



NOTICE OF FUNDING AVAILABILITY: ARPA SLFRF SUBRECIPIENT GRANT PROGRAMS

TUESDAY, MARCH 5TH, 2024
2PM EST



COVID-19 RESPONSE



- Purpose
- ARPA SLFRF Overview
- Subrecipient vs Beneficiary
- NOFA Summary and Structure
- How to Apply
- Timeline
- Questions

PURPOSE




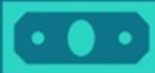



- 1) *Provide an overview of the city's ARPA SLFRF Subrecipient Grant Programs*
- 2) *Review eligibility requirements for the programs*
- 3) *Provide an overview of how to apply*

AMERICAN RESCUE PLAN OVERVIEW



ELIGIBLE USES FOR ARP FUNDS

 SUPPORT PUBLIC HEALTH EXPENDITURES <ul style="list-style-type: none">· Mitigation Efforts· Medical Expenses· Behavioral Healthcare· Certain Public Health and Safety Staff	 ADDRESS NEGATIVE ECONOMIC IMPACTS <ul style="list-style-type: none">· Workers· Non-Profit Organizations· Small Businesses· Impacted Industries· Public Sector	 REPLACE LOST PUBLIC SECTOR REVENUE <ul style="list-style-type: none">· Funding to Provide Government Services to the Extent of Reduction in Revenue Due to the Pandemic	 PREMIUM PAY FOR ELIGIBLE WORKERS <ul style="list-style-type: none">· Premium Pay to Essential Workers· Grants to Eligible Employees who Provide Essential Work	 INFRASTRUCTURE IMPROVEMENTS <ul style="list-style-type: none">· Clean Drinking Water· Wastewater and Stormwater· Broadband Expansion to Underserved Communities
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\$1.9 Trillion Economic Stimulus Bill

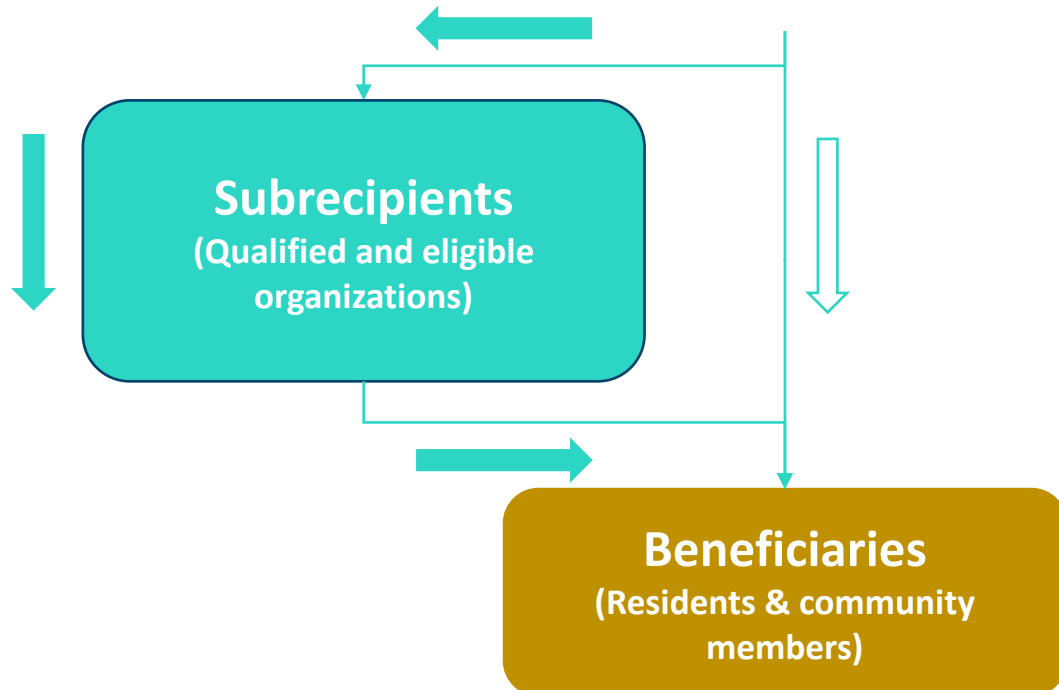
\$365 Billion to State-Local Governments

\$47.1 Million to the City of Everett

BENEFICIARY V. SUBRECIPIENT



Recipient



Beneficiary

- Is an individual or organization receiving the funds as the end user or entity and directly benefitting from the financial assistance or a program the assistance has funded.
- A beneficiary does not determine eligibility or compliance.








