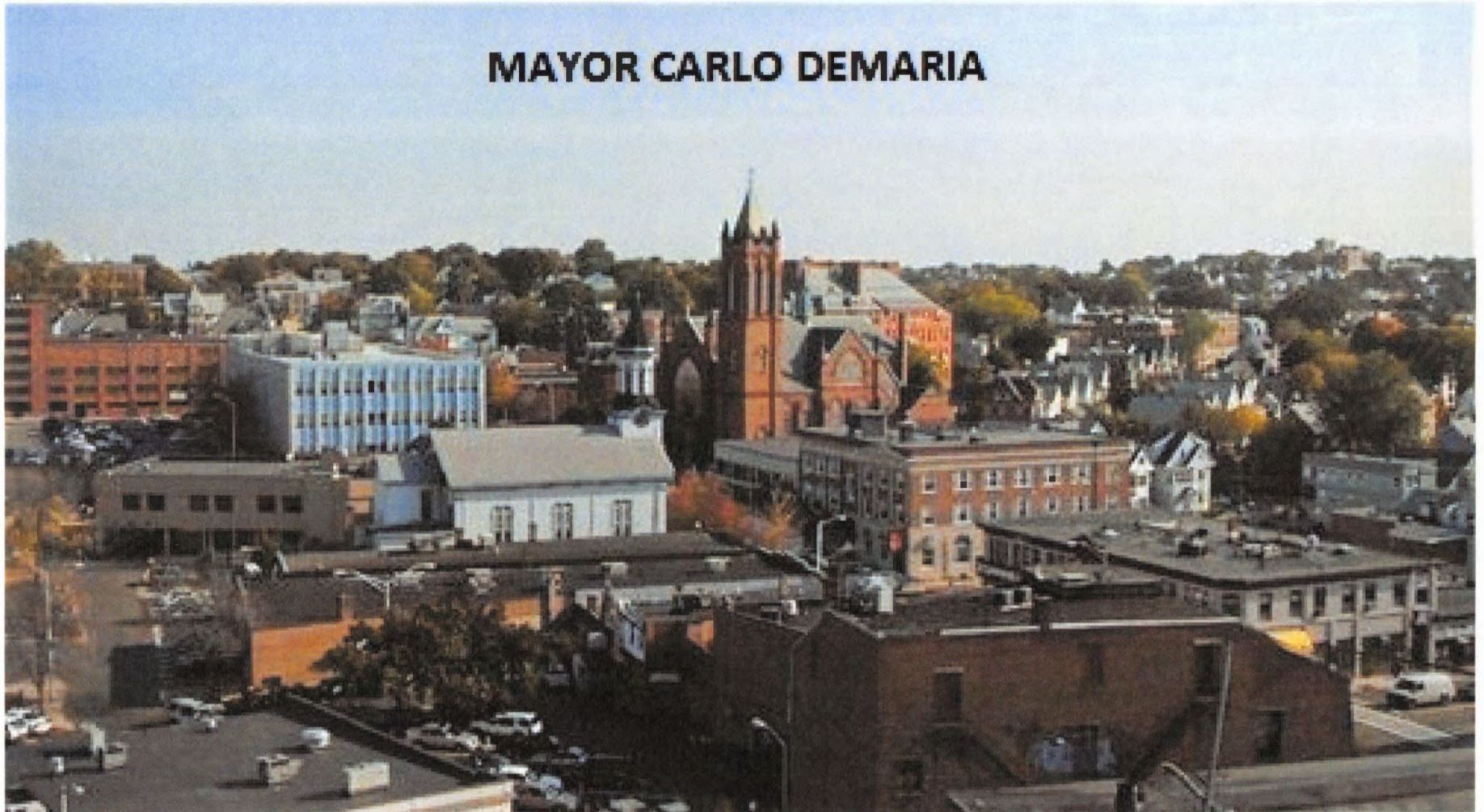


City of Everett FY25 Annual Budget July 1, 2024 - June 30, 2025

MAYOR CARLO DEMARIA



Mike Mangan

**Robert Van Campen | Wayne Matewsky | Stephanie Martins | Anthony DiPierro | Holly Garcia | John Hanlon
Peter Pietrantonio | Katy Rogers | Stephanie Smith | Michael Marchese | Guerline Alcy Jabouine**

Mayor's Message

CITY OF EVERETT Office of the Mayor

Carlo DeMaria
Mayor



Everett City Hall
484 Broadway
Everett, MA 02149-3694
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Fax: (617) 381-1150

Dear Residents of Everett and Honorable Members of the Council,

I am pleased to present you with the proposed FY2025 operating budget for the City of Everett. The proposed FY2025 budget totals \$281,892,702 an 5% increase over the FY2024 adjusted budget, while our fixed costs which include debt service, pension costs, and health insurance have increased by 5.3%. We are committed to balancing the FY2025 budget and address rising costs in fiscally responsible ways. Setting aside schools and fixed costs, our departments average an increase over last year's budget of 6.2%.

As elected officials in Everett, we are entrusted by the families and businesses in our community with making the best decisions we can on how to spend City revenue. We have a fiduciary responsibility to decide how to invest the financial resources available to us in ways that will benefit our community. The needs of our residents are what inform all the budget decisions we make.

Our FY25 budget process continues to be complicated due to the challenges presented by the pandemic. The lingering pandemic has impacted the pace of our economic recovery and we need to be both optimistic and realistic about the rate of that recovery. This budget continues to invest in our physical infrastructure, our public safety resources, and the fixed costs that come with being an employer. The budget includes increases to the City's contribution level to financially support our schools, as well as our police and fire departments. The budget also

Mayor's Message

includes recommended investments to support our youth, including an expanded focus on increasing the support we provide them in the area of workforce development and readiness. We also are expanding the City's investment in our diversity, equity and inclusion efforts. We are presenting a budget that addresses the services that our residents rely on City government to provide while still focused on balancing government spending and serving as a fiscal fiduciary of our residents.

The decisions before us are important ones. I appreciate the City Council's shared recognition of the importance for us as elected officials to engage in a meaningful budget discussion in a positive and constructive manner.

Sincerely,



Carlo DeMaria, Mayor
City of Everett
May 16, 2024

Fiscal Year 2025 Five Year Financial Forecast

	FY24 RECAP	FY25 PROJECTED	FY26 PROJECTED	FY27 PROJECTED
REVENUES				
<u>TAX LEVY</u>				
PRIOR YEAR LEVY LIMIT	162,461,024	172,197,362	178,502,296	184,964,853
PROPOSITION 2.5 INCREASE TO LEVY	4,062,960	4,304,934	4,462,557	4,624,121
NEW GROWTH	5,673,378	2,000,000	2,000,000	2,000,000
AMENDED NEW GROWTH (prior year)				
TAX LEVY LIMIT	172,197,362	178,502,296	184,964,853	191,588,975
LEVY LIMIT	172,197,362	178,502,296	184,964,853	191,588,975
LEVY CEILING	201,441,139	209,498,785	217,878,736	226,593,885
<u>LOCAL RECEIPTS</u>				
MVX	4,300,000	4,300,000	4,386,000	4,473,720
OTHER EXCISE	3,700,000	3,700,000	3,774,000	3,849,480
INTEREST ON TAXES	400,000	400,000	408,000	416,160
IN LIEU OF TAXES	14,112	14,112	14,394	14,682
CHARGES FOR SVCS	40,000	40,000	40,800	41,616
FEES	550,000	550,000	561,000	572,220
RENTALS	15,000	15,000	15,300	15,606
OTHER DEPT REVENUE	175,000	175,000	178,500	182,070
LICENCES & PERMITS	3,900,000	3,900,000	3,978,000	4,057,560
FINES & FORFEITS	1,700,000	1,700,000	1,734,000	1,768,680
INVESTMENT INCOME	1,500,000	1,500,000	1,530,000	1,560,600
MISC. RECURRING (INCLUDES MEDICAID/MEDICARE)	900,000	900,000	918,000	936,360
MISC. NON-RECURRING		-	-	-
TOTAL LOCAL RECEIPTS	17,194,112	17,194,112	17,537,994	17,888,754
CHERRY SHEET REVENUE	125,125,243	130,007,225	133,907,442	137,924,665
<u>OTHER FINANCIAL SOURCES (OFS)</u>				
Free Cash Appropriations (page 4 column c)				
Other Available Funds (page 4 column d)				
Other Sources to reduce the Tax Rate				
Free Cash to Reduce the Tax Rate	10,000,000	5,000,000	4,000,000	4,000,000
Community Enhancement fee		-	-	-
Pilot- 121A Agreement	22,076,258	22,628,164	23,193,869	23,773,715
Community Impact fee	5,519,064	5,657,041	5,798,467	5,943,429
OTHER FINANCIAL SOURCES total	37,595,322	33,285,206	32,992,336	33,717,144
<u>ENTERPRISE FUNDS</u>				
WATER/SEWER ENTERPRISE FUND	21,610,128	22,493,627	22,943,500	23,402,370
ECTV	549,756	564,615	564,615	564,615
TOTAL ENTERPRISE FUND REVENUE	22,159,884	23,058,242	23,508,115	23,966,985
GRAND TOTAL: ALL REVENUES	374,271,923	382,047,081	392,910,740	405,086,522

Fiscal Year 2025 Five Year Financial Forecast

	FY24 RECAP	FY25 PROJECTED	FY26 PROJECTED	FY27 PROJECTED
EXPENDITURES				
GENERAL GOVERNMENT - 100's				
CITY COUNCIL	568,075	578,061	592,513	607,325
MAYOR	1,031,598	1,053,074	1,079,401	1,106,386
DEI	560,860	564,350	578,459	592,920
CONSTITUENT SERVICES	452,733	446,248	457,404	468,839
AUDITOR/CFO	854,858	852,512	873,825	895,670
PURCHASING	137,801	152,692	156,509	160,422
ASSESSORS	801,684	813,573	833,912	854,760
TREASURER/COLLECTOR	1,568,686	1,382,245	1,416,801	1,452,221
SOLICITOR	822,973	647,559	663,748	680,342
HUMAN RESOURCES	1,515,111	1,604,772	1,644,891	1,686,014
INFORMATION TECHNOLOGY	1,117,370	1,063,949	1,090,548	1,117,811
CITY CLERK	490,476	469,123	480,851	492,872
ELECTIONS/REGISTRATION	760,999	704,924	722,547	740,611
LICENSING BOARD	7,700	7,700	7,893	8,090
CONSERVATION	16,285	16,285	16,692	17,109
PLANNING BOARD	14,400	14,400	14,760	15,129
APPEALS BOARD	15,196	15,196	15,576	15,965
TOTAL: GENERAL GOVERNMENT	10,736,805	10,386,663	10,646,330	10,912,488
PUBLIC SAFETY - 200's				
POLICE	19,064,867	20,255,992	20,762,392	21,281,452
FIRE	15,843,998	17,952,117	18,400,920	18,860,943
INSPECTIONAL SERVICES	4,870,843	5,615,415	5,755,800	5,899,695
EMERGENCY COMMUNICATIONS CENTER	1,422,528	1,473,940	1,510,789	1,548,558
TOTAL: PUBLIC SAFETY	41,202,236	45,297,464	46,429,901	47,590,648
CITY SERVICES FACILITY - 400's				
Executive (490)	2,532,868	2,596,188	2,661,093	2,727,620
Facilities Maintenance (491)	2,562,823	2,736,420	2,804,831	2,874,951
Engineering (492)	1,162,524	1,136,180	1,164,585	1,193,699
Parks and Cemetery (493)	2,588,559	2,585,624	2,650,265	2,716,521
Stadium (494)	36,500	36,500	37,413	38,348
Highway (495)	1,863,472	2,012,475	2,062,787	2,114,357
Snow and Ice (496)	482,500	482,500	494,563	506,927
Solid Waste (497)	4,800,400	4,924,610	5,047,725	5,173,918
TOTAL: CITY SERVICES	16,029,646	16,510,497	16,923,259	17,346,341

Fiscal Year 2025 Five Year Financial Forecast

	FY24 RECAP	FY25 PROJECTED	FY26 PROJECTED	FY27 PROJECTED
EXPENDITURES				
<u>HUMAN SERVICES - 500's</u>				
HEALTH SERVICES	2,340,320	2,613,767	2,679,111	2,746,089
PLANNING AND DEVELOPMENT	941,746	849,443	870,679	892,446
TRANSPORTATION	558,802	481,253	493,284	505,616
COUNCIL ON AGING	69,500	89,500	91,738	94,031
VETERANS AGENT	590,664	485,530	497,668	510,110
COMMISSION ON DISABILITY	10,950	10,950	11,224	11,504
HUMAN SERVICES	564,435	653,038	669,364	686,098
TOTAL: HUMAN SERVICES	5,076,417	5,183,481	5,313,068	5,445,895
<u>LIBRARIES AND RECREATION</u>				
LIBRARY	1,398,386	1,538,098	1,576,550	1,615,964
YOUTH DEVELOPMENT AND ENRICHMENT	921,347	1,117,088	1,214,456	1,244,817
TOTAL: CULTURAL AND RECREATIONAL	2,319,733	2,655,186	2,791,006	2,860,782
SUBTOTAL - CITY DEPARTMENT COSTS	75,364,837	80,033,291	82,103,564	84,156,153
<u>FIXED COSTS</u>				
RETIREMENT OF LONG TERM CAPITAL DEBT PRINCIPAL	9,002,415	8,037,415	9,558,415	9,332,415
RETIREMENT OF LONG TERM CAPITAL DEBT INTEREST	3,021,257	3,081,185	3,235,244	3,397,006
SHORT TERM DEBT INTEREST	-	-	-	-
EVERETT RETIREMENT ASSESSMENT	19,395,891	20,030,498	20,931,870	21,873,805
UNEMPLOYMENT COMPENSATION	330,000	175,000	179,375	183,859
EMPLOYEE INSURANCE - LIFE	88,000	88,000	90,200	92,455
EMPLOYEE INSURANCE - HEALTH	25,761,748	28,402,176	29,112,230	29,840,036
EMPLOYEE INSURANCE - AD + D	28,000	30,800	31,570	32,359
FICA	2,439,374	2,536,949	2,600,373	2,665,382
EMPLOYEE INJURIES	1,219,500	1,377,500	1,411,938	1,447,236
PROPERTY/LIABILITY INSURANCE	2,332,500	2,792,472	2,862,284	2,933,841
SUBTOTAL - FIXED COSTS (CITY & SCHOOL)	63,618,685	66,551,995	70,013,499	71,798,395
<u>EDUCATION</u>				
(includes Special Ed Transportation)	128,612,364	135,307,416	138,690,101	142,157,354
SUBTOTAL - SCHOOL DEPARTMENT	128,612,364	135,307,416	138,690,101	142,157,354
SUBTOTAL: GENERAL FUND	267,595,886	281,892,702	290,807,165	298,111,902

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City of Everett

1.2 Financial Update: Annual Budget Policy & Five-Year Financial Forecast Fiscal Years 2024-2028

Carlo DeMaria – Mayor
Eric Demas – CFO/City Auditor

May 16, 2024

FY 25 Budget Presentation

- The budget book is broken down into four sections:
 - Operating Budget
 - Water/Sewer Budget
 - ECTV (PEG cable access) Budget
 - Capital Improvement Plan

- Goal:
 - To provide a brief overview
 - Detailed discussion at future meetings

Article 6-2 of City Charter Annual Budget Policy

- The Mayor shall call a joint meeting of the City Council and School Committee to include the Superintendent of Schools.
- Meeting to take place prior to the budget process.
- Purpose:
 - To review the financial condition of the City
 - Revenue and Expenditure Forecasts
 - Other related information
- Goal:
 - To develop a coordinated budget

Financial Condition of City

- Standard and Poor has assigned a 'AA+/Stable' rating to the City's 2023 general obligation (GO) tax exempt municipal purpose loan bonds. (\$7.205mil)
 - Net Interest cost of 2.99%
- Standard and Poor has given the city a 'stable outlook' on its financial future.
- Bonds are backed by the City's full-faith-and-credit.

Financial Condition of City

“The rating and outlook on the City reflect our opinion of Everett’s currently strong financial position and past prudent budgeting that have allowed for stable operations”

- The AA+ rating reflect Standard and Poor’s opinion of the following factors:
 - Growing tax base that is poised for further long-term development
 - History of stable and strong financial profile;
 - Very strong debt metrics with rapid amortization.

Financial Condition of City

- The AA+ and ratings reflect Standard and Poor's opinion of the following factors (continued):
 - Strong management condition with good financial management policies and practices under Standard and Poor's Financial Management Assessment (FMA) methodology.
 - Very strong debt and contingent liabilities profile, due to low carrying charges, low net debt, and rapid amortization.
 - Strong institutional framework.

Financial Condition

Available Funds – Trust and Fund Balance

- Stabilization Fund = \$ 10,653,603
 - Free Cash = As certified by DOR
 - OPEB Liability Trust = \$ 13,687,551
 - Capital Improvement Stabilization Fund = \$8,048,356
- All of these funds have financial policies as to their funding source as part of the FY2025 budget.

FY2025 Budget Submittal

Government Finance Officers Association (GFOA)

Distinguished Budget Award Candidate

- There is no mandated format for budgeted documents.
- Every City is different in terms of its formal structure, culture, and informal practices.
- There are no right or wrong approaches, but there are best practices that can provide common ground for those involved in the budget process.

FY2025 Budget Submittal

Government Finance Officers Association (GFOA)

Distinguished Budget Award Candidate

- The City received the GFOA Certificate of Annual Comprehensive Financial Reports (ACFRS)
- The award is the highest form of recognition in governmental accounting and financial reporting.
- The City has received this award nine years in a row.
- Focus on excellence, transparency and accountability.
- Provides independent review and critique on a municipality's financial reporting.
- One year award that requires annual review and completion.

FY2025 Budget Submittal

Government Finance Officers Association (GFOA)

Distinguished Budget Award Candidate

- The City received the GFOA distinguished budget award in FY16 through FY23.
- The GFOA is the only national awards program in government budgeting.
- Promotes best practice in public budgeting.
- Focus on transparency and accountability.
- Provides independent review and critique on a municipality's budget document.
- One year award that focuses on continuous improvement.

FY2024 Budget Submittal

Government Finance Officers Association (GFOA)

Distinguished Budget Award Candidate

- The GFOA Distinguished Budget Award has guidelines that are designed to assess how well a municipality's budget serves as:
 - A policy document
 - A financial plan
 - An operations guide
 - A communication device
- The final budget document is due to the GFOA 90 days after the budget is adopted by the legislative body.
- The City will be submitting it's FY2025 budget for consideration in the fall.

Revenue and Expenditure Forecast: Five Year Financial Forecast

- Five year forecasting helps municipal officials to:
 - Review operational needs.
 - Identify fiscal challenges and opportunities.
 - Develop long term budget policies.
 - Plan for capital budget, debt service management, new initiatives, and long term sustainability.
- The City's Five Year Financial Forecast is included in the budget book.

FY2025 ~ Executive Summary

Revenues and Expenditures

○ Financial Uncertainties and Challenges:

- Local Receipts

- Revenues continue to recover from the FY20 and FY21 downturn related to the pandemic, and are now stabilizing. The City will have to work with the Department of Revenue to justify proposed revenue increases again in FY25.

- Cherry Sheet - State Aid

- Senate proposal \$130,007,225 and headed to Conference Committee

- Other Financial Sources

- Free Cash
- Stabilization
- Receipts reserved for appropriation

FY2025 ~ Executive Summary

Revenues and Expenditures

Revenues include:

- Tax Levy
- Local Receipts
- Cherry Sheet ~ State Aid
- School Bldg. Asst.
- Other Financial Sources

Expenses include:

- General Government
- Public Safety
- Public Works
- Education
- Human Services
- Culture/Recreation
- Debt Service
- Other Fixed Costs
 - (health, retirement, debt, etc.)
- Other Financial Uses

Revenues ~ Tax Levy

- TOTAL tax levy limit (est.) \$ 178,502,296
 - *The tax levy is the amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is re-established every year in accordance with Proposition 2 ½ provisions.*
 - *The amount of taxes estimated to be levied to balance the FY2025 budget is \$123,806,994 which is approximately a 12% increase from fiscal year 2024.*
 - *This would leave excess levy capacity of \$54,686,683.*

Revenues – all other

- Local Receipts
 - \$17,194,112
- State Aid
 - \$130,007,225
- Enterprise Fund Revenue
 - Water/Sewer - \$22,493,627
 - ECTV - \$564,615
- Free Cash - \$5,000,000
- Encore Resort Payments
 - Host Agreement Payments - \$28,285,206
- TOTAL = \$ 203,544,785

Expenses – City Departments

- General Government
 - \$10,386,663
- Public Safety
 - \$45,297,464
- City Services
 - \$16,510,497
- Human Services
 - \$5,183,481
- Libraries and Recreation
 - \$2,655,186
- TOTAL CITY DEPTS = \$80,033,291

Expenses – School Department Everett Public Schools (EPS)

- FY2025 Foundation Budget (per DESE) =
 - \$161,607,819
- Less: Chargebacks to City for shared expenses
 - \$(32,749,540)
- Additional City Appropriation
 - 1,849,137
- Total recommended budget for EPS =
 - \$130,707,416
- Add: Special Ed transportation
 - \$4,600,000

- **TOTAL SCHOOL DEPT = \$135,307,416**
 - This represents an \$6,695,052 (5%) increase over FY24.

Expenses ~ Fixed Costs

City and School

- Retirement Assessment
 - \$ 20,030,498
- Employee Insurance
 - \$ 28,695,976
- FICA
 - \$ 2,536,949
- Employee Injuries
 - \$ 1,377,500
- Property and Liability Insurance
 - \$ 2,792,472
- Debt Service
 - \$ 11,118,600

- **TOTAL FIXED COSTS = \$66,551,995**
 - This represents a \$2,933,310 or 5% increase over FY24.

Conclusion:

Annual Budget Policy & Five-Year Financial Forecast - Fiscal Years 2024-2028

- The City has proven to have sound financial policies, reserves, and a stable economic outlook.
- The administration will seek to receive the GFOA's Distinguished Budget award as part of its FY2025 Mayor's recommended budget.
- The FY2025 budget is balanced, with over \$54 million of excess capacity available.
- Financial forecasting and sound fiscal policies will help the City continue its financial success.

**RECOMMENDATION OF HIS HONOR MAYOR CARLO DeMARIA
THE ANNUAL APPROPRIATION ORDER
FISCAL YEAR 2025**

GENERAL GOVERNMENT (100s)

111	CITY COUNCIL		Total
	Personnel Services	486,061	
	General Expenditures	92,000	578,061
121	EXECUTIVE OFFICE OF THE MAYOR		
	Personnel Services	693,494	
	General Expenditures	359,580	1,053,074
122	DIVERSITY, EQUITY & INCLUSION		
	Personnel Services	220,600	
	General Expenditures	343,750	564,350
129	311/CONSTITUENT SERVICES		
	Personnel Services	445,248	
	General Expenditures	1,000	446,248
135	DIVISION OF FINANCE / OFFICE OF THE CITY AUDITOR		
	Personnel Services	597,112	
	General Expenditures	255,400	852,512
138	DIVISION OF FINANCE / OFFICE OF PURCHASING & PROCUREMENT		
	Personnel Services	117,192	
	General Expenditures	35,500	152,692
141	DIVISION OF FINANCE / OFFICE OF ASSESSING		
	Personnel Services	356,073	
	General Expenditures	457,500	813,573

**RECOMMENDATION OF HIS HONOR MAYOR CARLO DeMARIA
THE ANNUAL APPROPRIATION ORDER
FISCAL YEAR 2025**

145	DIVISION OF FINANCE / OFFICE OF TREASURER - COLLECTOR		
	Personnel Services	1,066,495	
	General Expenditures	315,750	1,382,245
151	OFFICE OF THE CITY SOLICITOR		
	Personnel Services	422,559	
	General Expenditures	225,000	647,559
152	DEPARTMENT OF HUMAN RESOURCES		
	Personnel Services	1,377,856	
	General Expenditures	226,916	1,604,772
155	DEPARTMENT OF INFORMATION TECHNOLOGY		
	Personnel Services	269,949	
	General Expenditures	794,000	1,063,949
161	CITY CLERK		
	Personnel Services	371,423	
	General Expenditures	97,700	469,123
162	ELECTIONS		
	Personnel Services	482,424	
	General Expenditures	222,500	704,924
165	LICENSING		
	Personnel Services	7,200	
	General Expenditures	500	7,700
171	CONSERVATION COMMISSION		
	Personnel Services	15,600	
	General Expenditures	685	16,285

**RECOMMENDATION OF HIS HONOR MAYOR CARLO DeMARIA
THE ANNUAL APPROPRIATION ORDER
FISCAL YEAR 2025**

175	PLANNING BOARD		
	Personnel Services	14,300	
	General Expenditures	100	14,400
176	ZONING BOARD OF APPEALS		
	Personnel Services	14,696	
	General Expenditures	500	15,196
<u>PUBLIC SAFETY (200s)</u>			
210	POLICE DEPARTMENT		
	Personnel Services	19,777,342	
	General Expenditures	478,650	20,255,992
220	FIRE DEPARTMENT		
	Personnel Services	17,260,117	
	General Expenditures	692,000	17,952,117
242	DEPARTMENT OF INSPECTIONAL SERVICES		
	Personnel Services	2,135,209	
	General Expenditures	3,480,206	5,615,415
299	EMERGENCY COMMUNICATIONS CENTER		
	Personnel Services	1,382,340	
	General Expenditures	91,600	1,473,940

**RECOMMENDATION OF HIS HONOR MAYOR CARLO DeMARIA
THE ANNUAL APPROPRIATION ORDER
FISCAL YEAR 2025**

D P W (400s)

DEPARTMENT OF PUBLIC WORKS			
490	Personnel Services - Executive Division	1,220,738	
	General Expenditures	1,375,450	2,596,188
491	Personnel Services - Facilities Division	1,792,920	
	General Expenditures	943,500	2,736,420
492	Personnel Services - Engineering Division	468,680	
	General Expenditures	667,500	1,136,180
493	Personnel Services - Parks and Cemeteries Division	1,505,624	
	General Expenditures	1,080,000	2,585,624
494	General Expenditures -Stadium	36,500	36,500
495	Personnel Services - Highway Division	1,522,475	
	General Expenditures	490,000	2,012,475
496	Personnel Services - Snow and Ice	100,000	
	General Expenditures	382,500	482,500
497	General Expenditures - Solid Waste	4,924,610	4,924,610

HUMAN SERVICES (500s)

510 DEPARTMENT OF HEALTH AND HUMAN SERVICES			
	Personnel Services	2,379,767	
	General Expenditures	234,000	2,613,767

**RECOMMENDATION OF HIS HONOR MAYOR CARLO DeMARIA
THE ANNUAL APPROPRIATION ORDER
FISCAL YEAR 2025**

521	DEPARTMENT OF PLANNING & DEVELOPMENT		
	Personnel Services	532,443	
	General Expenditures	317,000	849,443
521	DEPARTMENT OF TRANSPORTATION		
	Personnel Services	223,253	
	General Expenditures	258,000	481,253
541	COUNCIL ON AGING		
	General Expenditures	89,500	89,500
543	OFFICE OF VETERANS SERVICES		
	Personnel Services	119,830	
	General Expenditures	365,700	485,530
544	COMMISSION ON DISABILITY		
	Personnel Services	10,700	
	General Expenditures	250	10,950
599	OFFICE OF HUMAN SERVICES		
	Personnel Services	455,122	
	General Expenditures	197,916	653,038
<u>LIBRARIES AND RECREATION (600s)</u>			
610	DEPARTMENT OF LIBRARIES		
	Personnel Services	1,213,618	
	General Expenditures	324,480	1,538,098

**RECOMMENDATION OF HIS HONOR MAYOR CARLO DeMARIA
THE ANNUAL APPROPRIATION ORDER
FISCAL YEAR 2025**

630	DEPARTMENT OF YOUTH DEVELOPMENT AND ENRICHMENT		
	Personnel Services	713,088	
	General Expenditures	404,000	1,117,088
	SUBTOTAL: CITY DEPARTMENT COSTS	\$ 80,033,291	\$ 80,033,291

FIXED COSTS

710	RETIREMENT OF LONG TERM CAPITAL DEBT	8,037,415	8,037,415
751	LONG TERM DEBT INTEREST	3,081,185	3,081,185

FIXED COSTS (Continued)

911	RETIREMENT BOARD		
	Pension Fund Contribution	20,030,498	20,030,498
913	UNEMPLOYMENT COMPENSATION	175,000	175,000
914	EMPLOYEE INSURANCE		
	Life Insurance	88,000	
	Health Insurance	28,402,176	
	A D & D Insurance	30,800	28,520,976
915	FICA (Medicare)	2,536,949	2,536,949
944	EMPLOYEE INJURIES		
	Active Police & Fire	358,000	
	Retired Police & Fire	19,500	
	Workers Comp	1,000,000	1,377,500

**RECOMMENDATION OF HIS HONOR MAYOR CARLO DeMARIA
THE ANNUAL APPROPRIATION ORDER
FISCAL YEAR 2025**

945	PROPERTY / LIABILITY INSURANCE		
	Comp General Liability	2,640,972	
	Insurance Deductibles	151,500	2,792,472
	SUBTOTAL: FIXED COSTS	\$ 66,551,995	\$ 66,551,995

SCHOOL DEPARTMENT

300	SCHOOL DEPARTMENT	135,307,416	
300	Special Ed Transportation	0	135,307,416

SUBTOTAL: SCHOOL DEPARTMENT \$ 135,307,416

City Department Costs	80,033,291
Fixed Costs	66,551,995
<hr/>	
Total without school	146,585,286
School Department	135,307,416

RECOMMENDED APPROPRIATION GRAND TOTAL: \$ 281,892,702

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

111 - CITY COUNCIL		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
PERSONNEL							
01-111-1-5111	SALARIES	\$120,982.80	\$122,267.00	\$112,193.15	\$126,439.00	\$126,439.00	_____
01-111-1-5143	LONGEVITY	\$0.00	\$400.00	\$400.00	\$400.00	\$400.00	_____
01-111-1-5191	CITY COUNCIL STIPENDS	\$317,156.90	\$353,408.00	\$310,927.13	\$362,141.00	\$359,222.00	_____
PERSONNEL Total:		\$438,139.70	\$476,075.00	\$423,520.28	\$488,980.00	\$486,061.00	
EXPENSES							
01-111-2-5203	OTHER EXPENDITURES	\$275.00	\$8,000.00	\$5,537.25	\$8,000.00	\$8,000.00	_____
01-111-2-5204	PROFESSIONAL & TECHNICAL SERVICES	\$806.88	\$15,000.00	\$2,078.85	\$15,000.00	\$15,000.00	_____
01-111-2-5280	EQUIPMENT & OTHER	\$3,479.02	\$3,000.00	\$2,940.26	\$3,000.00	\$3,000.00	_____
01-111-2-5346	ADVERTISING	\$5,198.00	\$14,000.00	\$630.00	\$15,000.00	\$15,000.00	_____
01-111-2-5420	OFFICE SUPPLIES	\$8,756.04	\$9,000.00	\$5,956.87	\$8,000.00	\$8,000.00	_____
01-111-2-5785	REIMBURSABLE EXPENSES	\$15,651.15	\$33,000.00	\$17,511.58	\$33,000.00	\$33,000.00	_____
01-111-2-5792	FORMAL EVENTS	\$2,694.44	\$10,000.00	\$7,436.97	\$5,000.00	\$5,000.00	_____
01-111-2-5793	CITY EVENTS	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	_____
EXPENSES Total:		\$36,860.53	\$92,000.00	\$42,091.78	\$92,000.00	\$92,000.00	
111 CITY COUNCIL Total:		\$475,000.23	\$568,075.00	\$465,612.06	\$580,980.00	\$578,061.00	

111 CITY COUNCIL / LEGISLATIVE DEPARTMENT										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-111-1-5111	Legislative Aide ¹	Michael Mangan	UNCL	35	1	1	1	\$62,012	\$63,872	\$63,872
01-111-1-5143	Legislative Aide	Michael Mangan	Longevity					\$400	\$400	\$400
01-111-1-5111	Legislative Research Systems Specialist ¹	David Flood	UNCL		1	1	1	\$60,255	\$62,063	\$62,063
01-111-1-5191	Legislative Aide - Part Time	Nick Saia	UNCL		0	0	0	\$6,000	\$7,200	\$7,200
01-111-1-5191	Clerk of Committees - Part Time ¹	John Burley	UNCL		0	0	0	\$43,286	\$44,585	\$44,585
01-111-1-5191	Clerk of the City Council ¹	Sergio Cornelio	UNCL		0	0	0	\$15,150	\$15,605	\$15,605
01-111-1-5191	City Councilors ²	See Below	UNCL		0	0	0	\$288,972	\$294,751	\$291,833
					2	2	2			
111	City Council / Legislative Department TOTAL									
City Councilors:	Wards: Wayne Matewsky (1), Stephanie Martins (2), Anthony DiPierro (3), Holly Garcia (4), Robert VanCampen (5), Peter Pietrantonio (6)					Salary (5111)		\$122,267	\$126,440	\$126,439
	At-Large: Stephanie Smith, John Hanlon, Guerline Alcy, Mike Marchese, Katy Rogers					Longevity (5143)		\$400	\$400	\$400
						City Council Stipend (5191)		\$353,408	\$362,141	\$359,222
						Personnel Total:		\$476,075	\$488,980	\$486,061

Notes to Budget:

¹ This salary increasing by 3% in FY25.

² City Council members receive a 2% increase every 2 years, FY25 not included.

(111) City Council - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	122,267	126,439	\$4,172	3%	3% increase on administrative salaries.
Longevity	400	400	\$0	0%	Mr. Mangan
City Council Stipends	353,408	359,222	\$5,814	2%	3% increase on administrative salaries. 2% increase for City Council members.
Total Personnel Services	\$476,075	\$486,061	\$9,986	2%	
General Operating Expenses					
Other Expenditures	8,000	8,000	\$0	0%	Level funded for supplies for events that the City has (giveaways). Also to pay for consultants for their services.
Professional and Technical Services	15,000	15,000	\$0	0%	Level funded to hire legal counsel when needed, will be needed for the 2024-2025 review of the City Charter.
Equipment & Other	3,000	3,000	\$0	0%	Level funded for HP copier/\$240 per month. Includes maintenance fee.
Advertising	14,000	15,000	\$1,000	7%	For newspaper ads for advertising passed ordinances.
Office Supplies	9,000	8,000	(\$1,000)	-11%	For all other office supplies. Update furniture as needed.
Reimbursement Expenses	33,000	33,000	\$0	0%	Level funded and includes travel/conferences and other reimbursements. (\$3K available per member).
City Events		5,000			Reserved new account from Councilor Stephanie Smith
Formal Events	10,000	5,000	(\$5,000)	-50%	Level funded for formal events such as the mid-term address or annual address or any event the city may have that needs Council involvement
Total Expenditures	\$92,000	\$92,000	(\$5,000)	0%	
Total City Council	\$568,075	\$578,061	\$9,986	2%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

121 - EXECUTIVE OFFICE OF MAYOR							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-121-1-5111	SALARIES	\$517,679.95	\$626,868.00	\$479,238.96	\$685,144.00	\$685,144.00	_____
01-121-1-5143	LONGEVITY	\$650.00	\$2,350.00	\$2,350.00	\$2,350.00	\$2,350.00	_____
01-121-1-5190	AUTO ALLOWANCE	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	_____
PERSONNEL Total:		\$524,329.95	\$635,218.00	\$487,588.96	\$693,494.00	\$693,494.00	
EXPENSES							
01-121-2-5300	PROFESSIONAL SERVICES	\$7,846.69	\$7,764.00	\$5,392.11	\$7,764.00	\$7,764.00	_____
01-121-2-5340	TELECOMMUNICATIONS	\$518.99	\$800.00	\$0.00	\$0.00	\$0.00	_____
01-121-2-5346	ADVERTISING	\$138,995.00	\$140,000.00	\$89,275.25	\$160,000.00	\$160,000.00	_____
01-121-2-5420	OFFICE SUPPLIES	\$5,822.28	\$6,000.00	\$3,477.74	\$5,000.00	\$5,000.00	_____
01-121-2-5427	NATIONAL LEAGUE OF CITIES	\$4,229.00	\$4,500.00	\$4,356.00	\$4,500.00	\$4,500.00	_____
01-121-2-5700	RECOGNITION AND AWARDS	\$2,405.00	\$3,000.00	\$1,488.74	\$2,000.00	\$2,000.00	_____
01-121-2-5716	PROFESSIONAL DEVELOPMENT	\$7,276.13	\$9,000.00	\$189.29	\$5,000.00	\$5,000.00	_____
01-121-2-5720	OUT-OF-STATE TRAVEL	\$2,224.56	\$2,500.00	\$485.29	\$2,500.00	\$2,500.00	_____
01-121-2-5730	DUES-MASS MUNICIPAL ASSOC	\$11,780.00	\$12,016.00	\$12,016.00	\$12,016.00	\$12,016.00	_____
01-121-2-5732	DUES-US CONFERENCE OF MAYORS	\$3,489.00	\$5,800.00	\$3,838.00	\$5,800.00	\$5,800.00	_____
01-121-2-5734	DUES-METRO MAYOR	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	_____
01-121-2-5785	OTHER EXPENSES	\$0.00	\$75,000.00	\$8,785.82	\$75,000.00	\$75,000.00	_____
01-121-2-5796	OFFICIAL CELEBRATIONS	\$116,784.68	\$115,000.00	\$107,535.47	\$65,000.00	\$65,000.00	_____
EXPENSES Total:		\$316,371.33	\$396,380.00	\$251,839.71	\$359,580.00	\$359,580.00	
121 EXECUTIVE OFFICE OF MAYOR Total:		\$840,701.28	\$1,031,598.00	\$739,428.67	\$1,053,074.00	\$1,053,074.00	

121 EXECUTIVE OFFICE OF THE MAYOR											
PERSONNEL SERVICES											
DEPT	POSITION	CLASS/ STEP	HOURS	FY25			FY24 APPROPRIATION	FY25			
				FY24 F T E STAFF	DEPT F T E REQ	MAYOR F T E REC		DEPT REQUEST	MAYOR & Council REC		
01-121-1-5111	Mayor ¹	Carlo DeMaria	UNCL	35	1	1	1	\$208,177	\$225,000	\$225,000	
01-121-1-5143	Mayor	Carlo DeMaria	Longevity					\$1,700	\$1,700	\$1,700	
01-121-1-5111	Chief of Staff ²	Erin Deveney	UNCL	35	1	1	1	\$153,836	\$158,451	\$158,451	
01-121-1-5111	Executive Manager ²	Dolores Lattanzi	UNCL	35	1	1	1	\$93,730	\$96,542	\$96,542	
01-121-1-5143	Executive Manager	Dolores Lattanzi	Longevity					\$650	\$650	\$650	
01-121-1-5111	Communications Director ³	Vacant	UNCL	35	1	1	1	\$86,250	\$115,000	\$115,000	
01-121-1-5111	Executive Manager - Customer Experience ²	Mirlande Felissant	UNCL	35	1	1	1	\$84,875	\$87,421	\$87,421	
					5.00	5.00	5.00				
121	Mayor's Office TOTAL										
								Salary (5111)	\$626,868	\$685,144	\$685,144
								Longevity (5143)	\$2,350	\$2,350	\$2,350
								Auto Allowance (5190)	\$6,000	\$6,000	\$6,000
								Personnel Total:	\$635,218	\$693,494	\$693,494

Notes to Budget:

¹ Increase for Mayor is effective 1/1/25 per City Charter.

