



AGENDA PACKET

**REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 24, 2024 7:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**



AGENDA

REGULAR MEETING OF THE CITY COUNCIL MONDAY, JUNE 24, 2024 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCE'S

1. Presentation of Everett '75 Scholarships to Recipients

PUBLIC HEARINGS

2. **C0221-24** Public Hearing/s/ Councilor Robert J. Van Campen, as President

A petition requesting that National Grid be granted permission to install 1 new JO pole (3021-50) on Beacham Street to accommodate and provide a permanent underground service at 212 Beacham Street

3. **C0222-24** Public Hearing/s/ Councilor Robert J. Van Campen, as President

A petition requesting that National Grid be granted permission to install approximately 10' feet of 2-4" conduit from existing pole #3022-0 to private property at 212 Beacham Street to provide a permanent underground service.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Joint Convention of the City Council & School Committee (FY25 Budget Presentation) –
May 16, 2024

COMMUNICATIONS FROM HIS HONOR THE MAYOR

4. **C0226-24** Order/s/ Councilor Robert J. Van Campen, as President

An order recommending the approval of the Fiscal Year 2025 General Fund Budget as submitted by

His Honor the Mayor and as amended by the City Council in the amount of \$281,761,273.00

5. C0227-24 Order/s/ Councilor Robert J. Van Campen, as President

An order recommending the approval of the Fiscal Year 2025 Water & Sewer Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$22,492,927.00

6. C0228-24 Order/s/ Councilor Robert J. Van Campen, as President

An order recommending the approval of the Fiscal Year 2025 ECTV Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$565,832.00

7. C0229-24 Order/s/ Councilor Robert J. Van Campen, as President

An order recommending the approval of the Fiscal Year 2025 General Fund Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$55,033,741.00

8. C0230-24 Order/s/ Councilor Robert J. Van Campen, as President

An order recommending the approval of the Fiscal Year 2025 Water & Sewer Enterprise Fund Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$7,229,800.00

9. C0231-24 Order/s/ Councilor Robert J. Van Campen, as President

An order recommending the authorization of the FY2025 expenditure limits for the city's 53E½ Revolving Funds in use by many city departments.

10. C0233-24 Order/s/ Councilor Robert J. Van Campen, as President

An order requesting approval to accept and expend a grant from the Mass Hire Metro North Workforce Board for use by the Youth Development and Enrichment department in the amount of \$128,081.25 to be used to provide young Everett residents with workforce skills.

11. C0236-24 Order/s/ Councilor Robert J. Van Campen, as President

An order requesting approval to accept and expend donations totaling \$150.00 from City of Everett employees during the months of April and May for the Fire Victims Fund.

12. C0237-24 Order/s/ Councilor Robert J. Van Campen, as President

An order requesting approval to expend \$10,000,000 from ARPA funds for Improvements at the Old Everett High School including the replacement of the roof.

COMMITTEE REPORTS

13. C0171-24 Order/s/ Councilor Robert J. Van Campen, as President

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2025 operating budgets and to review the city's budget policy.

14. C0180-24 Order/s/ Councilor Robert J. Van Campen

A order amending the City Council's current remote participation rules for members

15. C0181-24 Order/s/ Councilor Robert J. Van Campen, Councilor Stephanie V. Smith

An order amending the Everett City Council rule regarding City Council member's actual and necessary expenses

16. C0172-24 Resolution/s/ Councilor Peter Pietrantonio

That the chairperson of the Zoning Board of Appeals be invited to appear before the City Council, and if she can provide the Council with information for the last two years on how many variances & denials that they gave out.

17. C0207-24 Resolution/s/ Councilor Peter Pietrantonio

That the DPW Director come to the next meeting to explain the maintenance of our City traffic islands and parks

18. C0208-24 Resolution/s/ Councilor Peter Pietrantonio

That the DPW provide an update on the port a potty that I ordered for the Northern Trail at Wellington Ave

19. C0206-24 Order/s/ Councilor Robert J. Van Campen, as President

An order requesting approval to accept and expend an additional award of funds for a grant from the Massachusetts Department of Environmental Protection in the amount of \$2,148.57 under the Recycling Dividends Program of the Sustainable Materials Recovery Program.

20. C0225-24 Order/s/ Councilor Robert J. Van Campen, as President

An order requesting approval to appropriate by borrowing \$2,000,000.00 to fund the MSBA New High School Feasibility Study

UNFINISHED BUSINESS

21. C0014-24 Resolution/s/ Councilor Stephanie Martins & the Entire City Council

That the administration provide an update on the process to select a new permanent Fire Chief.

22. C0127-24 Order/s/ Councilor Robert J. Van Campen, as President

An order requesting approval to appropriate by borrowing \$3,000,000.00 to fund Everett Square Improvements.

23. C0173-24 Resolution/s/ Councilor Guerline Alcy Jabouin, Councilor Katy L. Rogers

That the Superintendent of Schools, and any relevant representatives of the school administration appear before the City Council to present and discuss existing and foreseeable space needs throughout the entire district at all grade levels including potential use of Pope John and the former Everett High School

24. C0190-24 Resolution/s/ Councilor Anthony DiPierro, Councilor Michael K. Marchese

A resolution requesting that the Planning and Development Department engage the owners of the Glendale Square Shopping Center to discuss the future of the plaza and to potentially form a public / private partnership moving forward.

25. C0203-24 Resolution/s/ Councilor Guerline Alcy Jabouin

An resolution requesting that the Everett Youth Initiative Council to come to the May 13th meeting to present their ARPA projects, and the status as it it nearing the end of the school year.

26. C0223-24 Resolution/s/ Councilor Holly D. Garcia

That the administration provide an update on the current use and future plans for the former Pope John building.

NEW BUSINESS

27. C0232-24 Order/s/ Councilor Robert J. Van Campen, as President

An order recommending the cancelation of the regular City Council meetings of July 8, 2024, August 12, 2024 and August 26, 2024

28. C0234-24 Resolution/s/ Councilor Robert J. Van Campen

That the City of Everett honor the distinguished and exemplary service of Mary F. Aleo in the Women's Army Auxiliary Corps. during World War II, and find an appropriate way to recognize and honor all female veterans who have served throughout our nation's history

29. C0235-24 Resolution/s/ Councilor Katy Rogers

A resolution to recognize the City of Everett as a Blue Carbon community to promote the conservation, restoration, and sustainable management of our water and wetlands

ADJOURNMENT

www.cityofeverett.com

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

Michael J. Mangan

Legislative Aide
Everett City Council Office



C0221-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

National Grid & Verizon. Install a JO pole #3021-50

Background and Explanation:

Attachments:



May 3, 2024

City of Everett

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit please contact:

Please notify National Grid's Vincent LoGuidice of the hearing date / time at 978-725-1392 or Vincent.LoGuidice@NationalGrid.com.

If this petition meets with your approval, please return an executed copy to each of the above named Companies.

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

Nick Memmolo
Name: Distribution Design Supervisor
Supervisor, Distribution Design

Enclosures

Questions contact – Jose Azurdia 781-853-1870

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Beacham St - National Grid to install 1 JO Pole on Beacham St beginning at a point approximately 120 feet northeast of the centerline of the intersection of Beacham St and Behan St and continuing approximately 2 feet in a northerly direction. National Grid to install Pole # 3021-50 to accommodate and provide the permanent underground service at 212 Beacham St.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Beacham St - Everett – Massachusetts.

No.# 30867733 May 3, 2024

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY _____
Manager / Right of Way

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 3rd day of May, 2024.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Beacham St - Everett – Massachusetts.

May 3, 2024. Filed with this order. WR # 30867733.

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Beacham St - National Grid to install 1 JO Pole on Beacham St beginning at a point approximately 120 feet northeast of the centerline of the intersection of Beacham St and Behan St and continuing approximately 2 feet in a northerly direction. National Grid to install Pole # 3021-50 to accommodate and provide the permanent underground service at 212 Beacham St.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts City/Town Clerk. _____
20 _____

Received and entered in the records of location orders of the City/Town of _____

Book

Page

Attest:

City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
taxation) along the ways or parts of ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of _____ 20____, and recorded with the
records of location orders of the said City, Book _____, Page _____. This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:

City/Town Clerk

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 3rd day of May, 2024.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Beacham St - Everett – Massachusetts.

May 3, 2024. Filed with this order. WR # 30867733.

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Beacham St - National Grid to install 1 JO Pole on Beacham St beginning at a point approximately 120 feet northeast of the centerline of the intersection of Beacham St and Behan St and continuing approximately 2 feet in a northerly direction. National Grid to install Pole # 3021-50 to accommodate and provide the permanent underground service at 212 Beacham St.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____ .

Massachusetts City/Town Clerk.
20 ____ .

Received and entered in the records of location orders of the City/Town of _____

Book

Page

Attest:

City/Town Clerk

I hereby certify that on 20 , at o'clock, M at a public hearing was held on the petition of Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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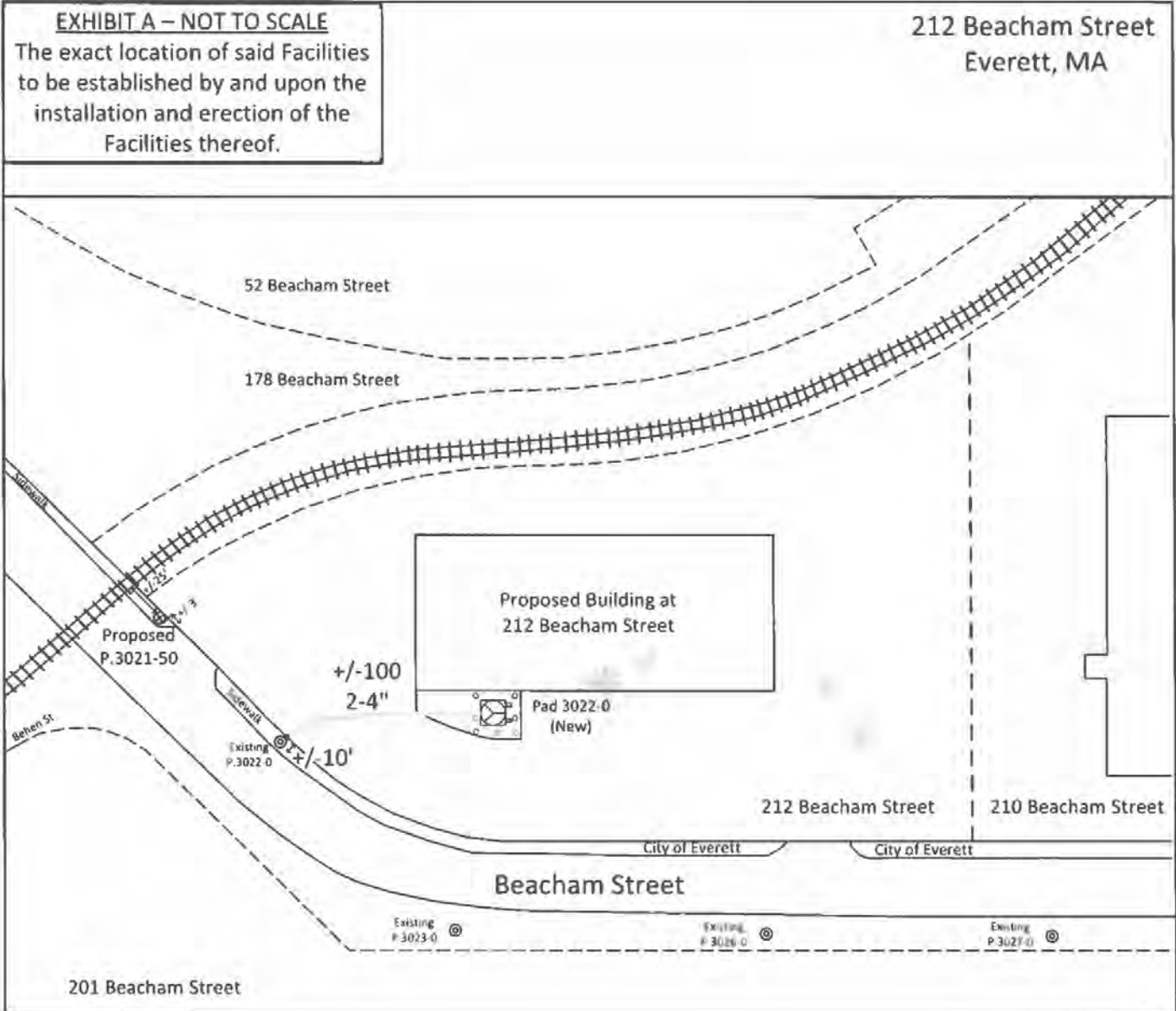
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 , and recorded with the records of location orders of the said City, Book , Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk



NOT TO SCALE

LEGEND

- Proposed Pad Mounted Transformer
- Proposed UG Conduit/Cable
- Existing Pole
- Proposed Pole
- Property Line
- Existing

PETITION

Date: 05.02.2024
 Designer: AZURDJ
 W/R: 30867733

212 Beacham Street Everett, MA

SKETCH TO ACCOMPANY
 PETITION (1 of 1):





C0222-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

National Grid to install conduit on Beacham St

Background and Explanation:

Attachments:

nationalgrid

May 3, 2024

City of Everett

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit please contact:

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845
Phone 978-725-1392.

Very truly yours,

Nick Memmolo

Nick Memmolo
Supervisor, Distribution Design

Enclosures

Questions contact – Jose Azurdia 781-853-1870

Petition of the Massachusetts Electric Company d/b/a National Grid
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To City Council of Everett, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked: Beacham St - Everett - Massachusetts.

The following are the streets and highways referred to:

Plan # 30867733 Beacham St - National Grid to install beginning at a point approximately 200 feet northeast of the centerline of the intersection of Beacham St and Behen St and continuing approximately 10 feet in a northerly direction. National Grid to install approximately 10' of 2-4" conduit from existing Pole # 3022-0 to private property to provide a permanent underground service at 212 Beacham St.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a

NATIONAL GRID *Nick Memmolo*

BY _____

Engineering Department

Dated: May 3, 2024

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a National Grid be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 3rd day of May, 2024.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Beacham St - Everett - Massachusetts. Plan # 30867733.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Beacham St - National Grid to install beginning at a point approximately 200 feet northeast of the centerline of the intersection of Beacham St and Behen St and continuing approximately 10 feet in a northerly direction. National Grid to install approximately 10' of 2-4" conduit from existing Pole # 3022-0 to private property to provide a permanent underground service at 212 Beacham St.

I hereby certify that the foregoing order was adopted at a meeting of the
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....., held on the day of, 20
....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
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..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid for permission to construct the underground
electric conduits described in the order herewith recorded, and that I mailed at least seven days
before said hearing a written notice of the time and place of said hearing to each of the owners of
real estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to construct the underground electric conduits under
said order. And that thereupon said order was duly adopted.

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ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a National Grid be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 3rd day of May, 2024.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Beacham St - Everett - Massachusetts. Plan # 30867733.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Beacham St - National Grid to install beginning at a point approximately 200 feet northeast of the centerline of the intersection of Beacham St and Behen St and continuing approximately 10 feet in a northerly direction. National Grid to install approximately 10' of 2-4" conduit from existing Pole # 3022-0 to private property to provide a permanent underground service at 212 Beacham St.

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....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
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..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid for permission to construct the underground
electric conduits described in the order herewith recorded, and that I mailed at least seven days
before said hearing a written notice of the time and place of said hearing to each of the owners of
real estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to construct the underground electric conduits under
said order. And that thereupon said order was duly adopted.

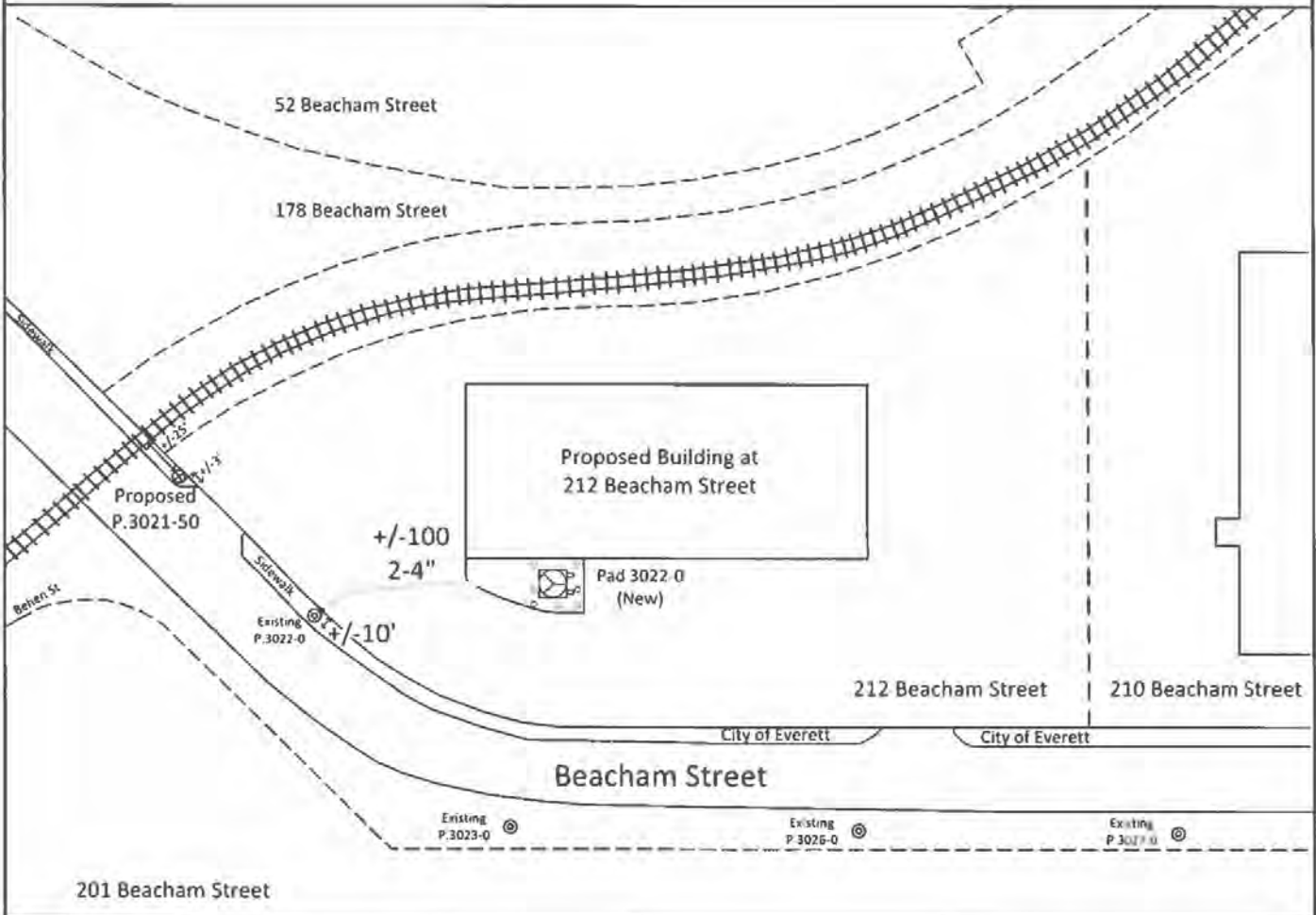
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EXHIBIT A – NOT TO SCALE

The exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof.