Subrecipient

- Determines who is eligible to receive Federal assistance.
- Measures performance based on meeting objectives of the Federal program.
- Is responsible for programmatic decision making.
- Is responsible for ensuring Federal requirements outlined in the award are followed.
- Uses the Federal funds to carry out an eligible program or use on behalf of the city

SUBRECIPIENT PROGRAMS



COMPETITIVE SUBRECIPIENT APPLICATIONS

PUBLIC HEALTH \$4.3M	HOUSING \$3.7M	EDUCATION AND CHILDCARE \$1.4M	FOOD ASSISTANCE \$1.1M
 <p data-bbox="135 692 374 739">BEHAVIORAL AND MENTAL HEALTH PROGRAMS</p>		 <p data-bbox="899 813 1123 861">AFFORDABLE CHILDCARE PROGRAMS</p>	
 <p data-bbox="135 992 374 1039">DOMESTIC VIOLENCE PREVENTION PROGRAMS</p>	 <p data-bbox="504 992 759 1039">AFFORDABLE HOUSING AND ASSISTANCE PROGRAMS</p>		 <p data-bbox="1307 978 1485 1025">FOOD INSECURITY PROGRAMS</p>
 <p data-bbox="135 1292 374 1339">SUBSTANCE ABUSE AND PREVENTION PROGRAMS</p>		 <p data-bbox="886 1156 1133 1203">K-12 AND EARLY LEARNING PROGRAMS</p>	

<p data-bbox="1982 364 2076 392">\$880K</p>  <p data-bbox="1918 621 2142 668">PARKS AND RECREATION PROJECTS</p>	
<p data-bbox="1982 714 2076 742">\$745K</p>  <p data-bbox="1783 935 1974 982">SMALL BUSINESS ECONOMIC RECOVERY</p>	 <p data-bbox="2038 935 2331 982">NONPROFIT [501(C)3 AND 501(C)19] ECONOMIC RECOVERY</p>
<p data-bbox="1987 1013 2063 1042">\$1M</p>  <p data-bbox="1936 1278 2153 1295">EYIC YOUTH PROGRAMS</p>	

ELIGIBLE SUBRECIPIENTS



General Eligibility Requirements

- Unique Entity ID (UEI) and submission of debarment/suspension certificate
- Active SAM.gov registration at the time of award
- Located in the City or provide evidence that you directly serve the residents/community of Everett
- Proof of insurance, license, certification, or registration to provide service in the city and/or county
- Organization must not discriminate based on age, sex, religion, national origin, disability, economic status, or sexual orientation
- No real or apparent conflicts of interest with the city or city officials
- No owners, including all managing members and/or officers of the organization, have been convicted of financial crimes within the past three (3) years
- In compliance with all applicable Federal, State and Local laws
- Must not have received alternate Federal, State or Local grant funding that **fully covers** the same costs, programs, and/or impacts identified in its grant application to the city. Please note, unmet program funding needs, regardless of alternate funding received, are still eligible for funding

ELIGIBLE BENEFICIARIES



GENERAL PUBLIC

- For violence prevention, substance abuse, mental and behavioral health programs, and COVID19 vaccination/testing programs ONLY

IMPACTED

- Low- or-moderate income households or communities (Household income at or below 300% FPG)
- Households that experienced unemployment
- Households that experienced increased food or housing insecurity
- Households that qualify for the Children's Health Insurance Program, Childcare Subsidies through the Childcare Development Fund (CCDF) Program, or Medicaid
- *When providing affordable housing programs:* households that qualify for the National Housing Trust Fund and Home Investment Partnerships Program
- *When providing services to address lost instructional time in K-12 schools:* any student that lost access to in-person instruction for a significant period

DISPROPORTIONATELY IMPACTED

- Low-income households or communities (Household income at or below 185% FPG)
- Households residing in Qualified Census Tracts
- Households that qualify for certain federal benefits including
 - Temporary Assistance for Needy Families (TANF)
 - Supplemental Nutrition Assistance Program (SNAP)
 - Free- and Reduced-Price Lunch (NSLP) and/or School Breakfast (SBP) programs
 - Medicare Part D Low-Income Subsidies
 - Supplemental Security Income (SSI)
 - Head Start and/or Early Head Start
 - Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
 - Section 8 Vouchers, Low-Income Home Energy Assistance Program (LIHEAP)
 - Pell Grants
- Households receiving services provided by Tribal governments

PUBLIC HEALTH (\$4.3M)



BEHAVIORAL AND MENTAL
HEALTH PROGRAMS



DOMESTIC VIOLENCE
PREVENTION PROGRAMS



SUBSTANCE ABUSE AND
PREVENTION PROGRAMS

- Identify the negative impact(s) the pandemic has had on a population or group, and design or fund a program that helps mitigate those impacts.
- Responses to the impacts must be related and reasonably proportional to the harm sustained and serve eligible beneficiaries.

