

CITY OF EVERETT PURCHASING DEPARTMENT

484 Broadway Allison Jenkins, Chief Procurement Officer

Everett, MA 02149 [allison.jenkins@ci.everett.ma.us](mailto:allison.jenkins@ci.everett.ma.us) - 617.394.2288

April 30, 2024

Anser Advisory Consulting, LLC

Attn: Corey Burbach

888 Boylston Street, Suite 1300

Boston, MA 02199

Dear Mr. Burbach,

It is the intent of the City of Everett to award our landscaping contract 24-50 Financial/Compliance For Federal ARPA and FEMA PA Funding to your firm in accordance with your bid opened on April 24, 2024, for $80,480.

I have sent the contract to you via DocuSign.

No project parameters or additional work can be started without a change Order signed by the Chief Procurement Officer.

We look forward to continuing to work with you. Let me know if you have any questions.

Very truly yours,

Allison Jenkins

Allison Jenkins

Chief Procurement Officer