212 Beacham Street
Everett, MA



NOT TO SCALE

LEGEND

- Proposed Pad Mounted Transformer
- Proposed UG Conduit/Cable
- Existing Pole
- Proposed Pole
- Property Line
- Existing

PETITION

Date: 05.02.2024

Designer: AZURDJ

W/R: 30867733

212 Beacham Street

Everett, MA

SKETCH TO ACCOMPANY
PETITION (1 of 1):





MEETING MINUTES

JOINT CONVENTION OF THE CITY COUNCIL & SCHOOL COMMITTEE THURSDAY, MAY 16, 2024 6:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

Members Present

Guerline Alcy Jabouin, Anthony DiPierro, Holly Garcia, John Hanlon, Michael Marchese, Stephanie Martins, Peter Pietrantonio, Katy Rogers, Robert Van Campen, Margaret Cornelio, Joanna Garren, Samantha Hurley, Samantha Lambert, Jeanne Cristiano

PLEDGE OF ALLEGIANCE

NEW BUSINESS

1. **C0171-24** Order/s/ Councilor Robert J. Van Campen, as President

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2025 operating budgets and to review the city's budget policy.

Mr. Demas presented the Mayor's proposed FY2025 budget to the convention. Key points:

- The budget book has four sections: general fund operating budget, water/sewer enterprise fund, ECTV/PEG cable access enterprise fund, and capital improvement plan.
- Standard & Poor's has assigned a AA+ stable bond rating to the city, the second highest possible, reflecting Everett's strong financial position, prudent past budgeting, growing tax base, and very strong debt metrics. The city's stabilization fund balance is \$10.15 million, OPEB trust fund is \$13.69 million, and capital improvement fund is \$8.05 million.
- The city has received the GFOA's Certificate of Achievement for Excellence in Financial Reporting for 9 consecutive years and the Distinguished Budget Presentation Award for FY16-23.

- Key financial uncertainties include local receipts stabilizing after pandemic recovery, potential state aid cuts, and use of free cash to mitigate tax levy increases. The FY25 tax levy is estimated at \$178.5 million, a 12% increase, leaving \$54.7 million in excess capacity.
- The proposed general fund operating budget is \$335.9 million. This includes \$130.7 million for schools, a 5% increase. City departmental spending is proposed at \$81.7 million and fixed costs like retirement assessments and health insurance at \$66.6 million, a 5% increase.

Mr. Demas concluded that the budget is balanced with a \$54 million excess levy capacity and will allow the city to maintain its strong financial position. Council President Van Campen thanked him for the presentation.

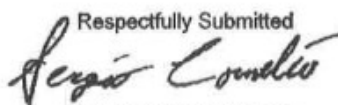
The Clerk read 7 procedural motions for the budget hearings, each passed unanimously and the motion to refer to the budget hearings beginning May 21st, 2024 passed unanimously.

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Anthony DiPierro
RESULT:	Passed [14 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Martins, Pietrantonio, Rogers, Van Campen, Cornelio, Garren, Hurley, Lambert, Cristiano
NAYS:	
AWAY:	

ADJOURNMENT

MOTION:	Adjourn
MOVER:	Robert Van Campen
SECONDER:	Stephanie Martins
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

Meeting adjourned at 6:24 pm

Respectfully Submitted

 Clerk of the City Council



C0226-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order recommending the approval of the Fiscal Year 2025 General Fund Budget as submitted by His Honor the Mayor and as amended by the City Council in the amount of \$281,761,273.00

Background and Explanation:

Attachments:



CITY COUNCILNo. C0226-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

**AN ORDER RECOMMENDING THE APPROVAL OF THE FISCAL YEAR 2025
GENERAL FUND BUDGET AS SUBMITTED BY HIS HONOR THE MAYOR AND AS
AMENDED BY THE CITY COUNCIL IN THE AMOUNT OF \$281,761,273.00**

/s/Councilor Robert J. Van Campen, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby approves/denies the Fiscal Year 2025 General Fund Budget as submitted by His Honor the Mayor and as amended by the City Council in the amount of \$281,761,273.00.

A true copy attest



Sergio Cornelio, City Clerk



C0227-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order recommending the approval of the Fiscal Year 2025 Water & Sewer Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$22,492.927.00

Background and Explanation:

Attachments:



CITY COUNCILNo. C0227-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

**AN ORDER RECOMMENDING THE APPROVAL OF THE FISCAL YEAR 2025
WATER & SEWER ENTERPRISE FUND BUDGET AS SUBMITTED BY HIS HONOR
THE MAYOR IN THE AMOUNT OF \$22,492,927.00**

/s/Councilor Robert J. Van Campen, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby approves/denies the Fiscal Year 2025 Water & Sewer Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$22,492,927.00.

A true copy attest



Sergio Cornelio, City Clerk



C0228-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order recommending the approval of the Fiscal Year 2025 ECTV Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$565,832.00

Background and Explanation:

Attachments:



CITY COUNCILNo. C0228-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

**AN ORDER RECOMMENDING THE APPROVAL OF THE FISCAL YEAR 2025 ECTV
ENTERPRISE FUND BUDGET AS SUBMITTED BY HIS HONOR THE MAYOR IN
THE AMOUNT OF \$565,832.00**

/s/Councilor Robert J. Van Campen, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby approves/denies the Fiscal Year 2025 ECTV Enterprise Fund Budget as submitted by His Honor the Mayor in the amount of \$565,832.00.

A true copy attest



Sergio Cornelio, City Clerk



C0229-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order recommending the approval of the Fiscal Year 2025 General Fund Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$55,033,741

Background and Explanation:

Attachments:



CITY COUNCILNo. C0229-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

**AN ORDER RECOMMENDING THE APPROVAL OF THE FISCAL YEAR 2025
CAPITAL IMPROVEMENT PLAN AS SUBMITTED BY HIS HONOR THE MAYOR IN
THE AMOUNT OF \$55,033,741.00**

/s/Councilor Michael K. Marchese, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby approves/denies the Fiscal Year 2025 General Fund Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$55,033,741.00.

A true copy attest



Sergio Cornelio, City Clerk



C0230-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order recommending the approval of the Fiscal Year 2025 Water & Sewer Enterprise Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$7,229,800.00

Background and Explanation:

Attachments:



CITY COUNCILNo. C0230-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

**AN ORDER RECOMMENDING THE APPROVAL OF THE FISCAL YEAR 2025
WATER & SEWER ENTERPRISE CAPITAL IMPROVEMENT PLAN AS SUBMITTED
BY HIS HONOR THE MAYOR IN THE AMOUNT OF \$7,229,800.00**

/s/Councilor Michael K. Marchese, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby approves/denies the Fiscal Year 2025 Water & Sewer Enterprise Capital Improvement Plan as submitted by His Honor the Mayor in the amount of \$7,229,800.00.

A true copy attest

Sergio Cornelio, City Clerk





C0231-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order recommending the authorization of the FY2025 expenditure limits for the city's 53E½ Revolving Funds in use by many city departments.

Background and Explanation:

Attachments:

City of Everett

FY24 Authorized Expenditure Limits for the City's 53E1/2 Revolving Funds

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Recycling	25,000
City Hall Bookstore	20,000
Advertising	15,000
Hazmat Training	25,000
Wireless Fire Alarms	5,000
Night School	25,000
Vocational School	50,000
E-Rate	50,000
Building Rental	50,000
Summer School	100,000
Professional Development	10,000
Stadium Receipts	10,000
School Transportation	750,000
Electricity	15,000
Abandoned, Condemned and Foreclosed Buildings	100,000
Vaccine Reimbursement	10,000
COA Programs	70,000
Literacy	75,000
Rec/Armory Rental	15,000
Fresh Meals Program	75,000
City Works	75,000
Veteran Reimbursement	7,500
City Building Rentals	200,000
Copiers	200,000
ECTV Video Duplication & Class Fees	50,000
Devens Tuition	700,000
Lost Books	5,000
Preschool Registration	100,000
School Gifts	100,000
Ambulance	500,000

City of Everett

FY24FY25 Authorized Expenditure Limits for the City's 53E1/2 Revolving Funds

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Recycling	25,000
City Hall Bookstore	20,000
Advertising	15,000
Hazmat Training	25,000
Wireless Fire Alarms	5,000
Night School	25,000
Vocational School	50,000
E-Rate	50,000
Building Rental	50,000
Summer School	100,000
Professional Development	10,000
Stadium Receipts	10,000
School Transportation	750,000
Electricity	15,000
Abandoned, Condemned and Foreclosed Buildings	100,000
Vaccine Reimbursement	10,000
COA Programs	70,000
Literacy	75,000
Rec/Armory Rental	15,000
Fresh Meals Program	75,000
City Works	75,000
Veteran Reimbursement	7,500
City Building Rentals	200,000
Copiers	200,000
ECTV Video Duplication & Class Fees	50,000
Devens Tuition	700,000
Lost Books	5,000
Preschool Registration	100,000
School Gifts	100,000
Ambulance	500 750,000



CITY COUNCILNo. C0231-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

AN ORDER RECOMMENDING THE AUTHORIZATION OF THE FY2025 EXPENDITURE LIMITS FOR THE CITY’S 53E½ REVOLVING FUNDS IN USE BY MANY CITY DEPARTMENTS.

/s/Councilor Robert J. Van Campen, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby approves/denies the FY2025 expenditure limits for the city’s 53E½ Revolving Funds in use by many city departments.as listed below,

<u>Authorized Revolving Funds</u>	<u>Fiscal Year 2025 Expenditure Limit</u>
Recycling	25,000
City Hall Bookstore	20,000
Advertising	15,000
Hazmat Training	25,000
Wireless Fire Alarms	5,000
Night School	25,000
Vocational School	50,000
E-Rate	50,000
Building Rental	50,000
Summer School	100,000
Professional Development	10,000
Stadium Receipts	10,000
School Transportation	750,000
Electricity	15,000
Abandoned, Condemned and Foreclosed Buildings	100,000
Vaccine Reimbursement	10,000
COA Programs	70,000
Literacy	75,000
Rec/Armory Rental	15,000
Fresh Meals Program	75,000
City Works	75,000

<u>Authorized Revolving Funds</u>	<u>Fiscal Year 2025 Expenditure Limit</u>
Veteran Reimbursement	7,500
City Building Rentals	200,000
Copiers	5,000
ECTV Video Duplication & Class Fees	5,000
Devens Tuition	900,000
Lost Books	5,000
Preschool Registration	100,000
School Gifts	100,000
Ambulance	750,000



A true copy attest

A handwritten signature in black ink that reads "Sergio Cornelio". The signature is written in a cursive style.

Sergio Cornelio, City Clerk



C0233-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order requesting approval to accept and expend a grant from the Mass Hire Metro North Workforce Board for use by the Youth Development and Enrichment department in the amount of \$128,081.25 to be used to provide young Everett residents with workforce skills.

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

June 12, 2024

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a grant from the Mass Hire Metro North Workforce Board for use by the Youth Development and Enrichment department in the amount of \$128,081.25 to be used to provide young Everett residents with workforce skills.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



June 12, 2024

City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Robert VanCampen, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend a grant from the Mass Hire Metro North
Workforce Board for use by the Youth Development and
Enrichment department in the amount of \$128,081.25 to be
used to provide young Everett residents with workforce skills.

- Identify the source of the grant fund – **Mass Hire – Metro North Workforce Board**
- The amount of the grant - **\$128,081.25**
- Identify if there is a city match and if there is, what is that amount and what is the source of the city's matching funds – **city didn't match**
- How long is the grant period, i.e. when does the grant need to be spent – **7/1/24 to 6/30-25 – Cycle 1 is 7/1 to 8/30 & cycle 2 is 9/1 to 6/30**
- What project, effort, or initiative is the grant funding going to support and why is that important to the residents of Everett – **provide youth with workforce experience, provide youth with income, provide assistance to small business with support of workforce, provide assistance to departments with workforce. Provide the next generation of Everett residents with workforce opportunity additional programs and workshops to strengthen their skills and opportunities to lock down career jobs.**
- Which department(s) will be responsible for administering the grant and how it is being spent – **Youth Development & Enrichment.**



C0236-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order requesting approval to accept and expend donations totaling \$150.00 from City of Everett employees during the months of April and May for the Fire Victims Fund.

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

June 18, 2024

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend donations totaling \$150.00 from City of Everett employees during the months of April and May for the Fire Victims Fund. Employees are given the opportunity to wear jeans on Thursdays by making a \$5.00 to the Fire Victims Fund. These funds are collected weekly.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



June 18, 2024

City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Robert VanCampen, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend donations totaling \$150.00 from City of Everett employees during the months of April and May for the Fire Victims Fund. Employees are given the opportunity to wear jeans on Thursday by making a \$5.00 donation to the Fire Victims Fund. These funds are collected weekly.



C0237-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order requesting approval to expend \$10,000,000 from ARPA funds for Improvements at the Old Everett High School including the replacement of the roof.

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

June 18, 2024

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to expend \$10,000,000 from ARPA funds for Improvements at the Old Everett High School including the replacement of the roof.

Similar to the Council's previous approval of my request to use ARPA dollars to preserve learning space for Everett students at the Devens School, this proposal is another example of using federal funding to support education. This particular request is a proposal to preserve one of the city's assets to create additional classroom space for the Everett Public Schools while preserving existing widely utilized community space that supports families from across Everett.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



June 18, 2024

City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Robert VanCampen, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to expend \$10,000,000 of ARPA funds for improvements at the
Old Everett High School including the replacement of the roof.



C0171-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: May 16, 2024

Agenda Item:

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2025 operating budgets and to review the city's budget policy.

Background and Explanation:

Attachments:

CITY OF EVERETT
Office of the Mayor

Carlo DeMaria
Mayor



Everett City Hall
484 Broadway
Everett, MA 02149-3694
Phone: (617) 394-2270
Fax: (617)381-1150

May 1, 2024

Honorable City Council and School Committee Members
484 Broadway and 100 Elm Street, Respectively
Everett, Massachusetts 02149

Dear Honorable Members,

In accordance with the provisions of Section 6-2 and 6-3 of the new Everett City Charter, I hereby call a Joint Convention of the City Council and School Committee to be held as follows:

Date: Thursday, May 16, 2024

Time: 6:00 PM

Location: Peter J. McCarren Memorial Chambers
City Hall Everett, Massachusetts 02149

1. Annual Budget Policy Presentation
2. Presentation to the City Council of the Proposed FY25 Operating Budget

Adjourn

Respectfully submitted,

Carlo DeMaria, Mayor

cc: Mr. Sergio Cornelio, City Clerk
Mr. Michael Mangan, Adm. City Council
Mr. David O'Connor, Clerk School Committee

FY2025 Budget Hearings Motions to be made at the Joint Convention

- 1) Six members shall constitute a quorum at all hearings of the City Council's Committee on Budget unless otherwise specified.
- 2) The Mayor, the Mayor's Chief of Staff and the City's Chief Financial Officer are requested to appear at all such budget hearings to answer questions.
- 3) All department heads are requested to have the following information available when appearing before the City Council's Committee on Budget:
 - a) The total amount expended to date for all line items in their FY2024 budget.
 - b) The amount expected to be unexpended for all line items in their FY2024 budget at the end of the fiscal year.
 - c) Names of funded, unfilled positions in their department that were not filled during the current fiscal year and whether or not they are expected to be filled in the next fiscal year.
- 4) All budget hearings are requested to be televised live on ECTV. If any budget hearing cannot be televised live, it shall be recorded by ECTV and shall be made available for subsequent viewing by the general public.
- 5) A copy of the budget is requested to be posted on the city's web site no later than 5:00 PM on Friday, May 17, 2024.
- 6) It is requested that copies of the budget be available at the Parlin Memorial Library and the City Clerk's office beginning on Monday, May 20, 2024.
- 7) Refer to the City Council's Committee on Budget meeting on Tuesday, May 21, 2024 at 6:00 pm.

Everett City Council Office



484 Broadway, Room 38
Everett, Massachusetts 02149
617-394-2237

May 2nd, 2024

To Respective Departments and School Department:

You have been scheduled to appear before the City Council's Committee of the Whole on the 2025 Budget at the date and time set for your department. Said Budget hearings shall be held in the City Council Chambers, 3rd Floor, City Hall at the dates and times specified.

It is respectfully requested that you have the following information with you at that time:

1. Total amount expended to date in FY2024 Budget for all line items;
2. The amount(s) expected to be unexpended at year-end from your FY2024 Budget appropriation and from what account(s).
3. Total unfilled positions in your department

As always, thank you for your consideration and courtesy in this matter.

Very truly yours,

Michael J. Mangan
Legislative Aide

Everett City Council Office
Michael.mangan@ci.everett.ma.us

Good morning all,

His Honor the Mayor will be presenting his FY25 Budget to a joint convention of the City Council and School Committee on Thursday, May 16th at 6PM in the city council chambers.

The Budget Committee will be meeting with the following departments on the following days.