² 3% COLA on administrative salary.

³ Position funded 100% under Mayor's budget in FY25.

(121) Executive Office of the Mayor - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Salaries	626,868	685,144	58,276	9%	Salaries reduced \$28,750 by CC in FY24. Increase for Mayor effective 1/1/25, per ordinance. 3% COLA on most administrative salaries. Communication Director salary charged 100% here.
Longevity	2,350	2,350	0	0%	Mayor DeMaria (\$1,700), Ms. Lattanzi (\$650)
Auto Allowance	6,000	6,000	0	0%	Level funded at FY23 amount, which has been reduced from \$12K in prior fiscal years.
Total Personnel Services	\$635,218	\$693,494	58,276	9%	
General Operating Expenses					
Professional Services	7,764	7,764	0	0%	Level funded for Boston Globe, Belmont Springs and other newspapers.
Telecommunications	800	0	(800)	-100%	Not needed.
Advertising	140,000	160,000	20,000	14%	Funds legal ads required for Planning and ZBA matters and all City requirements. Proposed increase reflects increased developments in the City.
Office Supplies	6,000	5,000	(1,000)	-17%	Reduced for WB Mason office supplies
National League of Cities	4,500	4,500	0	0%	For annual payment for membership.
Recognition & Awards	3,000	2,000	(1,000)	-33%	For Velocity, State Line Graphics, Paragon Press, O'Connor Awards.
Professional Development	9,000	5,000	(4,000)	-44%	Reduced for any training courses needed by the staff.
Out-of-State Travel	2,500	2,500	0	0%	Level funded for The Mayor participates in various conferences, municipal policy boards and educational boards to ensure active engagement in and awareness of current issues and trends facing municipalities.
Dues/Mass Municipal Assn	12,016	12,016	0	0%	Level funded for annual payment for membership.
Dues/US Conference of Mayors	5,800	5,800	0	0%	Level funded for annual payment for membership.
Dues/Metro Mayor	15,000	15,000	0	0%	Level funded for annual payment for membership.
Other Expenses	75,000	75,000	0	0%	Level funded for unexpected expenses / MGC gaming match.
Official Celebrations	\$115,000	65,000	(50,000)	-43%	The number of city events will be reduced in FY25.
Total Expenditures	\$396,380	\$359,580	(36,800)	-9%	
Total Mayor's Office	\$1,031,598	\$1,053,074	21,476	2%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

122 - DIVERSITY EQUITY & INCLUSION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-122-1-5111	SALARIES	\$129,185.94	\$211,860.00	\$179,266.55	\$220,600.00	\$220,600.00	_____
01-122-1-5165	HUMAN RIGHTS COMMITTEE	\$0.00	\$0.00	\$0.00	\$26,400.00	\$0.00	_____
01-122-1-5191	YOUTH COUNCIL STIPENDS	\$6,875.00	\$13,500.00	\$6,500.00	\$0.00	\$0.00	_____
PERSONNEL Total:		\$136,060.94	\$225,360.00	\$185,766.55	\$247,000.00	\$220,600.00	
EXPENSES							
01-122-2-5302	PROFESSIONAL SERVICES	\$24,555.38	\$45,000.00	\$37,919.00	\$70,000.00	\$45,000.00	_____
01-122-2-5318	DATA MANAGEMENT SYSTEM	\$26,407.69	\$65,000.00	\$27,402.45	\$68,250.00	\$68,250.00	_____
01-122-2-5346	ADVERTISING	\$25,754.13	\$10,000.00	\$8,082.00	\$15,000.00	\$15,000.00	_____
01-122-2-5420	OFFICE SUPPLIES	\$3,151.27	\$5,500.00	\$1,415.55	\$5,500.00	\$5,500.00	_____
01-122-2-5716	PROFESSIONAL DEVELOPMENT	\$45,746.00	\$75,000.00	\$52,141.38	\$82,500.00	\$75,000.00	_____
01-122-2-5719	OUTREACH & ENGAGEMENT	\$66,907.56	\$60,000.00	\$59,685.54	\$60,000.00	\$60,000.00	_____
01-122-2-5792	EVENTS	\$111,493.95	\$75,000.00	\$67,474.65	\$75,000.00	\$75,000.00	_____
EXPENSES Total:		\$304,015.98	\$335,500.00	\$254,120.57	\$376,250.00	\$343,750.00	
122 DIVERSITY EQUITY & INCLUSION Total:		\$440,076.92	\$560,860.00	\$439,887.12	\$623,250.00	\$564,350.00	

122 DEPARTMENT OF DIVERSITY, EQUITY and INCLUSION										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/STEP	HOURS	FY24	FY25	FY25	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
				FTE STAFF	DEPT FTE REQ	MAYOR FTE REC				
01-122-1-5111	Director of Diversity, Equity & Inclusion (DEI) ¹	Cathy Draine	UNCL	35	1	1	\$136,860	\$140,966	\$140,966	
01-122-1-5111	DEI Officer	Simone Iman Holyfie	UNCL	35	1	1	\$75,000	\$78,750	\$78,750	
01-122-1-5191	Youth Council Stipend ²	Varies	UNCL	Monthly	0	0	\$13,500	\$0	\$0	
01-122-1-5165	Human Rights Committee members ³	11	UNCL	Monthly	0	0	\$0	\$26,400	\$0	
122 Department of Diversity, Equity & Inclusion TOTAL					2	2				
							Salary (5111)	\$211,860	\$220,600	\$220,600
							Youth Council Stipend (5191)	\$13,500	\$0	\$0
							Human Rights Committee (5165)	\$0	\$26,400	\$0
							Personnel Total:	\$225,360	\$247,000	\$220,600

Notes to Budget:

¹ 3% COLA on administrative salary.

² Youth Council created in FY24 but moved to Department of Youth Development and Enrichment

³ Human Rights Committee to be determined

(122) Department of Diversity, Equity and Inclusion - Notes to Budget

	FY24 Budget	FY25 Request	\$ + / -	% + / -	
Personnel Services					
Salaries	211,860	220,600	8,740	4%	3% COLA on administrative salaries for DEI management. DEI Officer 5% increase for expended duties and responsibilities.
Youth Council Stipend	13,500	0	(13,500)	-100%	This account line is moved to Department of Youth Development and Enrichment. Youth Council consists of 9 members paid \$1,500/annually (\$125/month).
Human Rights Committee	0	0		100%	New Human Rights Committee, no stipends. To be determined in FY25.
Total Personnel Services	\$225,360	\$220,600	(4,760)	-2%	
General Operating Expenses					
Professional Services	\$45,000	\$45,000	0	0%	Language Access (translation & accessibility services), EEO/Inclusion consultants. This account line increased by \$25,000 due to increase in the language access services and disability access equipment for the entire city.
Data Management System	\$65,000	\$68,250	3,250	5%	EthicsPoint yearly subscription fee; Policy Management System; Civic Engagement platform. 5% increase for subscription fee increases in FY25
Advertising	10,000	\$15,000	5,000	50%	Notification for events put in the local newspaper. Increased by 50% to cover general costs based on previous years.
Office Supplies	5,500	\$5,500	0	0%	Level funded for WB Mason office supplies.
Professional Development	75,000	\$75,000	0	0%	Level funded for Quarterly All Staff Trainings, Incident Specific Small Group Trainings, Department Leadership EEO Specific Training.
Outreach and Engagement	\$60,000	\$60,000	0	0%	Level funded for partnerships or sponsorships (EPD, EFD, Youth Services); activities and services to increase resident access, Resource Fairs; Re-Entry Initiatives; Job Fairs.
Events and Other	\$75,000	\$75,000	0	0%	Level funded for events designed to increase cultural awareness and expand the inclusion of residents of Everett in happenings around the City. Events include: MLK Day, Black History Month, Women's History Month, Older Adult Month, Latino/Hispanic Heritage Month, Juneteenth, LGBTQ+ Pride Month, Diversity Day, Global Markets, Asian/Pacific Islander Heritage Month, Community Driven Occasions and Village Fest.
Total Expenditures	\$335,500	\$343,750	8,250	2%	
Total DEI Office	\$560,860	\$564,350	3,490	1%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

129 - 311/CONSTITUENTS SERVCIES							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-129-1-5111	SALARIES	\$313,273.54	\$382,952.00	\$369,141.72	\$400,417.00	\$389,482.00	_____
01-129-1-5113	PART TIME SALARIES	\$0.00	\$53,581.00	\$0.00	\$50,266.00	\$50,266.00	_____
01-129-1-5130	OVERTIME	\$1,132.65	\$6,200.00	\$3,716.43	\$5,500.00	\$5,500.00	_____
PERSONNEL Total:		\$314,406.19	\$442,733.00	\$372,858.15	\$456,183.00	\$445,248.00	
EXPENSES							
01-129-2-5340	TELECOMMUNICATIONS	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	_____
01-129-2-5346	ADVERTISING	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	_____
01-129-2-5420	OFFICE SUPPLIES	\$636.82	\$3,000.00	\$0.00	\$3,000.00	\$1,000.00	_____
01-129-2-5585	UNIFORMS	\$0.00	\$6,000.00	\$751.00	\$0.00	\$0.00	_____
EXPENSES Total:		\$636.82	\$10,000.00	\$751.00	\$10,000.00	\$1,000.00	
129 311/CONSTITUENTS SERVCIES Total:		\$315,043.01	\$452,733.00	\$373,609.15	\$466,183.00	\$446,248.00	

129		311 / CONSTITUENT SERVICES										
		PERSONNEL SERVICES										
						FY25		FY25		FY25		
						DEPT		MAYOR		MAYOR		
				CLASS/		FTE		FTE		FTE		
				STEP		STAFF		REQ		REC		
DEPT		POSITION								FY24		
						HOURS		APPROPRIATION		DEPT		
								REQUEST		& Council		
										REC		
01-129-1-5111	Constituent Services / 311 Director ²	Gaspare DeFilippis	UNCL	35	1	1	1	\$105,574	\$108,741	\$97,850		
01-129-1-5111	Assistant 311 Director ²	Kevin O'Donnell	UNCL	Varies	1	1	1	\$80,623	\$87,417	\$87,417		
01-129-1-5111	Weekend Coordinator ¹	Deanna Diccio	UNCL	35	1	1	1	\$63,755	\$65,668	\$65,668		
01-129-1-5111	*Secretary / Constituent Services ¹	Cazandra Cherif de Urena	UNCL	35	1	1	1	\$66,500	\$68,498	\$68,498		
01-129-1-5111	Constituent Services Aide ²	Ludovico Naimo	UNCL	35	1	1	1	\$66,500	\$68,498	\$68,498		
01-129-1-5113	Constituent Services Aide - PT	Cheryl Cole	UNCL	19.5	0	0.56	0.56	\$25,281	\$20,897	\$20,897		
01-129-1-5113	Constituent Services Aide - PT	Rose Gill	UNCL	Varies	0	0	0	\$23,029	\$18,751	\$18,751		
01-129-1-5113	*Constituent Services Aide - PT	Sintia Silva	UNCL	Varies	0	0	0	\$6,470	\$10,417	\$10,417		
					5	5.56	5.56					
129	311/Constituent Services Office TOTAL											
* These positions are multi-lingual								Salary (5111)	\$382,952	\$400,417	\$389,482	
								Part Time (5113)	\$54,781	\$50,266	\$50,266	
								Overtime (5130)	\$5,000	\$5,500	\$5,500	
								Personnel Total:	\$442,733	\$456,183	\$445,248	
Notes to Budget:												
¹ 3% COLA on administrative salary.												
² Salary adjustment made during FY24.												

(129) 311 / Constituent Services - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Salaries	382,952	389,482	6,530	2%	3% COLA added to administrative salaries.
Part Time Salaries	54,781	50,266	(4,515)	-8%	For part-time positions. Hours and personnel vary.
Overtime	5,000	5,500	500	10%	In lieu of comp time.
Total Personnel Services	\$442,733	\$445,248	2,515	1%	
General Operating Expenses					
Telecommunications	1,000	0	(1,000)	-100%	Not funded for telephones for staff.
Advertising	0	0	0	0%	Not funded for advertising.
Uniforms	6,000	0	0	0%	Not requesting funding in FY25.
Office Supplies	3,000	1,000	(2,000)	-67%	Reduced for WB Mason.
Total Expenditures	\$10,000	\$1,000	(9,000)	-90%	
Total 311/Constituent Services	\$452,733	\$446,248	(6,485)	-1%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

135 - OFFICE OF THE CITY AUDITOR							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-135-1-5111	SALARIES	\$484,413.44	\$570,408.00	\$456,116.08	\$586,112.00	\$586,112.00	_____
01-135-1-5130	OVERTIME	\$1,431.46	\$10,000.00	\$1,218.96	\$11,000.00	\$11,000.00	_____
01-135-1-5143	LONGEVITY	\$2,950.00	\$2,950.00	\$650.00	\$0.00	\$0.00	_____
PERSONNEL Total:		\$488,794.90	\$583,358.00	\$457,985.04	\$597,112.00	\$597,112.00	
EXPENSES							
01-135-2-5307	AUDIT/PROFESSIONAL SVCS	\$86,660.00	\$115,000.00	\$54,064.99	\$115,000.00	\$105,000.00	_____
01-135-2-5420	OFFICE SUPPLIES	\$2,673.42	\$5,500.00	\$4,506.93	\$5,000.00	\$5,000.00	_____
01-135-2-5700	PRINTING BUDGET DOCUMENTS	\$575.00	\$3,000.00	\$2,899.95	\$1,500.00	\$1,500.00	_____
01-135-2-5710	PROFESSIONAL DEVELOPMENT	\$1,584.48	\$3,000.00	\$724.00	\$5,000.00	\$3,900.00	_____
01-135-2-5785	FINANCIAL SOFTWARE & EQUIPMENT	\$126,136.02	\$145,000.00	\$132,079.82	\$145,000.00	\$140,000.00	_____
EXPENSES Total:		\$217,628.92	\$271,500.00	\$194,275.69	\$271,500.00	\$255,400.00	
135 OFFICE OF THE CITY AUDITOR Total:		\$706,423.82	\$854,858.00	\$652,260.73	\$868,612.00	\$852,512.00	

135 DEPARTMENT OF FINANCIAL SERVICES /OFFICE OF THE CITY AUDITOR										
PERSONNEL SERVICES										
DEPT	POSITION		CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24	FY25	FY25
					FTE	DEPT	MAYOR			
					STAFF	FTE	FTE	REQ	RECE	REC
01-135-1-5111	CFO / City Auditor ¹	Eric Demas	UNCL	35	1	1	1	\$178,337	\$183,687	\$183,687
01-135-1-5111	Assistant City Auditor ⁴	Ryan Smith	UNCL	35	1	1	1	\$94,090	\$102,063	\$102,063
01-137-1-5111	Budget Director ²	Vladimir Kan	UNCL	35	1	1	1	\$95,103	\$97,850	\$97,850
01-137-1-5143	Budget Director	Vladimir Kan	Longevity					\$1,700	\$0	\$0
01-137-1-5111	Financial Assistant ⁴	Gabby Ford	UNCL	35	0	1	1	\$70,000	\$67,980	\$67,980
01-135-1-5111	Administrative Assistant ⁴	Anitta LaFuente	A-6U/6	35	1	1	1	\$68,705	\$66,098	\$66,098
01-137-1-5143	Administrative Assistant	Anitta LaFuente	Longevity					\$1,250	\$0	\$0
01-135-1-5111	Administrative Assistant ³	Wendy Bonilla	A-6U/6	35	1	1	1	\$64,173	\$66,098	\$66,098
					5	6	6			
135	City Auditor TOTAL									
								Salary (5111)	\$570,408	\$586,112
								Overtime (5130)	\$10,000	\$11,000
								Longevity (5143)	\$2,950	\$0
								Personnel Total:	\$583,358	\$597,112

Notes to Budget:

¹ Annual salary is contractual.

² 3% increase

³ Local 25 Clerical union increase 3%, per pending contract

⁴ Salary adjustment in FY25.

(135) Office of the City Auditor - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	570,408	586,112	15,704	3%	Contractual salary increase for Mr. Demas. 3% increase on administrative salary. Local 25 Clerical union 3% increase per pending contract.
Overtime	10,000	11,000	1,000	10%	Contractual for union staff.
Longevity	2,950	0	(2,950)	-100%	Not included in FY25.
Total Personnel Services	\$583,358	\$597,112	13,754	2%	
General Operating Expenses					
Audit/Professional Services	115,000	105,000	(10,000)	-9%	Annual Audit, MCGOA, OPEB actuarial report.
Office Supplies	5,500	5,000	(500)	-9%	WB Mason, Alden Hauk, Belmont Springs, SoftRight.
Printing Budget Documents	3,000	1,500	(1,500)	-50%	WB Mason - All supplies to print CIP, City, ECTV and W/S budgets. Also for GFOA budget submission.
Professional Development	3,000	3,900	900	30%	Professional courses for Auditor and staff.
Financial Software	145,000	140,000	(5,000)	-3%	All financial software annual fees.
Total Expenditures	\$271,500	\$255,400	(16,100)	-6%	
Total City Auditor	\$854,858	\$852,512	(\$2,346)	0%	
Retirement Board (Found under Fixed Costs)					
Payment Pension Fund	19,395,891	20,030,498	634,607	3%	Reflects the updated biennial valuation completed by PERAC.
Total	\$19,395,891	\$20,030,498	\$634,607	3%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

138 - OFFICE OF PURCHASING & PROCURE							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-138-1-5111	SALARIES	\$41,664.70	\$113,301.00	\$95,374.72	\$177,926.00	\$117,192.00	_____
01-138-1-5143	LONGEVITY	\$0.00	\$0.00	\$0.00	\$1,850.00	\$0.00	_____
PERSONNEL Total:		\$41,664.70	\$113,301.00	\$95,374.72	\$179,776.00	\$117,192.00	
EXPENSES							
01-138-2-5248	SOFTWARE/OTHER	\$15,000.00	\$19,000.00	\$18,836.60	\$30,000.00	\$30,000.00	_____
01-138-2-5420	OFFICE SUPPLIES	\$632.36	\$2,500.00	\$609.23	\$2,500.00	\$2,500.00	_____
01-138-2-5710	PROFESSIONAL DEVELOPMENT	\$0.00	\$3,000.00	\$508.81	\$3,000.00	\$3,000.00	_____
EXPENSES Total:		\$15,632.36	\$24,500.00	\$19,954.64	\$35,500.00	\$35,500.00	
138 OFFICE OF PURCHASING & PROCURE		\$57,297.06	\$137,801.00	\$115,329.36	\$215,276.00	\$152,692.00	

138 DEPARTMENT OF FINANCIAL SERVICES / OFFICE OF PURCHASING & PROCUREMENT											
PERSONNEL SERVICES											
DEPT	POSITION		CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-138-1-5111	Chief Procurement Officer ¹	Alison Jenkins	UNCL	35	1	1	1	\$113,300	\$116,724	\$116,724	
01-138-1-5111	Principal Clerk ²	Vacant	C-6U/8	35	0	0	0	\$1	\$60,493	\$1	
01-138-1-5143	Principal Clerk ²	Vacant	Longevity					\$0	\$1,850	\$0	
					1	1	1				
138	Purchasing TOTAL										
								Salary (5111)	\$113,301	\$177,926	\$117,192
								Longevity (5143)	\$0	\$1,850	\$0
								Personnel Total:	\$113,301	\$179,776	\$117,192

Notes to Budget:

¹ 3% COLA on administrative salary. 1.5% on 7/1/24 and 1.5% on 1/1/25.

² Not requesting funding for this vacant position in FY25.

(138) Office of Purchasing & Procurement - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
<u>Personnel Services</u>					
Salaries	113,301	117,192	3,891	3%	3% increase from the actual salary paid in FY25.
Total Personnel Services	\$113,301	\$117,192	3,891	3%	
<u>General Operating Expenses</u>					
Software/Other	19,000	30,000	11,000	58%	We continue to utilize DocuSign, which is a software that allows us to electronically send all contracts through a secured email. This process has led to a more efficient signing process and is saving a tremendous amount of paper. Rates have increased.
Office Supplies	2,500	2,500	0	0%	Level funded FedEx for mailings: bid packages and contracts, all supplies for the Purchasing Department and supplies for the contract binding and bid package creation. Printer cartridges.
Professional Development	3,000	3,000	0	0%	Level funded for MCPPO courses to maintain certification as Purchasing Agent through the Commonwealth. Ongoing professional development courses as needed to retain certification and keep current on Massachusetts General Law requirements and exemptions as well as cost of memberships to different organizations.
Total Expenditures	\$24,500	\$35,500	11,000	45%	
Total Purchasing Office	\$137,801	\$152,692	\$14,891	11%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

141 - OFFICE OF ASSESSING							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-141-1-5111	SALARIES	\$303,663.23	\$320,559.00	\$268,507.97	\$333,823.00	\$333,823.00	_____
01-141-1-5143	LONGEVITY	\$0.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	_____
01-141-1-5191	BOARD OF ASSESSORS - STIPEND	\$15,457.99	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	_____
PERSONNEL Total:		\$319,121.22	\$342,809.00	\$290,757.97	\$356,073.00	\$356,073.00	
EXPENSES							
01-141-2-5240	EQUIPMENT MAINTENANCE	\$286.58	\$1,375.00	\$0.00	\$1,375.00	\$1,000.00	_____
01-141-2-5301	PROFESSIONAL SERVICES	\$337,434.56	\$450,000.00	\$199,478.00	\$450,000.00	\$450,000.00	_____
01-141-2-5420	OFFICE SUPPLIES	\$967.64	\$2,500.00	\$882.47	\$2,500.00	\$1,500.00	_____
01-141-2-5710	PROFESSIONAL DEVELOPMENT	\$3,526.40	\$5,000.00	\$705.00	\$5,000.00	\$5,000.00	_____
EXPENSES Total:		\$342,215.18	\$458,875.00	\$201,065.47	\$458,875.00	\$457,500.00	
141 OFFICE OF ASSESSING Total:		\$661,336.40	\$801,684.00	\$491,823.44	\$814,948.00	\$813,573.00	

141 DEPARTMENT OF FINANCIAL SERVICES / OFFICE OF ASSESSING											
PERSONNEL SERVICES											
DEPT	POSITION		CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24	FY25	FY25	
					FTE STAFF	DEPT FTE REQ	MAYOR FTE REC	APPROPRIATION	DEPT REQUEST	MAYOR & Council REC	
01-141-1-5111	Assessor ¹	B.J. Devereux	UNCL	35	1	1	1	\$115,832	\$121,624	\$121,624	
01-141-1-5111	*Assistant Assessor ⁴	Beninson Pena	UNCL	35	1	1	1	\$81,112	\$83,545	\$83,545	
01-141-1-5111	Administrative Assistant ²	Kate Hegarty	A-6U/8	35	1	1	1	\$68,705	\$70,766	\$70,766	
01-141-1-5143	Administrative Assistant	Kate Hegarty	Longevity					\$1,250	\$1,250	\$1,250	
01-141-1-5111	Principal Clerk ²	Marie Medeiros	C-6U/6	35	1	1	1	\$54,909	\$56,557	\$56,557	
01-141-1-5111	Principal Clerk ³	N/A	C-6U/1	35	0	0	0	\$1	\$1	\$1	
01-141-1-5191	Board of Assessors Chair	Ron Keohan	Board		0	0	0	\$9,000	\$9,000	\$9,000	
01-141-1-5191	Board Member	Francis Parker	Board		0	0	0	\$6,000	\$6,000	\$6,000	
01-141-1-5191	Board Member	Millie J Cardello	Board		0	0	0	\$6,000	\$6,000	\$6,000	
					4	4	4				
141	Assessors TOTAL										
* This position is bi-lingual.								Salary (5111)	\$320,559	\$333,823	\$333,823
								Longevity (5143)	\$1,250	\$1,250	\$1,250
								Board of Assesors Stipends (5191)	\$21,000	\$21,000	\$21,000
								Personnel Total:	\$342,809	\$356,073	\$356,073

Notes to Budget:

¹ Requesting 5% increase in FY25.

² Local 25 Clerical union 3% increase per pending contract.

³ Not requesting funding for this position in FY25.

⁴ 3% COLA added to salary.

(141) Office of Assessing - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	320,559	333,823	\$13,264	4%	Increase for DH based on competitive salary survey. Assistant Assessor 3% increase. Local 25 Clerical union 3% increase per contract. Not requesting funding for 1 position in FY 25.
Longevity	1,250	1,250	\$0	0%	Ms. Hegarty.
Stipends	21,000	21,000	\$0	0%	Mr. Keohan, Chair (\$9K), Mr. Parker & Mrs. Cardello (\$6K each).
Total Personnel Services	\$342,809	\$356,073	\$13,264	4%	
General Operating Expenses					
Equipment Maintenance	1,375	1,000	(\$375)	-27%	Reduced for time stamp and bulk printer
Professional Services	450,000	450,000	\$0	0%	Level funded for Patriot Properties & RRC will be performing additional cyclical inspection work as part of the FY 2025 recertification, personal property valuation, GIS fees for work previously completed in-house, attorney & appraisal/expert witness fees for ATB cases including but not limited to 504 accounts and LNG Terminal
Office Supplies	2,500	1,500	(\$1,000)	-40%	FY25 reduced by CC. This line includes paper and envelopes used in mailings as well as typical office supplies and replacement of office furnishings as needed.
Professional Development	5,000	5,000	\$0	0%	Level funded for continuing education for staff and board members to keep up with changes to the laws and methods to mass valuation.
Total Expenditures	\$458,875	\$457,500	(\$1,375)	0%	
Total Assessing Office	\$801,684	\$813,573	\$11,889	1%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

145 - OFFICE OF TREASURER/COLLECTOR							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-145-1-5111	SALARIES	\$950,204.75	\$1,034,936.00	\$835,377.00	\$1,070,100.00	\$1,058,745.00	_____
01-145-1-5130	OVERTIME	\$616.15	\$500.00	\$267.39	\$500.00	\$500.00	_____
01-145-1-5143	LONGEVITY	\$3,100.00	\$7,800.00	\$4,700.00	\$5,550.00	\$5,550.00	_____
01-145-1-5144	ABOVE GRADE DIFF	\$426.93	\$1,000.00	\$293.20	\$1,000.00	\$1,000.00	_____
01-145-1-5191	HEARING OFFICER STIPEND	\$5,000.00	\$5,000.00	\$3,166.66	\$5,000.00	\$0.00	_____
01-145-1-5193	CLOTHING ALLOWANCE	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	_____
PERSONNEL Total:		\$960,047.83	\$1,049,936.00	\$844,504.25	\$1,082,850.00	\$1,066,495.00	
EXPENSES							
01-145-2-5240	EQUIPMENT MAINTENANCE	\$1,090.78	\$1,500.00	\$614.98	\$1,500.00	\$1,500.00	_____
01-145-2-5306	RECORDING FEES	\$15,258.75	\$20,000.00	\$5,450.00	\$20,000.00	\$20,000.00	_____
01-145-2-5312	DATA PROCESSING (DP) PAYROLL/HMN	\$58,330.90	\$135,000.00	\$25,115.64	\$140,000.00	\$140,000.00	_____
01-145-2-5314	DP TAX BILLING & COLLECTION	\$631.36	\$3,000.00	\$2,705.00	\$1,500.00	\$1,500.00	_____
01-145-2-5344	POSTAGE	\$59,124.30	\$45,000.00	\$17,695.89	\$65,000.00	\$65,000.00	_____
01-145-2-5385	OTHER CHARGES	\$314,633.54	\$262,000.00	\$251,086.07	\$424,000.00	\$0.00	_____
01-145-2-5420	OFFICE SUPPLIES	\$16,500.92	\$35,000.00	\$16,115.39	\$12,500.00	\$12,500.00	_____
01-145-2-5430	METER REPAIRS & MAINTENANCE	\$36,224.01	\$10,000.00	\$0.00	\$55,000.00	\$55,000.00	_____
01-145-2-5580	PARKING METER MINOR EQUIPMENT	\$0.00	\$5,000.00	\$0.00	\$15,000.00	\$15,000.00	_____
01-145-2-5716	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	_____
01-145-2-5745	INSURANCE	\$1,575.00	\$2,250.00	\$700.00	\$2,250.00	\$2,250.00	_____
EXPENSES Total:		\$503,369.56	\$518,750.00	\$319,482.97	\$739,750.00	\$315,750.00	
145 OFFICE OF TREASURER/COLLECTOR		\$1,463,417.39	\$1,568,686.00	\$1,163,987.22	\$1,822,600.00	\$1,382,245.00	

145 DEPARTMENT OF FINANCIAL SERVICES / OFFICE OF THE CITY TREASURER - COLLECTOR										
PERSONNEL SERVICES										
DEPT	POSITION		CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
01-145-1-5111	Treasurer/Collector ¹	Monica Ford	UNCL	35	1	1	1	\$131,019	\$135,950	\$134,950
01-145-1-5111	Deputy Treasurer ³	Tammie Duong	UNCL	35	1	1	1	\$80,000	\$89,610	\$87,550
01-145-1-5111	Assistant Collector ³	Adriana Indrisano	UNCL	35	1	1	1	\$72,100	\$79,413	\$74,253
01-145-1-5111	Assistant Treasurer ³	Casandra Murphy	UNCL	35	1	1	1	\$70,000	\$86,520	\$83,430
01-145-1-5111	Administrative Assistant ²	Sissy Liston	A-6U/8	35	1	1	1	\$68,705	\$70,766	\$70,766
01-145-1-5143	Administrative Assistant	Sissy Liston	Longevity					\$1,450	\$1,650	\$1,650
01-145-1-5111	Deputy Collector ²	Tracy O'Connor	A-6U/8	35	1	1	1	\$68,705	\$70,766	\$70,766
01-145-1-5143	Deputy Collector ²	Tracy O'Connor	Longevity					\$1,000	\$1,000	\$1,000
01-145-1-5111	Administrative Assistant ²	Laurie Warren	A-6U/7	35	1	1	1	\$65,447	\$70,766	\$70,766
01-145-1-5143	Administrative Assistant	Laurie Warren	Longevity					\$1,000	\$1,250	\$1,250
01-145-1-5111	Principal Clerk ²	Roxanna Mejia	C-6U/8	35	1	1	1	\$58,731	\$60,493	\$60,493
01-145-1-5111	Principal Clerk ²	Nicholas Medeiros	C-6U/2	35	1	1	1	\$58,731	\$50,745	\$50,745
01-145-1-5111	Principal Clerk ²	Arthi Bathey	C-6U/2	35	1	1	1	\$58,731	\$50,745	\$50,745
01-145-1-5143	Principal Clerk	Vacant	Longevity					\$1,450	\$0	\$0
01-145-1-5111	Principal Clerk ²	Tanya Benjamin	C-6U/8	35	1	1	1	\$58,731	\$60,493	\$60,493
01-145-1-5111	Principal Clerk ²	Vacant	C-6U/8	35	1	1	1	\$58,731	\$60,493	\$60,493
01-145-1-5111	Principal Clerk ²	Jesuina Pagan	C-6U/2	35	1	1	1	\$58,731	\$50,745	\$50,745
01-145-1-5111	Principal Clerk ²	Jeanne Broderick	C-6U/6	35	0.50	0.50	0.50	\$29,366	\$28,278	\$28,278
01-145-1-5111	Principal Clerk ²	Vacant	C-6U/8	20	0.57	0.57	0.57	\$33,561	\$34,481	\$34,481
01-145-1-5143	Principal Clerk	Vacant	Longevity					\$1,250	\$0	\$0
01-145-1-5111	Parking Meter Repairman ²	Bill MacKenzie	W7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562
01-145-1-5143	Parking Meter Repairman	Bill MacKenzie	Longevity					\$1,650	\$1,650	\$1,650
01-145-1-5193	Parking Meter Repairman	Bill MacKenzie	Clothing					\$700	\$700	\$700
01-145-1-5191	Hearing Officer	Chad Luongo	UNCL	Varies	0	0	0	\$5,000	\$5,000	\$0
					15.07	15.07	15.07			
145	City Treasurer / Collector TOTAL									

Continued...

DEPT	POSITION	CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
						Salary (5111)	\$1,034,936	\$1,070,100	\$1,058,745
						Overtime (5130)	\$500	\$500	\$500
						Longevity (5143)	\$7,800	\$5,550	\$5,550
						Above Grade Difference (5194)	\$1,000	\$1,000	\$1,000
						Hearing Officer Stipend (5191)	\$5,000	\$5,000	\$0
						Clothing Allowance (5193)	\$700	\$700	\$700
						Personnel Total:	\$1,049,936	\$1,082,850	\$1,066,495
Notes to Budget:									
¹ 3% COLA added to administrative salaries.									
² Local 25 Clerical & DPW increased 3% per pending contract.									
³ Salary reclassification in FY24.									

(145) Office of Treasurer / Collector - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	1,034,936	\$1,058,745	23,809	2%	3% COLA added to some administrative salaries. Requesting Local 25 Clerical/DPW increased 3% per contract. Part-time staff person in Treasurer's Office is retiring in FY24. Requesting \$1k increase for Treasurer/Collector for maintaining Mass. Tax Collector certification.
Overtime	500	\$500	0	0%	Reduced \$500 by CC for FY24. If clerks request OT in lieu of comp time.
Longevity	7,800	\$5,550	(2,250)	-29%	Ms. Liston (\$1,650), Ms. O'Connor (\$1,000), Ms. Warren (\$1,250.00), Ms. Peluso (\$1,250), Mr. Mackenzie (\$1,650).
Above Grade Differential	1,000	1,000	0	0%	Reduced \$2K by CC. Used when clerical staff fill in for someone at a higher job classification.
Hearing Officer Stipend	5,000	0	(5,000)	-100%	Not funded
Clothing Allowance	700	700	0	0%	Mr. MacKenzie, Local 25 DPW contractual.
Total Personnel Services	\$1,049,936	\$1,066,495	\$16,559	2%	
General Operating Expenses					
Equipment Maintenance	1,500	1,500	0	0%	Service contracts on 4 date stamps/\$300 ea. Includes ink ribbons. Level funded for FY25.
Recording Fees	20,000	20,000	0	0%	Reduced \$10K by CC for FY24. TT filing fee increased from \$75 to \$105 per deed. Expecting to advertise approximately 80 delinquent properties in April 2024. Estimate for newspaper ad cost \$4,000. Land court cases processing fee is \$742.25/each. Working with Tax Title attorney on these to determine what properties to file. Level funded for FY25.
Data Processing/Payroll/HR	140,000	140,000	0	0%	Munis-Yr 2 of new vendor software for in-house payroll. Anticipated FY25 \$114k. Remainder of cost for Harpers Payroll will include costs for continued city access, W-2 processing, ACA reporting, and other costs associated with reporting. Level funded for FY25.
DP Tax Billing & Collection	3,000	1,500	(1,500)	-50%	Printer cartridges and paper. Additional cartridges needed for payroll printer. Moved \$1,500 from this line item to new line item "Professional Development".
Professional Development	0	3,000	3,000	100%	New line item needed for Treasurer/Collector Association dues and cost of attendance at meetings and conferences needed to maintain MCPPO and Tax Collector certifications.

Continued...

