



EVERETT HOUSING AUTHORITY

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149
PHONE (617) 387-6389 FAX (617) 389-4936
TDD (800) 545-1833 Ext. 111

Board of Commissioners
Dominic Puleo
Chairperson

John Barrett
Philip Colameta
Robert Norton
Damain Allen

Stephen Kergo
Executive Director

NOTICE OF THE REGULAR MEETING

Notice is hereby given in accordance with General Laws, Chapter 39, Section 23A, B and C, that a Regular Meeting of the Everett Housing Authority will be held at 5:00 PM on Tuesday November 21, 2023 at the offices of the Authority, 393 Ferry Street, in the City of Everett, Massachusetts. The chairman reasonably anticipates the following items will be discussed:

- I. Roll Call:
- II. Minutes: To accept the minutes of the Regular Meeting of October 19, 2023, and the minutes of the Executive Session of August 30, 2023.
- III. Executive Director's Report: To accept the Executive Director's Report.
- IV. Old Business: None
- V. New Business:
 - A. Discussion: To discuss with James Griffin, Fee Account, the financial year-end and the EHA proposed FY '24 Operating Budget.
 - B. Resolution 2023-38: To approve and authorize the Board of Commissioners to certify the Certification for Year-End Processing for Fiscal Year 2023 to include the following:
 - i. Certification of Compliance with notification procedures for Federal and State Lead Paint Laws.
 - ii. Certification of the Top 5 Compensation Form.
 - iii. Certification of the Year- End Financial Statements, and
 - iv. Certification of the Executive Office of Housing and Livable Communities Annual Wage Match procedures.
 - C. Resolution 2023-39: To approve and authorize the Chairman and Treasurer to sign the Executive Director's Employment Contract.
 - D. Resolution 2023-40: To approve and authorized the FY24 Housing Choice Voucher, Section 8 program Operating Budget.

RECEIVED
CITY CLERKS OFFICE
EVERETT, MA
2023 NOV 15 PM 12:15

In accordance with the provisions of Mass. General Laws Chapter 30A - Sections 18-25
on NOV. 15, 2023 at 12:15pm
Attest: Stephen Kergo
City Clerk



Equal Housing Opportunity



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- E. **Resolution 2023-41:** To approve and authorized the FY24 Chapter 400-Operating Budget; to include the Executive Director Salary as listed; and subject to review and approval of the Department of Housing and Community Development.
- F. **Resolution 2023-42:** To approve and authorized the FY24 Mass Rental Voucher Program Operating Budget; and subject to review and approval of the Department of Housing and Community Service.
- G. **Resolution 2022-43:** To approve and authorize the Executive Director to apply for and accept an increase in funding for the Resident Service Coordinator program.
- H. **Resolution 2023-44:** To approve and authorize the Executive Director's recommendation for the filling of the Maintenance Aide position

To consider any other business the Board of Commissioners might introduce.

Adjournment.

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Attest:

City Clerk

Everett Housing Authority
By:
Secretary & Executive Director
11/15/2023 Date



Equal Housing Opportunity