

EVERETT

Massachusetts



City of Everett Resident Packet

2024



Carlo DeMaria
Mayor



Table of Contents

WELCOME	1
LOCAL GOVERNMENT	2
CONSTITUENT SERVICES/311	3
PLACES OF INTEREST	4,5
STAYING UPDATED	6
TRASH, RECYCLING & WASTE	7,8,9
STREET SWEEPING, WINTER PARKING & TOWING	10
EVERETT PUBLIC SCHOOLS	11
VOTER REGISTRATION	12
PARKING STICKERS	13
CERTIFICATES, LICENSES & PERMITS	14
EMERGENCY SERVICES	15
NOISE ORDINANCE	16
MBTA & TRANSPORTATION	17
COMMUNITY AID & RESOURCES	18
ADA ACCESSIBILITY	19



Welcome to Everett!

The City of Everett was first settled in 1630, incorporating as a City in 1892. Situated just north of Boston, Everett is home to over 50,000 residents and boasts an incredible amount of diversity among its population.



Local Government

The City of Everett operates as a Mayor-Council form of government, with the Mayor serving four-year terms and City Councilors serving two-year terms. The City also has an elected School Committee, whose members also serve two-year terms.

Mayor: Carlo DeMaria, our current mayor, is the sole Executive of the City, exercising supervision over all City departments.

City Council:

The City Council serves as the legislative body of the City. Meetings generally are held the second and fourth Monday of the month. The City Council is comprised of eleven total members, six of whom serve an individual ward, and five of whom serve at-large. The membership is as follows:

At-Large:

John Hanlon (John.Hanlon@ci.everett.ma.us)
Guerline Alcy Jabouin (Guerline.AlcyJabouin@ci.everett.ma.us)
Michael Marchese (Michael.Marchese@ci.everett.ma.us)
Katy Rogers (katyforeverett@gmail.com)
Stephanie Smith (Stephanie.Smith@ci.everett.ma.us)



Ward:

Wayne Matewsky (Ward 1) – Wayne.Matewsky@ci.everett.ma.us
Stephanie Martins (Ward 2) – Stephanie.Martins@ci.everett.ma.us
Anthony DiPierro (Ward 3) – Anthony.DiPierro@ci.everett.ma.us
Holly Garcia (Ward 4) – Holly.Garcia@ci.everett.ma.us
Robert Van Campen (Ward 5) – Rob.VanCampen@ci.everett.ma.us
Peter Pietrantonio (Ward 6) – Peter.Pietrantonio@ci.everett.ma.us

School Committee:

The School Committee serves to appoint the Superintendent of schools, makes all rules and regulations for the management of the public school system and approves the operating budget of the school department. The School Committee has ten total members, six of whom serve an individual Ward, three of whom serve at-large, and the Mayor who serves ex-officio. The membership is as follows:

At-Large:

Kristin Bairos (KBairos@everett.k12.ma.us)
Mayor Carlo DeMaria (Mayor@ci.everett.ma.us)
Samantha Hurley (SHurley@everett.k12.ma.us)
Joseph LaMonica (JLamonica@everett.k12.ma.us)

Ward:

Margaret Cornerlio (Ward 1) – MCornerlio@everett.k12.ma.us
Joanna Garren (Ward 2) – JGarren@everett.k12.ma.us
Jeanne Cristiano (Ward 3) – JCristiano@everett.k12.ma.us
Robin Babcock (Ward 4) – RBabcock@everett.k12.ma.us
Marcony Almeida Barros (Ward 5) – MBarros@everett.k12.ma.us
Joseph D’Onofrio (Ward 6) – JDonofrio@everett.k12.ma.us





Constituent Services/311



The Mayor's Office of Constituent Services serves as a liaison between residents of Everett and City departments.

One call to City Hall - 311!

Everett's 311 Department is the core of our Constituent Services Department. Our team is ready to answer any and all questions related to the City or its day-to-day operations.

Contact

Email:

Reno.DeFilippis@ci.everett.ma.us

Phone Number:

617-394-2270

Address:

484 Broadway
Front Lobby
Everett, MA 02149

Hours:

Monday & Thursday: 8 a.m. - 7:30 p.m.

Tuesday & Wednesday: 8 a.m. - 5 p.m.

Friday, Saturday & Sunday: 8 a.m. - 8 p.m.