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Postage	65,000	65,000	0	0%	Postage for all departments in city. Also pays for supplies to maintain the mail machine. Increased usage for elections (ballots by mail). Increased usage for in-house payroll. Postage rates increase in Jan 2024. Level funded for FY25.
Other Charges	262,000	0	(262,000)	-100%	Eastern Bank lockbox fees about \$15K to \$20K per year. Also used to pay credit card fees and for parking sticker program. Armored car service \$12K/year. Requesting additional \$150k to cover credit card fees due to increased use of online payments.
Office Supplies	10,000	12,500	2,500	25%	Reduced \$5K by CC for FY24. Envelopes for payroll advices, stock for paper advices and checks. Additional copier paper for in-house payroll. Special order paper stock and envelopes for W-2's, 1095C forms, 1099R forms
Meter Repairs & Maintenance	10,000	55,000	45,000	450%	\$3,400/month. Cost for repairs by technician detailed in contract.
Parking Meter Minor Equipment	5,000	15,000	10,000	200%	Reduced \$5K by CC. Supplies needed for new equipment.
Insurance	2,250	2,250	0	0%	Level funded for FY25.
Total Expenditures	\$518,750	\$315,750	(\$203,000)	-39%	
Total Treasurer/Collector	\$1,568,686	\$1,382,245	(\$186,441)	-12%	
Retirement of Debt (Found under Fixed Costs)					
April 23, 2015	1,060,000	1,060,000	0	0%	Payments per debt schedule.
Jan 25, 2022 GOB	1,305,000	1,320,000	15,000	1%	Payments per debt schedule.
Oct 25, 2007 MSBA High School 2%	449,415	449,415	0	0%	Payments per debt schedule.
Dec. 20, 2013	625,000	270,000	(355,000)	-57%	Payments per debt schedule.
Feb 6, 2014	265,000	265,000	0	0%	Payments per debt schedule.
Feb 18, 2016	925,000	925,000	0	0%	Payments per debt schedule.
Feb 19, 2008 Sec 108 HUD Loan	88,000	93,000	5,000	6%	Payments per debt schedule.
Feb 2017	675,000	675,000	0	0%	Payments per debt schedule.
May 3, 2018	540,000	540,000	0	0%	Payments per debt schedule.
April 4, 2019	1,780,000	735,000	(1,045,000)	-59%	Payments per debt schedule.
Feb 11, 2021 GOB	160,000	160,000	0	0%	Payments per debt schedule.
Nov 17, 2020 GOB	1,130,000	1,130,000	0	0%	Payments per debt schedule.
August 3, 2023 GOB	0	415,000	415,000	100%	Payments per debt schedule.
Total	\$9,002,415	8,037,415	(\$965,000)	-11%	

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+ / -	+ / -	
Long Term Debt Interest (Found under Fixed Costs)					
April 23, 2015	156,556	114,156	(42,400)	-27%	Payments per debt schedule.
Jan 25, 2022 GOB	759,231	702,181	(57,050)	100%	Payments per debt schedule.
Oct 25, 2007 MSBA High School 2%	89,883	80,895	(8,988)	-10%	Payments per debt schedule.
Dec 20, 2013	64,980	51,150	(13,830)	-21%	Payments per debt schedule.
Feb 6, 2014	50,019	42,069	(7,950)	-16%	Payments per debt schedule.
Feb 18, 2016	254,500	217,500	(37,000)	-15%	Payments per debt schedule.
Feb 28, 2017	287,819	254,069	(33,750)	-12%	Payments per debt schedule.
May 3, 2018	276,131	249,131	(27,000)	-10%	Payments per debt schedule.
April 4, 2019	446,600	357,600	(89,000)	-20%	Payments per debt schedule.
Feb 11, 2021 GOB	62,500	54,500	(8,000)	-13%	Payments per debt schedule.
Nov 17, 2020 GOB	573,038	516,538	(56,500)	-10%	Payments per debt schedule.
August 3, 2023 GOB	0	441,396	441,395.55	100%	Payments per debt schedule.
Total	\$3,021,257	3,081,185	\$59,928	2%	
FICA (Found under Fixed Costs)					
Medicare (1.45%)	2,439,374	2,536,949	97,575	4%	Employer match of Medicare deduction. 1.45% of pay (health and life deductions not taxed).
Total	\$2,439,374	\$2,536,949	\$97,575	4%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

151 - OFFICE OF THE CITY SOLICITOR							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-151-1-5111	SALARIES	\$378,279.98	\$489,598.00	\$334,793.30	\$540,089.00	\$419,609.00	_____
01-151-1-5143	LONGEVITY	\$3,150.00	\$3,550.00	\$2,100.00	\$2,950.00	\$2,950.00	_____
01-151-1-5198	RAO STIPEND	\$9,400.00	\$12,000.00	\$9,000.00	\$15,000.00	\$0.00	_____
PERSONNEL Total:		\$390,829.98	\$505,148.00	\$345,893.30	\$558,039.00	\$422,559.00	
EXPENSES							
01-151-2-5302	LITIGATION/PROFESSIONAL SERVICES	\$975,603.86	\$450,000.00	\$361,683.45	\$200,000.00	\$200,000.00	_____
01-151-2-5319	ISD LITIGATION FEES	\$6,343.85	\$3,600.00	\$0.00	\$5,000.00	\$5,000.00	_____
01-151-2-5420	OFFICE SUPPLIES	\$1,798.23	\$2,000.00	\$398.44	\$2,000.00	\$2,000.00	_____
01-151-2-5586	WESTLAW COMPUTER RESEARCH	\$4,091.60	\$4,325.00	\$3,891.44	\$6,000.00	\$6,000.00	_____
01-151-2-5710	PROFESSIONAL DEVELOPMENT	\$978.29	\$2,900.00	\$2,686.11	\$1,500.00	\$1,500.00	_____
01-151-2-5760	CLAIMS	\$1,324.05	\$3,500.00	\$1,750.00	\$3,500.00	\$3,500.00	_____
01-151-2-5850	EQUIPMENT & OTHER	\$992.46	\$1,500.00	\$239.65	\$7,000.00	\$7,000.00	_____
EXPENSES Total:		\$991,132.34	\$467,825.00	\$370,649.09	\$225,000.00	\$225,000.00	
151 OFFICE OF THE CITY SOLICITOR Total:		\$1,381,962.32	\$972,973.00	\$716,542.39	\$783,039.00	\$647,559.00	

151 OFFICE OF THE CITY SOLICITOR										
PERSONNEL SERVICES										
					FY24	FY25	FY25			FY25
					FTE	DEPT	MAYOR			MAYOR
DEPT	POSITION	CLASS/STEP	HOURS	FTE STAFF	FTE REQ	FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-151-1-5111	City Solicitor ³	Colleen Mejia	UNCL	35	1	1	1	\$144,200	\$160,526	\$160,526
01-151-1-5143	City Solicitor	Colleen Mejia	Longevity				\$1,700	\$1,700	\$1,700	
01-151-1-5111	Assistant City Solicitor ¹	Keith Slattery	UNCL	35	1	1	1	\$123,600	\$127,308	\$127,308
01-151-1-5111	Assistant City Solicitor for Labor & Employment ²	Vacant	UNCL	35	1	1	1	\$95,484	\$120,000	\$0
01-151-1-5143	Assistant City Solicitor for Labor & Employment	Vacant	Longevity				\$800	\$0	\$0	
01-151-1-5111	Paralegal ¹	Jen Peters	UNCL	35	1	1	1	\$63,380	\$65,281	\$65,281
01-151-1-5143	Paralegal	Jen Peters	Longevity				\$400	\$400	\$400	
01-151-1-5111	Executive Assistant ¹	Maryann Mayo	UNCL	35	1	1	1	\$62,934	\$64,822	\$64,822
01-151-1-5143	Executive Assistant	Maryann Mayo	Longevity				\$650	\$850	\$850	
					5	5	5			
151	City Solicitor TOTAL									
							Salary (5111)	\$489,598	\$540,089	\$419,609
							Longevity (5143)	\$3,550	\$2,950	\$2,950
							RAO Stipend (5198)	\$12,000	\$15,000	\$0
							Personnel Total:	\$505,148	\$558,039	\$422,559

Notes to Budget:

¹ 3% COLA added to this salary in FY25.

² Not requesting funding for this position in FY25

³ Salary reclassification on this position.

(151) Office of the City Solicitor - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	489,598	419,609	(69,989)	-14%	For non-union positions, there is a 3% salary increase on most. Solicitor's salary reclassification.
Longevity	3,550	2,950	(600)	-17%	Ms. Mejia (\$1,700), Ms. Peters (\$400) and Ms. Mayo (\$850).
RAO Stipend	12,000	0	(12,000)	-100%	In accordance with public records law, a record access officer is appointed. Instead of hiring a part time employee, solicitor will take responsibility. In calendar year 2023 the city received just shy of 1000 requests. The Solicitor managed the responses of each one in addition to numerous appeals. As of April 30, 2024 the city has already received 391 requests, which seems to show the same trend from 2023. The workload for this task requires more time than previous years.
Total Personnel Services	\$505,148	\$422,559	(82,589)	-16%	
General Operating Expenses					
Litigation/Professional Services	450,000	200,000	(250,000)	-56%	Used to pay any litigation related service, such as legal services, filing complaints, expert witnesses, recording fees, transcripts, etc. Supplemental appropriation during FY24, \$150,000.
ISD Litigation Fees	3,600	5,000	1,400	39%	Increased for issues surrounding Code Enforcement/ISD.
Office Supplies	2,000	2,000	0	0%	Level funded for general office supplies from WB Mason.
Westlaw Computer Research	4,325	6,000	1,675	39%	Increased for the monthly fee increased and used to pay the monthly bill to Westlaw. This is an internet based database used to research a variety of legal issues.
Professional Development	2,900	1,500	(1,400)	-48%	Decreased for staff training/continuing education.
Claims	3,500	3,500	0	0%	Level funded for small claims brought against the city.
Equipment & Other	1,500	7,000	5,500	367%	Increased for equipment and FOIA software.
Total Expenditures	\$467,825	\$225,000	(242,825)	-52%	
Total Solicitor's Office	\$972,973	\$647,559	(\$325,414)	-33%	

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Property/Liability Insurance (Found under Fixed Costs)					
Comp General Liability	2,498,000	2,640,972	\$142,972	6%	All city insurance including schools. Anticipating increase in premiums because of new fleet vehicles and new park equipment.
Insurance Deductibles	104,500	151,500	\$47,000	45%	All deductibles for all motor vehicle accidents including police, fire and schools. (\$1K per vehicle). Also pays for all glass breakage on motor vehicles and deductibles on other claims.
Total	\$2,602,500	\$2,792,472	\$189,972	7%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

152 - DEPARTMENT OF HUMAN RESOURCES							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-152-1-5111	SALARIES	\$249,941.19	\$306,840.00	\$298,365.95	\$345,067.00	\$340,411.00	_____
01-152-1-5113	PART TIME SALARIES	\$31,406.82	\$36,355.00	\$28,852.85	\$37,445.00	\$37,445.00	_____
01-152-1-5121	TEMP PERSONNEL - ALL DEPT	\$0.00	\$3,000.00	\$0.00	\$23,000.00	\$0.00	_____
01-152-1-5123	JOBS TRAINING PROGRAM	\$124,052.00	\$125,000.00	\$18,839.04	\$0.00	\$0.00	_____
01-152-1-5130	OVERTIME	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	_____
01-152-1-5151	EMPLOYEE BUY BACK & OTHER	\$747,180.03	\$800,000.00	\$760,906.58	\$1,000,000.00	\$1,000,000.00	_____
PERSONNEL Total:		\$1,152,580.04	\$1,272,195.00	\$1,106,964.42	\$1,405,512.00	\$1,377,856.00	
EXPENSES							
01-152-2-5152	MEDICAL EXAMS	\$20,467.89	\$30,000.00	\$5,786.00	\$60,000.00	\$30,000.00	_____
01-152-2-5161	LOCAL 25 HEALTH SERVICES	\$121,164.43	\$147,916.00	\$119,067.17	\$147,916.00	\$147,916.00	_____
01-152-2-5217	RECRUITMENT	\$0.00	\$10,000.00	\$4,600.94	\$10,000.00	\$5,000.00	_____
01-152-2-5301	PROFESSIONAL SERVICES	\$50,379.35	\$40,000.00	\$22,369.08	\$25,000.00	\$25,000.00	_____
01-152-2-5420	OFFICE SUPPLIES	\$2,976.68	\$5,000.00	\$270.54	\$5,000.00	\$4,000.00	_____
01-152-2-5710	PROFESSIONAL DEVELOPMENT	\$10,548.00	\$10,000.00	\$5,046.64	\$35,000.00	\$15,000.00	_____
EXPENSES Total:		\$205,536.35	\$242,916.00	\$157,140.37	\$282,916.00	\$226,916.00	
152 DEPARTMENT OF HUMAN RESOURCES		\$1,358,116.39	\$1,515,111.00	\$1,264,104.79	\$1,688,428.00	\$1,604,772.00	

152 DEPARTMENT OF HUMAN RESOURCES										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-152-1-5111	Director of Human Resources ¹	UNCL	35	1	1	1	\$131,840	\$138,432	\$135,795	
01-152-1-5111	Assistant Director of Human Resources ¹	UNCL	35	1	1	1	\$100,000	\$105,000	\$103,000	
01-152-1-5111	Human Resources Generalist ¹	UNCL	35	1	1	1	\$75,000	\$77,250	\$77,250	
01-152-1-5111	Human Resources Assistant ²	UNCL	35	0	1	1	\$0	\$23,000	\$23,000	
01-152-1-5113	Benefits Specialist PT ¹	UNCL	18.5	0	0.53	0.53	\$36,355	\$37,445	\$37,445	
				3	4.53	4.53				
152	Human Resources TOTAL									
						Salary (5111)	\$306,840	\$345,067	\$340,411	
						Part Time (5113)	\$36,355	\$37,445	\$37,445	
						Temp Personnel (5121)	\$3,000	\$23,000	\$0	
						Year Round Program (5123)	\$125,000	\$0	\$0	
						Overtime (5130)	\$1,000	\$0	\$0	
						Employee Buyback & Other (5151)	\$800,000	\$1,000,000	\$1,000,000	
						Personnel Total:	\$1,272,195	\$1,405,512	\$1,377,856	

Notes to Budget:

¹ 3% COLA on administrative salary.

² New position to be funded for half a year after ARPA funds deplete for internships

(152) Department of Human Resources - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Salaries	306,840	340,411	33,571	11%	3% COLA added to other administrative salaries. New position to be funded for half a year after ARPA funds deplete for internships.
Part Time Salaries	36,355	37,445	1,090	3%	This is the Benefits Technician position.
Temp Personnel - All Dept.	3,000	0	(3,000)	-100%	Reduced \$3K by CC in FY24. As needed for short-term projects during the year. \$23,000 budgeted in case the HR Assistant position is not granted.
Year-Round Program	125,000	0	(125,000)	-100%	This account line moved to Department of Youth Development and Enrichment. This account line is used for PT youth workers who are hired throughout the year.
Overtime	1,000	0	(1,000)	-100%	Not anticipated at all. Reduced \$3K by CC in FY24. When short-staffed, work as needed.
Employee Buyback & Other	800,000	1,000,000	200,000	25%	Based on the FY24 trend spend, the Department is projecting it is going to be more than FY24 appropriation. It was reduced \$200K by CC for FY24. This line is used for employees who buyback sick, vacation, and other contractual benefits
Total Personnel Services	\$1,272,195	\$1,377,856	\$105,661	8%	
General Operating Expenses					
Medical Exams	30,000	30,000	0	0%	Level funded for additional pre-employment physical screening for labor intensive positions. Drug testing for DOT drivers, random drug testing for DPW drivers, random drug testing for police officers and firefighters, and physicals for labor force.
Local 25 Health Service	147,916	147,916	0	0%	Level funded for a union benefit for dental and vision offered to Local 25 employees.

Continued...

	FY24 Budget	FY25 Request	\$ + / -	% + / -	
Recruitment	10,000	5,000	(5,000)	-50%	Reduced for all job postings, pre-employment background checks.
Professional Services	40,000	25,000	(15,000)	-38%	Mt. Auburn Hospital, Employee Assistance Program, Contract Administration of TPA, confidential office renovation (1 time expense for Creative Office Pavillion vendor)
Office Supplies	5,000	4,000	(1,000)	-20%	Reduced for Belmont Printing and WB Mason forms and paper employee documents.
Professional Development	10,000	15,000	5,000	50%	Increased for additional training and development for supervisors and hourly staff.
Total Expenditures	\$242,916	\$226,916	(16,000)	-7%	Training/Informational classes needed by city employees, MMA membership fee, various seminars presented by MMA.
Total Human Resources	\$1,515,111	\$1,604,772	\$89,661	6%	
Unemployment Compensation (Found under Fixed Costs)					
Unemployment Compensation	330,000	175,000	(155,000)	-47%	For various claims throughout the city, including the schools, unemployment taxes. Also includes credits from ECTV for their unemployment benefits.
Total	\$330,000	\$175,000	(\$155,000)	-47%	
Employee Benefits (Found under Fixed Costs)					
Life Insurance and Other	88,000	88,000	0	0%	The city contributions (70%) for all the employees and retirees life insurance thru Boston Mutual Life Insurance Co. Also includes credits from ECTV for their life insurance benefits.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+ / -	+ / -	
Health Insurance	25,761,748	28,402,176	2,640,428	10%	City of Everett contributions come out of this for all the health insurance plans. This money is put into the BC/BS Trust and the Harvard Trust. City contributions would be 85% (retired before April 2003). The contributions vary - 4/03 (96.20% - retired after 4/03), (96.65% Master Medical & Blue Care Elect), (90% Network Blue), (87% Harvard Pilgrim), (98.15% Senior Plan Medex). Also includes credits from ECTV for their health insurance benefits.
AD&D Insurance	28,000	30,800	2,800	10%	Increased by 10% for fire and police only. The city pays the premium -- it is 10 cents on the thousand. This is determined by Boston Mutual on the rate of pay they receive.
Total	\$25,877,748	\$28,520,976	\$2,643,228	10%	
Employee Injuries (Found under Fixed Costs)					
Active Police and Fire	358,000	358,000	0	0%	Level funded based on the trend spend for FY24. All reimbursements for injuries for the police/fire departments. Meditrol (monthly billing & helping with contract issues).
Retired Police & Fire	19,500	19,500	0	0%	Level funded for all prescription reimbursements for retirees.
Workers Comp	842,000	1,000,000	158,000	19%	Increased based on settlements and increase in injuries and accidents. All workers comp injury claims for all employees including the schools.
Total	\$1,219,500	\$1,377,500	\$158,000	13%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

155 - DEPT OF INFORMATION TECHNOLOGY							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-155-1-5111	SALARIES	\$229,422.52	\$235,320.00	\$166,297.56	\$283,460.00	\$268,499.00	_____
01-155-1-5143	LONGEVITY	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	_____
PERSONNEL Total:		\$230,872.52	\$236,770.00	\$167,747.56	\$284,910.00	\$269,949.00	
EXPENSES							
01-155-2-5244	CONTRACT MAINTENANCE	\$40,402.57	\$101,000.00	\$17,758.48	\$101,000.00	\$95,000.00	_____
01-155-2-5245	COPIERS/MAINTENANCE	\$45,754.95	\$99,600.00	\$37,832.85	\$99,600.00	\$92,000.00	_____
01-155-2-5268	CONTRACTUAL SERVICES	\$122,878.66	\$250,000.00	\$106,107.28	\$250,000.00	\$200,000.00	_____
01-155-2-5312	SUPPLIES	\$1,197.50	\$8,000.00	\$1,464.13	\$8,000.00	\$8,000.00	_____
01-155-2-5340	TELEPHONE COMMUNICATIONS	\$0.00	\$98,000.00	\$20,829.50	\$98,000.00	\$90,000.00	_____
01-155-2-5341	WIRELESS COMMUNICATIONS	\$61,809.76	\$66,000.00	\$48,005.68	\$70,000.00	\$66,000.00	_____
01-155-2-5710	PROFESSIONAL DEVELOPMENT	\$8,190.06	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	_____
01-155-2-5785	311 EXPENSES	\$5,067.89	\$30,000.00	\$7,680.07	\$30,000.00	\$20,000.00	_____
01-155-2-5865	DATA COMMUNICATIONS	\$13,201.71	\$58,000.00	\$15,052.46	\$58,000.00	\$58,000.00	_____
01-155-2-5866	DIRECT FIBER DATA	\$40,757.07	\$70,000.00	\$0.00	\$70,000.00	\$70,000.00	_____
01-155-2-5880	HARDWARE/SOFTWARE EQUIPMENT	\$128,881.69	\$90,000.00	\$3,922.56	\$90,000.00	\$85,000.00	_____
EXPENSES Total:		\$468,141.86	\$880,600.00	\$258,653.01	\$884,600.00	\$794,000.00	
CAPITAL IMPROVEMENTS							
01-155-3-5867	TECHNOLOGY INFRASTRUCTURE	\$23,971.07	\$0.00	\$17,085.28	\$0.00	\$0.00	_____
CAPITAL IMPROVEMENTS Total:		\$23,971.07	\$0.00	\$17,085.28	\$0.00	\$0.00	
155 DEPT OF INFORMATION TECHNOLOGY		\$722,985.45	\$1,117,370.00	\$443,485.85	\$1,169,510.00	\$1,063,949.00	

155

DIVISION OF INFORMATION TECHNOLOGY

PERSONNEL SERVICES

DEPT	POSITION		CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-155-1-5111	IT Director ¹	Kevin Dorgan	UNCL	35	1	1	1	\$108,164	\$111,409	\$111,409	
01-155-1-5143	IT Director	Kevin Dorgan	Longevity					\$800	\$800	\$800	
01-155-1-5111	Assistant IT Director ¹	Gene Masella	UNCL	35	1	1	1	\$88,369	\$91,020	\$91,020	
01-155-1-5143	Assistant IT Director	Gene Masella	Longevity					\$650	\$650	\$650	
01-155-1-5111	IT Tech Specialist ²	Vacant	UNCL	35	1	1	1	\$38,787	\$39,951	\$65,000	
01-155-1-5111	IT Tech Specialist ³	Vacant	UNCL	35	0	1	0	\$0	\$39,951	\$0	
155 Information Technology TOTAL					3	4	3				
								Salary (5111)	\$235,320	\$283,460	\$268,499
								Longevity (5143)	\$1,450	\$1,450	\$1,450
								Personnel Total:	\$236,770	\$284,910	\$269,949

Notes to Budget:

- ¹ 3% COLA added to administrative salary.
- ² Increased salary to attract more candidates.
- ³ New position requested in FY25.

(155) Information Technology - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	235,320	268,499	33,179	14%	Reduced \$15K from CC in FY24. 3% COLA on administrative salaries.
Longevity	1,450	1,450	0	0%	Mr. Dorgan (\$800) and Mr. Masella (\$650).
Total Personnel Services	\$236,770	\$269,949	\$33,179	14%	
General Operating Expenses					
Contract Maintenance	101,000	95,000	(6,000)	-6%	Reduced for contracts for Vadar, GEO, NetAtlantic, Barracuda Maintenance, NGP Van, DigiCert, QScend and Vote Builder.
Copiers / Maintenance	99,600	92,000	(7,600)	-8%	Reduced and used to pay to CIT Financial (which is Conway Office Products) for 13 copiers: Auditor, Health, ISD (2), Library, Human Resources, Solicitor, Collector, Assessor, Veteran's, Purchasing and Treasurer. Mayor's copier is paid to Ricoh. The amount requested is based on the monthly payment and maintenance fee for each machine.
Contractual Services	250,000	200,000	(50,000)	-20%	Reduced for larger information technology products to help distribute the workload.
Supplies	8,000	8,000	0	0%	Level fnded for keyboards, wires, connectors, general office supplies.
Telephone Communications	98,000	90,000	(8,000)	-8%	Reduced for all city phones, Verizon phones and PRI circuits.
Wireless Communications	66,000	66,000	0	0%	Reduced \$25K by CC in FY24. All wireless devices, Verizon iPads in use by various departments paid here. Increase due to additional wireless devices as needs have grown.
Professional Development	10,000	10,000	0	0%	Reduced \$5K by CC in FY24. IT training for staff and employees.
311 Expenses	30,000	20,000	(10,000)	-33%	Reduced for the 311 system - renewals and technology updates/equipment as needed.
Data Communications	58,000	58,000	0	0%	Level funded for Sprint , Towerstream, Comcast for data links between all city buildings.
Direct Fiber Data	70,000	70,000	0	0%	Reduced \$20K by CC in FY24. Level funded for fiber data links for all city buildings.
Hardware/Software Equipment	90,000	85,000	(5,000)	-6%	Reduced for printers, computers, monitors, servers and for all operating systems.
Total Expenditures	\$880,600	\$794,000	(\$86,600)	-10%	
Total IT	\$1,117,370	\$1,063,949	(\$53,421)	-5%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

161 - CITY CLERK		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
PERSONNEL							
01-161-1-5111	SALARIES	\$335,038.96	\$345,876.00	\$307,081.92	\$364,123.00	\$364,123.00	_____
01-161-1-5130	OVERTIME	\$3,000.00	\$3,000.00	\$3,000.00	\$3,300.00	\$3,300.00	_____
01-161-1-5143	LONGEVITY	\$3,600.00	\$3,600.00	\$3,600.00	\$4,000.00	\$4,000.00	_____
01-161-1-5198	RAO STIPEND	\$7,200.00	\$7,800.00	\$2,200.00	\$10,000.00	\$0.00	_____
PERSONNEL Total:		\$348,838.96	\$360,276.00	\$315,881.92	\$381,423.00	\$371,423.00	
EXPENSES							
01-161-2-5201	HISTORICAL PRESERVATION	\$1,322.97	\$2,000.00	\$211.18	\$2,000.00	\$1,500.00	_____
01-161-2-5204	PROFESSIONAL & TECHNICAL SERVICES	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	_____
01-161-2-5240	EQUIPMENT MAINTENANCE	\$12,179.75	\$15,000.00	\$7,807.06	\$15,000.00	\$15,000.00	_____
01-161-2-5385	OTHER EXPENDITURES	\$1,662.69	\$2,000.00	\$456.30	\$2,000.00	\$2,000.00	_____
01-161-2-5420	OFFICE SUPPLIES	\$11,985.40	\$12,500.00	\$3,865.69	\$12,500.00	\$12,500.00	_____
01-161-2-5422	ARCHIVES	\$50,905.95	\$3,500.00	\$720.00	\$3,500.00	\$3,500.00	_____
01-161-2-5423	WEB BASED PROGRAMS	\$17,628.19	\$90,000.00	\$42,189.73	\$60,000.00	\$54,000.00	_____
01-161-2-5710	PROFESSIONAL DEVELOPMENT	\$4,059.77	\$5,000.00	\$2,942.24	\$5,000.00	\$5,000.00	_____
01-161-2-5745	INSURANCE & BONDS	\$100.00	\$200.00	\$0.00	\$200.00	\$200.00	_____
EXPENSES Total:		\$99,844.72	\$130,200.00	\$58,192.20	\$104,200.00	\$97,700.00	
161 CITY CLERK Total:		\$448,683.68	\$490,476.00	\$374,074.12	\$485,623.00	\$469,123.00	

161 CITY CLERK												
PERSONNEL SERVICES												
						FY25	FY25			FY25		
						FY24	DEPT	MAYOR			FY25	
						FTE	FTE	FTE			DEPT	FY25
						STAFF	REQ	REC			REQUEST	& Council
DEPT	POSITION	CLASS/STEP	HOURS						FY24		REC	
									APPROPRIATION			
01-161-1-5111	City Clerk ¹	Sergio Cornelio	UNCL	35	1	1	1		\$131,215		\$135,920	\$135,920
01-161-1-5143	City Clerk	Sergio Cornelio	Longevity						\$1,300		\$1,700	\$1,700
01-161-1-5111	Assistant City Clerk/City Messenger ¹	Peter Napolitano	UNCL	35	1	1	1		\$92,701		\$95,482	\$95,482
01-161-1-5143	Assistant City Clerk/City Messenger	Peter Napolitano	Longevity						\$850		\$850	\$850
01-161-1-5111	Administrative Assistant ²	Sylvia Navarro-Oliverez	A-6U/8	35	1	1	1		\$68,705		\$70,766	\$70,766
01-161-1-5143	Administrative Assistant	Sylvia Navarro-Oliverez	Longevity						\$1,450		\$1,450	\$1,450
01-161-1-5111	Principal Clerk ²	Michelle Allen	C-6U/8	35	1	1	1		\$53,854		\$60,493	\$60,493
01-161-1-5111	Principal Clerk ³	N/A	C-6U/0	35	0	0	0		\$1		\$1	\$1
					4	4	4					
161	City Clerk TOTAL											
									Salary (5111)	\$346,476	\$364,123	\$364,123
									Overtime (5130)	\$3,000	\$3,300	\$3,300
									Longevity (5143)	\$3,600	\$4,000	\$4,000
									RAO Stipend (5198)	\$7,200	\$10,000	\$0
									Personnel Total:	\$360,276	\$381,423	\$371,423

Notes to Budget:

¹ 3% COLA on this administrative salary.

² Local 25 Clerical 3% increase per contract in FY25.

³ Not requesting funding for this position in FY25.

(161) City Clerk - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	345,276	364,123	18,847	5%	3% increase for administrative staff. Local 25 Clerical increased 3% per contract for FY25. Not requesting funding for Principal Clerk position in FY25.
Overtime	3,000	3,300	300	10%	If clerks request OT in lieu of comp time.
Longevity	3,600	4,000	400	11%	Mr. Cornelio (\$1,700), Mr. Napolitano (\$850), Ms. Navarro (\$1,450).
RAO Stipend	8,400	0	(8,400)	-100%	The Clerk's office is mandated as the official Records Assessment Officer.
Total Personnel Services	\$360,276	\$371,423	\$11,147	3%	
General Operating Expenses					
Historical Preservation	2,000	1,500	(500)	-25%	(Historical preservation is understanding our city's heritage). Need to purchase historical items relevant to Everett, Increase for purchasing of Historical signs for walking tour.
Professional and Technical Services	0	4,000			This will be used for any services not covered in the budget including but not limited to legal services and any other possible services covered under this line item.
Equipment Maintenance	15,000	15,000	0	0%	SimplexGrinnell, NE Copy, time clock and typewriters. Also for all other equipment needs.
Other Expenses	2,000	2,000	0	0%	This is an account for formal events that the City Clerk hosts. They purchase many items for inaugurals, the mid-term address and when other dignitaries come to Everett. Also for any unforeseen events or payments.
Office Supplies	12,500	12,500	0	0%	This pays for all paper, printers and other major supplies.
Archives	3,500	3,500	0	0%	This account pays for a yearly audit required by law. Also archive supplies and shredding of older documents
Web-Based Programs	90,000	54,000	(36,000)	-40%	The decrease is due to a program that is active in the Clerk's office as a cloud based document repository which the 3 year contract was paid in the last fiscal year and wont need to be placed in the budget for another 2 years. All contracts annually paid see an annual increase of approximately 3%. FOIA software moved to Legal.
Professional Development	5,000	5,000	0	0%	Clerk's Conferences and continuing education. The Clerk's office will attend classes for the state vitals records and Registrar systems at a clerk's conference and for other continuing education needs for staff. The State is implimenting a few new programs which staff will need to know.
Insurance & Bonds	200	200	0	0%	Bonding for Messrs. Cornelio and Napolitano thru Messinger Insurance.
Total Expenditures	\$130,200	\$97,700	(32,500)	-25%	
Total City Clerk/Elections	\$490,476	\$469,123	(\$21,353)	-4%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

162 - ELECTION COMMISSION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-162-1-5111	SALARIES	\$202,992.40	\$212,749.00	\$183,211.70	\$230,903.00	\$226,024.00	_____
01-162-1-5125	CUSTODIANS-ELECTION	\$9,118.15	\$18,000.00	\$8,882.23	\$10,000.00	\$10,000.00	_____
01-162-1-5126	ELECTION STIPEND FT	\$13,464.29	\$10,000.00	\$5,635.64	\$16,000.00	\$16,000.00	_____
01-162-1-5129	ALL ELECTION WORKERS	\$83,232.72	\$210,000.00	\$168,907.35	\$175,000.00	\$175,000.00	_____
01-162-1-5130	OVERTIME	\$5,573.81	\$16,000.00	\$8,660.62	\$15,000.00	\$15,000.00	_____
01-162-1-5143	LONGEVITY	\$1,000.00	\$1,000.00	\$1,000.00	\$1,650.00	\$1,650.00	_____
01-162-1-5191	ELECTION COMMISSION STIPEND	\$25,604.18	\$38,750.00	\$37,068.53	\$38,750.00	\$38,750.00	_____
PERSONNEL Total:		\$340,985.55	\$506,499.00	\$413,366.07	\$487,303.00	\$482,424.00	
EXPENSES							
01-162-2-5240	EQUIPMENT MAINTENANCE	\$20,794.75	\$85,000.00	\$55,855.21	\$65,000.00	\$65,000.00	_____
01-162-2-5302	PROFESSIONAL & TECHNICAL SERVICES	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	_____
01-162-2-5346	ADVERTISING-ELECTION	\$24,883.99	\$15,000.00	\$10,082.04	\$10,000.00	\$10,000.00	_____
01-162-2-5380	PREP OF VOTING MACHINES	\$43,904.51	\$58,950.00	\$46,679.79	\$50,000.00	\$50,000.00	_____
01-162-2-5384	ELECTION TRAINING	\$7,148.62	\$18,000.00	\$12,808.60	\$14,000.00	\$14,000.00	_____
01-162-2-5386	CITY CENSUS	\$24,784.47	\$30,000.00	\$15,616.46	\$30,000.00	\$30,000.00	_____
01-162-2-5387	RECOUNTS	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	_____
01-162-2-5389	STREET LISTS	\$2,325.00	\$3,000.00	\$2,998.00	\$5,000.00	\$5,000.00	_____
01-162-2-5420	OFFICE SUPPLIES	\$2,183.72	\$3,000.00	\$803.02	\$4,000.00	\$3,000.00	_____
01-162-2-5580	ELECTION SUPPLIES	\$7,262.37	\$22,000.00	\$19,412.40	\$18,000.00	\$18,000.00	_____
01-162-2-5710	PROFESSIONAL DEVELOPMENT	\$940.57	\$3,000.00	\$943.55	\$3,000.00	\$2,000.00	_____
01-162-2-5785	MISC ELECTION EXPENSES	\$4,084.74	\$16,050.00	\$16,045.35	\$15,000.00	\$15,000.00	_____
EXPENSES Total:		\$138,312.74	\$254,500.00	\$181,244.42	\$224,500.00	\$222,500.00	
162 ELECTION COMMISSION Total:		\$479,298.29	\$760,999.00	\$594,610.49	\$711,803.00	\$704,924.00	

162 ELECTION COMMISSION											
PERSONNEL SERVICES											
DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24	FY25	FY25		
				FTE STAFF	DEPT FTE REQ	MAYOR FTE REC				APPROPRIATION	DEPT REQUEST
01-162-1-5111	Director of Elections/Registrar ¹	Vacant	UNCL	35	1	1	1	\$79,570	\$95,000	\$90,150	
01-162-1-5111	Elections Coordinator/Assistant Registrar PT ²	Caryn Antonelli	UNCL	20	0.57	0.57	0.57	\$37,985	\$39,880	\$39,880	
01-162-1-5111	Administrative Assistant ³	Kathy Bereznoski	A-6U/6	35	1	1	1	\$68,705	\$66,098	\$66,098	
01-162-1-5143	Administrative Assistant	Kathy Bereznoski	Longevity					\$1,000	\$1,650	\$1,650	
01-162-1-5111	Principal Clerk ³	Janeen Gibbons	C-6U/2	20	0.57	0.57	0.57	\$26,489	\$28,995	\$28,995	
01-162-1-5191	Election Commission Chair	Sergio Cornelio	UNCL		0	0	0	\$10,500	\$10,500	\$10,500	
01-162-1-5191	Election Commission Vice-Chair	Vacant	UNCL		0	0	0	\$8,000	\$8,000	\$8,000	
01-162-1-5191	Election Commission Board Member	Brian McCarthy	UNCL		0	0	0	\$6,750	\$6,750	\$6,750	
01-162-1-5191	Election Commission Board Member	Maria Pineda	UNCL		0	0	0	\$6,750	\$6,750	\$6,750	
01-162-1-5191	Election Commission Board Member	Ophny Jean Francois	UNCL		0	0	0	\$6,750	\$6,750	\$6,750	
					3.14	3.14	3.14				
162	Election Commission TOTAL										
								Salary (5111)	\$212,749	\$230,903	\$226,024
								Custodians (5125)	\$18,000	\$10,000	\$10,000
								Election Stipend (FT) (5126)	\$16,000	\$16,000	\$16,000
								All Election Workers (5129)	\$210,000	\$175,000	\$175,000
								Overtime (5130)	\$10,000	\$15,000	\$15,000
								Longevity (5143)	\$1,000	\$1,650	\$1,650
								Election Commission Stipend (5191)	\$38,750	\$38,750	\$38,750
								Personnel Total:	\$506,499	\$487,303	\$482,424

Notes to Budget:

¹ Salary increased to attract more candidates.

² 3% COLA on administrative salary.

³ 3% increase on Local 25 Clerical salary per pending contract.