Tuesday, May 21st at 6PM ----- School Department 6:00PM

Wednesday, May 29th at 6PM -----Council on Aging /Human Services 6:00PM
 Veterans 6:15PM
 Library 6:30PM
 Human Resources 6:50PM
 Diversity, Equity, & Inclusion 7:10PM
 City Solicitor 7:30PM
 Information Technology 7:45PM
 City Clerk 7:55PM
 Elections 8:10PM
 City Council 8:25PM

Monday, June 3rd at 6PM -----Executive Office 6:00PM
 311/Constituent Services 6:30PM
 Planning & Development 6:45PM
 Transportation 7:05PM
 Treasurer/Collector 7:25PM
 Assessor 7:40PM
 Purchasing 7:50PM
 Health/Wellness 8:05PM
 ECVTV/Enterprise Fund 8:20PM
 Auditor 8:35PM
 Capital Improvement Plan 8:50PM

Wednesday, June 5th at 6PM _____ Fire Dept 6:00PM
 Police Dept 6:30PM
 E911 7:00PM
 Inspectional Services 7:15PM
 DPW 7:35PM
 Engineering 8:05PM
 Water & Sewer/Enterprise fund 8:20PM
 Facilities Maintenance 8:45PM

Department Heads are expected to be in attendance at least fifteen minutes before their expected time in case the budget committee is running ahead of schedule.

CO171-24

Committee of the Whole on Budget
May 21st, May 29th, June 3rd and June 5th, 2024

The Committee of the Whole on the Budget met on Tuesday – May 21st at 6pm, Wednesday – May 29th at 6pm, Monday June 3rd at 6pm and Wednesday June 5th, 2024 at 6pm with all meetings being held in the City Council Chambers at City Hall

The meetings were presided over by Councilor Robert Van Campen. There were quorums present at all meetings. The attendance of the City Council was recorded at each meeting and the roll call sheets are attached for the record.

These Budget meetings were video- taped by ECTV and are available on the City website for the record.

Chief Financial Officer Eric Demas was present at the City Government Budget meetings on May 29th, June 3rd and June 5th. Budget Director Vladimir Kan was present at the May 29th meeting.

The Committee of the Whole for the City Council met pursuant to Section 6-4 of the City Charter to take the appropriate action on the FY25 Operating Budget.

The Committee interviewed every Department in the City, including the School Department, and examined each Department's budget, line item by line item including the Water and Sewer Enterprise Fund Budget, Capital Improvement Plan, ECTV Budget and followed up with a question and answer period. Representatives of each Department as referenced below were present for the proceedings and provided information on unexpended funds and unfilled positions.

At the May 21st meeting City Council members that were absent were Councilor Stephanie Smith due to a prior commitment and Councilor Wayne Matewsky. The May 21st meeting was held on the FY25 School budget, present at this meeting were Superintendent of Schools William Hart, School Department Budget Director Chris Schweitzer and School Committee Chairperson Jeanne Cristiano. Chairperson Cristiano opened the meeting by remarking that this was the most inclusive budget process that she has ever worked on and was excited that the finished product was a student centered budget. Superintendent Hart provided the Committee with an introduction and stated that in this budget presentation he addressed issues made known to him and that it was clear where our priorities are. He and Mr. Schweitzer provided the Committee with a PowerPoint presentation (attached) on the proposed \$135,307,416.00 FY25 School budget. The presentation focused on the Investment in Teaching, Learning & Student Success. Upon questioning from members of the Committee Mr. Hart stated that his major priority was to provide his best efforts to protect the children and insure that staff is trained appropriately. He noted that the loss of ESSER funds that covered 37 positions at 3 million dollars in salaries is now being covered by the School Department. He was asked why the 3 million dollars to lease space was not included in this year's budget and he responded that they explored the option to do so but found that there was no opportunity within the City to lease the space that was needed. He informed the Committee that he wanted to insure that students who go to school in Everett live in Everett and noted that they were doing everything they can under the law. He mentioned the recent inclusion of 52 migrant students into the Everett school system as a result to being housed at a local hotel. He announced that he was working on space issues now and wanted to provide

CO171-24 Committee of the Whole on Budget May 21st, 29th and June 3rd & 5th, 2024 - - page 2

Junior High classroom space as was done previously within the City with the plan to present an option that would work to the City Council with more detail in June. When asked if the Schools would need a supplemental appropriation during the upcoming fiscal year Mr. Hart responded that he hoped not but acknowledged that an expansion of space may require more dollars. The Committee recommended and voted unanimously that the Fiscal year 2025 School Budget submitted by the School Department in the sum of **\$135,307,416.00** be passed. The May 21st meeting adjourned at 7:10pm.

At the May 29th meeting all City Council members were present. Councilor Wayne Matewsky departed the meeting prior to adjournment. City Department Heads present at the May 29th meeting were Dale Palma, Council on Aging; Antoine Coleman, Veterans; Kevin Sheehan, Library; Terri Ronco, Human Resources; Erin Deveney representing Diversity Equity Inclusion; Colleen Mejia, City Solicitor; Kevin Dorgan, Information Technology; Sergio Cornelio, City Clerk, Elections and City Council. At this meeting the Committee voted favorably on the following list of cuts totaling \$245,926.00. Attached is a record of the votes on each of these items below:

Council on Aging	01-599-1-5111	Salaries	\$60,492
Libraries	01-610-1-5111	Salaries	\$108,434
Human Resources	01-152-2-5152	Medical Exams	\$5,000
Human Resources	01-152-2-5710	Professional Development	\$3,000
Diversity Inclusion	01-122-2-5716	Professional Development	\$25,000
Diversity Inclusion	01-122-2-5318	Data Management	\$20,000
Diversity Inclusion	01-122-1-5111	Salaries	\$1,500
City Solicitor	01-151-2-5850	Equipment & Other	\$5,500
Election	01-162-2-5785	Misc. Election Expenses	\$5,000
City Council	01-111-2-5204	Professional Technical Svcs	\$5,000
City Council	01-111-2-5346	Advertising	\$7,000

The May 29th meeting adjourned at 9:33pm.

At the June 3rd meeting all City Council members were present. Councilors Wayne Matewsky and Michael Marchese departed the meeting prior to adjournment, Councilor Anthony DiPierro departed meeting at 7:30 but returned at 9:10pm. City Department Heads present at the June 3rd meeting were Sabrina Firicano, Health/Human Services, Mayor's Chief of Staff Erin Deveney, Executive; Reno DeFilippis, 311/Constituent Services; Matt Lattanzi, Planning/Development; Jay Monty, Transportation; Eric Demas, Auditor/ECTV/Capital Improvement; Monica Ford, Treasurer/Collector; Bernard Devereux, Assessor; Allison Jenkins, Purchasing; John Russillo, Youth Development/Enrichment. At this meeting the Committee recommended the following cut totaling \$50,000.00. Attached is a record of the vote on the item below:

Executive	01-121-2-5785	Other Expenses	\$50,000
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CO171-24 Committee of the Whole on Budget May 21st, 29th and June 3rd & 5th, 2024 - - page 3

The Committee also recommended support for the FY25 ECTV Enterprise Fund budget as presented, but voted in opposition to the proposed FY25 Capital Improvement Plan.

The June 3rd meeting adjourned at 9:40pm

At the June 5th meeting all City Council members were present. Councilor Wayne Matewsky departed the meeting prior to adjournment. City Department Heads present at the June 5th meeting were Chief Joe Hickey, Fire; Chief Steve Mazzie & Captain Paul Strong, Police/E911; Dave Palumbo, Inspectional Services; Jerry Navarra, DPW; Erik Swanson, Engineering; Ernie Lariviere, Water/Sewer Enterprise; Angelo Febbo, Facilities. At this meeting the Committee recommended the following cuts totaling \$229,000.00. Attached is a record of the votes on the item below:

DPW Executive	01-490-2-5400	Repairs & Parts	\$50,000
DPW Parks/Cemetery	01-493-2-5259	Outdoor Winterization	\$45,000
DPW Parks/Cemetery	01-493-2-5300	Professional Services	\$25,000
DPW Parks/Cemetery	01-493-2-5255	Landscaping	\$50,000
DPW Highway	01-495-2-5280	Equipment Hire	\$15,000
DPW Highway	01-495-2-5241	Construction/Repairs	\$29,000
DPW Highway	01-495-2-5440	Street & Traffic Signs	\$15,000

The Committee also recommended support for the FY25 Water and Sewer Enterprise Fund budget as presented.

The June 5th meeting adjourned at 9:02pm.

A list of votes taken on proposed cuts that failed to pass at all the budget meetings are also attached.

The Committee then recommended that the Fiscal Year 2025 Annual Appropriation Bill (Budget) as submitted by His Honor Mayor Carlo DeMaria in the sum \$282,286,199.00 be passed by Order hereto attached as amended by the Committee by reducing **\$524,926.00** from the budget sum from the cuts listed above from the May 29th , June 3rd & June 5th meetings.

The Committee also recommended that the Fiscal year 2025 Water & Sewer Enterprise Fund Budget submitted by His Honor Mayor Carlo DeMaria in the sum of **\$22,493,627.00** be passed by Order hereto attached.

The Committee also recommended that the Fiscal year 2025 ECTV Budget submitted by His Honor Mayor Carlo DeMaria in the sum of **\$565,832.00** be passed by Order hereto attached.

CO171-24 Committee of the Whole on Budget May 21st, 29th and June 3rd & 5th , 2024 - - page 4

The Committee, after further discussion, concluded that there were no other areas of the budget, as submitted by the Mayor, that should be cut and that they were prohibited by statute from adding on.

Accordingly, the Committee voted: To report back to the City Council with a recommendation for:

- favorable action on the FY 25 Budget as submitted by the Mayor and as amended by the City Council on the revised sum of **\$281,761,273.00**,
- a favorable recommendation on the FY25 Water & Sewer Enterprise Budget as submitted by the Mayor in the sum of **\$22,493,627.00**
- and a favorable recommendation on the FY25 ECTV Budget as submitted by the Mayor in the sum of **\$565,832.00**

with the appropriate Orders hereto attached.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0180-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: May 13, 2024

Agenda Item:

A order amending the City Council's current remote participation rules for members

Background and Explanation:

Attachments:



CITY COUNCILNo. C0180-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

AN ORDER AMENDING THE CITY COUNCIL’S CURRENT REMOTE PARTICIPATION RULES FOR MEMBERS

/s/Councilor Robert J. Van Campen, as President

Whereas: The City Council’s current remote participation rule does not include any mention that the city council can only have remote participation of its members in accordance with current state law; and

Whereas: The City Council’s current remote participation rule is written from a perspective of all members participating remotely in the same meeting and that will not always be the case.

Now, therefore, by the authority granted to the City Council of the City of Everett, Massachusetts by its City Charter to adopt rules regulating its procedures:

Be it Ordered by the City Council of the City of Everett, Massachusetts that Rule 7.6 of the Rules of the Everett City Council of Everett be amended as follows:

Rule 7.6 is hereby amended by deleting the current text of the rule in its entirety and replacing it with a new version of the rule as follows:

RULE 7.6 Remote video participation; conduct and decorum.

(C0096-21, C00180-24)

- A. Remote video participation by any city councilor shall only be allowed in any meeting of the city council or in meetings of any of its subcommittees in conformance with current state laws.

Unless otherwise allowed by current state law, remote video participation in a city council meeting or meetings of any of its subcommittees shall only be allowed:

1. During a declared state of emergency;
2. If the councilor has a documented medical condition requiring an accommodation for remote video participation;
3. If the councilor has a court order requiring an accommodation for remote video participation; or
4. If the councilor’s physical attendance would otherwise be unreasonably difficult.

B. City council members utilizing remote video participation to attend any meeting of the city council or any of its subcommittees shall adhere to the following conduct and decorum requirements:

1. Members shall conduct themselves with the same level of attention and professionalism as if physically present at a meeting in the council chamber.
2. Members shall arrange their devices so that they and their camera are stationary during the meeting to avoid any distracting movement.
3. The background used by the member shall be appropriate.
4. Physical presence of the member on camera shall be required for attendance and active participation.
5. Proper attire for remote video participation shall be in accordance with City Council Rule 35.
6. Member's microphones shall be muted when not speaking to help eliminate feedback and background noise.
7. Members shall avoid interrupting or speaking over others when they are speaking.
8. Members shall seek the attention of the chair if they wish to speak by physically raising their hand, using the "raise hand" feature that is available in the participant panel or some other respectful manner.
9. Members shall eliminate any distracting noises (tv, music, others talking) in the background, especially when their microphone is on.
10. Members shall be attentive and keep their cell phones on silent.
11. Members shall not smoke or consume food or alcohol while on camera.
12. If a member goes off camera or takes a telephone call, the camera must be shut off to avoid distracting other members.
13. No member participating remotely shall be driving or performing any other activity that requires undivided attention.
14. During executive sessions with remote participation:
 - i. Members participating remotely shall keep their cameras on at all times. The meeting chair shall monitor for compliance.
 - ii. The meeting chair shall be responsible to ensure that there are no unauthorized persons present, listening or participating in any way for the entirety of the executive session.

This act shall take effect upon its passage.



A true copy attest

Sergio Cornelio

Sergio Cornelio, City Clerk

John Burley

From: Colleen Mejia
Sent: Monday, May 20, 2024 1:31 PM
To: Robert VanCampen
Cc: David Flood; Michael Mangan; John Burley
Subject: RE: Reminder for Tonight's Legislative Affairs Committee Meeting 5/20/2024 6PM

Hi Rob

Your proposed amendments are in compliance with other rules and guidelines. The council can begin implementing them upon passage where the governor extended remote participation provisions of the open meeting law as only guidance. Although it is not necessary to add this to your rules, currently the open meeting law requires the following when remote participation is taking place:

1. At the start of the meeting, the chair must announce the name of the member or members who are participating remotely; such information must also be recorded in the meeting minutes.
2. All votes must be taken by roll call.
3. Members of the public body must be clearly audible to each other and to members of the public at all times.
4. When holding an executive session remotely, the public body must still take all required procedural steps for entering into executive session in open session. At the beginning of the executive session, each public body member participating remotely must state that no other person is present or able to hear the discussion at the remote location, unless the public body has approved the presence of that individual.

Sincerely,

Colleen M. Mejia, Esq.
City Solicitor
City of Everett
484 Broadway, Room 21
Everett, MA 02149
617-394-2230

CONFIDENTIALITY NOTICE

This e-mail message from the City of Everett Solicitor's Office is intended only for the individual or entity to which it is addressed. This e-mail may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you received this e-mail by accident, please notify the sender immediately and destroy this e-mail and all copies of it. Thank you for your compliance.

From: Robert VanCampen <Rob.VanCampen@ci.everett.ma.us>
Sent: Monday, May 20, 2024 12:01 PM
To: Colleen Mejia <Colleen.Mejia@ci.everett.ma.us>
Cc: David Flood <David.Flood@ci.everett.ma.us>; Michael Mangan <Michael.Mangan@ci.everett.ma.us>; John Burley <John.Burley@ci.everett.ma.us>
Subject: Fwd: Reminder for Tonight's Legislative Affairs Committee Meeting 5/20/2024 6PM

#4- C0180-24

Legislative Affairs & Election Committee
May 20, 2024

The Committee on Legislative Affairs & Elections met on Monday, May 20, 2024 at 6pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors Stephanie Smith, Stephanie Martins, Katy Rogers and Robert Van Campen, as ex-officio.

The Committee considered an Order offered by Councilor Robert Van Campen, as President: An Order amending the City Council's remote participation rules for members.

David Flood, Legislative Research Specialist was also present.

Councilor Van Campen noted that he had worked with Mr. Flood who drafted the proposal to insure that there were no issues related to remote participation. Mr. Flood informed the Committee that the City Council was currently following State regulations pertaining to remote participation but mentioned that the City Council could make its rules related to remote participation more restrictive. Councilor Van Campen stated that the goal was to set the criteria in which remote participation would be allowed. He informed the Committee that City Solicitor Colleen Mejia had responded to him in an email that the proposed amendments are in compliance with other rules and guidelines and that the City Council can begin implementing them upon passage where the Governor extended remote participation provisions of the open meeting law as only guidance. Councilor Marchese asked if the proposal limits the amount of times that a Councilor could use remote participation and Councilor Van Campen responded that it didn't provide a limitation. Councilor Rogers remarked that she felt that remote participation should come down to a decision of the President and Councilor Martins agreed referencing the vagueness of section A.4 in proposal. Councilor Smith pointed out her previous term in office where she was studying overseas but flew back to be at the meetings and felt that members know in advance when the regular meetings are held and should be present. Councilor Martins responded that she disagreed and felt that the City Council should embrace progress and move with the times. Mr. Flood informed the Committee that he could add a new Section A.5 which would provide exceptions at the discretion of the President. Councilor Smith noted that she has issues with giving the President that discretion. Councilor Marchese mentioned a business trip he had planned only to find out that a special meeting had been scheduled as an example in which the President should use his discretion in allowing remote participation. The Committee suggested that further time be granted to allow Mr. Flood to make the appropriate amendments.

The Committee voted: to grant further time.

Respectfully Submitted,

John W. Burley
Clerk of Committees



CITY COUNCILNo. C0180-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

AN ORDER AMENDING THE CITY COUNCIL’S CURRENT REMOTE PARTICIPATION RULES FOR MEMBERS

/s/Councilor Robert J. Van Campen, as President

Whereas: The City Council’s current remote participation rule does not include any mention that the city council can only have remote participation of its members in accordance with current state law; and

Whereas: The City Council’s current remote participation rule is written from a perspective of all members participating remotely in the same meeting and that will not always be the case.

Now, therefore, by the authority granted to the City Council of the City of Everett, Massachusetts by its City Charter to adopt rules regulating its procedures:

Be it Ordered by the City Council of the City of Everett, Massachusetts that Rule 7.6 of the Rules of the Everett City Council of Everett be amended as follows:

Rule 7.6 is hereby amended by deleting the current text of the rule in its entirety and replacing it with a new version of the rule as follows:

RULE 7.6 Remote video participation; conduct and decorum.

(C0096-21, C00180-24)

A. Remote video participation by any city councilor shall only be allowed in any meeting of the city council or in meetings of any of its subcommittees in conformance with current state laws.

