



EVERETT HOUSING AUTHORITY

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149
PHONE (617) 387-6389 FAX (617) 389-4936
TDD (800) 545-1833 Ext. 111

Board of Commissioners

Dominic Puleo
Chairperson

John Barrett
Philip Colameta
Robert Norton
Damain Allen

Stephen Kergo
Executive Director

NOTICE OF THE REGULAR MEETING

Notice is hereby given in accordance with General Laws, Chapter 39, Section 23A, B and C, that a Regular Meeting of the Everett Housing Authority will be held at 5:00 PM on Tuesday March 19, 2024 at the offices of the Authority, 393 Ferry Street, in the City of Everett, Massachusetts. The chairman reasonably anticipates the following items will be discussed:

- I. **Roll Call:**
- II. **Minutes:** To accept the minutes of the Regular Meeting of February 27, 2024
- III. **Executive Director's Report:** To accept the Executive Director's Report.
- IV. **Old Business:**
None.
- V. **New Business:**
 - A. **Election of Officers:**
 - B. **Resolution No. 2024-07:** To approve and authorize the Executive Director to declare as surplus inventory and to dispose of as needed one (1) 2011 Ford Trans Con Van VIN #NM0LS6AN4BT046806 and one (1) 2008 Ford Truck VIN #1FTNF21568EE58716.
 - C. **Resolution No. 2024-08:** To approve and authorized the Executive Director to sign a three (3) year service contract for the total amount of Twenty-Five Thousand Two Hundred Dollars (\$25,200) with the lowest responsive bidder to our Administrative Office Cleaning bid, DBS Business Solutions.
 - D. **Resolution 2024-15:** To approve and authorize the Executive Director to enter into a Design Consultant Contract for the 667/2 Fire Alarm Upgrade Project FISH #093100 with MacRitchie Engineering Inc. for a total amount of Thirty-Seven Thousand Two Hundred Five Dollars and Zero Cents (\$37,205.00); subject to the review and approval of the Executive Office of Housing and Livable Communities.
 - E. **Resolution 2024-10:** To approve and authorize the writing-off of Ch. 200-C Tenant Accounts Receivables, effective as of March 1, 2024, in the total amount of Twenty-Three Thousand Five Hundred Seventy-Eighty Dollars and Zero Cents, (\$23,578.00).



Equal Housing Opportunity



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- F. **Resolution 2024-11:** To approve and authorize the writing-off of Ch. 667-C Tenant Accounts Receivables, effective March 1, 2024, in the total amount of Six Thousand Six Hundred Sixty -Four Dollars and Ten Cents, (\$6,664.10).
- G. **Resolution 2024-12:** To approve and authorize the Executive Director to execute a Service Contract for Moving Services for 667/1A Ceiling Replacement Project FISH No. 093097 to the lowest responsive bidder; subject to the review and approval of the Executive Office of Housing and Livable Communities.
- H. **Resolution 2024-13:** To approve and authorize the Executive Director to execute a Service Contract for Relocation Service Firm for 667/1A Ceiling Replacement Project FISH No. 093097 to the lowest responsive bidder; subject to the review and approval of the Executive Office of Housing and Livable Communities.
- I. **Resolution 2024-14:** To approve and authorize the Executive Director to enter into a Design Consultant Contract for the 200/1 Concrete Stair Replacement Project FISH #093098 with Waterfield Design Group. for a total amount of Thirty-Nine Thousand Five Hundred Dollars and Zero Cents (\$39,500.00); subject to the review and approval of the Executive Office of Housing and Livable Communities.
- J. **Resolution 2024-15:** To approve and authorize the Executive Director's recommendation for the filling of the Maintenance Aide position.
- K. **Discussion:** A/C Glendale Towers.

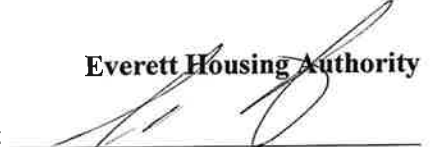
To consider any other business the Board of Commissioners might introduce.

Adjournment.

Posted in accordance with the provisions of Mass. General Laws Chapter 30A - Sections 18-25

on March 13, 2024 at 1:23 p.m.
Attest:


City Clerk

Everett Housing Authority
By: 
Secretary & Executive Director
3/13/24
Date



Equal Housing Opportunity

REC'D 2024 MAR 13 PM 1:23
EVERETT CITY CLERK'S OFFICE