(162) Election Commission - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	212,749	226,024	13,275	6%	Director's salary increased to attract new quality candidates and match the market. 3% COLA on administrative salaries. Local 25 Clerical increased 3% per pending contract for FY24.
Custodians	18,000	10,000	(8,000)	-44%	Custodians who open and close buildings at voting precincts on election days.
Election Stipends (FT)	10,000	16,000	6,000	60%	For those FT/former employees and other staff who work on election related events/services during the election months.
All Election Workers	210,000	175,000	(35,000)	-17%	For all election workers who work early voting and election days. We have expanded from 12 to 21 precincts and now must adhere to increased state mandated early voting requirements, Advanced Removal/Processing and Central Tabulation plus our Student Poll Worker program.
Overtime	16,000	15,000	(1,000)	-6%	If clerks request OT in lieu of comp time.
Longevity	1,000	1,650	650	65%	Kathleen Bereznoski longevity. (\$1,650).
Election Commission	38,750	38,750	0	0%	Chair (\$10,500), Vice-Chair (\$8,000), members (\$6,750).
Total Personnel Services	\$506,499	\$482,424	(\$24,075)	-5%	
General Operating Expenses					
Equipment Maintenance	85,000	65,000	(20,000)	-24%	This pays for election related equipment and software for all 21 precincts.
Professional and Technical Services	0	10,000	10,000	100%	Including but not limited to legal services, technical services from vendors and any other event that may fall under this line item
Advertising - Election	15,000	10,000	(5,000)	-33%	Election ads placed in 3 papers. Advertising also includes informing voters of state mandated early voting days/hours.
Prep of Voting Machines	58,950	50,000	(8,950)	-15%	Auto mark programming, LHS prep for Image Cast/Poll pads. Annual equipment costs have increased.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Election Training	18,000	14,000	(4,000)	-22%	Inspectors receive \$25 for training, wardens/deputies/clerks receive \$50 for training plus training supplies and materials
City Census	30,000	30,000	0	0%	Level funded for printing costs and postage as well as the addition of Vote by Mail Applications and Dog License Applications included in the census mailing.
Recounts	500	500	0	0%	Level funded only if necessary.
Street Lists	3,000	5,000	2,000	67%	Increased Printing of street list book.
Office Supplies	3,000	3,000	0	0%	Level funded for all paper, printers and other major supplies.
Election Supplies	22,000	18,000	(4,000)	-18%	Any supplies needed for elections, including handicap ramps at the Parlin School. Increase due to additional polling locations.
Professional Development	3,000	2,000	(1,000)	-33%	Reduced for continuing education needs for staff.
Misc. Election Expenses	16,050	15,000	(1,050)	-7%	Election day meals for poll workers & other expenses as needed.
Total Expenditures	\$254,500	\$222,500	(32,000)	-13%	
Total Elections	\$760,999	\$704,924	(\$56,075)	-7%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

165 - LICENSING COMMISSION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-165-1-5191	LICENSING COMMISSION STIPEND	\$6,600.00	\$7,200.00	\$6,000.00	\$7,200.00	\$7,200.00	_____
PERSONNEL Total:		\$6,600.00	\$7,200.00	\$6,000.00	\$7,200.00	\$7,200.00	
EXPENSES							
01-165-2-5420	OFFICE SUPPLIES	\$499.06	\$500.00	\$0.00	\$500.00	\$500.00	_____
EXPENSES Total:		\$499.06	\$500.00	\$0.00	\$500.00	\$500.00	
165 LICENSING COMMISSION Total:		\$7,099.06	\$7,700.00	\$6,000.00	\$7,700.00	\$7,700.00	

165 LICENSING COMMISSION											
PERSONNEL SERVICES											
DEPT	POSITION		CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-165-1-5191	Chairman	Phil Antonelli	LiCom		0	0	0	\$2,800	\$2,800	\$2,800	
01-165-1-5191	Board Member	Phil Arloro Jr.	LiCom		0	0	0	\$2,200	\$2,200	\$2,200	
01-165-1-5191	Board Member	Michael Dantone	LiCom		0	0	0	\$2,200	\$2,200	\$2,200	
					0	0	0				
165	Licensing Commission TOTAL										
								Stipends (5191)	\$7,200	\$7,200	\$7,200
								Personnel Total:	\$7,200	\$7,200	\$7,200
Notes to Budget:											

(165) Licensing - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Stipend	7,200	7,200	\$0	0%	Monthly stipend for members.
Total Personnel Services	\$7,200	\$7,200	\$0	0%	
General Operating Expenses					
Office Supplies	500	500	\$0	0%	Level funded postage and miscellaneous office supplies.
Total Expenditures	\$500	\$500	\$0	0%	
Total Licensing	\$7,700	\$7,700	\$0	0%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

171 - CONSERVATION COMMISSION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-171-1-5191	CONSERVATION COMMISSION STIPEND	\$12,557.94	\$15,400.00	\$11,416.30	\$15,400.00	\$15,400.00	_____
01-171-1-5340	TELECOMMUNICATIONS	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	_____
PERSONNEL Total:		\$12,557.94	\$15,600.00	\$11,416.30	\$15,600.00	\$15,600.00	
EXPENSES							
01-171-2-5420	OFFICE SUPPLIES	\$200.00	\$200.00	\$0.00	\$200.00	\$200.00	_____
01-171-2-5730	DUES AND MEMBERSHIPS	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	_____
EXPENSES Total:		\$685.00	\$685.00	\$485.00	\$685.00	\$685.00	
171 CONSERVATION COMMISSION Total:		\$13,242.94	\$16,285.00	\$11,901.30	\$16,285.00	\$16,285.00	

171 CONSERVATION COMMISSION											
PERSONNEL SERVICES											
DEPT	POSITION		CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-171-1-5191	Chairman	Jon Norton	ConCom		0	0	0	\$5,200	\$5,200	\$5,200	
01-171-1-5191	Board Member	Eamon Kernan	ConCom		0	0	0	\$1,700	\$1,700	\$1,700	
01-171-1-5191	Board Member	Maeve Kernan	ConCom		0	0	0	\$1,700	\$1,700	\$1,700	
01-171-1-5191	Board Member	Rita Hashem	ConCom		0	0	0	\$1,700	\$1,700	\$1,700	
01-171-1-5191	Board Member	Daryl Colson	ConCom		0	0	0	\$1,700	\$1,700	\$1,700	
01-171-1-5191	Alternate Board Member	Carl Colson	ConCom		0	0	0	\$1,700	\$1,700	\$1,700	
01-171-1-5191	Alternate Board Member	Vacant	ConCom		0	0	0	\$1,700	\$1,700	\$1,700	
171 Conservation Commission TOTAL					0	0	0				
								Stipends (5191)	\$15,400	\$15,400	\$15,400
								Telecommunications (5340)	\$200	\$200	\$200
								Personnel Total:	\$15,600	\$15,600	\$15,600
Notes to Budget:											

(171) Conservation Commission - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Stipend	15,400	15,400	\$0	0%	Messrs. Norton (Chairman), D. Colson, C. Colson and E. Kernan. Ms. M. Kernan and Ms. R. Hashem.
Telecommunications	200	200	\$0	100%	Telephone
Total Personnel Services	\$15,600	\$15,600	\$0	0%	
General Operating Expenses					
Office Supplies	200	200	\$0	0%	Level funded for miscellaneous office supplies.
Dues and Memberships	485	485	\$0	0%	Level funded for conservation dues.
Total Expenditures	\$685	\$685	\$0	0%	
Total ConCom	\$16,285	\$16,285	\$0	0%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

175 - PLANNING BOARD							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-175-1-5191	PLANNING BOARD STIPEND	\$12,865.53	\$14,200.00	\$10,246.30	\$14,200.00	\$14,200.00	_____
01-175-1-5340	TELECOMMUNICATIONS	\$72.00	\$100.00	\$0.00	\$100.00	\$100.00	_____
PERSONNEL Total:		\$12,937.53	\$14,300.00	\$10,246.30	\$14,300.00	\$14,300.00	
EXPENSES							
01-175-2-5420	OFFICE SUPPLIES	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	_____
EXPENSES Total:		\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	
175 PLANNING BOARD Total:		\$12,937.53	\$14,400.00	\$10,246.30	\$14,400.00	\$14,400.00	

175 PLANNING BOARD										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
				FTE STAFF	FTE REQ	FTE REC				
01-175-1-5191	Chairman	Fred Cafasso		0	0	0	\$2,200	\$2,200	\$2,200	
01-175-1-5191	Board Member	Michael O'Connor		0	0	0	\$2,000	\$2,000	\$2,000	
01-175-1-5191	Board Member	Michael Hart		0	0	0	\$2,000	\$2,000	\$2,000	
01-175-1-5191	Board Member	Shayane Rangel		0	0	0	\$2,000	\$2,000	\$2,000	
01-175-1-5191	Board Member	Leo Pizzano Jr.		0	0	0	\$2,000	\$2,000	\$2,000	
01-175-1-5191	Alternate Board Member	James Tarr		0	0	0	\$2,000	\$2,000	\$2,000	
01-175-1-5191	Alternate Board Member	Philip Mastrocola		0	0	0	\$2,000	\$2,000	\$2,000	
175 Planning Board TOTAL				0	0	0				
							Stipends (5191)	\$14,200	\$14,200	\$14,200
							Telecommunications (5340)	\$100	\$100	\$100
							Personnel Total:	\$14,300	\$14,300	\$14,300
Notes to Budget:										

(175) Planning Board - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
<u>Personnel Services</u>					
Stipend	14,200	14,200	\$0	0%	For Messrs. Cafasso (Chairman), O'Connor, Hart, Rangel, Pizzano, Tarr and Mastrocola.
Telecommunications	100	100	\$0	0%	Level funded for phone reimbursement for Mr. Cafasso.
Total Personnel Services	\$14,300	\$14,300	\$0	0%	
<u>General Operating Expenses</u>					
Office Supplies	100	100	\$0	0%	Level funded for miscellaneous office supplies.
Total Expenditures	\$100	\$100	\$0	0%	
Total Planning	\$14,400	\$14,400	\$0	0%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

176 - ZONING BOARD OF APPEALS							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-176-1-5191	BOARD OF APPEALS STIPEND	\$12,715.89	\$14,600.00	\$10,963.26	\$14,600.00	\$14,600.00	_____
01-176-1-5340	TELECOMMUNICATIONS	\$72.00	\$96.00	\$0.00	\$96.00	\$96.00	_____
PERSONNEL Total:		\$12,787.89	\$14,696.00	\$10,963.26	\$14,696.00	\$14,696.00	
EXPENSES							
01-176-2-5420	OFFICE SUPPLIES	\$97.04	\$500.00	\$263.08	\$500.00	\$500.00	_____
EXPENSES Total:		\$97.04	\$500.00	\$263.08	\$500.00	\$500.00	
176 ZONING BOARD OF APPEALS Total:		\$12,884.93	\$15,196.00	\$11,226.34	\$15,196.00	\$15,196.00	

176		ZONING BOARD OF APPEALS									
		PERSONNEL SERVICES									
						FY24	FY25	FY25		FY25	FY25
DEPT	POSITION		CLASS/ STEP	HOURS	FTE STAFF	DEPT FTE REQ	MAYOR FTE REC		FY24 APPROPRIATION	DEPT REQUEST	MAYOR & Council REC
01-176-1-5191	Chairman	Mary Gerace	BOA		0	0	0		\$2,800	\$2,800	\$2,800
01-176-1-5191	Board Member	Paul Colameta	BOA		0	0	0		\$2,200	\$2,200	\$2,200
01-176-1-5191	Board Member	John Fraser	BOA		0	0	0		\$2,200	\$2,200	\$2,200
01-176-1-5191	Board Member	Roger Thistle	BOA		0	0	0		\$2,200	\$2,200	\$2,200
01-176-1-5191	Board Member	Vacant (Le Cao)	BOA		0	0	0		\$2,200	\$2,200	\$2,200
01-176-1-5191	Associate Member	Jean Theimitus	BOA		0	0	0		\$1,500	\$1,500	\$1,500
01-176-1-5191	Associate Member	Vacant	BOA		0	0	0		\$1,500	\$1,500	\$1,500
					0	0	0				
176	Board of Appeals TOTAL										
							Stipends (5191)	\$14,600	\$14,600	\$14,600	
							Telecommunications (5340)	\$96	\$96	\$96	
							Personnel Total:	\$14,696	\$14,696	\$14,696	
Notes to Budget:											

(176) Zoning Board of Appeals - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Stipend	14,600	14,600	\$0	0%	Stipend paid to members.
Telecommunications	96	96	\$0	0%	Phone reimbursement to Ms. Gerace.
Total Personnel Services	\$14,696	\$14,696	\$0	0%	
General Operating Expenses					
Office Supplies	500	500	\$0	0%	Level funded for postage and miscellaneous office supplies.
Total Expenditures	\$500	\$500	\$0	0%	
Total Zoning BOA	\$15,196	\$15,196	\$0	0%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

210 - POLICE DEPARTMENT		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
PERSONNEL							
01-210-1-5111	SALARIES	\$13,097,226.06	\$14,207,536.00	\$11,424,126.18	\$15,587,231.00	\$15,402,334.00	_____
01-210-1-5113	PART TIME	\$3,124.17	\$46,410.00	\$44,720.00	\$90,913.00	\$60,493.00	_____
01-210-1-5130	OVERTIME	\$456,118.69	\$1,500,000.00	\$638,687.73	\$1,300,000.00	\$1,300,000.00	_____
01-210-1-5140	HOLIDAY	\$921,275.15	\$1,101,832.00	\$976,848.15	\$1,152,434.00	\$1,152,434.00	_____
01-210-1-5142	NIGHT DIFFERENTIALS	\$395,821.73	\$410,476.00	\$340,557.63	\$391,604.00	\$391,604.00	_____
01-210-1-5143	LONGEVITY	\$5,750.00	\$11,850.00	\$2,300.00	\$178,241.00	\$177,241.00	_____
01-210-1-5144	ABOVE GRADE DIFFERENTIALS	\$6,832.76	\$16,000.00	\$9,842.54	\$16,000.00	\$16,000.00	_____
01-210-1-5145	EMT CERTIFICATION	\$3,944.92	\$4,000.00	\$3,442.17	\$4,000.00	\$4,000.00	_____
01-210-1-5146	SENIOR PATROL STIPEND	\$69,086.63	\$69,168.00	\$55,334.00	\$68,066.00	\$68,065.00	_____
01-210-1-5147	LICENSE TO CARRY STIPEND	\$239,949.63	\$263,989.00	\$212,372.62	\$259,151.00	\$259,151.00	_____
01-210-1-5148	BREATHALYZER STIPEND	\$73,969.62	\$72,611.00	\$54,913.89	\$69,385.00	\$69,385.00	_____
01-210-1-5149	SPECIAL DUTY	\$140,723.37	\$143,500.00	\$138,066.88	\$147,500.00	\$147,500.00	_____
01-210-1-5156	COURT TIME	\$107,693.81	\$207,195.00	\$88,885.71	\$180,000.00	\$180,000.00	_____
01-210-1-5191	CROSSING GUARDS & MATRONS	\$126,449.46	\$284,500.00	\$259,369.29	\$310,535.00	\$310,535.00	_____
01-210-1-5193	CLOTHING ALLOWANCE	\$138,631.55	\$211,900.00	\$174,509.62	\$211,100.00	\$207,100.00	_____
01-210-1-5194	LANGUAGE STIPEND	\$17,169.78	\$22,300.00	\$23,324.52	\$15,000.00	\$15,000.00	_____
01-210-1-5195	MPTC	\$21,790.79	\$12,700.00	\$13,599.24	\$16,500.00	\$16,500.00	_____
PERSONNEL Total:		\$15,825,558.12	\$18,585,967.00	\$14,460,900.17	\$19,997,660.00	\$19,777,342.00	
EXPENSES							
01-210-2-5245	RADIO MAINTENANCE	\$935.12	\$24,094.00	\$9,165.80	\$39,000.00	\$39,000.00	_____
01-210-2-5246	RADIO-GRTR BOS POLICE COUNCIL	\$2,533.35	\$3,400.00	\$2,533.35	\$5,000.00	\$5,000.00	_____
01-210-2-5318	DATA HANDLING	\$73,649.20	\$88,500.00	\$84,028.55	\$106,000.00	\$106,000.00	_____
01-210-2-5320	PROFESSIONAL SERVICES /ROCA	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	_____
01-210-2-5340	TELECOMMUNICATIONS	\$53,318.33	\$48,585.00	\$31,296.28	\$45,650.00	\$45,650.00	_____
01-210-2-5343	TICKET PRINTING	\$12,563.40	\$21,000.00	\$15,066.36	\$21,000.00	\$21,000.00	_____
01-210-2-5344	POSTAGE	\$2,700.89	\$3,200.00	\$1,431.92	\$3,200.00	\$3,200.00	_____
01-210-2-5374	TICKET PROCESSING & TICKETS	\$125,040.65	\$100,000.00	\$79,193.80	\$100,000.00	\$100,000.00	_____
01-210-2-5420	OFFICE SUPPLIES	\$21,029.66	\$20,000.00	\$14,396.72	\$30,000.00	\$30,000.00	_____
01-210-2-5580	EQUIPMENT	\$41,750.04	\$46,000.00	\$29,164.63	\$48,000.00	\$48,000.00	_____

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

210 - POLICE DEPARTMENT							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
EXPENSES							
01-210-2-5583	ANIMAL CONTROL EXPENSES	\$6,389.00	\$7,800.00	\$4,100.00	\$7,800.00	\$7,800.00	_____
01-210-2-5588	AMMUNITION	\$25,386.30	\$25,000.00	\$7,418.00	\$25,000.00	\$25,000.00	_____
01-210-2-5710	PROFESSIONAL SERVICES	\$3,415.23	\$4,000.00	\$2,657.20	\$4,000.00	\$4,000.00	_____
01-210-2-5712	ACADEMY/TRAINING/TRAVEL	\$16,437.75	\$28,406.00	\$18,708.57	\$32,000.00	\$32,000.00	_____
01-210-2-5717	CANINE EXPENSES	\$3,088.61	\$7,500.00	\$6,360.37	\$6,500.00	\$6,500.00	_____
01-210-2-5785	MEALS FOR PRISONERS	\$3,195.66	\$5,000.00	\$3,423.44	\$5,500.00	\$5,500.00	_____
EXPENSES Total:		\$391,433.19	\$482,485.00	\$308,944.99	\$478,650.00	\$478,650.00	
CAPITAL IMPROVEMENTS							
01-210-3-5859	BALLISTIC VESTS	\$48,325.81	\$0.00	\$26,361.99	\$0.00	\$0.00	_____
01-210-3-5864	PORTABLE RADIOS	\$205,960.00	\$0.00	\$125,081.31	\$0.00	\$0.00	_____
01-210-3-5871	DEPARTMENTAL VEHICLES	\$112.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
CAPITAL IMPROVEMENTS Total:		\$254,397.81	\$0.00	\$151,443.30	\$0.00	\$0.00	
210 POLICE DEPARTMENT Total:		\$16,471,389.12	\$19,068,452.00	\$14,921,288.46	\$20,476,310.00	\$20,255,992.00	

210 POLICE DEPARTMENT						
	FY24 FTE	FY25 FTE DEPT REQ	FY25 MAYOR REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR AND COUNCIL REC
Salary Quinns (5111)	128			\$ 13,177,100	\$ 14,184,331.55	\$ 14,184,332
Holiday (5140)				\$ 1,101,832	\$ 1,152,434	\$ 1,152,434
Night Shift (5142)				\$ 410,476	\$ 391,604	\$ 391,604
Longevity (5143)				\$ 3,400	\$ 167,090	\$ 167,090
Senior Patrol (5146)				\$ 69,168	\$ 68,065	\$ 68,065
EMT (5145)				\$ 4,000	\$ 4,000	\$ 4,000
License to Carry (5147)				\$ 263,989	\$ 259,151	\$ 259,151
Breathelizer (5148)				\$ 72,611	\$ 69,385	\$ 69,385
Special Duty (5149)				\$ 143,500	\$ 147,500	\$ 147,500
Clothing Allowance (5193)				\$ 206,400	\$ 198,400	\$ 198,400
Language (5194)				\$ 12,500	\$ 15,000	\$ 15,000
MPTC Inst (5195)				\$ 9,000	\$ 16,500	\$ 16,500
Total Police Officers:				\$ 15,473,976	\$ 16,673,461	\$ 16,673,461
Salary Civilian (5111)	20			\$ 1,030,436	\$ 1,402,899	\$ 1,218,001
Part-time (5113)				\$ 55,910	\$ 90,913	\$ 60,493
Longevity (5143)				\$ 12,450	\$ 11,151	\$ 10,151
Crossing Guard and Matron Stipend (5191)				\$ 284,500	\$ 310,535	\$ 310,535
Clothing Allowance (5193)				\$ 5,500	\$ 12,700	\$ 8,700
Night Shift (5142)				\$ -	\$ 9,490	\$ 9,490
Total Civilians:				\$ 1,388,797	\$ 1,837,688	\$ 1,617,370
Police Department Grand Total FTE:	148					
Salary (5111)				\$ 14,207,537	\$ 15,587,231	\$ 15,402,334
Part-time (5113)				\$ 55,910	\$ 90,913	\$ 60,493
Overtime ((5130)				\$ 1,500,000	\$ 1,300,000	\$ 1,300,000
Holiday (5140)				\$ 1,101,832	\$ 1,152,434	\$ 1,152,434
Night Shift (5142)				\$ 410,476	\$ 391,604	\$ 391,604
Longevity (5143)				\$ 15,850	\$ 178,241	\$ 177,241
Above Grade Differential (5144)				\$ 16,000	\$ 16,000	\$ 16,000
EMT (5145)				\$ 4,000	\$ 4,000	\$ 4,000
Senior Patrol (5146)				\$ 69,168	\$ 68,065	\$ 68,065
License to Carry (5147)				\$ 263,989	\$ 259,151	\$ 259,151
Breathelizer (5148)				\$ 72,611	\$ 69,385	\$ 69,385
Special Duty Stipend (5149)				\$ 143,500	\$ 147,500	\$ 147,500
Court Time (5156)				\$ 207,195	\$ 180,000	\$ 180,000
Crossing Guard and Matron Stipend (5191)				\$ 284,500	\$ 310,535	\$ 310,535
Clothing Allowance (5193)				\$ 211,900	\$ 211,100	\$ 207,100
Language Stipend (5194)				\$ 12,500	\$ 15,000	\$ 15,000
MPTC Instructor (5195)				\$ 9,000	\$ 16,500	\$ 16,500
Police Department Personnel Total:				\$ 18,585,969	\$ 19,997,660	\$ 19,777,342

(210) Police Department - Notes to Budget

	FY24 Budget	FY25 Request	\$ + / -	% + / -	
Personnel Services					
Salaries	14,207,536	15,402,334	1,194,798	8%	Chief's salary is contractual. Patrol and Superior Officers union salaries have increased 1% in anticipation of contract settlement. Local 25 Clerical & DPW union increased 3% per pending contract. Parking Enforcement union increased 2% in anticipation of contract settlement. 6 Officers will be paid by Encore Casino. 3% COLA on administrative salary.
Part Time Salaries	47,110	60,493	13,383	28%	Currently vacant.
Overtime	1,500,000	1,300,000	(200,000)	-13%	Ensure proper staffing during vacation, long term sick, injured in Patrol Ops, etc. For city events that request police presence, investigative man-hours on serious offenses i.e. murder, rape, robbery; Other police initiatives. Blended OT rate will include some stipends, increasing the cost of OT.
Holiday	1,101,832	1,152,434	50,602	5%	All sworn officers in department this money based on formula.
Night Differentials	410,476	391,604	(18,872)	-5%	All officers working after 4 pm receive this. 2/3 patrol are on nights. If they bang out sick, you pay sick officer and their fill-in. It is paid to officers on OT who are filling in or on other nighttime assignment. Upgraded by 1.375 per MOA.
Longevity	11,850	177,241	165,391	1396%	For civilian and officer personnel.
Above Grade Differentials	16,000	16,000	0	0%	Paid to officers working out of grade. Normally for Sgt's who are acting as Officer in Charge of Shift when the Lt. is out. Also, to Captains when the Chief designates them as Acting Chief.
EMT Certification	4,000	4,000	0	0%	\$500 per officer with EMT Training.
Senior Patrol Stipend	69,168	68,065	(1,103)	-2%	An annual payment to Patrolmen only who have fifteen years or more on the job. It is 3% of base salary.
License to Carry Stipend	263,989	259,151	(4,838)	-2%	2% on base salary. Paid to Superior & Patrol Officers who maintain LTC.
Breathalyzer Stipend	72,611	69,385	(3,226)	-4%	2% on base salary. Paid to Superior Officers who maintain certification.
Special Duty	143,500	147,500	4,000	3%	\$3,500 to any who are assigned special duty, on call, higher levels of specialized training.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Ticket Processing & Tickets	100,000	100,000	0	0%	The company that processes all parking tickets. Costs have increased over the past two years.
Office Supplies	20,000	30,000	10,000	50%	Increased due to major office upgrades. Includes various types of paper, envelopes, latex gloves, replacement paper shredders, replacement office chairs, storage boxes, calendars, notebooks, appointment books, case folders, batteries, various labels, ink cartridges, office chairs and office workstations
Professional Services/ROCA	50,000	0	(50,000)	-100%	No requesting funding for FY25.
Equipment	46,000	48,000	2,000	4%	All officer issued equipment to include firearms, holsters, Tasers, handcuffs, pepper spray, batons, batteries for portable radios, software and computer related support equipment. Antennas for 10 cruisers. Upgrade video/audio system in Interview Room. Digital cameras for crime scene investigations.
Animal Control Expenses	7,800	7,800	0	0%	What the department pays to the North Shore Animal Hospital for dogs and cats. They are held until they are claimed by owners, adopted or euthanized, ACO training.
Ammunition	25,000	25,000	0	0%	All ammunition for police firearms to include pistols, shotguns, rifles, submachine guns, sniper rifles, tear gas canisters, pepper spray. Ammo is used for training purposes so that officers are trained and proficient in use of weapons. Effective in Fy20, the state requires training 2x per year.
Professional Development	4,000	4,000	0	0%	Dues for professional organizations like the Mass Chiefs, Major City Chiefs, Int'l Chiefs Associations and Police Exec Research Forum Group and executive training conference fees
Academy/Training/Travel	28,406	32,000	3,594	13%	For all academy tuition for new officers at approx. \$3K per trainee. Tuition associated with professional development classes for supervisors, specialized training for patrol and detectives. Travel expenses for officers sent on training that includes travel from the local area, courthouse parking, books for courses, etc.
Canine Expenses	7,500	6,500	(1,000)	-13%	All dog food, vet visits, leashes, collars, medicines, boarding costs, protective equipment, harnesses, training equipment.
Meals for Prisoners	5,000	5,500	500	10%	Meals to feed all arrestees that end up in custody overnight/weekends.
Total Expenditures	\$482,485	\$478,650	(\$3,835)	-1%	
Total	\$19,068,452	\$20,255,992	\$1,187,540	6%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

220 - FIRE DEPARTMENT							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-220-1-5111	SALARIES	\$8,103,992.88	\$9,641,712.00	\$7,941,015.79	\$10,911,556.00	\$10,131,773.00	_____
01-220-1-5130	OVERTIME	\$1,175,205.09	\$1,800,000.00	\$1,415,615.73	\$1,900,000.00	\$1,900,000.00	_____
01-220-1-5140	HOLIDAY	\$722,471.73	\$354,488.00	\$347,333.74	\$972,739.00	\$901,958.00	_____
01-220-1-5141	ADJUNCT EDUCATION	\$250,250.90	\$277,500.00	\$274,130.13	\$301,401.00	\$281,400.00	_____
01-220-1-5142	SHIFT DIFFERENTIAL	\$193,838.26	\$215,000.00	\$174,706.39	\$250,000.00	\$250,000.00	_____
01-220-1-5143	LONGEVITY	\$114,826.68	\$173,900.00	\$134,100.00	\$158,250.00	\$158,250.00	_____
01-220-1-5144	ABOVE GRADE DIFFERENTIALS	\$49,718.34	\$120,000.00	\$99,596.98	\$132,000.00	\$132,000.00	_____
01-220-1-5145	DEFIBRILATOR STIPENDS	\$0.00	\$122,000.00	\$7,379.14	\$122,000.00	\$112,000.00	_____
01-220-1-5147	HAZARDOUS DUTY PAY	\$582,580.49	\$690,953.00	\$691,003.54	\$1,092,460.00	\$1,012,968.00	_____
01-220-1-5151	EMT STIPEND	\$133,872.10	\$741,905.00	\$389,853.32	\$1,144,482.00	\$1,061,205.00	_____
01-220-1-5158	MEDICAL EXPENSE STIPEND	\$350,779.80	\$412,940.00	\$307,505.55	\$568,002.00	\$526,363.00	_____
01-220-1-5192	OVERTIME MEAL ALLOWANCE	\$23,115.03	\$125,000.00	\$100,000.00	\$125,000.00	\$125,000.00	_____
01-220-1-5193	CLOTHING ALLOWANCE	\$158,415.00	\$177,600.00	\$166,983.56	\$195,200.00	\$179,200.00	_____
01-220-1-5194	CERTIFICATIONS	\$228,650.04	\$444,000.00	\$200,778.13	\$488,000.00	\$488,000.00	_____
PERSONNEL Total:		\$12,087,716.34	\$15,296,998.00	\$12,250,002.00	\$18,361,090.00	\$17,260,117.00	_____
EXPENSES							
01-220-2-5214	EYEGLASS REPLACEMENT	\$3,629.04	\$5,000.00	\$1,548.74	\$5,000.00	\$4,000.00	_____
01-220-2-5240	EQUIPMENT MAINTENANCE	\$119,895.12	\$158,120.00	\$111,759.84	\$170,000.00	\$170,000.00	_____
01-220-2-5245	RADIO MAINTENANCE	\$8,810.01	\$10,000.00	\$775.28	\$47,000.00	\$47,000.00	_____
01-220-2-5253	BLS-1 OPERATING FUNDS	\$0.00	\$176,935.88	\$70,275.13	\$125,000.00	\$125,000.00	_____
01-220-2-5254	IT SUPPLIES	\$0.00	\$8,000.00	\$2,932.13	\$8,000.00	\$8,000.00	_____
01-220-2-5261	APPARATUS TESTING	\$5,000.00	\$6,000.00	\$0.00	\$10,000.00	\$10,000.00	_____
01-220-2-5340	TELECOMMUNICATIONS	\$20,008.10	\$25,000.00	\$12,104.15	\$25,000.00	\$25,000.00	_____
01-220-2-5420	OFFICE SUPPLIES	\$7,272.07	\$8,000.00	\$5,973.55	\$8,000.00	\$8,000.00	_____
01-220-2-5510	TRAINING	\$35,115.05	\$60,000.00	\$27,574.13	\$100,000.00	\$60,000.00	_____
01-220-2-5580	REPLACEMENT FIRE FIGHTING SUPP &	\$34,097.77	\$38,173.00	\$27,299.51	\$40,000.00	\$40,000.00	_____
01-220-2-5581	STATION SUPPLIES	\$28,775.88	\$35,000.00	\$27,014.70	\$35,000.00	\$35,000.00	_____
01-220-2-5590	MEDICAL SUPPLIES	\$28,756.47	\$24,944.12	\$19,495.18	\$40,000.00	\$40,000.00	_____
01-220-2-5591	MED CONTROL/CHA PHYSICIAN	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	_____

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

220 - FIRE DEPARTMENT		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
EXPENSES							
01-220-2-5656	METRO FIRE	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	_____
01-220-2-5703	PERSONAL PROTECTION EQUIPMENT	\$49,600.00	\$51,827.00	\$32,806.98	\$90,000.00	\$60,000.00	_____
01-220-2-5710	PROFESSIONAL DEVELOPMENT	\$4,560.08	\$10,000.00	\$4,632.79	\$15,000.00	\$15,000.00	_____
01-220-2-5746	EMERGENCY MANAGEMENT PROGRAM	\$33,442.72	\$40,000.00	\$32,316.00	\$40,000.00	\$40,000.00	_____
EXPENSES Total:		\$396,462.31	\$662,000.00	\$381,508.11	\$763,000.00	\$692,000.00	
CAPITAL IMPROVEMENTS							
01-220-3-5580	TURN OUT GEAR	\$487.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
CAPITAL IMPROVEMENTS Total:		\$487.00	\$0.00	\$0.00	\$0.00	\$0.00	
220 FIRE DEPARTMENT Total:		\$12,484,665.65	\$15,958,998.00	\$12,631,510.11	\$19,124,090.00	\$17,952,117.00	

220 FIRE DEPARTMENT						
	FY24 FTE	FY25 FTE DEPT REQ	FY25 MAYOR REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR AND COUNCIL REC
Salary (5111)	111	125	115	\$ 9,641,712	\$ 10,911,556	\$ 10,131,772.68
Overtime (5130)				\$ 1,300,000	\$ 1,900,000	\$ 1,900,000
Holiday (5140)				\$ 854,488	\$ 972,739	\$ 901,958
Adjunct Education (5141)				\$ 287,500	\$ 301,400	\$ 281,400
Differential (5142)				\$ 215,000	\$ 250,000	\$ 250,000
Longevity (5143)				\$ 173,900	\$ 158,250	\$ 158,250
Above Grade Diff (5144)				\$ 120,000	\$ 132,000	\$ 132,000
Defib Stipend (5145)				\$ 112,000	\$ 122,000	\$ 112,000
Haz Duty Pay (5147)				\$ 690,953	\$ 1,092,460	\$ 1,012,968
EMT Stipend (5151)				\$ 741,905	\$ 1,144,482	\$ 1,061,205
Medical Expence Stipend (5158)				\$ 412,940	\$ 568,002	\$ 526,363
Overtime Meal Allowance (5192)				\$ 125,000	\$ 125,000	\$ 125,000
Clothing (5193)				\$ 177,600	\$ 195,200	\$ 179,200
Certifications (5194)				\$ 444,000	\$ 488,000	\$ 448,000
Total Fire Personnel:				\$ 15,296,998	\$ 18,361,090	\$ 17,260,117

(220) Fire Department - Notes to Budget

	FY24 Budget	FY25 Request	\$ + / -	% + / -	
Personnel Services					
Salaries	9,641,712	10,131,773	490,061	5%	Funding for salaries of department personnel as required by collective bargaining agreements. Contract not settled, but firefighters salaries increased by 3% in anticipation of contract settlement. 3% COLA on administrative salary. Local 25 Clerical increased 3% per contract.
Overtime	1,800,000	1,900,000	100,000	6%	Funding OT pay for a variety of reasons incl coverage for absences due to injuries, sick leave, vacations, training, etc. Also covers OT for emergency response to incidents, fire investigations, attendance at training, required meetings and other events scheduled during non-work hours. Amount fluctuates depending on circumstances throughout the year. Increase takes into account a possible union contract settlement in FY23.
Holiday	354,488	901,958	547,470	154%	Funding for uniformed personnel as required by collective bargaining agreement.
Adjunct Education	277,500	281,400	3,900	1%	Funding for education hours for uniformed personnel as required by collective bargaining agreement. This amount varies year to year due to CBA.
Shift Differentials	215,000	250,000	35,000	16%	Funding for differential pay to uniformed personnel as required by collective bargaining agreement.
Longevity	173,900	158,250	(15,650)	-9%	Funding for longevity pay to all as required by collective bargaining agreements. Amount varies year to year due to CBA.
Above Grade Differentials	120,000	132,000	12,000	10%	Funding for additional pay to uniformed members for filling in for a higher ranking officer due to absences. Amount fluctuates depending on circumstances throughout the year.
Defibrillator Stipends	122,000	112,000	(10,000)	-8%	Funding to uniformed personnel trained in cardiac defibrillation as required by collective bargaining agreement.
Hazardous Duty Pay	690,953	1,012,968	322,015	47%	Funding for hazardous duty pay to uniformed personnel as required by collective bargaining agreement.
EMT Stipend	741,905	1,061,205	319,300	43%	Funding for payment of stipend to Registered Emergency Medical Technicians as required by CBA.
Medical Expense Stipend	412,940	526,363	113,423	27%	Funding to carry Narcan on emergency vehicles.
Overtime Meal Allowance	125,000	125,000	0	0%	For payment of meals while working OT. Per CBA.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Training	60,000	60,000	0	0%	For costs associated with continued training due to increasing threats and additional tasks within the community and the fire service. The addition of the BLS ambulance and the introduction of a marine unit has added an additional training component to our training calendar. Hazards such as EV, lightweight construction and high rise response have also added a need for specialized training. Cost increase for such training is also a factor.
Replacement FF Supp & Equip	38,173	40,000	1,827	5%	Replacement and purchase of firefighting tools and equipment. Costs continue to increase.
Station Supplies	35,000	35,000	0	0%	Trash bags, cleaning supplies, apparatus soaps, paper towels, etc. for 3 stations and the Training Division located at the old high school. Increased costs of supplies. Paper towel and toilet paper no purchased by EFD instead of Facilities Maintenance department.
Medical Supplies	24,944	40,000	15,056	60%	This account will supply all medical equipment annually for the apparatus, this account is separate from the BLS-1 supply account for the ambulance.
Metro Fire	5,000	5,000	0	0%	Dues to Metro Fire Inc. increased during FY23 after budget approval.
Personal Protection Equip	51,827	60,000	8,173	16%	For personal protective equipment for uniformed personnel such as turnout gear, helmets, boots, gloves, etc. We are adding 10 new members who need to be supplied with 2 sets of PPE. This includes the purchasing of initial badges for new members and promotions.
Professional Development	10,000	15,000	5,000	50%	EMT recertification as well as leadership development programs such as FCAM and NFA courses for upper leadership positions.
Emergency Management Pro	40,000	40,000	0	0%	Costs associated with emergency management activities in the City of Everett, including the Mass Notification System, Emergency Management Association, NFPA Code Resources.
Total Expenditures	\$662,000	\$692,000	30,000	5%	
Grand Total	\$15,958,998	\$17,952,117	\$1,993,119	12%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

