

The Everett Retirement Board held a meeting on Wednesday, August 30, 2023 in the Mayor's Conference Room at 9:00AM. Board members present were William Pierce, Eric Demas, and Keith Slattery. Peter Cocciardi and Maria Bussell participated remotely. Also present was Robert Shaw.

**NEW MEMBERS:**

<b>NAME</b>	<b>DEPT</b>	<b>GROUP</b>	<b>DATE HIRED</b>	<b>RATE</b>
Katherine Carroll	E-911	1	07/30/2023	9%
Melanie Meja-Medina	School	1	08/28/2023	9%
Gabrielle Ford	Auditor	1	08/14/2023	9%
Melvin Romero	School	1	07/31/2023	9%
Samuel Kelley	Fire	4	08/07/2023	9%
Liam McCain	Fire	4	08/07/2023	9%
Phillip DaSilva	Fire	4	08/07/2023	9%
Robert Concannon	Fire	4	08/07/2023	9%
Douglas Hill	Fire	4	08/07/2023	9%
James MacLaughlin	Fire	4	08/07/2023	9%
Owen Gillis	DPW	1	08/07/2023	9%
Rosa Viveiros	HR	1	08/21/2023	9%
Nicholas Medeiros	Collectors	1	08/21/2023	9%

Eric Demas, seconded by Maria Bussell, made a motion to approve to accept the new members. Motion passed 5-0 by a roll call vote.

**REFUNDS:**

Deigo Leite, a former employee of the Treasurer's Office, who resigned on 7/28/23, submitted an application for a refund of deductions in the amount of \$3,716.95. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

Ashley Orozco, a former employee of the School Department, who resigned on 7/13/16, submitted an application for a refund of deductions in the amount of \$1,861.10. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

Christopher Carino, a former employee of the School Department, who was terminated on 6/30/20, submitted an application for a refund of deductions in the amount of \$8,332.36. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

Yemil Serret, a former employee of the School Department, who was terminated on 8/30/22, submitted an application for a refund of deductions in the amount of \$4,554.62. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

Paul Schlosberg, an inactive member, is required to take a mandatory distribution in the amount of \$694.88. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

Lester MacLaughlin, an inactive member, is required to take a mandatory distribution in the amount of \$92.13. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

**TRANSFERS:**

The MTRS requested a transfer of funds for Elizabeth DiPierro, an employee of the School Department in the amount of \$54,321.35. This transfer was approved last month, but transfer was put on hold. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

**NOTICES OF RETIREMENT:**

Laureen Hurley, an employee of the Budget Office, submitted a superannuation application effective 7/5/23. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

Nancy Gaff, an employee of the School Department, submitted a superannuation application effective 8/8/23. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 5-0 by a roll call vote.

**CORRESPONDENCE:**

- PERAC Memo #17/23 Reinstatement to Service

Eric Demas, seconded by Maria Bussell, made a motion to accept the correspondence. Motion passed 5-0 by a roll call vote.

**91A TERMINATION LETTERS:**

PERAC has instructed the Board to terminate the allowances of four disability retirees for failure to complete their 2021 Annual Report of Earnings. A letter was sent to each of them stating they have an opportunity to be heard by the Board at 9:30. Only one member was not in compliance at the time of the meeting. Keith Slattery, seconded by Eric Demas, made a motion to suspend the allowance for Pang Ting for failure to submit her 91A. Motion passed 5-0 by a roll call vote.

**AFFIDAVITS:**

The Board mailed out 525 affidavits to retirees and survivors on 5/18/23. A second request was mailed on 8/1/23. The Board reviewed a list is attached of those who have failed to submit their affidavit. Keith Slattery, seconded by Eric Demas, made a motion to suspend the allowance effective with the September payroll for any retiree who has not submitted an affidavit. Motion passed 5-0 by a roll call vote.

**PENDING DISABILITY APPLICATIONS:**

The Board reviewed the list of pending disability applications.

**EXECUTIVE SESSION:**

A motion was made by Eric Demas, seconded by Keith Slattery, to go into executive session and to return to regular session for the purpose of discussing the ADR application submitted by John Demato, Michael Ovalle, Saban Skaljic, and Thomas Ferrante. Motion passed 5-0 by a roll call vote.