Order of Priority	Description and Enumerated Eligible Uses	Eligible Beneficiaries		
		All	Impacted	Disp. Impacted
PH Public Health Initiatives				
PH 1 Violence Prevention Programs				
1	Community violence intervention programs (i.e., evidence-based practices like focused deterrence, with wraparound services such as behavioral therapy, trauma recovery, job training, education)	X	X	X
2	Referrals to trauma recovery services for victims of crime	X	X	X
3	Technology and equipment to support law enforcement response to gun violence	X	X	X
PH 2 Human Services Funding				
1	Human services staff funding (i.e., child welfare service employees; employees providing or administering social services and public benefits; child, elder and family care employees)		X	X
2	Assistance in accessing and applying for public benefits or services		X	X
3	Pay for community health workers to help households access health & social services		X	X
4	Assistance programs for unreimbursed COVID-related expenses for medical care or uncompensated out of pocket expenses for individuals	X	X	X
PH 3 Behavioral and Mental Health Care				
1	Prevention, outpatient treatment, inpatient treatment, crisis care, diversion programs, outreach to individuals not yet engaged in treatment, harm reduction & long-term	X	X	X
2	Support for equitable access to reduce disparities in access to high-quality treatment	X	X	X
3	Enhanced behavioral health services in schools	X	X	X
PH 4 Substance Abuse Programs				
1	Substance Abuse/Treatment programs - Prevention, outpatient treatment, inpatient treatment, crisis care, diversion programs, outreach to individuals not yet engaged in treatment, harm reduction & long-term	X	X	X
PH 5 Vaccination Programs				
1	Vaccine Incentives and public communication efforts	X	X	X
2	Transportation to reach vaccination sites for vulnerable populations	X	X	X
3	Support for prevention/mitigation efforts	X	X	X
PH 6 Testing Programs				
1	Transportation to reach testing sites for vulnerable populations	X	X	X

HOUSING ASSISTANCE (\$3.7M)



AFFORDABLE HOUSING AND ASSISTANCE PROGRAMS

- Identify the negative impact(s) the pandemic has had on a population or group, and design or fund a program that helps mitigate those impacts.
- Responses to the impacts must be related and reasonably proportional to the harm sustained and serve eligible beneficiaries.

Eligible Programs/Activities for Funding:

Order of Priority	Description	Eligible Beneficiaries		
		All	Impacted	Disp. Impacted
HA	Housing and Homelessness Assistance			
HA 1	Utility Assistance			
1	Utility Assistance program for individuals for water/sewer, gas, electricity, trash, and energy costs		X	X
HA 2	Landlord and Rent Assistance			
1	Legal aid to prevent eviction and homelessness		X	X
2	Rental and mortgage assistance program		X	X
HA 3	Homelessness and Affordable Housing			
1	Programs to support long term housing security (homeowner/homebuyer programs)		X	X
2	Emergency programs or services for homeless individuals including temporary residences for people experiencing homelessness		X	X
3	Job Training Programs and workforce development programs		X	X
4	Improvements/rehabilitation of affordable housing units			X

All = all residents and community members within Everett

Impacted = Populations or individuals with income at or below 300% Federal Poverty Guideline

Disproportionately Impacted = Populations or individuals with income at or below 185% Federal Poverty Guideline

CHILDCARE AND EDUCATION (\$1.4M)



AFFORDABLE CHILDCARE PROGRAMS



K-12 AND EARLY LEARNING PROGRAMS

- Identify the negative impact(s) the pandemic has had on a population or group, and design or fund a program that helps mitigate those impacts.
- Responses to the impacts must be related and reasonably proportional to the harm sustained and serve eligible beneficiaries.