(Please note City Hall is closed Friday, Saturday and Sunday, but you are still able to contact Constituent Services by phone)





Places of Interest



Everett City Hall

Located at 484 Broadway, Everett City Hall is the hub for most matters pertaining to local government. Residents can dial 311 while within the City or call 617-394-2270 to reach Constituent Services.

Edward G. Connolly Center

Located at 90 Chelsea Street, the Connolly Center is the home of the Council on Aging (COA) and Veterans' Affairs Office. The COA provides seniors with access to health and fitness programming, educational tools, socialization, transportation, meals and support services. The COA can be reached by dialing 617-394-2323. The Veterans' Affairs Office provides financial, educational, and health related benefits and programs to veterans and their families. The Veterans' Affairs Office can be reached by dialing 617-394-2321.



Everett Public Libraries

Everett has two public libraries: The Frederick Parlin Memorial Library (410 Broadway: 617-394-2300) and the Shute Memorial Library (781 Broadway: 617-394-2308). You can also contact the Director of Public Libraries by dialing: 617-394-2303.

Parent Information Center

Located at 484 Broadway (Basement Level of City Hall, Room 6). This is the place to register your children for school. You may also register for an appointment online or schedule an appointment to meet with a PIC professional. The PIC can be reached by dialing: 617-544-6955.





Samuel Gentile Memorial Recreation Center

Located at 47 Elm Street, the Recreation Center hosts many events, groups and classes for all ages, but mostly pertain to sports. Contact the Recreation Center by dialing: 617-394-0475.

Health and Wellness Center

Located at 548 Broadway, the Community Health and Wellness Center is a state-of-the-art gym facility that provides affordable rates for Everett residents and employees of the City of Everett. To contact the Health and Wellness Center, dial: 617-394-2390.

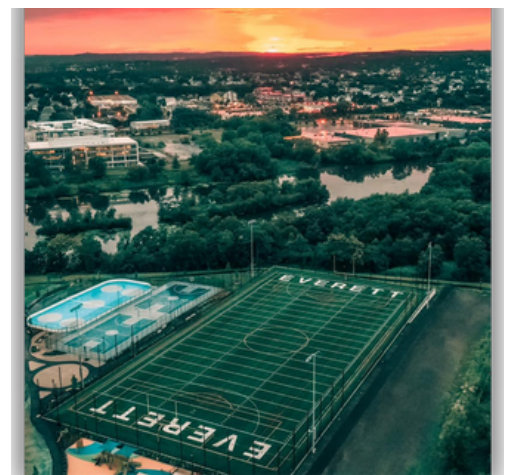


Cambridge Health Alliance (CHA) Everett Hospital

Located at 103 Garland Street, this is Everett's only hospital in which they provide a 24-hour emergency department, radiology and imaging, medical and surgical specialties, rehabilitation and pulmonary rehabilitation. CHA can be contacted by dialing: 617-389-6270.

Rivergreen Park

Located at 1 Rivergreen Drive, this location has transformed from an old industrial site to a beautiful and revitalized public park, regaining its habitat and wildlife population. In addition to recreational activities such as a canoe/kayak launch, publicly accessible fields/courts and a tot-lot, this park is home to many events as well as clean up and recycling initiatives. The City has made great efforts to continuously improve and revitalize Everett's riverfront.





Staying Updated



The City of Everett makes announcements through various forms of media. Residents can sign up for our Robo-Call system by signing up for CodeRed on the City of Everett website. Members of the City staff post frequent updates on the City's social media pages and broadcast channels:



- @CityOfEverettMA
- @MayorDeMaria
- @EverettPublicLibrary
- @EverettRecreation
- @EverettMAPolice
- @EverettFireDepartment
- @EverettMAPublicSchools



- @cityofeverettma
- @mayorcarlodemaria
- @everettlibraries
- @everett_rec
- @everettpd_ma
- @everett_schools



- @Mayor_DeMaria
- @EverettPubLibs
- @everettpolicema
- @EverettMaFire
- @EverettMASchools



- Channel 22**
Government
- Channel 9**
Community
Access
- Channel 8**
Education



- Channel 3**
Government
- Channel 13**
Community
Access
- Channel 1114 or 15**
Education



- Go to: **cityofeverett.com**
- Go to "Residents."
- Click on "CodeRed."
- Create an account.
- Choose your language.
- Current members can re-enroll and select preferred language.

Or scan the QR code to sign up for CodeRed!