242 - DEPT OF INSPECTIONAL SERVICES							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-242-1-5111	SALARIES	\$1,644,558.89	\$1,888,012.00	\$1,464,210.42	\$2,007,445.00	\$1,938,859.00	_____
01-242-1-5113	PART TIME	\$12,239.26	\$31,446.00	\$7,609.50	\$20,000.00	\$20,000.00	_____
01-242-1-5114	ON CALL STIPEND	\$5,557.14	\$10,400.00	\$300.00	\$10,400.00	\$10,400.00	_____
01-242-1-5120	OTHER PERSONNEL SERVICES	\$0.00	\$2,500.00	\$0.00	\$5,000.00	\$5,000.00	_____
01-242-1-5130	OVERTIME	\$91,739.39	\$150,000.00	\$82,684.76	\$159,000.00	\$125,000.00	_____
01-242-1-5143	LONGEVITY	\$4,100.00	\$6,150.00	\$5,350.00	\$6,150.00	\$6,150.00	_____
01-242-1-5191	HEARING OFFICER	\$10,326.69	\$15,000.00	\$15,033.34	\$15,000.00	\$15,000.00	_____
01-242-1-5193	CLOTHING ALLOWANCE	\$3,300.00	\$3,300.00	\$3,300.00	\$4,000.00	\$4,000.00	_____
01-242-1-5194	CERTIFICATIONS	\$3,310.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	_____
01-242-1-5196	TOOLS FOR MECHANICS	\$800.00	\$800.00	\$800.00	\$1,000.00	\$800.00	_____
PERSONNEL Total:		\$1,775,931.37	\$2,112,608.00	\$1,584,288.02	\$2,237,995.00	\$2,135,209.00	
EXPENSES							
01-242-2-5210	ELECTRICITY-STREET LIGHTS	\$2,200,388.66	\$2,221,235.00	\$1,521,365.64	\$2,887,606.00	\$2,887,606.00	_____
01-242-2-5240	EQUIPMENT MAINTENANCE	\$5,226.51	\$35,000.00	\$4,104.00	\$10,000.00	\$10,000.00	_____
01-242-2-5242	FIRE ALARM REPAIR & MAINT	\$5,132.30	\$15,000.00	\$2,575.10	\$25,000.00	\$25,000.00	_____
01-242-2-5243	STREET LIGHT MAINTENANCE	\$53,773.74	\$85,000.00	\$55,970.48	\$93,500.00	\$93,500.00	_____
01-242-2-5249	SIGNAL & SHOP REPAIRS	\$42,067.11	\$85,000.00	\$35,362.14	\$93,500.00	\$93,500.00	_____
01-242-2-5343	PRINTING	\$3,206.89	\$4,000.00	\$472.01	\$10,000.00	\$10,000.00	_____
01-242-2-5420	OFFICE SUPPLIES	\$5,953.04	\$7,000.00	\$3,290.41	\$12,000.00	\$12,000.00	_____
01-242-2-5434	EQUIPMENT	\$7,238.82	\$9,000.00	\$7,382.01	\$34,000.00	\$34,000.00	_____
01-242-2-5580	SOFTWARE	\$72,077.85	\$75,000.00	\$52,906.88	\$82,500.00	\$82,500.00	_____
01-242-2-5585	UNIFORMS	\$4,571.99	\$6,000.00	\$4,925.17	\$6,000.00	\$6,000.00	_____
01-242-2-5586	PROFESSIONAL RESOURCE MATERIAL	\$1,457.79	\$5,000.00	\$232.36	\$5,000.00	\$5,000.00	_____
01-242-2-5704	WIRE EXPENSES	\$73,175.64	\$101,000.00	\$58,003.25	\$111,100.00	\$111,100.00	_____
01-242-2-5710	PROFESSIONAL SERVICES	\$30,000.00	\$100,000.00	\$27,296.41	\$100,000.00	\$100,000.00	_____
01-242-2-5780	PROFESSIONAL DEVELOPMENT	\$14,188.14	\$10,000.00	\$7,728.89	\$10,000.00	\$10,000.00	_____
EXPENSES Total:		\$2,518,458.48	\$2,758,235.00	\$1,781,614.75	\$3,480,206.00	\$3,480,206.00	
242 DEPT OF INSPECTIONAL SERVICES Total:		\$4,294,389.85	\$4,870,843.00	\$3,365,902.77	\$5,718,201.00	\$5,615,415.00	

242 DEPARTMENT OF INSPECTIONAL SERVICES										
PERSONNEL SERVICES										
						FY25	FY25			FY25
						FY24	DEPT	MAYOR		FY25
			CLASS/		FTE	FTE	FTE			MAYOR
DEPT	POSITION		STEP	HOURS	STAFF	REQ	REC	APPROPRIATION	DEPT	& Council
									REQUEST	REC
01-242-1-5111	ISD Director & Inspector of Buildings ¹	David Palumbo	UNCL	35	1	1	1	\$123,946	\$127,664	\$127,664
01-242-1-5111	Wire Inspector ¹	Richard Connors	UNCL	35	1	1	1	\$100,133	\$103,137	\$103,137
01-242-1-5143	Wire Inspector	Richard Connors	Longevity					\$400	\$400	\$400
01-242-1-5111	Assistant Building Inspector ¹	Mike Desmond	UNCL	35	1	1	1	\$95,117	\$97,967	\$97,967
01-242-1-5143	Assistant Building Inspector	Mike Desmond	Longevity					\$850	\$850	\$850
01-242-1-5111	Code Enforcement Manager ¹	Mark Mayo	UNCL	35	1	1	1	\$87,550	\$93,241	\$93,241
01-242-1-5143	Code Enforcement Manager	Mark Mayo	Longevity					\$400	\$400	\$400
01-242-1-5111	Assistant Building Inspector ¹	John DeVito	UNCL	35	1	1	1	\$82,745	\$85,219	\$85,219
01-242-1-5111	Inspector of Gas & Plumbing ¹	John O'Keefe	UNCL	35	1	1	1	\$82,464	\$84,938	\$84,938
01-242-1-5111	Assistant Building Inspector ¹	Jonathan Trull	UNCL	35	1	1	1	\$73,203	\$75,396	\$75,396
01-242-1-5111	Code Enforcement Supervisor ¹	Peter Sikora	UNCL	35	1	1	1	\$72,322	\$74,497	\$74,497
01-242-1-5111	ISD Supervisor ³	Vacant	UNCL	35	1	0	0	\$0	\$0	\$0
01-242-1-5111	Code Officer/W & M Inspector ¹	Edmond Aliberti	UNCL	35	1	1	1	\$68,067	\$70,109	\$70,109
01-242-1-5143	Code Off/W & M Insp	Edmond Aliberti	Longevity					\$400	\$400	\$400
01-242-1-5193	Code Officer/W & M Insp	Edmond Aliberti	Clothing					\$500	\$500	\$500
01-242-1-5111	Code Officer/Food & Milk Inspector ¹	Louis Staffieri	UNCL	35	1	1	1	\$68,067	\$70,109	\$70,109
01-242-1-5143	Code Off/Food & Milk Insp	Louis Staffieri	Longevity					\$650	\$650	\$650
01-242-1-5111	Code Officer - Ward 1 ¹	Leroy Heard	UNCL	35	1	1	1	\$66,323	\$61,787	\$61,787
01-242-1-5111	Code Officer - Ward 2 ¹	Victoria Fabbo	UNCL	35	1	1	1	\$66,323	\$61,787	\$61,787
01-242-1-5111	Code Officer - Ward 3 ¹	Vacant	UNCL	35	1	1	1	\$66,323	\$68,313	\$0
01-242-1-5111	Code Officer - Ward 4 ¹	Mike Mastrocola	UNCL	35	1	1	1	\$68,067	\$70,110	\$70,110
01-242-1-5111	Code Officer - Ward 5 ¹	Michael Karpenko	UNCL	35	1	1	1	\$66,323	\$68,310	\$68,310
01-242-1-5111	Code Officer - Ward 6 ¹	John Sullivan	UNCL	35	1	1	1	\$66,698	\$68,704	\$68,704
01-242-1-5111	Superintendent of Signals ²	Stephen Moccia	W-14/4	40	1	1	1	\$98,696	\$101,670	\$101,670
01-242-1-5193	Superintendent of Signals	Stephen Moccia	Clothing					\$700	\$700	\$700
01-242-1-5196	Superintendent of Signals	Stephen Moccia	Tools					\$200	\$200	\$200
01-242-1-5111	Assistant Electrician ²	Daniel Pizzi	W-13/4	40	1	1	1	\$95,805	\$98,675	\$98,675
01-242-1-5193	Assistant Electrician	Daniel Pizzi	Clothing					\$700	\$700	\$700
01-242-1-5196	Assistant Electrician	Daniel Pizzi	Tools					\$200	\$200	\$200

Continued...

DEPT	POSITION		CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
					FTE STAFF	FTE REQ	FTE REC			
01-242-1-5111	Assistant Electrician ²	Brian Pereira	W-13/4	40	1	1	1	\$95,805	\$98,675	\$98,675
01-242-1-5193	Assistant Electrician	Brian Pereira	Clothing					\$700	\$700	\$700
01-242-1-5196	Assistant Electrician	Brian Pereira	Tools					\$200	\$200	\$200
01-242-1-5111	Assistant Electrician ²	Anthony Rosati Jr.	W-13/4	40	1	1	1	\$95,805	\$98,675	\$98,675
01-490-1-5193	Assistant Electrician	Anthony Rosati Jr.	Clothing					\$700	\$700	\$700
01-490-1-5196	Assistant Electrician	Anthony Rosati Jr.	Tools					\$200	\$200	\$200
01-242-1-5111	Apprentice ⁴	New Position	W-7/1	40	0	1	1	\$0	\$60,840	\$60,840
01-242-1-5193	Apprentice	New Position	Clothing					\$0	\$700	\$700
01-242-1-5196	Apprentice	New Position	Tools					\$0	\$200	\$0
01-242-1-5111	Administrative Assistant ²	Annette Debilio	A-6U/8	35	1	1	1	\$68,705	\$70,766	\$70,766
01-242-1-5143	Administrative Assistant	Annette Debilio	Longevity					\$1,450	\$1,450	\$1,450
01-242-1-5111	Administrative Assistant ²	Linda Yebba	A-6U/8	35	1	1	1	\$68,705	\$70,766	\$70,766
01-242-1-5143	Administrative Assistant	Linda Yebba	Longevity					\$1,000	\$1,000	\$1,000
01-242-1-5111	Principal Clerk ²	Karina DeSouza	C-6U/8	35	1	1	1	\$55,910	\$60,493	\$60,493
01-242-1-5111	Principal Clerk ²	Donna Lento	C-6U/7	35	1	1	1	\$54,909	\$57,588	\$57,588
01-242-1-5143	Principal Clerk	Donna Lento	Longevity					\$1,000	\$1,000	\$1,000
01-242-1-5111	Administrative Assistant ³	N/A	A-6U/8	35	0	0	0	\$1	\$1	\$1
01-242-1-5191	Hearing Officer	Jen Gonzalez	UNCL		0	0	0	\$15,000	\$15,000	\$15,000
					25	25	25			

Continued...

DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
				FTE STAFF	DEPT FTE REQ	MAYOR FTE REC			
242	Inspectional Services TOTAL								
						Salary (5111)	\$1,888,012	\$2,007,445	\$1,938,859
						Part Time (5113)	\$31,446	\$20,000	\$20,000
						On Call Stipend (5114)	\$10,400	\$10,400	\$10,400
						Other Personnel Services (5120)	\$2,500	\$5,000	\$5,000
						Overtime (5130)	\$150,000	\$159,000	\$125,000
						Longevity (5143)	\$6,150	\$6,150	\$6,150
						Hearing Officer (5191)	\$15,000	\$15,000	\$15,000
						Clothing Allowance (5193)	\$3,300	\$4,000	\$4,000
						Certifications (5194)	\$5,000	\$10,000	\$10,000
						Tools (5196)	\$800	\$1,000	\$800
						Personnel Total:	\$2,112,608	\$2,237,995	\$2,135,209
Notes to Budget:									
¹ 3% COLA added to administrative salary.									
² Local 25 Clerical & DPW salaries increased 3% per pending contract.									
³ Not requesting funding for this position in FY25.									
⁴ When grant completes, funding requested.									

(242) Inspectional Services - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	1,888,012	1,938,859	50,847	3%	3% COLA on administrative salary. Local 25 Clerical and DPW union increased 3% per contract. Not requesting funding for 1 position in FY25. \$10,000 for certifications for passing local building inspection certifications; 6.5% increase for code enforcement manager due to extended duties. Increase in OT due to COLA and step increases.
Part Time Salaries	31,446	20,000	(11,446)	-36%	Reduced \$10K by CC in FY24. This line is for food delivery drivers.
On Call Stipend	10,400	10,400	0	0%	Stipend paid to the union person who is on call on weekends and holidays. We are also including the Code Officers who are on call as well.
Other Personnel Services	2,500	5,000	2,500	100%	For replacement plumber when Mr. O'Keefe is out.
Overtime	150,000	125,000	(25,000)	-17%	6% increase to reflect salary and step increases. All street lighting, traffic signals, and municipal buildings excluding schools within the city will be repaired/maintained by Wire Department. Building inspections, electrical inspections & code enforce officers. Also for Ms. DeBilio when she clerks her board. Replacing vacant Health and Code Inspectors and for weekend coverage. Task Force started back up since COVID.
Longevity	6,150	6,150	0	0%	Longevity for 10+ years.
Hearing Officer	15,000	15,000	0	0%	Ms. Peters, Hearing Officer.
Clothing Allowance	3,300	4,000	700	21%	\$700 for wire dept Personnel and \$500 for Mr. Aliberti.
Certifications	5,000	10,000	5,000	100%	Paid to employees who pass certifications (\$500) .
Tools	800	800	0	0%	Contractual for Local 25 DPW personnel. (Wire Dept)
Total Personnel Services	\$2,112,608	\$2,135,209	\$22,601	1%	
General Operating Expenses					
Electricity	2,221,235	2,887,606	666,371	30%	Increased by 30% due to increase in fees for funding for all electricity usage for buildings, parks, traffic signals and street lights.
Equipment Maintenance	35,000	10,000	(25,000)	-71%	Funds to Outsource Maintenance on mobile generators and wire dept tools. Has been deducted 25K and moved to Equipment
Fire Alarm Repair & Maint	15,000	25,000	10,000	67%	Increased 67% due to installation of additional street boxes. The line provides funding for fire alarm radio box maintenance and additions to the city's radio locations. Increase due to material cost increase.

Continued...

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Street Light Maintenance	85,000	93,500	8,500	10%	Increased due to anticipated inflation and increase in costs. The line provides funding for upkeep of all street lights excluding Rivergreen Drive. This is inclusive of all outdoor lighting systems including decorative lights and parks. Increase due to material cost increase.
Signal & Shop Repairs	85,000	93,500	8,500	10%	Increased due to anticipated inflation and increase in costs. The line provides funding for repair and upkeep of traffic signals throughout the City. Increase due to material cost increase.
Printing	4,000	10,000	6,000	150%	Increased due to changing volume size and fees charged by vendors. The line is used for forms, cards, card stock, specialized forms. Gas tags that are attached to gas burners after they have been inspected by the Plumbing Inspector and W&M Inspector for all new apartment buildings.
Office Supplies	7,000	12,000	5,000	71%	Increased due to the increased headcount. This line includes various types of paper (orange-building permits; yellow-gas permits; blue-plumbing permits), calendars, notebooks, journals, appointment books, batteries, labels, ink cartridges, fax cartridges, staples, notepads, pens, file folders and notebooks.
Equipment	9,000	34,000	25,000	278%	Specialized field inspection electronics and hardware. GEOTMS hand held computers and printers, cameras for the inspectors to take pix of violations Wire dept specialized equipment. Funding transferred from Equipment Maintenance to Equipment
Software	75,000	82,500	7,500	10%	Increased due to the company being sold and ISD might XXXXX OpenGov software. Covers licenses, software upgrades and used city-wide.
Uniforms	6,000	6,000	0	0%	Level funded for 18 inspectors - outerwear, shirts, jackets. Needed so homeowners can recognize them when they inspect homes.
Prof Resource Material	5,000	5,000	0	0%	Level funded for specialized codebooks. NFPA, Commonwealth of MA, ICC. Every three to six year the state adopts new codes. We are currently going from 2015 building code to 2021 building code.
Wire Expenses	101,000	111,100	10,100	10%	Increased in anticipation of inglation and rising costs used for supplies.
Professional Services	100,000	100,000	0	0%	Legal council for ZBA, OpenGov consultant and BeanTown Pest Control for residential baiting around the City.
Professional Development	10,000	10,000	0	0%	Specialized code training programs for mandated continuing education for all inspectors. Pays for seminars for MEHA, MHOA & Mass Building Commission & Inspectors.
Total Expenditures	\$2,758,235	\$3,480,206	\$721,971	26%	
Total	\$4,870,843	\$5,615,415	\$744,572	15%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

299 - EMERGENCY COMMUNICATIONS OFFIC							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-299-1-5111	SALARIES	\$741,860.26	\$921,528.00	\$702,796.77	\$956,530.00	\$956,530.00	_____
01-299-1-5113	PART TIME	\$16,884.81	\$57,000.00	\$48,000.00	\$60,000.00	\$60,000.00	_____
01-299-1-5130	OVERTIME	\$177,723.27	\$183,000.00	\$194,219.40	\$185,400.00	\$185,400.00	_____
01-299-1-5140	HOLIDAY	\$54,528.21	\$62,000.00	\$51,372.20	\$63,860.00	\$63,860.00	_____
01-299-1-5142	NIGHT DIFFERENTIALS	\$43,855.72	\$55,000.00	\$35,889.65	\$56,650.00	\$56,650.00	_____
01-299-1-5143	LONGEVITY	\$5,900.00	\$8,200.00	\$3,650.00	\$8,400.00	\$8,400.00	_____
01-299-1-5144	ABOVE GRADE DIFFERENTIAL	\$56,050.17	\$50,000.00	\$47,377.71	\$51,500.00	\$51,500.00	_____
PERSONNEL Total:		\$1,096,802.44	\$1,336,728.00	\$1,083,305.73	\$1,382,340.00	\$1,382,340.00	
EXPENSES							
01-299-2-5245	RADIO MAINTENANCE	\$40,333.87	\$68,000.00	\$54,686.83	\$68,000.00	\$68,000.00	_____
01-299-2-5340	TELECOMMUNICATIONS	\$3,653.15	\$5,800.00	\$2,054.99	\$11,600.00	\$11,600.00	_____
01-299-2-5420	OFFICE SUPPLIES	\$2,852.36	\$3,000.00	\$1,747.30	\$3,000.00	\$3,000.00	_____
01-299-2-5711	TRAINING EXPENSES	\$3,523.00	\$9,000.00	\$1,343.00	\$9,000.00	\$9,000.00	_____
EXPENSES Total:		\$50,362.38	\$85,800.00	\$59,832.12	\$91,600.00	\$91,600.00	
299 EMERGENCY COMMUNICATIONS OFFIC		\$1,147,164.82	\$1,422,528.00	\$1,143,137.85	\$1,473,940.00	\$1,473,940.00	

299		OFFICE OF EMERGENCY COMMUNICATIONS										
		PERSONNEL SERVICES										
							FY25	FY25			FY25	
						FY24	DEPT	MAYOR			FY25	MAYOR
						FTE	FTE	FTE			REQ	& Council
						STAFF	REQ	REC			REC	REC
DEPT	POSITION		CLASS/ STEP	HOURS					FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 & Council REC	
01-299-1-5111	Clerk ¹	Nancy Winsor	C-6U/8	35	1	1	1	\$58,731	\$60,493	\$60,493		
01-299-1-5143	Clerk ¹	Nancy Winsor	Longevity					\$0	\$1,000	\$1,000		
01-299-1-5111	911 Lead Dispatcher ¹	Deb Giannoni	Local 25/8	37.5	1	1	1	\$66,105	\$68,094	\$68,094		
01-299-1-5143	911 Lead Dispatcher	Deb Giannoni	Longevity					\$1,350	\$1,350	\$1,350		
01-299-1-5111	911 Lead Dispatcher ¹	Mary Tieri	Local 25/8	37.5	1	1	1	\$66,105	\$68,094	\$68,094		
01-299-1-5143	911 Lead Dispatcher	Mary Tieri	Longevity					\$1,150	\$1,150	\$1,150		
01-299-1-5111	911 Lead Dispatcher ¹	Kara Cuthbert	Local 25/8	37.5	1	1	1	\$66,105	\$68,094	\$68,094		
01-299-1-5143	911 Lead Dispatcher	Kara Cuthbert	Longevity					\$950	\$950	\$950		
01-299-1-5111	911 Dispatcher ¹	Ron Tailor	Local 25/5	37.5	1	1	1	\$66,105	\$60,294	\$60,294		
01-299-1-5143	911 Dispatcher	Ron Tailor	Longevity					\$1,150	\$0	\$0		
01-299-1-5111	911 Dispatcher ¹	Frank Calascibetta	Local 25/2	37.5	1	1	1	\$66,105	\$53,976	\$53,976		
01-299-1-5143	911 Dispatcher	Frank Calascibetta	Longevity					\$1,150	\$0	\$0		
01-299-1-5111	911 Dispatcher ¹	Rebecca Buckley	Local 25/7	37.5	1	1	1	\$63,648	\$65,559	\$65,559		
01-299-1-5143	911 Dispatcher	Rebecca Buckley	Longevity					\$950	\$950	\$950		
01-299-1-5111	911 Dispatcher ¹	Mike Iandoli	Local 25/6	37.5	1	1	1	\$61,464	\$63,317	\$63,317		
01-299-1-5143	911 Dispatcher	Mike Iandoli	Longevity					\$750	\$750	\$750		
01-299-1-5111	911 Dispatcher ¹	Paul Dobbins	Local 25/6	37.5	1	1	1	\$61,464	\$68,094	\$68,094		
01-299-1-5143	911 Dispatcher	Paul Dobbins	Longevity					\$750	\$750	\$750		
01-299-1-5111	911 Dispatcher ¹	Brianna Castranova	Local 25/5	37.5	1	1	1	\$58,539	\$60,294	\$60,294		
01-299-1-5143	911 Dispatcher	Brianna Castranova	Longevity					\$0	\$750	\$750		
01-299-1-5111	911 Dispatcher ¹	Kathy Carroll	Local 25/5	37.5	1	1	1	\$58,539	\$60,294	\$60,294		
01-299-1-5143	911 Dispatcher	Kathy Carroll	Longevity					\$0	\$750	\$750		
01-299-1-5111	911 Dispatcher ¹	Kristine Dow	Local 25/5	37.5	1	1	1	\$58,539	\$60,294	\$60,294		
01-299-1-5111	911 Dispatcher ¹	Jeanine Meehan	Local 25/5	37.5	1	1	1	\$58,539	\$60,294	\$60,294		
01-299-1-5111	911 Dispatcher ¹	Tim Gorman	Local 25/5	37.5	1	1	1	\$55,770	\$60,294	\$60,294		
01-299-1-5111	911 Dispatcher ¹	Michael Penta	Local 25/5	37.5	1	1	1	\$55,770	\$60,294	\$60,294		
01-299-1-5113	Dispatchers - Part Time ²			Varies	Varies	Varies	Varies	\$60,000	\$60,000	\$60,000		
					15	15	15					
299	Emergency Communication Center TOTAL											

Continued...

DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
				FTE STAFF	DEPT FTE REQ	MAYOR FTE REC			
* Bi-lingual						Salary (5111)	\$921,528	\$956,530	\$956,530
						Part Time (5113)	\$60,000	\$60,000	\$60,000
						Overtime (5130)	\$180,000	\$185,400	\$185,400
						Holiday (5140)	\$62,000	\$63,860	\$63,860
						Night Differentials (5142)	\$55,000	\$56,650	\$56,650
						Longevity (5143)	\$8,200	\$8,400	\$8,400
						Above Grade Differentials (5144)	\$50,000	\$51,500	\$51,500
						Personnel Total:	\$1,336,728	\$1,382,340	\$1,382,340

Notes to Budget:

¹ Local 25 Clerical & E911 members 3% increase per contract.

² For will-call employees.

(299) E 9 1 1 - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Salaries	921,528	956,530	35,002	4%	Local 25 Clerical and E911 members 3% increase per contract. \$15,000
Part Time Salaries	57,000	60,000	3,000	5%	For the "will call" employees.
Overtime	183,000	185,400	2,400	1%	Will supplement OT paid from grant funds in FY24.
Holiday	62,000	63,860	1,860	3%	Paid in December to all union employees.
Night Differentials	55,000	56,650	1,650	3%	Paid to employees who work between 3:00 pm to 11:00 pm (\$1.00 more per hour) and from 11:00 pm to 7:00 am (\$1.25 more per hour).
Longevity	8,200	8,400	200	2%	Paid to all employees with 10+ years on the job.
Above Grade Differential	50,000	51,500	1,500	3%	For those covering shifts of the lead dispatchers
Total Personnel Services	\$1,336,728	\$1,382,340	\$45,612	3%	
General Operating Expenses					
Radio Maintenance	68,000	68,000	0	0%	Maintenance agreement with Motorola to service the radio equipment. All Comm, Verizon & Motorola.
Telecommunications	5,800	11,600	5,800	100%	Data lines and Director cell phone/pager/email. Verizon, Verizon Wireless
Office Supplies	3,000	3,000	0	0%	WB Mason, Conway Office supplies. Includes handouts for school children when they visit E911.
Training Expenses	9,000	9,000	0	0%	Mandatory continuing education: Police/Fire/EMS training. Includes 16 dispatchers at \$600 each per year. Supplemented with grant.
Total Expenditures	\$85,800	\$91,600	\$5,800	7%	
Total	\$1,422,528	\$1,473,940	\$51,412	4%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

490 - DPW EXECUTIVE DIVISION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-490-1-5111	SALARIES	\$762,312.24	\$929,283.00	\$809,735.46	\$1,111,283.00	\$956,333.00	_____
01-490-1-5113	PART TIME	\$25,385.69	\$27,202.72	\$25,669.00	\$33,045.00	\$33,045.00	_____
01-490-1-5114	ON CALL STIPENDS	\$10,400.00	\$10,400.00	\$500.00	\$10,400.00	\$10,400.00	_____
01-490-1-5123	SEASONAL EMPLOYEES	\$137,806.20	\$134,882.28	\$37,556.88	\$145,800.00	\$130,000.00	_____
01-490-1-5130	OVERTIME	\$26,404.13	\$50,000.00	\$45,331.09	\$54,000.00	\$54,000.00	_____
01-490-1-5142	NIGHT DIFFERENTIALS	\$1,000.00	\$1,000.00	\$0.00	\$1,080.00	\$1,080.00	_____
01-490-1-5143	LONGEVITY	\$6,575.00	\$5,450.00	\$5,100.00	\$6,600.00	\$6,600.00	_____
01-490-1-5144	ACTING GRADE	\$464.80	\$1,000.00	\$349.76	\$1,080.00	\$1,080.00	_____
01-490-1-5191	CITY SERVICES COMMISSION STIPEND	\$25,866.66	\$26,600.00	\$27,495.83	\$22,600.00	\$22,600.00	_____
01-490-1-5193	CLOTHING ALLOWANCE	\$2,100.00	\$2,800.00	\$2,000.00	\$2,800.00	\$2,800.00	_____
01-490-1-5194	CERTIFICATIONS	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	_____
01-490-1-5196	TOOLS FOR MECHANICS	\$600.00	\$800.00	\$800.00	\$800.00	\$800.00	_____
PERSONNEL Total:		\$1,000,914.72	\$1,191,418.00	\$956,538.02	\$1,391,488.00	\$1,220,738.00	
EXPENSES							
01-490-2-5400	REPAIRS AND PARTS	\$0.00	\$122,000.00	\$0.00	\$125,000.00	\$125,000.00	_____
01-490-2-5404	CITY-WIDE SEASONAL EXPENDITURES	\$126,861.23	\$145,000.00	\$99,742.51	\$145,000.00	\$145,000.00	_____
01-490-2-5420	OFFICE SUPPLIES	\$5,328.58	\$10,000.00	\$3,252.28	\$10,000.00	\$7,000.00	_____
01-490-2-5445	TOWING	\$3,770.00	\$10,000.00	\$7,325.00	\$5,000.00	\$5,000.00	_____
01-490-2-5480	GASOLINE/DIESEL/OIL	\$454,732.08	\$500,000.00	\$300,098.71	\$525,000.00	\$525,000.00	_____
01-490-2-5546	DPW - REPAIR MAINTENANCE	\$233,763.06	\$370,000.00	\$159,819.19	\$350,000.00	\$350,000.00	_____
01-490-2-5548	POLICE-REPAIR MAINTENANCE	\$31,872.97	\$35,000.00	\$14,795.71	\$35,000.00	\$35,000.00	_____
01-490-2-5570	VEHICLE REPAIRS AND SUPPLIES	\$12,729.62	\$13,000.00	\$2,230.92	\$35,000.00	\$35,000.00	_____
01-490-2-5580	MV INSPECTIONS	\$2,705.00	\$10,000.00	\$405.00	\$15,000.00	\$15,000.00	_____
01-490-2-5581	TIRES & TIRE SUPPLIES	\$49,199.61	\$65,000.00	\$24,280.97	\$70,000.00	\$70,000.00	_____
01-490-2-5582	TRAINING & SOFTWARE	\$3,486.10	\$15,000.00	\$10,366.13	\$15,000.00	\$12,000.00	_____
01-490-2-5583	BODY SHOP REPAIRS	\$18,423.53	\$20,000.00	\$1,973.33	\$20,000.00	\$20,000.00	_____
01-490-2-5656	ISD - REPAIR MAINTENANCE	\$13,818.74	\$16,000.00	\$2,749.36	\$21,000.00	\$21,000.00	_____
01-490-2-5710	PROFESSIONAL DEVELOPMENT	\$5,519.29	\$10,000.00	\$3,531.71	\$10,000.00	\$10,000.00	_____
01-490-2-5746	EYEGLASS REPLACEMENT	\$0.00	\$450.00	\$0.00	\$450.00	\$450.00	_____
EXPENSES Total:		\$962,209.81	\$1,341,450.00	\$630,570.82	\$1,381,450.00	\$1,375,450.00	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

490 - DPW EXECUTIVE DIVISION		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
CAPITAL PROJECT							
01-490-3-5808	CITY DECOR	\$890.01	\$0.00	\$0.00	\$0.00	\$0.00	_____
CAPITAL PROJECT Total:		\$890.01	\$0.00	\$0.00	\$0.00	\$0.00	
490 DPW EXECUTIVE DIVISION Total:		\$1,964,014.54	\$2,532,868.00	\$1,587,108.84	\$2,772,938.00	\$2,596,188.00	

490 DEPARTMENT OF PUBLIC WORKS - Executive Division										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/ STEP	HOURS	FY24 F T E STAFF	FY25 DEPT F T E REQ	FY25 MAYOR F T E REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-490-1-5111	DPW Director ¹	Jerry Navarra	UNCL	40	1	1	1	\$137,290	\$141,409	\$141,409
01-490-1-5143	DPW Director	Jerry Navarra	Longevity					\$800	\$1,300	\$1,300
01-490-1-5111	Assistant DPW Director ²	Vacant	UNCL	40	0	1	1	\$0	\$130,000	\$0
01-490-1-5111	Operations Manager ¹	Kevin Noonan	UNCL	40	1	1	1	\$113,237	\$118,899	\$116,634
01-490-1-5143	Operations Manager	Kevin Noonan	Longevity					\$400	\$800	\$800
01-490-1-5111	Business Manager ¹	Brian McCarthy	UNCL	35	1	1	1	\$84,875	\$109,489	\$87,421
01-490-1-5111	General Superintendent ¹	Jim Frati	UNCL	40	1	1	1	\$83,659	\$86,169	\$86,169
01-490-1-5143	General Superintendent ¹	Jim Frati	Longevity					\$0	\$800	\$800
01-490-1-5111	Administrative Assistant	Stacy Cook	A-6U/6	35	1	1	1	\$68,705	\$66,098	\$66,098
01-490-1-5143	Administrative Assistant	Stacy Cook	Longevity					\$1,000	\$0	\$0
01-490-1-5111	Principal Clerk ³	Debbie Petrone	C-6U/8	35	1	1	1	\$58,731	\$60,493	\$60,493
01-490-1-5143	Principal Clerk	Debbie Petrone	Longevity					\$1,250	\$1,450	\$1,450
01-490-1-5111	Fleet Foreman ⁴	Joe Carbo	W-14U/4	40	1	1	1	\$98,696	\$101,670	\$101,670
01-490-1-5143	Fleet Foreman	Joe Carbo	Longevity					\$1,000	\$900	\$900
01-490-1-5114	Fleet Foreman	Joe Carbo	On Call					\$5,200	\$5,200	\$5,200
01-490-1-5193	Fleet Foreman	Joe Carbo	Clothing					\$700	\$700	\$700
01-490-1-5196	Fleet Foreman	Joe Carbo	Tools					\$200	\$200	\$200
01-490-1-5111	Fire Apparatus Repair Tech ⁴	Daniel Rio	W-13/4	40	1	1	1	\$95,805	\$98,675	\$98,675
01-490-1-5114	Fire Apparatus Repair Tech	Daniel Rio	On Call					\$5,200	\$5,200	\$5,200
01-490-1-5193	Fire Apparatus Repair Tech	Daniel Rio	Clothing					\$700	\$700	\$700
01-220-1-5194	Fire Apparatus Repair Tech	Daniel Rio	Certific					\$2,000	\$2,000	\$2,000
01-490-1-5196	Fire Apparatus Repair Tech	Daniel Rio	Tools					\$200	\$200	\$200
01-490-1-5111	Motor Equipment Repairman ⁴	Mark Sweazey	W-12U/4	40	0	1	1	\$94,141	\$96,970	\$96,970
01-490-1-5193	Motor Equipment Repairman	Mark Sweazey	Clothing					\$700	\$700	\$700
01-490-1-5196	Motor Equipment Repairman	Mark Sweazey	Tools					\$200	\$200	\$200
01-490-1-5143	Motor Equipment Repairman	Mark Sweazey	Longevity					\$0	\$1,350	\$1,350
01-490-1-5111	Motor Equipment Repairman ⁴	Mark Silvestro	W-12U/4	40	1	1	1	\$94,141	\$96,970	\$96,970
01-490-1-5193	Motor Equipment Repairman	Mark Silvestro	Clothing					\$700	\$700	\$700
01-490-1-5196	Motor Equipment Repairman	Mark Silvestro	Tools					\$200	\$200	\$200
01-490-1-5111	Motor Equipment Repairman ⁴	N/A	W-12U/1	40	0	0	0	\$1	\$1	\$1

Continued...

DEPT	POSITION		CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
					FTE STAFF	FTE REQ	FTE REC				
01-490-1-5111	Motor Equipment Repairman ⁴	N/A	W-12U/1	40	0	0	0	\$1	\$1	\$1	
01-490-1-5111	Motor Equipment Repairman ⁴	N/A	W-12U/1	40	0	0	0	\$1	\$1	\$1	
01-490-1-5113	Shop Mechanic - PT ¹	Rich Pasquariello	UNCL	19.5	0	0	0	\$32,085	\$33,045	\$33,045	
01-490-1-5191	Public Works Commission	Carmine DeMaria	Chair		0	0	0	\$4,600	\$4,600	\$4,600	
01-490-1-5191	Public Works Commission	Joe LaMonica Sr	Board		0	0	0	\$3,000	\$3,000	\$3,000	
01-490-1-5191	Public Works Commission	Anthony Medeiros	Board		0	0	0	\$3,000	\$3,000	\$3,000	
01-490-1-5191	Public Works Commission	Mark Puleo	Board		0	0	0	\$3,000	\$3,000	\$3,000	
01-490-1-5191	Public Works Commission	Vacant	Board		0	0	0	\$3,000	\$3,000	\$3,000	
01-490-1-5191	Public Works Commission	Richard Zullo	Board		0	0	0	\$3,000	\$3,000	\$3,000	
01-490-1-5191	Public Works Commission	Jay Holt	Board		0	0	0	\$3,000	\$3,000	\$3,000	
					9.0	11	11				
490	DPW Executive TOTAL										
								Salary (5111)	\$929,283	\$1,111,283	\$956,333
								Part Time (5113)	\$32,085	\$33,045	\$33,045
								On call stipend (5114)	\$10,400	\$10,400	\$10,400
								Seasonal Workers (5123)	\$135,000	\$145,800	\$130,000
								Overtime (5130)	\$50,000	\$54,000	\$54,000
								Night Differential (5142)	\$1,000	\$1,080	\$1,080
								Longevity (5143)	\$4,450	\$6,600	\$6,600
								Above Grade Differential (5144)	\$1,000	\$1,080	\$1,080
								Public Works Commission Stipend (5191)	\$22,600	\$22,600	\$22,600
								Clothing Allowance (5193)	\$2,800	\$2,800	\$2,800
								Certifications (5194)	\$2,000	\$2,000	\$2,000
								Tools for Mechanics (5196)	\$800	\$800	\$800
								Personnel Total:	\$1,191,418	\$1,391,488	\$1,220,738

Notes to Budget:

- ¹ 3% COLA added to administrative salary.
- ² New Position Requested
- ³ Local 25 Clerical increased 3% per pending contracts.
- ⁴ Local 25 DPW increased 3% per pending contracts.

(490) DPW Executive / Fleet Division - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	929,283	956,333	27,050	3%	3% COLA in crease on administrative salaries. Local 25 DPW and Clerical increased 3% plus a step increase (when applicable), per pending contract.
Part Time	27,085	33,045	5,960	22%	For part time Shop Mechanic.
On Call Stipend	10,400	10,400	0	0%	For Fleet Foreman and Fire Apparatus Repair Tech. Both are on-call every week.
Seasonal Employees	135,000	130,000	(5,000)	-4%	Temporary employees needed during fall/spring clean up and shoveling after snowstorms.
Overtime	50,000	54,000	4,000	8%	When necessary. Based on Local 25 DPW contract raises.
Night Differentials	1,000	1,080	80	8%	Per Local 25 DPW contract any employee regularly scheduled between 6pm - 6am will receive a night diff of \$1/hr.
Longevity	5,450	6,600	1,150	21%	For those with 10+ years with City.
Above Grade Differentials	1,000	1,080	80	8%	Contractual. Any employee required to work above their pay grade is to receive an above grade differential.
DPW Commission Stipend	26,600	22,600	(4,000)	-15%	For the board members
Clothing Allowance	2,800	2,800	0	0%	Contractual per Local 25 DPW. \$700 per year.
Certifications	2,000	2,000	0	0%	For Fire Apparatus Repair Technician.
Tools for Mechanics	800	800	0	0%	Contractual. \$200 per mechanic.
Total Personnel Services	\$1,191,418	\$1,220,738	\$29,320	2%	
General Operating Expenses					
Repairs and Parts	122,000	125,000	3,000	2%	Reduced \$75K by CC in FY24. For Mass Operational Division program for purchasing parts, materials and supplies at a 25% cost savings minimum in FY25

Continued...