Eligible Programs/Activities for Funding:

Order of Priority	Description	Eligible Beneficiaries		
		All	Impacted	Disp. Impacted
ED	Education and Childcare Assistance			
ED 1	Catch-Up Learning and Childcare			
1	Early Learning Education Programs		X	X
2	After school and Before School Programs		X	X
3	English as a Second Language Programs		X	X
4	Affordable Childcare services		X	X
5	Assistance to address the impact of learning loss for K-12 students (e.g., high-quality tutoring, differentiated instruction)		X	X

All = all residents and community members within Everett

Impacted = Populations or individuals with income at or below 300% Federal Poverty Guideline

Disproportionately Impacted = Populations or individuals with income at or below 185% Federal Poverty Guideline

FOOD ASSISTANCE (\$1.1M)



FOOD INSECURITY PROGRAMS

- Identify the negative impact(s) the pandemic has had on a population or group, and design or fund a program that helps mitigate those impacts.
- Responses to the impacts must be related and reasonably proportional to the harm sustained and serve eligible beneficiaries.

Eligible Programs/Activities for Funding:

Order of Priority	Description	Eligible Beneficiaries		
		All	Impacted	Disp. Impacted
FA	Food Assistance			
FA 1	Food Assistance			
1	Assistance to food banks to provide fresh food options		X	X
2	Direct money assistance to impacted individuals to combat food insecurity		X	X
3	Funding to increase food distribution programs		X	X

All = all residents and community members within Everett

Impacted = Populations or individuals with income at or below 300% Federal Poverty Guideline

Disproportionately Impacted = Populations or individuals with income at or below 185% Federal Poverty Guideline

HOW TO APPLY



The grant application process is streamlined through the online Zoom Grants management portal.

URL: [Everett ARPA - Everett, MA - Official Website \(cityofeverett.com\)](https://www.cityofeverett.com)

For any questions regarding the program or application assistance, you can contact ARPA_Everett@ci.Everett.ma.

1. How to create a login and access the portal

- a. Click “Apply Today” on the grant webpage
- b. From here you’ll be redirected to the grant portal.
- c. Once at the grant portal, create a New ZoomGrants Account.
- d. Click “Apply”.

**If you already have an account, login as an existing ZoomGrants User*

2. How to begin and submit an application:

- a. Follow the steps on the ZoomGrants portal, see step 1.
- b. Complete the application
- c. Attach the completed forms to your document when prompted in the portal.
- d. Submit application.

REQUIRED DOCUMENTS



Eligibility Documentation Requirements

- Completed Application
- Completed Budget Worksheet for the Proposed Program
- Completed capital expenditure budget worksheet (only if applicable)
- Completed Duplication of Benefit Worksheet
- Completed Conflict of Interest Form
- Current Signed IRS W-9 Tax Form
- Balance Sheet for Two (2) Most Recent Fiscal Years
- UEI Number
- Debarment/Suspension Certificate
- SAM.gov Registration to be verified before award

A screenshot of the City of Everett ARPA Subrecipient Program application page. The page features the City of Everett logo in the top left corner. Below the logo, there is a navigation bar with links for "My Account Home / My Applications" and "Account Profile". The main content area is titled "City of Everett, MA" and "City of Everett ARPA Subrecipient Program". It includes an "Applicant View" section with a status of "Application Status: Not Submitted" and a button labeled "Apply Now/Start Application". Below this, there are tabs for "Summary", "Application Questions", and "Documents". The "Summary" section is currently selected and displays the following information:
Application Title/Project Name
Amount Requested
The city reserves the right to award less funds than requested. Applicants should be prepared to discuss what a reduction would look like for their application.
Applicant Information
First Name
Last Name
Telephone
Email

BUDGET SUBMISSION



Subrecipient Budget Worksheet

- Applicants are required to complete and submit a budget worksheet according to the specifics of their proposed program.
- If your program includes a capital expenditure project, you must also complete and submit the capital expenditure worksheet.



City of Everett
American Rescue Plan Act
State Local and Fiscal Recovery Funds
ALN: 21.027

Subrecipient
Budget Worksheet

Instructions: Applicants applying for **SUBRECIPIENT GRANT FUNDING** are required to complete and submit this worksheet with their application. Applicants are to fill out the budget according to the specifics of their proposed program. Please review the budget category description prompts to assist in filling out your own unique program budget. If a budget line item does not apply to your program, please fill in the Applicant description and budget columns with "N/A". Incomplete budget templates are terms for application rejection. If funding is awarded, applicant will be required to submit evidence of actual cost expenditures/invoices to receive reimbursement. At the expiration of the period of performance, unused budget amounts or unsubstantiated costs will be returned to the city.

If you are also applying for a capital expenditure (construction project that may include a renovation, remodel, etc. to directly support your program), please complete the additional capital expenditure worksheet which can be found in ZoomGrants.