City of Everett Website

While some residents prefer to handle their business inside City Hall, many tasks such as applying for a building permit, paying taxes, requesting marriage or death certificates, paying parking tickets and a great deal more can be handled online by visiting the City of Everett website: **www.cityofeverett.com**

Along with all of this, the City of Everett website allows you to search for any information you may need as well as keep you updated with City events and meetings through the City calendar and also watch live and past broadcasts on Everett Community Television.





Trash/Recycling



- ~Waste will be separated into 2 different barrels: trash in **blue** and recycling in **brown**. Only trash needs to be bagged before being placed into bins.
- ~There are designated trash days depending on the street you live on and these days might be delayed due to holidays or other circumstances that will be announced.
- ~Any bulk trash will require a sticker, which can be acquired at City Hall.
- ~When disposing of **electronics**, residents will need to register for a sticker at City Hall to be disposed of properly.
- ~When disposing of **white goods**, residents will need to register for a sticker at City Hall to be disposed of properly.

Recycling Mattresses and Box Springs

Due to State regulations, it is required that all mattresses and box springs be recycled. Residents must purchase stickers from City Hall to pay for the cost of recycling and to schedule a pickup. Please call 311 or 617-394-2270 for additional information.

Common White Goods

- ~Refrigerator with freezer
- ~Oven
- ~Microwave Oven
- ~Freezer (Chest/Upright)
- ~Dishwasher
- ~Clothes Washer/Dryer

Holiday Schedule – Whenever a scheduled collection day falls on a holiday, that day’s collections and all remaining collections for the week will be delayed one day.

EXAMPLE: If your usual trash collection day is Friday, then it will be on Saturday for that week.

Overflow

City of Everett holiday overflow trash weeks:

Overflow is considered 1 or 2 extra bags of trash from holiday activities placed neatly beside City barrels. It is not for any items that require stickers to be purchased for pick up.

Holidays that are acceptable for overflow trash are: New Years, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas.

If you have any questions or concerns, please contact the Constituent Services Department at 311 or 617-394-2270.



You May Recycle:



Paper Items:

- Newspaper with inserts.
- Magazines/catalogs.
- Soft-cover books.
- Telephone books.
- Office/computer/school paper.
- All junk envelopes (plastic windows removed).
- Clean paperboard, shoe boxes, egg cartons and cereal boxes.
- Corrugated cardboard – flattened, and tied or taped to 3'x 3'.
- Place loose or shredded paper in a stapled brown paper bag to prevent litter.

Container Items:

- Glass bottles/jars – No broken or other glass such as light bulbs, window or auto glass, dishes, glasses and Pyrex.
- Metal cans, clean aluminum foil and aerosol cans – No paint cans.
- All plastic containers labeled with 1, 2, 3, 4, 5, 6, or 7 (3 gal. size max).

You May NOT Recycle:

- NO PLASTIC BAGS – Bring to grocery store with bread, newspaper and dry cleaning bags.
- No motor oil or chemical containers.
- No styrofoam.
- No antifreeze, motor oil, pesticide or other toxic fluid containers.



You are able to rent additional barrels at City Hall if necessary. Just ask at the Constituent Services desk on the First Floor, Main Lobby!



Hazardous Waste



The City provides a hazard waste pick-up day at Rivergreen Park every summer. This free service allows residents to properly dispose of hazardous materials, which would include items such as oils, paints, types of gasoline or any sort of material that could cause harm to the environment. The date will be decided and announced prior to the event on the City's social media, website and ECTV.

Yard Waste

~Yard Waste will be collected on your trash/recycling day every other week from mid-April to mid-December.

~Holiday Schedule: Whenever a scheduled collection day falls on a holiday, that day's collection and all remaining collections for the week will be delayed one day - ex. Friday's collection will be on Saturday.

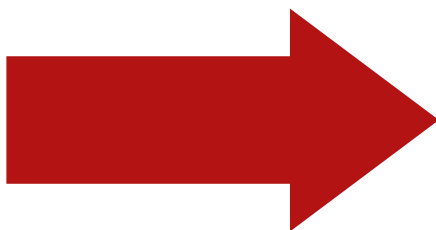
Rules to Follow-

1. Items must be placed curbside, no later than 7 a.m.
2. Only clean yard waste packaged in brown paper bags or in barrels will be picked up.
3. NO PLASTIC BAGS. No large branches, rocks, dirt, or broken pots please.
4. 'Yard Waste' stickers are for barrels only. Stickers are not needed for paper bags. They are available at the Constituent Services Desk on the First Floor at City Hall.
5. Clean yard waste includes: grass clippings, leaves and small branches (tied not taped).