**ADR APPLICATION, JOHN DEMATO:**

John Demato, an employee of ISD, filed an ADR application. The Board held a hearing at the 5/31/23 meeting. The Board reviewed an opinion from Attorney Poser and a revised Physician Statement from the members treating physician, and a draft clarification letter for the treating physician. Eric Demas, seconded by Maria Bussell, made a motion to send the clarification letter to the treating physician as drafted. Motion passed 5-0 by a roll call vote.

**DALA DECISION, MICHAEL OVALLE:**

The Board denied a disability application from Michael Ovalle on 7/29/15. The member appealed and DALA remanded this back to the Board for a medical panel. The medical panel reports and DALA decision are attached. The Board reviewed an opinion from Attorney Poser. Eric Demas, seconded by Maria Bussell, made a motion to request that Attorney Poser draft a decision for the September meeting and invite the member and the member's attorney to the meeting. Motion passed 5-0 by a roll call vote.

**ADR APPLICATION, SABAN SKALJIC:**

Saban Skalic, an employee of facilities Maintenance, filed an ADR application. Eric Demas, seconded by Maria Bussell, made a motion to table this matter until all medical records have been received. Motion passed 5-0 by a roll call vote.

**ACCIDENTAL DEATH APPLICATION, THOMAS FERRANTE: (pages 102-107)**

Thomas Ferrante retired with an ADR from the Housing Authority on 12/4/92 and died on 7/3/23. His widow is eligible for a section 101 annual allowance of \$12,000. His widow is also applying for an accidental death allowance. The Board reviewed a draft response from Robert Shaw regarding the eligibility of an accidental death allowance. Eric Demas, seconded by Maria Bussell, made a motion to send the letter denying an accidental death allowance and for Robert Shaw to call her and discuss the Board's decision. Motion passed 5-0 by a roll call vote.

**BOARD ELECTION:**

An election will be held on 12/11/23 for both elected member seats. The Notice of Election, Election Issues memo, Election Timetable memo, and draft nomination papers are attached. Eric Demas, seconded by Maria Bussell, made a motion to appoint Robert Shaw as election officer and to mail all ballots and provide postage with the return envelopes. Motion passed 5-0 by a roll call vote.

**PRIT REDEMPTION:**

A redemption request in the amount of \$1,000,000 was submitted to PRIT to fund the monthly payroll and warrants. Eric Demas, seconded by Maria Bussell, made a motion to confirm this request. Motion passed 5-0 by a roll call vote.

**FINANCIAL REPORTS:**

The trial balance, cash receipts report, cash disbursements report, adjustments report, checking account reconciliation report, payroll account reconciliation report, cash flow report, and budget reports for July are complete. Eric Demas, seconded by Peter Cocciardi, made a motion to accept these reports. Motion passed 5-0 by a roll call vote.

**PRIT PERFORMANCE:**

PRIT sent the PRIM Board Update for July. The PRIT monthly is 1.75%. The year to-date return for calendar year 2023 is 8.56%.

**PREVIOUS MINUTES:**

Eric Demas, seconded by Maria Bussell, made a motion to approve the July 26, 2023 minutes. Motion passed 5-0 by a roll call vote.

**SCHEDULE MONTHLY BOARD MEETING:**

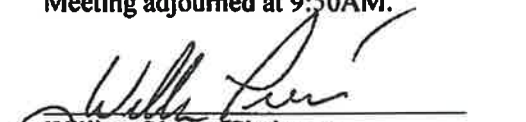
The September Board meeting is scheduled for September 26, 2023 at 9:00.


**MONTHLY WARRANTS AND PAYROLL:**

The pension payroll warrant for August 2023 is \$1,488,308.23, the refund/transfer warrants are \$73,590.40, the expense warrant is \$2,007.50, and the salary warrant is for \$21,502.00. Eric Demas, seconded by Peter Cocciardi, made a motion to approve the monthly warrants. Motion passed 5-0 by a roll call vote.

As there was no other business to come before the Board on August 30, 2023, Eric Demas, seconded by Maria Bussell, made a motion to adjourn the meeting. Motion passed 5-0 by a roll call vote.

Meeting adjourned at 9:50AM.

  
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William Pierce, Chairman

  
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Maria Bussell, Elected Member

  
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Keith Slattery, Appointed Member

  
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Eric Demas, Ex-Officio Member

  
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Peter Cocciardi, 5<sup>th</sup> Member

respectfully submitted  
  
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Robert Shaw, Director