Unless otherwise allowed by current state law, remote video participation in a city council meeting or meetings of any of its subcommittees shall only be allowed:

1. During a declared state of emergency;
2. If the councilor has a documented medical condition requiring an accommodation for remote video participation;
3. If the councilor has a court order requiring an accommodation for remote video participation;
4. If the councilor’s physical attendance would otherwise be unreasonably difficult due to circumstances that are beyond the councilor’s control; or

5. If the councilor's attendance at a special meeting of the city council that is scheduled on a day other than those days reserved for regular city council meetings would be beneficial due to there being items on the meeting's agenda that require a two-thirds vote of the entire city council.

B. City council members utilizing remote video participation to attend any meeting of the city council or any of its subcommittees shall adhere to the following conduct and decorum requirements:

1. Members shall conduct themselves with the same level of attention and professionalism as if physically present at a meeting in the council chamber.
2. Members shall arrange their devices so that they and their camera are stationary during the meeting to avoid any distracting movement.
3. The background used by the member shall be appropriate.
4. Physical presence of the member on camera shall be required for attendance and active participation.
5. Proper attire for remote video participation shall be in accordance with City Council Rule 35.
6. Member's microphones shall be muted when not speaking to help eliminate feedback and background noise.
7. Members shall avoid interrupting or speaking over others when they are speaking.
8. Members shall seek the attention of the chair if they wish to speak by physically raising their hand, using the "raise hand" feature that is available in the participant panel or some other respectful manner.
9. Members shall eliminate any distracting noises (tv, music, others talking) in the background, especially when their microphone is on.
10. Members shall be attentive and keep their cell phones on silent.
11. Members shall not smoke or consume food or alcohol while on camera.
12. If a member goes off camera or takes a telephone call, the camera must be shut off to avoid distracting other members.
13. No member participating remotely shall be driving or performing any other activity that requires undivided attention.
14. During executive sessions with remote participation:
 - i. Members participating remotely shall keep their cameras on at all times. The meeting chair shall monitor for compliance.
 - ii. The meeting chair shall be responsible to ensure that there are no unauthorized persons present, listening or participating in any way for the entirety of the executive session.

This act shall take effect upon its passage.



A true copy attest

Sergio Cornelio

Sergio Cornelio, City Clerk



CITY COUNCILNo. C0180-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

AN ORDER AMENDING THE CITY COUNCIL’S CURRENT REMOTE PARTICIPATION RULES FOR MEMBERS

/s/Councilor Robert J. Van Campen, as President

Whereas: The City Council’s current remote participation rule does not include any mention that the city council can only have remote participation of its members in accordance with current state law; and

Whereas: The City Council’s current remote participation rule is written from a perspective of all members participating remotely in the same meeting and that will not always be the case.

Now, therefore, by the authority granted to the City Council of the City of Everett, Massachusetts by its City Charter to adopt rules regulating its procedures:

Be it Ordered by the City Council of the City of Everett, Massachusetts that Rule 7.6 of the Rules of the Everett City Council of Everett be amended as follows:

Rule 7.6 is hereby amended by deleting the current text of the rule in its entirety and replacing it with a new version of the rule as follows:

RULE 7.6 Remote video participation; conduct and decorum.

(C0096-21, C00180-24)

- A. Remote video participation by any city councilor shall only be allowed in any meeting of the city council or in meetings of any of its subcommittees in conformance with current state laws.

Unless otherwise allowed by current state law, remote video participation in a city council meeting or meetings of any of its subcommittees shall only be allowed:

1. During a declared state of emergency;
2. If the councilor has a documented medical condition requiring an accommodation for remote video participation;
3. If the councilor has a court order requiring an accommodation for remote video participation;~~or~~
4. If the councilor’s physical attendance would otherwise be unreasonably difficult due to circumstances that are beyond the councilor’s control; or

4.5. If the councilor's attendance at a special meeting of the city council that is scheduled on a day other than those days reserved for regular city council meetings would be beneficial due to there being items on the meeting's agenda that require a two-thirds vote of the entire city council.

- B.** City council members utilizing remote video participation to attend any meeting of the city council or any of its subcommittees shall adhere to the following conduct and decorum requirements:
1. Members shall conduct themselves with the same level of attention and professionalism as if physically present at a meeting in the council chamber.
 2. Members shall arrange their devices so that they and their camera are stationary during the meeting to avoid any distracting movement.
 3. The background used by the member shall be appropriate.
 4. Physical presence of the member on camera shall be required for attendance and active participation.
 5. Proper attire for remote video participation shall be in accordance with City Council Rule 35.
 6. Member's microphones shall be muted when not speaking to help eliminate feedback and background noise.
 7. Members shall avoid interrupting or speaking over others when they are speaking.
 8. Members shall seek the attention of the chair if they wish to speak by physically raising their hand, using the "raise hand" feature that is available in the participant panel or some other respectful manner.
 9. Members shall eliminate any distracting noises (tv, music, others talking) in the background, especially when their microphone is on.
 10. Members shall be attentive and keep their cell phones on silent.
 11. Members shall not smoke or consume food or alcohol while on camera.
 12. If a member goes off camera or takes a telephone call, the camera must be shut off to avoid distracting other members.
 13. No member participating remotely shall be driving or performing any other activity that requires undivided attention.
 14. During executive sessions with remote participation:
 - i. Members participating remotely shall keep their cameras on at all times. The meeting chair shall monitor for compliance.
 - ii. The meeting chair shall be responsible to ensure that there are no unauthorized persons present, listening or participating in any way for the entirety of the executive session.

This act shall take effect upon its passage.



A true copy attest

A handwritten signature in black ink, reading "Sergio Cornelio", is enclosed in a thin black rectangular border.

Sergio Cornelio, City Clerk

#2- C0180-24

Legislative Affairs & Election Committee
June 13, 2024

The Committee on Legislative Affairs & Elections met on Thursday, June 13, 2024 at 6pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors Stephanie Smith, Katy Rogers and Robert Van Campen, as ex-officio. Member absent was Councilor Stephanie Martins who was away and unable to attend.

The Committee considered an Order offered by Councilor Robert Van Campen, as President: An Order amending the City Council's remote participation rules for members.

David Flood, Legislative Research Specialist was also present.

Councilor Van Campen explained that the intent of the proposal was to define circumstances that would allow members to participate remotely. Mr. Flood informed the members that based on the discussion at the previous committee meeting on the subject matter he had removed at the Presidents discretion and amended paragraph 4 by adding the language "due to circumstances that are beyond the Councilor's control" and he added a new paragraph 5 that now reads as follows: "If the councilor's attendance at a special meeting of the city council that is scheduled on a day other than those days reserved for regular city council meetings would be beneficial due to there being items on the meeting's agenda that require a two-thirds vote of the entire city council."

The Committee voted: to report back to the City Council with a recommendation of Favorable Action as amended.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0181-24

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: May 13, 2024

Agenda Item:

An order amending the Everett City Council rule regarding City Council member's actual and necessary expenses

Background and Explanation:

Attachments:



CITY COUNCILNo. C0181-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

AN ORDER AMENDING THE EVERETT CITY COUNCIL RULE REGARDING CITY COUNCIL MEMBER’S ACTUAL AND NECESSARY EXPENSES

/s/Councilor Stephanie V. Smith

Whereas: A recent review of the City Council Rule regarding city council member’s actual and necessary expenses revealed that the rule could use some enhancements to provide better controls and transparency.

Now, therefore, by the authority granted to the City Council of the City of Everett, Massachusetts by its City Charter to adopt rules regulating its procedures:

Be it Ordered by the City Council of the City of Everett, Massachusetts that Rule 54 of the Rules of the Everett City Council of Everett be amended as follows:

Subsection A.1 of Rule 54 is hereby amended by adding the following phrase at the end of the subsection’s only sentence “ up to the amount appropriated for each member during a fiscal year”; and

Subsection D of Rule 54 is hereby amended by deleting the current text of the subsection in its entirety and replacing it with a new version of the subsection text as follows:

D. Procedure
(C0181-24)

1. In each fiscal year’s city council budget, there shall be a line item established that shall be used exclusively to reimburse city council members’ actual and necessary expenses.
2. During the city annual budget process, the city council may determine and approve an appropriation for the members’ actual and necessary expenses.
3. Once appropriated, the amount established by the city council to be expended for members’ actual and necessary expenses under this rule shall be equally divided by the number of members. No member shall be entitled to an amount in excess of the amount determined by this subsection or an amount in excess of any other member.

4. Members wishing to be reimbursed for their actual and necessary expenses that they have made on their own behalf shall submit monthly an expense report for approval by the council president. No member shall submit more than one report of their expenses to the president each month.
5. Members of the city council staff may make reservations that may generate actual and necessary expenses for city council members. If such reservation requires a reimbursement:
 - a. Reimbursement shall be made from the same line item used to reimburse members for their personal actual and necessary expenses;
 - b. The council staff member who made the reservation shall submit expense reports as necessary for such reimbursements; and
 - c. Such expense reports may contain expenses attributed to one or more members; but such reports shall clearly delineate the expenses attributed to each member.
6. All expenses submitted for reimbursement must be accompanied with appropriate documentation substantiating the expense to the member.
7. In the first six (6) months of even-numbered fiscal years, no member shall be reimbursed for their actual and necessary expenses in excess of one-half (1/2) of the fiscal year's members expense appropriation unless they have been already re-elected for the next term of the city council.
8. New city council members elected in an even-numbered fiscal year, for their first six (6) months in office, shall be entitled to reimbursement of their actual and necessary expenses in an amount not to exceed of one-half (1/2) of the fiscal year member expense appropriation.
9. The amount available for the reimbursement of actual and necessary expenses for city council members appointed to fill an unexpired term shall be determined by the president on a case-by-case basis.
10. Once approved by the president, expense reports shall be submitted to the city auditor's office so that a check will be issued to the member in accordance with applicable laws.
11. A monthly reconciliation of members' expenses shall be completed by the city council office staff to ensure that members are not exceeding the fiscal year's member expense appropriation.
12. During the fiscal year, if it is determined that there are funds in the city council members' expense line item that will not be needed to pay members' actual and expenses, those funds may be transferred to other city council expense line items with the approval of the president.
13. At the end of a fiscal year, any unused funds remaining in the members' expense line item shall be returned to the city by the city council in accordance with municipal finance laws.

This act shall take effect upon its passage.



A true copy attest

Sergio Cornelio

Sergio Cornelio, City Clerk

#5- C0181-24

Legislative Affairs & Election Committee
May 20, 2024

The Committee on Legislative Affairs & Elections met on Monday, May 20, 2024 at 6pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors Stephanie Smith, Stephanie Martins, Katy Rogers and Robert Van Campen, as ex-officio.

The Committee considered an Order offered by Councilors Robert Van Campen and Stephanie Smith: An Order amending the City Council's rule regarding City Council member's actual and necessary expenses.

David Flood, Legislative Research Specialist was also present.

Councilor Smith explained that after reviewing recent City Council expenses she felt that this amendment proposal was warranted to insure that the expense amount per Councilor was fair, accurate and equal with the understanding that some Councilors may spend the entire amount of their expense allotment while others may not, but she remarked that Councilors should only spend what is rightfully allowed per Councilor. Councilor Martins suggested that if some Councilors don't want to use their expense allotment then other City Councilors should be allowed to use the available funds to become better City Councilors and that it should be left the way it is now. Councilor Van Campen explained that there needed to guardrails on the expense account. Councilor Rogers suggested amending the proposal to allow for the disbursement of unused expense funds at the discretion of the President for enriching activities. Mr. Flood and Councilor Smith mentioned the importance of only allowing the disbursement of \$1500 during an election year to insure that new City Councilors have funds left in the expense account upon taking office. Councilor Van Campen noted that the proposal also contains the requirement for monthly reconciliation of the account to provide more transparency. Councilor Martins felt that providing available funds at the discretion of the President could be a problem and she moved that the matter be postponed with the vote failing on a 2-2 vote with Councilors Smith and Van Campen in opposition and Marchese not in the Chambers. Councilor Smith moved for favorable action with the vote failing 2-2 with Councilors Martins and Rogers in opposition and Marchese not in Chambers. Councilor Smith moved to send the subject matter out with No Recommendation with the vote failing 2-2 with Councilors Martins and Rogers in opposition and Marchese not in Chambers. Upon the return of Councilor Marchese, Councilor Martins moved to grant further time in Committee which passed on a vote of 3-2 with Councilors Smith and Van Campen in opposition.

The Committee voted: to grant further time.

Respectfully Submitted,

John W. Burley
Clerk of Committees

#3- C0181-24

Legislative Affairs & Election Committee
June 13, 2024

The Committee on Legislative Affairs & Elections met on Thursday, June 13, 2024 at 6pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors Stephanie Smith, Katy Rogers and Robert Van Campen, as ex-officio. Member absent was Councilor Stephanie Martins who was away and unable to attend.

The Committee considered an Order offered by Councilors Robert Van Campen and Stephanie Smith: An Order amending the City Council's rule regarding member's actual and necessary expenses.

David Flood, Legislative Research Specialist was also present.

Councilor Smith noted that no changes to the proposal were made from the previous Committee meeting on the subject matter and mentioned that the proposal was being presented due to some Councilors spending more than their expected allotment. Mr. Flood concurred that no one had approached him with any changes since the proposal was discussed at the last Committee meeting.

The Committee voted: to report back to the City Council with a recommendation of Favorable Action.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0172-24

To: Mayor and City Council
From: Councilor Peter Pietrantonio
Date: May 13, 2024

Agenda Item:

That the chairperson of the Zoning Board of Appeals be invited to appear before the City Council, and if she can provide the Council with information for the last two years on how many variances & denials that they gave out.

Background and Explanation:

Attachments:

PETITION #	ADDRESS	CREATE FOLDER	SCHEDULE HEARING
2362	787 BROADWAY, 801 BROADWAY	X	X
2362	16 GLEDHILL AVE, 18 GLEDHILL AVE	X	X
2362	0 GLEDHILL AVE, 0 STEVENSON AVE	X	X
2372	801 BROADWAY Y, 16 GLEDHILL AVE	X	X
2372	18 GLEDHILL AVE, 0 GLEDHILL AVE	X	X
2400	24-26 FERRY STREET	X	X
2401	138 FLORENCE STREET	X	X
2402	345 MAIN STREET	X	X
2403	3 AIR FORCE ROAD	X	X
2404	39 EVERETT STREET	X	X
2405	128 WAVERLY	X	X
2406	141-151 BOW STREET	X	X
2407	1A-1B CHARLTON STREET	X	X
2408	17 ELM STREET	X	X
2409	15-17 ARGYLE STREET	X	X
2410	74 GARLAND STREET	X	X
2411	56 FREMOND AVE	X	X
2414	108 FERRY ST	X	X
2415	96 SCHOOL STREET	X	X
2416	108 -112 MAIN STREET	X	X
2417	189 BRADFORD STREET	X	X
2418	227 HANCOCK STREET	X	X
2419	108 FERRY ST	X	X
2420	10 PLUMBER STREET	X	X
2421	38 CEDAR STREET	X	X
2422	149 VERNAL STREET	X	X
2423	749 BROADWAY	X	X
2424	11 MASON STREET	X	X
2425	108-112 MAIN STREET	X	X
2426	888 BROADWAY	X	X
2427	193 BOW STREET	X	X
2428	122 GARLAND STREET	X	X
2429	152 BEACHAM STREET	X	X
2430	15-17 CHRISTINA CIRCLE	X	X
2431	178-180 ELM STREET	X	X
2432	39 RICH STRRET 7/15/19 8/19/2019	X	X
2433	56 WINTHROP STREET 7/15/19 8/5/2019	X	X
2434	18 VERNAL STREET 7/15/19 8/5/2019	X	X

2435	17 ROCK VALLEY AVE 8/5/19	X	X	X
2436	71 KELVIN ST 8/5/19	X	X	X
2437	11 MASON STREET 9/16	X	X	X
2438	1 NEWBURY STREET 9/16	X	X	X
2439	28 VILLA AVE. 9/16 , 10/7	X	X	X
2440	85 ELSIE STREET 10/7	X	X	X
2441	295 CHELSEA ST 1/21/2020	X	X	X
2442	56 PRESTON STREET 10/7	X	X	X
2443	31-33 SCHOOL STREET 11/18/2019 12/2/2019	X	X	X
2444	57-59 BENNET STREET 10/21 , 11/4	X	X	X
2445	126 FERRY STREET 11/4/19	X	X	X
2446	178-180 HANCOCK STREET 1/21/2020	X	X	X
	NOVEMBER 6 MONTHS			
2447	41 BOW ST, 49 BOW ST, 51 BOW ST, 55 BOW ST	X	X	X
	57 BOW ST, 61 BOW ST, 63 BOW ST 8 LYNDE ST			
	10 LYNDE ST, 12 LYNDE ST, 16 LYNDE ST			
	18 LYNDE ST, 20 LYNDE ST, 24 LYNDE ST,			
	5 THORNDIKE ST, 7 THORNDIKE ST, 11 THORNDIKE			
	21 THORNDIKE ST, 10 GARDERN CT., 2 JEROME CT.			
2448	178-180 HANCOCK STREET #2 1/21/2020	X	X	X
2449	14 HARDING AVE., LOT #9 1/21/2020	X	X	X
2450	14 HARDING AVE, LOT #10 1/21/2020	X	X	X
2451	120 TREMONT STREET, LOT A 12/16/19	X	X	X
2452	110 TREMONT STREET , LOT B 12/16/2019	X	X	X
2453	602 & 596 BROADWAY 1/21/2020 2/3/2020 2/18/20	X	X	X
2454	243 CHELSEA STREET 1/21/2020	X	X	X
2455	92 MALDEN STREET 1/21/2020 2/18/2020	X	X	X
2456	599 BROADWAY 1/21/2020	X	X	X
2457	153 CHESTNUT STREET 1/21/2020 2/18/2020	X	X	X
2458	983 BROADWAY 2/3 4/21 5/4 5/18	X	X	X
2459	904 (906) BROADWAY 2/18/2020	X	X	X
2460	4 BAKER RD. 2/18/2020	X	X	X
2461	10 PLUMER STREET 3/2/2020	X	X	X
2462	66 WILBUR STREET 3/2/2020	X	X	X
2463	68 MAIN STREET 3/2/2020	X	X	X
2464	18-20 FLOYD STREET 3/2/2020	X	X	X
2465	357 THIRD STREET 3/2/2020 4/21	X	X	X
2466	810 BROADWAY 3/16 4/21	X	X	X
2467	15-17 ARGYLE STREET 3/16 4/21 5/4 5/18	X	X	X