For large branch removal: Call 311 or 617-394-2270 to schedule an appointment for the City mulcher truck.

Please visit our Public Works Department page to view the most up-to-date Yard Waste schedule.

Scan the QR code!



Or visit:

cityofeverett.com/city-hall/departments/public-works

Street Sweeping



With the change in seasons comes the annual street sweeping and cleanup effort by the City. Street sweeping rules and regulations officially take effect typically on April 1st and end on November 30th. Vehicles parked in violation of street sweeping signs will be ticketed and towed, so be sure to check signs in your neighborhood for parking restrictions. In general, you should move your vehicle off of the street when it is your week's turn for sweeping.



Snow Parking Ban

The official snow season is from November 1st to March 31st. Sometimes, during snow storms, the City will declare a city-wide parking ban. During this ban, parking will only be allowed on one side of the street. The designation of which side is allowed is decided by the year in which the snow season ends. For example, if the snow season ends in the year 2022, which is an even number, parking will only be allowed on the **EVEN** side of the street. On streets with one-sided parking, vehicles should remain on the side that is permitted throughout the year. There will be **NO** parking allowed on main arteries.

The following streets are considered main arteries:

Alpine Ave. - Both sides.

Bellrock Ave. - Entire length.

Broadway - From Boston to Malden line

Bryant St. - Entire length.

Bucknam St. - From Norwood to Belmont St.

Chelsea St. - From Everett Square to Everett Ave.

Elm St. - From Ferry St. to Revere line.

Ferry St. - From Malden line to Chelsea St.

Fuller St. - Entire length.

Garland St. - Easterly side from Woodlawn St. to Lawrence St.

Hancock St. - From Broadway to Malden line.

High St. - From Broadway to Ferry St.

Lawrence St. - Entire length.

Lynn St. - Entire length.

Main St. - Sweetser Circle to Malden line.

Nichols St. - From Ferry St. to Chelsea line.

Norwood St. - From Bucknam St. to Everett Square.

Second St. - Entire length.

Tileston St. - Entire length.

Tremont St. - Entire length.

Union St. - Entire length.

Receiving updates and notifications through CodeRed, City social media accounts and ECTV will allow you to know when there is a storm coming and if there is a parking ban.

Towing



The City of Everett currently utilizes two local tow companies:

Paul's Tow Company, (617-389-2736), 3 Buell Street

Quealy Tow Company, (617-387-6877), 26 Garvy Street



Everett Public Schools

There are multiple public K-8 schools throughout the City of Everett and one public high school located at 100 Elm Street. They can be found at the following locations and contacted at the following phone numbers:

Keverian:

20 Nichols St.
617-394-5020

Lafayette:

117 Edith St.
617-394-2450

Madeline English:

105 Woodville St.
617-394-5013

Parlin:

587 Broadway
617-394-2480

Webster:

30 Dartmouth St.
617-394-5040

Whittier:

337 Broadway
617-394-2410

Everett High School:

100 Elm St.
617-394-2490

EHS Athletic Office:

100 Elm St.
617-394-2493





Voter Registration



You may register to vote in Massachusetts if:

- You are a citizen of the United States;
- You will be at least 18 years of age on or before the next election;
- You are a resident of Massachusetts;
- You are not currently incarcerated by reason of a felony conviction.

If you meet the above requirements, you may register to vote online, by mail, or in-person.

The deadline to register to vote in any election is ten (10) days prior to the date of the election.

If you are a new citizen who was naturalized after the last day to register to vote, you may register to vote in person at City Hall until 4 p.m. on the day before the election. You should bring documentation to show that your naturalization ceremony occurred after the voter registration deadline.

Elections Department

Contact Information:

Phone Number:

617-394-2297

Address:

Elections Department
Room 10, 1st Floor
484 Broadway
Everett, MA 02149

Hours:

Monday & Thursday, 8 a.m. to 7:30 p.m.

Tuesday & Wednesday, 8 a.m. to 5 p.m.





Resident Parking Sticker



During the months of **January** and **February**, owners **MUST** submit an online application in order to receive their **FREE** residential parking stickers. Once the online order is complete, stickers will then be mailed directly to the resident.

