoices related to the US Attorney's Title VII inquiry

The item was amended to change the amount from \$250,000 to \$350,000 and to change the order from an appropriation to a transfer which will now come from 5 different FY 23 city accounts. The item was passed as amended.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	John Hanlon
<b>SECONDER:</b>	Stephanie Smith
<b>RESULT:</b>	<b>Passed [7 TO 2]</b>
<b>AYES:</b>	Cardillo, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith
<b>NAYS:</b>	Costa, Marchese
<b>AWAY:</b>	

### 11. C0109-23 Order/s/ Councilor Michael K. Marchese, as President

An order requesting the approval of an appropriation by borrowing in the amount of \$144,000 for the purpose of paying the costs associated with the purchase of 3 2023 Ford Explorer Hybrid model vehicles.

Councilors disagreed with the use of hybrid vehicle instead of fully electric vehicles and did not agree with Supervisors needing to take vehicles home. The order failed to pass.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Wayne Matewsky
<b>SECONDER:</b>	Stephanie Smith
<b>RESULT:</b>	<b>Failed [3 TO 6]</b>
<b>AYES:</b>	Hanlon, Matewsky, Smith
<b>NAYS:</b>	Cardillo, Costa, Dell Isola, Jr., Lattanzi, Martins, Marchese
<b>AWAY:</b>	

### 12. C0123-23 Order/s/ Councilor Michael K. Marchese, as President

An order requesting the approval of an appropriation of \$1,500,000 from Massachusetts Water Resources Authority's Lead Loan Program. This will enable the Water Department to continue to remove lead water services from our water distribution system. It will cover the cost of replacing 150 residential lead services

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Darren Costa
<b>SECONDER:</b>	John Hanlon
<b>RESULT:</b>	<b>Passed [7 TO 0]</b>
<b>AYES:</b>	Costa, Hanlon, Lattanzi, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	Cardillo, Dell Isola, Jr.

**13. C0152-23** Order/s/ Councilor Michael K. Marchese, as President

An order requesting the approval of an appropriation of \$307,552 from Receipts Reserved for Appropriation – Bond Premiums and \$178,448 from Receipts Reserved for Appropriation – Parking for a total of \$486,000 to fund the replacement of parking kiosks around the city

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Smith
<b>SECONDER:</b>	Stephanie Martins
<b>RESULT:</b>	<b>Passed [7 TO 0]</b>
<b>AYES:</b>	Costa, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	Cardillo, Matewsky

Councilor Matewsky hoped that the city would go back to meters that took coins. Councilor Costa. stated he was happy to see new parking kiosks being purchased since the current ones have not been working well, though he believed that the current kiosks should have had a little longer life span.

**14. C0102-23** Petition/s/ Councilor Michael K. Marchese, as President

A petition requesting the renewal of a precious metals license for All Checks Cashed at 1998 Revere Beach Parkway

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Wayne Matewsky
<b>SECONDER:</b>	John Hanlon
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>
<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	

**UNFINISHED BUSINESS****15. C0058-23** Ordinance/s/ Councilor Stephanie Martins, Councilor Darren M. Costa

An Ordinance Amending Section 32 B 1 of the Zoning Ordinances: Inclusionary Zoning

<b>MOTION:</b>	Postpone
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Darren Costa
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**16. C0112-23** Resolution/s/ Councilor Stephanie V. Smith

That the Administration, Police Department and Traffic Enforcement enforce the towing of parked cars impeding street cleaning beginning April 1st

<b>MOTION:</b>	Refer Back to Sponsor(s)
<b>MOVER:</b>	Stephanie Smith
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**17. C0157-23** Ordinance/s/ Councilor Vivian Nguyen, Councilor Stephanie Martins

An Ordinance Banning the Sale of Nips in the City of Everett

The item was referred tot he Licensing Commission who would be the authority on this item.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Alfred Lattanzi
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**NEW BUSINESS****18. C0161-23** Resolution/s/ Councilor Michael K. Marchese

A resolution proposing the City Council President and the Mayor create an ad-hoc Charter Review Committee to which both shall appoint members  
Item Number {{item.number}}

The item was referred to the Mayor's office to set up a meeting with President Marchese and the Mayor to create the ad-hoc committee.

**19. C0162-23** Resolution/s/ Councilor Wayne A. Matewsky, Councilor Alfred J. Lattanzi

That Mr. Chris Simonelli, who is the substance abuse counselor for the City of Everett, appear at the next meeting to introduce himself to City Council

<b>MOTION:</b>	Postpone
<b>MOVER:</b>	Wayne Matewsky
<b>SECONDER:</b>	Stephanie Smith
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**20. C0170-23** Resolution/s/ Councilor Wayne A. Matewsky

That the Police Traffic Control Division consider placing a speed radar monitor on Summer Street near the Whitney Lorrenti House

The item was referred to the Police Traffic Division for action.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Wayne Matewsky
<b>SECONDER:</b>	Stephanie Smith
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**21. C0171-23** Resolution/s/ Councilor Stephanie V. Smith, Councilor Darren M. Costa

That the assessor provides the last 5 years of abatements (residential, commercial, and industrial) 2018-2022. In addition, a request that the assessor provides a list of all households that currently have a home owner's exemption and a list of all households that currently do not have a home owner's exemption but are likely eligible for one.

The Council requested a response back from the Assessor in one month directly to the Council sponsors. The information they are looking for is to add a request for a list of homeowner occupied exemptions currently given and to cross check that list to see if we are missing any homeowners that should be receiving the discount.

**MOTION:** Refer Item Number {{item.number}}  
**MOVER:** Wayne Matewsky  
**SECONDER:** Darren Costa  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

**22. C0172-23** Resolution/s/ Councilor Stephanie V. Smith

The CFO provides a brief overview and explanation of the tax recap for FY23

Item was referred to the Ways and Means committee.

**MOTION:** Refer  
**MOVER:** Stephanie Smith  
**SECONDER:** Darren Costa  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

**23. C0176-23** Resolution/s/ Councilor Stephanie Martins

That the chair of the licensing commission appear at the next meeting to discuss recent restrictions to entertainment

Councilor Martins explained that the new rule being implemented by the Licensing Board which limits the amount of persons to play in a band at a local licensed bar to 3 persons, which she believed was not possible and a targeted rule.

**MOTION:** Postpone  
**MOVER:** Stephanie Martins  
**SECONDER:** Alfred Lattanzi  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

**ADJOURNMENT**

Meeting adjourned at 8:55 pm

 Respectfully Submitted



## MEETING MINUTES

### SPECIAL MEETING OF THE CITY COUNCIL TUESDAY, MAY 30, 2023 6:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149

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#### ROLL CALL

##### Members Present

Irene Cardillo, Darren Costa, Richard Dell Isola, Jr., John Hanlon, Alfred Lattanzi, Stephanie Martins, Wayne Matewsky, Stephanie Smith, Michael Marchese

#### PLEDGE OF ALLEGIANCE

#### PUBLIC HEARINGS

##### 1. **C0163-23** Public Hearing/s/ Councilor Michael K. Marchese, as President

The Everett City Council, in accordance with Section 6-4 of the City Charter, shall conduct a public hearing to allow the public to speak on the proposed City of Everett's Fiscal Year 2024 Proposed Budget Appropriations including the General Fund Budget, the Water/Sewer Enterprise Fund Budget and the ECTV Enterprise Fund Budget.

Public Hearing was Held for both items 1 & 2 collectively and there were 6 speakers on the FY 24 budget.

Peggy Serino, Tony Raymond, John McDonald, Kit Bridge, Juan Solei and Paula Sterite. Both items were placed on file and the vote for the FY 24 Budget and CIP budgets will be presented at the June 12<sup>th</sup> Council meeting.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Darren Costa
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	

**AWAY:**

Item Number {{item.number}}

**2. C0164-23** Public Hearing/s/ Councilor Michael K. Marchese, as President

The Everett City Council, in accordance with Section 6-5(b) of the City Charter, shall conduct a public hearing to allow the public to speak on the City of Everett's Fiscal Year 2024 Proposed Capital Improvement Plans including the General Fund Capital Improvement Plan and the Water & Sewer Enterprise Fund Capital Improvement Plan

Public Hearing was Held for both items 1 & 2 collectively and there were 6 speakers on the FY 24 budget.

Peggy Serino, Tony Raymond, John McDonald, Kit Bridge, Juan Solei and Paula Sterite. Both items were placed on file and the vote for the FY 24 Budget and CIP budgets will be presented at the June 12<sup>th</sup> Council meeting.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Darren Costa
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**PUBLIC PARTICIPATION**

Shaskia Bosquet was the only speaker.

**COMMUNICATIONS FROM HIS HONOR THE MAYOR**

**3. C0165-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the approval of the Fiscal Year 2024 General Fund Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$33,086,800.00

The Councilors made cuts to the CIP plan. The items that were cut from the CIP Plan were 14 million from the school modulars, 10 million from the Ferry and Elm Street project and 8 million from the Old EHS renovations account. The Council also voted to cut 7.5 million from the Armory renovations but that motion failed to pass. The CIP Plan passed as amended.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Smith
<b>SECONDER:</b>	Stephanie Martins
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>



<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	

**4. C0177-23** Order/s/ Councilor Michael K. Marchese, as President

An order recommending the approval of the Fiscal Year 2024 Water & Sewer Enterprise Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$18,319,200.00

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Wayne Matewsky
<b>SECONDER:</b>	Stephanie Martins
<b>RESULT:</b>	<b>Passed [8 TO 1]</b>
<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith
<b>NAYS:</b>	Marchese
<b>AWAY:</b>	

**UNFINISHED BUSINESS**

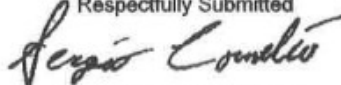
**5. C0151-23** Ordinance/s/ Councilor Michael K. Marchese, as President

An ordinance establishing revolving funds in the City of Everett

<b>MOTION:</b>	Ordain
<b>MOVER:</b>	Stephanie Smith
<b>SECONDER:</b>	Darren Costa
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>
<b>AYES:</b>	Cardillo, Costa, Dell Isola, Jr., Hanlon, Lattanzi, Martins, Matewsky, Smith, Marchese
<b>NAYS:</b>	
<b>AWAY:</b>	

**ADJOURNMENT**

Meeting adjourned at 7:23 pm

Respectfully Submitted  
  
 Clerk of the City Council



C0178-23

---

**To:** Mayor and City Council  
**From:** Councilor Michael K. Marchese  
**Date:** June 12, 2023

---

**Agenda Item:**

An order requesting the confirmation of the appointment of John DiVenuti to the Everett Police Department

**Background and Explanation:**

**Attachments:**

***CITY OF EVERETT***  
***Office of the Mayor***

**Carlo DeMaria**  
Mayor



**Everett City Hall**  
484 Broadway  
Everett, MA 02149-3694  
Phone: (617) 394-2270  
Fax: (617)381-1150

May 30, 2023

The Honorable City Council  
Everett City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby submit for your confirmation, an order to appoint John DiVenuti to the Everett Police Department:

Thank you for your favorable consideration of this matter.

Respectfully submitted,

Carlo DeMaria  
Mayor



May 30, 2023

*City of Everett, Massachusetts*

# CITY COUNCIL

Offered By: \_\_\_\_\_  
Councilor Michael Marchese, as President

**Bill Number:**

Be it

**Bill Type: Order**

Ordered: BY THE CITY COUNCIL OF THE CITY OF EVERETT,  
as follows:

Appointment of John DiVenuti to the Everett Police  
Department



C0181-23

---

**To:** Mayor and City Council

**From:** Councilor Michael K. Marchese

**Date:** June 12, 2023

---

**Agenda Item:**

An order recommending the approval of the Fiscal Year 2024 General Fund Budget as submitted by His Honor the Mayor and as amended by the City Council in the amount of \$267,538,386.00

**Background and Explanation:**

**Attachments:**



C0182-23

---

**To:** Mayor and City Council  
**From:** Councilor Michael K. Marchese  
**Date:** June 12, 2023

---

**Agenda Item:**

An order recommending the approval of the Fiscal Year 2024 Water & Sewer Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$21,610.128.00

**Background and Explanation:**

**Attachments:**



C0183-23

---

**To:** Mayor and City Council

**From:** Councilor Michael K. Marchese

**Date:** June 12, 2023

---

**Agenda Item:**

An order recommending the approval of the Fiscal Year 2024 ECTV Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$549,756.00

**Background and Explanation:**

**Attachments:**



C0184-23

---

**To:** Mayor and City Council

**From:** Councilor Michael K. Marchese

**Date:** June 12, 2023

---

**Agenda Item:**

An order requesting approval to accept and expend a Mass Save Community First Partnership grant in the amount of \$50,000.00

**Background and Explanation:**

**Attachments:**



***CITY OF EVERETT***  
***Office of the Mayor***

Carlo DeMaria  
Mayor



Everett City Hall  
484 Broadway  
Everett, MA 02149-3694  
Phone: (617) 394-2270  
Fax: (617) 381-1150

April 10, 2023

Honorable City Council  
484 Broadway  
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a Mass Save Community First Partnership grant in the amount of \$50,000.00. This will allow for outreach to populations that historically have not benefited from Mass Save initiatives, including renters, low-income customers, non-English speakers, and small businesses. This Community First Partnership (CFP) will include funding for a part-time position, an Energy Advocate, who will conduct such outreach and engage with residents to connect them to resources and support directly.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria  
Mayor



April 10, 2023

*City of Everett, Massachusetts*

# CITY COUNCIL

Offered By:

---

Councilor Michael Marchese, as President

**Bill Number:**

**Bill Type: Order**

Be it

Ordered: BY THE CITY COUNCIL OF THE CITY OF  
EVERETT,

ORDERED:

to accept and expend a Mass Save Community First Partnership grant in the amount of \$50,000.00. This will allow for outreach to populations that historically have not benefited from Mass Save initiatives, including renters, low-income customers, non-English speakers, and small businesses. This Community First Partnership (CFP) will include funding for a part-time position, an Energy Advocate, who will conduct such outreach and engage with residents to connect them to resources and support directly.



C0186-23

---

**To:** Mayor and City Council  
**From:** Councilor Michael K. Marchese  
**Date:** June 12, 2023

---

**Agenda Item:**

An order recommending the authorization of the FY2024 expenditure limits for the city's 53E½ Revolving Funds in use by many city departments.

**Background and Explanation:**

**Attachments:**

# City of Everett Office of the Mayor

Item Number 6

**Carlo DeMaria, Jr.**  
MAYOR



Everett City Hall  
484 Broadway  
Everett, MA 02149-3694  
Phone: (617) 394-2270  
Fax: (617) 381-1150

June 6, 2023

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Ladies and Gentlemen:

I hereby submit for your consideration an order to authorize the 53E ½ Revolving Funds in use by many city departments for FY2024.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria  
Mayor

/lrh

June 6, 2023

ORDINANCE

BE IT

ORDERED: BY THE CITY COUNCIL OF THE CITY OF EVERETT, as follows:

An order recommending the authorization of the FY2024 expenditure limits for the city's 53E½ Revolving Funds in use by many city departments.

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Recycling	25,000
City Hall Bookstore	20,000
Advertising	15,000
Hazmat Training	25,000
Wireless Fire Alarms	5,000
Night School	25,000
Vocational School	50,000
E-Rate	50,000
Building Rental	50,000
Summer School	100,000
Professional Development	10,000
Stadium Receipts	10,000
School Transportation	750,000
Electricity	15,000
Abandoned, Condemned and Foreclosed Buildings	100,000
Vaccine Reimbursement	10,000
COA Programs	70,000
Literacy	75,000
Rec/Armory Rental	15,000
Fresh Meals Program	75,000
City Works	75,000
Veteran Reimbursement	7,500
City Building Rentals	200,000
Copiers	5,000
ECTV Video Duplication & Class Fees	5,000
Devens Tuition	900,000
Lost Books	5,000
Preschool Registration	100,000
School Gifts	100,000
Ambulance	500,000

858429/EVRT/0001



C0189-23

---

**To:** Mayor and City Council

**From:** Councilor Michael K. Marchese

**Date:** June 12, 2023

---

**Agenda Item:**

An order recommending approval to accept and expend donations totaling \$75.00 from City of Everett employees during the month of May 2023 for the Fire Victims Fund

**Background and Explanation:**

**Attachments:**

***CITY OF EVERETT***  
***Office of the Mayor***

Carlo DeMaria  
Mayor



Everett City Hall  
484 Broadway  
Everett, MA 02149-3694  
Phone: (617) 394-2270  
Fax: (617)381-1150

June 6, 2023

Honorable City Council  
484 Broadway  
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend donations totaling \$75.00 from City of Everett employees during the month of May, 2023 for the Fire Victims Fund. Employees are given the opportunity to wear jeans on Thursdays by making a \$5.00 to the Fire Victims Fund. These funds are collected weekly.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria  
Mayor



June 6, 2023

*City of Everett, Massachusetts*

**CITY COUNCIL**

Offered By: \_\_\_\_\_  
**Councilor Michael Marchese, as President**

**Bill Number:**  
**Bill Type: Order**

Be it  
Ordered: BY City Council OF THE CITY OF EVERETT, as follows:

to accept and expend donations totaling \$75.00 from City of Everett employees during the month of May, 2023 for the Fire Victims Fund. Employees are given the opportunity to wear jeans on Thursday by making a \$5.00 donation to the Fire Victims Fund. These funds are collected weekly.





C0190-23

---

**To:** Mayor and City Council

**From:** Councilor Michael K. Marchese

**Date:** June 12, 2023

---

**Agenda Item:**

An order to accept and expend donations totaling \$250.00 from City of Everett employees during the month of April, 2023 for the Fire Victims Fund.

**Background and Explanation:**

**Attachments:**

***CITY OF EVERETT***  
***Office of the Mayor***

Carlo DeMaria  
Mayor



Everett City Hall  
484 Broadway  
Everett, MA 02149-3694  
Phone: (617) 394-2270  
Fax: (617)381-1150

June 6, 2023

Honorable City Council  
484 Broadway  
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend donations totaling \$250.00 from City of Everett employees during the month of April, 2023 for the Fire Victims Fund. Employees are given the opportunity to wear jeans on Thursdays by making a \$5.00 to the Fire Victims Fund. These funds are collected weekly.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria  
Mayor



June 6, 2023

*City of Everett, Massachusetts*

**CITY COUNCIL**

Offered By: \_\_\_\_\_  
**Councilor Michael Marchese, as President**

**Bill Number:**  
**Bill Type: Order**

Be it  
Ordered: BY City Council OF THE CITY OF EVERETT, as follows:

to accept and expend donations totaling \$250.00 from City of Everett employees during the month of April, 2023 for the Fire Victims Fund. Employees are given the opportunity to wear jeans on Thursday by making a \$5.00 donation to the Fire Victims Fund. These funds are collected weekly.



C0180-23

---

**To:** Mayor and City Council

**From:** Councilor Michael K. Marchese

**Date:** June 12, 2023

---

**Agenda Item:**

A petition requesting the renewal of a junk dealer/collector license for Paul Mattuchio Inc. at 366 Second Street

**Background and Explanation:**

**Attachments:**



C0185-23

---

**To:** Mayor and City Council

**From:** Councilor Michael K. Marchese

**Date:** June 12, 2023

---

**Agenda Item:**

A petition requesting that the City Council considers granting a mixed-use special exemption for Cenvia Real Estate LLC. at 20-22 Chelsea Street, in accordance with Appendix A Zoning Ordinance, Section 6(a)(8)

**Background and Explanation:**

**Attachments:**

LAW OFFICE OF  
**PAUL A. DELORY**  
365 BROADWAY  
EVERETT, MA 02149-3425

Telephone: (617) 387-3000  
Facsimile: (617) 387-0332  
Electronic Mail: [paul@delorylaw.com](mailto:paul@delorylaw.com)

RECEIVED  
CITY CLERKS OFFICE  
EVERETT, MA  
2023 JUN - 5 A 10: 58

PAUL A. DELORY, ESQ.  
ANDREW B. DELORY, ESQ.

June 2, 2023

**VIA E-MAIL AND BY HAND DELIVERY**

Mr. Sergio Cornelio, City Clerk  
Everett City Hall  
484 Broadway  
Everett, MA 02149

Posted in accordance with the  
provisions of Mass. General Laws  
Chapter 30A - Sections 18-25

on June 5, 2023 at 10:58 AM  
Attest:



City Clerk

Re: Property: 20-22 Chelsea Street  
Application for Approval of Mixed Retail and Residential Use

Dear Mr. Cornelio:

I am submitting an elevation package with architectural renderings regarding my client's application for Approval of Mixed Retail and Residential Use for the above referenced parcel pursuant to the City of Everett Zoning Ordinance, Appendix A, Section 6(A)(8) (Special Exception).

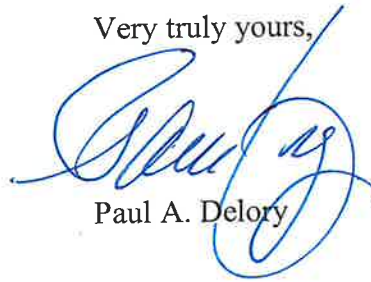
**PROPOSED PROJECT:**

The applicant seeks to raze the existing building, which is presently a one-story commercial beauty academy. The Applicant proposes to construct a 5-story mixed-use building with a 1,250 square foot commercial unit on the ground level and sixteen (16) residential apartments on the upper floors and a penthouse unit on the roof area. The building will also contain storage areas for the tenants, a small fitness room, and a meeting room on the lower level. All seventeen (17) units will be one-bedroom units. Three (3) of the proposed residential units will be categorized as affordable under the Everett Zoning Ordinance, Appendix A, Section 32 (Inclusionary Zoning).

Mr. Sergio Cornelio, City Clerk  
June 2, 2023  
Page 2

Would you kindly place this application on the City Council calendar for its meeting on Monday, June 12, 2023. If you have any questions, feel free to contact me at the above address.

Very truly yours,




Paul A. Delory

PAD/up  
Encl.

RECEIVED  
CITY CLERKS OFFICE  
EVERETT, MA  
2023 JUN - 5 A 10: 58

Posted in accordance with the  
provisions of Mass. General Laws  
Chapter 30A - Sections 18-25

on JUNE 5, 2023 at 10:58 AM  
Attest:

  
\_\_\_\_\_  
City Clerk

# 20 - 22 Chelsea St, Everett, MA 02149, USA

## PROPOSED RESIDENTIAL BUILDING:



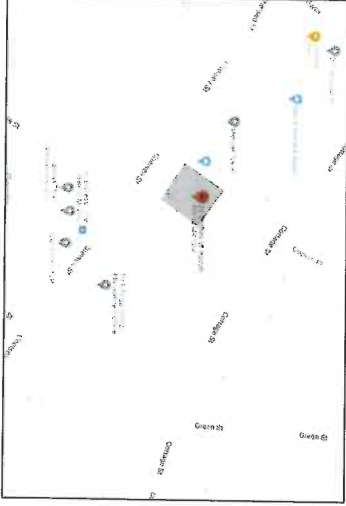
AERIAL VIEW



EXISTING BUILDING



PROPOSED BUILDING



LOCUS MAP

ARCHITECT:  
 DAVID BARSKY - AIA  
 320 Nevada Street, Suite 301,  
 Newton, MA 02460  
 e-mail: david.barsky@davidbarskyarchitect.com  
 T: 617.448.5872  
 Website: DAVIDBARSKYARCHITECT.COM

ZONING DISTRICT: GB - GENERAL BUSINESS  
 LOT AREA: Approx. 2988 SF  
 PROJECT SUMMARY:  
 BASEMENT LEVEL  
 TENANT STORAGE 1310 SF  
 FITNESS 711 SF  
 MEETING RM. 361 SF  
 UTILITIES 274 SF  
 GROUND LEVEL  
 RETAIL SPACE 4985 SQ.FT.  
 TRASH RM. 67 SF  
 LOBBY/ENTR. 288 SF  
 TOTAL GFA 141 LEVEL 2886 SF  
 LEVELS 2,5  
 16X11 BEDROOM DWELLING UNITS  
 16X11 BEDROOM DWELLING UNIT

DWELLING UNITS:  
 SECOND FLOOR LEVEL:  
 UNIT 201: 575 sq. ft.  
 UNIT 202: 501 sq. ft.  
 UNIT 203: 573 sq. ft.  
 UNIT 204: 564 sq. ft.  
 TOTAL AREA: 2213 sq.ft.  
 THIRD FLOOR LEVEL:  
 UNIT 301: 575 sq. ft.  
 UNIT 302: 501 sq. ft.  
 UNIT 303: 573 sq. ft.  
 UNIT 304: 564 sq. ft.  
 TOTAL AREA: 2213 sq.ft.  
 FOURTH FLOOR LEVEL:  
 UNIT 401: 575 sq. ft.  
 UNIT 402: 501 sq. ft.  
 UNIT 403: 573 sq. ft.  
 UNIT 404: 564 sq. ft.  
 TOTAL AREA: 2213 sq.ft.  
 FIFTH FLOOR LEVEL:  
 UNIT 501: 575 sq. ft.  
 UNIT 502: 501 sq. ft.  
 UNIT 503: 573 sq. ft.  
 UNIT 504: 564 sq. ft.  
 TOTAL AREA: 2213 sq.ft.  
 SIXTH FLOOR LEVEL:  
 UNIT 606: 687 sq. ft.  
 TOTAL (NET) AREA OF DWELLING UNITS: 9,539 sq.ft.  
 TOTAL G.F.A - ALL LEVELS INCLUDING PENNHOUSE = 15,225 sq.ft.  
 BASEMENT LEVEL GFA = 2886 sq.ft.

SHEET	COVER SHEET	SHEET TITLE	DATE
A.000	COVER SHEET		12.1.2022
<b>ARCHITECTURAL</b>			
A.100	BASEMENT LEVEL FLOOR PLAN		12.1.2022
A.101	GRADE LEVEL FLOOR PLAN		12.1.2022
A.102	2ND - 5th LEVEL FLOOR PLAN		12.1.2022
A.103	ROOFPENTHOUSE LEVEL FLOOR PLAN		12.1.2022
A.400	FRONT ELEVATION		12.1.2022
A.401	REAR ELEVATION		12.1.2022
AV	ARCHITECTURAL VISUALIZATION		12.1.2022
AS	SHADOW STUDY		12.1.2022

COMMERCIAL  
 RESIDENTIAL  
 HOSPITALITY

520 N. NEWTON STREET  
 NEWTON, MA 02460  
 TEL: 617.448.5872



CLIENT INFORMATION  
 CENWA REAL ESTATE LLC.  
 22 CHELSEA STREET  
 EVERETT, MA 02149

PROJECT LEGATION  
 20 - 22 Chelsea St,  
 Everett, MA 02149, USA

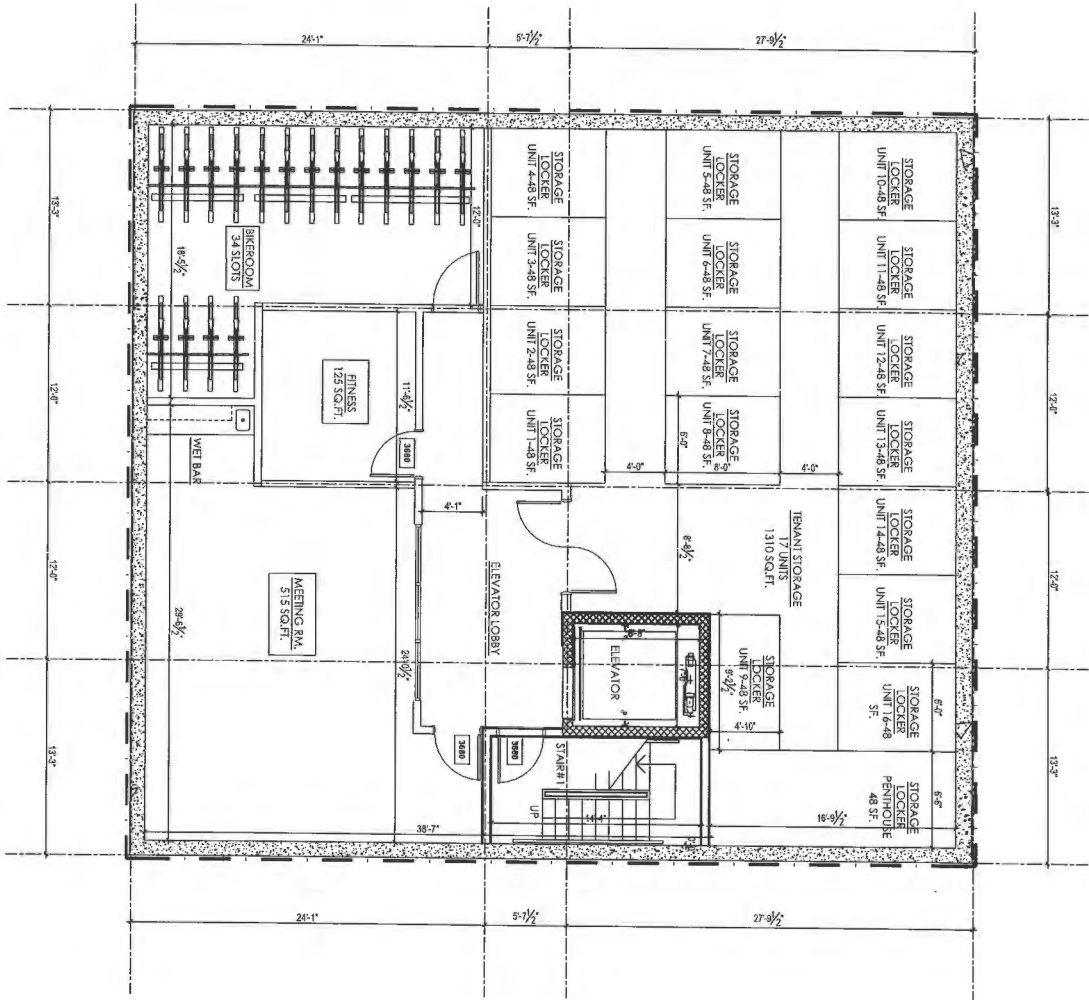
DRAWING TITLE  
 COVER SHEET

SCALE: A.000  
 PROJECT NO.: February 2022  
 REVISION NO.:  
 DRAWN BY:  
 DRAWING NO.: A.000  
 VERIFIED BY:



CHELSEA STREET

BASEMENT LEVEL



5	1.3.2023	REISSUED FOR PLAN REVIEW
4	12.29.2022	REISSUED FOR PLAN REVIEW
3	12.21.2022	REISSUED FOR PLAN REVIEW
2	11.17.2022	REISSUED FOR PLAN REVIEW
1	11.4.2022	REISSUED FOR PLAN REVIEW



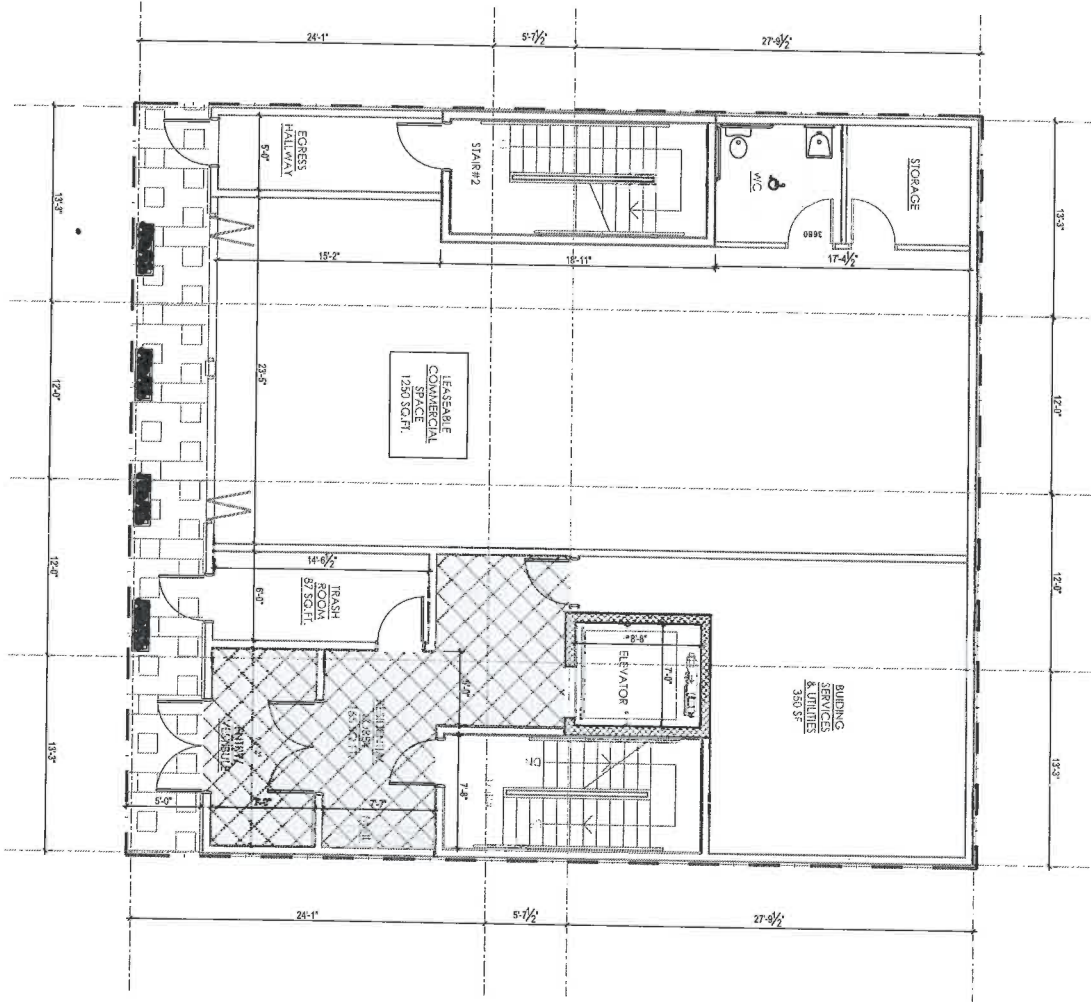
**COMMERCIAL RESIDENTIAL HOSPITALITY**  
 300 NEWDA STREET,  
 NEWTON, MA 02459  
 781.552.3000  
 www.lawson-engineering.com

