



**AGENDA PACKET**

**CITY COUNCIL'S COMMITTEE ON WAYS & MEANS  
MONDAY, APRIL 08, 2024 6:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149**

RECEIVED  
CITY CLERKS OFFICE  
EVERETT, MA  
2024 APR -3 A 8:35

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Chapter 30A - Sections 18-25

on 4/3/2024 at 8:35 A  
Attest:

  
Assist. City Clerk



## AGENDA

### CITY COUNCIL'S COMMITTEE ON WAYS & MEANS MONDAY, APRIL 08, 2024 6:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### UNFINISHED BUSINESS

1. **C0006-24** Resolution/s/ Councilor Guerline Alcy Jabouin

A resolution to determine and analyze the ongoing project for Senior ARPA programs to determine that our budgeted funds are being spent appropriately and effectively.

2. **C0124-24** Order/s/ Councilor Robert J. Van Campen, as President

An order requesting approval to appropriate \$3,585.00 from General Fund Budgetary Fund Balance (Free Cash) to pay prior year police department Verizon bills that the department never received.

#### ADJOURNMENT

[www.cityofeverett.com](http://www.cityofeverett.com)

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

***Michael J. Mangan***

Legislative Aide  
Everett City Council Office



C0006-24

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**To:** Mayor and City Council  
**From:** Councilor Guerline Alcy Jabouin  
**Date:** January 22, 2024

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**Agenda Item:**

A resolution to determine and analyze the ongoing project for Senior ARPA programs to determine that our budgeted funds are being spent appropriately and effectively.

**Background and Explanation:**

It is important to proactively prioritize categories of wellness, such as wellness checks, mental health services, activities and accessibility to programs. It is our duty to understand the pro/cons of using third party services to avoid waste and/or inefficiency. Our Seniors are disproportionately affected from the COVID virus and we need to ensure that we are providing critical services.

It's important to serve our most vulnerable senior residents with services that are critical to their well being, both emotional and physical. Providing meals is just the beginning. Ahead of our budget planning, it is important that consideration is made, while understanding the effectiveness of the programs being run by the Administration versus outsourcing to well established third parties. This would allow excess budgeted funds to better serve our Seniors.

**Attachments:**

Everett, Mass.

#1 - C0006-24

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Ways and Means Committee  
February 5, 2024

**COMMITTEE REPORT**

The Committee on Ways and Means met on Monday, February 5, 2024 at 6:00pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Smith, presiding; Councilors Anthony DiPierro, Guerline Alcy Jabouin, Holly Garcia and Robert Van Campen, as ex-officio.

The Committee met on a Resolution offered by Councilor Guerline Alcy Jabouin: A resolution to determine and analyze the ongoing project for Senior ARPA programs to determine that our budgeted funds are being spent appropriately and effectively.

Chief Financial Officer Eric Demas was also present.

Mr. Demas acknowledged that he had received some questions from Councilor Jabouin via email regarding the status of ARPA funds spent. He explained that the ARPA program was compiled by working with outside consultants in which a plans was presented to the prior City Council who approved with the exception of the modular unit acquisition which currently remains an unexpended allocation. He mentioned that the ARPA proposals were listed on the City's website so that the public could view. Councilor Jabouin questioned how many residents who were not online would be able to view this information and Mr. Demas responded that the Administration was working on addressing that. Councilor Jabouin inquired how the rental and mortgage assistance program was advertised and who had received the assistance. She also inquired to the status of the funding for the Pope John Feasibility classrooms and Mr. Demas responded that he would research tomorrow and provide her with the information to these questions. Councilor Jabouin noted that she felt that the amount shown for the Senior Meals program was excessive and suggested that it be outsourced since she believed it could be done cheaper. Mr. Demas provided an overview of the process for that program and remarked that he didn't believe it could be done cheaper. Councilor Jabouin mentioned that there were a lot of wasted meals and stated that the program was not working. She questioned the status of the on-line teaching & learning item for public meetings and wanted to know where these meetings were held and Mr. Demas responded that he believed that they were for zoom meetings during the pandemic but agreed to look into further. Councilor Jabouin expressed concern about paying the salaries of City employees out of ARPA funds especially to an employee in the Finance office and another in the Executive office. Councilor Garcia also requested further information on the ARPA funds that were paid to City employees. Mr. Demas explained the challenges the City faced during the pandemic and mentioned adding staff to the 311 Department to address resident concerns during this timeframe who would now be included in the City budget. He also noted that the Finance person was paid with ARPA funds because they were doing all the paperwork and reporting requirements for ARPA that would not be going away. Chairperson Smith inquired if the Pope John funding was for the MT. Vernon feasibility study and Mr. Demas agreed to look into. Chairperson Smith also inquired about the status of the Water - Ferry and Elm improvements and Mr. Demas indicated that the funding provided was expected to be sufficient. Chairman Smith asked Mr. Demas if he could provide the unexpended amounts for Rental & Mortgage assistance and Local Small Woman & Minority Owned Businesses programs and Mr. Demas

Everett, Mass.