Owners may apply for up to **4** stickers per online application provided that their property is not subject to any limit or restrictions on parking stickers. Information required to complete the application includes name, address, license plate number, the name that appears on the registration, email and phone number. Once an owner has successfully submitted an application, they will receive an email notification of the order. Upon verification of their information and confirmation that there are no outstanding parking tickets or excise due to the city, the owner will then receive an additional email as confirmation that the order has been successfully processed. Per current City ordinances, some properties are not eligible to receive parking stickers or may have a limit to the number of stickers that owners are eligible to receive. Applicants should contact the Parking Office at Chad.Luongo@ci.everett.ma.us or 617-944-0204 if they have questions regarding whether their property is eligible to receive a sticker.

From **March** to **December**, the fee for resident stickers is \$10 and can be obtained at City Hall (First Floor, Room 13).

If you are purchasing the sticker at City Hall, please bring the following documentation with you to obtain the sticker:

Valid vehicle Registration with correct Everett address (if the vehicle is a lease, please also bring either a current license, utility bill or lease agreement issued within 30 days with correct Everett address).

Please note that the vehicle **MUST** be registered/garaged in the City of Everett to obtain a sticker.

Commercial Vehicles & Visitor Placards

- Commercial vehicles must bring their registration to City Hall and pass an inspection to obtain a residential sticker. The vehicle must weigh under 10,000 lbs. and have no more than four wheels to obtain the sticker. Box trucks are not allowed to obtain a residential sticker. The cost of the sticker will be \$300.
- We allow 1-day visitor placards to be obtained at \$5 per placard. Also, you can obtain up to four 10-day parking placards per plate for \$25 per placard. To qualify, you must provide a valid registration and proof of the Everett address (current utility bill or current lease).
- All resident stickers and visitor placards for the Lower Broadway area must be obtained at City Hall with proper documentation.



Certificates, Licenses and Permits



There are two places to go for information regarding City permits, licenses or certificates.

Department of Inspectional Services

Room 26, 2nd Floor
484 Broadway
Everett, MA 02149
617-394-2220

Hours:

Monday & Thursday, 8 a.m. to 7:30 p.m.
Tuesday & Wednesday, 8 a.m. to 5 p.m.

Office of the City Clerk

Room 10, 1st Floor
484 Broadway
Everett, MA 02149
617-394-2225

CityClerk@ci.everett.ma.us


Hours:

Monday & Thursday, 8 a.m. to 7:30 p.m.
Tuesday & Wednesday, 8 a.m. to 5 p.m.

You can also find both information and applications for any documents on our website: cityofeverett.com

You can apply online or visit our offices to receive or drop off a physical application.

Example: If you are looking to apply for a business permit, to find the exact document you are looking for, go to the **Business & Development** tab and select **Business Certificates, Licenses and Permits**. This will take you to a list of applications that you can choose from.

 The Commonwealth of Massachusetts State Board of Building Regulations And Standards Massachusetts State Building Code 780 CMR		City of Everett Massachusetts Building Permit Application	
Application to Construct, Repair Renovate, Change the Use or Occupancy Of, or Demolish any Building <small>THIS SECTION FOR OFFICIAL USE ONLY</small>			
Building Permit Number: _____		Date: _____	
Signature: _____		Date: _____	
<small>Building Commissioner/Inspector of Buildings</small>			
SECTION 1 SITE INFORMATION			
1.1 Property Address: _____		1.2 Assessors Map & Parcel Number: _____	
		Map _____ Parcel _____ Tax _____	
1.3 Zoning Information: _____		1.4 Property Dimensions: _____	
Zoning District _____ Proposed Use _____		Lot Area (S.F.) _____ Frontage (Ft.) _____	
1.5 Building Setbacks (Ft.)			
Front Yard		Side Yard	
Required	Provided	Required	Provided
1.6 Water Supply (M.G.L. c40.854) Public <input type="checkbox"/> Private <input type="checkbox"/>		1.7 Flood Zone Information Zone: _____ Outside Flood _____	
1.8 Sewage Disposal System: Municipal <input type="checkbox"/> On Site Disposal <input type="checkbox"/>			
SECTION 2 PROPERTY OWNERSHIP/AUTHORIZED AGENT			
2.1 Owner of Record: _____			
<small>Name (Business Print) _____ Address _____</small>			