A	B	C	D	E
Budget Category	Budget Category Description Prompts	Applicant Budget Description	Total Estimated Budget of the Program for 12 months (Total Need \$)	Requested Grant Amount for this Budget Line Item (\$)
Administration/Personnel Costs	Salary and benefits for personnel directly involved with delivering and/or administering the program services.			
Professional Services	Financial, consultant, or other professional services related to directly delivering the program services.			
Attorney Fees	Legal costs associated with directly administering the program services.			
Training	Training costs associated with directly delivering the program services.			
Supplies/Equipment	Supplies and equipment needed to directly administer, manage, or implement the program			
Other Soft Costs	Other program service expenses (permits, licenses, required certifications, etc.) directly related to the program.			
Direct Beneficiary Awards	Direct awards to eligible residents or beneficiaries in the community.			
Other	Please specify:			
SUBTOTAL				
Indirect Costs (10% de minimis amount only)	Shared indirect costs and general expenses not directly related to the program (facility rent, maintenance, utilities, etc.)	Subject to the provisions of 2CFR200.414 "Indirect Costs", you may include a 10% amount of the subtotal above.		
TOTAL				

Name of Organization: _____

Applicant Name: _____


Applicant Signature: _____

DUPLICATION OF BENEFIT ANALYSIS



Duplication of Benefit Worksheet

- If an applicant has received alternate grant funding from other sources that are intended to be used for this same program, the applicant will need to disclose those sources, amounts, and uses so a duplication of benefit analysis can be conducted.



**CITY OF
EVERETT**

City of Everett
American Rescue Plan Act
State Local and Fiscal Recovery Funds
ALN: 21.027

*Duplication of Benefit
Worksheet*

Instructions: All applicants are required to fill out and submit this worksheet with their application. Incomplete worksheets are terms for application rejection.

If applying for a **Subrecipient Grant Award**, the "Total Need" value will be the total value of the proposed program (existing, new, or expanded) you are proposing to help combat the impacts of COVID for the residents of Everett. This amount will be identified by the grant reviewer based on the budget documentation submitted and period of performance identified in your application. You must then list all alternate funding sources that have been or are planned to be received and utilized toward **this same proposed program** (e.g., CARES Act Funding, PPP loans, County COVID grants, CDBG funds, etc.).

A Funding Sources	B Brief Description of Use	C Date Received	D Amount Received	E Total Need (Total of Column D from Subrecipient Budget + Cap Ex Worksheets)
Total Need (\$value) for intended use of City ARPA SLFRF Grant Funds				
Insurance proceeds				
Charitable Contributions				
Nonprofit Sources				
Other Federal, State, or Local funding sources or grants received (list all below)				
1.)				
2.)				
3.)				
4.)				
5.)				
6.)				
7.)				
SUBTOTALS				
UNMET NEED = ((Column E) - [Subtotal Column D])				

Name of Organization/Applicant: _____

Applicant Name: _____

Applicant Signature: _____

Page 1 of 1

SCORING CRITERIA (50 PTS)



- 1. Applicant is a qualifying and eligible entity (10 pts)**
 - SAM.gov registration
 - Fiscal and administrative capacity to administer the funding
 - Completeness of grant application and required documents
 - Risk assessment and project/program eligibility
- 2. Impact (15 pts)**
 - Impact on underserved groups within the community
 - Quality of performance measures proposed
- 3. Readiness (5 pts)**
 - Readiness to fund the program and capacity for implementation
- 4. Budget (15 pts)**
 - Budget is reasonable and aligns with eligible uses
 - Duplication of Benefit Analysis
 - Program viability after ARPA SLFRF funding is fully exhausted
 - Applicant's ability and commitment to fully expend funds by 9/30/2026
- 5. Other factors as deemed appropriate by the panel members (5 pts)**
 - Grant program intangibles



TIMELINE



February 23rd, 2024,
February 23rd – June 7th, 2024,
June 7th, 2024,
June 7th – July 12th, 2024,
July 15th, 2024,
July 15th – July 31st, 2024,
August 2024

Release of Application
Technical Assistance Upon Request
Deadline for Application Submissions
Application review period
Award Determinations
Issue MOU's and Grant Agreements
Kickoff Meetings with Awarded Subrecipients

Program	Total Allocated to Program	Max Award Per Eligible Applicant
Public Health Programs	\$4,300,000.00	\$500,000.00
Housing Assistance Programs	\$3,700,000.00	\$500,000.00
Education and Childcare Assistance Programs	\$1,400,000.00	\$500,000.00
Food Assistance Programs	\$1,100,000.00	\$500,000.00