	FY24 Budget	FY25 Request	\$ + / -	% + / -	
City Wide Seasonal Expenses	145,000	145,000	0	0%	Level funded for the purchase of city-wide seasonal outdoor lights and displays. This is due to limited quantities and supply chain issues.
Office Supplies	10,000	7,000	(3,000)	-30%	Reduced for support of Exec/Fleet, Parks and Highway departments.
Towing	10,000	5,000	(5,000)	-50%	Level funded for the towing of commercial vehicles. Also for towing situations such as emergency branch removal.
Gasoline/Diesel/Oil	500,000	525,000	25,000	5%	5% increase as fuel is still a commodity subject to huge price swings. We still want sufficient amounts available in case of increased storms. State contract of gasoline/diesel is Dennis K. Burke. Fuel additives & other maint parts needed to keep all gas tanks/lines operating efficiently. Petroleum Equip annual contract for environmental a/b testing & yearly pressure test of fuel tanks. ACO report & monitor annular space tank repairs.
DPW - Repair Maintenance	370,000	350,000	(20,000)	-5%	Reduced due to aging fleet and increased costs for materials, electronics, as a result of supply chain issues needed to do in-house repairs.
Police - Repair Maintenance	35,000	35,000	0	0%	Level funded for maintenance of police vehicles including additional vehicles purchased.
Vehicle Repairs & Supplies	13,000	35,000	22,000	169%	Tire machine lift and increased demand for supplies in the rising prices environment.
MV Inspections	10,000	15,000	5,000	50%	For fleet inventory is 175 in need of yearly inspections.
Tires & Tire Supplies	65,000	70,000	5,000	8%	8% increase to account for additional vehicles and inflation. Fleet inventory is 200 vehicles. This line also includes includes vehicles and equipment such as trailers, hot box, etc.
Training & Software	15,000	12,000	(3,000)	-20%	Reduced for upgrades for DPW systems.
Body Shop Repairs	20,000	20,000	0	0%	Reduced \$20K by CC in FY24. Level funded for when vehicles are sent out for body work that cannot be done in-house.
ISD - Repair Maintenance	16,000	21,000	5,000	31%	For maintenance of all ISD vehicles.
Professional Development	10,000	10,000	0	0%	Level funded for conferences, trainings, licenses.
Eyeglass Replacement	450	450	0	0%	Contractual per Local25 DPW.
	\$1,341,450	\$1,375,450	\$34,000	3%	
Total Executive Budget	\$2,532,868	\$2,596,188	\$63,320	2%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

491 - DPW FACILITIES MAINTENANCE DIV							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-491-1-5111	SALARIES	\$1,247,742.36	\$1,462,673.00	\$1,068,326.03	\$1,530,594.00	\$1,518,070.00	_____
01-491-1-5114	ON CALL STIPEND	\$4,720.00	\$13,600.00	\$11,500.00	\$5,200.00	\$5,200.00	_____
01-491-1-5130	OVERTIME	\$245,446.11	\$241,600.00	\$209,992.81	\$270,000.00	\$230,000.00	_____
01-491-1-5142	NIGHT DIFFERENTIAL	\$24.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
01-491-1-5143	LONGEVITY	\$11,700.00	\$9,650.00	\$1,650.00	\$12,150.00	\$12,150.00	_____
01-491-1-5144	ABOVE GRADE DIFFERENTIAL	\$13,610.75	\$15,000.00	\$8,694.76	\$15,000.00	\$15,000.00	_____
01-491-1-5193	CLOTHING ALLOWANCE	\$11,200.00	\$11,900.00	\$11,900.00	\$11,900.00	\$11,900.00	_____
01-491-1-5196	TOOLS FOR MECHANICS	\$1,000.00	\$400.00	\$400.00	\$600.00	\$600.00	_____
PERSONNEL Total:		\$1,535,443.22	\$1,754,823.00	\$1,312,463.60	\$1,845,444.00	\$1,792,920.00	
EXPENSES							
01-491-2-5202	OFFICE SUPPLIES	\$1,811.95	\$3,000.00	\$1,112.71	\$3,000.00	\$3,000.00	_____
01-491-2-5213	CITY BLDGS SEASONAL EXP	\$4,124.51	\$25,000.00	\$14,515.47	\$25,000.00	\$25,000.00	_____
01-491-2-5218	UTILITIES	\$0.00	\$0.00	\$0.00	\$135,000.00	\$135,000.00	_____
01-491-2-5247	HVAC SERVICE CONTRACT/REPAIRS	\$49,072.31	\$100,000.00	\$69,273.50	\$120,000.00	\$120,000.00	_____
01-491-2-5260	ELEVATOR SERVICE CONTRACT	\$68,254.43	\$90,000.00	\$36,916.98	\$90,000.00	\$90,000.00	_____
01-491-2-5291	CLEANING SERVICE CONTRACT/CITY	\$17,789.28	\$35,000.00	\$25,702.33	\$35,000.00	\$35,000.00	_____
01-491-2-5430	BUILDING REPAIR & MAINTENANCE	\$436,838.70	\$465,000.00	\$407,004.08	\$415,000.00	\$415,000.00	_____
01-491-2-5450	CUSTODIAL SUPPLIES	\$65,897.20	\$90,000.00	\$55,773.64	\$90,000.00	\$90,000.00	_____
01-491-2-5580	UNIFORMS	\$0.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	_____
01-491-2-5704	WIRE EXPENSES	\$12,354.78	\$0.00	\$0.00	\$20,000.00	\$20,000.00	_____
01-491-2-5710	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$5,000.00	\$2,500.00	_____
EXPENSES Total:		\$656,143.16	\$808,000.00	\$610,298.71	\$946,000.00	\$943,500.00	
491 DPW FACILITIES MAINTENANCE DIV		\$2,191,586.38	\$2,562,823.00	\$1,922,762.31	\$2,791,444.00	\$2,736,420.00	

491 DEPARTMENT OF PUBLIC WORKS - Facilities Maintenance										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/ STEP	HOURS	FY24		FY25		FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
				FTE STAFF	FTE REQ	FTE REC	FTE REQ			
01-491-1-5111	Facilities Maintenance Superintendent ¹	Angelo Febbo	UNCL	40	1	1	1	\$103,951	\$119,544	\$107,070
01-491-1-5111	Administrative Assistant ²	Roberta Suppa	A-6U/8	35	1	1	1	\$68,705	\$70,766	\$70,766
01-491-1-5143	Administrative Assistant	Roberta Suppa	Longevity					\$1,000	\$1,000	\$1,000
01-491-1-5111	Facilities Maintenance Mechanic ²	Paul Bernier	W-14U/4	40	1	1	1	\$98,696	\$101,670	\$101,670
01-491-1-5193	Facilities Maintenance Mechanic	Paul Bernier	Clothing					\$700	\$700	\$700
01-491-1-5196	Facilities Maintenance Mechanic	Paul Bernier	Tools					\$200	\$200	\$200
01-491-1-5111	Facilities Maintenance Plumber ²	Derek Cipriano	W-14U/4	40	1	1	1	\$98,696	\$101,670	\$101,670
01-491-1-5193	Facilities Maintenance Plumber ²	Derek Cipriano	Clothing					\$700	\$700	\$700
01-491-1-5196	Facilities Maintenance Plumber ²	Derek Cipriano	Tools					\$0	\$200	\$200
01-491-1-5111	Facilities Maintenance Supervisor ²	Anthony Ferrante	W-13U/4	40	1	1	1	\$95,805	\$98,675	\$98,675
01-491-1-5193	Facilities Maintenance Supervisor	Anthony Ferrante	Clothing					\$700	\$700	\$700
01-491-1-5196	Facilities Maintenance Supervisor	Anthony Ferrante	Longevity					\$200	\$900	\$900
01-491-1-5196	Facilities Maintenance Mechanic	Anthony Ferrante	Tools					\$200	\$200	\$200
01-491-1-5111	Facilities Maintenance Carpenter ²	Anthony Medeiros	W-13U/4	40	1	1	1	\$95,805	\$98,675	\$98,675
01-491-1-5143	Facilities Maintenance Carpenter	Anthony Medeiros	Longevity					\$1,650	\$1,550	\$1,550
01-491-1-5193	Facilities Maintenance Carpenter	Anthony Medeiros	Clothing					\$700	\$700	\$700
01-491-1-5111	Facilities Maintenance Carpenter ²	Tom Maloney (WC)	W-13U/4	40	1	1	1	\$95,805	\$98,675	\$98,675
01-491-1-5193	Facilities Maintenance Carpenter	Tom Maloney	Clothing					\$700	\$700	\$700
01-491-1-5111	Lead Custodian / General Maintenance (Eve) ²	Richard Cardosi	W-11U/4	40	1	1	1	\$77,667	\$79,997	\$79,997
01-491-1-5143	Lead Custodian / General Maintenance	Richard Cardosi	Longevity					\$1,650	\$1,750	\$1,750
01-491-1-5193	Lead Custodian / General Maintenance	Richard Cardosi	Clothing					\$700	\$700	\$700
01-491-1-5111	Lead Custodian / General Maintenance ²	Joe Keefe	W-11U/4	40	1	1	1	\$77,667	\$79,997	\$79,997
01-491-1-5143	Lead Custodian / General Maintenance	Joe Keefe	Longevity					\$1,450	\$1,350	\$1,350
01-491-1-5193	Lead Custodian / General Maintenance	Joe Keefe	Clothing					\$700	\$700	\$700
01-491-1-5111	Facilities Maintenance Craftsman/Tiler ²	Saban Skaljic (WC)	W-9U/4	40	1	1	1	\$71,906	\$74,048	\$74,048
01-491-1-5193	Facilities Maintenance Craftsman/Tiler	Saban Skaljic	Clothing					\$700	\$700	\$700
01-491-1-5111	Craftsman ²	Matt Grassa	W-10U/4	40	1	1	1	\$71,906	\$77,938	\$77,938
01-491-1-5193	Craftsman	Matt Grassa	Clothing					\$700	\$700	\$700
01-491-1-5143	Craftsman	Matt Grassa	Longevity					\$0	\$900	\$900

Continued...

DEPT	POSITION	CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC		
01-491-1-5111	Custodian / General Maintenance ²										
		Steve Baldi	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-491-1-5143	Custodian / General Maintenance	Steve Baldi	Longevity					\$1,450	\$1,350	\$1,350	
01-491-1-5193	Custodian / General Maintenance	Steve Baldi	Clothing					\$700	\$700	\$700	
01-491-1-5111	Custodian / General Maintenance ²	Matteo DiNunzio	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-491-1-5143	Custodian / General Maintenance	Matteo DiNunzio	Longevity					\$1,450	\$1,550	\$1,550	
01-491-1-5193	Custodian / General Maintenance	Matteo DiNunzio	Clothing					\$700	\$700	\$700	
01-491-1-5111	Custodian / General Maintenance ²	Jason LaMonica	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-491-1-5143	Custodian / General Maintenance	Jason LaMonica	Longevity					\$0	\$900	\$900	
01-491-1-5193	Custodian / General Maintenance	Jason LaMonica	Clothing					\$700	\$700	\$700	
01-491-1-5111	Custodian / General Maintenance ²	Domenic Maccioli	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-491-1-5143	Custodian / General Maintenance	Domenic Maccioli	Longevity					\$1,000	\$900	\$900	
01-491-1-5193	Custodian / General Maintenance	Domenic Maccioli	Clothing					\$700	\$700	\$700	
01-491-1-5111	Custodian / General Maintenance ²	Jeffrey Bernard	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-491-1-5193	Custodian / General Maintenance	Jeffrey Bernard	Clothing					\$700	\$700	\$700	
01-491-1-5111	Custodian / General Maintenance ²	Asima Memic	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-491-1-5193	Custodian / General Maintenance	Asima Memic	Clothing					\$700	\$700	\$700	
01-491-1-5111	Custodian / General Maintenance ²	Asmira Mekik	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-491-1-5193	Custodian / General Maintenance	Asmira Mekik	Clothing					\$700	\$700	\$700	
01-491-1-5111	Custodian / General Maintenance ²	Kerry Hutchinson	W-7U/3	40	1	1	1	\$60,528	\$63,898	\$63,898	
01-491-1-5143	Custodian / General Maintenance	Kerry Hutchinson	Longevity					\$0	\$900	\$900	
01-491-1-5193	Custodian / General Maintenance	Kerry Hutchinson	Clothing					\$700	\$700	\$700	
					19	19	19				
491	DPW Facilities Maintenance TOTAL										
								Salary (5111)	\$1,462,673	\$1,530,594	\$1,518,070
								On Call Stipend (5114)	\$5,200	\$5,200	\$5,200
								Overtime (5130)	\$250,000	\$270,000	\$230,000
								Longevity (5143)	\$9,650	\$12,150	\$12,150
								Above Grade Differential (5144)	\$15,000	\$15,000	\$15,000
								Clothing Allowance (5193)	\$11,900	\$11,900	\$11,900
								Tool Allowance (5196)	\$400	\$600	\$600
								Personnel Total:	\$1,754,823	\$1,845,444	\$1,792,920
Notes to Budget:											
¹ 3% COLA on administrative salary.											
² Local 25 Clerical & DPW increased 3% per pending contracts.											

(491) DPW Facilities Maintenance Division - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Salaries	1,462,673	1,518,070	55,397	4%	3% COLA on administrative salaries. Local 25 Clerical & DPW contract increased 3% per pending contracts.
On Call Stipend	8,400	5,200	(3,200)	-38%	Foreman and Lead Custodian alternate weekends.
Overtime	249,800	230,000	(19,800)	-8%	Increased by 8% to account for COLA, step increases and growing needs due to aging infrastructure and preventative maintenance. This account line is used to cover the cost of overtime associated with the Wellness Center, Armory, City Hall, Rec. Center, etc. Also for all city events that require building maintenance participation.
Longevity	9,650	12,150	2,500	26%	Paid to employees who have reached employment milestones of 10, 15, 20, 25 & 30 years.
Above Grade Differentials	15,000	15,000	0	0%	Per Local 25 contract any employee required to work above their pay grade is to receive an above grade differential.
Clothing Allowance	8,900	11,900	3,000	34%	Contractual, \$700 per Local 25 DPW worker per year.
Tools for Mechanics	400	600	200	50%	Contractual, \$200 per designated Local 25 DPW worker per year.
Total Personnel Services	\$1,754,823	\$1,792,920	\$38,097	2%	
General Operating Expenses - Facilities					
Office Supplies	3,000	3,000	0	0%	For office supplies as needed. \$10,000 was a line transfer for uniforms FY24.
City Bldgs. Seasonal Exp	25,000	25,000	0	0%	Level funded for city buildings all seasonal lights/décor.
HVAC Service Contract/Repairs	100,000	120,000	20,000	20%	Materials and supplies. Buildings are older, doing all repairs in-house.
Elevator Service Contract	90,000	90,000	0	0%	Level funded for contract w/ Delta Beckwith - services City Hall/Parlin Library/Police Station/old HS and Shute Library. Rates contracted to FY24. Elevators in need of frequent servicing.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+ / -	+ / -	
Cleaning Service Contract/City Hall	35,000	35,000	0	0%	Level funded for Citron femine hygiene and diper disposal, Cintas rugs for City Hall, EPD, Recreation center . Also includes Wellness Center & seasonal cleaning of Memorial Stadium. Majority done in-house.
Building Repair & Maintenance	465,000	415,000	(50,000)	-11%	Level funded for all city bldgs. Doing more in-house repairs. American Alarm, Beantown Pest, Collins Overhead, Craftsman Glass, FW Webb, Encore Fire, Home Depot, Masslock, Weld Power, etc. Preventative maintenance and emergency repairs needed at all city buildings and properties.
Custodial Supplies	90,000	90,000	0	0%	For all city buildings.
Wire Expenses	0	20,000	20,000	0%	For all city buildings.
Utilities	0	135,000	\$0	0%	Industrial Mobile Boiler for old EHS and Glenwood Cemetery Garage US Fuel heat
Professional Development	0	2,500	\$0	0%	Continuing education
Uniforms	0	8,000	\$0	0%	Staff uniforms
Total Expendetures	\$808,000	\$943,500	\$135,500	17%	
Total Facilities Budget	\$2,562,823	\$2,736,420	\$173,597	7%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

492 - DPW ENGINEERING DIVISION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-492-1-5111	SALARIES	\$368,396.22	\$488,324.00	\$369,313.50	\$509,682.00	\$466,480.00	_____
01-492-1-5130	OVERTIME	\$178.26	\$500.00	\$0.00	\$500.00	\$500.00	_____
01-492-1-5143	LONGEVITY	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	_____
01-492-1-5144	ABOVE GRADE DIFFERENTIAL	\$-242.82	\$1,000.00	\$0.00	\$1,000.00	\$0.00	_____
PERSONNEL Total:		\$370,031.66	\$491,524.00	\$371,013.50	\$512,882.00	\$468,680.00	
EXPENSES							
01-492-2-5230	STORMWATER EXPENDITURES	\$86,483.30	\$250,000.00	\$244,460.00	\$250,000.00	\$250,000.00	_____
01-492-2-5240	EQUIPMENT MAINT./REPAIR	\$156.48	\$2,000.00	\$42.84	\$2,000.00	\$2,000.00	_____
01-492-2-5300	PROFESSIONAL SERVICES	\$5,554.71	\$200,000.00	\$23,240.00	\$200,000.00	\$200,000.00	_____
01-492-2-5420	OFFICE SUPPLIES	\$3,077.94	\$8,000.00	\$3,705.69	\$10,000.00	\$10,000.00	_____
01-492-2-5421	OFFICE EQUIPMENT	\$6,583.88	\$23,000.00	\$22,820.84	\$20,000.00	\$20,000.00	_____
01-492-2-5434	FIELD EQUIPMENT & SUPPLIES	\$6,895.39	\$10,000.00	\$3,613.64	\$10,000.00	\$10,000.00	_____
01-492-2-5541	CENETER LINE X-WALK MARK	\$111,681.69	\$150,000.00	\$0.00	\$150,000.00	\$150,000.00	_____
01-492-2-5705	ANNUAL ENVIRONMENTAL REPORTING	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	_____
01-492-2-5710	PROFESSIONAL DEVELOPMENT	\$1,388.00	\$7,000.00	\$0.00	\$7,500.00	\$5,000.00	_____
01-492-2-5734	LICENSES & MEMBERSHIP FEES	\$150.00	\$1,000.00	\$0.00	\$500.00	\$500.00	_____
EXPENSES Total:		\$221,971.39	\$671,000.00	\$297,883.01	\$670,000.00	\$667,500.00	
492 DPW ENGINEERING DIVISION Total:		\$592,003.05	\$1,162,524.00	\$668,896.51	\$1,182,882.00	\$1,136,180.00	

492 DEPARTMENT OF PUBLIC WORKS - Engineering Division											
PERSONNEL SERVICES											
DEPT	POSITION		CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-492-1-5111	Director of Engineering ¹	Erik Swanson	UNCL	35	1	1	1	\$126,578	\$130,375	\$130,375	
01-492-1-5111	City Engineer ¹	Julius Ofurie	UNCL	35	1	1	1	\$109,726	\$113,018	\$113,018	
01-492-1-5143	City Engineer	Julius Ofurie	Longevity					\$1,700	\$1,700	\$1,700	
01-492-1-5111	Junior Engineer ¹	Vacant	UNCL	35	1	1	1	\$75,000	\$77,250	\$77,250	
01-492-1-5111	Civil Engineering Aide ¹	Dennis Gooding	UNCL	35	1	1	1	\$71,070	\$73,202	\$73,202	
01-492-1-5111	Sustainability Project Coordinator ²	Patrick Johnston	UNCL	19.5	1	1	0	\$41,777	\$43,030	\$0	
01-492-1-5111	Administrative Assistant ³	Kim Rauseo	A-6U/8	35	1	1	1	\$64,173	\$70,766	\$70,766	
					6	6	5				
492	DPW Engineering TOTAL										
								Salary (5111)	\$488,324	\$509,682	\$466,480
								Overtime (5130)	\$500	\$500	\$500
								Longevity (5143)	\$1,700	\$1,700	\$1,700
								Above Grade Differential (5144)	\$1,000	\$1,000	\$0
								Personnel Total:	\$491,524	\$512,882	\$468,680

Notes to Budget:

¹ 3% COLA added to administrative salary.

² Not requesting funding in FY25.

³ Local 25 Clerical union increased 3% per pending contract.

(492) DPW Engineering Division - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	488,324	466,480	(21,844)	-4%	3% COLA added to administrative salaries. Local 25 Clerical member 3% increase per contract. 1 full time Junior Engineer to be hired before beginning of FY'25.
Overtime	500	500	0	0%	In lieu of comp time if requested.
Longevity	1,700	1,700	0	0%	Mr. Ofurie
Above Grade Differentials	1,000	0	(1,000)	-100%	Contractual per Local 25 Clerical.
Total Personnel Services	\$491,524	\$468,680	(\$22,844)	-5%	
General Operating Expenses -Engineering					
Stormwater Expenditures	250,000	250,000	0	0%	This fund will provide for construction of smaller "trouble spot" drainage projects. Planned for this fiscal year are: Kelvin Street Outfall permitting. This fund will also provide for ongoing stormwater maintenance (purchase/rental of equipment, materials, and contractors if needed) for open channels, as well as parts of the existing drainage system that need upgrades.
Equipment Maint/Repair	2,000	2,000	0	0%	Reduced \$1K by CC. Maintenance of field/office equipment and vehicles.
Professional Services	200,000	200,000	0	0%	Professional engineering services to support construction and permitting of infrastructure improvements throughout the City.
Office Supplies	8,000	10,000	2,000	25%	New printer, plotter and printer paper - general office supplies.
Office Equipment	23,000	20,000	(3,000)	-13%	Software subscriptions and fees (currently 4 seats). Anticipating 2 more seats.
Field Equipment & Supplies	10,000	10,000	0	0%	Equipment and supplies to support GPS data collection and field work. Anticipating 2 more employees (includes Grant Writers under P&D).
Center Line X-walk Mark	150,000	150,000	0	0%	Line markings for entire city. Using more durable product. City Council has requested additional line markings throughout the city.
Annual Environment Reporting	20,000	20,000	0	0%	Annual Environmental Reporting are needed for stormwater discharge MS4 permit report made in compliance with EPA/DEP regulations. Hazardous Mitigation Plan (HMP) updates.
Professional Development	7,000	5,000	(2,000)	-29%	Continuing education courses/engineering/construction. Anticipating 2 more employees (includes Grant Writers under P&D).
Licenses & Membership Fees	1,000	500	(500)	-50%	Licenses & Membership fees for Director and City Engineer.
Total Expenditures	\$671,000	\$667,500	(\$3,500)	-1%	
Total	\$1,162,524	\$1,136,180	(\$26,344)	-2%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

493 - DPW PARKS AND CEMETERIES DIV							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-493-1-5111	SALARIES	\$891,012.76	\$1,267,809.00	\$731,224.85	\$1,236,124.00	\$1,236,124.00	_____
01-493-1-5113	PART TIME	\$599.04	\$67,400.00	\$60,000.00	\$81,000.00	\$81,000.00	_____
01-493-1-5130	OVERTIME	\$145,783.34	\$150,000.00	\$139,341.29	\$162,000.00	\$150,000.00	_____
01-493-1-5142	NIGHT DIFFERENTIAL	\$0.00	\$700.00	\$666.50	\$0.00	\$0.00	_____
01-493-1-5143	LONGEVITY	\$9,950.00	\$10,950.00	\$6,500.00	\$13,300.00	\$13,300.00	_____
01-493-1-5144	ABOVE GRADE DIFFERENTIAL	\$7,747.69	\$11,900.00	\$11,642.83	\$5,400.00	\$5,400.00	_____
01-493-1-5160	TREE STIPEND	\$5,200.81	\$10,000.00	\$3,503.10	\$10,000.00	\$10,000.00	_____
01-493-1-5193	CLOTHING ALLOWANCE	\$7,700.00	\$9,800.00	\$6,300.00	\$9,800.00	\$9,800.00	_____
PERSONNEL Total:		\$1,067,993.64	\$1,528,559.00	\$959,178.57	\$1,517,624.00	\$1,505,624.00	
EXPENSES							
01-493-2-5255	LANDSCAPING	\$442,141.67	\$650,000.00	\$202,565.00	\$625,000.00	\$625,000.00	_____
01-493-2-5256	GRAFFITI REMOVAL	\$4,220.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	_____
01-493-2-5257	GLENWOOD CEMETERY EXPENSES	\$33,203.03	\$60,000.00	\$2,590.11	\$60,000.00	\$60,000.00	_____
01-493-2-5259	OUTDOOR WINTERIZATION	\$0.00	\$15,000.00	\$0.00	\$60,000.00	\$60,000.00	_____
01-493-2-5300	PROFESSIONAL SERVICES	\$24,659.92	\$65,000.00	\$0.00	\$55,000.00	\$55,000.00	_____
01-493-2-5435	REPAIR & MAINTENANCE	\$119,111.41	\$175,000.00	\$87,248.44	\$185,000.00	\$185,000.00	_____
01-493-2-5439	TREES SEED & SOD SUPPLIES	\$82,546.00	\$80,000.00	\$20,435.25	\$80,000.00	\$80,000.00	_____
01-493-2-5830	CONCRETE LINERS	\$2,075.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	_____
EXPENSES Total:		\$707,957.03	\$1,060,000.00	\$312,838.80	\$1,080,000.00	\$1,080,000.00	
493 DPW PARKS AND CEMETERIES DIV Total:		\$1,775,950.67	\$2,588,559.00	\$1,272,017.37	\$2,597,624.00	\$2,585,624.00	

DEPT	POSITION	CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25	FY25	FY24 APPROPRIATION	FY25	FY25	
					DEPT FTE REQ	MAYOR FTE REC		DEPT REQUEST	& Council REC	
01-493-1-5111	Craftsman - HMEO (No CDL) ²		40	1	1	1	\$67,142	\$69,160	\$69,160	
01-493-1-5193	Craftsman - HMEO (No CDL)	Khyle Hope	40	1	1	1	\$700	\$700	\$700	
01-493-1-5111	Craftsman ²	Donald Lariviere	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-493-1-5143	Craftsman	Donald Lariviere	40	1	1	1	\$1,450	\$1,350	\$1,350	
01-493-1-5193	Craftsman	Donald Lariviere	40	1	1	1	\$700	\$700	\$700	
01-493-1-5111	Craftsman (sign shop w/o CDL) ²	Joe Ronan Jr.	40	1	1	1	\$63,648	\$72,883	\$72,883	
01-493-1-5143	Craftsman (sign shop)	Joe Ronan Jr.	40	1	1	1	\$1,000	\$900	\$900	
01-493-1-5193	Craftsman (sign shop)	Joe Ronan Jr.	40	1	1	1	\$700	\$700	\$700	
01-493-1-5111	Craftsman ²	Paul Blauveit	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-493-1-5193	Craftsman	Paul Blauveit	40	1	1	1	\$700	\$700	\$700	
01-493-1-5143	Craftsman	Paul Blauveit	40	1	1	1	\$0	\$900	\$900	
01-493-1-5111	Craftsman ²	Sal DiPierro	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-493-1-5193	Craftsman	Sal DiPierro	40	1	1	1	\$700	\$700	\$700	
				17	17	17				
493	DPW Parks & Cemeteries TOTAL									
							Salary (5111)	\$1,267,809	\$1,236,124	\$1,236,124
							Part Time (5113)	\$75,000	\$81,000	\$81,000
							Overtime (5130)	\$150,000	\$162,000	\$150,000
							Longevity (5143)	\$10,950	\$13,300	\$13,300
							Above Grade Differential (5144)	\$5,000	\$5,400	\$5,400
							Tree Stipend (5160)	\$10,000	\$10,000	\$10,000
							Clothing Allowance (5193)	\$9,800	\$9,800	\$9,800
							Personnel Total:	\$1,528,559	\$1,517,624	\$1,505,624
Notes to Budget:										
¹ 3% COLA added to administrative salary.										
² Local 25 DPW & Clerical unions increased 3% per pending contract.										

(493) DPW Parks & Cemeteries Division - Notes to Budget

	FY24 Budget	FY25 Request	\$ + / -	% + / -	
Personnel Services					
Salaries	1,267,809	1,236,124	(31,685)	-2%	3% COLA on administrative salaries. Local 25 DPW & Clerical increased, 3% per pending contract.
Part Time	67,400	81,000	13,600	20%	Temp workers as needed.
Overtime	150,000	150,000	0	0%	When needed for Local 25 DPW & Clerical employees.
Night Differential	700	0		-100%	Funding not requested.
Longevity	10,950	13,300	2,350	21%	Paid to employees who have reached employment milestones of 10, 15, 20, 25 & 30 years.
Above Grade Differentials	11,900	5,400	(6,500)	-55%	Per the Local 25 DPW contract any employee required to work above their pay grade is to receive an above grade differential.
Tree Stipend	10,000	10,000	0	0%	Per Local 25 DPW contract for those on the tree crew.
Clothing Allowance	9,800	9,800	0	0%	Per the Local 25 DPW contract all workers are awarded a \$700 clothing allowance.
Total Personnel Services	\$1,528,559	\$1,505,624	(\$22,935)	-2%	
General Operating Expenses - Parks & Cemeteries					
Landscaping	650,000	625,000	(25,000)	-4%	The contract for Landscaping and Parks to go out to bid again. Additional parks and locations will be included. Including flowers and supplies.
Graffiti Removal	5,000	5,000	0	0%	Level funded for removal of graffiti and painting over graffiti that cannot be removed using traditional measures.
Glenwood Cemetery Expenses	60,000	60,000	0	0%	Level funded for Rocky Hill, Pontem Software, American Cemetery, Masslock, Alarm Devices.
Outdoor Winterization	15,000	60,000	45,000	300%	Increased to match the demand for the winterization of city-wide open space irrigation systems i.e., parks, splash pads, fountains.
Professional Services	65,000	55,000	(10,000)	-15%	Reduced \$10K by CC in FY24. For services needed by Park division.
Repair & Maintenance	175,000	185,000	10,000	6%	Based on quotes received for repairs to fields and parks; portable restrooms; fence replacement and maintenance; painting of fields; turf maintenance; irrigation supplies and repairs as needed; supplies for landscaping done in-house.
Trees Seed & Sod Supplies	80,000	80,000	0	0%	Level funded based on quotes received for the cost of trees, loam and mulch.
Concrete Liners	10,000	10,000	0	0%	Level funded for pre-cast concrete burial boxes. Increased costs of material and burials.
Total Expenditures	\$1,060,000	\$1,080,000	\$20,000	2%	
Total	\$2,588,559	\$2,585,624	(\$2,935)	0%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

494 - DPW STADIUM DIVISION		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
EXPENSES							
01-494-2-5212	FUEL	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	_____
01-494-2-5240	EQUIPMENT/MOTOR MAINT	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	_____
01-494-2-5255	MAINTENANCE TO FIELD	\$0.00	\$18,000.00	\$0.00	\$20,000.00	\$20,000.00	_____
01-494-2-5435	REPAIR & MAINTENANCE	\$18,730.14	\$13,500.00	\$0.00	\$16,500.00	\$16,500.00	_____
EXPENSES Total:		\$18,730.14	\$36,500.00	\$0.00	\$36,500.00	\$36,500.00	
494 DPW STADIUM DIVISION Total:		\$18,730.14	\$36,500.00	\$0.00	\$36,500.00	\$36,500.00	

(494) DPW Stadium Division - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Stadium Division					
Fuel	2,000	0	(2,000)	-100%	Not required in FY25. For heating the field house (Direct Energy).
Equipment Motor Maint	3,000	0	(3,000)	-100%	Not needed in FY25.
Maintenance to Field	18,000	20,000	2,000	11%	11% increase due to the fact that the stadium will be used more and more for different high school and youth sports. Turf field well beyond its warranty and coming to end of useful life. Average life is 10-15 years.
Repair & Maint Supplies/Mtrl	13,500	16,500	3,000	22%	22% increase to account for inflation. The line is for Quincy Small, AMSAN, Home Depot, Scoreboard, Masslock.
Total	\$36,500	\$36,500	\$0	0%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

495 - DPW HIGHWAY DIVISION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-495-1-5111	SALARIES	\$988,831.12	\$1,173,222.00	\$908,641.87	\$1,295,045.00	\$1,295,045.00	_____
01-495-1-5130	OVERTIME	\$191,942.58	\$174,000.00	\$187,351.52	\$183,600.00	\$183,600.00	_____
01-495-1-5142	NIGHT DIFFERENTIAL	\$3,286.80	\$3,500.00	\$405.64	\$3,780.00	\$3,780.00	_____
01-495-1-5143	LONGEVITY	\$9,000.00	\$11,050.00	\$8,300.00	\$12,450.00	\$12,450.00	_____
01-495-1-5144	ABOVE GRADE DIFFERENTIAL	\$14,804.49	\$11,000.00	\$4,807.85	\$16,200.00	\$16,200.00	_____
01-495-1-5193	CLOTHING ALLOWANCE	\$9,100.00	\$10,500.00	\$9,100.00	\$11,200.00	\$11,200.00	_____
01-495-1-5196	TOOLS FOR MECHANICS	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00	_____
PERSONNEL Total:		\$1,216,964.99	\$1,383,472.00	\$1,118,806.88	\$1,522,475.00	\$1,522,475.00	
EXPENSES							
01-495-2-5241	CONSTRUCTION/REPAIRS	\$703.00	\$44,000.00	\$652.47	\$54,000.00	\$54,000.00	_____
01-495-2-5268	CONTRACTED SERVICES / EQUIPMENT	\$94,755.28	\$120,000.00	\$107,717.03	\$130,000.00	\$130,000.00	_____
01-495-2-5280	EQUIPMENT HIRE	\$52,803.02	\$40,000.00	\$8,447.04	\$30,000.00	\$30,000.00	_____
01-495-2-5435	REPAIR & MAINTENANCE	\$41,690.27	\$61,000.00	\$27,956.12	\$56,000.00	\$56,000.00	_____
01-495-2-5436	STREET CLEANING SUPPLIES &	\$16,576.79	\$15,000.00	\$0.00	\$20,000.00	\$20,000.00	_____
01-495-2-5440	STREET & TRAFFIC SIGNS	\$27,604.49	\$60,000.00	\$17,063.72	\$60,000.00	\$60,000.00	_____
01-495-2-5543	CEMENT STONE & ASPHALT	\$88,141.20	\$125,000.00	\$32,555.41	\$125,000.00	\$125,000.00	_____
01-495-2-5856	OTHER - POLICE DETAILS	\$11,783.75	\$15,000.00	\$4,565.00	\$15,000.00	\$15,000.00	_____
EXPENSES Total:		\$334,057.80	\$480,000.00	\$198,956.79	\$490,000.00	\$490,000.00	
495 DPW HIGHWAY DIVISION Total:		\$1,551,022.79	\$1,863,472.00	\$1,317,763.67	\$2,012,475.00	\$2,012,475.00	

495 DEPARTMENT OF PUBLIC WORKS - Highway Division										
PERSONNEL SERVICES										
DEPT	POSITION		CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25	FY25	FY24 APPROPRIATION	FY25	FY25
						DEPT FTE REQ	MAYOR FTE REC		DEPT REQUEST	& Council REC
01-495-1-5111	Highway Superintendent ¹	Rich O'Donnell	UNCL	40	1	1	1	\$95,865	\$98,741	\$98,741
01-495-1-5143	Highway Superintendent	Rich O'Donnell	Longevity					\$400	\$1,200	\$1,200
01-495-1-5111	Principal Clerk ²	N/A	C-6U/5	20	0	0	0	\$1	\$1	\$1
01-495-1-5111	Work Foreman / Hwy-Bldg-Grounds ³	Joe Nolette/WC	W-11U/4	40	1	1	1	\$77,667	\$79,997	\$79,997
01-495-1-5143	Work Foreman / Hwy-Bldg-Grounds	Joe Nolette/WC	Longevity					\$1,650	\$1,150	\$1,150
01-495-1-5193	Work Foreman / Hwy-Bldg-Grounds	Joe Nolette/WC	Clothing					\$700	\$700	\$700
01-495-1-5111	Work Foreman / Hwy-Bldg-Grounds ³	Antonio Ventresca	W-11U/4	40	1	1	1	\$77,667	\$79,997	\$79,997
01-495-1-5143	Work Foreman / Hwy-Bldg-Grounds	Antonio Ventresca	Longevity					\$1,650	\$1,550	\$1,550
01-495-1-5193	Work Foreman / Hwy-Bldg-Grounds	Antonio Ventresca	Clothing					\$700	\$700	\$700
01-495-1-5111	Signal Maintainer ³	Kenny Dell Isola	W-11U/4	40	1	1	1	\$77,667	\$79,997	\$79,997
01-495-1-5143	Signal Maintainer	Kenny Dell Isola	Longevity					\$1,650	\$1,550	\$1,550
01-495-1-5193	Signal Maintainer	Kenny Dell Isola	Clothing					\$700	\$700	\$700
01-495-1-5196	Signal Maintainer	Kenny Dell Isola	Tools					\$200	\$200	\$200
01-495-1-5111	Craftsman - SMEO w/CDL & Hoisting ³	Thomas Golden	W-13U/2	40	1	1	1	\$75,670	\$89,939	\$89,939
01-495-1-5143	Craftsman - SMEO w/CDL & Hoisting	Thomas Golden	Longevity					\$1,250	\$1,150	\$1,150
01-495-1-5193	Craftsman - SMEO w/CDL & Hoisting	Thomas Golden	Clothing					\$700	\$700	\$700
01-495-1-5111	Craftsman - SMEO w/ CDL & Hoisting ³	Joe Recupero	W-10U/4	40	1	1	1	\$75,670	\$77,938	\$77,938
01-495-1-5143	Craftsman - SMEO w/CDL & Hoisting	Joe Recupero	Longevity					\$1,450	\$1,350	\$1,350
01-495-1-5193	Craftsman - SMEO w/CDL & Hoisting	Joe Recupero	Clothing					\$700	\$700	\$700
01-495-1-5111	Craftsman - SMEO w/ CDL & Hoisting ³	Jason Papa	W-10U/4	40	1	1	1	\$75,670	\$77,938	\$77,938
01-495-1-5193	Craftsman - SMEO w/CDL & Hoisting	Jason Papa	Clothing					\$700	\$700	\$700
01-495-1-5111	Craftsman - SMEO w/ CDL & Hoisting ³	Jesse Winocour	W-10U/3	40	1	1	1	\$72,384	\$74,568	\$74,568
01-495-1-5143	Craftsman - SMEO w/CDL & Hoisting	Jesse Winocour	Longevity					\$1,000	\$900	\$900
01-495-1-5193	Craftsman - SMEO w/CDL & Hoisting	Jesse Winocour	Clothing					\$700	\$700	\$700
01-495-1-5111	Craftsman - HMEO w/CDL CLASS A ³	Roubens Fauche	W-9AU/4	40	1	1	1	\$75,504	\$77,771	\$77,771
01-495-1-5193	Craftsman - HMEO w/CDL CLASS A	Roubens Fauche	Clothing					\$700	\$700	\$700
01-495-1-5143	Craftsman - HMEO w/CDL CLASS A	Roubens Fauche	Longevity					\$0	\$900	\$900
01-495-1-5111	Craftsman - HMEO w/CDL ³	Greg Reed	W-9U/4	40	1	1	1	\$71,906	\$74,048	\$74,048
01-495-1-5143	Craftsman -HMEO w/CDL	Greg Reed	Longevity					\$1,000	\$900	\$900
01-495-1-5193	Craftsman - HMEO w/CDL	Greg Reed	Clothing					\$700	\$700	\$700

Continued...