This is an example of the City's Building Permit Application



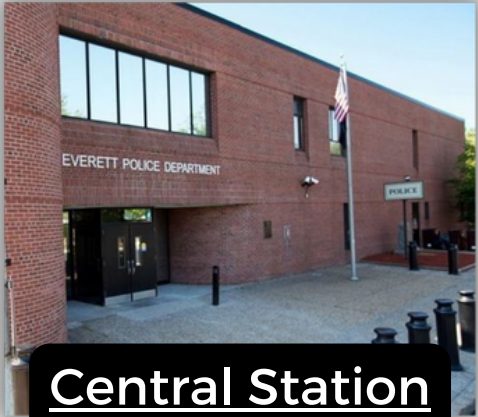


Emergency Services



EMERGENCIES DIAL 911

Everett Police Department
45 Elm Street
Everett, MA 02149
617- 389-2120



Central Station
45 Elm Street



There is 1 police station located in Everett.
For more information about services, visit: everettpolicema.com

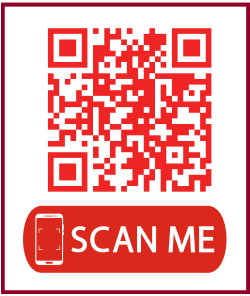
To report an issue to Animal Control, please dial the 24-hour police number at 617-387-1212.

Everett Fire Department
384 Broadway
Everett, MA 02149
617-394-2349



Ferry Street Station
243 Ferry street

There are 3 fire stations located in Everett.
For more information about services, visit: everettfirema.com



Hancock Street Station
54 Hancock Street



Central Station
384 Broadway



Noise Ordinance



An **ordinance** is a permanent rule for residents to follow that is put in place by a city.

Many ordinances are passed within the City in order to help maintain peace amongst its residents.

The following are violations of the Noise Ordinance:

- The playing of music, either live or prerecorded, between the hours of 10 p.m. and 7 a.m. in a manner that allows the music to be heard by anyone outside of your property.
- Construction work between the hours of 9 p.m. and 7 a.m. and Sundays unless authorized by the City.
- At any time of the day, any act that causes a breach of someone's right to quiet enjoyment of their own property.

For example: loud music.

REPORTING VIOLATIONS

Any and all complaints should be made to the EPD by calling 617-389-2120. They should also be followed up by an email to noise@ci.everett.ma.us for tracking and follow-up purposes.

MONETARY FINES

The City can issue monetary fines which will be based on the offense. The fines may be up to \$300 per visit and failure to pay these fines can and will result in a tax levy against the property.