**CLIENT INFORMATION**  
 CENWA REAL ESTATE LLC,  
 22 CHELSEA STREET,  
 EVERETT, MA 02149

**PROJECT LOCATION**  
 20 - 22 Chelsea St.  
 Everett, MA 02149, USA

**DRAWING TITLE**  
 FLOOR PLAN  
 BASEMENT LEVEL

**SCALE** 1/8"=1'-0"  
**PROJECT NO.** February 2022  
**REVISION NO.** 1  
**DRAWN BY**  
**DRAWING NO.** A.100  
**VERIFIED BY**



CHELSEA STREET

GRADE LEVEL



5	1.3.2023	REISSUED FOR PLAN REVIEW
4	12.30.2022	REISSUED FOR PLAN REVIEW
3	12.01.2022	REISSUED FOR PLAN REVIEW
2	11.17.2022	REISSUED FOR PLAN REVIEW
1	11.4.2022	REISSUED FOR PLAN REVIEW

DATE: 11/4/2022  
 DRAWN BY: [Signature]  
 ARCHITECT'S SEAL: [Seal]

**COMMERCIAL RESIDENTIAL HOSPITALITY**  
 CENWA REAL ESTATE LLC.  
 22 CHELSEA STREET  
 EVERETT, MA 02149

**COMMERCIAL RESIDENTIAL HOSPITALITY**  
 320 NOVA STREET  
 SUITE 201  
 EVERETT, MA 02149

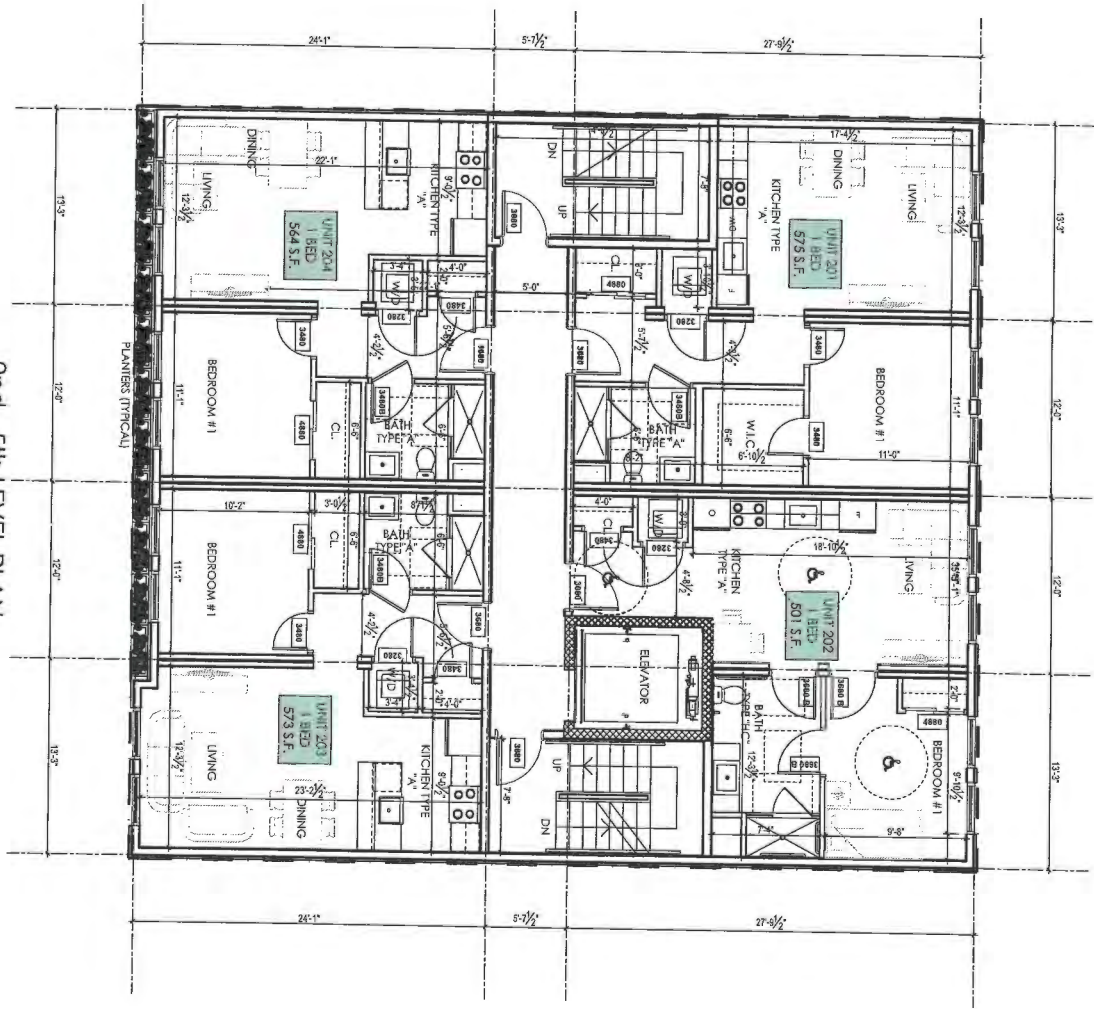
**CLIENT INFORMATION**  
 CENWA REAL ESTATE LLC.  
 22 CHELSEA STREET  
 EVERETT, MA 02149

**PROJECT LOCATION**  
 20 - 22 Chelsea St,  
 Everett, MA 02149, USA

**DRAWING TITLE**  
 FLOOR PLAN  
 GRADE LEVEL

**SCALE** 1/4" = 1'-0"  
**DATE** February 2023  
**PROJECT NO.**  
**REVISION NO.**  
**DRAWING NO.** A.101

Page 42/275



2nd - 5th LEVEL PLAN  
 (TYPICAL)  
 CHELSEA STREET



5	1.3.2023	REISSUED FOR PLAN REVIEW
4	12.30.2022	REISSUED FOR PLAN REVIEW
3	12.01.2022	REISSUED FOR PLAN REVIEW
2	11.17.2022	REISSUED FOR PLAN REVIEW
1	11.4.2022	REISSUED FOR PLAN REVIEW



**COMMERCIAL RESIDENTIAL HOSPITALITY**  
 CENWA REAL ESTATE LLC.  
 22 CHELSEA STREET,  
 EVERETT, MA 02149

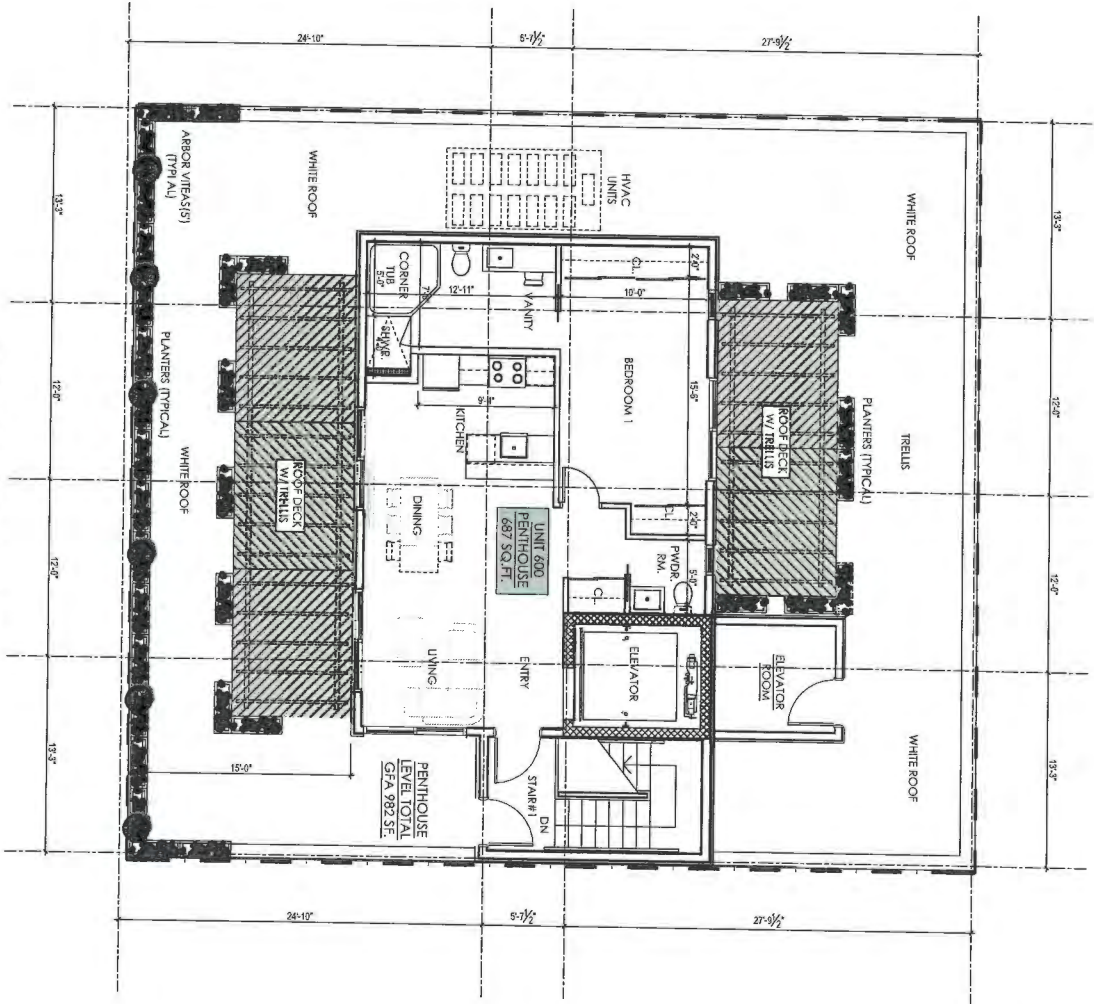
**CLIENT INFORMATION**  
 CENWA REAL ESTATE LLC.  
 22 CHELSEA STREET,  
 EVERETT, MA 02149

**DRAWING TITLE**  
 FLOOR PLANS  
 2nd - 5th LEVELS

**SCALE** 1/4"=1'-0"  
**DATE** February 2023  
**PROJECT NO.** REVISION NO. A  
**DRAWN BY** DRAWING NO. A.102  
**VERIFIED BY**

CHELSEA STREET

ROOF/PENTHOUSE LEVEL



5	1.3.2023	RE-ISSUED FOR PLAN REVIEW
4	1.30.2022	RE-ISSUED FOR PLAN REVIEW
3	12.01.2022	RE-ISSUED FOR PLAN REVIEW
2	11.17.2022	RE-ISSUED FOR PLAN REVIEW
1	11.4.2022	RE-ISSUED FOR PLAN REVIEW



**COMMERCIAL RESIDENTIAL HOSPITALITY**  
 320 NORTON STREET  
 SUITE 200  
 EVERETT, MA 02149  
 TEL: 617.449.5872

**CLIENT INFORMATION**  
 CENWA REAL ESTATE LLC.  
 22 CHELSEA STREET  
 EVERETT, MA 02149

**PROJECT LOCATION**  
 20 - 22 Chelsea St,  
 Everett, MA 02149, USA

**DRAWING TITLE**  
 FLOOR PLANS  
 6th. LEVEL

**SCALE** 1/4"=1'-0"  
**DATE** February 2023  
**PROJECT NO.**  
**REVISION NO.**  
**DRAWING NO.** A.103



SOUTH (CHELSEA STREET ) ELEVATION

5	1.3.2023	RE-ISSUED FOR PLAN REVIEW
4	12.30.2022	RE-ISSUED FOR PLAN REVIEW
3	12.20.2022	RE-ISSUED FOR PLAN REVIEW
2	11.17.2022	RE-ISSUED FOR PLAN REVIEW
1	11.4.2022	RE-ISSUED FOR PLAN REVIEW



**COMMERCIAL**  
**HOSPITALITY**  
**DAVID M. DAVISON**  
 220 NEVADA STREET  
 NORTH BOSTON, MA 02146  
 TEL: 617.448.5872  
 WWW.DAVIDMDAVISON.COM

**CLIENT INFORMATION**  
 CENVIA REAL ESTATE LLC.  
 22 CHELSEA STREET,  
 EVERETT, MA 02149

**PROJECT LOCATION**  
 20 - 22 Chelsea St,  
 Everett, MA 02149, US

<b>DRAWING TITLE</b>	
SOUTH ELEVATION	
<b>SCALE</b>	1/4" = 1'-0"
<b>PROJECT NO.</b>	February 2023
<b>REVISION NO.</b>	1
<b>DRAWN BY</b>	
<b>DATE</b>	
<b>VERIFIED BY</b>	A.400



5	1.3.2023	RE-ISSUED FOR PLAN REVIEW
4	12.30.2022	RE-ISSUED FOR PLAN REVIEW
3	12.01.2022	RE-ISSUED FOR PLAN REVIEW
2	11.17.2022	RE-ISSUED FOR PLAN REVIEW
1	11.4.2022	RE-ISSUED FOR PLAN REVIEW



**COMMERCIAL RESIDENTIAL HOSPITALITY**  
 202 NEWTON STREET  
 NEWTON, MA 02459  
 TEL: 617.552.1200  
 WWW.DJBSMASS.COM

**CLIENT INFORMATION**  
 CENVIA REAL ESTATE LLC.  
 22 CHELSEA STREET,  
 EVERETT, MA 02149

**PROJECT LOCATION**  
 20 - 22 Chelsea St.  
 Everett, MA 02149, USA

**DRAWING TITLE**  
 REAR ELEVATION

SCALE	1/4"=1'-0"	DATE	February 2023
PROJECT NO.		REVISION NO.	1
DRAWN BY		DRAWING NO.	A.401
VERIFIED BY			

Item Number 10



CONTEXT



STREETVIEW 1



STREETVIEW 2



STREETSCAPE

5	1.3.2023	RE-ISSUED FOR PLAN REVIEW
4	12.30.2022	RE-ISSUED FOR PLAN REVIEW
3	12.01.2022	RE-ISSUED FOR PLAN REVIEW
2	11.11.2022	RE-ISSUED FOR PLAN REVIEW
1	11.4.2022	RE-ISSUED FOR PLAN REVIEW

ARCHITECT'S SEAL:



**COMMERCIAL  
RESIDENTIAL  
HOSPITALITY**  
300 N. WILSON ST.  
SUITE 203  
300 N. WILSON ST.  
EVERETT, MA 02149  
TEL: 617.446.5872  
WWW.AVARCHITECTURAL.COM

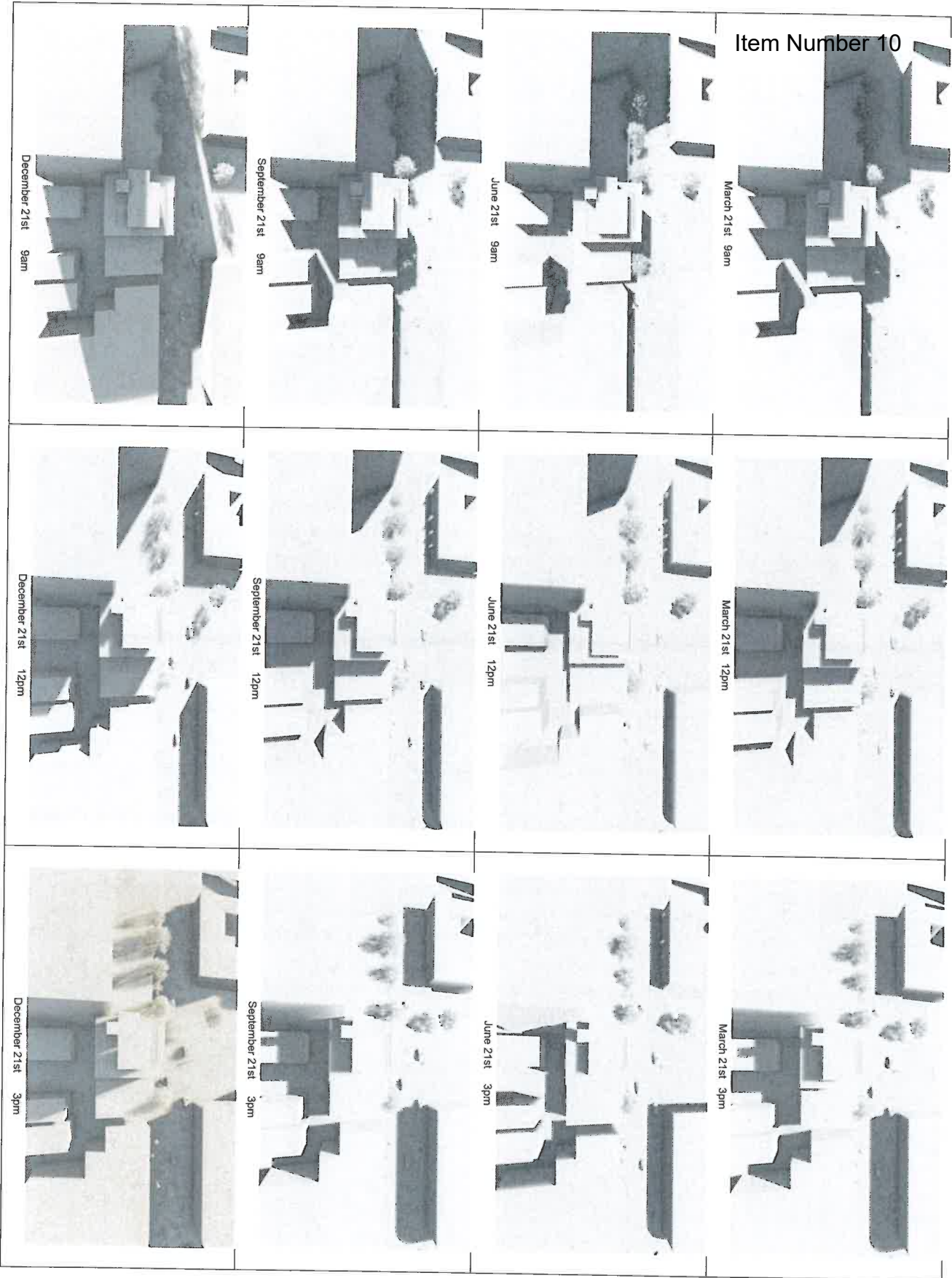
**CLIENT INFORMATION**  
CEWVA REAL ESTATE LLC,  
22 CHELSEA STREET,  
EVERETT, MA 02149

**PROJECT LOCATION**  
20 - 22 Chelsea St,  
Everett, MA 02149, USA

**DRAWING TITLE**  
ARCHITECTURAL  
VISUALIZATION

SCALE	DATE	REVISION NO.	REVISION NO.
PROJECT NO.	February 2023	1	1
DRAWN BY	AV	DRAWING NO.	AV
VERIFIED BY	AV		

Item Number 10



5	1.3.2023	RE-ISSUED FOR PLAN REVIEW
4	12.30.2022	RE-ISSUED FOR PLAN REVIEW
3	12.01.2022	RE-ISSUED FOR PLAN REVIEW
2	11.11.2022	RE-ISSUED FOR PLAN REVIEW
1	11.4.2022	RE-ISSUED FOR PLAN REVIEW

DATE: 11/11/2022  
 TIME: 11:45 AM  
 ARCHITECT'S SEAL:



**COMMERCIAL  
 RESIDENTIAL  
 HOSPITALITY**  
 CEWMA REAL ESTATE LLC.  
 3200 N. W. 10th Ave.  
 Suite 200 Ft. Lauderdale, FL 33309  
 P: 954.448.5872  
 F: 954.448.5872  
 WWW.CEWMA.COM

**CLIENT INFORMATION**  
 CEWMA REAL ESTATE LLC.  
 22 CHELSEA STREET.  
 EVERETT, MA 02149

**PROJECT LOCATION**  
 20 - 22 Chelsea St,  
 Everett, MA 02149, USA

**DRAWING TITLE**  
 SHADOW STUDY

**SCALE**  
 DATE: February 2023

**PROJECT NO.**  
 REVISION NO. A

**DRAWN BY**  
 DRAWING NO. AS

**VERIFIED BY**  
 AS



**SECTION 6. BUSINESS DISTRICTS.**

- (a) -Uses. In any business district, as indicated on the Zoning map, buildings and premises may be used in any part for any purpose herein before permitted in any dwelling or apartment district and also for any store or stand or other structure where goods are sold or service rendered, primarily at retail, also for any public building, places of amusement or assembly, restaurant, bank or office, also for any stable, garage or filling station under limitations hereinafter prescribed.
- (1) Wholesale merchandising incidental and subordinate to a primary retail business shall be permitted.
  - (2) Manufacturing, producing, processing, fabricating, printing, converting, altering, finishing or assembling is permitted to cover on all floors together not more than one-half the area of the lot or on a scale requiring not more than a total of five (5) horsepower or steam pressure in excess of fifteen (15) pounds gauge pressure, and no use prohibited in section 7 below shall be permitted.
  - (3) Gas shall not be stored in quantities exceeding five hundred (500) cubic feet; nor in quantities exceeding fifty (50) cubic feet if the pressure is greater than one hundred (100) pounds per square inch; or within ten (10) feet of any street line or party lot line, except in the case of gas contained or generated in fire extinguishers.
  - (4) No junk yard is permitted.
  - (5) The operation of electric lighting and power stations, gas works and steam laundries, and any use prohibited in industrial districts is not permitted.
  - (6) No public garage shall use machinery except as an incidental accessory to automobile storage not shall it have any part of its shop on the first floor within twenty (20) feet of any entrance or exit for vehicles. No commercial work on motor vehicles shall be done out of doors, except that emergency repairs may be made in a public street in the case of a breakdown.
  - (7) There shall be no door or driveway for vehicles in connection with any public garage within fifty, (50) feet of any dwelling or apartment district boundary line, nor shall any filling station or gas pump be located within such distances. No gasoline filling appliance shall be located within ten (10) feet of any street line or of any other property line unless it is within a building.
  - (8) Special Exception:
    - The intent of this paragraph is to provide by special exception granted by the City Council, a mixture of residential apartments: retail trade and services, offices, off street parking, and accompanying accessory uses all within one structure that normally would be in harmony with the general purpose and intent of the requirements of the Business District except building height and area.
      - a. Special exception may be granted only by the City council subject to the following regulations:

1. Minimum lot area of 30,000 square feet and a minimum frontage of 200 feet.
  2. No building or structure shall be constructed unless the lot is at least ninety (90) percent within the Business District and the building completely within the Business District.
  3. Compliance with section 6, except building height and area, and Section 17.
  4. All uses to be within the same structure, provided all residential uses shall be located not lower than the second floor of the structure.
  5. City council conformation with Chapter 40A section 4,15,16,17 and 21, Massachusetts General Laws.
- Uses specifically prohibited:
- a. Manufacturing and industrial.
  - b. Wholesale and warehousing.
  - c. Salvage and junk operations.

(9) The following uses shall only be permitted in the business District upon the grant of a Special Permit by the Zoning board of Appeals:

- a. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production. The Zoning Board of Appeals may grant such permit provided that it finds that the proposed accessory use does not substantially derogate from the public good.

(10) Open air markets of any type, unless already regulated by City Ordinance, shall be prohibited except by Special Permit of the Zoning Board of Appeals. Open air markets which have been granted a Special Permit by the Zoning Board of Appeals shall be required to provide adequate parking, as outlined and required in Section 17, within five hundred (500) feet of the location of the market if the market is to remain open for a period in excess of one (1) day. (Ord. 4-29-91)

**(b) Dimensional Requirements.**

**(1) Frontage:**

- a. None required except for residential uses.
- b. Residential----Twenty (20) feet minimum. (Ord. of 6-29-87)

**(2) Lot Area:**

- a. Residential----1.5 to 1 maximum floor area ratio.
- b. All other uses----2 to 1 maximum floor area ratio. (Ord. of 6-29-87)

**(3) Height:**

- a. Four (4) stories, not to exceed sixty-five (65) feet maximum, but not applicable to church spires, belfries, cupolas, chimneys, radio and flag poles and gas holders, which shall not exceed thirty-three (33) percent of the floor area of the first floor, and provided that such church spires, belfries, cupolas, chimneys, radio and flag poles and gas holders shall not be more than fifty (50) percent higher than the average height of the roof of the main structure. (Ord. of 6-29-87; Ord. of 4-11-88)



C0187-23

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**To:** Mayor and City Council  
**From:** Councilor Michael K. Marchese  
**Date:** June 12, 2023

---

**Agenda Item:**

A petition requesting the renewal of a lodging house license for the Hancock Hotel at 19 Hancock Street

**Background and Explanation:**

**Attachments:**



C0188-23

---

**To:** Mayor and City Council  
**From:** Councilor Michael K. Marchese  
**Date:** June 12, 2023

---

**Agenda Item:**

A petition requesting the renewal of a lodging house lice for the Bill Moore House at 76 Norwood Street

**Background and Explanation:**

**Attachments:**



C0194-23

---

**To:** Mayor and City Council  
**From:** Councilor Michael K. Marchese  
**Date:** June 12, 2023

---

**Agenda Item:**

A petition requesting the renewal of a lodging house license for the Prescott House at 36 Church Street

**Background and Explanation:**

**Attachments:**



C0195-23

---

**To:** Mayor and City Council

**From:** Councilor Michael K. Marchese

**Date:** June 12, 2023

---

**Agenda Item:**

A petition requesting the renewal of a Innkeepers license for Broadway & Main Hotel(BackPackers Hostel) at 13 School Street

**Background and Explanation:**

**Attachments:**



C0143-23

---

**To:** Mayor and City Council  
**From:** Councilor Michael K. Marchese  
**Date:** May 11, 2023

---

**Agenda Item:**

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2024 operating budgets and to review the city's budget policy.

**Background and Explanation:**

**Attachments:**

***CITY OF EVERETT***  
***Office of the Mayor***

**Carlo DeMaria**  
Mayor



**Everett City Hall**  
484 Broadway  
Everett, MA 02149-3694  
Phone: (617) 394-2270  
Fax: (617)381-1150

May 3, 2023

Honorable City Council and School Committee Members  
484 Broadway and 100 Elm Street, Respectively  
Everett, Massachusetts 02149

Dear Honorable Members,

In accordance with the provisions of Section 6-2 and 6-3 of the new Everett City Charter, I hereby call a Joint Convention of City Council and School Committee to be held as follows:

Date: Wednesday, May 10, 2023

Time: 6:00 PM

Location: Peter J. McCarren Memorial Chambers  
City Hall Everett, Massachusetts 02149

1. Annual Budget Policy Presentation
2. Presentation to the City Council of the Proposed FY24 Operating Budget

Adjourn

Respectfully submitted,

A handwritten signature in blue ink that reads 'Carlo De Maria'.

Carlo DeMaria, Mayor

cc: Mr. Sergio Cornelio, City Clerk  
Mr. Michael Mangan, Adm. City Council



## Everett City Council Office



484 Broadway, Room 38  
Everett, Massachusetts 02149  
617-394-2237

May 1<sup>st</sup> ,2023

To Respective Departments and School Department:

You have been scheduled to appear before the City Council's Committee of the Whole on the 2024 Budget at the date and time set for your department. Said Budget hearings shall be held in the City Council Chambers, 3<sup>rd</sup> Floor, City Hall at the dates and times specified.

It is respectfully requested that you have the following information with you at that time:

1. Total amount expended to date in 2023 Budget for all line items;
2. The amount(s) expected to be unexpended at year-end from your 2023 Budget appropriation and from what account(s).
3. Total unfilled positions in your department

As always, thank you for your consideration and courtesy in this matter.

Very truly yours,

Michael J. Mangan

Legislative Aide

Everett City Council Office

[Michael.mangan@ci.everett.ma.us](mailto:Michael.mangan@ci.everett.ma.us)

**2024 Budget Hearings Motions to be made at the Joint Convention**

- 1) Six members shall constitute a quorum at all hearings of the City Council's Committee on Budget unless otherwise specified.
- 2) The Mayor, the Mayor's Chief of Staff and the City's Chief Financial Officer are requested to appear at all such budget hearings to answer questions.
- 3) All department heads are requested to have the following information available when appearing before the City Council's Committee on Budget:
  - a) The total amount expended to date for all line items in their FY2023 budget.
  - b) The amount expected to be unexpended for all line items in their FY2023 budget at the end of the fiscal year.
  - c) Names of funded, unfilled positions in their department that were not filled during the current fiscal year and whether or not they are expected to be filled in the next fiscal year.
- 4) All budget hearings are requested to be televised live on ECTV. If any budget hearing cannot be televised live, it shall be recorded by ECTV and shall be made available for subsequent viewing by the general public.
- 5) A copy of the budget is requested to be posted on the city's web site no later than 5:00 PM on Thursday, May 11, 2023.
- 6) It is requested that copies of the budget be available at the Parlin Memorial Library and the City Clerk's office beginning on Thursday, May 11, 2023.
- 7) Refer to the City Council's Committee on Budget meeting on Wednesday, May 17, 2023 at 6:00 pm.



**MEETING MINUTES**

**JOINT CONVENTION OF THE CITY COUNCIL & SCHOOL COMMITTEE  
WEDNESDAY, MAY 10, 2023 6:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149**

**ROLL CALL**

**Members Present**

Irene Cardillo, Darren Costa, Alfred Lattanzi, Wayne Matewsky, Stephanie Martins, Michael Marchese, Jeanne Cristiano, Millie Cardello, Carlo DeMaria, Jason Marcus, Michael Mangan

**PLEDGE OF ALLEGIANCE**

**NEW BUSINESS**

**1. C0143-23 Order/s/ Councilor Michael K. Marchese, as President**

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city’s proposed Fiscal Year 2024 operating budgets and to review the city’s budget policy.

