

Trustees of the Everett Libraries Minutes
Everett, MA
October 8, 2024

Chair Janet Colameta called the meeting to order at 6:10.

Public Participation

- There were no participants.

Roll Call

Those in attendance were Janet Colameta, Janice Constantine, Mark Correia, Christina DeMaria, Monica Ford, Tiffany Leahy and Ednard Michelin.

Minutes

- The Chair made a motion to waive the reading and accept minutes from the last meeting. Christina DeMaria seconded the motion. All were in favor and the motion carried.

Director's Report Update

- The new Everett Libraries website design should be in effect by December.
- An updated calendar system will enhance the reserving of the Parlin Room as well as access to the Museum passes.
- Director Sheehan noted that there have been some changes in library staffing and is working towards filling the positions.
- The Shute Library needs a Children's Librarian.
- The Director is in the process of scanning and digitizing the Library Board of Trustees policies and by laws.

Calendar of Upcoming Library Events

- On October 26th the Parlin Library will be presenting Ghosts of the Page, an adult Literary Masquerade that will be held from 6-9pm.

Old Business

- Discussion to honor Kathleen Donnelly at the Shute Library.

New Business

- A motion made by Trustee Correia to change meeting dates to the 2nd Tuesday of every month. Motion was seconded by Christina Demaria and unanimously accepted.
- Upcoming Trustees meetings:
- Nov 12th, Dec 10th, Jan 14th, Feb 11th, March 11th, April 18th, May 13th, and June 10th
- Review of bylaws.

Janet Colameta made a motion to adjourn. Seconded by Janice Constantine. All voted in favor. The meeting adjourned at 6:30. Next meeting will be held on November 12th at 6 p.m.

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