MBTA/ Transportation

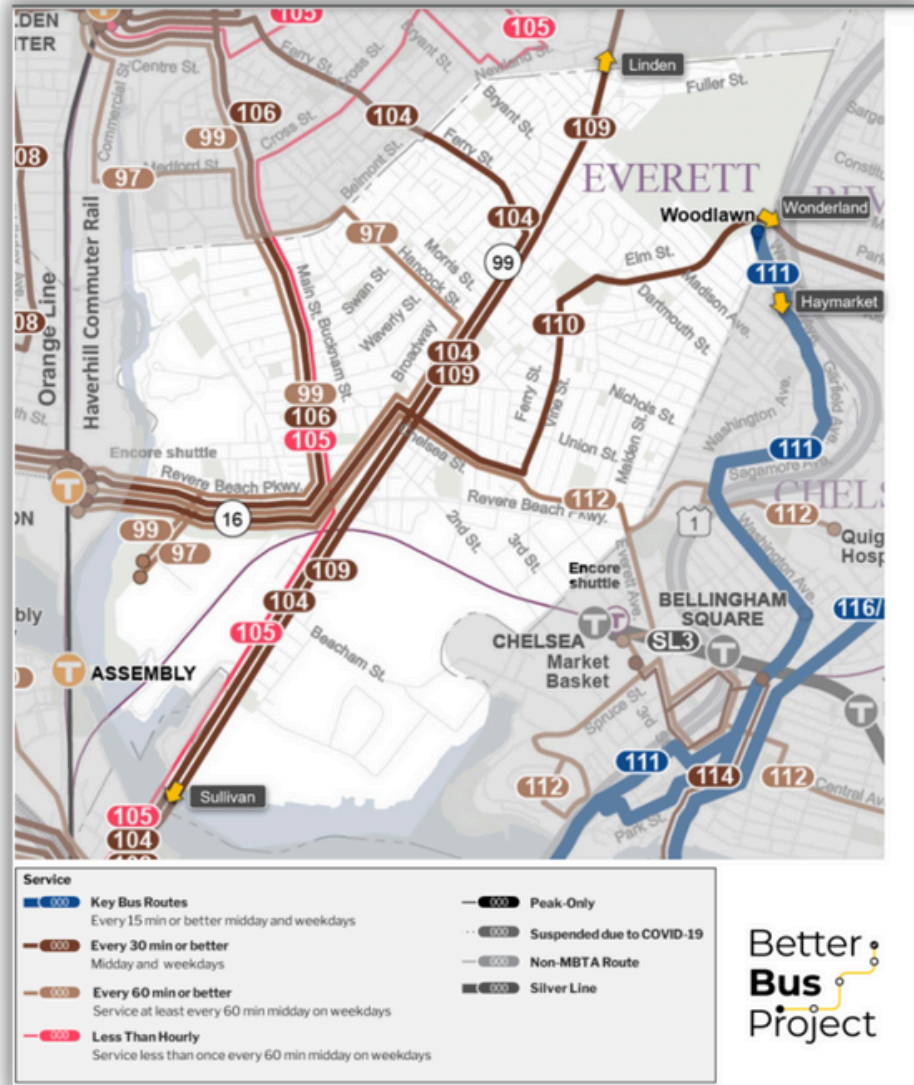


There are 2 main methods of public transportation in Everett: the MBTA trains and buses. The buses that run through Everett are the **104, 109, 110, 112** and **97**. The two nearest train stations are Wellington station and Malden station. These are both orange line stops and will allow you to access the entire train system of Boston. The contact help number is:

617-222-3200

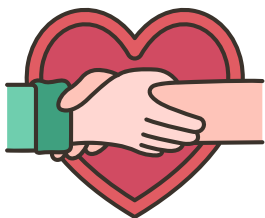


SCAN ME

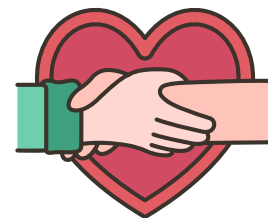


For more routes, information and updates, visit:

www.mbta.com



Community Aid & Resources



The City is proud to work with many local organizations that further assist residents with many different needs.

These organizations help guide and find resources for food, housing, healthcare and much more.

Community organizations based in Everett:

- ~Bread of Life
- ~Eliot Family Resource Center
- ~Everett Chamber of Commerce
- ~Everett Community Health Partnership
- ~Everett Haitian Community Center
- ~Everett LGBTQ+ Youth Space and Resource Center
- ~Grace Food Pantry
- ~Joint Committee for Children's Healthcare in Everett
- ~La Comunidad
- ~Latinos Unidos en Massachusetts
- ~Metro Housing Boston Housing Services
- ~Mystic Valley Elder Services
- ~Path Program
- ~Project Bread

There are many other places you can look to for help, including the City of Everett website, the Connolly Center and www.HelpSteps.com.

The Connolly Center is located at 90 Chelsea Street and can be reached at: **617-394-2323** or calling Constituent Services at **311** or **617-394-2270**.

Connolly Center Hours:

Monday: 8 a.m. - 4 p.m.

Tuesday: 8 a.m. - 5 p.m.

Wednesday: 8 a.m. - 5 p.m.

Thursday: 8 a.m. - 5 p.m.

Friday: 8 a.m. - 12 p.m.

Saturday: Closed

Sunday: Closed





ADA Accessibility



The Americans with Disabilities Act (ADA) of 1990 provides comprehensive civil rights protections to individuals with disabilities in the areas of employment, state and local government services, public accommodations, transportation and telecommunications.

In accordance with the ADA, a municipality must make what is termed "reasonable accommodation" for the known physical or mental limitations of a qualified individual with a disability unless it can show that the accommodation would cause an undue hardship to its operation.

Some examples of City Hall's ADA Accessibility:

- The building contains an elevator.
- Closed captioning on all City Council meeting broadcasts.
- Assisted hearing devices present at meetings.
- Parking lot entrance of the building has a ramp and automatic door switch.
- Easy access to microphones in the council chambers for guest speakers.



For more information, contact:

HR_Department@ci.everett.ma.us

617-394-2280

Human Resources Department, 484 Broadway Room 32, Floor 3