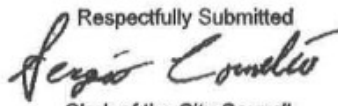
The CFO appeared before the Joint Convention of the City Council and School Committee. He gave a presentation which is found in the FY 2024 Budget Book. The Council asked the CFO and Mayor a few questions before requesting to send the Budget to the Committee on Budget to hold hearings beginning on Wednesday May 17<sup>th</sup>.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Michael Mangan
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [11 TO 0]</b>
<b>AYES:</b>	Cardillo, Costa, Lattanzi, Matewsky, Martins, Marchese, Cristiano, Cardello, DeMaria, Marcus, Mangan
<b>NAYS:</b>	

**ADJOURNMENT**

Meeting Adjourned at 6:43 PM

**MOTION:** Adjourn  
**MOVER:** Michael Mangan  
**SECONDER:** Alfred Lattanzi  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

Respectfully Submitted  
  
Clerk of the City Council



# COMMITTEE OF THE WHOLE ON THE BUDGET

## Departmental Hearings Wednesday, May 17, 2023 6:00 P.M.

Chairman Councilor Stephanie Martins (Committee consists of entire City Council)

TIME	DEPARTMENT	NAME	PAGE NUMBERS
6:00 PM	Treasurer/Collector	Monica Ford	29, 30, 31, 32, 33, 34, 146, 147, 148, 152
6:15 PM	Purchasing	Monica Ford	23, 24, 25
6:30 PM	Veterans	Antoine Coleman	129, 130, 131, 132
6:45 PM	Library	Kevin Sheehan	139, 140, 141, 142
7:00 PM	Human Resources	Terri Ronco	39, 40, 41, 42, 150, 151, 153
7:15 PM	Diversity, Equity & Inclusion	Cathy Draine	14, 15, 16
7:35 PM	Assessor	BJ Devereux	26, 27, 28
7:45 PM	City Solicitor	Colleen Mejia	35, 36, 37, 38, 154
8:00 PM	Human Services/Council on Aging	Dale Palma	127, 128, 136, 137, 138
8:15 PM	Information Technology	Kevin Dorgan	43, 44, 45
8:25 PM	Elections	Danielle Pietrantonio	49, 50, 51, 52
8:40 PM	City Clerk	Sergio Cornelio	46, 47, 48
8:50 PM	Police / E911	Chief Steven Mazzie	65, 66, 67, 68, 69, 70, 71, 72, 73, 86, 87, 88
9:20 PM	City Council	President Michael Marchese	8, 9, 10

Please arrive 15 minutes prior to your scheduled time in case the Committee is ahead of schedule

**CITY COUNCIL  
May 17, 2023  
FY24 Budget Meeting**

**Department: CITY SOLICITOR**  
**Page: 35**  
**Recommendation: Reduce Litigation/Professional Services by \$200,000**

**Action: PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>	<b>X</b>					
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				

**CITY COUNCIL  
May 17, 2023  
FY24 Budget Meeting**

**Department: CITY SOLICITOR**  
**Page: 35**  
**Recommendation: Reduce Equipment & Other by \$1,000**  
**Action: PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>	<b>X</b>					
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				

**CITY COUNCIL  
May 17, 2023  
FY24 Budget Meeting**

**Department: CITY SOLICITOR**

**Page: 35**

**Recommendation: Reduce ISD Litigation by \$2,500**

**Action: PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>	<b>X</b>					
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				



**May 17, 2023  
FY24 Budget Meeting**

**Department: CITY SOLICITOR**

**Page: 35**

**Recommendation: Reduce Office Supplies by \$1,000**

**Action: PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>	<b>X</b>					
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department:           TREASURER/COLLECTOR**  
**Page:                    29**  
**Recommendation: Reduce Meter Repairs by \$40,000**  
**Action:    PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: TREASURER/COLLECTOR**

**Page: 29**

**Recommendation: Reduce Parking Meter Minor Equipment  
by \$5,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No			
<b>Cardillo</b>					
<b>Costa</b>	X				
<b>Dell Isola</b>					
<b>Hanlon</b>					
<b>Lattanzi</b>	X				
<b>Le</b>					
<b>Marchese</b>	X				
<b>Martins</b>	X				
<b>Matewsky</b>	X				
<b>Nguyen</b>					
<b>Smith</b>	X				
<b>TOTAL</b>	<b>6</b>	<b>0</b>			

**May 17, 2023  
FY24 Budget Meeting**

**Department: TREASURER/COLLECTOR**

**Page: 29**

**Recommendation: Reduce Overtime by \$500**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>	X					
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: TREASURER/COLLECTOR**

**Page: 29**

**Recommendation: Reduce Above Grade Diff by \$2,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: TREASURER/COLLECTOR**

**Page: 29**

**Recommendation: Reduce Recording Fees by \$10,000**

**Action: PASSED ON A 6-1 VOTE**

	Yes	No				
<b>Cardillo</b>	<b>X</b>					
<b>Costa</b>		<b>X</b>				
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>1</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: TREASURER/COLLECTOR**  
**Page: 29**  
**Recommendation: Reduce Insurance by \$2,000**  
**Action: PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>	<b>X</b>					
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: TREASURER/COLLECTOR**

**Page: 29**

**Recommendation: Reduce Office Supplies by \$5,000**

**Action: PASSED ON A 4 TO 3 VOTE**

	Yes	No				
<b>Cardillo</b>	<b>X</b>					
<b>Costa</b>		<b>X</b>				
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>						
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>		<b>X</b>				
<b>TOTAL</b>	<b>4</b>	<b>3</b>				



**May 17, 2023  
FY24 Budget Meeting**

**Department: VETERANS**

**Page: 129**

**Recommendation: Reduce Post 911 Memorial by \$3,500**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>	<b>X</b>					
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>						
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: LIBRARY**  
**Page: 139**  
**Recommendation: Reduce Salaries by \$36,000**  
**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: Library**

**Page: 139**

**Recommendation: Reduce Part Time by \$50,000**

**Action: PASSED ON A 5 TO 1 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>		X				
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>5</b>	<b>1</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: HUMAN RESOURCES**

**Page: 39**

**Recommendation: Reduce Temp Personnel – All Dept by  
\$3,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>	X					
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: HUMAN RESOURCES**  
**Page: 39**  
**Recommendation: Reduce Overtime by \$3,000**  
**Action: PASSED ON A 6-0 VOTE**

	Yes	No			
<b>Cardillo</b>					
<b>Costa</b>	<b>X</b>				
<b>Dell Isola</b>					
<b>Hanlon</b>					
<b>Lattanzi</b>	<b>X</b>				
<b>Le</b>					
<b>Marchese</b>	<b>X</b>				
<b>Martins</b>	<b>X</b>				
<b>Matewsky</b>	<b>X</b>				
<b>Nguyen</b>					
<b>Smith</b>	<b>X</b>				
<b>TOTAL</b>	<b>6</b>	<b>0</b>			

**May 17, 2023  
FY24 Budget Meeting**

**Department: HUMAN RESOURCES**

**Page: 39**

**Recommendation: Reduce Employee Buyback by \$200,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: ASSESSOR**

**Page: 26**

**Recommendation: Reduce Office Supplies by \$2,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: IT**  
**Page: 43**  
**Recommendation: Reduce Salaries by \$15,000**  
**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				



**May 17, 2023  
FY24 Budget Meeting**

**Department: IT**

**Page: 43**

**Recommendation: Reduce Contractual Services by \$50,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: IT**

**Page: 43**

**Recommendation: Reduce 311 Expenses by \$20,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: IT**

**Page: 43**

**Recommendation: Reduce Professional Development by  
\$5,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>	X					
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: IT**

**Page: 43**

**Recommendation: Reduce Contract Mgmt by \$30,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No			
<b>Cardillo</b>					
<b>Costa</b>	<b>X</b>				
<b>Dell Isola</b>					
<b>Hanlon</b>					
<b>Lattanzi</b>	<b>X</b>				
<b>Le</b>					
<b>Marchese</b>	<b>X</b>				
<b>Martins</b>	<b>X</b>				
<b>Matewsky</b>	<b>X</b>				
<b>Nguyen</b>					
<b>Smith</b>	<b>X</b>				
<b>TOTAL</b>	<b>6</b>	<b>0</b>			

**May 17, 2023  
FY24 Budget Meeting**

**Department: IT**

**Page: 43**

**Recommendation: Reduce Wireless Communications by  
\$25,000**

**Action: PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>	<b>X</b>					
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: IT**

**Page: 43**

**Recommendation: Reduce Direct Fiber Data by \$20,000**

**Action: PASSED ON A 5-1 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>		X				
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>5</b>	<b>1</b>				

**May 17, 2023  
FY24 Budget Meeting**

**Department: CITY COUNCIL**

**Page: 8**

**Recommendation: Reduce Professional Legal Services by  
\$10,000**

**Action: PASSED ON A 4-2 VOTE**

	Yes	No			
<b>Cardillo</b>					
<b>Costa</b>	<b>X</b>				
<b>Dell Isola</b>					
<b>Hanlon</b>					
<b>Lattanzi</b>	<b>X</b>				
<b>Le</b>					
<b>Marchese</b>		<b>X</b>			
<b>Martins</b>	<b>X</b>				
<b>Matewsky</b>		<b>X</b>			
<b>Nguyen</b>					
<b>Smith</b>	<b>X</b>				
<b>TOTAL</b>	<b>4</b>	<b>2</b>			







# COMMITTEE OF THE WHOLE ON THE BUDGET

## Departmental Hearings

Saturday, May 20, 8:30 A.M.

Chair Councilor Stephanie Martins (Committee consists of entire City Council)

TIME	DEPARTMENT	NAME	PAGE NUMBERS
8:30 AM	Executive	Mayor Carlo DeMaria	11, 12, 13, 53-64, 133-135
9:00 AM	Auditor	Eric Demas	20, 21, 22, 149
9:15 AM	Fire	Chief Scott Dalrymple	74, 75, 76, 77, 78, 79
9:45 AM	DPW Facilities Maintenance	Angelo Febbo	95, 96, 97, 98
10:15 AM	DPW Executive/Fleet	Jerry Navarra	89, 90, 91, 92, 93, 94
	DPW Parks & Cemeteries	Jerry Navarra	102, 103, 104, 105
	DPW Stadium	Jerry Navarra	106, 107
	DPW Highway	Jerry Navarra	108, 109, 110, 111
	DPW Snow & Ice	Jerry Navarra	112, 113
	DPW Solid Waste	Jerry Navarra	114, 115
	10:50 AM	Water/Sewer Enterprise Fund	Ernie Lariviere, Eric Demas
11:15 AM	Planning & Development	Matt Lattanzi	121, 122, 123
11:35 AM	Transportation	Jay Monty	124, 125, 126
11:55 AM	Health & Human Services	Sabrina Firicano-LoBono	116, 117, 118, 119, 120
12:10 PM	Inspectional Services Division (ISD)	Dave Palumbo	80, 81, 82, 83, 84, 85
12:30 PM	DPW Engineering	Erik Swanson	99, 100, 101
12:45 PM	311/Constituent Services	Chad Luongo	17, 18, 19
1:00 PM	Health & Wellness	Eric Demas	143, 144, 145
1:20 PM	ECTV	Eric Demas	190, 191, 192
1:35 PM	Capital Improvement	Eric Demas	193-213

Please arrive 15 minutes prior to your scheduled time in case the Committee is ahead of schedule

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: EXECUTIVE OFFICE OF MAYOR**

**Page: 11**

**Recommendation: reduce Salaries by \$115,000**

**Action: PASSED ON A 4 TO 3 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>	X					
<b>Hanlon</b>		X				
<b>Lattanzi</b>						
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>		X				
<b>Nguyen</b>						
<b>Smith</b>		X				
<b>TOTAL</b>	<b>4</b>	<b>3</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: DPW Facilities Maintenance**

**Page: 95**

**Recommendation: reduce Office Supplies by \$2,000**

**Action: PASSED ON A 8-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>	X					
<b>Hanlon</b>	X					
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>	XX					
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>8</b>	<b>0</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: DPW Executive**

**Page: 89**

**Recommendation: reduce Repairs & Parts by \$75,000**

**Action: PASSED ON A 5 TO 2 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>	X					
<b>Hanlon</b>		X				
<b>Lattanzi</b>		X				
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>5</b>	<b>2</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: DPW EXECUTIVE**

**Page: 89**

**Recommendation: reduce Body Shop Repairs by \$20,000**

**Action: PASSED ON A 6-1 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>		X				
<b>Hanlon</b>	X					
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>6</b>	<b>1</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: DPW – PARKS & CEMETERIES**

**Page: 102**

**Recommendation: reduce Professional Services by \$10,000**

**Action: PASSED ON A 6 TO 1 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>	X					
<b>Hanlon</b>		X				
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>6</b>	<b>1</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: DPW - HIGHWAY**

**Page: 108**

**Recommendation: reduce Repair & Maintenance by \$25,000**

**Action: PASSED ON A 5 TO 2 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>		X				
<b>Hanlon</b>	X					
<b>Lattanzi</b>		X				
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>5</b>	<b>2</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: DPW - HIGHWAY**  
**Page: 108**  
**Recommendation: reduce Contracted Services by \$20,000**  
**Action: PASSED ON A 6 TO 1 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>	X					
<b>Hanlon</b>	X					
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>			X			
<b>TOTAL</b>	<b>6</b>	<b>1</b>				



**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: DPW – HIGHWAY**

**Page: 108**

**Recommendation: reduce Construction Repairs by \$20,000**

**Action: PASSED ON A 6 TO 1 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>	X					
<b>Hanlon</b>		X				
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>6</b>	<b>1</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: DPW - HIGHWAY**  
**Page: 108**  
**Recommendation: reduce Streets & Traffic Signs by \$10,000**  
**Action: PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>	X					
<b>Hanlon</b>	X					
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department:           TRANSPORTATION**  
**Page:       124**  
**Recommendation: reduce Salaries by \$18,000**  
**Action:    PASSED ON A 6-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>	<b>X</b>					
<b>Hanlon</b>	<b>X</b>					
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>						
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>6</b>	<b>0</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: HEALTH & HUMAN SERVICES**  
**Page: 116**  
**Recommendation: reduce Above Grade by \$2,000**  
**Action: PASSED ON A 5 TO 2 VOTE**

	Yes	No			
<b>Cardillo</b>					
<b>Costa</b>		X			
<b>Dell Isola</b>	X				
<b>Hanlon</b>		X			
<b>Lattanzi</b>	X				
<b>Le</b>					
<b>Marchese</b>	X				
<b>Martins</b>	X				
<b>Matewsky</b>					
<b>Nguyen</b>					
<b>Smith</b>	X				
<b>TOTAL</b>	<b>5</b>	<b>2</b>			

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: HEALTH & HUMAN SERVICES**

**Page: 116**

**Recommendation: reduce Medical Waste by \$8,000**

**Action: PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>	<b>X</b>					
<b>Hanlon</b>	<b>X</b>					
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department:            ISD**  
**Page:                 80**  
**Recommendation: reduce Part Time by \$10,000**  
**Action:     PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>	<b>X</b>					
<b>Hanlon</b>	<b>X</b>					
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: ENGINEERING**

**Page: 99**

**Recommendation: reduce Equipment Maint/Repair by \$1,000**

**Action: PASSED ON AT 6 TO 1 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>	X					
<b>Hanlon</b>		X				
<b>Lattanzi</b>	X					
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>6</b>	<b>1</b>				

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: HEALTH & WELLNESS**  
**Page: 143**  
**Recommendation: reduce Uniforms by \$10,000**  
**Action: PASSED ON A 7-0 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>	<b>X</b>					
<b>Hanlon</b>	<b>X</b>					
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>	<b>X</b>					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>7</b>	<b>0</b>				



**CITY COUNCIL  
May 20, 2023  
FY24 Budget Meeting**

**Department: HEALTH & WELLNESS**

**Page: 143**

**Recommendation: reduce Equipment Maintenance by \$12,000**

**Action: PASSED ON A 4 TO 3 VOTE**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	X					
<b>Dell Isola</b>		X				
<b>Hanlon</b>		X				
<b>Lattanzi</b>		X				
<b>Le</b>						
<b>Marchese</b>	X					
<b>Martins</b>	X					
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	X					
<b>TOTAL</b>	<b>4</b>	<b>3</b>				

CO143-23

Committee of the Whole on Budget  
 May 17<sup>th</sup>, May 20<sup>th</sup>, and May 24<sup>th</sup>, 2023

The Committee of the Whole on the Budget met on Wednesday – May 17<sup>th</sup> at 6pm, Saturday – May 20<sup>th</sup> at 8:30am and Wednesday May 24<sup>th</sup>, 2023 at 6pm with all meetings being held in the City Council Chambers at City Hall

The meetings were presided over by Councilor Stephanie Martins. There were quorums present at all meetings. The attendance of the City Council was recorded at each meeting and the roll call sheets are attached for the record. .

These Budget meetings were video- taped by ECTV and are available on the City website for the record.

Chief Financial Officer Eric Demas and Budget Director Lauren Hurley were present at the City Government Budget meetings on May 17<sup>th</sup> and 20<sup>th</sup>.

The Committee of the Whole for the City Council met pursuant to Section 6-4 of the City Charter to take the appropriate action on the FY24 Operating Budget

The Committee interviewed every Department in the City, including the School Department, and examined each Department’s budget, line item by line item including the Water and Sewer Enterprise Fund Budget, Capital Improvement Plan, ECTV Budget and followed up with a question and answer period. Representatives of each Department as referenced below were present for the proceedings.

At the May 17<sup>th</sup> meeting City Council members that were absent were Councilor Jimmy Le due to a court order, Councilor John Hanlon due to illness, Councilors Richard Dell Isola and Vivian Nguyen were away and unable to attend. Councilor Irene Cardillo departed the meeting prior to adjournment. City Department Heads present at the May 17<sup>th</sup> meeting were Monica Ford, Treasurer/Collector & Purchasing; Antoine Coleman, Veterans; Kevin Sheehan, Library; Terri Ronco, Human Resources; Cathy Draine, Equity Inclusion; Bernard Devereux, Assessor; Colleen Mejia, City Solicitor; Dale Palma, Council on Aging; Kevin Dorgan, Information Technology; Danielle Pietrantonio, Elections; Sergio Cornelio, City Clerk; Chief Steve Mazzie, Police/E911; and Michael Marchese, City Council. At this meeting the Committee recommended the following list of cuts totaling \$741,500.00. Attached is a record of the votes on each of these items below:

City Solicitor	-01-151-2-5302	Litigation/Professional services	\$200,000
City Solicitor	-01-151-2-5850	Equipment & Other	\$1,000
City Solicitor	-01-151-2-5319	ISD Litigation Fees	\$2,500
City Solicitor	-01-151-2-5420	Office Supplies	\$1,000
Treasurer/Collector	-01-145-2-5430	Meter Repairs & Maintenance	\$40,000
Treasurer/Collector	-01-145-2-5580	Parking Meter Minor Equipment	\$5,000
Treasurer/Collector	-01-145-1-5130	Overtime	\$500
Treasurer/Collector	-01-145-1-5144	Above Grade Diff	\$2,000
Treasurer/Collector	-01-145-2-5306	Recording Fees	\$10,000
Treasurer/Collector	-01-145-2-5745	Insurance	\$2,000
Treasurer/Collector	-01-145-2-5420	Office Supplies	\$5,000

Veterans	-01-543-2-5713	Post 9/11 Memorial	\$3,500
Library	-01-610-1-5111	Salaries	\$36,000
Library	01-610-1-5113	Part Time	\$50,000
Human Resources	01-152-1-5121	Temp Personnel – All Dept	\$3,000
Human Resources	01-152-1-5130	Overtime	\$3,000
Human Resources	01-152-1-5151	Employee Buy Back & other	\$200,000
Assessor	01-141-2-5420	Office Supplies	\$2,000
Information technology	01-155-1-5111	Salaries	\$15,000
Information technology	01-155-2-5268	Contractual Services	\$50,000
Information technology	01-155-2-5785	311 Expenses	\$20,000
Information technology	01-155-2-5710	Professional Development	\$5,000
Information technology	01-155-2-5244	Contract Maintenance	\$30,000
Information technology	01-155-2-5341	Wireless Communication	\$25,000
Information technology	01-155-2-5866	Direct Fiber Data	\$20,000
City Council	01-111-2-5204	Professional Legal Services	\$10,000

The Committee also recommended that the expense account 01-599-2-5302 for Domestic Violence prevention under the budget of the Office of Human Services in the amount of \$14,000 be transferred to the Police Department account. The May 17<sup>th</sup> meeting adjourned at 10:30pm.

At the May 20<sup>th</sup> meeting City Council members that were absent were Councilor Irene Cardillo, Councilor Jimmy Le due to a court order and Councilor Vivian Nguyen who was away and unable to attend. Councilor Wayne Matewsky departed the meeting prior to adjournment due to a personal family matter. City Department Heads present at the May 20<sup>th</sup> meeting were Mayor's Chief of Staff Erin Deveney, Executive; Eric Demas, Auditor/ECTV /Capital Improvement and Health & Wellness; Chief Scott Dalrymple, Fire; Angelo Febbo, DPW Facilities Maintenance; Jerry Navarra, Public Works; Ernie Larivere; Water & Sewer Enterprise Fund; Matt Lattanzi, Planning & Development; Jay Monty, Transportation; Sabrina Firicano-LoBono, Health & Human Services; Dave Palumbo, Inspectional Services; Eric Swanson, Engineering and Chad Luongo, Constituent Services. At this meeting the Committee recommended the following list of cuts totaling \$358,000.00. Attached is a record of the votes on each of these items below:

Executive	01-121-1-5111	Salaries	\$115,000
DPW Facilities	01-491-2-5202	Office Supplies	\$2,000
DPW Executive	01-490-2-5400	Repairs & Parts	\$75,000
DPW Executive	01-490-2-5583	Body Shop Repairs	\$20,000
DPW Park-Cemetery	01-493-2-5300	Professional Services	\$10,000
DPW Highway	01-495-2-5435	Repair & Maintenance	\$25,000
DPW Highway	01-495-2-5268	Contracted Services	\$20,000
DPW Highway	01-495-2-5240	Construction Repairs	\$20,000
DPW Highway	01-495-2-5440	Street & Traffic Signs	\$10,000
Transportation	01-522-1-5111	Salaries	\$18,000

CO143-23 Committee of the Whole on Budget May 17<sup>th</sup>, 20<sup>th</sup> and 24<sup>th</sup>, 2023 - - page 3

Health & Human Svc	01-510-1-5144	Above Grade Differential	\$2,000
Health & Human Svc	01-510-2-5383	Medical Waste	\$8,000
Inspectional Services	01-242-1-5113	Part Time	\$10,000
Engineering	01-492-2-5240	Equip Maint/Repair	\$1,000
Health & Wellness	01-630-2-5585	Uniforms	\$10,000
Health & Wellness	01-630-2-5240	Equipment Maintenance	\$12,000

The Committee also recommended support for the FY24 ECTV Enterprise Fund budget, FY24 Water and Sewer Enterprise Fund budget and for the proposed FY24 Capital Improvement Plan, however Councilor Stephanie Smith wanted to be recorded that she would oppose the utilization of \$14 million in ARPA funds for the acquisition and installation of school modular units. The May 20<sup>th</sup> meeting adjourned at 12:20pm.

A list of votes taken on proposed cuts that failed to pass at the prior two meetings are also attached.

At the May 24<sup>th</sup> meeting City Council members that were absent were Councilor John Hanlon due to surgery earlier in the day, Jimmy Le due to a court order and Councilor Vivian Nguyen who was away and unable to attend. The May 24<sup>th</sup> meeting was held on the FY24 School budget, present at this meeting were Superintendent of Schools Priya Tahiliani, Chief Financial Officer of Schools Anu Jayanth, and School Committee members Chairman Mike Mangan, Samantha Lambert and Millie Cardello. Superintendent Tahiliani provided the Committee with an introduction and overview of the proposed \$128,612,364.00 FY24 School budget and she and Ms Jayanth provided the Committee with a PowerPoint presentation on the budget (attached). They announced that their three main priorities for FY24 were Cleanliness, Safety and Social Workers and outlined the major points for each of these three categories. Growing enrollment and the need for more space was also a major concern and they discussed potential plans for the \$3 million they had budgeted to lease space to help alleviate the overcrowding issues. Additional discussions on the potential leasing of space on Santilli highway as well as utilizing the former Pope John High School, the old Everett High School and the Devens school took place as potential options to help address the space concerns. The Committee recommended unanimously that the Fiscal year 2024 School Budget submitted by the School Department in the sum of **\$128,612,364.00** be passed. The May 24<sup>th</sup> meeting adjourned at 7:15pm.

The Committee then recommended that the Fiscal Year 2024 Annual Appropriation Bill (Budget) as submitted by His Honor Mayor Carlo DeMaria in the sum \$268,637,886.00 be passed by Order hereto attached as amended by the Committee by reducing **\$1,099,500.00** from the budget sum from the cuts listed above from the May 17<sup>th</sup> & 20<sup>th</sup> meetings.

The Committee also recommended that the Fiscal year 2024 Water & Sewer Enterprise Fund Budget submitted by His Honor Mayor Carlo DeMaria in the sum of **\$21,610,128.00** be passed by Order hereto attached.

The Committee also recommended that the Fiscal year 2024 Capital Improvement Plan submitted by His Honor Mayor Carlo DeMaria in the sum of **\$65,086,800.00** be passed by Order hereto attached.

The Committee also recommended that the Fiscal year 2024 ECTV Budget submitted by His Honor Mayor Carlo DeMaria in the sum of **\$549,756.00** be passed by Order hereto attached.

The Committee also recommended that the expense account 01-599-2-5302 for Domestic Violence prevention under the budget of the Office of Human Services in the amount of **\$14,000** be transferred to the Police Department budgeted account.

The Committee, after further discussion, concluded that there were no other areas of the budget, as submitted by the Mayor, that should be cut and that they were prohibited by statute from adding on.

Accordingly, the Committee voted: To report back to the City Council with a recommendation for:

- favorable action on the FY 24 Budget as submitted by the Mayor and as amended by the City Council on the revised sum of **\$267,538,386.00**,
- a favorable recommendation on the FY24 Water & Sewer Enterprise Budget as submitted by the Mayor in the sum of **\$21,610,128.00**
- a favorable recommendation on the FY24 Capital Improvement plan as submitted by the Mayor in the sum of **\$65,086,800.00**
- and a favorable recommendation on the FY24 ECTV Budget as submitted by the Mayor in the sum of **\$549,756.00**
- and a favorable recommendation that the expense account 01-599-2-5302 for Domestic Violence prevention under the budget of the Office of Human Services in the amount of **\$14,000.00** be transferred to the Police Department budgeted account

with the appropriate Orders hereto attached.

Respectfully Submitted,

John W. Burley  
Clerk of Committees

**CITY COUNCIL  
May 17, 2023  
FY24 Budget Committee Meeting Attendance**

<b>Cardillo</b>		<b>X</b>				
<b>Costa</b>		<b>X</b>				
<b>Dell Isola</b>	*					
<b>Hanlon</b>	*					
<b>Lattanzi</b>		<b>X</b>				
<b>Le</b>	*					
<b>Marchese</b>		<b>X</b>				
<b>Martins</b>		<b>X</b>				
<b>Matewsky</b>		<b>X</b>				
<b>Nguyen</b>	*					
<b>Smith</b>		<b>X</b>				

**\*excused absence**

**CITY COUNCIL  
May 20, 2023  
FY24 Budget Committee Meeting Attendance**

<b>Cardillo</b>						
<b>Costa</b>		<b>X</b>				
<b>Dell Isola</b>		<b>X</b>				
<b>Hanlon</b>		<b>X</b>				
<b>Lattanzi</b>		<b>X</b>				
<b>Le</b>	*					
<b>Marchese</b>		<b>X</b>				
<b>Martins</b>		<b>X</b>				
<b>Matewsky</b>		<b>X</b>				
<b>Nguyen</b>	*					
<b>Smith</b>		<b>X</b>				

**\*excused absence**

**CITY COUNCIL  
 May 24, 2023  
 FY24 Budget Committee Meeting Attendance**

<b>Cardillo</b>		<b>X</b>				
<b>Costa</b>		<b>X</b>				
<b>Dell Isola</b>		<b>X</b>				
<b>Hanlon</b>	*					
<b>Lattanzi</b>		<b>X</b>				
<b>Le</b>	*					
<b>Marchese</b>		<b>X</b>				
<b>Martins</b>		<b>X</b>				
<b>Matewsky</b>		<b>X</b>				
<b>Nguyen</b>	*					
<b>Smith</b>		<b>X</b>				

**\*excused absence**



**CITY COUNCIL  
May 17, 2023  
Budget Meeting**

**Department: City Council**

**Page: 8**

**Recommendation: reduce reimbursable expenses by \$11,000**

**Action: FAILED TO PASS 3-3**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>	<b>X</b>					
<b>Le</b>						
<b>Marchese</b>			<b>X</b>			
<b>Martins</b>			<b>X</b>			
<b>Matewsky</b>			<b>X</b>			
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>3</b>	<b>3</b>				

**CITY COUNCIL  
May 17, 2023  
Budget Meeting**

**Department: Human Resources**  
**Page: 39**  
**Recommendation: Reduce Salaries by \$75,000**  
**Action: FAILED TO PASS 3-3**

		Yes	No			
<b>Cardillo</b>						
<b>Costa</b>		X				
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>			X			
<b>Le</b>						
<b>Marchese</b>		X				
<b>Martins</b>		X				
<b>Matewsky</b>			X			
<b>Nguyen</b>						
<b>Smith</b>			X			
<b>TOTAL</b>		<b>3</b>	<b>3</b>			

**CITY COUNCIL  
May 17, 2023  
Budget Meeting**

**Department: HUMAN RESOURCES**  
**Page: 39**  
**Recommendation: Reduce Medical Exams by \$5,000**  
**Action: FAILED TO PASS 2-4**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>		<b>X</b>				
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>		<b>X</b>				
<b>Matewsky</b>		<b>X</b>				
<b>Nguyen</b>						
<b>Smith</b>		<b>X</b>				
<b>TOTAL</b>	<b>2</b>	<b>4</b>				

**CITY COUNCIL  
May 17, 2023  
Budget Meeting**

**Department: HUMAN RESOURCES**

**Page: 39**

**Recommendation: Reduce Professional Development by  
\$10,000**

**Action: FAILED TO PASS 2-4**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>			<b>X</b>			
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>			<b>X</b>			
<b>Le</b>						
<b>Marchese</b>		<b>X</b>				
<b>Martins</b>			<b>X</b>			
<b>Matewsky</b>			<b>X</b>			
<b>Nguyen</b>						
<b>Smith</b>		<b>X</b>				
<b>TOTAL</b>		<b>2</b>	<b>4</b>			

**CITY COUNCIL  
May 17, 2023  
Budget Meeting**

**Department: Library**

**Page: 139**

**Recommendation: Reduce Books & Magazines by \$6,500**

**Action: FAILED TO PASS 3-3**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>		<b>X</b>				
<b>Dell Isola</b>						
<b>Hanlon</b>						
<b>Lattanzi</b>		<b>X</b>				
<b>Le</b>						
<b>Marchese</b>		<b>X</b>				
<b>Martins</b>			<b>X</b>			
<b>Matewsky</b>			<b>X</b>			
<b>Nguyen</b>						
<b>Smith</b>		<b>X</b>				
<b>TOTAL</b>		<b>3</b>	<b>3</b>			

**CITY COUNCIL  
May 20, 2023  
Budget Meeting**

**Department: ISD**  
**Page: 80**  
**Recommendation: Reduce Overtime by \$40,000**  
**Action: FAILED TO PASS 3-4**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>		<b>X</b>				
<b>Hanlon</b>			<b>X</b>			
<b>Lattanzi</b>			<b>X</b>			
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>			<b>X</b>			
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>3</b>	<b>4</b>				

**CITY COUNCIL  
May 20, 2023  
Budget Meeting**

**Department: DPW**

**Page: 102**

**Recommendation: Reduce Outdoor Winterization by \$5,000**

**Action: FAILED TO PASS 3-4**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>	<b>X</b>					
<b>Dell Isola</b>		<b>X</b>				
<b>Hanlon</b>		<b>X</b>				
<b>Lattanzi</b>		<b>X</b>				
<b>Le</b>						
<b>Marchese</b>	<b>X</b>					
<b>Martins</b>		<b>X</b>				
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>	<b>X</b>					
<b>TOTAL</b>	<b>3</b>	<b>4</b>				

**CITY COUNCIL  
May 20, 2023  
Budget Meeting**

**Department: DPW**

**Page: 102**

**Recommendation: Reduce Professional Services by \$40,000**

**Action: FAILED TO PASS 3-4**

	Yes	No				
<b>Cardillo</b>						
<b>Costa</b>			<b>X</b>			
<b>Dell Isola</b>			<b>X</b>			
<b>Hanlon</b>		<b>X</b>				
<b>Lattanzi</b>			<b>X</b>			
<b>Le</b>						
<b>Marchese</b>		<b>X</b>				
<b>Martins</b>			<b>X</b>			
<b>Matewsky</b>						
<b>Nguyen</b>						
<b>Smith</b>		<b>X</b>				
<b>TOTAL</b>		<b>3</b>	<b>4</b>			





# FISCAL YEAR 2024

## BUDGET PRESENTATION

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PRIYA TAHILIANI  
SUPERINTENDENT

March 16, 2023

Item Number 15

# EPS Priorities FOR FY24 BUDGET



## 01 Cleanliness

The importance of cleanliness in school is to provide a healthy learning environment for students. Schools that are unclean can be distracting and negatively impact the school culture. Clean classrooms enhance learning for students, improve job satisfaction for teachers and reduces illness.

## 02 Safety

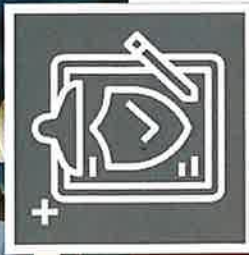
School safety is paramount for our students as safety is linked to improved student and school outcomes. Additionally, emotional and physical safety in school are related to academic performance. Safe environments promote attendance and decreases dropout rates.

## 03 Social Workers

Social workers are necessary for our schools as they play an important part in supporting teachers and providing direct services to students to address issues that may get in the way of learning, such as attendance, social emotional needs, bullying, and substance abuse.

# Keeping Our Schools Safe

Out top priority is to ensure that our students are able to learn in a safe and welcoming space. As such, we are including several allocations to sustain and strengthen our efforts to ensure that our students remain in a safe learning environment.



01

Increasing our efforts to provide security guards to expand to all schools.

02

Purchasing additional supplies such as emergency lockdown kits, bulletproof glass, door window coverings and vape detectors.

03

Enhancing and upgrading our security system so that it is as technologically advanced as possible.

04

Hiring a security manager to assist with projects and security expansion for the district.

05

Leasing school space so that we can alleviate overcrowding in order to decrease a safety risk to our students.

# Cleanliness

Ensuring that our schools are clean and orderly.

Cleanliness is a priority in the Everett Public Schools and we are reinforcing and adding even more services to ensure that are schools are clean inside and outside as well as hiring staff as recommended by the operational audit.



## Maintenance

Increasing overnight cleaning at all schools so that there is non-stop cleaning of our schools.

## Groundskeeper

Not only do we need to keep our school buildings clean on the inside, we also need to maintain the exterior of our schools

## Repair Technician

As recommended by the operational audit, we need personnel to change and repair locks and doors, repair holes in walls, and preventative maintenance.

## Drivers

As we have been in non-compliance with our CTE programs, drivers are needed to shuttle students from internships during the school day.