2468	83-85 LINDEN STREET 4/21	X	X	X
2469	28 CARLSON ST 4/21 5/4 5/18	X	X	X
2470	302 BROADWAY 5/4 5/18 6/15	X	x	X
2471	65 NORMAN STREET 6/1/2020, 6/15 6/21/22	X	X	X
2472	100 GARLAND STREET 6/15/20	X	X	X
2473	103 GARLAND STREET 6/15/20	X	X	X
2474	881 BROADWAY 7/6/2020	X	X	X
2475	42 MAY STREET 8/17/220	X	X	X
2476	58 SUMMER STREET 7/20/20	X	X	X
2477	166-168 SCHOOL STREET 8/17/2020	X	X	X
2478	178-180 HANCOCK STREET 8/17/2020	X	X	X
2479	118 ELM STREET 9/8/2020	X	X	X
2480	536 BROADWAY 9/21/20 10/5/20 10/19 11/16	x	x	x
2481	94 WYLLIS AVE. 10/19/2020 11/16	X	X	X
2482	43 COREY STREET 10/19/2020 11/16	X	X	X
2483	319 MAIN STREET 11/16	X	X	X
2484	39 CEDAR STREE 11/16	x	x	x
2485	345 MAIN ST 12/7/20	X	X	X
2486	168 BUCKNAM STREET 12/21/2020	X	X	X
2487	340 MAIN STREET 1/19/2020	X	X	X
2488	20 PLEASANT STREET 1/19/2020	X	X	X
2489	29 MYRTLE 2/16/21 3/1/2021	X	X	X
2490	54 TILESTON STREET 3/15/2021	X	X	X
2491	114 SPRING STREET 4/5/2021 4/20/21 5/3/21	X	X	X
2492	193 BELMONT STREET 4/5/2021	X	X	X
2493	65 CLINTON STREET 4/20/2021	X	X	X
2494	14 HARDING AVE., LOT #9 4/20/21	X	X	X
2495	87 MT. 87 MT. WASHINGTON ST. 4/20/21	X	X	X
2496	16 MYSTIC VIEW RD 5/3/21	X	X	X
2497	28 CEDAR STREET 5/17/21	X	X	X
2498	139 DARTMOUTH ST. 6/7/21	X	X	X
2499	39 FREMONT AVE 6/7/21 6/21/21	X	X	X
2500	21 R PRESCOTT STREET 6/7/2021	X	X	X
2501	48 NICHOLS STREET 6/7/21	X	X	X
2502	20 MOHAN STREET 6/21/21	X	X	X
2503	25 LOCUST STREET 6/21/21	X	X	X
2504	48 WESTOVER STREET 6/21/21	X	X	X
2505	156 NICHOLS STREET 7/19/21 8/16/21	X	X	X
2506	45 HIGH STREET 7/19/21 9/7/21	X	X	X

2507	114 BUCKNAM STREET	7/19/21	8/16/21		X		X		X
2508	57 EVERETT STREET	7/19/21	8/16/21	9/7/21	11/1/21	12/6/21	X		X
2509	366 BROADWAY	7/19/21		9/7/21			X		X
2510	523-531 SECOND STREET	7/19/21		9/7/21			X		X
2511	56 WINTHROP STREET	8/16/21					X		X
2512	319 BROADWAY	8/16/21					X		X
2513	126 DARTMOUTH STREET	9/7/21	9/20/21				X		X
2514	33 JACKSON AVE.		9/7/21				X		X
2515	52-54 GLENDALE STREET		9/7/21				X		X
2516	114 SPRING STREET		9/20/21				X		X
2517	201 CHELSEA STREET	10/18/21	11/1/21				X		X
2518	163-165 ELM STREET	10/18/21	11/1/21				X		X
2519	295 CHELSEA ST	10/18/21	11/1/21	11/18/21			X		X
2520	8 FOREST AVE	10/18/21					X		X
2521	41 WOLCOTT STREET	11/1/21	12/6/21				X		X
2522	760 BROADWAY	12/6/21	1/3/22	OLD			X		X
2523	57 EVERETT STREET	3/21/22	4/19/22	5/16/22	6/21/22		X		X
2524	19-21 CEDAR STREET	12/20/21	NEW				X		X
2525	4 BAKER ROAD	12/20/21	NEW				X		X
2526	385 BROADWAY	12/20/21	WITHDRAWN				X		X
2527	366 BROADWAY 20 UNITS	12/20/21	NEW				X		X
2528	191 NICHOLS STREET	1/3/22	1/18/22	2/22/22	3/21/22		X		X
2529	41 WOLCOTT STREET	1/3/22	1/18/22				X		X
2530	385 BROADWAY	1/3/22	NEW				X		X
2531	74 CLINTON STREET	1/18/22	NEW				X		X
2532	403 MAIN STREET	2/22/22	3/21/22	WITHDRAW			X		X
2533	21 LOCUST STREET	2/22/22	WITHDREW				X		X
2534	530 SECOND STREET	2/22/22	3/21/22	4/19/22	5/16/22		X		X
2535	535 SECOND STREET	2/22/22	3/21/22	4/19/22	5/16/22		X		X
2536	10 PLUMER STREET	NEW	3/21/22	4/19/22	5/16/22		X		X
2537	21 BALDWIN AVE	NEW	3/21/22				X		X
2538	21 HIGH STREET	NEW	3/21/22				X		X
2539	21 LOCUST STREET	NEW	3/21/22				X		X
2540	403 MAIN STREET	NEW	3/21/22	5/16/22	6/21/22	8/15/22	9/19/22		X
2541	145 VERNAL STREET	NEW	4/19/22				X		X
2542	41 OAKES STREET	NEW	4/19/22	6/21/22			X		X
2543	32 EVERETT STREET	NEW	4/19/22				X		X

2544	19-21 CEDAR STREET	NEW 4/19/22	WITHDRAWN	X	X	X
2545	27 SPALDING STREET	NEW 4/19/22	5/16/22	X	X	X
2546	31 SPALDING STREET	NEW 4/19/22	5/16/22	X	X	X
2547	13-15 FRANCIS STREET	NEW 5/16/22		X	X	X
2548	16 HATCH STREET	NEW 6/21/22		X	X	X
2549	178-180 ELM STREET	NEW 6/21/22	9/19/22	X	X	X
2550	61 WINTHROP STREET	NEW 6/21/22		X	X	X
2551	58-60 PEIRCE AVE	6/21/22	9/19/22 11/21/22	DIDN'T NEED LETTER	X	X
2552	36-38 MANSFIELD STREET	NEW 6/21/22		X	X	X
2553	10-12 SOUTH FERRY STREET	NEW 6/21/22		X	X	X
2554	1 AND 3 AIR FORCE ROAD	NEW 7/18/22		X	X	X
2555	25-27 COREY STREET	NEW 7/18/22		X	X	X
2556	22 FOREST AVE.	NEW 7/18/22	8/15/22	RECONDER VOTE GRATED	X	X
2557	834 BROADWAY	NEW 8/15/22		X	X	X
2558	13 SCHOOL STREET	NEW 8/15/22		X	X	X
2559	1911-1918 RREVERE BEACH PKWAY	NEW 8/15/22		X	X	X
2560	1 MAGNOLIA COURT	NEW 8/15/22		X	X	X
2561	21-23 CLEVELAND AVE	8/15/22		X	X	X
2562	46 LIBERTY STREET	NEW 9/19/22		X	X	X
2563	178-180 ELM STREET	NEW 9/19/22		X	X	X
2564	27 AUBURN STREET	NEW 9/19/22	10/17 11/21	X	X	X
2565	134 LINDEN STREET	NEW 9/19/22		X	X	X
2566	380 SECOND STREET	9/19/22	10/17/22 11/21/22	X	X	X
2567	188 BRADFORD STREET	10/17/22	11/21/22	DIDN'T NEED LETTER	X	X
2568	100 BROADWAY	10/17/22		X	X	X
2569	33 OAKS STREET	10/17/22	11/21/22	X	X	X
2570	17 ALBERT PARK	NEW 11/21/22	11/28/22	X	X	X
2571	38 HIGH STREET	NEW 11/21/22	11/28/22	X	X	X
2572	52 SCHOOL STREET	NEW 11/21/22	11/28/22	X	X	X
2573	530 SECOND STREET	NEW 11/21/22	11/28/22 12/19/22	X	X	X
2574	394 SECOND STREET	NEW 12/19/22		X	X	X
2564	27 ABURN STREET	NEW 12/19/22		X	X	X
2575	20-22 CHELSEA STREET	NEW 12/19/22		X	X	X
2576	28 CEDAR STREER	NEW 1/17/23		X	X	X

2577	46 LIBERTY STREET	2/27/2023			X	X	X
2578	87-89 MALDEN STREET	2/27/2023			X	X	X
2579	20-22 CHELSEA STREET	2/27/23	APPEAL TO ZBA ON PLANNING		X	X	X
2580	23 GLEDHILL AVE	3/20/23			X	X	X
2581	99 BOW STREET	NEW 4/18/2023	WENT TO PLANNING		X	X	X
2582	87-89 MALDEN STREET	NEW 4/18/23			X	X	X
2583	148 (146) MAIN STREET	NEW 4/18/23	, CONT JUNE 20 9/18/23		X	X	X
2585	121 FLORANCE STREET	NEW 4/18/23			X	X	X
2584	94 TREMONT STREET	NEW 5/15/23			X	X	X
2586	1911-1919 REVERE BEACH PKW	EXTENTION	5/15/2023		X	X	X
2587	71 CHESTNUT STREET	NEW 5/15/23	8/17/23		X	X	X
2588	403 MAIN STREET	NEW 5/15/23			X	X	X
2589	445-455 BROADWAY	NEW 5/15/23			X	X	X
2590	81 ELSIE STREET	NEW 5/15/23			X	X	X
2590	81 ELSI STREET (RECONSIDERATION ON PETITION)	6/20/23	9/18/23 11/20/23		X	X	X
2591	117 CENTRAL AVE	6/20/23			X	X	X
2592	33 OAKS STREET	6/20/23	8/21/23 9/18/23 10/16/23 11/20/23		X	X	X
2593	41 HIGH STREET	6/20/23			X	X	X
2594	71 WELLINGTON AVE	6/20/23			X	X	X
2595	19 PARIS STREET	6/20/23			X	X	X
2596	11 BUELL STREET	7/17/23	8/21/23 9/18/23 10/16/23		X	X	X
2597	20 PLEASANT STREET	7/17/23	9/18/23		X	X	X
2598	15 DEAN STREET	7/17/23	8/21/23		X	X	X
2599	4-6 CHESTNUT PLACE	8/21/23			X	X	X
2600	533-539 FERRY STREET & 9-11 RICH STREET				X	X	X
2601	380 SECOND STREET	EXTENSION			X	X	X
2602	70 EVERETT STREET	NEW 10/16/23			X	X	X
2603	37 A 37 ARLINGTON STREET	APICIAL MEETING	10/23/23		X	X	X

2604	530 SECOND STREET	EXTENSION		X		X		X
2590	81 ELSIE STREET	(RECONSIDERATION)		X		X		X
2592	33-41 OAKES STREET	(OLD BUSINESS)	11/20/23 12/18/23 3/18/24	X		X		X
2605	40 EVERETT STREET		11/20/23	X		X		X
2606	66-68 TILESTON STREET		11/20/23 12/18/23 1/16/23 3/18/24 4/22/24	X		X		X
2607	3 HEATH STREET		12/18/23	X		X		X
2608	7 ORCHARD STREET		12/18/23	X		X		X
2575	20-22 CHELSEA STREET	EXTENSION						
2609	87-89 MALDEN STREET		1/16/24 3/18/24	X		X		X
2610	54 MORRIS STREET			X		X		X
2611	756 BROADWAY		3/18/24 4/22/24	X		X		X
2559	1911-1919 REVERE BEACH PARKWAY			X		X		X
2612	43 CORY STREET		1/23/24 3/12/24 3/18/24 4/22/24 5/20/24	X		X		X
2613	181 BRADFORD STREET		3/16/24	X		X		X
2614	19 PARIS STREET		3/18/24 4/22/24 5/20/24	X		X		X
2615	376 THIRD STRET		3/18/24	X		X		X
2616	12 CLINTON PLACE		4/22/24	X		X		X
2617	51 SCHOOL STREET		4/22/24	X		X		X
2618	64 COREY STREET		4/22/24 5/20/24	X		X		X
2619	141 GARLAND STREET		4/22/24	X		X		X
2620	749 BROAWAY		5/20/24	X		X		X
2621	18 CENTRAL AVE		5/20/24	X		X		X
2622	98 LINDEN STREET		5/20/24	X		X		X
2623	523-531 BROADWAY		5/20/24	X		X		X
2624	43 COREY STREET		5/20/24	X		X		X
2625	128 CHESTNUT STREET		5/20/24	X		X		X
2626	27 SPALDING STREET		5/20/24	X		X		X
2627	31 SPALDING STREET		5/20/24	X		X		X
2628	30 SOMERSET STREET			X		X		X

X	X	X	X	X	X
X	X	X	X	X	X
X	X	X	x	x	x
X	X	X	X	X	X
X	X	X	x	x	x
X	X	X	x	x	x
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X	X	X	x	x	x
X	X	X	x	x	x
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X	X	X	x	x	x
X	X	x	X	X	x
X	X	X	x	x	x
X	X	x	x	x	x

X	X	x	x	x	x
X	X	x	x	x	x
X	X	x	x	x	x
X	X	X	X	X	X
X	X	X	X	X	X
X	X	X	X	X	X
X	X	x	x	x	x
X	X	x	x	x	x

X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X

X	X	X	X	X	X	X
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X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X

X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X

X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X

X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	X	X	X	X

X	X	X	X	X	X	X
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X	X	X	X	X	X	X
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X	X	X	X	X	X	X
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X	X	X	X	X	X	X
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X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X

X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X

X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X

X	X						X
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X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X

X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X

X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X

X	X						
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X	X		X	x	x
X	x		x	X	x
x	x		x	x	x
X	x	21-Jan-23	x	x	x
X	x		x	x	x
X	x		x	x	x
x	x		x	x	x
x	x		x	x	x
X	x		x	x	x
x	x		x	x	x
x	x		x	x	x
X	x		x	x	X
x	x		x	x	X
x	x		x	x	X
X	x		x	x	X
X	x		x	x	X
x	x		x	x	x
X	X		X	X	X
X	X		X	X	X
x	x	WITHDREW	x	X	x
x	x		x	x	x
x	x		x	x	x
x	x		x	x	X
x	x		x	x	X
x	x		x	x	X
X	x		x	x	x
x	X		X	x	x
x	x		x	x	x
x	x	DENIED	x	x	x
x	x		x	x	x
x	x		x	x	x
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
x	X		X	X	X
x	X		X	x	x

x	X		X	X	
x	X	DENIED	X		
x	X		X	x	x
x	X		X	x	x
x	X		X	X	X
x	X		X	X	X
X	X		x	x	x
X	X		X	x	x
X	X		X	X	X
X	X		X	X	X
X	X	DENIED	X	X	X
X	X	EXTENSION	X	X	X
X	X		X	X	X
X	X	WITHDRAWN			
X	X		x	x	x
X	X	DENIED	X		
X	X	DENIED	X	x	x
X	X		X	X	X
X		WITHDRAWN	X		

X	X		X	X	X
X	X	DENIED	X	X	X
x	x		x	x	x
x	x		x	x	x
x	x		x	x	x
X		WITHDRAWN			
X		WITHDRAWN			
X	X		X	X	X
X	X	Aug-24	X	X	X
X	X		X		
X	x		x	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X	DEC 28,2023	X	X	X
X	X		X	X	X

X	X	WITHDRAWN			
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X	DENIED	X	X	X
X	X		X	X	X
X	X	DENIED	X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X

X	X	DENIED	X	x	x
X	X	DENIED	X	X	X
X	X	DENIED	X	X	X
X	X	DENIED	X	X	X
X	X	DENIED	X	X	X
X	X	24-Nov	X	X	X

X	X				
X	X		X	X	X
X	X		X	x	x

X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X

X	X		X	X	X
X	X	DENIED	X	X	X
X	X		X	X	X

x	x	DENIED	X	X	X
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X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X	DENIED	X	X	X
X	X	WENT TO PLANNING			
X	X		X	X	
X	X	WITHDREW			
X	X	0	X	X	X
X	X	24-Nov	X	X	X
X		Feb-24			
X	X		X	X	X
X	X	24-Nov	X	X	X
X	X		X	X	X
X					
X	X				
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X	WITHDREW			
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X		X	X	X
X	X	MAY 20,2024	X	X	X
X	X		X	X	X
X	X		X	X	X

X	X	Jul-24	X	X	X
X	X		X	X	X
X					
X	X		X	X	X
X					

X	X		X	X	X
X			X	X	X

24-Jul

X	X		X	X	X
X	X		X	X	X

15-Aug-24

X	X		X	X	X
X					
X	X	X	X	X	X

X	X		X	X	X
X	X		X	X	X

X	X		X	X	X
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X	X		X		
X	X		X		
X	X		X		
X	X		X		
X	X		X		
X	X		X		
X	X		X		
X	X		X		

X		X		X		x		x	
				X					
x		x		x		x		x	
x		x		X		x		x	-.
X		X		X		x		x	X
X		X		X		x		x	
x		x		x		DENIED			
x		x		X		x		x	x
x		x		X		x		x	X
X		X		X		X		X	
X		X		X		X		X	X
X		X		X		DENIED			
X		X		X		x		X	
X		X		X		X		X	
x		x		X		X		X	
x		x		X		X		X	
X		X		X		DENIED			
X		X		X		x		x	X



X		X		X		x		x	
X		X		X		DENIED			
x		x		x		X		X	X
x		x		x		X		X	x
x		x		X		X		X	X
						WITHDRAWN			
						WITHDRAWN			
X				X		DENIED			
X		X		X		EXTENSION			
X		x		X		X		X	X
X		X		X		X		X	
X		X		X		X		X	X
X		X		X		X		X	X
X		X		X		x		X	
X		X		X		X			
X		X		X		X		X	
X		X		X		X		x	

X	X	X	X	X	X		
X	X	X	X	X	X		
X	X	X	X	X	X		
X	X	X	X	X	X	X	X
					DENIED		
X	X				DENIED		
					NOT A ZBA		
X	X	X	X	X	X	X	
X	X	X	X	X	DENIED		
X	X	X	X	X	X	X	
X	X	X	X	X	x	x	x
X	X	X	X	X	X	X	
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X

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<input type="checkbox"/>	WRITE NOTICE
<input type="checkbox"/>	NEWSPAPER AD (14+)
<input type="checkbox"/>	E-MAIL ADMIN MEMBERS (7)
<input type="checkbox"/>	MAIL ABUTTERS (7)
<input type="checkbox"/>	POST PUBLIC AGENDA (48HRS)
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#1-C0172-24

Government Operations, Public Safety & Public Service Committee
June 17, 2024

The Committee on Government Operations, Public Safety & Public Service met on Monday, June 17, 2024 at 6pm in City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Martins, presiding and Councilors Peter Pietrantonio, Guerline Alcy Jabouin and Holly Garcia.

