



# EVERETT HOUSING AUTHORITY

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149  
PHONE (617) 387-6389 FAX (617) 389-4936

Board of Commissioners

Dominic Puleo  
*Chairperson*

Damain Allen  
John Barrett  
Phillip Colameta

Stephen Kergo  
Executive Director

## NOTICE OF THE REGULAR MEETING

*Notice is hereby given by General Laws, Chapter 39, Section 23A, B and C, that a Regular Meeting of the Everett Housing Authority will be held at 5:00 PM on Tuesday, October 22, 2024, at the offices of the Authority, 393 Ferry Street, in the City of Everett, Massachusetts. The chairman reasonably anticipates the following items will be discussed:*

I. **Roll Call:**

II. **Minutes:** To accept the minutes of the Regular Meeting of September 17, 2024.

III. **Executive Director's Report:** To accept the Executive Director's Report.

IV. **Old Business:**

A. **Discussion:** A/C Glendale Towers.

B. **Discussion:** Related to upgrading maintenance software to allow for a tenant portal.

C. **Discussion:** Related to a tenant communication plan.

V. **New Business:**

A. **Discussion:** To discuss with James Griffin, Fee Account, the EHA proposed FY2025 Operating Budget.

B. **Resolution 2024-46:** To approve and authorize the FY25 Housing Choice Voucher, Section 8 program Operating Budget.

C. **Resolution 2024-47:** To approve and authorize the FY25 Chapter 400-Operating Budget; to include the Executive Director Salary as listed; and subject to review and approval of the Department of Housing and Community Development.

D. **Resolution 2024-48:** To approve and authorize the FY25 Mass Rental Voucher Program Operating Budget; and subject to review and approval of the Department of Housing and Community Service.

E. **Resolution 2024-49:** To approve and authorize the Executive Director to execute the Certificate of Substantial Completion with a completion date of September 13, 2024, for the 667/2 Glendale Towers Generator Replacement Project (FISH No. 093090); subject to the review and approval of the Executive Office of Housing and Livable Communities.

Posted in accordance with the  
provisions of Mass. General Laws  
Chapter 30A- Sections 18-25

on 10/16/2024 at 8:56 A

Attest:

Assistant City Clerk

RECEIVED  
CITY CLERKS OFFICE  
EVERETT, MA  
2024 OCT 16 8:56



Equal Housing Opportunity



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- F. **Resolution 2024-50:** To approve and authorize the Executive Director to execute the Change Order in the total amount credited Forty-three Thousand Five Hundred Sixty Dollars and Seventeen Cents (\$43,560.17) for the 667/2 Glendale Towers Generator Replacement Project (FISH No. 093090); subject to the review and approval of the Executive Office of Housing and Livable Communities
- G. **Resolution No. 2024-51:** To approve and authorize the Executive Director's recommendation for the promotion of Luciano Reis to the position of Maintenance Aide.

*To consider any other business the Board of Commissioners might introduce.*

Adjournment.

Everett Housing Authority

By:   
Secretary & Executive Director

October 15, 2024  
Date



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