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**COMMITTEE REPORT**

agreed to do so. Mr. Demas informed the Committee that all the funding for ARPA needed be funded this year and spent through the end of calendar year 2026. Councilor Jabouin asked if people could still apply for rental assistance and Mr. Demas confirmed that they could. Councilor Jabouin requested that the matter remain in Committee to allow Mr. Demas the time to respond to the questions he agreed to look into and provide the members with the appropriate documents to these items.

The Committee voted: to grant further time.

Respectfully Submitted,



John W. Burley  
Clerk of Committees

#1 - C0006-24

Ways and Means Committee  
February 22, 2024

The Committee on Ways and Means met on Thursday, February 22, 2024 at 6:00pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Smith, presiding; Councilors Guerline Alcy Jabouin, Holly Garcia and Robert Van Campen, as ex-officio. Member absent was Councilor Anthony DiPierro.

Communication received from Councilor DiPierro that he would be unable to attend due to a work obligation.

The Committee met on a Resolution offered by Councilor Guerline Alcy Jabouin: A resolution to determine and analyze the ongoing project for Senior ARPA programs to determine that our budgeted funds are being spent appropriately and effectively.

Chief Financial Officer Eric Demas was also present.

Councilor Jabouin noted that she had more questions from the previous meeting and wanted to know if records were being kept on the expenditure of ARPA funds from the various categories. Mr. Demas responded that he doesn't keep the records but was agreeable in requesting them from the various individuals overseeing the programs to provide to the committee. Councilor Jabouin inquired on how the \$807,850 was spent for Job Assistance Training and Mr. Demas agreed to check with the appropriate individual overseeing this program. Councilor Jabouin also asked how the money was spent for Remote Meeting access and Public meetings and Mr. Demas explained that there were purchase orders for those expenditures. Councilor Jabouin requested a copy of the feasibility study report that was performed on Pope John high school and Mr. Demas agreed to provide. Councilors Garcia and Van Campen requested additional information from Mr. Demas and he explained that all ARPA funding is shown on the ARPA dashboard on the City website with the City of Everett receiving \$45 million with approximately \$20 million remaining in funds. Councilor Van Campen asked where would someone in the Arts community go if they were interested in seeking ARPA funds and Mr. Demas noted that information would be going out to the public next week explaining how to do so. Councilor Jabouin requested that the matter remain in Committee so she could obtain the information requested.

The Committee voted: to grant further time.

Respectfully Submitted,

John W. Burley  
Clerk of Committees



C0124-24

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**To:** Mayor and City Council  
**From:** Councilor Robert J. Van Campen  
**Date:** March 25, 2024

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**Agenda Item:**

An order requesting approval to appropriate \$3,585 from General Fund Budgetary Fund Balance (Free Cash) to pay prior year police department Verizon bills that the department never received.

**Background and Explanation:**

**Attachments:**



**CARLO DeMARIA**  
**MAYOR**

**CITY OF EVERETT - OFFICE OF THE MAYOR**

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ [mayorcarlo.demaria@ci.everett.ma.us](mailto:mayorcarlo.demaria@ci.everett.ma.us)

March 20, 2024

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby submit for your consideration an order to appropriate **\$3,585** from General Fund Budgetary Fund Balance (Free Cash) to pay prior year police department Verizon bills that the department never received.

The balance in General Fund Free Cash is **\$7,017,931**.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria  
Mayor



March 20, 2024

*City of Everett, Massachusetts*

**CITY COUNCIL**

Offered By: \_\_\_\_\_  
Councilor Robert VanCampen, as President



ORDER

BE IT

ORDERED: That the sum of \$3,585 be appropriated from the General Fund Budgetary Fund Balance (Free Cash) to pay prior year police department Verizon bills that the department never received.