Mayor's Chief of Staff Erin Deveney was also present.

The Committee considered a Resolution offered by Councilor Peter Pietrantonio: That the Chairperson of the Zoning Board of Appeals be invited and provide the Committee with the information for the last two years on how many variances & denials that they gave out.

Mayors Chief of Staff Erin Deveney informed the Committee that Chair Gerace would be unable to attend due to a scheduling conflict with a ZBA meeting, however a list of all variances that were heard before the Zoning Board of Appeals was provided by ZBA Clerk Roberta Suppa. Councilor Pietrantonio thanked Ms. Suppa for the information and informed the Committee that he would review the material provided, but requested that the matter be referred back to Sponsor.

The Committee voted: To report back to the City Council with a recommendation to refer back to Sponsor.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0207-24

To: Mayor and City Council
From: Councilor Peter Pietrantonio
Date: May 28, 2024

Agenda Item:

That the DPW Director come to the next meeting to explain the maintenance of our City traffic islands and parks

Background and Explanation:

Attachments:



City of Everett, Massachusetts City Services Department

19 Norman Street
Everett, MA 02149

To: Honorable Members of Everett City Council
From: Jerry Navarra, Director of City Services
CC: Carlo DeMaria, Mayor
RE: Resolution C0207-24
Date: June 14, 2024

In the above-referenced resolution, Councilor Pietrantonio requested at the regular City Council meeting on May 28, 2024 “[t]hat the DPW come to the next meeting to explain the maintenance of our City Traffic Islands and Parks.”

We went out to bid and new contract was awarded and it was determined that the vendor didn’t have the manpower or skills required to maintain the number of locations. A new contract was awarded to Ciro Carbone and Sons on May 15, 2024.

They have been able to catch up on all of the parks and traffic islands and finished planting city parking lots and currently they will be mulching all park locations this week as well as weekly mowing and maintenance.

We receive a report on Friday mornings from the contractor outlining the following week’s schedule and we notify them of any special events to make sure those locations are done as a priority.

DPW is responsible for the cutting, lining, and maintenance of all ballfields within the parks themselves, and for the Dog Park at 7 Acres. DPW is responsible for emptying all trash containers at the parks. Leaves and grass trimmings and their disposal are the responsibility of the Landscaping Contractor.

I hope this information is responsive to your inquiry.

Thank you.

#2-C0207-24

Government Operations, Public Safety & Public Service Committee
June 17, 2024

The Committee on Government Operations, Public Safety & Public Service met on Monday, June 17, 2024 at 6pm in City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Martins, presiding and Councilors Peter Pietrantonio, Guerline Alcy Jabouin and Holly Garcia.

Mayor's Chief of Staff Erin Deveney was also present.

The Committee considered a Resolution offered by Councilor Peter Pietrantonio: That the DPW Director be invited to this meeting to explain the maintenance of our City Traffic islands and parks.

A communication was received from Director of City Services Jerry Navarra who explained that the City went out to bid and new contract was awarded and it was determined that the vendor didn't have the manpower or skills required to maintain the number of locations. As such, a new contract was awarded to Ciro Carbone and Sons on May 15, 2024. Mr. Navarra noted that the new Vendor has been able to catch up on all of the parks and traffic islands and finished planting city parking lots and currently they will be mulching all park locations this week as well as weekly mowing and maintenance. He explained further that City Services receives a report on Friday mornings from the contractor outlining the following week's schedule and we notify them of any special events to make sure those locations are done as a priority. Mr. Navarra mentioned in his communication that DPW is responsible for the cutting, lining, and maintenance of all ballfields within the parks themselves, and for the Dog Park at 7 Acres. DPW is responsible for emptying all trash containers at the parks. Leaves and grass trimmings and their disposal are the responsibility of the Landscaping Contractor.

Councilor Pietrantonio requested that the matter be referred back to Sponsor.

The Committee voted: To report back to the City Council with a recommendation to refer back to Sponsor.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0208-24

To: Mayor and City Council
From: Councilor Peter Pietrantonio
Date: May 28, 2024

Agenda Item:

That the DPW provide an update on the port a potty that I ordered for the Northern Trail at Wellington Ave

Background and Explanation:

Attachments:



City of Everett, Massachusetts City Services Department

19 Norman Street
Everett, MA 02149

To: Honorable Members of Everett City Council
From: Jerry Navarra, Director of City Services
CC: Carlo DeMaria, Mayor
RE: Resolution C0208-24
Date: June 5, 2024

In the above-referenced resolution, Councilor Pietrantonio requested at the regular City Council meeting on May 28, 2024 “[t]hat the DPW provide an update on the port a potty that I ordered for the Northern Trail at Wellington Ave.”

Brian McCarthy, Business Manager for the City Services Department, confirmed for the resolution sponsor via email on May 23, 2024 that the portable facility was being delivered to the requested location on that date. Even though the request had been fulfilled, the resolution sponsor requested additional information from City Services that outlined the steps taken to satisfy this request.

The initial order for this item was placed with the vendor, United Services, on May 6, 2024. An account manager from United Services visited City Services after this request was placed. Mr. McCarthy mentioned the outstanding request from May 6th to the account manager and also brought him to the exact site where the portable facility was to be placed. The account manager entered the location into an application that United Services uses with GPS coordinates for delivery location.

On May 16th, Mr. McCarthy followed up with an email to the account manager from United Services because the portable facility had not been delivered. A delivery date by May 17th had been expected. When the unit was not delivered, Mr. McCarthy spoke again to the account manager during the week of May 20th and determined that the initial order had been canceled by United Services account manager when he entered the delivery location into their system; this action canceled the initial request inadvertently. United Services corrected their error and the portable facility was delivered n May 23, 2024.

I trust that this information shows the Council that City Services responded to the request for service in a timely manner and that the delay in delivery to the site was due to how the request was processed by the vendor.

Thank you.

#3-C0208-24

Government Operations, Public Safety & Public Service Committee
June 17, 2024

The Committee on Government Operations, Public Safety & Public Service met on Monday, June 17, 2024 at 6pm in City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Martins, presiding and Councilors Peter Pietrantonio, Guerline Alcy Jabouin and Holly Garcia.

Mayor's Chief of Staff Erin Deveney was also present.

The Committee considered a Resolution offered by Councilor Peter Pietrantonio: That the DPW provide an update on the port a potty that I ordered for the Northern Trail at Wellington Avenue.

A communication was received from Director of City Services Jerry Navarra who explained that Brian McCarthy, Business Manager for the City Services Department, confirmed for the resolution sponsor via email on May 23, 2024 that the portable facility was being delivered to the requested location on that date. Even though the request had been fulfilled, the resolution sponsor requested additional information from City Services that outlined the steps taken to satisfy this request. The initial order for this item was placed with the vendor, United Services, on May 6, 2024. An account manager from United Services visited City Services after this request was placed. Mr. McCarthy mentioned the outstanding request from May 6th to the account manager and also brought him to the exact site where the portable facility was to be placed. The account manager entered the location into an application that United Services uses with GPS coordinates for delivery location. On May 16th, Mr. McCarthy followed up with an email to the account manager from United Services because the portable facility had not been delivered. A delivery date by May 17th had been expected. When the unit was not delivered, Mr. McCarthy spoke again to the account manager during the week of May 20th and determined that the initial order had been canceled by United Services account manager when he entered the delivery location into their system; this action canceled the initial request inadvertently. United Services corrected their error and the portable facility was delivered on May 23, 2024. Councilor Pietrantonio noted that the date he initiated the request was on April 24, 2024 and Ms. Deveney confirmed that was indeed correct but explained that the communication from Mr. Navarra was outlining just the City Services dates on this request. Councilor Garcia asked who is responsible for cleaning the port a potty and Ms. Deveney responded that the vendor has a routine maintenance scheduled but suggested that if they were found to be in need of cleaning to contact 311. Councilor Pietrantonio requested that the matter be referred back to Sponsor.

The Committee voted: To report back to the City Council with a recommendation to refer back to Sponsor.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0206-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: May 28, 2024

Agenda Item:

An order requesting approval to accept and expend an additional award of funds for a grant from the Massachusetts Department of Environmental Protection in the amount of \$2,148.57 under the Recycling Dividends Program of the Sustainable Materials Recovery Program.

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

May 16, 2024

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

Please find attached an order to accept and expend an additional award of funds for a grant from the Massachusetts Department of Environmental Protection in the amount of \$2,148.57 under the Recycling Dividends Program of the Sustainable Materials Recovery Program. The initial grant, in the amount of \$9,000, was awarded to the City of Everett in October 2023 and accepted by the City Council at their regular meeting on October 10, 2023. This grant is awarded to municipalities that have implemented specific programs and policies to maximize reuse, recycling, and waste reduction.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



May 16, 2024

City of Everett, Massachusetts CITY COUNCIL

Offered By: _____
Councilor Robert VanCampen, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend an additional award of funds for a grant from the Massachusetts Department of Environmental Protection in the amount of \$2,148.57 under the Recycling Dividends Program of the Sustainable Materials Recovery Program. The initial grant, in the amount of \$9,000, was awarded to the City of Everett in October 2023 and accepted by the City Council at their regular meeting on October 10, 2023. This grant is awarded to municipalities that have implemented specific programs and policies to maximize reuse, recycling, and waste reduction.

SIGN AND RETURN THIS DOCUMENT TO MASSDEP VIA EMAIL

**RECYCLING DIVIDEND PROGRAM CONTRACT ("RDP Contract")
BETWEEN THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF ENVIRONMENTAL PROTECTION ("MassDEP")**

AND THE CITY OF EVERETT ("Municipality")

ADDENDUM

Additional RDP Payment Calculation:

In accordance with Section 12 of the Recycling Dividend Program Contract, MassDEP is awarding additional RDP funds to the CITY OF EVERETT. These funds shall be used in accordance with Section 8 of the Recycling Dividend Program Contract. This addendum must be signed and returned to MassDEP by June 15, 2024.

RDP PAYMENT AMOUNT

\$2,148.57

IN WITNESS WHEREOF, MassDEP and the Municipality hereby execute this Contract Addendum.

COMMONWEALTH OF MASSACHUSETTS

By: John Fischer
John Fischer, Deputy Division Director
Bureau of Air and Waste
Department of Environmental Protection

5/15/2024
Date

CITY OF EVERETT
Municipal Official(s) Authorized to sign: Mayor
VC6000192087

By: Carlo De Maria Mayor
Signature Title
Carlo De Maria
Print Name

5-14-24
Date



C0225-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 10, 2024

Agenda Item:

An order requesting approval that the amount of \$2,000,000 be appropriated by borrowing for the MSBA New High School Feasibility Study

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

June 5, 2024

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby request the amount of \$2,000,000 be appropriated by borrowing for the MSBA New High School Feasibility Study

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



June 5, 2024

City of Everett, Massachusetts CITY COUNCIL

Offered By: _____
Councilor Robert VanCampen, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

To see if the City will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Everett High School Building Committee for the Everett High School feasibility study, Everett High School, located at 100 Elm Street, for which feasibility study the City may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the City incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City.



C0014-24

To: Mayor and City Council
From: Councilor Stephanie Martins
Date: January 22, 2024

Agenda Item:

That the administration provide an update on the process to select a new permanent Fire Chief.

Background and Explanation:

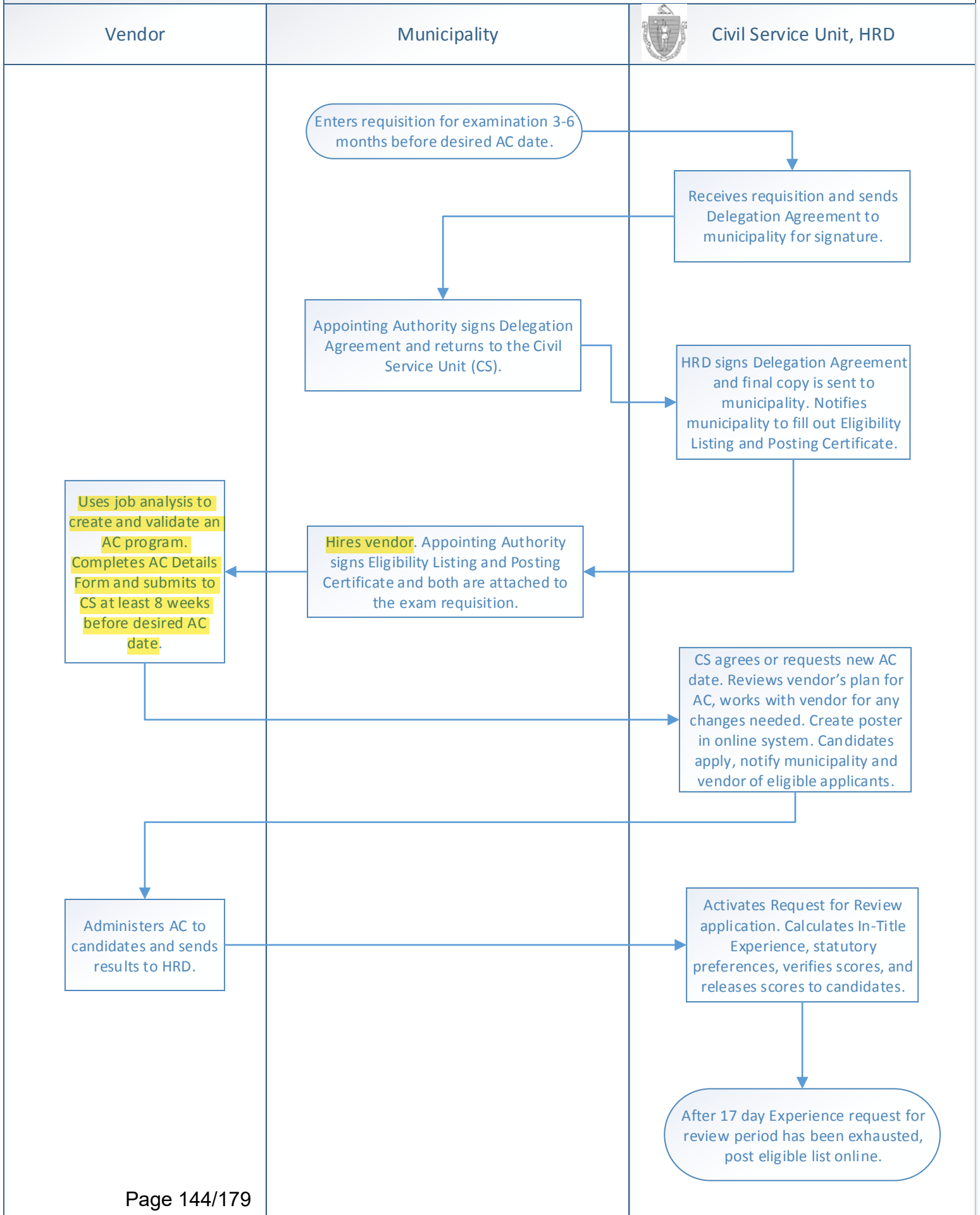
Attachments:

Tentative, City of Everett Fire Chief Assessment Center Timeline

Week of	2/12	2/19	2/26	3/4	3/11	3/18	3/25	4/1	4/8	4/15	4/22	4/29	5/6	5/13
Meeting with City/HR 2/16														
Determine type of exercises														
Set a preferred date for Assessment Center														
Parow - file paperwork to Civil Service														
Eight week sign-up period starts														
Parow - meet with City Officials														
This will enable the Assessment Center to be developed and meet the needs of the City and Fire Department														
Parow - Design the Assessment Center														
Conduct the Assessment Center														
Send Assessment Center scores to Civil Service														
City requests and receives Candidates scores (Date dependent on Civil Service turn-around time, Typically 2 to 6 weeks)														???
														???
														???

2/12/2024

2019 Sole Assessment Center (AC) Process with Multiple Experience Item Number 21



From: [Terri Ronco](#)
To: [Michael Mangan](#)
Subject: Update for City Council: Assessment Center: Fire Chief
Date: Monday, February 26, 2024 10:13:02 AM
Attachments: [image001.png](#)

Good morning, Mike,

Would you please be able to give this to City Council as my written update for the Assessment Center?

Human Resources met with the vendor that is performing the Assessment Center. We have determined the components that each candidate will be assessed on. They are as follows:

- Handling situations (low and high priority)
- Employee Issues exercise
- Written problem solving exercise
- Oral presentation
- Media exercise and/or a community-based situation exercise

Additionally, we are crafting the job description and have reached out to Civil Service to schedule a date. Once the date is confirmed, we will be posting the Assessment Center. Once it is confirmed, (we are looking at the second or third week in April), the vendor will have a virtual orientation with all applicants. There will be one additional orientation right before the Assessment Center takes place.

The city is securing a space with the Everett Police Department to conduct the Assessment Center. If there are questions, please reach out to the HR Director.

