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MEETING MINUTES

CHARTER REVIEW COMMITTEE MEETING THURSDAY, JUNE 06, 2024 5:30 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

CALL TO ORDER

David Flood, the City Council's Legislative Research System Specialist, substituting for City Clerk Sergio Cornelio, called the meeting to order at 5:30 PM

ROLL CALL

Mr. Flood called the roll. All members were present with the exception of Member Mastrocola.

PLEDGE OF ALLEGIANCE

Mr. Flood led the committee in the Pledge of Allegiance.

NEW BUSINESS

1. Organization of the Charter Review Committee by the election of a Chair, Vice Chair and Recording Secretary

Mr. Flood requested that a motion be made to take Item #2 (Adoption of Robert's Rules) prior to the election of a Chair, Vice Chair and Recording Secretary so there would be rules in place to hold elections. Motion was made by Member Van Campen; seconded by Member DiFlorio. See Item #2 for additional information.

Mr. Flood distributed a document that explained how elections are held under Robert's Rules as there are differences from what is done for City Council and School Committee elections.

Member Robert J. Van Campen was nominated for the position of Chairman by Member Fred Capone.

As the only member nominated for the position, Member Van Campen was elected Chairperson by acclamation.

Newly elected Chairperson Van Campen assumed the chair; Mr. Flood moved to the Clerk's position.

Member Fred Capone was nominated for the position of Vice Chairperson by member Rosa DiFlorio.

Member David Senatillaka nominated himself for the position of Vice Chairperson.

Member Fred Capone was elected to the position of Vice Chairperson by a unanimous roll call vote.

David Flood was nominated for the position of Committee Recording Secretary Chairman by Member Fred Capone.

As the only person member nominated for the position, Mr. Flood was elected the Committee's Recording Secretary by acclamation.

2. Adoption of Roberts Rules of Order as the official rules of the Charter Review Committee

Robert's Rules were adopted as the rules of the 2024-2025 Charter Review Commission by unanimous roll call vote of the members

3. Presentation of the City Charter, and any prior amendments related thereto, by the City Clerk

The following materials were distributed to the members:

1. An updated copy of the city charter in its original format
2. An updated copy of the city charter in an updated format
3. Copies of the following charter amendments approved since the adoption of the new city charter in 2011:
 - a. Chapter 314 of the Acts of 2018

An act amending the charter of the city of Everett to reduce the amount of time that a former city councilor is required to wait before holding other compensated city employment. (C0113-18)

b. Chapter 332 of the Acts 2020

An act amending the charter of the city of Everett (C0005-2-20)

c. Chapter 14 of the Acts of 2021

An act amending the charter of the city of Everett (C0005-1-20)

4. A redline version of the current charter with changes proposed by the city clerk and KP Law.

4. Discussion of the prescribed process for the Charter Review Committee and timeline for completion of its work

Chairman Van Campen stated that the process that will be used to evaluate changes to the charter will be to review it by article by article, starting with Article 1.

Chairman Van Campen said that the Charter Review Committee will hold two public hearings, which will be broadcast live on ECTV.

One public hearing will be held to seek input on charter changes prior to the commencement of the Committee's deliberations.

The second public hearing will be held by the Committee prior to the issuance of its final report to allow the public to comment on the changes the Committee has proposed.

The Committee members agreed that regular working sessions of the committee would not be televised but would be open to the public in accordance with the open meeting law.

The Committee also determined that there would be no period of public participation during these working sessions.

The Committee will have a dedicated e-mail address to which the public can submit comments. This email will be checked regularly by Committee staff and any comments received will be distributed to all members of the Committee.

Chairman Van Campen also stated that, in accordance with Section 9-6 of the Charter, the charter review committee will file its final report with the City Clerk no

later than May 1, 2025,

5. Consideration to extend an invitation to Lauren Goldberg from KP Law to appear at an upcoming Charter Review Committee meeting for the purpose of presenting potential Charter amendments

The Committee decided to extend an invitation to Lauren Goldberg from KP Law and the City Clerk Sergio Cornelio to attend the next meeting of the Committee to review the proposed changes to the City Charter that they have been working on.

6. Establishment of dates for subsequent meetings, and to set a date for a public hearing at which residents will be afforded the opportunity to speak about the Charter review process

A date and time of July 18, 2024 was proposed for the next meeting of the committee. However, the date could change based on Ms, Goldberg's availability,

It was decided that the committee's first public hearing would take place some time after Labor Day.

ADJOURNMENT

The meeting was adjourned at 6:05 pm

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(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

David R. Flood

Charter Review Committee Recording Secretary
Everett City Council Office