

**Health Department
Monthly Regular Meeting Minutes
Location: Everett City Hall, Health Department, Rm 20
Monday, October 23, 2023**

Attendees: Dr. Sean Connolly, Joan LaVecchio, Sabrina Firicano, Erwin Sanches, Juan DeMello

Minutes Taken by: Caitlin Norden

Motion to Open Meeting 5:52 PM

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

Motion to Accept Minutes from the September 2023 Meeting

- **Motion moved:** Dr. Sean Connolly
- **Seconded by:** Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

Motion to Open Citizens Time 5:52 PM

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

Timeless Ink Apprentice Applicant – Erwin Sanchez

- Erwin has submitted his application in order to be an apprentice at timeless ink pending SORI

Motion to Accept Erwin's Apprentice Application Pending Sori

- **Motion moved:** Dr. Sean Connolly
- **Seconded by:** Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

Timeless Ink Apprentice Applicant – Luan DeMello

- Luan has submitted his application in order to be an apprentice at timeless ink pending SORI

Motion to Accept Luan's Apprentice Application Pending Sori

- **Motion moved:** Dr. Sean Connolly
- **Seconded by:** Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

Health Department Director's Report

- We are starting to administer flu shots; we have a clinic on Tuesday 10/24 at the Connolly Center from 9-11am for ages 65 and older.
- Our city-wide flu clinic will be hosted Saturday 10/28 at the Lafayette school from 9-11 am.
- We are currently offering flu shots at city hall to city employees.
- After Saturday's flu clinic, we will open up the remainder of available flu vaccine to the public on Monday evenings while supplies last.
- We are still looking for school nurses.
- The school nurses have ratified their new contract.

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EVERETT, MA
2023 OCT 25 A 10:46

Tobacco Control Update: Bonny Carroll

- Our tobacco control officer, Bonny Carroll is back to work from medical leave.
- She will be continuing compliance checks throughout the city.

Motion to Close Citizens Time 6:08 PM

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

Motion: To Adjourn at 6:09 PM

- **Motion moved by:** Dr. Connolly
- **Seconded by:** Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

The next scheduled Board Meeting will be on Monday, November 27, 2023 @ 6:00 PM in the Health Department Conference Room, Second Floor, Room 20