Take care,
Terri

Please know that I encourage and respect boundaries around time off and caretaking. Should you receive communications from me during a time when you're engaged in either, please protect your time and respond when you are working

Terri Ronco, MHR

Director of Human Resources
City of Everett
Direct: 617.394.2282
terri.ronco@ci.everett.ma.us



#17

Michael Mangan

From: Terri Ronco
Sent: Monday, April 22, 2024 9:44 AM
To: Michael Mangan
Subject: RE: Update for Council on Fire Assessment Center

Tom Nurb
@ Mike.

Just following up on this.

Terri

From: Terri Ronco
Sent: Thursday, April 18, 2024 2:35 PM
To: Michael Mangan <Michael.Mangan@ci.everett.ma.us>
Subject: Update for Council on Fire Assessment Center

Hi Mike,

Would you please be able to provide the following update to City Council regarding the Assessment Center for the Fire Chief?

We have finalized the date of the Assessment Center, it is scheduled for June 11th and all members have been notified. There will be two pre-meeting sessions scheduled in the next couple of weeks to set the expectations and to familiarize the applicants with the process. This was a joint effort with the City and the Fire Department to make sure the date worked for everyone involved.

Thank you,
Terri

Please know that I encourage and respect boundaries around time off and caretaking. Should you receive communications from me during a time when you're engaged in either, please protect your time and respond when you are working



C0127-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: March 25, 2024

Agenda Item:

An order requesting approval to appropriate \$3,000,000.00 by borrowing for Everett Square Improvements.

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

March 20, 2024

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby request the amount of **\$3,000,000.00** be appropriated by borrowing for Everett Square Improvements. We will be making a presentation to the Council detailing the scope of this project being requested.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor

March 20, 2024

City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Robert VanCampen, as President



BE IT

ORDERED: BY THE CITY COUNCIL OF THE CITY OF EVERETT, as Follows:

That the City hereby appropriates the amount of Three million dollars (\$3,000,000) to be funded by borrowing for Everett Square Improvements, including the payment of all other costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8 or pursuant to any other enabling authority, and to issue bonds and notes therefore, provided, that any premium received upon the sale of any bonds or notes approved by this Order, less any such premium applied to the payment of the costs of such issuance of bonds or notes, may be applied to the payment of costs approved by this order in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to take any other action relative thereto.

Everett Square Streetscape Plan

Final Design Presentation and Funding Request

Item Number 22



Project History

Initial Study

- Prior to the Pandemic, the City conducted a comprehensive study regarding the future of Everett Square
- Study addressed issues of re-development, zoning, parking and reconfiguration of the park.
- Engaged with over 1,000 Everett residents through a virtual meeting and surveys
- Final presentation to, and endorsement from, the Everett City Council in 2017



Reimagined Square



Study Area

- Larger context study area
- More focused area for proposed interventions



Zoning Recommendations

Regulation	Existing	Proposed
Use	Mixed-use requires special exception by City Council, large lots only	Mixed-use allowed by right
Height (stories)	4	6
Height (feet)	65	70
FAR	Residential: 1.5 Commercial: 2	Not specified (governed by height limit)
Parking	Residential: 2 per unit Hotel: 1 per 2 beds Restaurant: 1 per 4 seats Office: 1 per 500 GSF Retail: 1 per 300 GSF	Residential: 1 per unit (min/max) Hotel: 1 per key (min/max) Restaurant: none required Office: none required Retail: none required
Parking for mixed-use developments	Sum of minimum required for each use	Shared parking calculated by demand by time of day

Project History

Urban Renewal Plan

Item Number 22

- The City Council along with the Department of Housing and Community Development endorsed the Everett Square Urban Renewal Plan in 2019.
- Further refined the project area and re-development goals for Everett Square
- Two public forums held prior to solicit resident feedback
- City later solicited proposals for re-development of blighted parcels.

Everett Square Urban Revitalization Plan City of Everett, MA April 2019



SUBMITTED TO:
DEPARTMENT OF HOUSING AND
COMMUNITY DEVELOPMENT
100 CAMBRIDGE STREET, SUITE 300
BOSTON, MA 02114

PREPARED FOR:
CITY OF EVERETT
EVERETT REDEVELOPMENT AUTHORITY
484 BROADWAY
EVERETT, MA 02148



PREPARED BY:
BSC GROUP INC.
33 WALDO STREET
WORCESTER, MA 01609



Scheme A: Low Level Development (Existing Braza Bar and Grill to remain)
EVERETT SQUARE- BOUVIER BLOCK
CITY OF EVERETT
January 8, 2019



Current Project

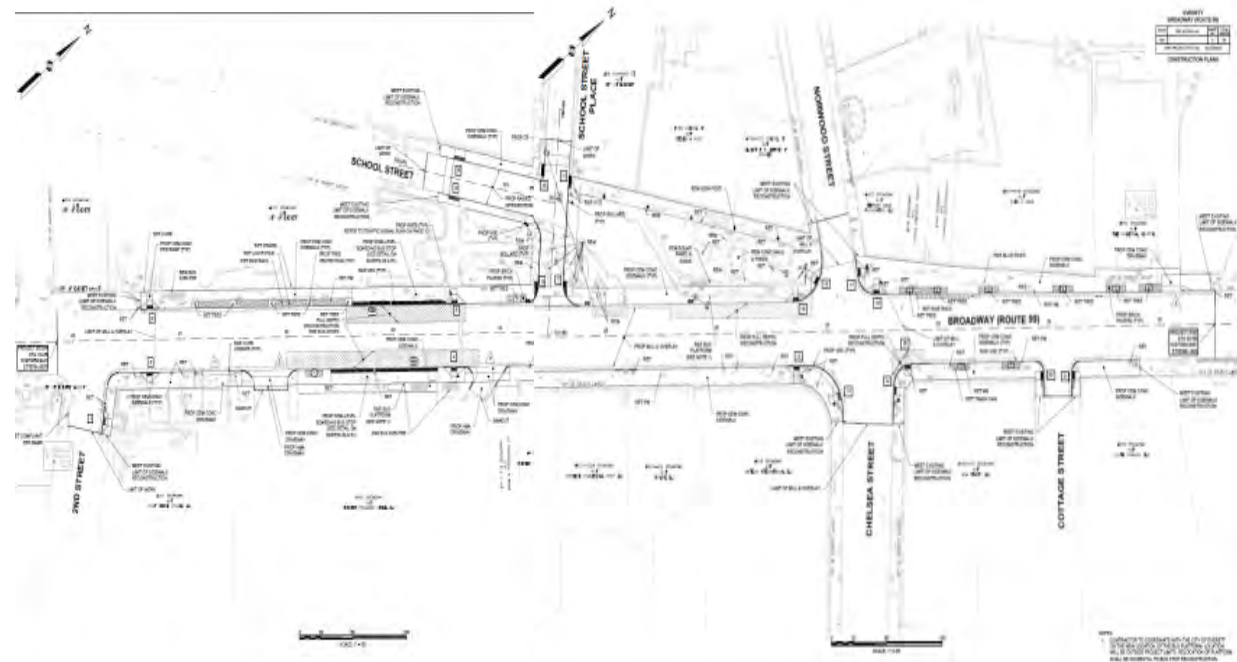
Item Number 22

Everett Square Park and Streetscape Reconstruction

- Combination of pandemic and current market conditions have posed a challenge to re-development of private parcels.
- City has in the meantime advanced design of the public realm components (park, streets etc)
- City has secured multiple grants totaling \$2M to assist in funding reconstruction of Everett Square Park.
- Construction can begin as early as June 2024 if funding request is approved.



Page 154/179

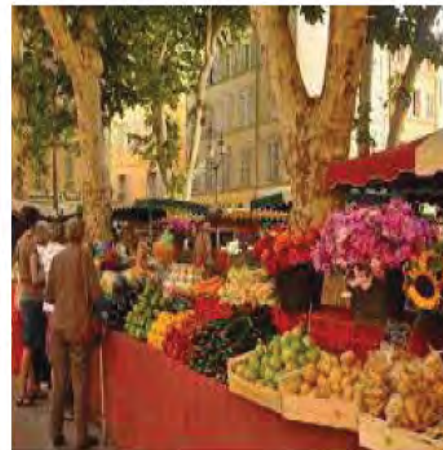


Project Design Philosophy and Scope

Item Number 22

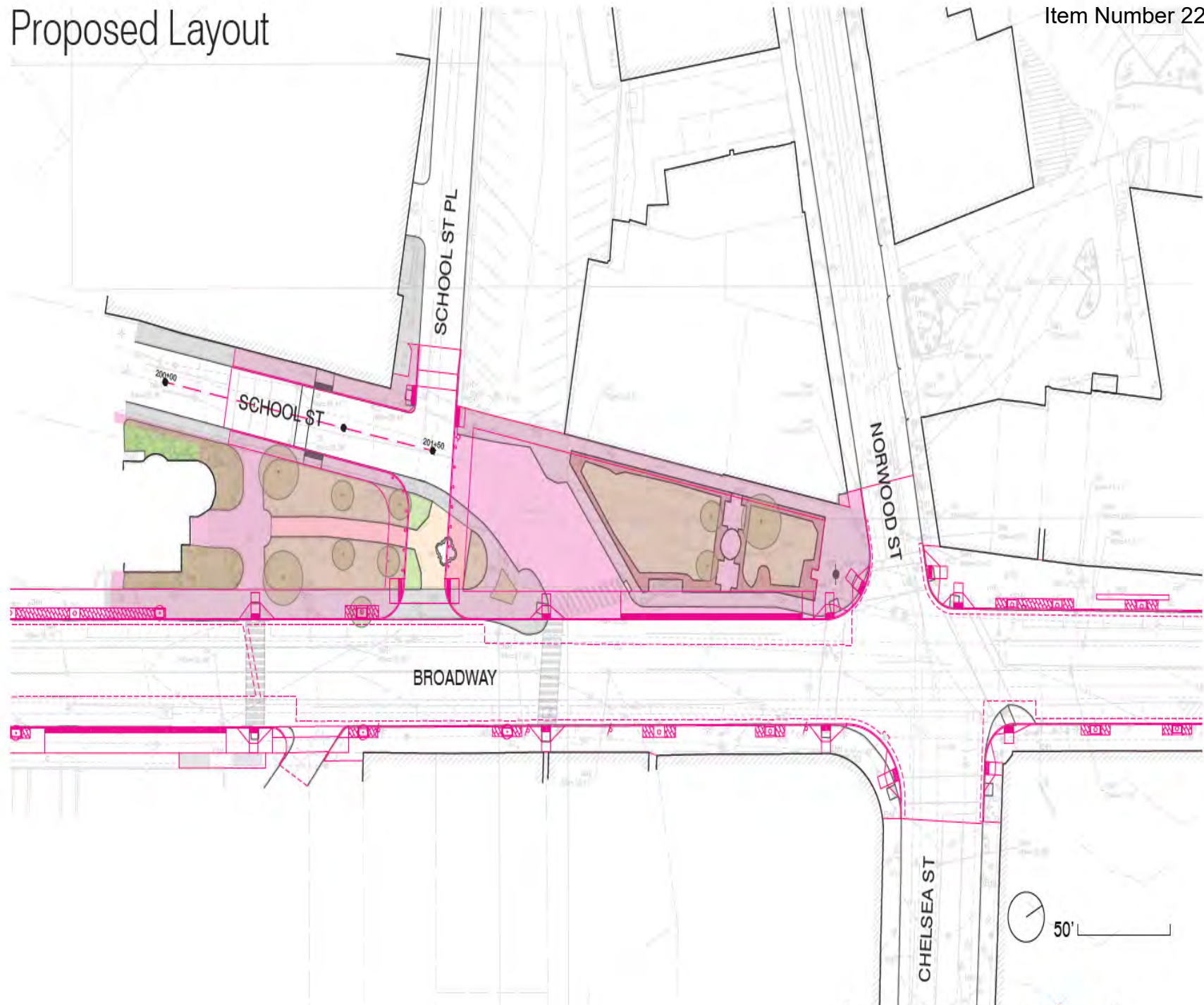
Everett Square Park and Streetscape Reconstruction

- Create a public realm that is welcoming to the public and usable for public events, outdoor dining, etc.
- Connect the public areas between the Parlin Library and Everett Square
- Flexibility for events, farmers markets, community gatherings, etc.
- Preserve the 9/11 Memorial
- Address pedestrian safety issues at School Street/Broadway