DEPT	POSITION	CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC		
01-495-1-5111	Watchman - HMEO w/CDL (40 Hours) ³	Owen Gillis (Khyle Hope W-7U)	W-9U/2	40	1	1	1	\$68,786	\$68,120	\$68,120	
01-495-1-5193	Watchman - HMEO w/CDL (40 Hours)	Owen Gillis (Khyle Hope W-7U)	Clothing					\$700	\$700	\$700	
01-495-1-5111	Watchman - HMEO w/CDL ³	Joseph LaMonica (Eric Rumson)	W-9U/3	40	1	1	1	\$68,786	\$70,866	\$70,866	
01-495-1-5193	Watchman - HMEO w/CDL	Joseph LaMonica (Eric Rumson)	Clothing					\$700	\$700	\$700	
01-495-1-5111	Craftsman - HMEO no/CDL ³	Pedro Rivera	W-8U/4	40	1	1	1	\$67,142	\$69,160	\$69,160	
01-495-1-5193	Craftsman - HMEO no/CDL	Pedro Rivera	Clothing					\$700	\$700	\$700	
01-495-1-5143	Craftsman - HMEO no/CDL	Pedro Rivera	Longevity					\$0	\$900	\$900	
01-495-1-5111	Craftsman ³	Michael Russo	W-9U/4	40	1	1	1	\$67,143	\$74,048	\$74,048	
01-495-1-5143	Craftsman	Michael Russo	Longevity					\$1,000	\$900	\$900	
01-495-1-5193	Craftsman	Michael Russo	Clothing					\$700	\$700	\$700	
01-495-1-5111	Craftsman ³	James Tiberii	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
01-495-1-5193	Craftsman	James Tiberii	Clothing					\$700	\$700	\$700	
01-495-1-5111	Craftsman ³	Kevin Shapleigh	W-8U/2	40	1	1	1	\$62,046	\$65,624	\$65,624	
01-495-1-5193	Craftsman	Kevin Shapleigh	Clothing					\$700	\$700	\$700	
60-450-1-5111	Craftsman -Meter Service Craftsman ³	Anthony Escobar	W-7U/4	40	1	1	1	\$63,648	\$65,562	\$65,562	
60-450-1-5193	Craftsman - Meter Service Craftsman	Anthony Escobar	Clothing					\$700	\$700	\$700	
					17	17	17				
495	DPW Highway TOTAL										
								Salary (5111)	\$1,173,222	\$1,295,045	\$1,295,045
								Overtime (5130)	\$170,000	\$183,600	\$183,600
								Night Differential (5142)	\$3,500	\$3,780	\$3,780
								Longevity (5143)	\$11,050	\$12,450	\$12,450
								Above Grade Differential (5144)	\$15,000	\$16,200	\$16,200
								Clothing Allowance (5193)	\$10,500	\$11,200	\$11,200
								Tools (5196)	\$200	\$200	\$200
								Personnel Total:	\$1,383,472	\$1,522,475	\$1,522,475

Notes to Budget:

- ¹ 3% COLA added to administrative salary.
- ² Not requesting funding for this position in FY25.
- ³ Local 25 DPW union increased 3% per pending contract.

(495) DPW Highway Division - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	1,173,222	1,295,045	121,823	10%	3% COLA added to administrative salary. Local 25 DPW union 3% increase per contract.
Overtime	174,000	183,600	9,600	6%	When needed.
Night Differentials	3,500	3,780	280	8%	Per the Local 25 DPW contract any employee regularly scheduled between the hours of 6 pm until 6 am are to receive a night differential of \$1/hour. This accounts for (2) 40 hour Watchmen.
Longevity	11,050	12,450	1,400	13%	Paid to employees who have reached employment milestones of 10, 15, 20, 25 & 30 years.
Above Grade Differentials	11,000	16,200	5,200	47%	Per the Local 25 DPW contract any employee required to work above their pay grade is to receive an above grade differential.
Clothing Allowance	10,500	11,200	700	7%	Per the Local 25 DPW contract all workers are awarded a \$700 Clothing Allowance.
Tools	200	200	0	0%	Per DPW Local 25 contract for specific employees.
Total Personnel Services	\$1,383,472	\$1,522,475	\$139,003	10%	
General Operating Expenses - Highway					
Construction Repairs	44,000	54,000	10,000	23%	Reduced \$20K by CC in FY24. Level funded for various work performed by consultants and specialized vendors.
Contracted Services	120,000	130,000	10,000	8%	Increased by 8% for various work performed by consultants and specialized vendors (sweeping contract).
Equipment Hire	40,000	30,000	(10,000)	-25%	Renting more equipment du to unavailability of equipment, such as compressors.
Repair & Maintenance	61,000	56,000	(5,000)	-8%	Reduced \$25K by CC in FY24. Increased due to demand for supplies & materials needed to do street repair & maintenance.
Street Cleaning Sup & Equip	15,000	20,000	5,000	33%	Increased for supplies and equipment for city owned sweeper to account for inflation and demand.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Street & Traffic Signs	60,000	60,000	0	0%	For all street and traffic signs. Also supplies, materials and message boards.
Cement Stone & Asphalt	125,000	125,000	0	0%	Level funded for cement, stone and asphalt.
Other Police Details	15,000	15,000	0	0%	Level funded and used as needed.
Total Expenditures	\$480,000	\$490,000	\$10,000	2%	
Total	\$1,863,472	\$2,012,475	\$149,003	8%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

496 - DPW SNOW AND ICE DIVISION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-496-1-5130	S & I OVERTIME	\$109,652.97	\$75,000.00	\$121,127.50	\$81,000.00	\$100,000.00	_____
01-496-1-5159	SNOW STIPEND	\$37,000.00	\$25,000.00	\$12,630.00	\$25,000.00	\$0.00	_____
PERSONNEL Total:		\$146,652.97	\$100,000.00	\$133,757.50	\$106,000.00	\$100,000.00	
EXPENSES							
01-496-2-5280	CONTRACTED SERVICES	\$79,867.50	\$50,000.00	\$83,940.00	\$65,000.00	\$50,000.00	_____
01-496-2-5434	S & I SUPPLIES & MATERIALS	\$41,445.18	\$50,000.00	\$40,537.04	\$50,000.00	\$50,000.00	_____
01-496-2-5446	S & I REPAIR /MAINTENANCE	\$0.00	\$7,500.00	\$0.00	\$15,000.00	\$7,500.00	_____
01-496-2-5480	S & I FUEL	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	_____
01-496-2-5536	S & I SALT	\$355,682.02	\$250,000.00	\$223,725.65	\$300,000.00	\$250,000.00	_____
EXPENSES Total:		\$476,994.70	\$382,500.00	\$348,202.69	\$430,000.00	\$382,500.00	
496 DPW SNOW AND ICE DIVISION Total:		\$623,647.67	\$482,500.00	\$481,960.19	\$536,000.00	\$482,500.00	

(496) DPW Snow & Ice - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
S & I Overtime	75,000	100,000	25,000	33%	Increased to account for COLA and step increases (when applicable) For City personnel working snow and/or ice shifts.
Snow Stipend	25,000	0	(25,000)	-100%	May be used for those employees, who work several major storms over the course of winter.
Total Personnel Services	\$100,000	\$100,000	\$0	0%	
General Operating Expenses					
Contracted Services	50,000	50,000	0	0%	This line is for outside contractors who assist with plowing and/or salting. Competitive pricing increase expected.
S & I Supplies & Materials	50,000	50,000	0	0%	Level funded for supplies needed for winter season.
S & I Repair Maintenance	7,500	7,500	0	0%	This line is increased to \$15,000 for FY25 to account for inflation and aging equipment. These costs are associated with repairs/maintenance needed to vehicles and/or equipment used during snow / ice emergencies.
S & I Fuel	25,000	25,000	0	0%	Used for fuel.
S & I Salt	250,000	250,000	0	0%	Salt used over the entire City. Increase in cost per number of snow/ice events and to account for the inflation.
Total Expenditures	\$382,500	\$382,500	\$0	0%	
Total Snow & Ice	\$482,500	\$482,500	\$0	0%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

497 - DPW SOLID WASTE DIVISION		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
EXPENSES							
01-497-2-5290	REFUSE COLLECTION	\$2,001,538.22	\$2,273,400.00	\$1,651,716.83	\$2,300,000.00	\$2,300,000.00	_____
01-497-2-5293	SOLID WASTE DISPOSAL	\$1,525,495.84	\$1,815,000.00	\$1,130,986.20	\$1,927,610.00	\$1,927,610.00	_____
01-497-2-5297	RECYCLABLES DISPOSAL	\$516,782.49	\$562,000.00	\$331,056.14	\$562,000.00	\$562,000.00	_____
01-497-2-5298	HAZARDOUS WASTE COLL/DISP	\$19,527.48	\$70,000.00	\$3,077.80	\$55,000.00	\$55,000.00	_____
01-497-2-5299	RUBBL/YARD WASTE DISPOSAL	\$29,003.73	\$80,000.00	\$9,925.00	\$80,000.00	\$80,000.00	_____
EXPENSES Total:		\$4,092,347.76	\$4,800,400.00	\$3,126,761.97	\$4,924,610.00	\$4,924,610.00	
497 DPW SOLID WASTE DIVISION Total:		\$4,092,347.76	\$4,800,400.00	\$3,126,761.97	\$4,924,610.00	\$4,924,610.00	

(497) DPW - Solid Waste - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Solid Waste					
Refuse Collection	2,273,400	2,300,000	26,600	1%	1% increase for Capitol Waste contract price.
Solid Waste Disposal	1,815,000	1,927,610	112,610	6%	Wheelabrator contract price new contract
Recyclables Disposal	562,000	562,000	0	0%	Level funded for Green Works Recycling . Anticipating increase to \$95/ton.
Hazardous Waste Coll/Disp	70,000	55,000	(15,000)	-21%	Triumvirate - Street sweeping disposal and supplies.
Rubl/Yard Waste Disposal	80,000	80,000	0	0%	Level funded for Northgate Recycling, Rocky Hill - Includes tree stumps, street waste (old pavement), street sweeping waste. Also included citywide disposal and hazardous waste events.
Total Solid Waste	\$4,800,400	\$4,924,610	\$124,210	3%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

510 - DEPT OF HEALTH & HUMAN SERVICE							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-510-1-5111	SALARIES	\$1,528,182.15	\$2,185,470.00	\$1,378,391.38	\$2,381,215.00	\$2,243,717.00	_____
01-510-1-5113	PART TIME	\$20,396.68	\$12,500.00	\$24,000.00	\$45,000.00	\$45,000.00	_____
01-510-1-5130	OVERTIME	\$4,174.65	\$25,000.00	\$32,256.63	\$6,500.00	\$6,500.00	_____
01-510-1-5141	EDUCATION	\$0.00	\$0.00	\$0.00	\$66,500.00	\$66,500.00	_____
01-510-1-5143	LONGEVITY	\$4,650.00	\$4,400.00	\$1,800.00	\$5,200.00	\$5,200.00	_____
01-510-1-5144	ABOVE GRADE DIFFERENTIAL	\$0.00	\$400.00	\$400.00	\$400.00	\$400.00	_____
01-510-1-5191	BOARD OF HEALTH STIPEND	\$6,650.00	\$6,200.00	\$4,758.32	\$7,200.00	\$6,200.00	_____
01-510-1-5193	CLOTHING ALLOWANCE	\$4,750.00	\$6,500.00	\$750.00	\$6,500.00	\$6,250.00	_____
PERSONNEL Total:		\$1,568,803.48	\$2,240,470.00	\$1,442,356.33	\$2,518,515.00	\$2,379,767.00	
EXPENSES							
01-510-2-5249	EQUIPMENT REPAIRS	\$0.00	\$350.00	\$195.00	\$500.00	\$500.00	_____
01-510-2-5300	PROFESSIONAL SERVICES	\$1,367.05	\$132,000.00	\$105,706.64	\$150,000.00	\$150,000.00	_____
01-510-2-5303	DOMESTIC VIOLENCE PREVENTION	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	_____
01-510-2-5403	VACCINES	\$22,118.86	\$25,000.00	\$18,340.23	\$30,000.00	\$25,000.00	_____
01-510-2-5420	OFFICE SUPPLIES	\$3,621.01	\$4,000.00	\$2,914.36	\$4,000.00	\$4,000.00	_____
01-510-2-5710	PROFESSIONAL DEVELOPMENT	\$2,359.00	\$2,500.00	\$1,500.00	\$2,500.00	\$2,500.00	_____
01-510-2-5780	MOSQUITO CONTROL	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	_____
01-511-2-5310	MEDICAL SUPPLIES	\$5,546.04	\$6,000.00	\$1,808.51	\$6,000.00	\$6,000.00	_____
01-511-2-5383	MEDICAL WASTE	\$4,193.52	\$7,000.00	\$2,983.77	\$7,000.00	\$7,000.00	_____
01-511-2-5710	PROFESSIONAL DEVELOPMENT	\$3,584.00	\$4,000.00	\$2,177.82	\$4,000.00	\$4,000.00	_____
01-511-2-5718	EDUCATION INCENTIVE	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	_____
EXPENSES Total:		\$62,789.48	\$229,850.00	\$155,626.33	\$239,000.00	\$234,000.00	
510 DEPT OF HEALTH & HUMAN SERVICE		\$1,631,592.96	\$2,470,320.00	\$1,597,982.66	\$2,757,515.00	\$2,613,767.00	

510 DEPARTMENT OF HEALTH & HUMAN SERVICES

PERSONNEL SERVICES

DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24	FY25	FY25
				FTE STAFF	FTE REQ	FTE REC	APPROPRIATION	DEPT REQUEST	& Council REC
01-510-1-5111	Public Health Director ¹		35	1	1	1	\$108,215	\$111,461	\$111,461
01-510-1-5193	Public Health Director						\$250	\$250	\$250
01-510-1-5143	Public Health Director						\$800	\$800	\$800
01-510-1-5111	Public Health Nurse ¹		35	1	1	1	\$90,177	\$92,882	\$92,882
01-510-1-5193	Public Health Nurse						\$250	\$250	\$250
01-630-1-5111	Health & Wellness Coordinator ¹		35	1	1	1	\$88,000	\$90,640	\$90,640
01-630-1-5111	Health & Human Services Equity Access Officer ¹		35	1	1	1	\$87,524	\$90,150	\$90,150
01-630-1-5111	Substance Abuse Prevention Coordinator ¹		23	1	1	1	\$60,255	\$62,063	\$62,063
01-510-1-5111	Mental Health Clinician ⁶		35	1	1	0	\$65,000	\$66,950	\$0
01-510-1-5111	Public Health Nurse PT ¹		25	0.71	0.71	0.71	\$37,586	\$38,714	\$38,714
01-510-1-5193	Public Health Nurse PT						\$250	\$250	\$250
01-510-1-5143	Public Health Nurse						\$400	\$400	\$400
01-510-1-5111	Nurse / RN ^{2,3,4}		35	1	1	1	\$71,518	\$78,598	\$78,598
01-510-1-5143	Nurse / RN						\$800	\$1,000	\$1,000
01-510-1-5193	Nurse / RN						\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}		35	1	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5143	Nurse / RN						\$800	\$1,000	\$1,000
01-510-1-5193	Nurse / RN						\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}		35	1	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5143	Nurse / RN						\$800	\$1,000	\$1,000
01-510-1-5193	Nurse / RN						\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}		35	1	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5193	Nurse / RN						\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}		35	1	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5193	Nurse / RN						\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}		35	1	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5193	Nurse / RN						\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}		35	1	1	1	\$66,528	\$70,979	\$70,979
01-510-1-5193	Nurse / RN						\$250	\$250	\$250

Continued...

DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
				FTE STAFF	DEPT FTE REQ	MAYOR FTE REC			
01-510-1-5111	Nurse / RN ^{2,3}								
		Aicha Merouani	RN-U/3	35	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5193	Nurse / RN	Aicha Merouani	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Vacant	RN-U/2	35	1	1	\$66,528	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Vacant	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Vacant	RN-U/2	35	1	1	\$66,528	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Vacant	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Larissa Strait	RN-U/3	35	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5193	Nurse / RN	Larissa Strait	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Maria Woods	RN-U/3	35	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5193	Nurse / RN	Maria Woods	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Vacant	RN-U/2	35	1	1	\$66,528	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Vacant	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Vacant	RN-U/2	35	1	1	\$66,528	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Vacant	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Sarah Palmer	RN-U/3	35	1	1	\$66,528	\$73,117	\$73,117
01-510-1-5193	Nurse / RN	Sarah Palmer	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Juliana Corey	RN-U/2	35	1	1	\$62,707	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Juliana Corey	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Vacant	RN-U/2	35	1	1	\$62,707	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Vacant	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Tyla Griffin	RN-U/2	35	1	1	\$62,707	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Tyla Griffin	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Niva Exil	RN-U/2	35	1	1	\$62,707	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Niva Exil	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Vacant	RN-U/2	35	1	1	\$62,707	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Vacant	Clothing				\$250	\$250	\$250
01-510-1-5111	Nurse / RN ^{2,3}	Vacant	RN-U/2	35	1	1	\$62,707	\$70,979	\$70,979
01-510-1-5193	Nurse / RN	Vacant	Clothing				\$250	\$250	\$250
01-510-1-5111	Parent Information Nurse / RN ⁶	Vacant	UNCL	35	1	1	\$54,600	\$70,000	\$0
01-510-1-5193	Nurse / RN	Vacant	Clothing				\$250	\$250	\$0
01-510-1-5111	Joint Committee	Elvira Pinjic, Vacant	UNCL	35	2	2	\$83,982	\$87,550	\$87,550
01-510-1-5111	Administrative Assistant ⁵	Caitlin Norden	A-6U/8	35	1	1	\$65,447	\$70,766	\$70,766
01-510-1-5111	Principal Clerk ⁶	N/A	C-6U/1	35	0	0	\$1	\$1	\$1
01-510-1-5113	Nurses - Per Diem ⁷	Varies	RN-U	Varies	0	0	\$30,000	\$45,000	\$45,000
01-510-1-5191	Board Chairman	Dr. Sean Connolly	BOH Chair	BOH	0	0	\$2,200	\$2,200	\$2,200
01-510-1-5191	Board Member	Joan Lavecchio	BOH	BOH	0	0	\$2,000	\$2,000	\$2,000

Continued...

DEPT	POSITION	CLASS/STEP	HOURS	FY24 FTE STAFF	FY25	FY25	FY24 APPROPRIATION	FY25	FY25				
					DEPT FTE REQ	MAYOR FTE REC		DEPT REQUEST	MAYOR & Council REC				
01-510-1-5191	Board Member				Deanne Mullet	BOH	BOH	0	0	0	\$2,000	\$2,000	\$0
				32.71				32.71		30.71			
510	Department of Health & Human Services TOTAL												
								Salary (5111)	\$2,186,470	\$2,381,215	\$2,243,717		
								Part Time (5113)	\$30,000	\$45,000	\$45,000		
								Overtime (5130)	\$6,500	\$6,500	\$6,500		
								Longevity (5143)	\$4,400	\$5,200	\$5,200		
								Above Grade Differential (5144)	\$400	\$400	\$400		
								Board of Health Stipend (5191)	\$6,200	\$7,200	\$6,200		
								Clothing (5193)	\$6,500	\$6,500	\$6,250		
								Education	\$0	\$66,500	\$66,500		
								Personnel Total:	\$2,240,470	\$2,518,515	\$2,379,767		

Notes to Budget:

- ¹ 3% COLA added to administrative salary.
- ² Requesting a salary adjustment for this position due to negotiated salary increase in FY25.
- ³ School RNs are state mandated per capita.
- ⁴ Nurse who covers the Devens School receives a 7% differential per their union contract.
- ⁵ Local 25 Clerical union 3% increase per pending contract.
- ⁶ Not requesting funding for this position in FY25.
- ⁷ Covers duties when permanent nurses take sick and personal time.

(510) Department of Health & Human Services - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+ / -	+ / -	
Personnel Services					
Salaries	2,185,470	2,243,717	58,247	3%	3% COLA added to administrative salaries. RNs salaries increased by about 30% for FY25. Teamsters Local Union 25 clerical salary increased by 3%, per unratified contract, plus a step increase.
Part Time Salaries	12,500	45,000	32,500	260%	Per diem nurses who fill in when permanent nurses are out. Per diem rate is increased RNs to \$35/hr and LPNs to \$32/hr from \$30/hr to attract more candidates.
Overtime	25,000	6,500	(18,500)	-74%	Level funded in the event a clerk requests OT in lieu of comp time. Also for nurses.
Longevity	4,400	5,200	800	18%	For 10+ years of service. Increased by \$200 per each nurse, per new union ratified contract.
Above Grade Differential	400	400	0	0%	Level funded for when performing tasks that are above the parameters of the job description.
BOH Stipend	6,200	6,200	0	0%	This is for the Board - Dr. Connolly (\$2,200), J. Lavecchio (\$2,000), M. Massau (\$2,000).
Clothing Allowance	6,500	6,250	(250)	-4%	\$250 per nurse to pay for uniforms/lab coats to be worn in schools & Health Department. CDC guidelines state that uniforms/lab coats must be replaced yearly to prevent unnecessary health risks.
Education	0	66,500			Educational bonus of \$3,500 bachelor's and \$5,000 master's. Currently 9 nurses with bachelor's degrees and 10 vacant positions, which we do not know if all candidates will have either bachelor's or master's but assume all will have bachelor's.
Total Personnel Services	\$2,240,470	\$2,379,767	\$139,297	6%	
General Operating Expenses					
Equipment Repairs	350	500	150	43%	by \$150 for inflation adjustments
Professional Services	132,000	150,000	18,000	14%	\$130,000 transfer in. Covering the cost of Cataldo RNs to help in the school buildings.
Domestic Violence	14,000	0	(14,000)	100%	Duplicate. Completely moved to Human Services Department.
Vaccines	25,000	25,000	0	0%	The cost of flu vaccine from the state.
Office Supplies	4,000	4,000	0	0%	Level funded for general office supplies.
Prof Development (BOH)	2,500	2,500	0	0%	Pays for training to perform basic health department functions at City Hall. CPR/First aid, shelter training and needle use certs. Also MHOA dues and EHA dues and travel expenses when training.
Mosquito Control	20,000	20,000	0	0%	Level funded for larvicides & aerial spraying to prevent EEE & West Nile outbreaks. \$10K in 6 month intervals.
Medical Supplies	6,000	6,000	0	0%	Level funded for all supplies used during flu clinics, medical emergencies, etc.
Medical Waste	7,000	7,000	0	0%	Level funded for sharps disposal. Pick ups to City Hall and Police station where sharp bins are located.
Prof Development (RN's)	4,000	4,000	0	0%	Level funded for trainings that are imperative for general & school nursing. DOE certs, AED training, seizure certs, etc.
Education Incentive	15,000	15,000	0	0%	Level funded for those nurses who continue to take classes in the nursing field.
Total Expenditures	\$229,850	\$234,000	\$4,150	2%	
Total	\$2,470,320	\$2,613,767	\$143,447	6%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

521 - DEPT OF PLANNING & DEVELOPMENT							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-521-1-5111	SALARIES	\$270,348.60	\$611,696.00	\$84,040.43	\$605,884.00	\$520,393.00	_____
01-521-1-5130	OVERTIME	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	_____
01-521-1-5143	LONGEVITY	\$0.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	_____
01-521-1-5191	EVERETT FOOD POLICY COUNCIL	\$0.00	\$10,500.00	\$6,325.00	\$10,500.00	\$10,500.00	_____
PERSONNEL Total:		\$270,348.60	\$623,746.00	\$91,815.43	\$617,934.00	\$532,443.00	
EXPENSES							
01-521-2-5300	PROFESSIONAL SERVICES	\$115,580.99	\$300,000.00	\$53,683.42	\$300,000.00	\$300,000.00	_____
01-521-2-5313	GIS EXPENSES	\$3,098.07	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	_____
01-521-2-5420	OFFICE SUPPLIES	\$3,606.24	\$5,000.00	\$2,195.53	\$5,000.00	\$4,000.00	_____
01-521-2-5710	PROFESSIONAL DEVELOPMENT	\$324.88	\$8,000.00	\$1,711.22	\$10,000.00	\$8,000.00	_____
EXPENSES Total:		\$122,610.18	\$318,000.00	\$57,590.17	\$320,000.00	\$317,000.00	
521 DEPT OF PLANNING & DEVELOPMENT		\$392,958.78	\$941,746.00	\$149,405.60	\$937,934.00	\$849,443.00	

521 DEPARTMENT OF PLANNING & DEVELOPMENT											
PERSONNEL SERVICES											
DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24	FY25	FY25	FY25	
				FTE STAFF	FTE REQ	FTE REC		DEPT			MAYOR
						APPROPRIATION		REQUEST			
01-521-1-5111	Director of Planning & Development ¹	Matt Lattanzi	UNCL	35	0.50	0.40	0.40	\$61,002	\$50,266	\$50,266	
01-521-1-5111	Affordable Housing Coordinator ²	Zerina Gace	UNCL	35	1	1	1	\$77,250	\$77,234	\$77,234	
01-521-1-5111	Conservation Agent/Environmental Planner	Tom Philbin	UNCL	35	0.50	1	1	\$81,162	\$83,597	\$83,597	
01-521-1-5111	Economic Development Planner	Vacant	UNCL	35	1	1	0	\$80,000	\$80,000	\$0	
01-521-1-5111	Environmental/Conservation Policy Manager ³	Katherine Jenkins-Sullivan	UNCL	35	1	1	1	\$75,000	\$87,550	\$82,400	
01-521-1-5111	Community Planner/Energy Advocate ⁴	Jonathan Frias Acevedo	UNCL	35	0	0.55	0.55	\$60,000	\$36,953	\$36,953	
01-521-1-5111	Grant Administrator/Writer	Jamillah Kasusaw	UNCL	35	0	1	1	\$90,000	\$90,000	\$90,000	
01-521-1-5192	Tree Warden Arborist ⁵	Jacob St. Louis	UNCL	35	0	1	1	\$0	\$77,250	\$77,250	
01-521-1-5111	Assistant Grant Administrator ⁶	Vacant	UNCL	35	0	1	1	\$60,000	\$0	\$0	
01-521-1-5111	Administrative Assistant ⁷	Jeannie Vitukevich	A-6U/8	35	0.30	0.30	0.30	\$27,482	\$20,611	\$20,611	
01-521-1-5143	Administrative Assistant	Jeannie Vitukevich	Longevity					\$1,250	\$1,450	\$1,450	
01-521-1-5191	Everett Food Policy Council Stipends ⁸	7 Members (All filled)	Council		0.00	0.00	0.00	\$10,500	\$10,500	\$10,500	
521 Planning & Development TOTAL					6	8.25	7.25				
								Salary (5111)	\$611,896	\$605,884	\$520,393
								Overtime (5130)	\$100	\$100	\$100
								Longevity (5143)	\$1,250	\$1,450	\$1,450
								EFP Coun	\$10,500	\$10,500	\$10,500
								General F	\$623,746	\$617,934	\$532,443
Notes to Budget:											
¹ Partially funded by grant (see below). Annual salary is \$125,664. FY25 request represents 3% COLA											
² Position salary was \$74,984 in FY24. 3% increase in FY25.											
³ Position reclassified from Planning Specialist. Position salary was \$80,000 in FY24. 3% increase in FY25.											
⁴ Will be partially reimbursed by a grant from the Community First Partnership. Annual salary is \$66,953											
⁵ New position created mid-FY24. Position was hired at \$75,000. FY25 request represents a 3% COLA											
⁶ Not requesting funding in FY25											
⁷ Partially funded by grant (see below). Annual salary is \$68,705.											
⁸ Funding 7 members at an annual stipend of \$1,500 each.											
CDBG	Director of Planning & Development ¹	Matt Lattanzi	UNCL		0.5	0.6	0.6	\$61,002	\$75,398	\$75,398	
CDBG	Administrative Assistant ⁷	Jeannie Vitukevich	A-6U/8		0.7	0.7	0.7	\$41,223	\$48,094	\$48,094	
Buildings Upgrade	Sustainability Planner (Part-Time)	Aya Oulal	UNCL		0	0	0	\$0	\$30,000	\$30,000	
National Grid	Bi-Lingual Energy Advocate	Vacant	UNCL		0	1	1	\$0	\$40,000	\$40,000	
CFP	Community Planner/Energy Advocate ⁴	Jonathan Frias Acevedo	UNCL		0.5	0.45	0.45	\$0	\$30,000	\$30,000	
521	Planning & Development Grant TOTAL				1.7	4	3.25	\$102,225	\$223,492	\$223,492	

(521) Planning & Development - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	611,696	520,393	(91,303)	-15%	3% COLA on some administrative salaries. A new position was created (Tree Warden Arborist) and a position funded in FY2024 is no longer seeking funding in FY2025 (Assistant Grant Administrator). There is also an increase in some of the salary off-sets via grant funding.
Overtime	100	100	0	0%	As needed for A-6U Administrative Assistant.
Longevity	1,450	1,450	0	0%	Ms. Vitukevich (\$1,450 - an increase of \$200 per Union Contract)
Everett Food Policy Council Stipend	10,500	10,500	0	0%	
Total Personnel Services	\$623,746	\$532,443	(\$91,303)	-15%	
General Operating Expenses					
Professional Services	300,000	300,000	0	0%	Level funded and Includes: police details, appraisal work, printing services, consultant work related to drafting new policies/ordinances (includes: Zoning consultation, housing and economic development, Master Planning), professional assistance with design work, implementation of open space planning, and consultant work related to Area Planning.
GIS Expenses	5,000	5,000	0	0%	Level funded for GIS software, plotter and scanner supplies, technical support.
Office Supplies	5,000	4,000	(1,000)	-20%	For WB Mason
Professional Development	8,000	8,000	0	0%	To support staff with specialized workshops and trainings relative to needs.
Total Expenditures	\$318,000	\$317,000	(\$1,000)	0%	
Total	\$941,746	\$849,443	(\$92,303)	-10%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

522 - TRANSPORTATION		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
PERSONNEL							
01-522-1-5111	SALARIES	\$183,303.12	\$243,702.00	\$178,422.46	\$291,374.00	\$198,253.00	_____
01-522-1-5120	INTERNSHIPS	\$0.00	\$10,000.00	\$0.00	\$25,000.00	\$25,000.00	_____
01-522-1-5130	OVERTIME	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	_____
PERSONNEL Total:		\$183,303.12	\$253,802.00	\$178,422.46	\$316,374.00	\$223,253.00	
EXPENSES							
01-522-2-5300	PROFESSIONAL SERVICES	\$240,489.18	\$300,000.00	\$38,856.12	\$300,000.00	\$250,000.00	_____
01-522-2-5420	OFFICE SUPPLIES	\$2,001.00	\$2,000.00	\$0.00	\$4,000.00	\$3,000.00	_____
01-522-2-5710	PROFESSIONAL DEVELOPMENT	\$0.00	\$3,000.00	\$1,890.76	\$5,000.00	\$5,000.00	_____
EXPENSES Total:		\$242,490.18	\$305,000.00	\$40,746.88	\$309,000.00	\$258,000.00	
522 TRANSPORTATION Total:		\$425,793.30	\$558,802.00	\$219,169.34	\$625,374.00	\$481,253.00	

522

DEPARTMENT OF TRANSPORTATION

PERSONNEL SERVICES

DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
				FTE STAFF	FTE REQ	FTE REC			
01-522-1-5111	Executive Transportation Planner ¹	UNCL	35	1	1	1	\$116,702	\$120,203	\$120,203
01-522-1-5111	Senior Transportation Planner ¹	UNCL	35	1	1	1	\$75,000	\$90,000	\$77,250
01-522-1-5111	Junior Transportation Planner Data Analyst ²	UNCL	35	1	1	0	\$52,000	\$80,000	\$0
				3	3	2			
522	Transportation TOTAL								
						Salary (5111)	\$243,702	\$291,374	\$198,253
						Internships (5120)	\$10,000	\$25,000	\$25,000
						Overtime (5130)	\$100	\$0	\$0
						General Fund Total	\$253,802	\$316,374	\$223,253

Notes to Budget:

¹ 3% COLA on administrative salary.

² Not requesting funding in FY25

(522) Transportation - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	243,702	198,253	(45,449)	-19%	3% COLA on administrative salary. Not funding Junior Transportation Planner in FY25.
Internships	10,000	25,000	15,000	150%	These are paid internships with preference given to Everett students interested in the field of planning (or related field). Every year we reach out to the local colleges and universities about this opportunity. We traditionally have 1-2 students throughout the calendar year. While some students may receive college credit, the stipend will help defray the cost of school related expenses. Typical hourly rate is \$20 to \$25/hour.
Overtime	100	0	(100)	-100%	Not requesting in FY25.
Total Personnel Services	\$253,802	\$223,253	(\$30,549)	-12%	
General Operating Expenses					
Professional Services	300,000	250,000	(50,000)	100%	Police details, appraisal work, printing services, consultant work related to drafting new policies/ordinances, plans and designs
Office Supplies	2,000	3,000	1,000	100%	Reflects needed office supplies due to additional staff
Professional Development	3,000	5,000	2,000	100%	To support staff with specialized workshops and trainings relative to needs.
Total Expenditures	\$305,000	\$258,000	(\$47,000)	100%	
Total	\$558,802	\$481,253	(\$77,549)	-14%	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

541 - COUNCIL ON AGING							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
EXPENSES							
01-541-2-5420	OFFICE SUPPLIES	\$3,484.87	\$4,500.00	\$494.76	\$5,000.00	\$3,500.00	_____
01-541-2-5710	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$5,500.00	\$1,000.00	_____
01-541-2-5780	SENIOR ACTIVITIES EXPENSES	\$36,284.50	\$65,000.00	\$19,624.68	\$85,000.00	\$85,000.00	_____
EXPENSES Total:		\$39,769.37	\$69,500.00	\$20,119.44	\$95,500.00	\$89,500.00	
541 COUNCIL ON AGING Total:		\$39,769.37	\$69,500.00	\$20,119.44	\$95,500.00	\$89,500.00	

(541) Council on Aging - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Office Supplies	4,500	3,500	(1,000)	-22%	Toner cartridges for fliers, pamphlets, and informatinal packets to seniors to promote programming and upcoming events.
Professional Development	0	1,000			This is a new account line that would cover the cost of conferences, enrichment programs for employees, courses for staff.
Senior Activities Expenses	65,000	85,000	20,000	31%	Pays for all the supplies used to have events and programming in the Senior Center, including paper products, decorations, coffee, food at some of the senior events, musical bands and singers for senior entertainment, paperware, etc. Costs for supplies has been increasing steadily for the past 2 years.
Total	\$69,500	\$89,500	\$20,000	29%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

543 - OFFICE OF VETERANS SERVICES							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-543-1-5111	SALARIES	\$81,913.60	\$82,403.00	\$71,958.52	\$85,211.00	\$85,211.00	_____
01-543-1-5113	PART TIME SALARY	\$23,810.80	\$33,561.00	\$35,690.62	\$34,619.00	\$34,619.00	_____
PERSONNEL Total:		\$105,724.40	\$115,964.00	\$107,649.14	\$119,830.00	\$119,830.00	
EXPENSES							
01-543-2-5252	VETERAN BURIALS	\$6,440.97	\$15,000.00	\$11,610.00	\$15,000.00	\$15,000.00	_____
01-543-2-5351	WREATHS	\$6,999.99	\$7,000.00	\$5,575.00	\$7,000.00	\$7,000.00	_____
01-543-2-5420	OFFICE SUPPLIES	\$574.73	\$1,200.00	\$131.76	\$1,200.00	\$1,200.00	_____
01-543-2-5700	CITY FLAGS	\$9,000.00	\$15,000.00	\$11,604.89	\$15,000.00	\$15,000.00	_____
01-543-2-5701	VETERANS PLAQUES & SIGNS	\$1,672.50	\$6,000.00	\$1,753.50	\$6,000.00	\$5,000.00	_____
01-543-2-5706	WELCOME HOME BANNERS	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$500.00	_____
01-543-2-5708	GRADUATE TO GUARDIANS PROGRAM	\$467.00	\$1,000.00	\$0.00	\$1,000.00	\$500.00	_____
01-543-2-5709	THANK A VET PROGRAM	\$453.80	\$750.00	\$0.00	\$750.00	\$750.00	_____
01-543-2-5713	POST 9/11 MEMORIAL	\$2,520.34	\$0.00	\$0.00	\$0.00	\$0.00	_____
01-543-2-5715	TRAVEL	\$0.00	\$500.00	\$160.00	\$500.00	\$500.00	_____
01-543-2-5716	PROFESSIONAL DEVELOPMENT	\$449.00	\$750.00	\$449.00	\$750.00	\$750.00	_____
01-543-2-5770	VET BEN-ALLOWANCE	\$224,225.98	\$400,000.00	\$215,801.28	\$400,000.00	\$300,000.00	_____
01-543-2-5775	VET BEN-DR / DENTIST / HOSPITAL	\$994.00	\$7,500.00	\$0.00	\$7,500.00	\$5,000.00	_____
01-543-2-5777	VET BEN-MED EX	\$9,152.53	\$15,000.00	\$6,351.85	\$15,000.00	\$12,000.00	_____
01-543-2-5783	VETERANS DAY	\$1,000.00	\$1,500.00	\$687.19	\$1,500.00	\$1,500.00	_____
01-543-2-5785	CITY MEMORIAL DAY EXPENSES	\$631.75	\$2,000.00	\$0.00	\$2,000.00	\$1,000.00	_____
EXPENSES Total:		\$264,582.59	\$474,700.00	\$254,124.47	\$474,700.00	\$365,700.00	
543 OFFICE OF VETERANS SERVICES Total:		\$370,306.99	\$590,664.00	\$361,773.61	\$594,530.00	\$485,530.00	

543 OFFICE OF VETERAN'S SERVICES										
PERSONNEL SERVICES										
DEPT	POSITION		CLASS/ STEP	HOURS	FY24 F T E STAFF	FY25 DEPT F T E REQ	FY25 MAYOR F T E REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
01-543-1-5111	Veteran's Director ¹	Vacant	UNCL	35	1	1	1	\$82,403	\$84,872	\$84,872
01-543-1-5113	Principal Clerk - Part Time ²	Gerri Miranda	C-6U/8	20	0.57	0.57	0.57	\$33,561	\$34,481	\$34,481
					1.57	1.57	1.57			
543	Veteran's Services TOTAL									
								Salary (5111)	\$82,403	\$85,211
								Part Time (5113)	\$33,561	\$34,619
								Personnel Total:	\$115,964	\$119,830
										\$119,830

Notes to Budget:

¹ 3% COLA on administrative salary.