# EPS School Social Workers



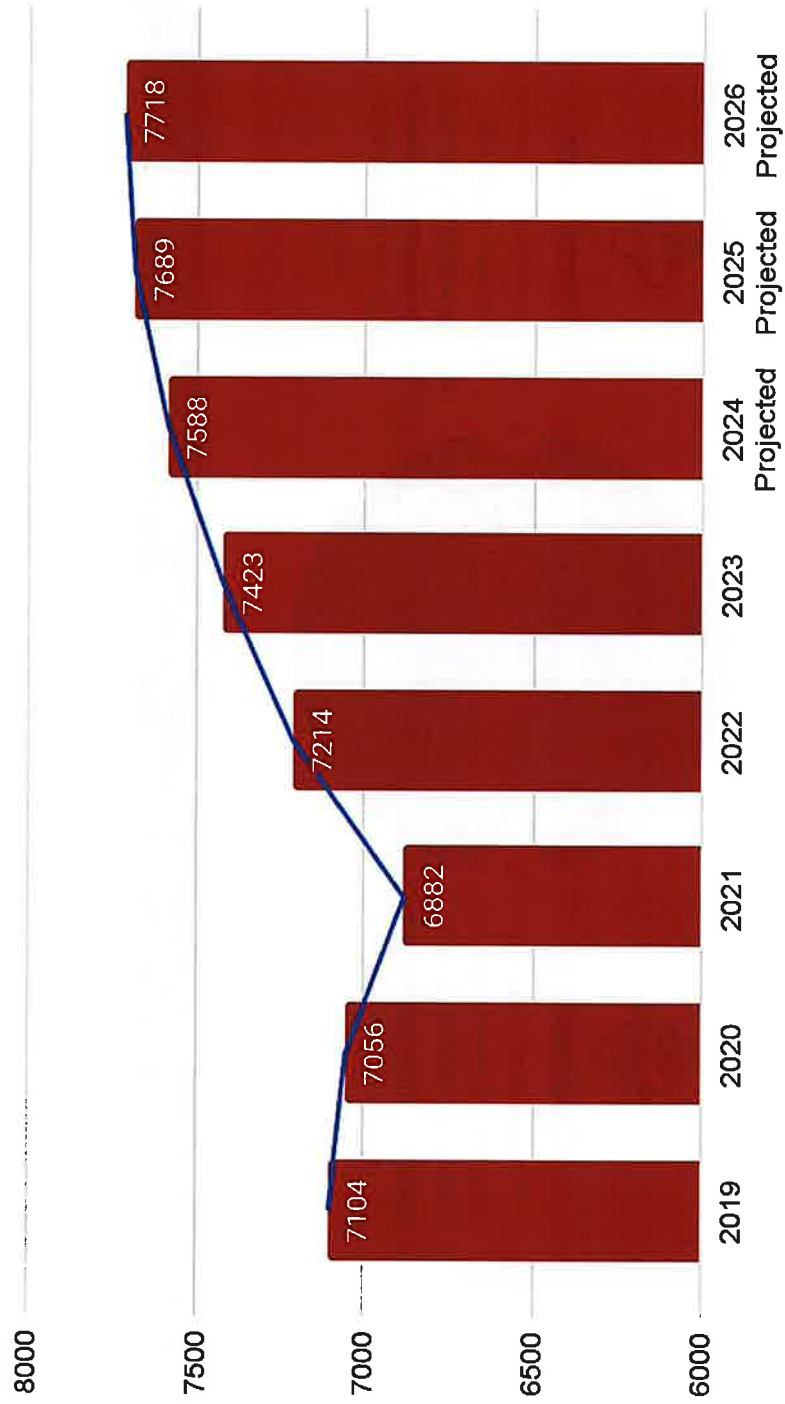
## SCHOOL SOCIAL WORKERS

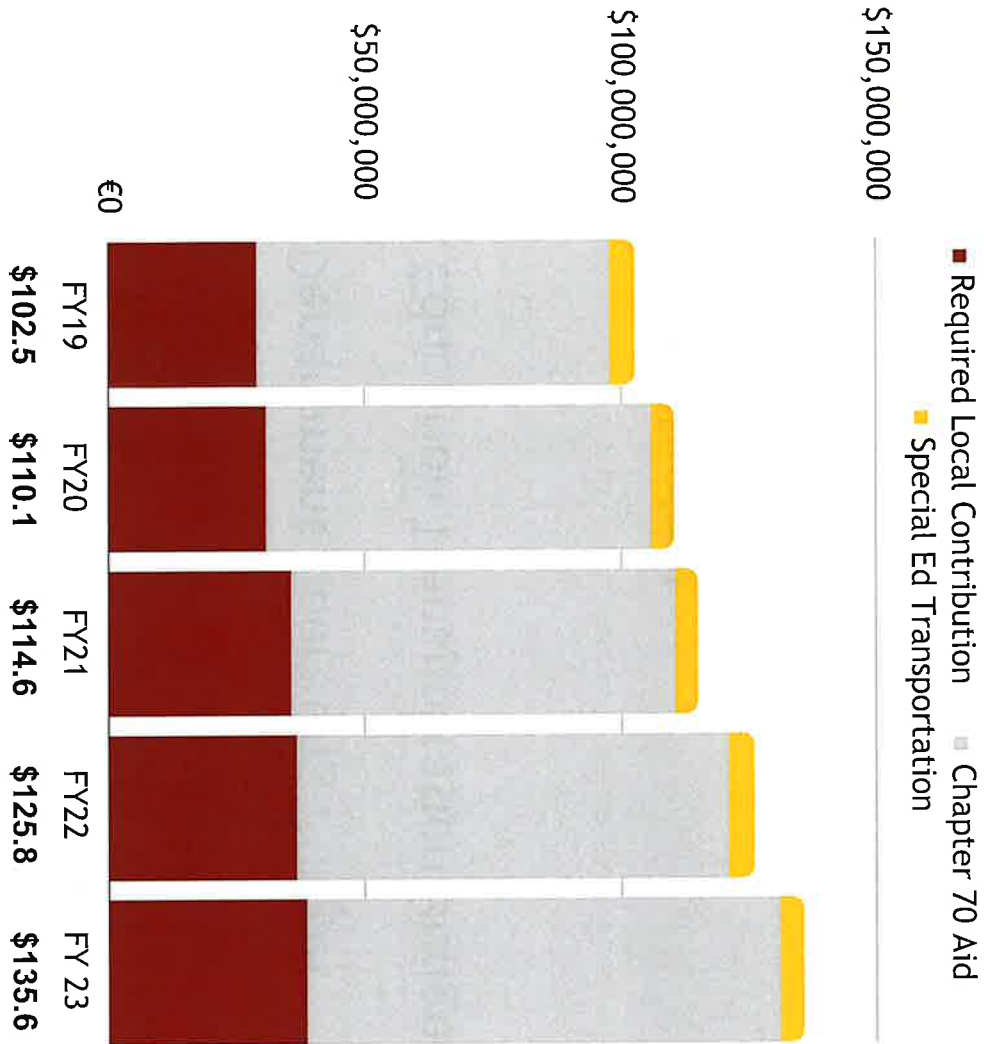
VS

## GUIDANCE COUNSELORS

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>◆ Provides group and one on one counseling</li> <li>◆ Facilitates crisis intervention with students, staff and the school community</li> <li>◆ Provides wraparound supports and maintains contact with families</li> <li>◆ Serves as a resources for school staff to consult on specific students or situations</li> <li>◆ Provides staff training and facilitates professional learning communities</li> </ul> | <ul style="list-style-type: none"> <li>◆ Prioritize academic planning and counseling</li> <li>◆ Support students with attendance or school avoidance issues</li> <li>◆ Support students for whom there is state agency involvement.</li> <li>◆ Provide peer mediation and conflict resolution</li> <li>◆ Identifying out of school programs and resources</li> </ul> |
|--|--|

# Growing Enrollment





# EPS Budget Over the Last 5 years

# Proposed School Budget for FY 2024

School Department Operating Budget

\$124,007,902

Special Education Transportation Budget

\$4,604,462



FY 2024 Total Budget

\$128,612,364



Enclosure: Two

Cc: Carlo DeMaria, Mayor  
Anu Jayanth, School Business Official  
School Committee Chair

Jay Sullivan  
Associate Commissioner, District and School Finance



Sincerely,

If you have any questions concerning this information, please contact Rob O'Donnell in the School Finance unit at (781) 338-6512 or [Robert.F.O'Donnell@mass.gov](mailto:Robert.F.O'Donnell@mass.gov).

Everett's FY23 requirement is \$131,079,662. Schedule 19 budget data show that the district plans to spend \$132,876,206. I am pleased to see that the district appears to be in compliance this year.

Everett's End of Year Financial Report shows that the district met its spending requirement in FY22. Its required net school spending was \$120,819,748. Reported net school spending was \$125,851,963.

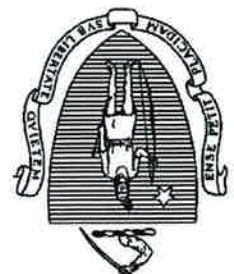
As you know, the Commonwealth's school finance statute, Chapter 70 of the General Laws, establishes an annual minimum local contribution requirement for each Massachusetts school district. This local contribution, when added to a district's Chapter 70 aid, equals its net school spending requirement. Failure to comply with this requirement may result in the loss of Chapter 70 aid, delays in the approval of your municipal tax rate by the Department of Revenue, and/or enforcement action by the Attorney General.

Dear Superintendent Tahiliani:

Priya J. Tahiliani, Superintendent  
Everett Public Schools  
121 Vine Street  
Everett, MA 02149

March 20, 2023

Jeffrey C. Riley  
Commissioner



75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000  
TTY: N.E.T. Relay 1-800-439-2370

# Massachusetts Department of Elementary and Secondary Education



**Massachusetts Department of Elementary and Secondary Education  
Office of School Finance  
Chapter 70 Net School Spending Compliance, FY22**

	School Committee	City/Town	Total
<b>Everett</b>			
1 Administration (1000)	2,604,980	539,488 *	3,144,468
2 Instruction (2000)	75,935,171	0 *	75,935,171
3 Attendance-Health (3100, 3200)	74,572	679,287 *	753,859
4 Food Services (3400)	0	0	0
5 Athletics/Student Activities/Security (3500, 3600)	1,507,522	191,986	1,699,508
6 Maintenance (4000)	6,540,953	46,895 *	6,587,848
7 Employer Retirement Contributions (5100)	83,707	2,993,033	3,076,740
8 Insurance (5200)	0	17,995,559	17,995,559
9 Retired Employee Insurance (5250)	0	2,050,645	2,050,645
10 Rentals (5300)	66,997	0 *	66,997
11 Short Term Interest (5400)	0	0	0
12 Tuition (9000)	6,163,531	9,796,047	15,959,578
13 Total School Spending (lines 1 through 12)	92,977,434	34,292,940	127,270,374
14 FY22 School Revenues			
14a) FY22 School Revenues *	0	0	0
14b) FY22 Charter Reimbursement	0	1,418,411	1,418,411
14c) Subtotal, School Revenues (14a + 14b)	0	1,418,411	1,418,411
<b>15 FY22 Net School Spending (13 - 14)</b>	<b>92,977,434</b>	<b>32,874,529</b>	<b>125,851,963</b>
16 FY22 Chapter 70 Required Net School Spending			120,819,748
17 Carryover from FY21			0
<b>18 Total FY22 Net School Spending Requirement (16 + 17)</b>			<b>120,819,748</b>
19 Shortfall in Net School Spending (15 - 18)			0
20 Carryover/Penalty Calculation, Percent Unexpended (19 / 16)			0.0%
21 FY22 Carry-Over into FY23 (Line 19 or 5% of line 16 )			0
22 Penalty (19 - 21)			0

\* Budgeted amounts as reported on FY21 End of Year Pupil and Financial Report, Schedule 19



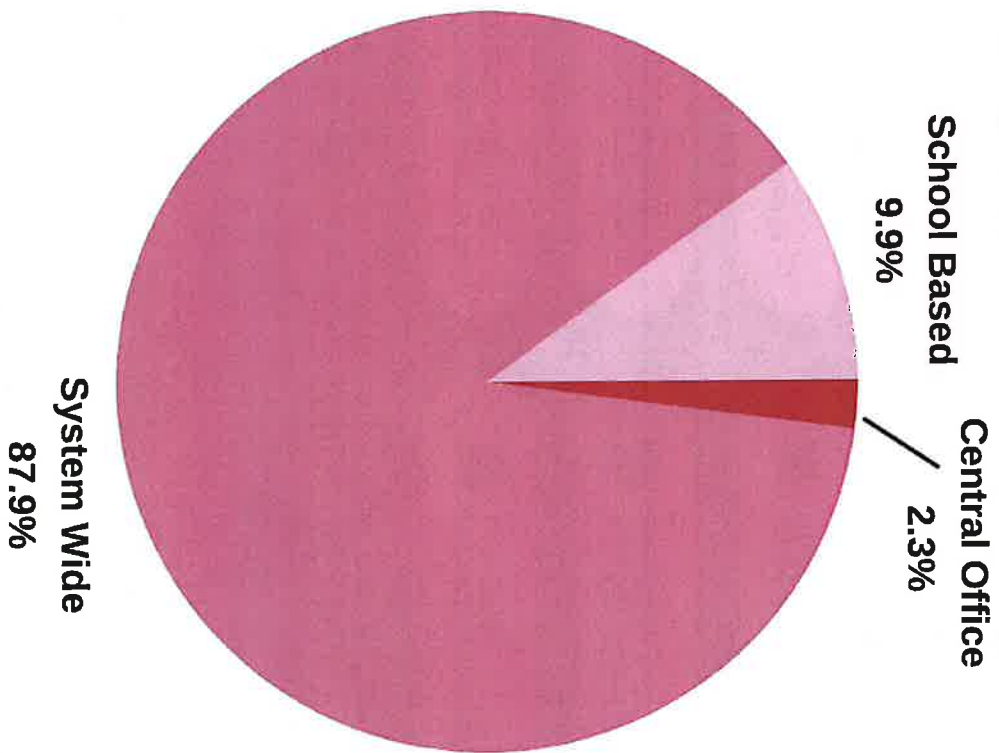
**Massachusetts Department of Elementary and Secondary Education**  
**Office of School Finance**  
**Chapter 70 Net School Spending Compliance, Budgeted FY23**

	School Committee	City/Town	Total
<b>Everett</b>			
1 Administration (1000)	2,617,617	588,701	3,206,318
2 Instruction (2000)	86,625,167	0	86,625,167
3 Attendance-Health (3100, 3200)	338,457	900,749	1,239,206
4 Food Services (3400)	0	0	0
5 Athletics/Student Activities/Security (3500, 3600)	1,894,393	131,057	2,025,450
6 Maintenance (4000)	8,636,395	29,147	8,665,542
7 Employer Retirement Contributions (5100)	100,000	2,041,306	2,141,306
8 Insurance (5200)	0	12,520,128	12,520,128
9 Retired Employee Insurance (5250)	0	2,254,284	2,254,284
10 Rentals (5300)	600,000	0	600,000
11 Short Term Interest (5400)	0	0	0
12 Tuition (9000)	4,732,823	11,064,718	15,797,541
13 FY23 Budgeted School Spending (lines 1 through 12)	105,544,852	29,530,089	135,074,941
14 FY23 Budgeted School Revenues			
14a) FY23 Budgeted School Revenues	0	0	0
14b) FY23 Charter Reimb (local districts)	0	2,198,736	2,198,736
14c) Subtotal, NSS Revenues (36a + 36b)	0	2,198,736	2,198,736
<b>15 FY23 Net School Spending (13 - 14)</b>	<b>105,544,852</b>	<b>27,331,354</b>	<b>132,876,206</b>
16 FY23 Chapter 70 Required Net School Spending			131,079,662
17 Carryover from FY22			0
<b>18 Total FY23 Requirement (16 + 17)</b>			<b>131,079,662</b>
19 Shortfall in Budgeted FY23 Net School Spending (15 - 18)			0
20 Carryover/Penalty Calculation, Percent Unexpended (19 / 16)			0.0%



# Salaries at a Glance

- Central Office (2.3%)
- System Wide (9.9%)
- School Based (87.9%)



# Alignment to DESE End of Year Report & MUNIS

We continue to focus on ensuring that our budget is transparent, accurate and reported with financial integrity.

To accomplish this, our budget is presented with some important changes to note:

- We changed old codes to align to the codes required by the DESE End of Year Report.
- Codes that were not aligned to the DESE Budget Report that were not in use were eliminated.
- Longevity was included in each individual staff salary but it is now reported in one line in our system wide budget for transparency and accuracy. This will also support our transition to MUNIS.

## Increasing Financial Excellence & Integrity

### Previous Method



2310 Specialist Teacher is not recognized by DESE.



2250 Technology Teacher is not recognized by DESE.



Longevity was included in individual salaries.

### Improved Method



Recoded to correct DESE code 2305.



Recoded to correct DESE code 2305.



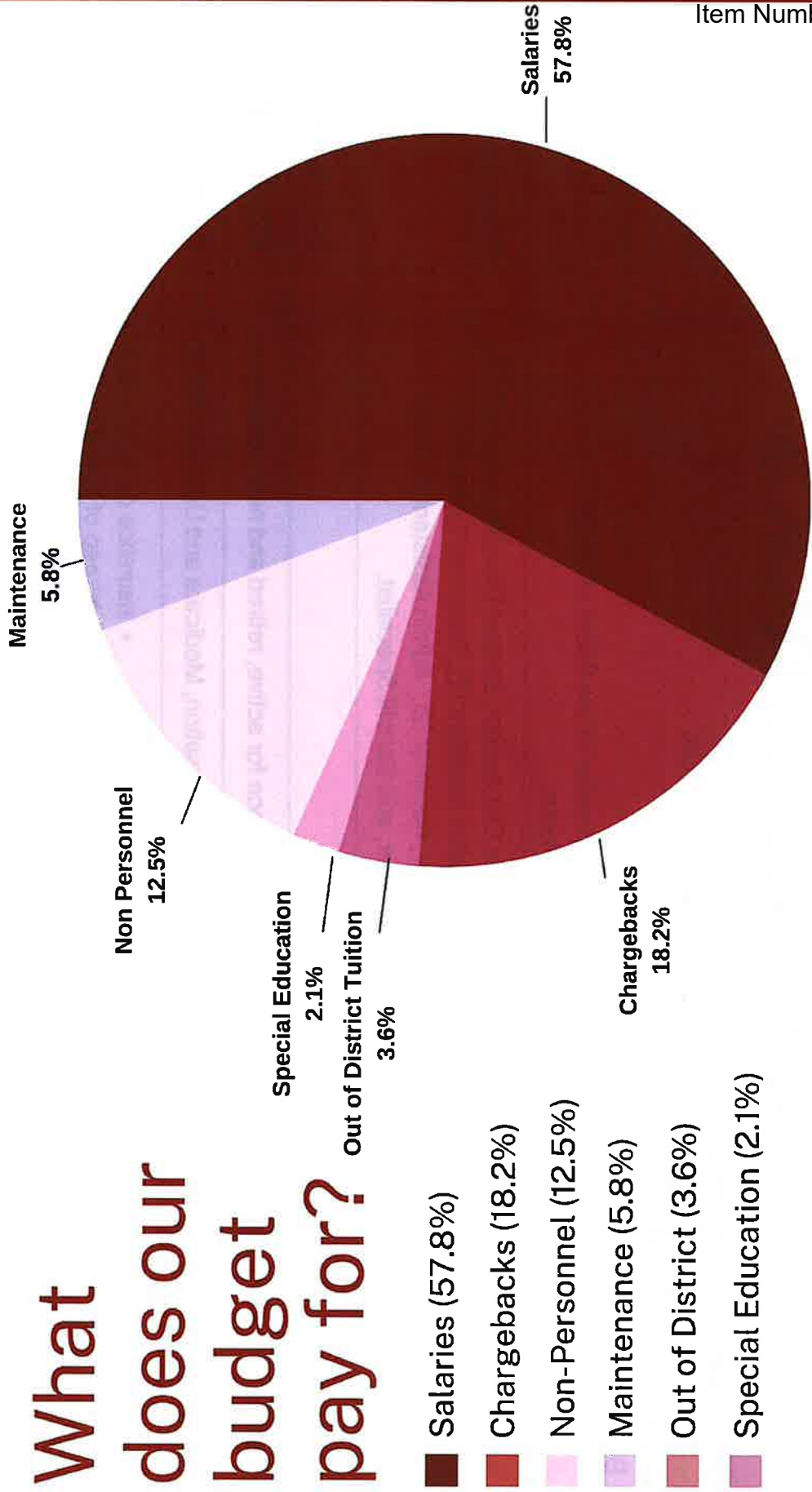
Longevity is reported in one line in system wide.



# CHARGEBACKS

CATEGORY	ADDITIONAL INFORMATION	AMOUNT
Board of Health	<ul style="list-style-type: none"> <li>Nurse Salaries ( 17)</li> <li>Partial salary of the Director of the Board of Health</li> <li>Licensed Practical Nurse</li> </ul>	\$1,148,435
Administration	<ul style="list-style-type: none"> <li>45.14% of positions: City Auditor, Budget Director, Assistant City Auditor, Administrative Assistant (2), Treasurer/Collector, Assistant Treasurer, Receiver (2), Admin Assistant (1), Chief Procurement Officer, and Benefit Specialist.</li> </ul>	\$546,725
City Retirement	<ul style="list-style-type: none"> <li>School Share</li> </ul>	\$2,019,554
Health/Life Insurance	<ul style="list-style-type: none"> <li>Includes Health Insurance for active, retired and new employees.</li> </ul>	\$12,958,471
Other Benefits	<ul style="list-style-type: none"> <li>Includes Workers Compensation, Medicare and Unemployment.</li> </ul>	\$1,635,503
Other Items	<ul style="list-style-type: none"> <li>Charter School tuition</li> <li>School Choice</li> <li>Special Ed Assessment</li> <li>Less: Charter School Reimbursement</li> <li>Insurance on School Buildings</li> <li>Upkeep of Everett Stadium</li> <li>School Resource Officers</li> </ul>	\$10,326,691

# What does our budget pay for?



**EVERETT HIGH SCHOOL (9-12) PERSONNEL CONTINUED**

<i>Position Description</i>	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
EHS TRAINER	2	2	\$67,600	\$154,628
EHS VICE PRINCIPAL	2	2	\$294,482	\$305,211
EHS WORLD LANGUAGE DEPARTMENT HEAD	1	1	\$117,379	\$119,591
EHS WORLD LANGUAGE TEACHERS	13	13	\$1,168,072	\$1,220,763
<b>Grand Total</b>	<b>231</b>	<b>236</b>	<b>\$19,912,382</b>	<b>\$21,864,318</b>

## EVERETT HIGH SCHOOL (9-12) PERSONNEL CONTINUED

Position Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
EHS INTERNSHIP LIAISON	1	1	\$0	\$90,000
EHS MATH DEPT. CHAIR	1	1	\$112,635	\$114,751
EHS MATH TEACHERS	22	22	\$2,028,052	\$2,172,037
EHS PARAPROFESSIONALS	6	7	\$164,827	\$209,478
EHS PRINCIPAL	1	1	\$168,867	\$171,984
EHS SCHOOL BUILDING SUBSTITUTES	12	12	\$668,304	\$702,133
EHS SCIENCE DEPT. CHAIR	1	1	\$117,379	\$119,591
EHS SCIENCE TEACHERS	19	19	\$1,703,904	\$1,791,558
EHS SOCIAL STUDIES DEPT. CHAIR	1	1	\$115,008	\$117,172
EHS SOCIAL STUDIES TEACHERS	20	20	\$1,745,023	\$1,834,403
EHS SPECIAL EDUCATION	23	23	\$2,107,277	\$2,259,952
EHS SPED DEPT CHAIR	1	1	\$115,008	\$117,172
EHS STUDENT ACTIVITY MANAGER	0	1	\$0	\$90,000
EHS STUDENT ENGAGEMENT SPECIALIST	0	1	\$75,000	\$77,250
EHS TESTING SPECIALIST	1	1	\$0	\$90,000

## EVERETT HIGH SCHOOL (9-12) PERSONNEL

Position Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
EHS ADMIN ASSISTANT	6	6	\$366,581	\$373,913
EHS CONNECTIONS TEACHERS	4	4	\$386,617	\$398,224
EHS COORDINATOR OF DATA PROGRAMS	1	1	\$59,475	\$83,612
EHS CTE DIRECTOR	1	1	\$139,719	\$142,291
EHS CTE TEACHERS	19	20	\$1,507,908	\$1,827,289
EHS CULINARY ARTS DEPARTMENT HEAD	1	1	\$101,864	\$103,766
EHS DEANS	5	5	\$590,586	\$606,908
EHS EARLY COLLEGE SPECIALIST	1	1	\$0	\$90,000
EHS EL TEACHERS	11	11	\$894,480	\$1,019,970
EHS ELA TEACHERS	16	16	\$1,592,758	\$1,638,200
EHS ELECTIVE TEACHERS	24	25	\$2,141,344	\$2,313,450
EHS ELL DEPARTMENT HEAD	1	1	\$98,687	\$104,393
EHS ENGLISH DEPT CHAIR	1	1	\$112,635	\$114,751
EHS GUIDANCE COUNSELORS	12	12	\$1,035,902	\$1,172,703
EHS GUIDANCE DEPARTMENT CHAIR	1	1	\$115,008	\$117,172

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## EVERETT HIGH SCHOOL (9-12) BUDGET CONTINUED

Line Item	Line Description	FY 23 Appropriation	FY 24 Projection
Supplies and Materials	EHS English	\$15,550	\$28,100
	EHS Occupational Education	\$328,561	\$308,260
	EHS Science	\$223,850	\$153,000
	EHS Social Studies	\$1,500	\$10,637
	EHS Supplies & Freight	\$95,125	\$175,350
	EHS Technology/Math	\$420	\$67,216
	EHS World Languages	\$13,715	\$7,500
Textbook/ Instructional Materials	EHS Textbooks	\$110,650	\$116,900
Therapeutic Crisis Interventionists	EHS Therapeutic Crisis Interventionists	\$129,741	\$0
Vocational Salaries	EHS Vocational Salaries	\$1,801,523	\$1,827,289
<b>Grand Total</b>		<b>\$22,144,392</b>	<b>\$25,139,960</b>

## SYSTEMWIDE BUDGET

Line Item	Line Description	FY 23 Appropriation	FY 24 Projection
Art	Art - Contract Services	\$0	\$5,600
	Art - Supplies and Materials	\$108,416	\$177,430
Athletics	Athletics - Other Salaries	\$350,000	\$350,000
	Athletics - Supplies	\$408,790	\$592,840
	Athletics - Transportation	\$150,000	\$200,000
	Athletics-Salaries	\$147,803	\$244,183
Band	Band - Music & Instruments	\$79,800	\$147,283
	Band-Transportation	\$50,000	\$185,615
Classroom Teacher	District Classroom/ Specialist Teachers	\$542,095	\$1,056,926
	English Learners (EL Coordinators)	\$480,451	\$0
Clinical Services	Clinical Services - Contracts	\$2,800,000	\$2,820,000
Clubs	Clubs-Other Salaries	\$250,000	\$262,444
Copier/ Toner	Systemwide Copier Maintenance	\$135,000	\$135,000
Curriculum	Curriculum - Contract Services	\$0	\$268,370
	Curriculum - Stipends	\$0	\$108,250
	Curriculum - Supplies and Materials	\$295,230	\$1,455,790

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## SYSTEMWIDE BUDGET CONTINUED

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Day 6 Program	Day 6 Program - Stipends	\$0	\$19,500
	Day 6 Program - Supplies	\$0	\$29,000
Department Head Salaries	District Department Heads	\$775,914	\$628,094
Equity Office	Equity- Supplies and Materials	\$148,000	\$175,000
	Equity-Manager	\$0	\$85,000
Family Liaison	Family Liaison- Supplies and Materials	\$7,600	\$7,500
Furniture	Furniture	\$177,494	\$50,000
Guidance Counselor	Systemwide Guidance- Contract Services	\$0	\$109,000
	Systemwide Guidance- Supplies	\$134,500	\$8,470
	Systemwide Guidance- Transportation	\$0	\$1,600
Health	Health - Stipend	\$0	\$6,960
	Health- Contract Services	\$0	\$23,439
	Health- Field Trips	\$0	\$11,000
	Health- Supplies	\$84,389	\$72,437
	Systemwide Health Ed Program	\$10,000	\$20,000
Homeless Program	Homeless Student Support	\$0	\$50,000

Item Number 15



## SYSTEMWIDE BUDGET CONTINUED

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Intern Salaries	Intern Salaries	\$30,000	\$136,000
IT	Systemwide Tech Contract Services	\$0	\$402,000
	Systemwide Tech Purchase/Supplies	\$701,379	\$1,013,715
Library	Dist Library/Media Ctr-Salaries	\$114,910	\$255,174
	Library - Supplies and Materials	\$10,000	\$87,225
	Library - Contract Services	\$0	\$11,500
	Library - Stipends	\$0	\$43,200
Literacy	Literacy - Contract Services	\$0	\$78,000
	Literacy - stipend	\$0	\$28,000
	Literacy- Field Trips	\$0	\$50,000
	Literacy-Supplies and Material	\$96,412	\$44,000
Longevity	Longevity	\$0	\$415,000
Medical Therapeutic Salaries	Medical Therapeutic Salaries	\$220,659	\$302,381
Physical Education	Physical Education Expenditures	\$58,000	\$37,000
Professional Development	Systemwide Professional Development	\$0	\$224,000
Salary Credit Adjustment	Salary Credit Adjustment	\$240,000	\$240,000

Item Number 15

## SYSTEMWIDE BUDGET CONTINUED

<i>Line Description</i>		FY 23 Appropriation	FY 24 Projection
Security	Attendance-Salaries	\$199,649	\$267,552
	Security - Supplies	\$0	\$250,000
	Security - Supplies and Equipment	\$30,000	\$160,000
	Security Guards - Contracted Service	\$100,000	\$424,800
Special Ed Transportation	Special Education Transportation	\$4,500,000	\$4,604,462
Special Ed Tuition	Special Education Tuition	\$4,680,303	\$5,613,877
Special Education	Special Ed Medicaid Collaborative	\$60,000	\$60,000
	Special Ed Supervisory- Administrative Assistant Salaries	\$114,183	\$118,726
	Special Ed Supervisory-Salaries	\$520,859	\$516,022
	Special Ed supplies	\$0	\$75,000
Special Projects	Systemwide Supplies	\$0	\$348,500
STEM	Science K-8 - stipend	\$0	\$10,000
	Science K-8 - Supplies	\$24,000	\$68,000
Supplemental Services	Supplemental Services	\$0	\$10,000
Systemwide	Districtwide Substitute Teachers	\$0	\$350,000
	Family Liaison-Salaries	\$138,808	\$262,338
	Systemwide Social Workers	\$0	\$1,785,000

Item Number 15

## EVERETT HIGH SCHOOL (9-12) BUDGET

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	EHS Administrative Assistant Salaries	\$201,772	\$255,187
	EHS Guidance-Administrative Assistant Salaries	\$118,183	\$118,726
Administrative Salaries	EHS Administrative Salaries	\$317,664	\$477,195
Classroom Teacher	EHS Classroom / Specialist Teachers	\$9,300,632	\$13,056,164
	EHS Specialist Teachers	\$2,997,306	\$0
Contract Services	EHS High School Attendance Initiative	\$0	\$1,925,000
	EHS Occupational Education	\$0	\$52,230
	EHS Science	\$0	\$6,000
Copier/ Toner	EHS Copier Maintenance	\$60,000	\$25,000
Department Head Salaries	CTE Director Salaries	\$0	\$142,291
	EHS Dept Head-Salaries	\$913,175	\$794,016
	EHS Guidance Department Head	\$0	\$117,172
	EHS Special Education Dept Heads-Salaries	\$119,537	\$117,172
Dues, Expenses & Meetings	EHS Dues, Expenses & Meetings	\$8,000	\$8,000

Item Number 15

## EVERETT HIGH SCHOOL (9-12) BUDGET CONTINUED

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Field Trip	EHS English	\$0	\$10,000
	EHS Field Trips	\$37,183	\$46,000
	EHS Science	\$0	\$37,100
Gateway to College	Gateway to College	\$50,000	\$83,550
Graduation	Graduation	\$100,000	\$90,000
Guidance Salaries	EHS Guidance Salaries	\$1,547,635	\$1,172,703
Paraprofessional	EHS CTE Para Paraprofessional	\$0	\$32,000
Professional Development	EHS Professional Development	\$20,000	\$20,000
	EHS Social Studies	\$0	\$12,000
School Based Managerial	EHS Managerial Staff	\$80,075	\$591,878
School Building Substitutes	EHS Substitute Teachers	\$760,286	\$702,133
Special Ed Paraprofessional	EHS Special Education Paraprofessionals	\$193,753	\$177,478
Special Ed Salaries	EHS Special Education Teachers	\$2,582,446	\$2,367,913
Stipend	EHS Science	\$0	\$8,800
	EHS Stipend	\$16,110	\$0

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## SYSTEMWIDE BUDGET CONTINUED

<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Systemwide	\$60,000	\$60,000
Systemwide Police Detail		
Systemwide Telephone	\$90,000	\$90,000
Theater		
Theater Supplies	\$54,600	\$41,540
Translation and Interpretation		
Translation and Interpretation	\$335,000	\$335,000
Tutors		
Home Tutors	\$8,000	\$49,920
TV Program		
TV Program-Contract	\$85,000	\$10,000
TV Program-Stipend	\$0	\$85,000
TV Program-Supplies	\$28,000	\$77,000
Vision/ Hearing	\$10,000	\$10,000
<b>Grand Total</b>	<b>\$19,645,244</b>	<b>\$28,356,663</b>

## SYSTEMWIDE PERSONNEL

<i>Position Description</i>	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
ASSISTANT DIRECTOR OF ATHLETICS AND PHYSICAL EDUCATION	0	1	\$0	\$100,000
ATTENDANCE OFFICERS	4	4	\$178,972	\$269,341
COORDINATOR OF HEALTH	1	1	\$112,845	\$114,961
DIRECTOR OF ABA	1	1	\$128,715	\$131,030
DIRECTOR OF ATHLETICS AND PHYSICAL EDUCATION	1	1	\$141,610	\$144,183
DIRECTOR OF ENGLISH LANGUAGE	1	1	\$134,071	\$139,270
DIRECTOR OF FACILITIES	1	1	\$130,000	\$133,900
DIRECTOR OF REMOTE LEARNING	1	1	\$155,941	\$158,800
DIRECTOR OF SECURITY	1	1	\$115,000	\$118,450
DIRECTOR OF SPECIAL EDUCATION	1	1	\$157,834	\$160,693
DISTRICTWIDE K-8 MUSIC TEACHERS	0	3	\$0	\$255,000
DRIVERS	0	2	\$0	\$150,000
DRUG PREVENTION SPECIALIST	0	1	\$0	\$75,000
EHS COORDINATOR OF ART	1	1	\$105,546	\$111,087

## SYSTEMWIDE PERSONNEL CONTINUED

Position Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
EHS COORDINATOR OF ART	1	1	\$105,546	\$111,087
EHS COORDINATOR OF LIBRARIES	1	1	\$112,845	\$114,961
EHS COORDINATOR OF MUSIC	1	1	\$102,074	\$103,976
EHS TV STUDIO	2	2	\$136,129	\$140,213
EQUITY MANAGER	0	1	\$0	\$85,000
FAMILY LIAISON	4	5	\$201,299	\$262,338
IN-DISTRICT COORDINATOR	1	1	\$115,218	\$117,382
K-8 INSTRUCTIONAL COACH	0	4	\$0	\$340,000
MAINTENANCE WORKER - GROUNDSKEEPER	0	1	\$0	\$75,000
MAINTENANCE WORKER - HANDYMAN	0	1	\$0	\$75,000

## SYSTEMWIDE PERSONNEL CONTINUED

Position Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
MUSIC TEACHERS	5	5	\$444,940	\$461,926
OUT OF DISTRICT COORDINATOR	1	1	\$104,978	\$106,918
SCHOOL BUILDING SUB (UNLICENSED)	0	10	\$0	\$350,000
SCHOOL CUSTODIAN	38	38	\$2,254,221	\$2,299,305
SCHOOL PSYCHOLOGIST	3	3	\$258,847	\$302,381
SECURITY SUPERVISOR	0	1	\$0	\$90,000
SEL SOCIAL WORKERS	0	21	\$0	\$1,785,000
SPECIAL EDUCATION ADMIN ASSISTANT	2	2	\$116,398	\$118,726
<b>Grand Total</b>	<b>71</b>	<b>118</b>	<b>\$5,207,481</b>	<b>\$8,889,841</b>



## ADAMS SCHOOL (PREK-3) BUDGET

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	Adams Administrative Assistant Salaries	\$52,789.00	\$59,363
Classroom Teacher	Adams Classroom/ Specialist Teachers	\$917,483.00	\$913,755
Copier/ Toner	Adams Copier Maintenance	\$6,000.00	\$8,000
Field Trip	Adams Field Trips	\$4,000.00	\$8,000
Guidance Salaries	Adams Guidance Salaries	\$80,375.00	\$70,717
Professional Development	Adams Professional Development	\$20,000.00	\$20,000
School Building Substitutes	Adams Substitutes Teachers	\$58,484.00	\$58,511
Special Ed Paraprofessional	Adams Special Education- Paraprofessionals	\$228,458.00	\$282,592
Special Ed Salaries	Adams Special Education Teachers	\$188,359.00	\$181,976
Supplies and Materials	Adams Supplies & Freight	\$5,800.00	\$13,725
Textbook/ Instructional Materials	Adams Textbooks	\$8,000.00	\$9,150
<b>Grand Total</b>		<b>\$1,569,748.00</b>	<b>\$1,625,789</b>

Item Number 15

## ADAMS SCHOOL (PREK-3) PERSONNEL

<i>Position Description</i>	# of Staff FY 23	# of Staff FY 24	FY 23 Annual Pay	FY 24 Annual Pay
ADAMS 3 YR. (PREK) TEACHERS	4	4	\$403,587	\$411,658
ADAMS 4 YR. (PREK) TEACHERS	4	4	\$377,918	\$388,714
ADAMS ADMIN ASST	1	1	\$58,199	\$59,363
ADAMS GUIDANCE COUNSELORS	1	1	\$66,240	\$70,717
ADAMS HEAD TEACHER	1	1	\$111,218	\$113,382
ADAMS PARAPROFESSIONALS	9	9	\$226,962	\$282,592
ADAMS SCHOOL BUILDING SUBSTITUTES	1	1	\$57,364	\$58,511
ADAMS SPECIAL ED TEACHERS	1	2	\$95,074	\$181,976
<b>Grand Total</b>	<b>22</b>	<b>23</b>	<b>\$1,396,562</b>	<b>\$1,566,914</b>

Item Number 15

## WEBSTER EXTENSION SCHOOL (PREK-3) BUDGET

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	Webster Ext Administrative Assistant Salaries	\$57,091	\$59,363
Classroom Teacher	Webster Ext Classroom / Specialist Teachers	\$761,006	\$860,070
Copier/ Toner	Webster Ext Copier Maintenance	\$4,000	\$8,000
Field Trip	Webster Extension-Field Trips	\$4,000	\$8,000
Guidance Salaries	Webster Ext-Guidance Salaries	\$116,029	\$104,016
Professional Development	Webster Extension Professional Development	\$20,000	\$20,000
School Based Managerial	Webster Ext Re-engagement Specialist	\$0	\$53,048
School Building Substitutes	Webster Extension sub	\$58,484	\$175,533
Special Ed Paraprofessional	Webster Ext Special Education Paraprofessionals	\$525,049	\$687,690
Special Ed Salaries	Webster Ext Special Education Teachers	\$700,009	\$884,536
Supplies and Materials	Webster Ext Supplies & Freights	\$7,425	\$15,150
Textbook/ Instructional Materials	Webster Ext Textbooks	\$8,850	\$10,100
<b>Grand Total</b>		<b>\$2,261,943</b>	<b>\$2,885,507</b>

Item Number 15

## WEBSTER EXTENSION SCHOOL (PREK-3) PERSONNEL

Position Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
RE ENGAGEMENT SPECIALIST	1	1	\$51,503	\$53,048
WEBSTER EXTENSION 3 YR. (PREK) TEACHERS	2	3	\$170,196	\$261,828
WEBSTER EXTENSION 4 YR. (PREK) TEACHERS	5	5	\$454,188	\$484,860
WEBSTER EXTENSION ABA PARAPROFESSIONALS	2	2	\$32,763	\$67,049
WEBSTER EXTENSION ADMIN ASSISTANT	1	1	\$58,199	\$59,363
WEBSTER EXTENSION GUIDANCE COUNSELORS	1	1	\$102,051	\$104,016
WEBSTER EXTENSION HEAD TEACHER	1	1	\$111,218	\$113,382
WEBSTER EXTENSION PARAPROFESSIONALS	21	21	\$469,716	\$620,641
WEBSTER EXTENSION SCHOOL BUILDING SUBSTITUTES	2	3	\$86,516	\$175,533
WEBSTER EXTENSION SPECIAL ED TEACHERS	9	10	\$748,238	\$884,536
<b>Grand Total</b>	<b>45</b>	<b>48</b>	<b>\$2,284,587</b>	<b>\$2,824,257</b>

Item Number 15

## DEVENS SCHOOL (K-12) BUDGET

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	Devens Administrative Assistant Salaries	\$57,091	\$59,363
Administrative Salaries	Devens Administrative Salaries	\$284,175	\$143,396
Classroom Teacher	Devens Specialist Teachers	\$367,339	\$0
Contract Line	Devens Therapeutic Programming	\$8,360	\$10,000
Copier/ Toner	Devens Copier Maintenance	\$11,000	\$10,000
Devens School	Devens School Lease	\$600,000	\$0
Field Trip	Devens Field Trips	\$2,000	\$4,000
Guidance Salaries	Devens Guidance Salaries	\$87,480	\$149,201
Professional Development	Devens Professional Development	\$20,000	\$20,000
School Building Substitutes	Devens Substitute Teachers	\$58,484	\$117,022
Special Ed Paraprofessional	Devens Special Education Paraprofessionals	\$194,808	\$598,555
Special Ed Salaries	Devens Special Education Teachers & Specialists	\$1,258,327	\$1,641,175
Supplies and Materials	Devens Supplies & Freight	\$5,150	\$4,200
Textbook/ Instructional Materials	Devens Textbooks	\$3,500	\$2,800
Therapeutic Crisis Interventionists	Devens Therapeutic Crisis Interventionists	\$378,038	\$258,602
<b>Grand Total</b>		<b>\$3,335,752</b>	<b>\$3,018,314</b>

Item Number 15

## DEVENS SCHOOL (K-12) PERSONNEL

<i>Position Description</i>	<b># of Staff FY 23</b>	<b># of Staff FY 24</b>	<b>FY23 Annual Pay</b>	<b>FY24 Annual Pay</b>
DEVENS ADMIN ASST	1	1	\$58,199	\$59,363
DEVENS BCBA	0	1	\$0	\$85,000
DEVENS EL TEACHER	1	1	\$85,000	\$85,000
DEVENS GUIDANCE COUNSELORS	2	2	\$140,091	\$149,201
DEVENS HEAD TEACHER	1	1	\$103,140	\$105,142
DEVENS PARAPROFESSIONALS	8	8	\$149,919	\$254,954
DEVENS PRINCIPAL	1	1	\$138,238	\$143,396
DEVENS SCHOOL BUILDING SUBSTITUTES	2	2	\$112,753	\$117,022
DEVENS SPECIAL ED TEACHERS	13	13	\$1,118,973	\$1,198,899
DEVENS SPECIALISTS	3	3	\$93,659	\$252,134
DEVENS THERAPEUTIC CRISIS INTERVENTIONIST (TCI)	4	4	\$258,602	\$258,602
<b>Grand Total</b>	<b>36</b>	<b>37</b>	<b>\$2,258,572</b>	<b>\$2,708,712</b>

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## ENGLISH SCHOOL (K-8) BUDGET

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	English Administrative Assistant Salaries	\$58,691	\$59,363
Administrative Salaries	English Administrative Salaries	\$405,348	\$410,663
Classroom Teacher	English Classroom / Specialist Teachers	\$4,767,533	\$5,938,549
	English Specialist Teachers	\$633,749	\$0
	English Technology Teacher Salaries	\$102,094	\$0
Copier/ Toner	English Copier Maintenance	\$3,000	\$15,000
Field Trip	English Field Trips	\$13,500	\$27,000
Guidance Salaries	English Guidance Salaries	\$278,921	\$275,164
Professional Development	English Professional Development	\$20,000	\$20,000
School Building Substitutes	English School Substitute Teachers	\$210,451	\$210,533
Special Ed Paraprofessional	English Special Education Paraprofessionals	\$332,216	\$408,489
Special Ed Salaries	English Special Education Teachers	\$2,065,297	\$1,841,364
Supplies and Materials	English Supplies & Freight	\$33,700	\$58,650
Textbook/ Instructional Materials	English Textbooks	\$34,200	\$39,100
<b>Grand Total</b>		<b>\$8,958,700</b>	<b>\$9,303,876</b>

Item Number 15

## ENGLISH SCHOOL (K-8) PERSONNEL

<i>Position Description</i>	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
ENGLISH ADMIN ASSISTANT	1	1	\$58,199	\$59,363
ENGLISH ASSISTANT PRINCIPAL	2	2	\$259,138	\$266,481
ENGLISH EL COORDINATOR	1	1	\$91,283	\$101,396
ENGLISH EL TEACHERS	10	10	\$500,917	\$862,061
ENGLISH GUIDANCE COUNSELORS	3	3	\$263,033	\$275,164
ENGLISH INTERVENTIONISTS	8	8	\$707,166	\$809,538
ENGLISH PARAPROFESSIONALS	12	14	\$281,561	\$408,489
ENGLISH PRINCIPAL	1	1	\$141,610	\$144,183
ENGLISH SCHOOL BUILDING SUBSTITUTES	3	4	\$135,001	\$210,533
ENGLISH SPECIAL ED TEACHERS	20	20	\$1,605,302	\$1,841,364
ENGLISH SPECIALISTS	8	8	\$628,111	\$737,954
ENGLISH TEACHERS	36	36	\$3,190,979	\$3,354,216
ENGLISH WORLD LANGUAGE TEACHER	1	1	\$68,779	\$73,383
<b>Grand Total</b>	<b>106</b>	<b>109</b>	<b>\$7,931,080</b>	<b>\$9,144,126</b>

Item Number 15



## WHITTIER SCHOOL (K-8) PERSONNEL

Position Number	Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
	WHITTIER ADMIN ASSISTANT	1	1	\$58,199	\$59,363 ✓
	WHITTIER ASSISTANT PRINCIPAL	1	1	\$126,943	\$131,901
	WHITTIER EL COORDINATOR	1	1	\$81,780	\$90,720
	WHITTIER EL TEACHERS	9	9	\$487,095	\$770,901
	WHITTIER GUIDANCE COUNSELORS	2	2	\$180,951	\$187,647
	WHITTIER INTERVENTIONISTS	6	6	\$638,387	\$651,155
	WHITTIER PARAPROFESSIONALS	0	1	\$0	\$32,000
	WHITTIER PRINCIPAL	1	1	\$141,610	\$144,183
	WHITTIER SCHOOL BUILDING SUBSTITUTES	4	4	\$93,412	\$234,044
	WHITTIER SPECIAL ED TEACHERS	10	10	\$820,968	\$876,807
	WHITTIER SPECIALISTS	7	7	\$505,316	\$610,756
	WHITTIER TEACHERS	28	28	\$2,462,488	\$2,582,265
	<b>Grand Total</b>	<b>70</b>	<b>71</b>	<b>\$5,597,149</b>	<b>\$6,371,742</b>

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6,687,066

## WHITTIER SCHOOL (K-8) BUDGET

Line Item	Line Description	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	Whittier Administrative Assistant Salaries	\$59,208	\$59,363
Administrative Salaries	Whittier Administrative Salaries	\$285,595	\$276,083
Classroom Teacher	Whittier Classroom / Specialist Teachers	\$4,184,065	\$5,021,115
	Whittier Specialist Teachers	\$413,398	\$0
	Whittier Technology Teacher Salaries	\$109,810	\$0
Copier/ Toner	Whittier Copier Maintenance	\$4,000	\$15,000
Field Trip	Whittier Field Trips	\$13,500	\$27,000
Guidance Salaries	Whittier Guidance Salaries	\$193,385	\$187,647
Professional Development	Whittier Professional Development	\$20,000	\$20,000
School Building Substitutes	Whittier Substitute Teachers	\$233,934	\$234,044
Special Ed Paraprofessional	Whittier Special Education Paraprofessionals	\$0	\$32,000
Special Ed Salaries	Whittier Special Education Teachers	\$800,413	\$876,807
Supplies and Materials	Whittier Supplies & Textbooks	\$27,775	\$47,550
Textbook/ Instructional Materials	Whittier Textbooks	\$32,750	\$31,700
<b>Grand Total</b>		<b>\$6,377,833</b>	<b>\$6,828,311</b>

~~\$6,828,311~~  
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Item Number 1

## Special Education Personnel Budget

Position Description	FY 23 Appropriation	FY24 Proposed
Director of Special Education	\$164,540	\$160,693
Director of ABA	\$132,119	\$131,030
Out of District Coordinator	\$106,870	\$106,918
Coordinator of Sped -Elem	\$117,329	\$117,382
Paraprofessional Salaries	\$2,751,428	\$3,244,673
Special Ed Administrative Assistant salaries	\$114,183	\$118,726
Special Ed Teacher Salaries	\$13,459,562	\$12,916,701
Therapeutic Crisis Interventionist Salaries	\$436,522	\$258,602
Medical Therapeutic Salaries	\$220,659	\$302,381
<b>TOTAL</b>	<b>\$17,503,212</b>	<b>\$17,357,106</b>

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## Special Education Non-Personnel Budget

Line Item	FY 23 Appropriation	FY24 Proposed
Clinical Services	\$2,800,000	\$2,820,000
Translations/ Interpretation	\$315,000	\$315,000
Special Education - Out of District Tuition	\$4,680,303	\$5,613,877 *
Special Ed Medicaid Collaborative	\$60,000	\$60,000
Vision/Hearing Screening	\$10,000	\$10,000
Special Ed Supplies	\$0	\$75,000
<b>TOTAL</b>	<b>\$7,865,303</b>	<b>\$8,893,877</b>

## Special Education Transportation Budget

Line Item	FY 23 Appropriation	FY24 Proposed
Special Education Transportation	\$4,500,000	\$4,604,462
<b>TOTAL</b>	<b>\$4,500,000</b>	<b>\$4,604,462</b>

## KEVERIAN SCHOOL (K-8) BUDGET

Line Item	Line Description	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	Keverian Administrative Assistant Salaries	\$58,930	\$59,363
Administrative Salaries	Keverian Administrative Salaries	\$401,723	\$392,747
Classroom Teacher	Keverian Classroom / Specialist Teachers	\$5,776,516	\$6,672,192
	Keverian Specialist Teachers	\$734,062	\$0
	Keverian Technology Teacher Salaries	\$70,121	\$0
Copier/ Toner	Keverian Copier Maintenance	\$3,000	\$15,000
Field Trip	Keverian Field Trips	\$19,200	\$37,000
Guidance Salaries	Keverian Guidance Salaries	\$265,360	\$267,404
Professional Development	Keverian- Professional Development	\$20,000	\$20,000
School Based Managerial	Keverian Success Coach	\$0	\$57,221
School Building Substitutes	Keverian Substitute Teachers	\$233,934	\$234,044
Special Ed Paraprofessional	Keverian Special Education Paraprofessionals	\$30,509	\$117,037
Special Ed Salaries	Keverian Special Education Teachers	\$906,436	\$926,903
Supplies and Materials	Keverian Supplies & Freight	\$45,225	\$70,650
Textbook/ Instructional			

Item Number 15

47,100

8,916,661

## KEVERIAN SCHOOL (K-8) PERSONNEL

Position Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
KEVERIAN ADMIN ASSISTANT	1	1	\$58,199	\$59,363
KEVERIAN ASSISTANT PRINCIPAL	2	2	\$250,180	\$257,523
KEVERIAN BCBA	0	1	\$0	\$85,000
KEVERIAN EL TEACHERS	11	11	\$910,360	\$961,417
KEVERIAN GUIDANCE COUNSELORS	3	3	\$172,086	\$267,404
KEVERIAN INTERVENTIONISTS	9	9	\$887,004	\$917,341
KEVERIAN PARAPROFESSIONALS	1	1	\$30,806	\$32,037
KEVERIAN PRINCIPAL	1	1	\$132,652	\$135,225
KEVERIAN SCHOOL BUILDING SUBSTITUTES	4	4	\$172,091	\$234,044
KEVERIAN SPECIAL ED TEACHERS	10	10	\$885,913	\$926,903
KEVERIAN SPECIALIST TEACHERS	9	9	\$769,543	\$808,778
KEVERIAN SUCCESS COACH	0	1	\$0	\$57,221
KEVERIAN TEACHERS	42	42	\$3,844,446	\$3,984,656
<b>Grand Total</b>	<b>93</b>	<b>95</b>	<b>\$8,113,280</b>	<b>\$8,726,911</b>

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## LAFAYETTE SCHOOL (K-8) BUDGET

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	Lafayette-Administrative Assistant Salaries	\$57,091	\$59,363
Administrative Salaries	Lafayette Administrative Salaries	\$412,769	\$395,426
Classroom Teacher	Lafayette Classroom / Specialist Teachers	\$6,335,795	\$7,736,036
	Lafayette Specialist Teachers	\$720,465	\$0
	Lafayette Technology Teacher Salaries	\$109,810	\$0
Copier/ Toner	Lafayette Copier Maintenance	\$3,000	\$15,000
Field Trip	Lafayette Field Trips	\$13,500	\$27,000
Guidance Salaries	Lafayette Guidance Salaries	\$340,572	\$336,204
Professional Development	Lafayette Professional Development	\$20,000	\$20,000
School Building Substitutes	Lafayette Substitute Teachers	\$350,901	\$234,044
Special Ed Paraprofessional	Lafayette Special Education Paraprofessionals	\$500,176	\$639,899
Special Ed Salaries	Lafayette Special Education Teachers	\$2,417,251	\$2,193,530
Supplies and Materials	Lafayette Supplies & Freight	\$44,650	\$81,075
Textbook/ Instructional Materials	Lafayette Textbooks	\$50,900	\$54,050
<b>Grand Total</b>		<b>\$11,376,880</b>	<b>\$11,791,628</b>

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## LAFAYETTE SCHOOL (K-8) PERSONNEL

<i>Position Number</i>	<i>Description</i>	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
	LAFAYETTE ABA THERAPIST	1	1	\$68,666	\$68,666
	LAFAYETTE ADMIN ASSISTANT	1	1	\$58,199	\$59,363
	LAFAYETTE ASSISTANT PRINCIPAL	2	2	\$241,274	\$251,243
	LAFAYETTE EL COORDINATOR	1	1	\$91,283	\$101,396
	LAFAYETTE EL TEACHERS	13	14	\$1,034,401	\$1,257,417
	LAFAYETTE GUIDANCE COUNSELORS	4	4	\$320,401	\$336,204
	LAFAYETTE INTERVENTIONISTS	8	9	\$850,543	\$952,554
	LAFAYETTE PARAPROFESSIONALS	18	18	\$531,757	\$571,233
	LAFAYETTE PRINCIPAL	1	1	\$141,610	\$144,183
	LAFAYETTE SCHOOL BUILDING SUBSTITUTES	4	4	\$198,854	\$234,044
	LAFAYETTE SPECIAL ED TEACHERS	25	25	\$1,984,793	\$2,193,530
	LAFAYETTE SPECIALISTS	8	10	\$756,787	\$950,019
	LAFAYETTE TEACHERS	46	46	\$4,295,322	\$4,474,650
	<b>Grand Total</b>	<b>132</b>	<b>136</b>	<b>\$10,573,891</b>	<b>\$11,594,503</b>

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## PARLIN SCHOOL (K-8) BUDGET

Line Item	Line Description	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	Parlin Administrative Assistant Salaries	\$66,934	\$67,199
Administrative Salaries	Parlin Administrative Salaries	\$412,690	\$409,877
Classroom Teacher	Parlin Classroom / Specialist Teachers	\$5,978,507	\$7,050,636
	Parlin Specialist Teachers	\$608,054	\$0
	Parlin Technology Teacher Salaries	\$104,037	\$0
Copier/ Toner	Parlin Copier Maintenance	\$5,000	\$15,000
Field Trip	Parlin Field Trips	\$13,500	\$27,000
Guidance Salaries	Parlin-Guidance Salaries	\$276,997	\$305,223
Professional Development	Parlin Professional Development	\$20,000	\$20,000
School Building Substitutes	Parlin Substitute Teachers	\$233,934	\$234,044
Special Ed Salaries	Parlin Special Education Teachers	\$837,928	\$705,650
Supplies and Materials	Parlin Supplies & Freight	\$45,875	\$82,125
Textbook/ Instructional Materials	Parlin Textbooks	\$53,750	\$54,750
<b>Grand Total</b>		<b>\$8,657,206</b>	<b>\$8,971,503</b>

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## PARLIN SCHOOL (K-8) Personnel

Position Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
PARLIN ADMIN ASSISTANT	1	1	\$65,882	\$67,199
PARLIN ASSISTANT PRINCIPAL	2	2	\$261,031	\$268,373
PARLIN EL COORDINATOR	1	1	\$96,821	\$106,712
PARLIN EL TEACHERS	14	14	\$989,056	\$1,185,333
PARLIN GUIDANCE COUNSELORS	3	3	\$295,669	\$305,223
PARLIN INTERVENTIONISTS	8	10	\$813,164	\$1,010,100
PARLIN PRINCIPAL	1	1	\$136,345	\$141,504
PARLIN SCHOOL BUILDING SUBSTITUTES	3	4	\$91,531	\$234,044
PARLIN SPECIAL ED TEACHERS	8	8	\$674,377	\$705,650
PARLIN SPECIALISTS	8	8	\$695,035	\$725,552
PARLIN TEACHERS	42	42	\$3,785,305	\$4,022,938
<b>Grand Total</b>	<b>91</b>	<b>94</b>	<b>\$7,904,216</b>	<b>\$8,772,628</b>

## WEBSTER SCHOOL (K-5) BUDGET

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Administrative Assistant Salaries	Webster Administrative Assistant Salaries	\$66,334	\$67,206
Administrative Salaries	Webster Administrative Salaries	\$139,278	\$139,270
Classroom Teacher	Webster Classroom/ Specialist Teachers	\$2,538,794	\$3,304,453
	Webster Specialist Teachers	\$384,123	\$0
	Webster Technology Teacher Salaries	\$110,329	\$0
Copier/ Toner	Webster Copier Maintenance	\$6,000	\$10,000
Field Trip	Webster Field Trips	\$10,500	\$21,000
Guidance Salaries	Webster Guidance Salaries	\$105,894	\$114,182
Professional Development	Webster Professional Development	\$20,000	\$20,000
School Building Substitutes	Webster Substitute Teachers	\$268,935	\$234,044
Special Ed Paraprofessional	Webster Special Education Paraprofessionals	\$331,778	\$569,455
Special Ed Salaries	Webster Special Education Teachers	\$1,381,642	\$1,318,675
Supplies and Materials	Webster Supplies & Freight	\$16,975	\$24,825
Textbook/ Instructional Materials	Webster Textbooks	\$18,750	\$16,550
<b>Grand Total</b>		<b>\$5,399,332</b>	<b>\$5,839,661</b>

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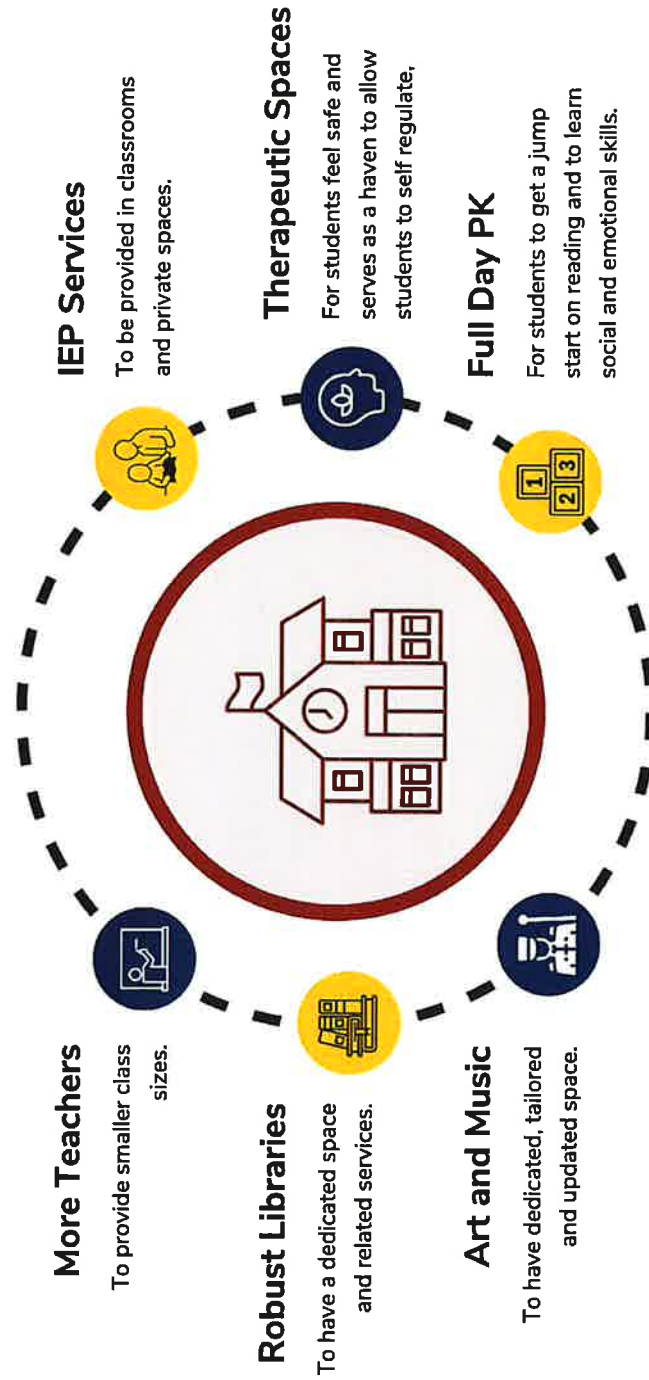
## WEBSTER SCHOOL (K-5) PERSONNEL

Position Description	# of Staff FY 23	# of Staff FY 24	FY23 Annual Pay	FY24 Annual Pay
WEBSTER ABA THERAPIST	1	1	\$57,364	\$61,744
WEBSTER ADMIN ASSISTANT	1	1	\$65,889	\$67,206
WEBSTER EL COORDINATOR	1	1	\$81,780	\$90,720
WEBSTER EL TEACHERS	4	4	\$180,316	\$357,154
WEBSTER GUIDANCE COUNSELORS	1	1	\$106,314	\$114,182
WEBSTER HEAD TEACHER	0	1	\$0	\$93,000
WEBSTER INTERVENTIONISTS	4	4	\$414,359	\$422,646
WEBSTER PARAPROFESSIONALS	16	16	\$467,645	\$507,711
WEBSTER PRINCIPAL	1	1	\$136,698	\$139,270
WEBSTER SCHOOL BUILDING SUBSTITUTES	4	4	\$197,169	\$234,044
WEBSTER SPECIAL ED TEACHERS	14	14	\$1,174,320	\$1,318,675
WEBSTER SPECIALISTS	5	5	\$481,849	\$494,719
WEBSTER TEACHERS	19	19	\$1,673,815	\$1,846,214
<b>Grand Total</b>	<b>71</b>	<b>72</b>	<b>\$5,037,517</b>	<b>\$5,747,286</b>

Item Number 15



# Setting a Foundation to Build a Better Future



<b>Facilities Maintenance Personnel Budget</b>		
<b>Position Description</b>	<b>FY 23 Appropriation</b>	<b>FY 24 Projection</b>
Director of Facilities	\$108,243	\$133,900
Custodial- Managerial	\$0	\$150,000
Custodians/Maintenance Pay	\$2,321,614	\$2,308,025
Drivers	\$0	\$150,000
<b>TOTAL</b>	<b>\$2,429,857</b>	<b>\$2,741,925</b>

<b>Facilities Maintenance Stipend Budget</b>		
<b>Line Item</b>	<b>FY 23 Appropriation</b>	<b>FY 24 Projection</b>
Custodian/Maintenance Overtime/Stipends	\$248,243	\$263,208
Custodian/Maintenance-Misc Other Pay	\$25,000	\$35,500
Maintenance - Severance Pay	\$10,000	\$10,000
<b>TOTAL</b>	<b>\$283,243</b>	<b>\$308,708</b>

<b>Facilities Maintenance Non-Personnel Budget Continued</b>		
<b>Facilities Maintenance General Expenditures</b>	<b>FY 23 Appropriation</b>	<b>FY 24 Projection</b>
HVAC Contract	\$579,204	\$604,896
Motor Maintenance	\$15,000	\$15,000
Sprinkler System	\$175,000	\$175,000
Housing of Vehicles	\$60,000	\$0
School Building Space Needs	\$0	\$3,000,000
<b>TOTAL</b>	<b>\$4,626,057</b>	<b>\$8,797,496</b>



## Facilities Maintenance Non-Personnel Budget

Line Item	FY 23 Appropriation	FY 24 Projection
Snow Plowing	\$150,000	\$150,000
Custodian & Maint Clothing	\$12,000	\$18,000
Cleaning Contract	\$336,000	\$1,125,600
Custodian Supplies	\$335,000	\$400,000
Electrical Contract	\$75,000	\$113,000
Plumbing Contract	\$120,000	\$176,000
Facilities/Electricity	\$1,650,000	\$1,650,000
Facilities/Gas Heat	\$625,000	\$625,000
Landscaping All Schools	\$80,000	\$40,000
General Work	\$338,853	\$555,000
Elevator Contract	\$75,000	\$150,000

Security Non-Personnel Budget			
Line Item	FY 23 Appropriation	FY 24 Projection	
Security Guards	\$100,000	\$424,800	
Security Supplies	\$0	\$250,000	
Security System	\$30,000	\$160,000	
Private Protection System	\$30,000	\$20,000	
<b>TOTAL</b>	<b>\$160,000</b>	<b>\$854,800</b>	<i>\$34,800 Book</i>
Security Personnel Budget			
Position Description	FY 23 Appropriation	FY 24 Projection	
Managerial Salaries	\$110,000	\$283,450	
Attendance Officers	\$199,649	\$267,552	
<b>TOTAL</b>	<b>\$309,649</b>	<b>\$551,002</b>	

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## SCHOOL ADMINISTRATION BUDGET CONTINUED

<i>Line Item</i>	<i>Line Description</i>	FY 23 Appropriation	FY 24 Projection
Severance Pay	Central Admin - Severance Pay	\$30,000	\$30,000
	Instructional - Severance Pay	\$60,000	\$60,000
Supplies and Materials	Admin Computer Purchase/Supplies	\$25,000	\$0
	Admin Supplies & Freight	\$19,259	\$0
<b>Grand Total</b>		<b>\$2,886,041</b>	<b>\$3,782,913</b>

**SCHOOL ADMINISTRATION PERSONNEL**

<i>Position Description</i>	# of Staff FY23	# of Staff FY24	FY23 Pay	FY24 Pay
ADMIN ASSISTANT	1	1	\$58,199	\$59,363
ASSISTANT SUPERINTENDENT	2	2	\$349,833	\$358,590
BUDGET AND GRANTS DIRECTOR	1	1	\$112,200	\$115,566
DATA MANAGER	1	1	\$76,500	\$90,000
DEPUTY SUPERINTENDENT	1	1	\$185,658	\$191,228
DIRECTOR OF COMMUNICATIONS	1	1	\$91,800	\$94,554
DIRECTOR OF HUMAN RESOURCES	1	1	\$116,000	\$119,480
FINANCIAL ANALYST	1	1	\$90,000	\$92,700
FINANCIAL ANALYST (PART TIME)	1	1	\$35,000	\$35,000
GRANTS ADMIN ASSISTANT	1	1	\$58,199	\$59,363
HOURLY-INTERN	3	3	\$0	\$115,000
HUMAN RESOURCE ADMIN ASSISTANT	2	2	\$116,398	\$118,726
HUMAN RESOURCES SPECIALIST	1	1	\$0	\$75,000
MANAGER OF STRATEGIC PLANNING	0	1	\$0	\$90,000
PAYROLL SPECIALIST	0	1	\$0	\$75,000
SUPERINTENDENT	1	1	\$225,000	\$153,333
TECHNOLOGY MANAGER	1	1	\$90,000	\$90,000
<b>Grand Total</b>	<b>19</b>	<b>21</b>	<b>1,604,786.76</b>	<b>\$1,932,903</b>

## SCHOOL ADMINISTRATION BUDGET CONTINUED

Line Item	Line Description	FY 23 Appropriation	FY 24 Projection
Communication	Communications - Contract Services	\$24,390	\$46,275
Copier/ Toner	Admin Copier Maintenance	\$6,000	\$6,000
Data Office	Data Office- Contract Services (ASPEN)	\$181,475	\$120,291
Dues, Expenses & Meetings	Admin Dues, Expenses & Meetings	\$65,000	\$32,560
Human Resource Office	Human Resources Office- Contract Services	\$0	\$25,099
	Human Resources Office- Supplies	\$0	\$21,224
Labor/Legal Fees	Labor/Legal Fees	\$50,000	\$0
Office Supplies & Postage	Office Supplies & Postage	\$70,000	\$70,000
Professional Development	Admin Developmental Education Workshops	\$10,000	\$5,000
School Administration	Technology Manager Salary	\$0	\$90,000
School Committee	School Committee - Reimbursement	\$8,100	\$8,100
	School Committee - Legal	\$200,000	\$690,000
	School Committee - Compensation	\$114,750	\$120,000
	School Committee - Contracts	\$200,000	\$225,161

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## SCHOOL ADMINISTRATION BUDGET

Line Item	Line Description	FY 23 Appropriation	FY 24 Projection
Admin-Misc Other Pay	Admin-Misc Other Pay	\$30,000	\$0
Administrative Assistant Salaries	Business Office - Administrative Assistant Salaries	\$58,591	\$59,363
	Other Dist Admin - Administrative Assistant Salaries	\$174,874	\$178,089
Auto Mileage	Auto Mileage	\$12,000	\$1,500
Business Office	Business Office- Contract Services (Munis)	\$0	\$501,800
	Business Office- Supplies	\$0	\$2,000
Central Office Salaries	Asst Superintendent - Salaries	\$548,801	\$371,388
	Business Office - Salaries	\$400,544	\$421,696
	Communications - Salary	\$91,800	\$94,554
	Data Office - Salary	\$77,250	\$90,000
	Human Resources - Salaries	\$201,540	\$269,480
	Manager of Special Projects and Strategic Planning-Salary	\$0	\$90,000
	Superintendent Salary	\$226,667	\$153,333

Item Number 15

*McLaughlin*



C0172-23

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**To:** Mayor and City Council  
**From:** Councilor Stephanie V. Smith  
**Date:** May 22, 2023

---

**Agenda Item:**

The CFO provides a brief overview and explanation of the tax recap for FY23

**Background and Explanation:**

**Attachments:**

**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

**I. TAX RATE SUMMARY**

la. Total amount to be raised (from page 2, IIe)	\$ 289,445,038.49
lb. Total estimated receipts and other revenue sources (from page 2, IIIe)	180,486,194.00
lc. Tax Levy (Ia minus Ib)	\$ 108,958,844.49
ld. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	52.3450	57,034,507.15	5,471,993,242.00		
Net of Exempt			4,841,122,222.00	11.78	57,028,419.78
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	17.8479	19,446,865.61	766,921,381.00	25.36	19,449,126.22
Net of Exempt					
Industrial	16.6445	18,135,654.87	715,209,600.00	25.36	18,137,715.46
<b>SUBTOTAL</b>	<b>86.8374</b>		<b>6,954,124,223.00</b>		<b>94,615,261.46</b>
Personal	13.1626	14,341,816.86	565,598,700.00	25.36	14,343,583.03
<b>TOTAL</b>	<b>100.0000</b>		<b>7,519,722,923.00</b>		<b>108,958,844.49</b>

MUST EQUAL 1C

**Signatures**

**Assessors**

William Hart, Chairman , Everett , [Bernard.Devereux@ci.everett.ma.us](mailto:Bernard.Devereux@ci.everett.ma.us) 617-394-2209 | 12/2/2022 8:05 AM

**Comment:**

Ronald Keohan, Assessor , Everett , [bernard.devereux@ci.everett.ma.us](mailto:bernard.devereux@ci.everett.ma.us) 617-394-2205 | 12/1/2022 10:22 AM

**Comment:**

**Documents**

No documents have been uploaded.

Do Not Write Below This Line --- For Department of Revenue Use Only

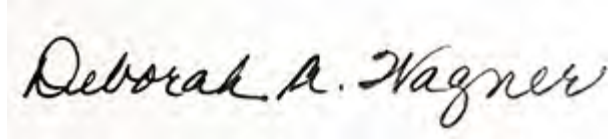
**Reviewed By:** Martin DiMunah  
**Date:** 12/13/2022  
**Approved:** Thomas Guilfoyle  
**Director of Accounts:** Deborah A. Wagner



**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

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A handwritten signature in black ink that reads "Deborah A. Wagner". The signature is written in a cursive style and is centered on the page.

**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

**II. Amounts to be raised**

Ila. Appropriations (col.(b) through col.(g) from page 4)	<b>268,201,521.00</b>
Ilb. Other amounts to be raised	
1. Amounts certified for tax title purposes	<u>0.00</u>
2. Debt and interest charges not included on page 4	0.00
3. Final Awards	0.00
4. Retained Earnings Deficit	0.00
5. Total cherry sheet offsets (see cherry sheet 1-ER)	104,422.00
6. Revenue deficits	0.00
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00
8. CPA other unappropriated/unreserved	<u>0.00</u>
9. Snow and ice deficit Ch. 44, Sec. 31D	368,946.08
10. Other :	0.00
TOTAL Ilb (Total lines 1 through 10)	<u><b>473,368.08</b></u>
Ilc. State and county cherry sheet charges (C.S. 1-EC)	18,726,480.00
Ild. Allowance for abatements and exemptions (overlay)	2,043,669.41
Ile. Total amount to be raised (Total Ila through Ild)	<u><b>289,445,038.49</b></u>

**III. Estimated receipts and other revenue sources**

IIIa. Estimated receipts - State	
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	104,970,599.00
2. Massachusetts school building authority payments	0.00
TOTAL IIIa	<u><b>104,970,599.00</b></u>
IIIb. Estimated receipts - Local	
1. Local receipts not allocated (page 3, col (b) Line 24)	<u><b>39,573,378.00</b></u>
2. Offset Receipts (Schedule A-1)	<u>0.00</u>
3. Enterprise Funds (Schedule A-2)	<u><b>22,474,923.00</b></u>
4. Community Preservation Funds (See Schedule A-4)	<u>0.00</u>
TOTAL IIIb	<u><b>62,048,301.00</b></u>
IIIc. Revenue sources appropriated for particular purposes	
1. Free cash (page 4, col (c))	<u><b>4,880,479.00</b></u>
2. Other available funds (page 4, col (d))	<u><b>1,586,815.00</b></u>
TOTAL IIIc	<u><b>6,467,294.00</b></u>
IIId. Other revenue sources appropriated specifically to reduce the tax rate	
1a. Free cash..appropriated on or before June 30, 2022	0.00
1b. Free cash..appropriated on or after July 1, 2022	7,000,000.00

**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL III d		<u>7,000,000.00</u>
III e. Total estimated receipts and other revenue sources (Total III a through III d)		<u>180,486,194.00</u>
<b>IV. Summary of total amount to be raised and total receipts from all sources</b>		
a. Total amount to be raised (from II e)		<u>289,445,038.49</u>
b. Total estimated receipts and other revenue sources (from III e)	<u>180,486,194.00</u>	
c. Total real and personal property tax levy (from I c)	<u>108,958,844.49</u>	
d. Total receipts from all sources (total IV b plus IV c)		<u>289,445,038.49</u>

**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

LOCAL RECEIPTS NOT ALLOCATED \*

	Receipt Type Description	(a) Actual Receipts Fiscal 2022	(b) Estimated Receipts Fiscal 2023	Percentage Change
==>	1. MOTOR VEHICLE EXCISE	4,662,555.00	4,300,000.00	-7.78
	2. OTHER EXCISE			
==>	a.Meals	1,236,866.00	1,200,000.00	-2.98
==>	b.Room	784,679.00	780,000.00	-0.60
==>	c.Other	21,012,500.00	21,537,813.00	2.50
==>	d.Cannabis	0.00	0.00	0.00
==>	3. PENALTIES AND INTEREST ON TAXES AND EXCISES	3,536,876.00	500,000.00	-85.86
==>	4. PAYMENTS IN LIEU OF TAXES	14,112.00	14,112.00	0.00
	5. CHARGES FOR SERVICES - WATER	0.00	0.00	0.00
	6. CHARGES FOR SERVICES - SEWER	0.00	0.00	0.00
	7. CHARGES FOR SERVICES - HOSPITAL	0.00	0.00	0.00
	8. CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00	0.00
	9. OTHER CHARGES FOR SERVICES	47,527.00	47,000.00	-1.11
	10. FEES	524,016.00	515,000.00	-1.72
	a.Cannabis Impact Fee	0.00	0.00	0.00
	b.Community Impact Fee Short Term Rentals	0.00	0.00	0.00
	11. RENTALS	20,700.00	20,000.00	-3.38
	12. DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00	0.00
	13. DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00	0.00
	14. DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00	0.00
	15. DEPARTMENTAL REVENUE - RECREATION	0.00	0.00	0.00
	16. OTHER DEPARTMENTAL REVENUE	205,995.00	175,000.00	-15.05
	17. LICENSES AND PERMITS			
	a.Building Permits	3,239,174.00	1,300,000.00	-59.87
	b.Other licenses and permits	795,140.00	700,000.00	-11.97
	18. SPECIAL ASSESSMENTS	0.00	0.00	0.00
==>	19. FINES AND FORFEITS	1,780,496.00	1,500,000.00	-15.75
==>	20. INVESTMENT INCOME	466,727.00	300,000.00	-35.72
==>	21. MEDICAID REIMBURSEMENT	1,543,164.00	1,300,000.00	-15.76
==>	22. MISCELLANEOUS RECURRING	5,342,248.00	5,384,453.00	0.79
	23. MISCELLANEOUS NON-RECURRING	709,335.00	0.00	-100.00
	<b>24. Totals</b>	<b>45,922,110.00</b>	<b>39,573,378.00</b>	<b>-13.83</b>

Signatures

**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

**Accounting Officer**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

[Eric Demas, CFO - Auditor , Everett , eric.demas@ci.everett.ma.us 617-394-2210 | 12/6/2022 1:16 PM](#)

Comment:

**Documents**

No documents have been uploaded.

\* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. The Recap Page 3 Support form must be submitted to support increases / decreases of estimated receipts to actual receipts.

==> The Recap Page 3 Support form must be submitted to support increases/ decreases of FY 2023 estimated receipts to FY 2022 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF). The Recap Page 3 Support form must be submitted to list each receipt type included in rows 22 and 23, Miscellaneous Recurring and Non-Recurring.

**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

APPROPRIATIONS										AUTHORIZATIONS	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	MEMO ONLY	
										(i) Borrowing Authorization (Other)	
01/24/2022	2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	
03/28/2022	2022	2,380,479.00	0.00	2,380,479.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04/11/2022	2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,899,800.00	
12/23/2021	2022	686,015.00	686,015.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/09/2022	2022	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/23/2022	2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	765,000.00	
06/13/2022	2022	1,134,915.00	0.00	0.00	1,134,915.00	0.00	0.00	0.00	2,932,500.00	4,315,000.00	
08/28/2022	2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	608,093.00	
09/12/2022	2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,014,000.00	
02/14/2022	2022	100,000.00	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00
06/27/2022	2023	260,988,212.00	239,396,734.00	0.00	0.00	0.00	21,591,478.00	0.00	0.00	0.00	0.00
11/15/2022	2023	500,000.00	0.00	500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11/01/2022	2023	351,900.00	0.00	0.00	351,900.00	0.00	0.00	0.00	0.00	800,000.00	
02/14/2022	2023	60,000.00	0.00	0.00	0.00	0.00	60,000.00	0.00	0.00	0.00	0.00
12/23/2021	2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500,000.00	
10/11/2022	2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,741,943.00	
<b>Total</b>		<b>268,201,521.00</b>	<b>240,082,749.00</b>	<b>4,880,479.00</b>	<b>1,586,815.00</b>	<b>0.00</b>	<b>21,651,478.00</b>	<b>0.00</b>			

\* Enter the fiscal year to which the appropriation relates.

\*\* Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

\*\*\* Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

**Signatures**

**Clerk**

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

[Sergio Cornelio, City Clerk , Everett , Sergio.Cornelio@ci.everett.ma.us 617-394-2225 | 12/5/2022 12:44 PM](#)

**Comment:**

**Documents**

No documents have been uploaded.

#1 - C0172-23

Ways and Means Committee  
June 5, 2023

The Committee on Ways and Means met on Monday, June 5, 2023 at 6:00pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor John Hanlon, presiding; Councilors Darren Costa, Vivian Nguyen and Stephanie Smith.

The Committee met on an Resolution offered by Councilor Stephanie Smith: That the CFO provides a brief overview and explanation of the tax recap for FY23.

Chief Financial Officer Eric Demas was also present.

Councilor Smith asked Mr. Demas for transparency purposes if he could walk the Committee through the tax rate process. Mr. Demas explained that it all starts with the City budget process, then the City closes its books at end of fiscal year, then reports all this information to State for approval with Free Cash amounts also being approved, then the Assessor's office insures that appraisals are up to date, then the City updates it's revenue estimates, then the Assessor's office holds a tax rate hearing with the City Council in which the Council determines residential shift as well as residential exemption and finally everything is submitted to State for final approval. Councilor Smith inquired to what was shown on the Cherry Sheets from State and Mr. Demas responded that it showed revenues and State Aid to the City. Mr. Demas noted other revenues sources such as the Encore Community Host Agreement, Excise tax, Room and Meal tax, license and permits, in addition to the property tax revenue. Councilor Smith advised everyone to take a look at the tax recap. Councilor Costa asked Mr. Demas how much control does the City Council have in setting tax levy. Mr. Demas responded that the only control the City Council has in the tax process is approving the Annual Budget, approving a residential shift and setting residential exemptions. The Committee continued to discuss the items listed on the Tax Rate Recapitulation with Mr. Demas providing an explanation.

The Committee voted: to report back to the City Council with a recommendation to place on File.

Respectfully Submitted,

John W. Burley  
Clerk of Committees





C0175-23

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**To:** Mayor and City Council  
**From:** Councilor Michael K. Marchese  
**Date:** May 22, 2023

---

**Agenda Item:**

An order recommending the appropriation of \$1,000,000.00 in ARPA funds to the Everett Initiative Youth Council (EIYC).

**Background and Explanation:**

**Attachments:**

***CITY OF EVERETT***  
***Office of the Mayor***

**Carlo DeMaria**  
Mayor



**Everett City Hall**  
484 Broadway  
Everett, MA 02149-3694  
Phone: (617) 394-2270  
Fax: (617)381-1150

May 17, 2023

Honorable City Council  
484 Broadway  
Everett, MA 02149

**RE: C0528-22 Resolution/s/ Councilor Stephanie Martins & the entire City Council  
A request from the administration to expend one million dollars from the American  
Rescue Plan Act funds for youth led initiatives in a participatory budgeting process  
led by the Everett Youth Initiative Council**

Dear Honorable Members:

I hereby submit this order in further response to the above-referenced resolution.

The Everett Youth Initiative Council (EYIC) has shared with the Council previously that it has requested this funding as part of a participatory budgeting process. I am enclosing with this order additional information from the EYIC on their vision and plans for what that process will include.

As my Administration has shared with the Council previously, we have asked for the assistance of individuals and organizations serving Everett to assist as Advisory Panel members to give input on how Everett should consider using its American Rescue Plan Act (ARPA) funds to best address needs in our community. The funding request from the Everett Youth Initiative Council (EYIC) that is the subject of this resolution was shared with the Advisory Panel and members of the EYIC have been included in the Advisory Panel meetings in order for the EYIC members to present their proposal and share input from the perspective of students on how this funding should be used.

The Advisory Panel members were asked to share their opinions on this request. I am enclosing that input with the Council for your consideration.

I am submitting this order to the Council at the request of the EYIC members in order for the Council to action on this request. As a reminder, the unique nature of the ARPA funding requires the City Council to not only accept the funding, but the Council also needs to vote on how those funds are to be spent.

Please be advised that the EYIC members will make themselves available to the Council at regular meetings and committee meetings and would appreciate the chance to provide you with additional information on their proposal and funding requests.

Thank you for your consideration of this matter.

Respectfully submitted,

Carlo DeMaria  
Mayor

Enclosures



May 17, 2023

*City of Everett, Massachusetts*

# CITY COUNCIL

Offered By: \_\_\_\_\_  
**Councilor Michael Marchese, as President**

**Bill Number:**  
**Bill Type: Order**

Be it  
Ordered: BY THE CITY COUNCIL OF THE CITY OF  
EVERETT,

To authorize the expenditure of \$1,000,000 in American Rescue Plan Act (ARPA) funds for the Everett Youth Initiative Council (EYIC) as part of their participatory budget process to seek input and recommendations from young people across the City of Everett on how that portion of ARPA dollars should be spent in accordance with all applicable federal and state spending requirements and restrictions.

## Goals of PB in Everett

Participatory budgeting (PB) is an effective process to engage students, parents, educators, and staff in directly deciding how to spend a part of a budget. It develops trust between community members and local government, leadership in young people through critical thinking, and involves the community for a lifetime of meaningful civic experiences.

Previously we, the Everett Youth Initiative Council, (EYIC) [shared an outline of Participatory Budgeting \(PB\)](#). **We want Everett’s PB (named “Students Engaged in Action” (SEA)) to emphasize young people (ages 12-22), however, all ages are welcome to participate!** This document serves to provide insight into where we currently are in implementing PB, an update of our timeline, as well as sharing more specifics about what PB would look like. What we want to come before the city council is a \$1 million allocation of ARPA funds to this transformative process where projects that come out will be funded when the people vote. Because funding is limited, **all projects must be “capital,” one-time installations** (meaning little to no annual expense on behalf of the city).

We hope PB can become a collaborative bridge between young people and the city of Everett.

## Idea Collection (Finished by week of 5/8)

We have already started collecting ideas from young people. By presenting to 7th and 8th graders at the Keeverian middle school and community events, we currently have 200+ submissions on how \$1 million would best serve community needs. However, for transparency, idea collection wasn’t perfect; there are challenges that we are actively addressing.

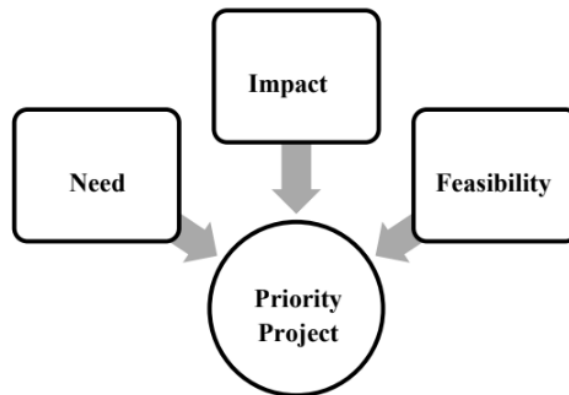
Firstly, many submissions identified broad issues and not capital projects that would alleviate those issues. To help with this, for example, we will guide issues (such as “better school lunches”) into ideas that help with that issue (such as “installing pizza ovens for better pizza”).

Secondly, we realize that 200+ ideas are not enough. We aim to gather as many, well-developed ideas as possible from the community by presenting at assemblies for every grade in Everett High, other middle schools (including the Pioneer Charter), and more community events to gain a broader youth perspective across Everett.

## Developing Ideas into Proposals (Finished by week of 6/10)

In this step, youth living in Everett (including EYIC members) can volunteer to become “budget delegates” (SEA members) to narrow down the ideas collected from the community and turn them into **15 feasible, well-planned proposals** (which may be less since some ideas may be dropped during development for feasibility reasons). Some proposals may come out of many

submissions identifying very broad issues. For example, SEA members may want 30+ submissions for better mental health transformed into a proposal to address that issue by proposing art murals inside schools and on streets!



Inspired by Cambridge PB’s process, we will prioritize ideas—based on need, impact, and feasibility—to be developed. Here, **we ask to closely collaborate with the relevant city departments as well as experts to check the feasibility of the location(s) that the budget delegates choose and to estimate the cost.** This may be through emails, meetings, with city staff, or visits to the proposed site installation. In this step, we hope young community members can gain trust, critical thinking, and problem-solving skills by collaborating with local government staff!

Below is the format that SEA members will fill out for a finalized proposal which will be used on the ballot.

## **PB PROJECT 1**

**Committee:**

**Project ID(s):** [List relevant idea(s) from the idea spreadsheet]

**Project Title:** [50 characters max, including spaces]

**Cost:** [City staff will fill this in, but delegates can include estimates the committee prepared as part of its research]

**Potential Location(s):** [as succinct as possible, no more than 6 words]

**Short Description:** [240 characters, including spaces – this will be on the ballot, be specific]

**Long Description:** [Can be 1-4 paragraphs or longer]

**Photos/images:** [1-4 photos/images inserted into the document. Images can also be emailed to the Budget Office or uploaded to Google drive.]

## **Community Vote (Late September 2023)**

After the school year starts (late August), SEA members (including EYIC) will inform the community about the developed projects and the community vote in September. We hope this outreach could be a community effort with nonprofits and leaders spreading the word, flyers on bus stops, and social media. Physical ballots will be sent to schools for students to fill out and will remain open for 2 weeks. Anyone, including underage or undocumented folks, can vote without the requirement for ID.

We will use a rank-choice voting system with proposals having a cost estimate on the ballot. The proposals that are selected from this PB process will be in the order of popularity and continue down the list until it reaches a total of \$1 million.



TRANSLATE



## WINNING PROJECTS

2020



### PLANT THE CITY

Planting trees and plants around the City of Boston, especially in more urban areas along streets and sidewalks. The goal is to both beautify our City and help fight climate change

### BOSTON SHELTERS

Investing in the Woods Mullen Shelter, and enhancing the physical space for everyone. This includes new furniture, facilities,



Item #9  
Youth  
Lead the  
Change



## GOT WATER?

*Status: In process*

Installing new and improved water fountains and replacing old ones in public parks.

Fountains will feature water-bottle filling stations to help reduce waste.

## GREEN STREETS

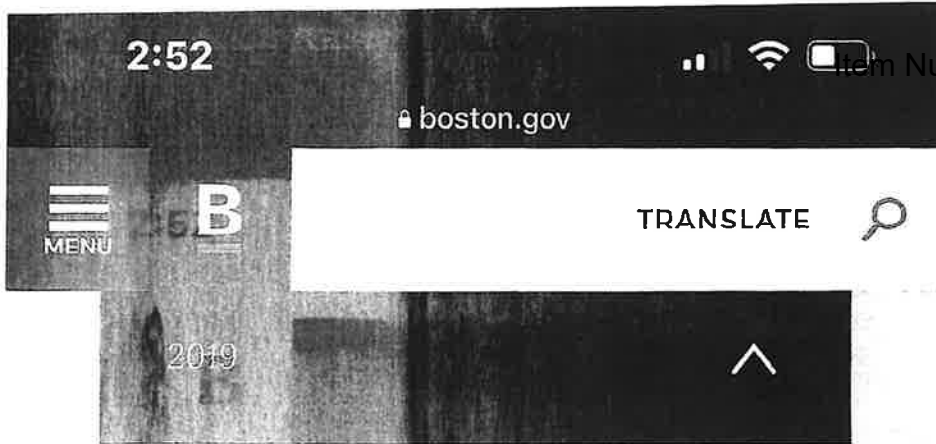
*Status: Completed*

Placing trash and recycling bins along streets in areas of need.

More trash bins would:

- ▶ prevent littering
- ▶ beautify neighborhoods, and
- ▶ help the environment.





### SOLAR SEATS

*Status: In process*

Installing solar-powered benches that charge phones and devices.

These benches would be placed along bus routes with limited or no seating.

### GOT WATER?

*Status: In process*

Installing new and improved water fountains and replacing old ones in public parks.

Fountains will feature water-bottle filling stations to help

reduce waste.



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Secondly, we realize that 200+ ideas are not enough. We aim to gather as many, well-developed ideas as possible from the community by presenting at assemblies for every grade in Everett High, other middle schools (including the Pioneer Charter), and more community events to gain a broader youth perspective across Everett.

## Developing Ideas into Proposals (Finished by week of 6/10)

In this step, youth living in Everett (including EYIC members) can volunteer to become "budget delegates" (SEA members) to narrow down the ideas collected from the community and turn them into **15 feasible, well-planned proposals** (which may be less since some ideas may be dropped during development for feasibility reasons). Some proposals may come out of many

## PB PROJECT 1

**Committee:**

**Project ID(s):** [List relevant idea(s) from the idea spreadsheet]

**Project Title:** [50 characters max, including spaces]

**Cost:** [City staff will fill this in, but delegates can include estimates the committee prepared as part of its research]

**Potential Location(s):** [as succinct as possible, no more than 6 words]

**Short Description:** [240 characters, including spaces – this will be on the ballot, be specific]

**Long Description:** [Can be 1-4 paragraphs or longer]

**Photos/images:** [1-4 photos/images inserted into the document. Images can also be emailed to the Budget Office or uploaded to Google drive.]

## Community Vote (Late September 2023)

After the school year starts (late August), SEA members (including EYIC) will inform the community about the developed projects and the community vote in September. We hope this outreach could be a community effort with nonprofits and leaders spreading the word, flyers on bus stops, and social media. Physical ballots will be sent to schools for students to fill out and will remain open for 2 weeks. Anyone, including underage or undocumented folks, can vote without the requirement for ID.

We will use a rank-choice voting system with proposals having a cost estimate on the ballot. The proposals that are selected from this PB process will be in the order of popularity and continue down the list until it reaches a total of \$1 million.

#2 - C0175-23

Ways and Means Committee  
June 5, 2023

The Committee on Ways and Means met on Monday, June 5, 2023 at 6:00pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor John Hanlon, presiding; Councilors Darren Costa, Vivian Nguyen and Stephanie Smith.

The Committee met on an Order offered by Councilor Michael Marchese, as President: An Order recommending the appropriation of \$1,000,000 in ARPA funds to the Everett Initiative Youth Council (EIYC)

Chief Financial Officer Eric Demas, Youth Council Advisor Councilor Stephanie Martins, Youth Council Members Siman Tamang, Kien Lau, Thalia Patino Molano & Shreeya Musyaiv were also present.

Councilor Smith referenced the recent budget process the City Council went through with each department which outlined departmental items and anticipated costs and noted that she was looking for something similar from the Youth Council on exactly what the million dollars would be used for. The EIYC members explained that they narrowed it down to 15 possible projects in which the Youths in grades 5-12 would vote in September on which projects they would like to see done for the million dollar appropriation. They noted that the intent was for the City Council to commit the money to the process not the projects and did not want the Youth voices oppressed by having the City Council object to projects selected. Councilor Smith expressed concern on how the Order was written and remarked that she couldn't vote on appropriation without knowing the projects being supported by the funding. Mr. Demas explained that once the City Council approved the appropriation the Mayor/Administration would work with the Youth Council noting that the appropriation is still City funds in which the City needed to insure compliance with ARPA. Councilor Costa informed the Committee that he had worked with the Youth Council and found that they were very engaged in the process. Councilor Costa referenced Mayor DeMaria's correspondence to the City Council on the appropriation in which he stated that the City Council also needs to vote on how those funds are to be spent and he asked Mr. Demas if the City Council has any other authority once it approved the appropriation. Mr. Demas responded that once the City Council votes to approve the appropriation it would commit those funds to the Youth initiative and the City Council would have no further action on the matter. Councilor Martins explained the process of the Youth Council in obtaining a final project list upon the vote of the Youth. Councilor Smith reiterated her position that she needed to see which projects were selected before approving the appropriation. Chairman Hanlon concurred that the Committee was willing to give them the money but needed to see the bottom line. The EIYC members explained again that a youth vote wouldn't be held until September at which time the projects would be determined. Councilor Smith suggested laying on the table until that time so that the Committee could obtain a cost for each item. Councilor Nguyen requested that the Committee trust the Youth Council with their decisions. She stated that she doesn't think the Committee needed to wait until September and again requested that the decision be left to the Youth Council. Councilor Costa concurred. The EIYC members noted that the City Council appropriating the funds without projects in place was legal and it helped in avoiding the City Council not supporting the decision of the Youth Initiative vote.

The Committee voted 3-1 with Councilor Smith recorded in opposition: to report back to the City Council with a recommendation for Favorable action.

Respectfully Submitted,

John W. Burley  
Clerk of Committees

## Health Department

### Little library (but for hygiene products)



**How (summary of how it will happen):** The city will place 5 little libraries across the city by hiring youth and the Department of Youth Services to create them. Approximately 3 youth members should be hired and paid minimum wage for helping create the little library and be hired by Youth services. Kwanies, Wave club (EHS) and/or food pantries can be contacted and can have the responsibility to ensure the little pantries are in stock after funds run out.

**When (timeline):** By spring of 2024, all tools will be purchased. And all 3 youth staff workers will be hired for the summer to create and stock the items. By the end of summer 2024, all 5 pantries will be working and running.

**Where (specific):** The little pantries will be placed in River green, swan park, glendale park, community ECG, tremont street ECG, in front of parlin and shute library.

**What (cost):**

[Example](#) of a little pantry (will use this one for cost estimates) which also requires a 4x4 post with bottom braces (\$22 dollars at Home depot)

The amount of time to create a little pantry takes approximately 1 hour, and the pantry is already created by the etsy shops, so only they would have to place a post and a brace when installing it. Other expenses for this would involve buying the materials themselves before installing them. Some items that will be placed inside the little pantry are diapers, female hygiene products, and general hygiene supplies such as soap, detergent, shampoo, toilet rolls, hand sanitizer. Each pantry will have \$100 dollar worth of supplies (5\*100), which can be periodically stocked over one year by food pantries and Kiwanis clubs. In total, these organizations can receive \$10,000 for a 5 year contract to overlook the pantries.

**Who (who is doing it):** Nonprofit organizations (such as Kiwanis club), DPW, youth services

LGBTQ + safe spaces





**How** (summary of how it will happen): Construct a small modular building that has heating/electricity to create a dedicated space for LGBTQ+ identifying people to find community. This can also serve as a place for LGBTQ+ focused programs and services.

**When** (timeline): Community and city collaboration for designing the space will be completed in early Spring 2024 and construction will start and be completed from late Spring to Summer 2024



**Where** (specific): Near the rec center, potential spots are highlighted in picture below



**What** (cost): \$250,000 for initial construction costs. Annual expenses in heating/electricity will be negligible and organizations such as the rec center will be responsible for maintenance/cleaning

**Who** (who is doing it): The city, along with young people will collaboratively design the space. Construction can be completed by the city or contracted out to construction companies

**Health Department**

- Where can we purchase mass bulks of sexual hygiene products for this place?
- What are the specific costs that should be prioritized to achieve optimum (hygiene) health of visitors?

**Planning and Development Questions**

- What specific costs should be prioritized?
- Will each highlighted venue cost a different price?
- Can the recreation center be expanded to support a separate room for the LGBTQ space?

## Public Works

### Keep Everett Hydrated:

**How** (summary of how it will happen): Refillable water stations all around the city and parks. There should be one water station per park but for Rivergreen due to its size it should have at least 2 or 3. Construction team to implant the water stations in the parks who would need to be paid from the budget. It would also be a good idea to replace existing water stations and renovate them so it would allow us to use existing pipes instead of forming new ones.

**When** (timeline): By spring 2024 construction should be hired so that the fountains would be installed by the beginning of the summer of 2024.

**Where** (specific): Rivergreen Park (by the stadium, by the tennis court, by Mystic River near boat house), Baldwin Park, Sacramone Park, Glendale Park, Hale Park, Swan Street Park, Meadows Park, Scharf Park

**What** (cost): around 5,000 per water stations \$55,000 for the 10 stations and \$55,000 for labor so \$110,000 total

**Who** (who is doing it): City of Everett or contracted out to construction

**Questions** : Who would exactly build/ install the water fountains?

### Keeping Everett Clean:

**How** (summary of how it will happen): Replacing existing open bins throughout Everett. Replace 10 trash barrels and recycling containers, making them rodent-proof and environmentally friendly. Big Belly trash cans will keep the streets clean, prevent pests from being drawn to waste bins, and make it easier to properly dispose of different kinds of waste.

**When** (timeline): By the summer of 2025, all open bins will be replaced.



**Where** (specific): All parks and streets.

**What** (cost): \$100,000 Contact Big belly

**Who** (who is doing it): DPW/ Big Belly Comp.

**Questions:** Where in the city are you going to put the trash cans? How effective would it be to the city? Would it decrease the amount of litter in the streets dramatically?

### Wifi hotspots in parks



**How** (summary of how it will happen): Put wifi routers on poles of parks in Everett

**When** (timeline): Spring 2024 installation will be complete

**Where** (specific): Attached to walls, trees or poles in the park, Glendale Park, Hale Park, Meadows Park, Rivergreen park, Wehner Park, st. anthony, parlin park, swan park,

**What** (cost): \$125,000

**Who** (who is doing it): City of Everett or contracted out

### Solar powered night lights on streets (own or replace)



**How** (summary of how it will happen): The city will place 60 (total of all) solar powered lights across the city in multiple locations and parks, with the number of lights depending on the park size.

**When** (timeline): In the winter of 2023, the city will either employ city workers or contact private contractors to install these lights (through grant competition). The city will start construction in spring 2024, and end installation by June 2024.

**Where** (specific): 12 in Swan park , 10 in baldwin park, 6 in hale park , 4 in woodland street playground, replace 16 in rivergreen, 12 in meadows park:

**What** (cost): 350k total: 300k for solar poles, 50k for labor of the DPW/contractors

**Who** (who is doing it): DPW/ private contractors selected through grant process

**Question:** How much would it cost to fund the city workers if the city decided to work with city employed workers instead of private contractors?

### Public workout areas in parks

**How** (summary of how it will happen): Pull up bars, stationary bikes and other equipments are installed in those parks



**When** (timeline): Spring of 2024

**Where** (specific): Woodlawn Street playground +Jacob Scharf Playground



**What** (cost): \$75,000

**Who** (who is doing it): Outdoor Workout Supply (.com) - Construction/Contractor

Coat all parks with reflective paint to reduce heat

**How** (summary of how it will happen): All basketball, tennis, and skate courts will be coated in Solar Reflective Paint to cool down the City of Everett. The coating reflects the sun instead of trapping the thermal energy like concrete does, and will cool down the city at night by five-ten degrees.



**When** (timeline): During the Spring of 2024, all courts will be coated with solar reflective paint. Each court would take an hour to coat.

**Where** (specific): (5) Basketball courts: Keverian; Lafayette; Rivergreen; Big Flow; Little Flow. (1) Tennis courts: Rivergreen. (1) Skate Park: Rivergreen.

**What** (cost): 70-100 Feet per Gallon. 4 gallon package deal= \$10,000 + \$7,000(labor costs)=\$17,000 .

- Four gallons will cover 280-400 Feet
- Find out the total square footage of all courts combined.

**Who** (who is doing it): DPW and Park maintenances.

**Questions:** How many feet is each park, can DPW be paid hourly for their own time? How much total in labor?

## Planning and Development

### Renovate project homes (such as giving AC/heating)

**How** (summary of how it will happen): give AC and heating units to families living in the projects (make a poll on which families need the AC/heating unit) Through a survey, families will describe their experience with heating and AC. Projects include EHA in the back of Everett High School and near elm/washington st. ABCD (Action for Boston and Community Development) will help with heating and facility assistance during the winter. EYIC will meet with EHA to discuss renovations of heating systems on homes that severely need it. For AC assistance, each housing unit who expresses a need for an AC shall receive a small portable/window Air conditioner. The survey will be created by EYIC, the survey will be handed out to all Everett Housing residents. The surveys will be collected and reviewed by EYIC to ABCD. The ACs necessary will be purchased through EYIC funding and will be transported and delivered by DPW to residents.

**When** (timeline): By Summer of 2025, all residents (who need it) will have secured heating assistance for the 2025 winter and AC for the summer. By Spring 2025, all AC units will be delivered to residents.

**Where** (specific): Projects at the back of the highschool from Russel to Veterans Avenue and the projects by ELM/Washington ST.

**What** (cost): Each AC will cost \$150, the budget for this project is \$50,000

**Who** (who is doing it): EYIC, ABCD (Action for Community Development) and DPW

### Build community greenhouse (farm and garden)



**How** (summary of how it will happen): The city will have a competitive process of outreach with environmental groups that work on gardening and hire 10 youth across Everett who will spend the summers working on the farm to create the greenhouse and maintain it.

**When** (timeline): Beginning in spring of 2024, DPW will buy a greenhouse from Home Depot, and transport it to local organizations like ECG. The organization can help build up the greenhouse, and provide a base structure for the greenhouse to begin growing in the summer of 2024. In Winter of 2024, 10-15 youth will be hired part time to work and grow the first items in the greenhouse from November 2024- May 2025.

**Where** (specific): local farms (such as ECG)

**What** (cost): total 85k: 10,000: (20 hours a week for 6 months, 10 youth), 30,000: (providing materials to first set up the greenhouse and create ground foundation for the greenhouse), 5000: funding for DPW to transport and buy the greenhouse shed, greenhouse: 30,000.

**Who** (who is doing it): Parks and recreation, DPW, and permanently maintained by a local organization after funds run out

Make a tennis court (that can be adjusted to be a volleyball net) at Glendale



**How** (summary of how it will happen): An open space in Glendale (places put below) where construction crews (either city or other places with grants) will come and break up the ground to create concrete, tiles, and install 2 courts themselves. The tiles used in the courts will be made and bought through outside contractors, such as [Versa Court](#).

**When** (timeline): Surveying starts during Winter of 2023 and construction begins in Spring 2024, completion will be in the winter.

**Where** (specific): See picture below

**What** (cost): \$350,000 (including breaking up the ground, paying the companies/ city workers, buying the materials needed for the court, and installing the 2 courts)

**Who** (who is doing it): The city or this can contracted out

Questions: Are we able to build in glendale? Are there any zoning restrictions? What is the cost for 1 concrete tennis court?



## School Administration

### College scholarships for everyone

**How** (summary of how it will happen): give a \$200 check to seniors with a post-graduation plan (such as trade school, certificate program, college)

**When** (timeline): Spring of 2024

**Where** (specific): Everett high school seniors class of 2024 at Everett high school

**What** (cost): \$120,000 total - \$200 for 600 seniors (for class of 2024 :))

**Who** (who is doing it): Outreach to Scholarship foundation, the school gives out checks for scholarships to people

### **Questions for School Administration:**

- How limited would the access to the money be?
- To the students are planning to delay their college entry - can the money be put on hold?
- Can

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### No-fare charlie cards for students (M7 MBTA Cards)

**How** (summary of how it will happen): every Everett High School student (3500) gets a M7 charlie card for the whole school year of 2023-2024 (one school year). These cards can be prefilled using the MBTA.

**When** (timeline): Students are given out the cards on September 1st 2023 and they are able to use it until July 1st 2024, a similar model like Somerville did will be followed where cards will be deactivated after not being used for 2 months.

**Where** (specific): Everett High School

**What** (cost): 400,000 (estimated, cost is not provided)

**Who** (who is doing it): School Administrators

**Questions for School Administration**

- Who would be able to keep track of all cards/funding in cards?
  - Is this feasible?
  - If the free-fare Charlie Cards are effective for the year that is it used, is it possible to do this again in the future?
  - Can this
- 

Questions: What is the total square footage of all courts combined?

Fans for Classrooms that lack AC/Renovate AC (renovate how?)

**How** (summary of how it will happen): Renovate existing AC system that would hopefully regulate the temperature in the school so that rooms are not too hot or too cold.

**When** (timeline): By summer of 2024, the School Administration will have Ventilation specialists install the systems by the end of the year so that all systems will be installed and tested before the 2025 school year.

**Where** (specific): Parlin (urgancy on this school), Whittier, Keverian, High school (main focus)

**What** (cost): \$300,000

**Who** (who is doing it): School Administration will pay for the cost of paying the people doing it, EYIC pays for the materials and actual renovation

**questions** : Will Admin be willing to pay the people for their time?

- There has been a Massachusetts grant for underdeveloped projects in school districts. Has Everett received this information? Everett has received \$1,451,460.
- Would you apply to this grant? Superintendent/Executive Director signature is required. Other cities are getting more money than us. Why is that?

Entire website with Information: <https://www.doe.mass.edu/grants/2023/209/>

Doc Showing School eligibility:

<https://www.doe.mass.edu/grants/2023/209/eligibility.docx>

Free daycare:

**How** (summary of how it will happen): The city will provide \$80k grant to 4 daycares who will be able to use this funding to decrease the prices. After one year, the city will evaluate the daycares as a study using early literacy tests and see how much change occurred in the levels of the daycare kids using the funding.

**When** (timeline): In the spring of 2024, the city will open grants for different daycares to apply to. After 4 daycares are chosen, the city will gather data from previous literacy tests entering kindergarten to gauge the level of their students. In summer 2024, the city will roll out the funds and encourage parents to send their children into the daycare with reduced funds. In summer 2025, the city will once again test the students using the early literacy to see their level and see if this created a change.

**Where** (specific): 4 daycares across everett who apply for the grant

**What** (cost): 330k total: 320k for the daycares, 10k for outreach

**Who** (who is doing it): Early literacy tests in Kindergarten (school district)  
What is the early literacy test like (the test students take when they first enter kindergarten)- is it easy to access this data?





C0067-23

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**To:** Mayor and City Council

**From:** Councilor Vivian Nguyen

**Date:** February 13, 2023

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**Agenda Item:**

An ordinance regulating animal breeding within the City of Everett

**Background and Explanation:**

**Attachments:**

**The last version of the ordinance in this section of the packet is the one that is currently being considered for approval.**

## Summary of Proposal

**Goal:** To ensure that animal breeders are knowledgeable and comply with basic animal welfare standards, and to bring unregistered breeders within the City's radar.

### Key Facts:

- Only 3 people in Everett currently have a kennel license (meaning they have 4+ dogs)
- While the animal breeding regulation proposal is applicable to all animals, the licensing requirements are based on required paperwork for the existing Dog Kennel Licensing Application available at the City Clerk's Office (attached)
  - Licenses valid for one year and must be renewed annually
  - \$200 fee to reflect business kennel license fee (11+ dogs)
  - Paperwork (up-to-date vaccination and medical records) to show that animals are healthy and getting vet care—the kennel application asks for vet information, breed, age, sex, date of last rabies shot and expiration date, and requires a valid anti-rabies vaccination certificate
- The city clerk would provide licenses and ACO signs off on them after inspection, verifying vet care etc.

### Changes to the proposal in front of you (versus the one in the agenda):

- License Fee updated from \$100 to \$200 to reflect business kennel license fee (11+ dogs)
- Added to Penalties section: "In addition, any animal found to be in violation may be taken away by the animal control officer."
- Added to Inspections and Enforcement section: "Additionally, any animal found to be in violation may be taken away by the animal control officer."



## Information about Existing Dog License and Kennel License Application

### Fees:

#### Dog License Application:

- Unspayed / Unneutered Dogs: \$15
  - Proof of current rabies vaccination
- Spayed / Neutered Dogs: \$10
  - Proof of current rabies vaccination
  - Proof of spay/neuter
- Late Fee: A \$5.00 late fee will be assessed if licensed after March 1 of any given year.

#### Kennel License Application:

- (4) Dogs \$50
- (5-10) Dogs \$100
- (11-25) Dogs \$200
- (26+) \$300

Application asks for vet information, breed, age, sex, date of last rabies shot and expiration date, requires valid anti-rabies vaccination certificate (see attached applications)

**AN ORDINANCE REGULATING ANIMAL BREEDING WITHIN THE CITY OF EVERETT**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVERETT:

**SECTION 1. PURPOSE**

The purpose of this ordinance is to regulate animal breeding and to protect the welfare of animals. This ordinance aims to ensure that animal breeders are knowledgeable and comply with basic animal welfare standards.

**SECTION 2. DEFINITIONS.**

(A) "Animals" means any live, domesticated mammal, bird, reptile, or amphibian, including but not limited to dogs, cats, birds, and other small animals.

(B) "Animal Breeder" means any person, partnership, or corporation that breeds animals with the intention of selling or distributing them for profit.

(C) "Breeding Facility" means any premises, location, or establishment where animals are kept for breeding purposes.

**SECTION 3. LICENSING REQUIREMENTS.**

(A) No person or entity shall operate a breeding facility or engage in the business of breeding animals within the City of Everett without first obtaining a breeder's license from the Clerk's Office at City Hall and approval from the Everett Animal Control Officer.

(B) To obtain a breeder's license, an applicant must provide the following:

1. A \$200 fee
2. Proof of pet insurance
3. A detailed description of the breeding facility, including the location, size, and number of animals to be kept on the premises.
4. A plan for the care and maintenance of the animals, including provisions for veterinary care, feeding, housing, and sanitation.
5. Proof no record exists of past mistreatment or endangerment of animals on the premises.

(C) Breeder's licenses shall be valid for one year and must be renewed annually. The City of Everett may deny or revoke a license if the animal breeder fails to comply with any of the license requirements or animal welfare standards.

**SECTION 4. INSPECTION AND ENFORCEMENT.**

(A) The City of Everett shall have the authority to inspect breeding facilities at any reasonable time to ensure compliance with this ordinance and all applicable laws and regulations.

(B) Any person or entity found to be in violation of this ordinance shall be subject to fines, penalties, and/or the revocation of their breeder's license. Additionally, any animal found to be in violation may be taken away by the animal control officer. Violations include but not limited to:

- Failure to provide proper veterinary care
- Failure to provide appropriate housing, food and sanitation
- Failure to provide appropriate socialization and exercise
- Failure to maintain accurate records
- Selling or transferring animals without proper documentation
- Operating without a license
- Failure to renew license
- Failure to comply with orders from the city's animal control department

(C) Any person or entity whose license has been revoked shall be prohibited from operating a breeding facility or engaging in the business of breeding animals within the City of Everett for a period of not less than one year.

#### SECTION 5. RECORD KEEPING.

(A) All animal breeders shall maintain accurate records of all animals bred, sold, or transferred, including veterinary records, for a period of not less than two years.

(B) These records shall be made available for inspection upon request by the City of Everett.

#### SECTION 6. EXEMPTIONS.

(A) This ordinance shall not apply to rescue organizations, shelters, and other non-profit entities engaged in the rescue or adoption of animals.

(B) This ordinance shall also not apply to individuals who are not intentionally breeding animals and have accidentally or unintentionally produced offspring from their pets. Such individuals who are not engaged in commercial breeding operations or the sale of animals are exempt from the requirements of this ordinance.

#### SECTION 7. PENALTIES.

(A) Any animal breeder who operates without a license or violates any animal welfare standard is guilty of a misdemeanor and may be fined up to \$1,000 or imprisoned for up to six months, or both. In addition, any animal found to be in violation may be taken away by the animal control officer.

(B) Each day of continued violation is a separate offense.

SECTION 8. SEVERABILITY.

(A) If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION 9. EFFECTIVE DATE.

(A) This ordinance shall become effective on the first day of the next year following its adoption and publication.

ADOPTED AND PASSED by the City Council of the City of Everett on \_\_\_\_\_.

This ordinance shall be published and posted in accordance with state law.



**Everett, Massachusetts**  
Dog License Application  
Sergio Cornelio City Clerk

**EVERETT RESIDENTS are  
REQUIRED to license their dog(s) annually in accordance with MGL.**

**OWNER INFO:**

Name: \_\_\_\_\_  
  First  Last

Address: \_\_\_\_\_  
                        Number                Street Name                                Apt. #                Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**Dog Info:**

Name: \_\_\_\_\_

Sex: \_\_\_\_\_ (Male? Female? Neutered Male? Spayed Female?)  
Please include original certificate of spaying or neutering from vet.

Colors: \_\_\_\_\_  
                        Predominant                        Secondary                        Other

Breeds: \_\_\_\_\_  
                        Predominant                        Secondary                        Other

Age of Dog: \_\_\_\_\_

**A Valid anti rabies vaccination certificate must accompany this application.**

Vet Name: \_\_\_\_\_

Date of Rabies Shot: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Annual License Fee: Male \$15.00 Neutered Male \$10.00  
Female \$15.00 Spayed Female \$10.00

Payments: Cash or Checks, payable to the City of Everett, Credit Cards now accepted. **Please provide a self-addressed stamped envelope.**

Mail to: Everett City Clerk  
Room 10, City Hall  
484 Broadway

Telephone 617-394-2225



# Everett, Massachusetts

Dog Kennel License Application  
 Sergio Cornelio  
 City Clerk

**EVERETT RESIDENTS are  
 REQUIRED to license their dog(s) annually in accordance with MGL.**

**KENNEL OWNER INFO:**

Name: \_\_\_\_\_  
 First Last

Address: \_\_\_\_\_  
 Number Street Name Apt. # Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

EMAIL: \_\_\_\_\_ ; \_\_\_\_\_

**Dog Info info not needed, Please state the name of the Kennel. If a Home Kennel of 4 dogs please use a second page to list all dogs.**

**A Valid anti rabies vaccination certificate must accompany this application.**

Vet Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Date of Rabies Shot: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name: \_\_\_\_\_

Sex: \_\_\_\_\_ (Male? Female? Neutered Male? Spayed Female?)  
 Please include original certificate of spaying or neutering from vet.

Colors: \_\_\_\_\_  
 Predominant Secondary Other

Breeds: \_\_\_\_\_  
 Predominant Secondary Other

Age of Dog: \_\_\_\_\_

**A Valid anti rabies vaccination certificate must accompany this application.**

Vet Name - \_\_\_\_\_ Phone#: \_\_\_\_\_

Date of Rabies Shot: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name: \_\_\_\_\_

Sex: \_\_\_\_\_ (Male? Female? Neutered Male? Spayed Female?)  
Please include original certificate of spaying or neutering from vet.

Colors: \_\_\_\_\_  
Predominant Secondary Other

Breeds: \_\_\_\_\_  
Predominant Secondary Other

Age of Dog: \_\_\_\_\_

**A Valid anti rabies vaccination certificate must accompany this application.**

Vet Name \_\_\_\_\_ Phone#: \_\_\_\_\_

Date of Rabies Shot: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name: \_\_\_\_\_

Sex: \_\_\_\_\_ (Male? Female? Neutered Male? Spayed Female?)  
Please include original certificate of spaying or neutering from vet.

Colors: \_\_\_\_\_  
Predominant Secondary Other

Breeds: \_\_\_\_\_  
Predominant Secondary Other

Age of Dog: \_\_\_\_\_

**A Valid anti rabies vaccination certificate must accompany this application.**

Vet Name \_\_\_\_\_ Phone#: \_\_\_\_\_

Date of Rabies Shot: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name: \_\_\_\_\_

Sex: \_\_\_\_\_ (Male? Female? Neutered Male? Spayed Female?)  
Please include original certificate of spaying or neutering from vet.

Colors: \_\_\_\_\_  
Predominant Secondary Other

Breeds: \_\_\_\_\_  
Predominant Secondary Other

Age of Dog: \_\_\_\_\_

Annual License Fee: Kennel (4) Dogs \$50      Kennel (5-10) Dogs \$100  
                         Kennel (11-25) Dogs \$200      Kennel (26+) \$300

Payments:      Cash or Checks, payable to the City of Everett, Credit Cards now accepted

Mail to: Everett City Clerk  
          Room 10, City Hall  
          484 Broadway, Everett MA 02149

Telephone 617-394-2225



#3-C0067-23

Legislative Affairs & Election Committee  
February 27, 2023

The Committee on Legislative Affairs & Elections met on Monday, February 27, 2023 at 6pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors John Hanlon, Darren Costa and Stephanie Smith.

The Committee considered an Ordinance offered by Councilor Vivian Nguyen: An Ordinance regulating animal breeding within the City of Everett

Councilor Vivian Nguyen, the Sponsor was also present.

Councilor Nguyen provided an overview of her proposal that was developed with the assistance of animal activist and was consistent with the current kennel requirements. Councilor Costa concurred that he also heard from some people on the importance of this proposal. Councilor Hanlon if a resident would be in violation of this Ordinance if they had a dog who had several puppies and wanted to sell or give away the puppies. Councilor Nguyen explained that the Ordinance was for those intentionally involved in breeding. Councilor Hanlon expressed concern on how the City would be able to identify the difference and Councilor Nguyen responded that it would be at the direction of the Animal Control Officer. Councilor Smith stated that she agrees with merit but is concerned on who enforces, inspects and wanted assurances that a residents dog having puppies wouldn't be in violation. Councilor Smith also requested that a fine be determined. Councilor Hanlon noted that the license should be issued by the City Clerk and not the Animal Control Officer. Councilor Hanlon asked if she was aware of any breeders and Councilor Nguyen responded no. The Committee recommended that the matter be granted further time to allow the Sponsor to fine tune the proposal.

The Committee voted, to grant further time on a date to be determined and requested that the Sponsor be invited to the next meeting on the subject matter.

Respectfully Submitted,

John W. Burley  
Clerk of Committees

#2-C0067-23

Legislative Affairs & Election Committee  
March 13, 2023

The Committee on Legislative Affairs & Elections met on Monday, March 13, 2023 at 6pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors John Hanlon, Darren Costa and Stephanie Smith.

The Committee considered an Ordinance offered by Councilor Vivian Nguyen: An Ordinance regulating animal breeding within the City of Everett.

City Clerk Sergio Cornelio, Animal Control Officer Stacia Gorgone and Councilor Vivian Nguyen, the Sponsor were also present.

Councilor Nguyen provided the Committee with a revised ordinance from the previous committee meeting in an attempt to address all the questions and concerns referenced at that meeting. Mr. Gorgone explained that this was something that they already do but was extending it to breeding. She noted that she had talked to some breeders and they are fine with the proposed ordinance with the understanding that it's to protect animals. Councilor Smith asked how many breeders Ms. Gorgone was aware of and Ms. Gorgone responded approximately five. Councilor Smith expressed concern over the discretionary penalty provisions and felt it important that the penalty provision be ironclad. Upon questioning from Councilor Costa, Councilor Nguyen reviewed the key facts of her proposal in addition to the changes to the proposal from the previous one. Councilor Hanlon inquired if current dog owners whose dogs had puppies would fall under this new proposed ordinance and Councilor Nguyen noted the exemption section of the proposal that would not apply in these situations. Chairman Marchese inquired to the number of dogs allowed for breeding and Ms. Gorgone referenced the current kennel license requirements. The Committee noted that it supported the proposed Ordinance but felt the penalty provision should be in a tiered schedule. Mr. Cornelio suggested that the penalty provision be amended to reference Ordinance 1-8 and that phased approach. Councilor Smith suggested that the matter be granted further time until a schedule of fines could be finalized.

The Committee voted, to grant further time.

Respectfully Submitted,

John W. Burley  
Clerk of Committees

#2 - C0067-23

Legislative Affairs Committee  
April 24, 2023

The Committee on Legislative Affairs met on Monday, April 24, 2023 at 6:00pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding; Councilors Darren Costa, Stephanie Smith, & John Hanlon

The Committee met on an Ordinance offered by Councilor Vivian Nguyen regulating animal breeding in the City of Everett

City Councilor Research Specialist David Flood was present also

Mr. Flood explained that he has worked with Councilor Nguyen on this ordinance, and that the City Solicitor was fine with the language of this ordinance also. Councilor Costa inquired about making sure that we had enough personnel to manage this new ordinance, and Mr. Flood said that the city did. Councilor Smith inquired about the penalties for this item, and Mr. Flood provided the members with a handout that explains the penalties, which is from Section 1-8 of the revised ordinances. Councilor Marchese asked about the housing of the animals, and if there was a required amount of square footage needed in order to operate an animal breeding facility. Councilor Smith made the recommendation, and was seconded by councilor Costa to keep this item in committee.

The Committee voted: To report back to the City Council with a recommendation for more time in committee, with all members voting in the affirmative.

Respectfully Submitted,

Michael J. Mangan  
Legislative Aide

**AN ORDINANCE REGULATING ANIMAL BREEDING WITHIN THE CITY OF EVERETT.**

WHEREAS, "Animals" means any live, domesticated mammal, bird, reptile, or amphibian, including but not limited to dogs, cats, birds, and other small animals.

WHEREAS, "Animals Breeder" means any person or entity who breeds or sells more than two litters of animals per year, or who maintains more than ten animals over the age of four months for breeding purposes.

WHEREAS, "Breeding Facility" means any premises, location, or establishment where animals are kept for breeding purposes.

WHEREAS, the breeding of animals within the City of Everett involves the responsibility of ensuring the welfare and well-being of the animals; and

WHEREAS, it is in the best interest of the public and the animals of the City of Everett to regulate and monitor the breeding of animals within city limits,

BE IT RESOLVED, that all animal breeders within the City of Everett are required to obtain a license from the Everett Animal Control.

The license shall be issued upon successful completion of an application process that includes a background check, inspection of breeding facilities located within the City of Everett, and demonstration of compliance with all applicable laws and regulations regarding the care and welfare of animals.

The license shall be renewable on an annual basis and may be subject to revocation or suspension for noncompliance with laws and regulations or for any other cause deemed sufficient by the Everett Animal Control.

This ordinance shall take effect upon passage by the City Council and subsequent approval by His Honor the Mayor.

**AN ORDINANCE REGULATING ANIMAL BREEDING WITHIN THE CITY OF EVERETT**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVERETT:

**SECTION 1. PURPOSE**

The purpose of this ordinance is to regulate animal breeding and to protect the welfare of animals. This ordinance aims to ensure that animal breeders are knowledgeable and comply with basic animal welfare standards.

**SECTION 2. DEFINITIONS.**

(A) "Animals" means any live, domesticated mammal, bird, reptile, or amphibian, including but not limited to dogs, cats, birds, and other small animals.

(B) "Animal Breeder" means any person, partnership, or corporation that breeds animals with the intention of selling or distributing them for profit.

(C) "Breeding Facility" means any premises, location, or establishment where animals are kept for breeding purposes.

**SECTION 3. LICENSING REQUIREMENTS.**

(A) No person or entity shall operate a breeding facility or engage in the business of breeding animals within the City of Everett without first obtaining a breeder's license from the Clerk's Office at City Hall and approval from the Everett Animal Control Officer.

(B) To obtain a breeder's license, an applicant must provide the following:

1. A \$100 fee
2. Proof of pet insurance
3. A detailed description of the breeding facility, including the location, size, and number of animals to be kept on the premises.
4. A plan for the care and maintenance of the animals, including provisions for veterinary care, feeding, housing, and sanitation.
5. Proof no record exists of past mistreatment or endangerment of animals on the premises.

(C) Breeder's licenses shall be valid for one year and must be renewed annually. The City of Everett may deny or revoke a license if the animal breeder fails to comply with any of the license requirements or animal welfare standards.

**SECTION 4. INSPECTION AND ENFORCEMENT.**

(A) The City of Everett shall have the authority to inspect breeding facilities at any reasonable time to ensure compliance with this ordinance and all applicable laws and regulations.

(B) Any person or entity found to be in violation of this ordinance shall be subject to fines, penalties, and/or the revocation of their breeder's license. Violations include but not limited to:

- Failure to provide proper veterinary care
- Failure to provide appropriate housing, food and sanitation
- Failure to provide appropriate socialization and exercise
- Failure to maintain accurate records
- Selling or transferring animals without proper documentation
- Operating without a license
- Failure to renew license
- Failure to comply with orders from the city's animal control department

(C) Any person or entity whose license has been revoked shall be prohibited from operating a breeding facility or engaging in the business of breeding animals within the City of Everett for a period of not less than one year.

#### SECTION 5. RECORD KEEPING.

(A) All animal breeders shall maintain accurate records of all animals bred, sold, or transferred, including veterinary records, for a period of not less than two years.

(B) These records shall be made available for inspection upon request by the City of Everett.

#### SECTION 6. EXEMPTIONS.

(A) This ordinance shall not apply to rescue organizations, shelters, and other non-profit entities engaged in the rescue or adoption of animals.

(B) This ordinance shall also not apply to individuals who are not intentionally breeding animals and have accidentally or unintentionally produced offspring from their pets. Such individuals who are not engaged in commercial breeding operations or the sale of animals are exempt from the requirements of this ordinance.

#### SECTION 7. PENALTIES.

(A) Any animal breeder who operates without a license or violates any animal welfare standard is guilty of a misdemeanor and may be fined up to \$1,000 or imprisoned for up to six months, or both.

(B) Each day of continued violation is a separate offense.

SECTION 8. SEVERABILITY.

(A) If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION 9. EFFECTIVE DATE.

(A) This ordinance shall become effective on the first day of the next year following its adoption and publication.

ADOPTED AND PASSED by the City Council of the City of Everett on \_\_\_\_\_.

This ordinance shall be published and posted in accordance with state law.

**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.*

ENROLLED: MM/DD/YYYY

DATE OF PROPOSED ORDAINMENT: MM/DD/YYYY



**CITY COUNCIL..... No. C0067-23**

IN THE YEAR TWO THOUSAND AND TWENTY-THREE

**AN ORDINANCE REGULATING ANIMAL BREEDING WITHIN THE CITY OF EVERETT**

Councilor /s/ Sponsor(s) Vivian Nguyen

**Whereas:** the breeding of animals within the City of Everett involves the responsibility of ensuring the welfare and well-being of the animals; and

**Whereas:** it is in the best interest of the public and the animals of the City of Everett to regulate and monitor the breeding of animals within city limits, and

**Whereas:** All animal breeders within the City of Everett should be required to obtain a license for such from the city.

**Now,** therefore, by the authority granted to the City Council of the City of Everett, Massachusetts to make and amend ordinances:

**Be it Ordained** by the City Council of the City of Everett, Massachusetts that Chapter 3 – Animals of the Revised Ordinances of the City of Everett is hereby amended by adding Article III – Animal Licenses as follows:

**ARTICLE III. ANIMAL LICENSES**

**DIVISION 1. ANIMAL BREEDING LICENSE**

(C0067-23)

**Section 3-100. Definitions.**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) "Animals" means any live, domesticated mammal, bird, reptile, or amphibian, including but not limited to dogs, cats, birds, and other small animals.
- (b) "Animal Breeder" means any person, partnership, or corporation that breeds animals with the intention of selling or distributing them for profit.



## ← C0067-23 An ordinance regulating animal breeding within the City...

**Section 3-101. Requirements**

- (a) *License Required.* All animal breeders within the city shall be required to obtain a license from the city. Such license shall be issued upon successful completion of an application process that includes a background check, inspection of breeding facilities located within the city and demonstration of compliance with all applicable laws and regulations regarding the care and welfare of animals. Such license shall be renewable on an annual basis and may be subject to revocation or suspension for noncompliance with laws and regulations or for any other cause deemed sufficient by the Everett Animal Control.
- (b) *Exemptions.*
- (1) This ordinance shall not apply to rescue organizations, shelters, and other non-profit entities engaged in the rescue or adoption of animals.
- (2) This ordinance shall also not apply to individuals who are not intentionally breeding animals and have accidentally or unintentionally produced offspring from their pets. Such individuals who are not engaged in commercial breeding operations or the sale of animals are exempt from the requirements of this ordinance.

**Section 3-103. Qualifications**

- (a) *Requirements.* Every applicant for such license shall file, with the City Clerk of the City of Everett, the following additional information:
- (1) A detailed description of the breeding facility, including the location, size, and number of animals to be kept on the premises.
- A plan for the care and maintenance of the animals, including provisions for veterinary care, feeding, housing, and sanitation.
- Proof no record exists of past mistreatment or endangerment of animals on the premises.
- (2) Dog Breeders. In addition to the requirements of subsection (a)(1), dog breeders shall also obtain a kennel license from the city in accordance with Section 14 of this Chapter.

**Section 3-102. License**

- (a) *Application requirements.*
- (1) Application for license shall be filed with the City Clerk of the City of Everett and be made in such form as shall be approved by the Animal Control Officer of Everett.
- (2) Every applicant for such license shall file, with the City Clerk of the City of Everett, the following additional information:
- a. A detailed description of the breeding facility, including the location, size, and number of animals to be kept on the premises.
- b. A plan for the care and maintenance of the animals, including provisions for veterinary care, feeding, housing, and sanitation.
- c. Proof no record exists of past mistreatment or endangerment of animals on the premises.
- (c) *License fee, expiration.* The annual license fee to be paid for such license shall be the annual fee specified for such license in Section 103 of this Chapter. Any change of ownership shall require a new

← C0067-23 An ordinance regulating animal breeding within the City...

(1) Breeder's licenses shall be valid for one year and must be renewed annually. The City of Everett may deny or revoke a license if the animal breeder fails to comply with any of the license requirements or animal welfare standards.

(2) Licenses required by 3-1, unless sooner revoked by the Animal Control Officer, shall date from and expire on the first day of January of each year.

(3) Inspections. Animal breeding license applicants shall permit, if requested, a reasonable inspection of the premises by the Animal Control Officer or designee to determine compliance with this section.

(e) *Suspensions and Revocations.*

(1) The City Clerk may revoke any animal breeding permit for noncompliance with the criteria set forth in this section. If the permit is revoked, such permit use shall be terminated.

(f) *Penalties.* Any person who violates the provisions of this chapter by any act of commission or omission shall be punished by a fine pursuant to Section 3-7 of the Revised Ordinances of the City of Everett, unless otherwise stated. Each day such violation continues shall be considered a separate offense.

**Section 3-103. License Fee Schedule**

The fees for animal breeding licenses issued by the City Clerk of the City of Everett are listed below.

Animal Breeding License	
1-10 Animals (excluding dogs)	\$200.00
11+ Animals (excluding dogs)	\$300.00
1-10 Dogs	\$100.00 + Other Necessary Permits and Applicable Fees
11+ Dogs	\$150.00 + Other Necessary Permits and Applicable Fees
Change in Ownership	\$50.00

This ordinance shall take effect upon passage by the City Council and subsequent approval of both by His Honor the Mayor.



A true copy attest

A handwritten signature in black ink that reads "Sergio Cornelio". The signature is written in a cursive, flowing style.

Sergio Cornelio, City Clerk

**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.*

ENROLLED: MM/DD/YYYY  
DATE OF PROPOSED ORDAINMENT: MM/DD/YYYY



**CITY COUNCIL..... No. C0067-23**

IN THE YEAR TWO THOUSAND AND TWENTY-THREE

**AN ORDINANCE REGULATING ANIMAL BREEDING WITHIN THE CITY OF  
EVERETT**

Councilor /s/ Sponsor(s) Vivian Nguyen

**Whereas:** the breeding of animals within the City of Everett involves the responsibility of ensuring the welfare and well-being of the animals; and

**Whereas:** it is in the best interest of the public and the animals of the City of Everett to regulate and monitor the breeding of animals within city limits, and

**Whereas:** All animal breeders within the City of Everett should be required to obtain a license for such from the city.

**Now,** therefore, by the authority granted to the City Council of the City of Everett, Massachusetts to make and amend ordinances:

**Be it Ordained** by the City Council of the City of Everett, Massachusetts that Chapter 3 – Animals of the Revised Ordinances of the City of Everett is hereby amended by adding Article III – Animal Licenses as follows:

**ARTICLE III. ANIMAL LICENSES**

**DIVISION 1. ANIMAL BREEDING LICENSE**

(C0067-23)

***Section 3-100. Definitions.***

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) "Animals" means any live, domesticated mammal, bird, reptile, or amphibian, including but not limited to dogs, cats, birds, and other small animals.
- (b) "Animal breeder" means any person, partnership, or corporation that breeds animals with the intention of selling or distributing them for profit.

- (c) "Breeding facility" means any premises, location, or establishment where animals are kept for breeding purposes.