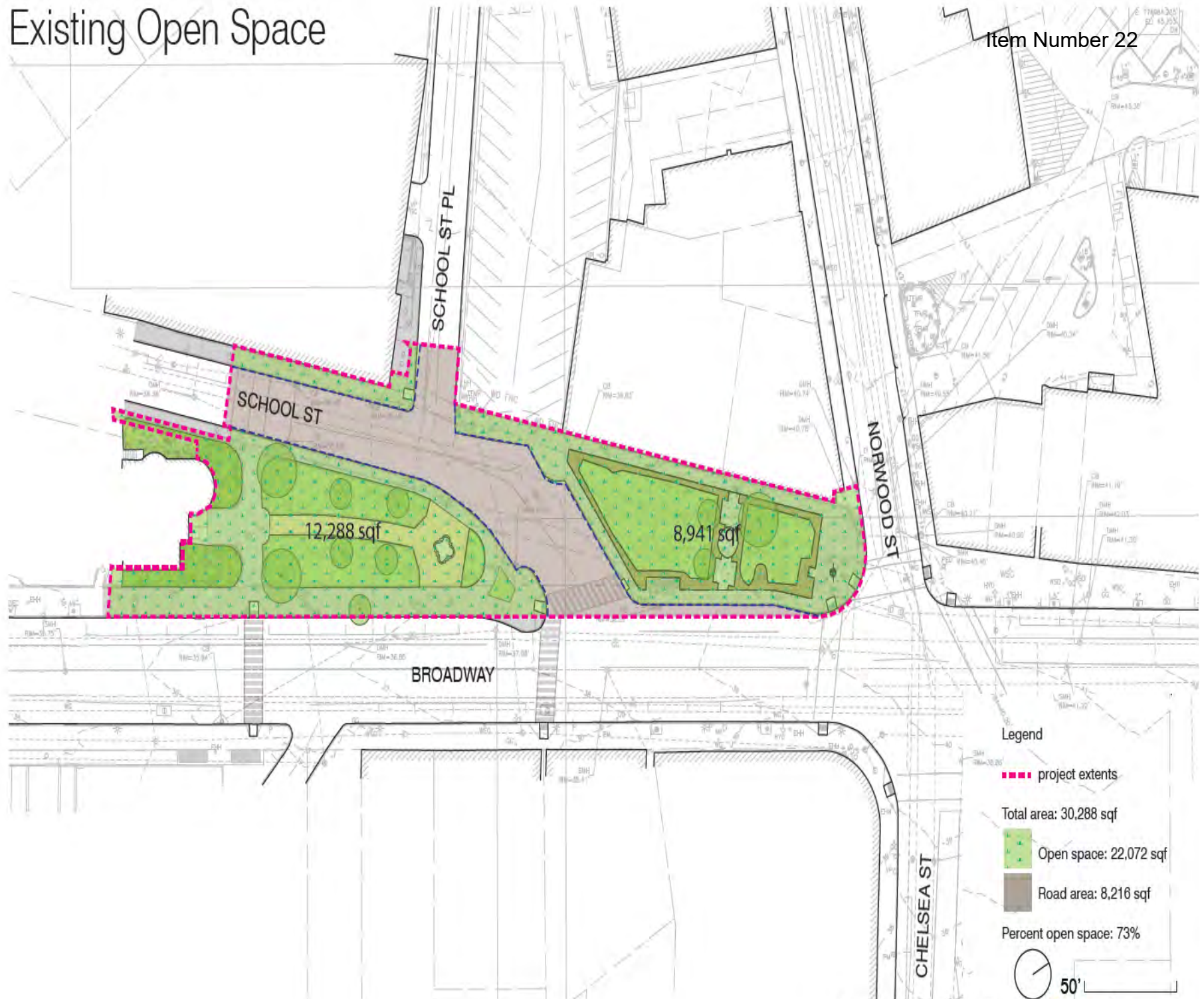
Proposed Layout

Item Number 22



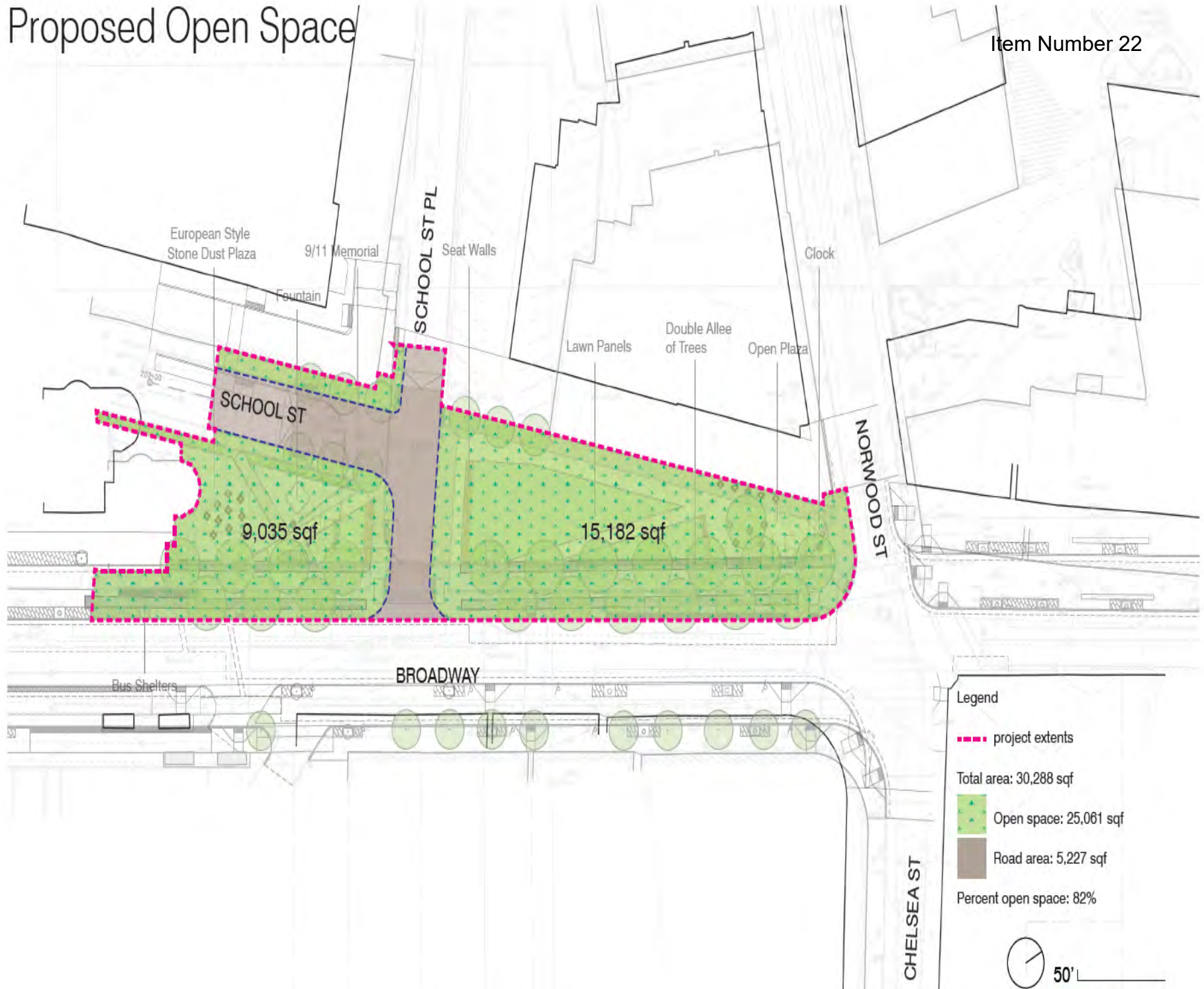
Existing Open Space

Item Number 22



Proposed Open Space

Item Number 22



Final Concept



Final Concept

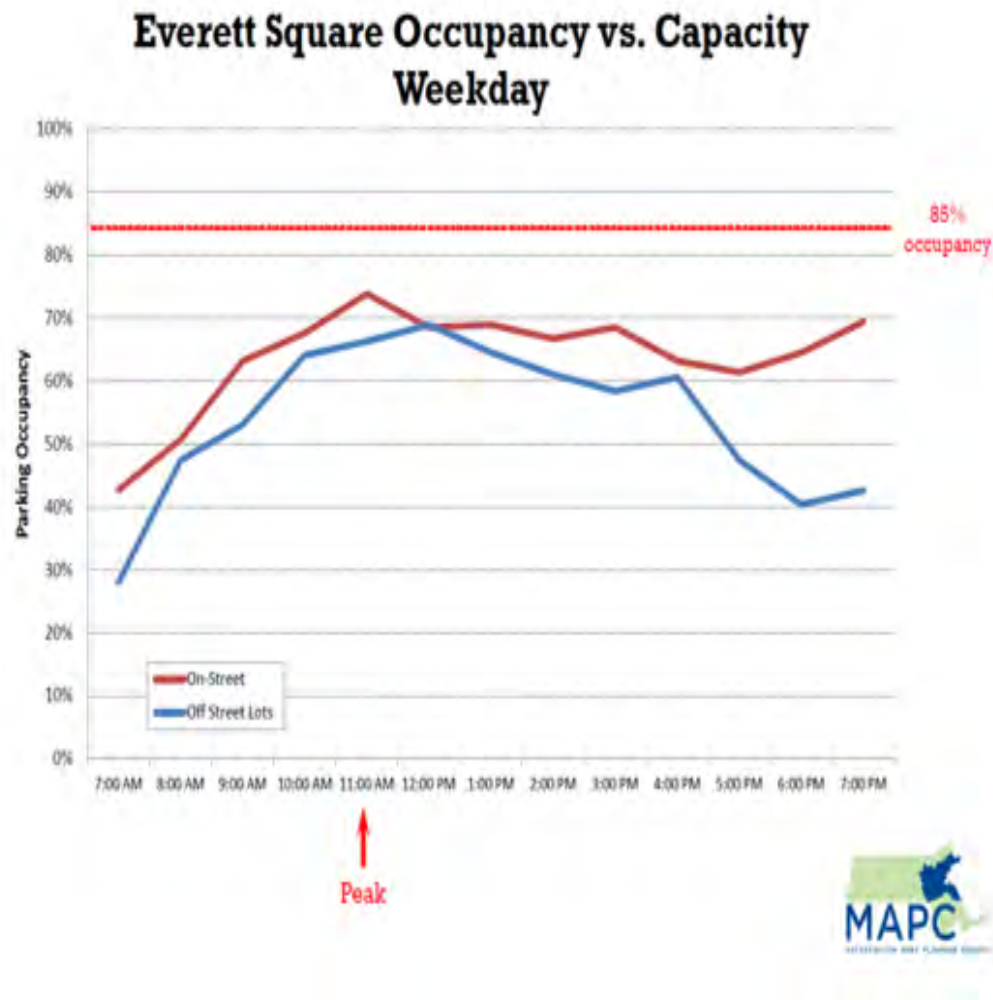


Final Concept



Parking Study/Impacts

- No net loss of parking in project area
 - Loss of 4 parking spaces on School Street is offset by consolidating two existing bus stops into one.
 - Access to School Street Lot will be from School Street Place (opposite Sacro Plaza)



Project Cost and Budget

- Total Estimated Project Cost: \$5,000,000

(Includes 20% contingency)

- Anticipated Funding:
 - Mass Gaming Commission: \$1,000,000
 - Previously Appropriated CIP funds \$400,000
 - • Legislative Earmark/ARPA: \$600,000
 - **CIP Funding Request** **\$3,000,000**

Total: \$5,000,000

Project Schedule

- Engineering Design (complete): 2022 – April 2024
 - Bid for Construction: May 2024
 - Construction Start: June 2024
 - School Street Roadway and Curb Work: Summer/Fall 2024
 - Park Construction: Fall 2024 – Fall 2025
 - Remaining Broadway work: Spring – Fall 2025
-
- Approving this funding Request in advance of usual CIP schedule allows construction to take place during 2 construction seasons rather than 3



City of Everett
Department of Transportation and Mobility
484 Broadway, Room 25
Everett, Massachusetts 02149
(P)617-394-6033 (F)617-394-5002

Jay Monty

Memorandum

To: Robert Van Campen – City Council President

From: Jay Monty, Director of Transportation and Mobility

RE: Everett Square follow-up questions

Date: 5/13/2024

Dear Council President,

Below, please find a list of questions submitted by several abutters regarding the Everett Square reconstruction project and responses from the administration and design team. I will be happy to discuss any of the topics in more detail at the City Council meeting.

1. Flooding: The corner of School Street and School Street Place where the handicap ramps are located has flooded for years. There is very poor drainage despite the manholes being cleaned out. Large rainstorms and melting snow create so much water that the corner cannot be accessed by pedestrians and the water seeps into the Sacro community room and the front lobby. The water also freezes in the winter creating very slippery conditions. To circumvent the water and ice, people have to walk out into the street putting themselves in danger.

The design team is aware of this concern regarding the drainage at the corner of School Street and School Street Place. The design proposes to address this in two ways. 1 – a new catch basin will be installed on School Street Place upstream of the intersection to capture water before it reaches School Street. 2 – The design team also determined that the sidewalks along School Street Place are sloped towards Sacro Plaza, causing water to flow towards the building rather than away. This condition will be corrected during construction to ensure that all water flows away from any buildings or structures.

2. Speeding: Cars and bicycles speed down one-way School Street and School Street Place and often go in the wrong direction. More speed bumps are needed and there needs to be more

than a one-way sign at the end of School Street Place and School Street because cars often go down this street the wrong way. Vehicles backed up on Norwood Street take a short cut by entering the Norwood Street side of the parking lot, and going the wrong way down a one-way street, use School Street Place as an exit. This is very dangerous and happens daily and frequently during rush hour.

While the scope of this project does not include Norwood Street or the parking lot, we believe that the re-designed intersection will slow vehicles that currently speed in this area. Without expanding the scope of construction, we will investigate other means to prevent wrong-way vehicle traffic on School Street Place.

3. Where will the entrance/exit to the parking lot be? The plans and pictures do not show in detail an entrance or exit. If the entrance/exit is located at the corner of School Street and School Street Place, this will negatively impact the safety of pedestrians that are walking. The entrance/exit should be approved by all abutters.

The primary entrance to the parking lot will be from the far end of School Street Place nearest to the other parking areas. The most recent plans also provide a secondary entrance/exit closer to Everett Square along School Street Place. As the second entrance involves only minor alterations to the curb/fencing, we will continue to work with abutter to determine the best location. Overall, the plan provides significant overall improvements to pedestrian safety by reducing the number of curb cuts and potential for conflicts with vehicles.

4. City sidewalks along School Street Place are in need of repair. Is this part of the plan?

The sidewalk along School Street Place will be reconstructed along its entire length.

5. The city already has a rodent problem. When digging begins, there will be a flood of new rodents throughout the square. What is the city going to do to monitor and protect surrounding businesses and homes from infestation? Disruption of existing rodent burrows and creation of new burrows is a serious health and safety problem to the community. The city should have a clear plan to continuously monitor, exterminate, and treat rodent problems and to help business owners with the high cost of rodent eradication.

Should the funding for this project get approved, the City will be immediately be directing its design consultant to develop a construction phasing and management plan. Among many other things, this plan will include a rodent control plan to address the stated concerns.

6. Sharp turn off of Broadway. We have concerns that this sharp turn will not enable fire trucks, ladder trucks, ambulances, moving vans, mail trucks, and the Sacro trash pickup truck to access the Sacro Plaza on School Street and School Street Place. Prior to any streets being altered

and/or any new corners created, a temporary mockup or template of the new Broadway street entrance that connects to School Street and School Street Place should be created and pre-tested for public safety and ease of pedestrian/traffic flow. The mockup should happen before permanent granite holes are dug and curbing is put into place, and before construction is completed. Bidders should be flexible and put on an allowance bid basis for the entrance and turn.

The design team has run turn simulations for this intersection, using the Fire Dept's ladder truck as the test vehicle. This is likely to be the largest vehicle that would be attempting to negotiate the intersection. The simulation indicated that all turning movements can be accommodated by the current curb layout. However, during construction, there will be ample opportunity to test out this layout prior to finalizing the curb installation and the City will utilize that opportunity to ensure that all vehicle movements can take place.

7. There should not be parking spots along School Street on the left side opposite the Sacro lobby doors and entrances. This area needs to be kept open for safe drop-off and pick-up of pedestrians, their children, handicapped vehicles, and the MBTA Ride going to and from the library and retail stores. The street needs to be open so traffic will flow better than it does now. Fire trucks, and ambulances also need wide access to the building during emergency situations.

While this does not affect the design plans, the City and the Traffic Commission are happy to discuss any alterations to the parking regulations along School Street.

8. Consider removing bike paths on School Street. The bicyclists come down the street and sidewalk at high speeds and put tenants and pedestrians in danger as they enter and leave the sidewalk, library, Sacro Plaza community activity rooms and other retail abutters. Bicyclists are a problem with slow walking elderly pedestrians, the farmers market, and various holiday activities

The bicycle lanes on School Street will terminate behind the Schute Library. Cyclists will be required to dismount and walk their bikes through the new park area.

9. Pavers: We asked that the pavers be extended the entire length of School Street to Corey Street and the entire length of School Street Place to give a more uniform look to the streets and for future recreational use. The current plan to stop the pavers about one third of the way will make the streets look shabby and as though they have been patched.

We have brought this to the design team and they have indicated they are able to accommodate lengthening the paver area within the existing project area in front of Sacro Plaza. However, expanding them to the entire length of School Street and School Street place would add significant cost to the project that we are unable to absorb at this time.

10. Trees: Should not be so tall to as to block Sacro views, business signs and canopies and new commercial tenants coming in.

The trees will be consistent in size to those that currently exist adjacent to the Parlin Library.

11. Crosswalks: Should be installed at all intersections including the new Broadway entrance onto School Street and all handicapped ramps should connect to a crosswalk, including a crosswalk from the parking lot to the Sacro Plaza and to the library, Walgreen's and bus stops. There should also be a crosswalk that extends from the parking lot to Broadway and then to the retail stores, offices, and banks. This will be safer because no one will have to walk between cars and buses to get from one side all the way across to the other side.

Though not shown accurately in some of the graphics, the full design plans have crosswalks at all intersections to create safe and logical walking paths between Sacro Plaza, the bus stops and Walgreens.

12. The pictures show a fence or wall around the parking lot. What type of fence or wall will it be and where will the entrance/exit for vehicles be? Will the exits on Norwood Street and Corey Street remain the same? Will there be an opening at the corner of School Street and School Street Place for pedestrians to walk in and out? Will there be an exit door for drivers to safely walk out of the parking lot to the sidewalk that runs along Oliveira's and the new water fountain after they have parked their vehicles?

Again, some of the graphics to not reflect the most recent design plans. There will not be a solid fence around the parking lot, however we do plan to add landscaping along the east edge nearest the park.

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C0173-24

To: Mayor and City Council

From: Councilor Guerline Alcy Jabouin, Councilor Katy L. Rogers

Date: May 13, 2024

Agenda Item:

That the Superintendent of Schools, and any relevant representatives of the school administration appear before the City Council to present and discuss existing and foreseeable space needs throughout the entire district at all grade levels including potential use of Pope John and the former Everett High School

Background and Explanation:

Attachments:



EVERETT PUBLIC SCHOOLS

Everett School Committee

Wednesday, May 29, 2024

Michael J. Mangan
Legislative Aide
Everett City Council
484 Broadway
Everett, MA 02149

Mr. Mangan,

I am writing concerning the following item offered by Councilors at Large Guerline Alcy Jabouin and Katy Rogers during the May 13, 2024, City Council meeting:

C0173-24

That the Superintendent of Schools, and any relevant representatives of the school administration appear before the City Council to present and discuss existing and foreseeable space needs throughout the entire district at all grade levels including potential use of Pope John and the former Everett High School

Superintendent William Hart is not available to attend the Everett City Council Meeting scheduled for Monday, June 10, 2024. But he is available to attend the meeting scheduled for **Monday, June 24, 2024**. I hope this works to everyone's satisfaction.

Thank you for your continued assistance and cooperation.

Sincerely,
David O'Connor
Clerk
Everett School Committee



C0190-24

To: Mayor and City Council

From: Councilor Anthony DiPierro, Councilor Michael K. Marchese

Date: May 13, 2024

Agenda Item:

A resolution requesting that the Planning and Development Department engage the owners of the Glendale Square Shopping Center to discuss the future of the plaza and to potentially form a public / private partnership moving forward.

Background and Explanation:

A resolution requesting that the Planning and Development Department engage the owners of the Glendale Square Shopping Center to discuss the future of the plaza and to potentially form a public / private partnership moving forward.

Attachments:

Michael Mangan

From: Litzenberg, Jeffrey <JLitzenberg@kimcorealty.com>
Sent: Friday, June 7, 2024 11:43 AM
To: Michael Mangan
Subject: Glendale Square - Everett Future Development

173/179

Michael, we are working on two new tenants at this time and will be under construction once landlord work is complete. The Vacancies are taken up.

You can always give me a call to discuss.

Thanks
Jeff

Jeffrey Litzenberg
Property Manager | New England Region



Phone 617-933-2830
2227 Washington Steet | Newton, MA 02462
kimcorealty.com
General inquiries and property related matters 24/7: (833) 800-4343

Item Number 24

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C0203-24

To: Mayor and City Council
From: Councilor Guerline Alcy Jabouin
Date: May 13, 2024

Agenda Item:

An resolution requesting that the Everett Youth Initiative Council to come to the May 13th meeting to present their ARPA projects, and the status as it it nearing the end of the school year.

Background and Explanation:

Attachments:



C0223-24

To: Mayor and City Council
From: Councilor Holly D. Garcia
Date: June 10, 2024

Agenda Item:

That the administration provide an update on the current use and future plans for the former Pope John building.

Background and Explanation:

Attachments:



C0232-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

An order recommending the cancelation of the regular City Council meetings of July 8, 2024, August 12, 2024 and August 26, 2024

Background and Explanation:

An order recommending the cancelation of the regular City Council meetings of July 8, 2024, August 12, 2024 and August 26, 2024

Attachments:



CITY COUNCILNo. C0232-24

IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

AN ORDER RECOMMENDING THE CANCELATION OF THE REGULAR CITY COUNCIL MEETINGS OF JULY 8, 2024, AUGUST 12, 2024 AND AUGUST 26, 2024

/s/Councilor Robert J. Van Campen, as President

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby cancels its regular meetings of July 8, 2024, August 12, 2024 and August 26, 2024.

A true copy attest



Sergio Cornelio, City Clerk



C0234-24

To: Mayor and City Council
From: Councilor Robert J. Van Campen
Date: June 24, 2024

Agenda Item:

That the City of Everett honor the distinguished and exemplary service of Mary F. Aleo in the Women's Army Auxiliary Corps. during World War II, and find an appropriate way to recognize and honor all female veterans who have served throughout our nation's history

Background and Explanation:

Attachments:



C0235-24

To: Mayor and City Council

From: Councilor Peter Pietrantonio

Date: June 24, 2024

Agenda Item:

A resolution to recognize the City of Everett as a Blue Carbon community to promote the conservation, restoration, and sustainable management of our water and wetlands

Background and Explanation:

1. The City of Everett recently ensured and will continue to ensure rivers and coastal wetlands are preserved in playing a vital role in mitigating the impacts of climate change and sea level rise, and are fully recognized in the policies, planning, and decision-making of our coastal zones
2. The City of Everett manages wetlands wisely to increase their resilience in climate change and continue to take action in reduction their degradation, promote restoration, and improve management practice of wetland by removing invasive species and restoring native habitats
3. The City of Everett maintain or improve the ecological character of wetlands such as the recent planting of 3000 trees at Gateway Park to promote nature-based climate change adaptation
4. The city of Everett welcomes initiatives that support the conservation and restoration of coastal wetlands and encourages engagement in such activities, such as daylighting of Island End River and the restoration of South Creek

Attachments: