[](http://en.wikipedia.org/wiki/File:Everett_City_Seal.jpg)

**CITY OF EVERETT**

**Purchasing Department**

484 Broadway, Room 14

Everett, MA 02149

August 14, 2023

**24-16 School Enrichment Programs**

**ADDENDUM 1**

Question 1:

My question is: part of our program model is we hire teachers from within the school community to facilitate the after-school program. Is this allowable within this opportunity?   
Answer 1:

You may submit a proposal; however, we will prioritize proposals that can provide their own staffing.

Question 2:

Is there a specific question and answer time period regarding the RFP?

Answer 2:

We did not set a deadline for questions and answers as part of the RFP.

Question 3:

How many schools are participating in these programs?

Answer 3:

All K-12 schools in the district are eligible for programming - Webster, Keverian, Parlin, Madeline English, Whittier, Lafayette, EHS, and Devens. School leaders will have the opportunity to select which programs are a good fit for their school, so proposals may indicate a school preference; but, ultimately should be prepared to be assigned to any of the schools.

Question 4:

The proposal says that the before and after school programs are "1-3x/week for at least 8 weeks". Is that rate just for one school? Is it possible to do an after-school program which is 3x a week at one school, and 2x a week at another?

Answer 4:

You can do that; the rate is in reference to one school site.

Question 5:

Are meals or snacks required to be provided by the proposer only for February and vacation week programs, or is it also required for after-school programs? Is there more information about what kind of meals or snacks would be required?

Answer 5:

No, but EPS does not provide snacks, so if your program requires snacks or food you need to provide it. No proposer is required to provide snacks or meals.

Question 6:

Which grade levels does this program cover? Is it just elementary schools, or also high schools? Answer 6:

This RFP covers all grades - K-12.