**Section 3-101. Requirements.**

(a) *License Required.*

- (1) All animal breeders within the city shall be required to obtain a license from the city.
- (2) Such license shall be renewable on an annual basis.
- (3) Such license may be subject to revocation or suspension for noncompliance with laws and regulations or for any other cause deemed sufficient.

(b) *Exemptions.*

This division shall not apply to:

- (1) Rescue organizations, shelters and other non-profit entities engaged in the rescue or adoption of animals;
- (2) Individuals who are not intentionally breeding animals and have accidentally or unintentionally produced offspring from their pets; and/or
- (3) Individuals who are not engaged in commercial breeding operations or the sale of animals.

**Section 3-102. Qualifications.**

- (a) If an applicant for an animal breeding license operates or intends to operate their business under any name other than the name of an individual or a corporate name registered with state, such applicant shall be required to obtain a business certificate from the city clerk before they can apply for a license.
- (b) Every applicant for an animal breeding license shall demonstrate that the best interests of the city shall be served by the issuance of such license to said applicant. Such demonstration, at a minimum, shall involve consideration of the following items:
  - (1) When applicable, the applicant shall disclose all ownership interests in the business requiring such license in order to allow the city to:
    - a. Determine the suitability of the owner(s) of the business to be granted such license; and
    - b. Properly regulate licensed and permitted activities within the city.
  - (2) The applicant must have no outstanding fees, taxes, fines, etc. owed to the city and/or the state; and
  - (3) The applicant shall demonstrate knowledge of applicable state statutes and city ordinances pertaining to the exercising of such license.
- (c) Any applicant using an animal breeding license for the breeding of dogs shall also need to obtain a kennel license from the city clerk in accordance with Sections 3-14 and 3-15 of this Chapter.

**Section 3-103. License.**

(a) *Application requirements*

- (1) Every applicant for an animal breeding license shall request the appropriate application for such license from the city clerk.
- (2) In addition to the standard license and/or permit application information, each application for such license shall also include:
  - a. An application for a CORI report;
  - b. An inspection sign-off from the animal control officer;
  - c. An inspection sign-off from the animal inspector;
- (3) Additional information required
  - a. A detailed description of the breeding facility, including the location, size, and number of animals to be kept on the premises.
  - b. A plan for the care and maintenance of the animals, including provisions for veterinary care, feeding, housing and sanitation.
  - c. Proof no record exists of past mistreatment or endangerment of animals on the premises, commencing from the date of enactment of this ordinance.

(b) *License fee, expiration.*

- (1) The annual license fees to be paid for an animal breeding license shall be as follows:

Animal Breeding License	
1-10 animals (excluding dogs)	\$200.00
11+ animals (excluding dogs)	\$300.00
1-10 dogs	\$100.00 + Other necessary license fees
11+ dogs	\$150.00 + Other necessary license fees

- (2) Animal breeding licenses shall be valid thru December 31<sup>st</sup> of the year of issuance, unless sooner revoked.
- (3) Animal breeding licenses must be renewed annually and must be obtained by March 15<sup>th</sup> of each year.
- (4) Annual fees for animal breeding licenses shall not be prorated for the number of months of available use.
- (5) No portion of the annual fee for an animal breeding license shall be refunded if such license is suspended, revoked or surrendered.

(6) Animal breeding licenses are not transferable. Any change of ownership shall require a new application and license with corresponding payment of fees.

(c) *Issuance*

(1) Animal breeding licenses shall be issued upon successful completion of the application process.

(2) The city may deny such license if the applicant fails to comply with any of the license requirements or animal welfare standards.

***Section 3-104. Conditions***

(a) The license holder and their employees shall comply with all applicable federal, state and local laws, regulations and city ordinances, including ordinances regarding minimizing noise and nuisance.

(b) The license holder and their employees shall be required to obtain and maintain any other licenses, permits, registrations and certifications necessary to run their business as required by the city; the state and/or the federal government.

(c) The license holder and their employees shall permit, if requested, a reasonable inspection of the premises on which the license is exercised by the city's animal officer, animal control officer or their designee. Said inspection shall be used to determine compliance with all applicable laws and regulations regarding the care and welfare of animals.

(d) The license holder shall maintain accurate records of all animals bred, sold or transferred, including veterinary records for a period of not less than two (2) years. Such records shall be available for inspection upon request.

***Section 3-105. Suspensions and revocations***

(a) The city clerk may suspend or revoke any animal breeding license for noncompliance with any of the criteria set forth in this division.

(b) If the permit is revoked, such permit use shall be terminated.

***Section 3-106. Penalties***

(a) Any person who violates the provisions of this division by any act of commission or omission shall be punished by a fine pursuant to Section 1-8 of these Revised Ordinances.

(b) Each day such violation continues shall be considered a separate offense.

This ordinance shall take effect upon passage by the City Council and subsequent approval of both by His Honor the Mayor.



A true copy attest

*Sergio Cornelio*

Sergio Cornelio, City Clerk



**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.*

ENROLLED: MM/DD/YYYY  
DATE OF PROPOSED ORDAINMENT: MM/DD/YYYY



**CITY COUNCIL..... No. C0067-23**

IN THE YEAR TWO THOUSAND AND TWENTY-THREE

**AN ORDINANCE REGULATING ANIMAL BREEDING WITHIN THE CITY OF EVERETT**

Councilor /s/ Sponsor(s) Vivian Nguyen

**Whereas:** the breeding of animals within the City of Everett involves the responsibility of ensuring the welfare and well-being of the animals; and

**Whereas:** it is in the best interest of the public and the animals of the City of Everett to regulate and monitor the breeding of animals within city limits, and

**Whereas:** All animal breeders within the City of Everett should be required to obtain a license for such from the city.

**Now,** therefore, by the authority granted to the City Council of the City of Everett, Massachusetts to make and amend ordinances:

**Be it Ordained** by the City Council of the City of Everett, Massachusetts that Chapter 3 – Animals of the Revised Ordinances of the City of Everett is hereby amended by adding Article III – Animal Licenses as follows:

**ARTICLE III. ANIMAL LICENSES**

**DIVISION 1. ANIMAL BREEDING LICENSE**

(C0067-23)

***Section 3-100. Definitions.***

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) "Animals" means any live, domesticated mammal, bird, reptile, or amphibian, including but not limited to dogs, cats, birds, and other small animals.
- (b) "Animal breeder" means any person, partnership, or corporation that breeds animals with the intention of selling or distributing them for profit.

- (c) "Breeding facility" means any premises, location, or establishment where animals are kept for breeding purposes.

**Section 3-101. Requirements.**

(a) *License Required.*

- (1) All animal breeders within the city shall be required to obtain a license from the city.
- (2) Such license shall be renewable on an annual basis.
- (3) Such license may be subject to revocation or suspension for noncompliance with laws and regulations or for any other cause deemed sufficient.

(b) *Exemptions.*

This division shall not apply to:

- (1) Rescue organizations, shelters and other non-profit entities engaged in the rescue or adoption of animals;
- (2) Individuals who are not intentionally breeding animals and have accidentally or unintentionally produced offspring from their pets; and/or
- (3) Individuals who are not engaged in commercial breeding operations or the sale of animals.

**Section 3-102. Qualifications.**

- (a) If an applicant for an animal breeding license operates or intends to operate their business under any name other than the name of an individual or a corporate name registered with state, such applicant shall be required to obtain a business certificate from the city clerk before they can apply for a license.
- (b) Every applicant for an animal breeding license shall demonstrate that the best interests of the city shall be served by the issuance of such license to said applicant. Such demonstration, at a minimum, shall involve consideration of the following items:
  - (1) When applicable, the applicant shall disclose all ownership interests in the business requiring such license in order to allow the city to:
    - a. Determine the suitability of the owner(s) of the business to be granted such license; and
    - b. Properly regulate licensed and permitted activities within the city.
  - (2) The applicant must have no outstanding fees, taxes, fines, etc. owed to the city and/or the state; and
  - (3) The applicant shall demonstrate knowledge of applicable state statutes and city ordinances pertaining to the exercising of such license.
- (c) Any applicant using an animal breeding license for the breeding of dogs shall also need to obtain a kennel license from the city clerk in accordance with Sections 3-14 and 3-15 of this Chapter.

**Section 3-103. License.**

(a) *Application requirements*

- (1) Every applicant for an animal breeding license shall request the appropriate application for such license from the city clerk.
- (2) In addition to the standard license and/or permit application information, each application for such license shall also include:
  - a. An application for a CORI report;
  - b. An inspection sign-off from the animal control officer;
  - c. An inspection sign-off from the animal inspector;
  - d. A certificate of good standing; and
  - e. A Revenue Enforcement and Protection (REAP) Attestation.
- (3) Additional information required
  - a. A detailed description of the breeding facility, including the location, size, and number of animals to be kept on the premises.
  - b. A plan for the care and maintenance of the animals, including provisions for veterinary care, feeding, housing and sanitation.
  - c. Proof no record exists of past mistreatment or endangerment of animals on the premises, commencing from the date of enactment of this ordinance.

(b) *License fee, expiration.*

- (1) The annual license fees to be paid for an animal breeding license shall be as follows:

Animal Breeding License	
1-10 animals (excluding dogs)	\$200.00
11+ animals (excluding dogs)	\$300.00
1-10 dogs	\$100.00 + Other necessary license fees
11+ dogs	\$150.00 + Other necessary license fees

- (2) Animal breeding licenses shall be valid thru December 31<sup>st</sup> of the year of issuance, unless sooner revoked.
- (3) Animal breeding licenses must be renewed annually and must be obtained by March 15<sup>th</sup> of each year.
- (4) Annual fees for animal breeding licenses shall not be prorated for the number of months of available use.

- (5) No portion of the annual fee for an animal breeding license shall be refunded if such license is suspended, revoked or surrendered.
- (6) Animal breeding licenses are not transferable. Any change of ownership shall require a new application and license with corresponding payment of fees.

(c) *Issuance*

- (1) Animal breeding licenses shall be issued upon successful completion of the application process.
- (2) The city may deny such license if the applicant fails to comply with any of the license requirements or animal welfare standards.

**Section 3-104.            *Conditions***

- (a) The license holder and their employees shall comply with all applicable federal, state and local laws, regulations and city ordinances, including ordinances regarding minimizing noise and nuisance.
- (b) The license holder and their employees shall be required to obtain and maintain any other licenses, permits, registrations and certifications necessary to run their business as required by the city; the state and/or the federal government.
- (c) The license holder and their employees shall permit, if requested, a reasonable inspection of the premises on which the license is exercised by the city's animal officer, animal control officer or their designee. Said inspection shall be used to determine compliance with all applicable laws and regulations regarding the care and welfare of animals.
- (d) The license holder shall maintain accurate records of all animals bred, sold or transferred, including veterinary records for a period of not less than two (2) years. Such records shall be available for inspection upon request.

**Section 3-105.            *Suspensions and revocations***

- (a) The city clerk may suspend or revoke any animal breeding license for noncompliance with any of the criteria set forth in this division.
- (b) If the permit is revoked, such permit use shall be terminated.

**Section 3-106.            *Penalties***

- (a) Any person who violates the provisions of this division by any act of commission or omission shall be punished by a fine pursuant to Section 1-8 of these Revised Ordinances.
- (b) Each day such violation continues shall be considered a separate offense.

This ordinance shall take effect upon passage by the City Council and subsequent approval of both by His Honor the Mayor.



A true copy attest

*Sergio Cornelio*

Sergio Cornelio, City Clerk

**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.*

ENROLLED: MM/DD/YYYY  
DATE OF PROPOSED ORDAINMENT: MM/DD/YYYY



**CITY COUNCIL..... No. C0067-23**

IN THE YEAR TWO THOUSAND AND TWENTY-THREE

**AN ORDINANCE REGULATING ANIMAL BREEDING WITHIN THE CITY OF EVERETT**

Councilor /s/ Sponsor(s) Vivian Nguyen

**Whereas:** the breeding of animals within the City of Everett involves the responsibility of ensuring the welfare and well-being of the animals; and

**Whereas:** it is in the best interest of the public and the animals of the City of Everett to regulate and monitor the breeding of animals within city limits, and

**Whereas:** All animal breeders within the City of Everett should be required to obtain a license for such from the city.

**Now,** therefore, by the authority granted to the City Council of the City of Everett, Massachusetts to make and amend ordinances:

**Be it Ordained** by the City Council of the City of Everett, Massachusetts that Chapter 3 – Animals of the Revised Ordinances of the City of Everett is hereby amended by adding Article III – Animal Licenses as follows:

**ARTICLE III. ANIMAL LICENSES**

**DIVISION 1. ANIMAL BREEDING LICENSE**

(C0067-23)

***Section 3-100. Definitions.***

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) "Animals" means any live, domesticated mammal, bird, reptile, or amphibian, including but not limited to dogs, cats, birds, and other small animals.
- (b) "Animal breeder" means any person, partnership, or corporation that breeds animals with the intention of selling or distributing them for profit.

- (c) "Breeding facility" means any premises, location, or establishment where animals are kept for breeding purposes.

**Section 3-101. Requirements.**

(a) *License Required.*

- (1) All animal breeders within the city shall be required to obtain a license from the city.
- (2) Such license shall be renewable on an annual basis.
- (3) Such license may be subject to revocation or suspension for noncompliance with laws and regulations or for any other cause deemed sufficient.

(b) *Exemptions.*

This division shall not apply to:

- (1) Rescue organizations, shelters and other non-profit entities engaged in the rescue or adoption of animals;
- (2) Individuals who are not intentionally breeding animals and have accidentally or unintentionally produced offspring from their pets; and/or
- (3) Individuals who are not engaged in commercial breeding operations or the sale of animals.

**Section 3-102. Qualifications.**

- (a) If an applicant for an animal breeding license operates or intends to operate their business under any name other than the name of an individual or a corporate name registered with state, such applicant shall be required to obtain a business certificate from the city clerk before they can apply for a license.
- (b) Every applicant for an animal breeding license shall demonstrate that the best interests of the city shall be served by the issuance of such license to said applicant. Such demonstration, at a minimum, shall involve consideration of the following items:
  - (1) When applicable, the applicant shall disclose all ownership interests in the business requiring such license in order to allow the city to:
    - a. Determine the suitability of the owner(s) of the business to be granted such license; and
    - b. Properly regulate licensed and permitted activities within the city.
  - (2) The applicant must have no outstanding fees, taxes, fines, etc. owed to the city and/or the state; and
  - (3) The applicant shall demonstrate knowledge of applicable state statutes and city ordinances pertaining to the exercising of such license.
- (c) Any applicant using an animal breeding license for the breeding of dogs shall also need to obtain a kennel license from the city clerk in accordance with Sections 3-14 and 3-15 of this Chapter.

**Section 3-103. License.**

(a) *Application requirements*

- (1) Every applicant for an animal breeding license shall request the appropriate application for such license from the city clerk.
- (2) In addition to the standard license and/or permit application information, each application for such license shall also include:
  - a. An application for a CORI report;
  - b. An inspection sign-off from the animal control officer;
  - c. An inspection sign-off from the animal inspector;
  - d. A certificate of good standing; and
  - e. A Revenue Enforcement and Protection (REAP) Attestation.
- (3) Additional information required
  - a. A detailed description of the breeding facility, including the location, size, and number of animals to be kept on the premises.
  - b. A plan for the care and maintenance of the animals, including provisions for veterinary care, feeding, housing and sanitation.
  - c. Proof no record exists of past mistreatment or endangerment of animals on the premises, commencing from the date of enactment of this ordinance.

(b) *License fee, expiration.*

- (1) The annual license fees to be paid for an animal breeding license shall be as follows:

Animal Breeding License	
1-10 animals (excluding dogs)	\$200.00
11+ animals (excluding dogs)	\$300.00
1-10 dogs	\$100.00 + Other necessary license fees
11+ dogs	\$150.00 + Other necessary license fees

- (2) Animal breeding licenses shall be valid thru December 31<sup>st</sup> of the year of issuance, unless sooner revoked.
- (3) Animal breeding licenses must be renewed annually and must be obtained by March 15<sup>th</sup> of each year.
- (4) Annual fees for animal breeding licenses shall not be prorated for the number of months of available use.



- (5) No portion of the annual fee for an animal breeding license shall be refunded if such license is suspended, revoked or surrendered.
- (6) Animal breeding licenses are not transferable. Any change of ownership shall require a new application and license with corresponding payment of fees.

(c) *Issuance*

- (1) Animal breeding licenses shall be issued upon successful completion of the application process.
- (2) The city may deny such license if the applicant fails to comply with any of the license requirements or animal welfare standards.
- (3) The city clerk shall notify the city council of the location where any new animal breeding license issued shall be exercised.

***Section 3-104. Conditions***

- (a) The license holder and their employees shall comply with all applicable federal, state and local laws, regulations and city ordinances, including ordinances regarding minimizing noise and nuisance.
- (b) The license holder and their employees shall be required to obtain and maintain any other licenses, permits, registrations and certifications necessary to run their business as required by the city; the state and/or the federal government.
- (c) The license holder and their employees shall permit, if requested, a reasonable inspection of the premises on which the license is exercised by the city's animal officer, animal control officer or their designee. Said inspection shall be used to determine compliance with all applicable laws and regulations regarding the care and welfare of animals.
- (d) The license holder shall maintain accurate records of all animals bred, sold or transferred, including veterinary records for a period of not less than two (2) years. Such records shall be available for inspection upon request.

***Section 3-105. Suspensions and revocations***

- (a) The city clerk may suspend or revoke any animal breeding license for noncompliance with any of the criteria set forth in this division.
- (b) If the permit is revoked, such permit use shall be terminated.

***Section 3-106. Penalties***

- (a) Any person who violates the provisions of this division by any act of commission or omission shall be punished by a fine pursuant to Section 1-8 of these Revised Ordinances.
- (b) Each day such violation continues shall be considered a separate offense.

This ordinance shall take effect upon passage by the City Council and subsequent approval of both by His Honor the Mayor.



A true copy attest

A handwritten signature in black ink that reads "Sergio Cornelio". The signature is written in a cursive, flowing style.

Sergio Cornelio, City Clerk



C0463-22

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**To:** Mayor and City Council

**From:** Councilor John F. Hanlon

**Date:** November 14, 2022

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**Agenda Item:**

Executive session pursuant to G.L. c. 30A, s. 21(A), purpose (6) (Open Meeting Law) as the chair declares- to discuss the Devens School lease with respect to negotiations as an open meeting may have a detrimental effect on city's negotiating position, discussion and response to same; votes may be taken

**Background and Explanation:**

**Attachments:**



C0058-23

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**To:** Mayor and City Council  
**From:** Councilor Stephanie Martins  
**Date:** February 13, 2023

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**Agenda Item:**

An Ordinance Amending Section 32 B 1 of the Zoning Ordinances: Inclusionary Zoning

**Background and Explanation:**

**Attachments:**

**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.*

ENROLLED:

DATE OF PROPOSED ORDAINMENT:



**CITY COUNCIL ..... C0058-23**

IN THE YEAR TWO THOUSAND AND TWENTY THREE

**AN ORDINANCE AMENDING SECTION 32 B (1) OF THE ZONING ORDINANCES: INCLUSIONARY ZONING**

Councilor/s/ Stephanie Martins

**Whereas:** Changing demographics and development needs have increased the need for affordable housing production in the city; and

**Whereas:** The development of housing that is affordable to low and moderate income households should be encouraged; and

**Whereas:** The limited stock of affordable housing has accelerated displacement.

**Now,** therefore, by the authority granted to the City Council of the City of Everett, Massachusetts to make ordinances:

**Be it Ordained** by the City Council of the City of Everett, Massachusetts that the Zoning Ordinances of the City of Everett be amended as follows:

Section 32 B (1) of the Zoning Ordinances is hereby amended by striking the words “ten (10) or more dwelling units” and replacing with “six (06) or more dwelling units”. The revised subsection shall read as follows:

B. *Applicability.* In all zoning districts, the inclusionary zoning provisions of this Section shall apply to:

1. Any project or series of projects that results, in the aggregate, in a total of **six (06) or more dwelling units**, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or nonresidential space. (C0187-18)

This ordinance shall take effect upon passage by the City Council and subsequent approval by His Honor the Mayor.



A true copy attest,

A handwritten signature in black ink that reads "Sergio Cornelio".

Sergio Cornelio, City Clerk

#2-C0058-23

Legislative Affairs & Election Committee  
February 27, 2023

The Committee on Legislative Affairs & Elections met on Monday, February 27, 2023 at 6pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors John Hanlon, Darren Costa and Stephanie Smith.

The Committee considered an Ordinance offered by Councilor Stephanie Martins: Amending Section B 1 of the Zoning Ordinances: Inclusionary Zoning.

Councilor Stephanie Martins, the Sponsor was also present.

Councilor Martins explained that she was looking to amend the existing Ordinance from ten or more dwelling units to six or more dwelling units in the hope that this slight tweak would be a huge impact on providing additional affordable housing. Councilor Smith remarked that she felt that this was a band aid approach especially with all the work the Committee has been doing on establishing an overall review and research of all zoning related matters within the City. She noted that this can't be done overnight and would take a lot more analysis with the Planning Department on board in doing a revamp. Councilor Martins assured the Committee that she had talked to the Planning Department about starting with six and stated that if it was delayed the City would be missing out on providing the additional affordable housing. Councilor Costa asked the Sponsor why six units and Councilor Martins explained that she had observed the conversion and market trends within the City. Councilor Martins asked how many current developers would be impacted and Councilor Martins noted that it would only take effect upon passage. Councilor Costa acknowledged that the Committee was working on the bigger problem of overall zoning in the City that needs solving and expressed concern that this could hurt proposed smaller developments and questioned the TDM point system. Councilor Costa remarked that he doesn't believe the change creates a significant solution to the affordable housing problem. Councilor Smith referenced what other communities were using for numbers and was not sure if the number six was the right number for the City of Everett. Councilor Costa stated that he had no faith in the 10 units and believed 6 units but was concerned on the timeframe in which the overall zoning review and revamp could be completed. Chairman Marchese recommended further time and requested that the Planning Department and Planning Board be invited to the next meeting on the subject matter and that they be provided a copy of Councilor Martins proposal.

The Committee voted, to grant further time on a date to be determined and requested that the Planning Department and Planning Board be invited to the next meeting on the subject matter and that they be provided a copy of Councilor Martins proposal.

Respectfully Submitted,

John W. Burley  
Clerk of Committees

#1-C0058-23

Legislative Affairs & Election Committee  
March 13, 2023

The Committee on Legislative Affairs & Elections met on Monday, March 13, 2023 at 6pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors John Hanlon, Darren Costa and Stephanie Smith.

The Committee considered an Ordinance offered by Councilor Stephanie Martins: Amending Section B 1 of the Zoning Ordinances: Inclusionary Zoning.

Director of Planning Matt Lattanzi and Councilor Stephanie Martins, the Sponsor were also present.

Councilor Martins explained that the only change to her proposal was lowering the number 10 dwelling units to 6 dwelling units in the Inclusionary zoning Ordinance in attempt to increase affordable housing units. Councilor Smith referenced the different number of units in other communities and expressed her concern on what would work right for the City of Everett taking into consideration that a Zoning recodification is about to take place. Mr. Lattanzi concurred that other communities were using number of dwellings from 6 to 15 but didn't feel that 6 was too low especially where some developers were lowering the number of units to be developed to 9 to avoid the current inclusionary zoning number of 10 dwelling units. Councilor Smith referenced potential costs to advertise the change noting the possibility it could be changed again when the zoning recodification is finalized. Mr. Lattanzi informed the Committee that he felt 6 was a good and reasonable number explaining that 6 units would require one affordable unit whereas 8 units would necessitate two affordable units. Councilor Smith asked if this is something that needed to be done now or should it wait until the zoning recodification is done. Mr. Lattanzi explained that the zoning revamp would take at least 8 to 12 months before a final product is submitted and indicated that some projects could slip through until that occurs. Councilor Costa expressed concern for multigenerational families living in a home being impacted by this proposal. He remarked that it appeared that members of the City Council were all running in their own lanes with regards to zoning initiatives. Councilor Costa asked if the proposed TDM changes would include projects of 6 units and Mr. Lattanzi responded that not all projects do. Councilor Costa asked Councilor Martins if she obtained feedback from Mass Housing on her proposal and Councilor Martins noted that she was addressing a need and would be contacting Mass Housing. She suggested that the Committee refer out with no recommendation. Chairman Marchese asked if a Developer was adding 2 units on an existing building of 12 units would it fall under this proposals and Mr. Lattanzi explained that all the units in the building would now fall under the 15% requirement. Chairman Marchese inquired that if the original ordinance had stated 6 units instead of 10 units how many additional affordable units would have been provided and Mr. Lattanzi indicated that 11 additional affordable units would have been added.

The Committee voted, to grant further time for one month.

Respectfully Submitted,

John W. Burley  
Clerk of Committees



#1 - C0058-23

Legislative Affairs Committee  
April 24, 2023

The Committee on Legislative Affairs met on Monday, April 24, 2023 at 6:00pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding; Councilors Darren Costa, Stephanie Smith, & John Hanlon.

The Committee met on an Ordinance offered by Councilor Stephanie Martins. An ordinance Amending Section 32B 1 of the Zoning Ordinances: Inclusionary Zoning

Director of Planning Matt Lattanzi & Councilor Martins were also present

Director Lattanzi explained that the AMI was listed as state affordable, but not Everett affordable. Councilor Costa indicated that we should be at 10% AMI, but we are around between 8-8/1/2%, and Director Lattanzi concurred. Councilor Costa did indicate that he did not want to piece mail this. Councilor Martins was looking to continue revising this ordinance as needed. Director Lattanzi provided a list to Councilor Smith a breakdown of the projects missed, and that number was 11 total. Director Lattanzi indicated that a small revision needs to be done for 3A. Councilor Costa was added as a co-sponsor. Councilor Smith expressed her dissatisfaction and that only by changing he AMI would help make more apartments affordable. Councilor Hanlon concurred with Councilor Smith.

Motion was made by Councilor Smith, & seconded by Councilor Hanlon for favorable action

Councilors Marchese & Costa voted in the affirmative, & Councilors Hanlon & Smith voted in the negative

The Committee voted: to report back to the City Council with a recommendation that was unfavorable

Respectfully Submitted,

Michael J. Mangan  
Legislative Aide



C0162-23

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**To:** Mayor and City Council

**From:** Councilor Wayne A. Matewsky

**Date:** May 22, 2023

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**Agenda Item:**

That Mr. Chris Simonelli, who is the substance abuse counselor for the City of Everett, appear at the next meeting to introduce himself to City Council

**Background and Explanation:**

**Attachments:**



C0176-23

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**To:** Mayor and City Council

**From:** Councilor Stephanie Martins

**Date:** May 22, 2023

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**Agenda Item:**

That the chair of the licensing commission appear at the next meeting to discuss recent restrictions to entertainment

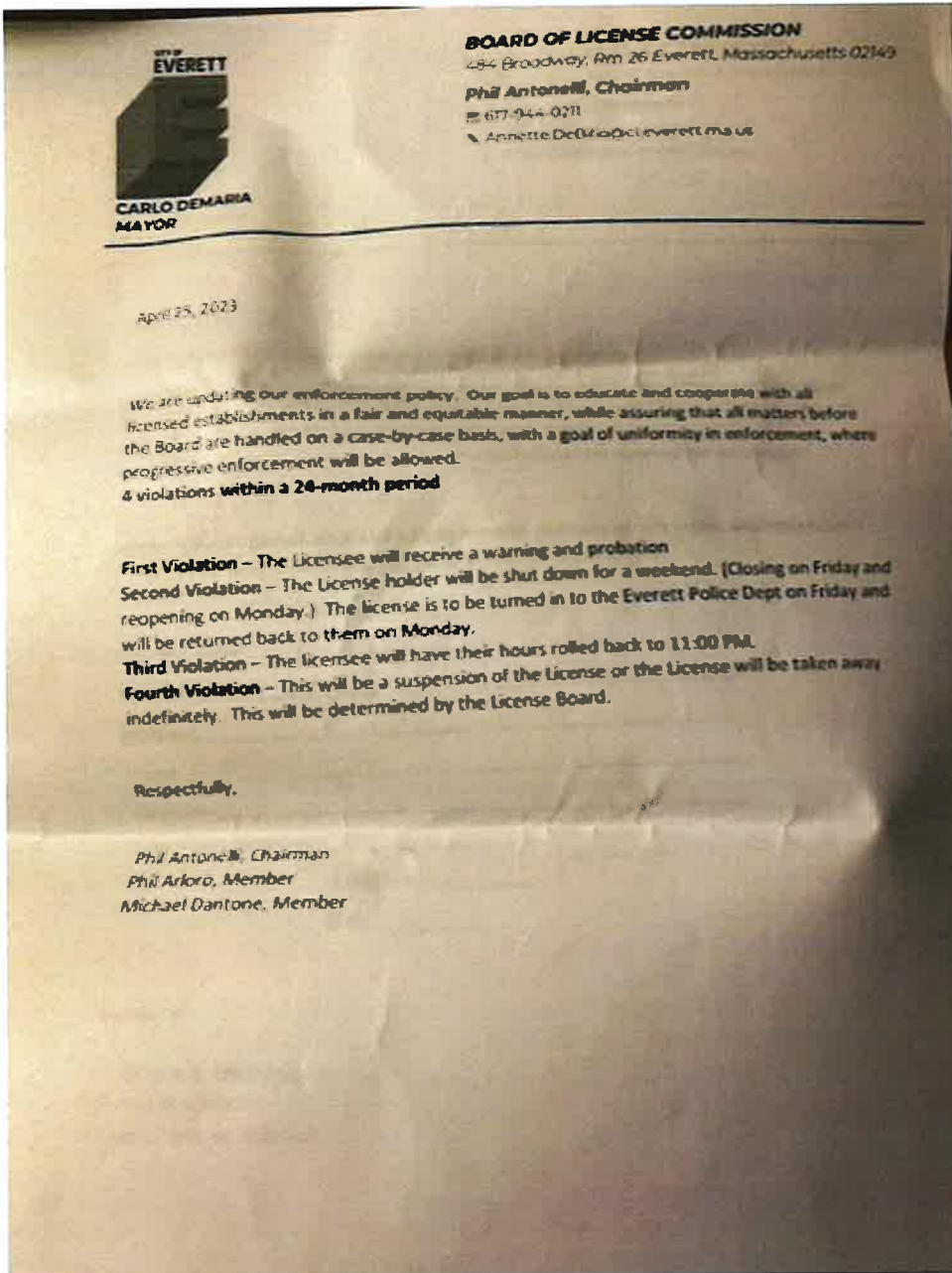
**Background and Explanation:**

**Attachments:**

**Michael Mangan**

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**From:** stephanie martins <stephmartins@hotmail.com>  
**Sent:** Monday, May 22, 2023 5:07 PM  
**To:** Michael Mangan  
**Subject:** Pls print



CITY OF  
**EVERETT**



**CARLO DEMARIA**  
MAYOR

**BOARD OF LICENSE COMMISSION**

484 Broadway, Rm 26 Everett, Massachusetts 02149

**Phil Antonelli, Chairman**

☎ 617-944-0201

✉ Annette.DeBilio@ci.everett.ma.us

April 25, 2023

Attached you will find an amendment to the Rules & Regulations:

The Everett License Board has voted and approved expanding the entertainment licensing to include live music and DJ's. If you would like to amend your entertainment license, please sign below to make the change and either mail this form in or email it to [annette.debilio@ci.everett.ma.us](mailto:annette.debilio@ci.everett.ma.us). There is no additional fee required for this change.

License holders cannot advertise a DJ by name or company on any public advertising, social media, or forums. In addition, the use of promoters is prohibited

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Manager: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Type of Entertainment: DJ: \_\_\_\_\_

3 Musicians: \_\_\_\_\_

Both: \_\_\_\_\_

Respectfully,

Phil Antonelli, Chairman  
Phil Arloro, Member  
Michael Dantone, Member

April 18, 2023

Addition to Rules & Regulations

Section 1.23 Entertainment Permit

- a. An Entertainment Permit will now allow a Licensee to have live music (3 pieces) or a DJ. License holders cannot advertise a DJ's name or company on any public advertising, social media, or forums. In addition, the use of promoters is prohibited. All Licensees must apply for or amend their entertainment permit.

Stephanie Martins



C0179-23

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**To:** Mayor and City Council  
**From:** Councilor Stephanie V. Smith  
**Date:** June 12, 2023

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**Agenda Item:**

That The HR Director provides an in-person update of the City's stance on policies related to CORI/SORI checks on an ongoing basis after an employee is hired

**Background and Explanation:**

**Attachments:**



C0191-23

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**To:** Mayor and City Council  
**From:** Councilor Darren M. Costa  
**Date:** June 12, 2023

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**Agenda Item:**

A resolution requesting that ECTV broadcasts and records all Board, Commission and other public meetings

**Background and Explanation:**

**Attachments:**





C0192-23

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**To:** Mayor and City Council

**From:** Councilor Darren M. Costa

**Date:** June 12, 2023

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**Agenda Item:**

.A resolution requesting that ECTV use Zoom for broadcasting our meetings to allow City Councilors and Public Participation from remote locations

**Background and Explanation:**

**Attachments:**



C0193-23

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**To:** Mayor and City Council

**From:** Councilor Darren M. Costa

**Date:** June 12, 2023

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**Agenda Item:**

A resolution requesting the Transportation Planner and the Environmental Planner to attend the next city council meeting to discuss the above ground parking garage and overhead walking path included in the East of Broadway site plan.

**Background and Explanation:**

**Attachments:**

How does this impact our broader vision as a City with less surface level parking?

Will the above ground garage worsen the City's problems with the urban heat island effect?

Is this area of Broadway a high traffic area for commuters?

Are the entrances to the overhead walking path welcoming enough to engage commuters to avoid crossing Broadway at the surface level?

Will there be any solar or green roof initiatives taken on during the East of Broadway Encore Boston Harbor or future expansions?