² Local 25 Clerical union increased 3% per pending contract.

(543) Veterans' Services - Notes to Budget

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Personnel Services					
Salaries	82,403	85,211	2,808	3%	3% COLA on administrative salary.
Part Time Salary	33,561	34,619	1,058	3%	Local 25 Clerical union increased 3% per contract.
Total Personnel Services	\$115,964	\$119,830	\$3,866	3%	
General Operating Expenses					
Veteran Burials	15,000	15,000	0	0%	Level funded. This account is a result of the Commonwealth's FY19 State Budget - commonly referred to as the BRAVE Act. The BRAVE Act increases the burial expense paid by the Commonwealth from \$2K to \$4K for indigent veterans to receive an adequate & dignified funeral. It became effective on Veterans Day, November 11, 2018. Like all of our veterans benefits, this is part of the reimbursement split of 75% Commonwealth and 25% City of Everett.
Wreaths	7,000	7,000	0	0%	Level funded for military markers and memorials in advance of Memorial Day.
Office Supplies	1,200	1,200	0	0%	Level funded for W.B. Mason office supplies and other ancillary office supplies.
City Flags	15,000	15,000	0	0%	Level funded for US Flags are placed at Glenwood & Woodlawn cemetery in advance of Memorial Day as well as ongoing replacement flags on all municipal buildings, playgrounds and parks throughout the year. Due to an increase in price for materials we will be requesting additional funding for flags.
Veterans Plaques & Signs	6,000	5,000	(1,000)	-17%	Reduced for many Memorial square signs are in need of replacement due to wear and tear. Additionally, this line item is also used to add Everett WWII Veterans to the WWII Memorial Wall located at the Veterans Memorial Stadium.
Welcome Home Banners	1,500	500	(1,000)	-67%	Reduced for promotional materials to welcome home our heroes as well as promote upcoming Veteran events.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+/-	+/-	
Graduate to Guardians	1,000	500	(500)	-50%	Level funded for this program's target audience is any senior in high school who has already signed up via the Armed Forces Delayed Entry Program.
Thank-a-Vet Program	750	750	0	0%	Level funded for the Thank-a-Vet Program provides wallet size City of Everett Veteran ID cards which enables our veterans access to certain ancillary benefits such as Veteran discounts and savings offered by a wide range of proprietary venues. The interested party is required to provide a copy of their DD214 and same will be kept on file at the Veterans Office. The cost savings in this line item is due to the successful collaboration with the City of Everett Human Resources Department who now generously provides the ID card.
Travel	500	500	0	0%	Level funded. Each year, the VSO attends seminars and trainings and in some cases, the location is not in nearby Boston, but in Leominster, Bedford or Lowell etc.. This line item is for any/all reimbursements for travel to include tolls, gas mileage, etc.
Professional Development	750	750	0	0%	Level funded. We use this line item to be able to attend seminars or limited on-line courses that charge a minimal fee as often the latest updates are available first through these type of seminars and on-line courses. This also includes the cost of the annual Vetrapsec software.
Vet Ben Allowance	400,000	300,000	(100,000)	-25%	Reduced for MGL Chapter 115 client case-load continues to increase. While almost every municipality is seeing decreases in their client case load, this office continues to promote this valuable resource to income eligible veterans. This provides monetary assistance for day to day expenses as well as housing, fuel and some medical reimbursements. The DVS has increased the benefit amount payable for ordinary benefits as well as the monthly fuel allowance.
Vet Ben Dentist & Hospital	7,500	5,000	(2,500)	-33%	Reduced for hospital and dental reimbursements.
Vet Ben Medex	15,000	12,000	(3,000)	-20%	Reduced for Medicare and MediGap reimbursements.
Veterans Day	1,500	1,500	0	0%	Level funded for ancillary costs to host event.
City Memorial Day Expenses	2,000	1,000	(1,000)	-50%	Reduced funded for ancillary costs to host event.
Total Expenditures	\$474,700	\$365,700	(\$109,000)	-23%	
Total	\$590,664	\$485,530	(\$105,134)	-18%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

544 - DISABILITY COMMISSION		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
PERSONNEL							
01-544-1-5191	STIPEND	\$7,808.37	\$10,700.00	\$5,291.70	\$10,700.00	\$10,700.00	_____
PERSONNEL Total:		\$7,808.37	\$10,700.00	\$5,291.70	\$10,700.00	\$10,700.00	
EXPENSES							
01-544-2-5420	OFFICE SUPPLIES	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	_____
EXPENSES Total:		\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	
544 DISABILITY COMMISSION Total:		\$7,808.37	\$10,950.00	\$5,291.70	\$10,950.00	\$10,950.00	

(544) Disability Commission - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
<u>Personnel Services</u>					
Stipends	10,700	10,700	\$0	0%	Stipend paid to Board members.
Total Personnel Services	\$10,700	\$10,700	\$0	0%	
<u>General Operating Expenses</u>					
Office Supplies	250	250	\$0	0%	Level funded for miscellaneous office supplies.
Total Expenditures	\$250	\$250	\$0	0%	
Total Disability Comm	\$10,950	\$10,950	\$0	0%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

599 - OFFICE OF HUMAN SERVICES							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-599-1-5111	SALARIES	\$282,652.18	\$358,928.00	\$249,285.81	\$372,469.00	\$372,469.00	_____
01-599-1-5113	PART TIME	\$15,974.60	\$77,956.50	\$48,640.00	\$85,728.00	\$80,553.00	_____
01-599-1-5130	OVERTIME	\$0.00	\$250.50	\$622.44	\$0.00	\$0.00	_____
01-599-1-5143	LONGEVITY	\$1,700.00	\$800.00	\$650.00	\$2,100.00	\$2,100.00	_____
PERSONNEL Total:		\$300,326.78	\$437,935.00	\$299,198.25	\$460,297.00	\$455,122.00	
EXPENSES							
01-599-2-5302	DOMESTIC VIOLENCE PREVENTION	\$0.00	\$0.00	\$0.00	\$14,500.00	\$14,500.00	_____
01-599-2-5420	OFFICE SUPPLIES	\$4,540.51	\$3,500.00	\$1,313.86	\$4,500.00	\$4,500.00	_____
01-599-2-5431	EALC OFFICE SUPPLIES	\$1,391.79	\$2,000.00	\$1,993.68	\$2,000.00	\$2,000.00	_____
01-599-2-5434	EALC BOOKS/CLASS SUPPLIES	\$10,981.75	\$11,000.00	\$0.00	\$15,000.00	\$15,000.00	_____
01-599-2-5780	SOCIAL SERVICES	\$14,159.77	\$20,000.00	\$18,254.27	\$35,000.00	\$35,000.00	_____
01-599-2-5781	ELDER SERVICES	\$89,942.23	\$90,000.00	\$66,148.32	\$126,916.00	\$126,916.00	_____
EXPENSES Total:		\$121,016.05	\$126,500.00	\$87,710.13	\$197,916.00	\$197,916.00	
599 OFFICE OF HUMAN SERVICES Total:		\$421,342.83	\$564,435.00	\$386,908.38	\$658,213.00	\$653,038.00	

599 OFFICE OF HUMAN SERVICES										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
01-599-1-5111	Director of Elder Services ¹	Dale Palma	UNCL	35	1	1	1	\$84,875	\$87,421	\$87,421
01-599-1-5143	Director of Elder Services	Dale Palma	Longevity					\$800	\$1,300	\$1,300
01-599-1-5111	Office Manager ¹	Andrea Romboli	UNCL	30	0.86	0.86	0.86	\$72,407	\$74,579	\$74,579
01-599-1-5111	Constituent Services Aide ¹	Joanne LaMonica	UNCL	25	0.71	0.71	0.71	\$41,777	\$43,035	\$43,035
01-599-1-5143	Constituent Services Aide	Joanne LaMonica	Longevity					0	800	800
01-599-1-5111	Constituent Services Aide ¹	Vacant	UNCL	20	0.57	0.57	0.57	\$38,202	\$39,348	\$39,348
01-599-1-5111	Administrative Assistant ²	Catarina Patterson	A-6U/6	35	1	1	1	\$62,936	\$66,098	\$66,098
01-599-1-5111	Principal Clerk ²	Vacant	C-6U/8	35	1	1	1	\$58,731	\$60,493	\$60,493
01-599-1-5113	Elderly Assistant ¹	John Darrigo	UNCL	30	0.86	0.86	0.86	\$30,950	\$34,466	\$31,879
01-599-1-5113	Elderly Assistant ¹	Catherine Connors	UNCL	30	0.86	0.86	0.86	\$30,950	\$34,466	\$31,879
01-599-1-5113	ELS Assistant	Janice Reppucci	UNCL	Varies	0	0	0	\$12,854	\$13,240	\$13,240
01-599-1-5113	Fitness Instructor ¹	Jill Martin	UNCL	Varies	0	0	0	\$3,453	\$3,556	\$3,556
					6.86	6.86	6.86			
599	Human Services TOTAL									
								Salary (5111)	\$358,928	\$372,468
								Part Time (5113)	\$78,207	\$85,728
								Longevity (5143)	\$800	\$2,100
								Personnel Total:	\$437,935	\$460,297
										\$455,122
Notes to Budget:										
¹ 3% COLA on administrative salary.										
² Local 25 Clerical union salary increased 3% per pending contract.										
EOEA	Elderly Assistant	Vacant	UNCL	5	0.14	0.14	0.14	\$6,245	\$6,432	\$6,432
599	Human Services TOTAL				1	1	1	\$6,245	\$6,432	\$6,432

(599) Human Services - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	358,928	372,468	13,540	4%	3% COLA on most administrative salaries. Local 25 Clerical salary increased 3%, per pending contract.
Part Time Salaries	77,957	80,554	2,598	3%	3% COLA on most PT administrative salaries.
Overtime	250				
Longevity	800	2,100	1,300	163%	Longevity payments for staff
Total Personnel Services	\$437,935	\$455,122	\$17,188	4%	
General Operating Expenses					
Domestic Violence	0	14,500	14,500	100%	Contracts with a domestic violence prevention agency, usually Portal to Hope, to provide services to Everett residents who are affected by the crimes of domestic violence, sexual assault and stalking. Some of the community based services are crisis intervention, counseling and support groups, emergency shelter and assistance with permanent housing, job placement assistance, legal advocacy and youth programs.
Office Supplies	3,500	4,500	1,000	29%	General supplies increased by \$1000 to support additional programming.
EALC Office Supplies	2,000	2,000	0	0%	Not covered by EALC tuition and increased by \$1,000 for support additional programming
EALC Books/Class Supplies	11,000	15,000	4,000	36%	Not covered by EALC tuition and increased by \$4,000 for support of additional programming for non-native English speakers.
Social Services	20,000	35,000	15,000	75%	This account line is used for individuals and agencies to provide services that are deemed necessary by the Director of Human Services. Most often, it is used to supplement the Elderly Medical and Nutritional Shopping Programs. Special requests may also come from the Dept. of Children and Families, the Everett Adult Learning Center, Tri-Cap or Mystic Valley Elder Services. We want to increase this line by \$15,000 to cover the rising costs due to inflation and to provide additional services to more residents.
Elder Services	90,000	126,916	36,916	41%	Medical and nutritional shopping transportation for the city's portion to offset the grant from the Executive Office of Elder Affairs. We pay \$16,916 as a cash match for Mystic Valley Elder Services. We request to increase this line by \$20,000 to provide additional services and programming for older adults.
Total Expenditures	\$126,500	\$197,916	\$71,416	56%	
Total	\$564,435	\$653,038	\$88,604	16%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

610 - DEPARTMENT OF LIBRARIES							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-610-1-5111	SALARIES	\$757,369.94	\$953,294.00	\$633,674.04	\$1,078,399.00	\$1,027,838.00	_____
01-610-1-5113	PART TIME	\$123,606.94	\$133,118.00	\$98,218.57	\$146,430.00	\$146,430.00	_____
01-610-1-5130	OVERTIME	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	_____
01-610-1-5143	LONGEVITY	\$2,950.00	\$3,150.00	\$3,150.00	\$3,150.00	\$3,150.00	_____
01-610-1-5146	LIBRARY TRUSTEE STIPEND	\$17,036.18	\$26,200.00	\$15,006.62	\$26,200.00	\$26,200.00	_____
PERSONNEL Total:		\$900,963.06	\$1,115,762.00	\$750,049.23	\$1,264,179.00	\$1,213,618.00	
EXPENSES							
01-610-2-5240	EQUIPMENT REPAIR & MAINTENANCE	\$8,716.33	\$2,647.30	\$1,378.71	\$3,000.00	\$3,000.00	_____
01-610-2-5241	EQUIPMENT & OTHER	\$5,724.85	\$3,684.63	\$423.24	\$3,685.00	\$3,685.00	_____
01-610-2-5302	MARKETING	\$0.00	\$0.00	\$0.00	\$2,025.00	\$2,025.00	_____
01-610-2-5307	DELIVERIES	\$0.00	\$0.00	\$0.00	\$8,320.00	\$8,320.00	_____
01-610-2-5420	OFFICE SUPPLIES	\$9,156.60	\$5,000.00	\$3,511.65	\$4,000.00	\$4,000.00	_____
01-610-2-5423	NON PRINT MEDIA	\$45,842.09	\$53,563.00	\$32,361.96	\$65,700.00	\$65,700.00	_____
01-610-2-5586	BOOKS MAGAZINES & PAPERS	\$65,109.35	\$59,300.00	\$32,073.37	\$75,230.00	\$75,230.00	_____
01-610-2-5710	PROFESSIONAL DEVELOPMENT	\$433.37	\$4,435.27	\$3,362.76	\$3,000.00	\$3,000.00	_____
01-610-2-5711	TUITION REIMBURSEMENT	\$0.00	\$13,964.73	\$0.00	\$16,000.00	\$16,000.00	_____
01-610-2-5793	LIBRARY NOBLE NETWORK SERVICE	\$59,266.68	\$85,086.00	\$73,479.83	\$73,798.00	\$73,798.00	_____
PARLIN LIBRARY Total:		\$194,249.27	\$227,680.93	\$146,591.52	\$254,758.00	\$254,758.00	
01-611-2-5240	EQUIPMENT REPAIRS & MAINTENANCE	\$3,662.73	\$3,668.07	\$2,700.12	\$4,000.00	\$4,000.00	_____
01-611-2-5344	POSTAGE	\$0.00	\$205.00	\$87.46	\$500.00	\$500.00	_____
01-611-2-5420	OFFICE SUPPLIES	\$4,940.75	\$4,000.00	\$1,965.14	\$4,400.00	\$4,400.00	_____
01-611-2-5510	BOOKS MAGAZINES & NEWSPAPERS	\$27,499.45	\$30,070.00	\$21,811.93	\$35,265.00	\$35,265.00	_____
01-611-2-5512	NON PRINT MEDIA	\$19,547.85	\$17,000.00	\$6,428.18	\$25,557.00	\$25,557.00	_____
01-611-2-5793	LIBRARY NOBLE NETWORK SERVICE	\$7,276.70	\$0.00	\$0.00	\$0.00	\$0.00	_____
SHUTE LIBRARY Total:		\$62,927.48	\$54,943.07	\$32,992.83	\$69,722.00	\$69,722.00	
EXPENSES Total:		\$257,176.75	\$282,624.00	\$179,584.35	\$324,480.00	\$324,480.00	
610 DEPARTMENT OF LIBRARIES Total:		\$1,158,139.81	\$1,398,386.00	\$929,633.58	\$1,588,659.00	\$1,538,098.00	

610 DEPARTMENT OF LIBRARIES										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY24	FY25	FY25	
				FTE STAFF	DEPT FTE REQ	MAYOR FTE REC	APPROPRIATION	DEPT REQUEST	& Council REC	
01-610-1-5111	Director ¹	UNCL	35	1	1	1	\$97,606	\$100,534	\$100,534	
01-610-1-5111	Branch Librarian (Shute Library) ²	ELSA 8/7	35	1	1	1	\$80,189	\$82,197	\$82,197	
01-610-1-5111	Technical Services Librarian ²	ELSA 7/7	35	1	1	1	\$73,898	\$71,060	\$71,060	
01-610-1-5143	Technical Services Librarian	Longevity					\$0	0%	0%	
01-610-1-5111	Technical Services Librarian ²	ELSA 7/7	35	0	1	0	\$0	\$50,359	\$0	
01-610-1-5111	Reference Librarian ²	ELSA 7/7	35	1	1	1	\$73,898	\$75,751	\$75,751	
01-610-1-5111	Information Services Librarian ²	ELSA 7/4	35	1	1	1	\$66,286	\$68,281	\$68,281	
01-610-1-5111	Youth Services Librarian (Shute Library) ²	ELSA 7/7	35	1	1	1	\$73,898	\$75,751	\$75,751	
01-610-1-5111	Youth Services Librarian ²	ELSA 7/3	35	1	1	1	\$73,898	\$68,281	\$68,281	
01-610-1-5111	Technical Services Assistant ²	ELSA 6/7	35	1	1	1	\$63,586	\$69,810	\$69,810	
01-610-1-5143	Technical Services Assistant	Longevity					\$1,700	\$1,700	\$1,700	
01-610-1-5111	Head of Circulation ²	ELSA 6/4	35	1	1	1	\$61,112	\$64,203	\$64,203	
01-610-1-5111	Administrative Assistant ³	A-6U/8	35	1	1	1	\$68,705	\$70,766	\$70,766	
01-610-1-5143	Administrative Assistant	Longevity					\$1,450	\$1,450	\$1,450	
01-610-1-5111	Library Aide ¹	ELSA 2/4	35	1	1	1	\$44,990	\$46,332	\$46,332	
01-610-1-5111	Library Aide ¹	ELSA 2/5	35	1	1	1	\$44,990	\$47,265	\$47,265	
01-610-1-5111	Library Aide ¹	ELSA 2/3	35	1	1	1	\$41,972	\$45,419	\$45,419	
01-610-1-5111	Library Aide ¹	ELSA 2/2	35	1	1	1	\$41,972	\$45,419	\$45,419	
01-610-1-5111	Library Aide ¹	ELSA 2/7	35	1	1	1	\$23,147	\$46,332	\$46,332	
01-610-1-5111	Library Aide ¹	ELSA 2/7	35	1	1	1	\$23,147	\$46,332	\$46,332	
01-610-1-5113	Employees - Part Time	UNCL	Varies	0	0	0	\$133,118	\$146,430	\$146,430	
01-610-1-5146	Library Trustees Stipend	Board	13	0	0	0	\$26,200	\$26,200	\$26,200	
				16	17	16				
610	Library TOTAL									
							Salary (5111)	\$953,294	\$1,078,399	\$1,027,839
							Part Time (5113)	\$133,118	\$146,430	\$146,430
							Overtime	\$0	\$10,000	\$10,000
							Longevity (5143)	\$3,150	\$3,150	\$3,150
							Library Trustees Stipend (5146)	\$26,200	\$26,200	\$26,200
							Personnel Total:	\$1,115,762	\$1,264,179	\$1,213,618

Notes to Budget:

- ¹ 3% increase for administrative personnel.
- ² ELSA union personnel increased 3% per contract.
- ³ Local 25 Clerical increased 3% per pending contract.
- ⁴ Not requesting funding in FY25.

(610) Library - Notes to Budget

	FY24 Budget	FY25 Request	\$ + / -	% + / -	
Personnel Services					
Salaries	953,294	1,027,838	74,544	8%	3% COLA on administrative salary. 3% increase for ELSA per contract. Local 25 Clerical increased 3% per contract. Asking for full funding for 2 full-time Library Aides, partially funded in FY24, for more efficient staffing levels.
Part Time Salaries	133,118	146,430	13,312	10%	Increased part time pay to be more competitive with other libraries
Longevity	3,150	3,150	0	0%	10+ years of service. Ms. Joseph and Ms. Mattuchio.
Overtime		10,000		100%	New request to help fill gaps.
Library Trustees Stipend	26,200	26,200	0	0%	\$2,200 for Chair and \$2K for each member (12).
Total Personnel Services	\$1,115,762	\$1,213,618	\$97,856	9%	
General Operating Expenses					
Equipment Repair & Maint	2,315	3,000	685	30%	To maintain printers, scanners, etc. in the Parlin Library as needed.
Equipment & Other	3,685	3,685	0	0%	For software licenses for 37 computers (\$2,250). Cost of Comcast subscription. Software and equipment for new security cameras. Intending to purchase scanning equipment for local history, update computers, install display screens.
Office Supplies	5,000	4,000	(1,000)	-20%	For covers cost for paper, toner & maintenance . Mylar book covers, labels, protective & replacement containers for damaged CD's, DVD's & audiobook containers. Cleaning supplies for AV materials. Program media, color paper, craft & other supplies.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+ / -	+ / -	
Non-Print Media	52,563	65,700	13,137	25%	Increased to reflect inflation for CD's, DVD's, multi-media, such as a story book with tape or CD or English language learning book & CD. Purchase of databases via NOBLE or directly from the publisher. Also includes the yearly microfilming of three local newspapers. Expand collection of NOBLE eBooks. Online resources such as Rosetta Stone, Udemy, Mango Languages, Consumer Reports, etc.
Books, Magazines, Papers	70,300	75,230	4,930	7%	Printed library materials for use by library patrons.
Professional Development	4,435	3,000	(1,435)	-32%	Fees paid for MBLC, ALA, MLS, etc. conferences & workshops. Consistently encouraging staff to engage in skills development.
Tuition Reimbursement	13,965	16,000	2,035	15%	Per ELSA contract.
Library Noble Network Service	85,086	73,798	(11,288)	-13%	Everett's share in the NOBLE consortium membership. Also includes subscriptions to License for security software, Wowbrary, and other online resources.
Equipment Repairs & Maint	4,000	4,000	0	0%	To maintain printers, scanners, etc. in the Shute Library as needed.
Postage	205	500	295	144%	Stamps for overdue notices, bills for books never returned, shipping for repair of damaged items
Office Supplies	4,000	4,400	400	10%	See Office Supplies above.
Books, Magazines, Papers	19,070	35,265	16,195	85%	Printed library materials for use by library patrons.
Non-Print Media	18,000	25,557	7,557	42%	For DVDs, video games, learning toys, nline resources, etc.
Marketing	0	2,025	2,025	100%	To run ads and purchase promotional materials.
Deliveries	0	8,320	8,320	100%	Book deliveries to the Shute Library, formerly done other departments that no longer have the capacity to do it.
Total Expenditures	\$282,624	\$324,480	\$41,856	15%	
Total	\$1,398,386	\$1,538,098	\$139,712	10%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

630 - YOUTH DEVELOPMENT AND ENRICHME							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
01-630-1-5111	SALARIES	\$210,439.08	\$514,297.00	\$346,549.02	\$564,856.00	\$497,488.00	_____
01-630-1-5113	PART TIME	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	_____
01-630-1-5122	JOBS TRAINING PROGRAM	\$0.00	\$0.00	\$0.00	\$175,000.00	\$175,000.00	_____
01-630-1-5130	OVERTIME	\$3,783.15	\$7,000.00	\$2,732.18	\$0.00	\$0.00	_____
01-630-1-5143	LONGEVITY	\$1,000.00	\$1,850.00	\$1,000.00	\$2,100.00	\$2,100.00	_____
01-630-1-5191	YOUTH COUNCIL STIPEND	\$0.00	\$0.00	\$0.00	\$13,500.00	\$13,500.00	_____
01-630-1-5193	CLOTHING ALLOWANCE	\$0.00	\$700.00	\$700.00	\$0.00	\$0.00	_____
PERSONNEL Total:		\$215,222.23	\$523,847.00	\$350,981.20	\$780,456.00	\$713,088.00	
EXPENSES							
01-630-2-5240	EQUIPMENT MAINTENANCE & SUPPLIES	\$4,899.42	\$10,000.00	\$2,601.78	\$8,000.00	\$8,000.00	_____
01-630-2-5302	ADVERTISING & MARKETING	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	_____
01-630-2-5352	WELLNESS CENTER EXPENDITURES	\$56,378.55	\$230,000.00	\$133,300.43	\$200,000.00	\$200,000.00	_____
01-630-2-5357	PROFESSIONAL & PROGRAM SERVICES	\$0.00	\$150,000.00	\$102,898.68	\$180,000.00	\$150,000.00	_____
01-630-2-5420	OFFICE SUPPLIES	\$1,919.00	\$2,500.00	\$1,683.72	\$2,000.00	\$2,000.00	_____
01-630-2-5585	UNIFORMS	\$1,317.00	\$5,000.00	\$1,106.00	\$3,000.00	\$3,000.00	_____
01-630-2-5710	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	_____
01-630-2-5721	OFFICIAL PUBLIC EVENTS	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	_____
EXPENSES Total:		\$64,513.97	\$397,500.00	\$241,590.61	\$434,000.00	\$404,000.00	
630 YOUTH DEVELOPMENT AND ENRICHME		\$279,736.20	\$921,347.00	\$592,571.81	\$1,214,456.00	\$1,117,088.00	

630 Department of Youth Development and Enrichment										
PERSONNEL SERVICES										
DEPT	POSITION	CLASS/ STEP	HOURS	FY24	FY25	FY25	FY25	FY24	FY25	FY25
				STAFF	DEPT	MAYOR	APPROPRIATION	DEPT	MAYOR	
				F T E	F T E	F T E	REQ	REC	REQ	REC
01-630-1-5111	Director of Youth Development and Enrichment ¹	John Russolillo	UNCL	35	1	1	1	\$86,250	\$118,000	\$113,300
01-630-1-5111	Assistant Director of Recreation ¹	Mike DiPietro	UNCL	40	1	1	1	\$97,850	\$100,786	\$100,786
01-630-1-5143	Assistant Director of Recreation	Mike DiPietro	Longevity	35				\$850	\$850	\$850
01-630-1-5111	Assistant Director of Youth Substance Abuse Prevention ²	Eric Mazzeo	UNCL	40	0	0.5	0.5	0	\$50,393	\$50,393
01-630-1-5111	Assistant Director of Workforce Development ³	Roberto Velasquez	UNCL	35	0	1	1	\$78,000	\$97,850	\$97,850
01-630-1-5111	Youth Program Coordinator ⁵	Vacant	UNCL	40	1	1	1	\$77,234	\$62,400	\$0
01-630-1-5111	Youth Development Assistant ⁴	Raquel De Souza	UNCL	40	1	1	1	\$59,425	\$62,400	\$62,400
01-630-1-5111	Administrative Assistant	Karen Martinelli	A-6U/8	30	0.86	0.86	0.86	\$58,890	\$70,766	\$70,766
01-630-1-5143	Administrative Assistant	Karen Martinelli	Longevity					\$1,000	\$1,250	\$1,250
01-630-1-5111	Custodian General Maintenance ⁵	Vacant	W-7U/4	40	1	0	0	\$63,648	\$1	\$1
01-630-1-5193	Custodian General Maintenance	Vacant	Clothing					\$700	\$0	\$0
01-630-1-5122	Jobs Training Program ⁶	Multiple						0	\$175,000	\$175,000
01-122-1-5191	Youth Council Stipend ⁷	Varies	UNCL	Monthly	0	0	0	\$0	\$13,500	\$13,500
630	Youth Development and Enrichment TOTAL				5.86	6.36	6.36			
								Salary (5111)	\$521,297	\$564,856
								Longevity (5143)	\$1,850	\$2,100
								Clothing Allowance (5193)	\$0	\$0
								Jobs Training Program (5122)	\$0	\$175,000
								Stipend (5191)	\$0	\$13,500
								Overtime (5130)	\$0	\$0
								Part-time salaries (5113)	\$700	\$25,000
								Personnel Total:	\$523,847	\$780,456
National Opioid Settlement	Assistant Director of Youth Substance Abuse Prevention	Eric Mazzeo	UNCL	40	0	0.5	0.5	\$0	\$50,393	

Notes to Budget:

¹ 3% COLA added to administrative salaries

² Hired March 2024, funded 50%/50% general fund and NOS

³ Salary increased due to work accomplishments

⁴ Decrease in salary due to non-use

⁵ Not requesting funding in FY25

⁶ Decrease salary due to non-use

⁷ Moved from HR department for multiple program participants

⁸ Moved from DEI for 9 members at \$125/month

(630) Department of Youth Development & Enrichment - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	521,297	497,488	(23,809)	-5%	Salaries increased due to new hires, new positions, as well as transferring of Youth Career Program salaries from the HR and stipends from DEI.
Part Time Salaries	1,850	25,000	25,000		Part time salaries for temporary/seasonal employment for recreation center and basketball coaches.
Longevity	700	2,100	1,400	200%	Mr. DiPietro (\$850) and Ms. Martinelli (\$1,250).
Jobs Training Program	0	175,000	175,000	100%	The program is the youth career training program that helps offset salary costs for the youth designed to develop workforce readiness.
Youth Council Stipends	0	13,500	13,500	100%	9 members at \$125/month paid to meet and develop initiatives and ideas for the youth for the City to implement.
Total Personnel Services	\$523,847	\$713,088	\$189,241	36%	
General Operating Expenses					
Official Public Events	0	30,000	30,000		New account line for hosting events at Rec center and public venues. Food vendors, entertainment, equipment.
Advertising and Marketing	0	6,000	6,000		New account line for radio advertisement, physical marketing material
Professional Development	0	5,000	5,000		New account line for upskilling and continued education.
Equipment Maintenance and Supplies	10,000	8,000	(2,000)	-20%	Reduced \$12K by CC for FY24. Level funded for maintenance for all Wellness Center equipment.
Wellness Center Expenses	230,000	200,000	(30,000)	-13%	Fixed contractual value of \$200,000 for PlayFit Lab vendor for managing wellness center.
Professional & Program Services	150,000	150,000	0		For vendor and contract services for recreation, enrichment and career development programs.
Office Supplies	2,500	2,000	(500)	-20%	Decreased based on historical useage. Paper, toner cartridges, all other general office supplies.
Uniforms / Other	5,000	3,000	(2,000)	-40%	Level funded. Reduced \$10K by CC for FY24. Other expenses not anticipated.
Total Expenditures	\$397,500	\$404,000	\$6,500	2%	
Total	\$921,347	\$1,117,088	\$195,741	21%	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

710 - RETIREMENT OF DEBT							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
DEBT SERVICE							
01-710-9-5905	APRIL 23,2015	\$1,065,000.00	\$1,060,000.00	\$1,060,000.00	\$1,060,000.00	\$1,060,000.00	_____
01-710-9-5906	JAN 25, 2022 GOB	\$1,300,000.00	\$1,305,000.00	\$1,305,000.00	\$1,320,000.00	\$1,320,000.00	_____
01-710-9-5981	OCT 25,2007 MSBA HIGH SCHOOL 2%	\$449,416.00	\$449,415.00	\$449,415.00	\$449,415.00	\$449,415.00	_____
01-710-9-5984	DEC 20,2013	\$675,000.00	\$625,000.00	\$625,000.00	\$270,000.00	\$270,000.00	_____
01-710-9-5985	FEB 6,2014	\$265,000.00	\$265,000.00	\$265,000.00	\$265,000.00	\$265,000.00	_____
01-710-9-5986	Feb. 18, 2016	\$925,000.00	\$925,000.00	\$955,000.00	\$925,000.00	\$925,000.00	_____
01-710-9-5987	Feb. 19, 2008 Sec 108 HUD Loan	\$0.00	\$88,000.00	\$0.00	\$93,000.00	\$93,000.00	_____
01-710-9-5988	FEB 2017	\$666,000.00	\$675,000.00	\$675,000.00	\$675,000.00	\$675,000.00	_____
01-710-9-5991	MAY 3, 2018	\$1,335,000.00	\$540,000.00	\$270,000.00	\$540,000.00	\$540,000.00	_____
01-710-9-5992	APRIL 4, 2019	\$1,785,000.00	\$1,780,000.00	\$0.00	\$735,000.00	\$735,000.00	_____
01-710-9-5995	FEB 11, 2021 GOB	\$160,000.00	\$160,000.00	\$160,000.00	\$160,000.00	\$160,000.00	_____
01-710-9-5998	NOV 17, 2020 GOB	\$1,130,000.00	\$1,130,000.00	\$1,130,000.00	\$1,130,000.00	\$1,130,000.00	_____
01-710-9-6005	AUG 3rd 2023 GOB	\$0.00	\$0.00	\$0.00	\$415,000.00	\$415,000.00	_____
DEBT SERVICE Total:		\$9,755,416.00	\$9,002,415.00	\$6,894,415.00	\$8,037,415.00	\$8,037,415.00	
710 RETIREMENT OF DEBT Total:		\$9,755,416.00	\$9,002,415.00	\$6,894,415.00	\$8,037,415.00	\$8,037,415.00	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

751 - LONG TERM DEBT INTEREST							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
DEBT SERVICE							
01-751-9-5905	APRIL 23,2015	\$199,156.26	\$156,556.00	\$156,556.26	\$114,156.00	\$114,156.00	_____
01-751-9-5906	JAN 25, 2022 GOB	\$793,460.94	\$759,231.00	\$759,231.26	\$702,181.00	\$702,181.00	_____
01-751-9-5981	OCT 25,2007 MSBA HIGH SCHOOL 2%	\$98,871.00	\$89,883.00	\$89,883.00	\$80,895.00	\$80,895.00	_____
01-751-9-5984	DEC 20,2013	\$85,672.26	\$64,980.00	\$-1,350.00	\$51,150.00	\$51,150.00	_____
01-751-9-5985	FEB 6,2014	\$57,969.00	\$50,019.00	\$73,993.76	\$42,069.00	\$42,069.00	_____
01-751-9-5986	Feb. 18, 2016	\$291,500.00	\$254,500.00	\$258,100.00	\$217,500.00	\$217,500.00	_____
01-751-9-5988	FEB 2017	\$321,818.76	\$287,819.00	\$287,818.76	\$254,069.00	\$254,069.00	_____
01-751-9-5991	MAY 3, 2018	\$342,881.00	\$276,131.00	\$276,131.28	\$249,131.00	\$249,131.00	_____
01-751-9-5992	APRIL 4, 2019	\$524,250.00	\$446,600.00	\$223,300.00	\$357,600.00	\$357,600.00	_____
01-751-9-5997	FEB 11, 2021 GOB	\$70,500.00	\$62,500.00	\$62,500.00	\$54,500.00	\$54,500.00	_____
01-751-9-5998	NOV 17, 2020 GOB	\$629,537.52	\$573,038.00	\$573,037.52	\$516,538.00	\$516,538.00	_____
01-751-9-6005	AUG 3rd 2023 GOB	\$0.00	\$0.00	\$0.00	\$441,396.00	\$441,396.00	_____
DEBT SERVICE Total:		\$3,415,616.74	\$3,021,257.00	\$2,759,201.84	\$3,081,185.00	\$3,081,185.00	
751 LONG TERM DEBT INTEREST Total:		\$3,415,616.74	\$3,021,257.00	\$2,759,201.84	\$3,081,185.00	\$3,081,185.00	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

911 - RETIREMENT BOARD		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
EXPENSES							
01-911-2-5177	PAYMENT PENSION FUND	\$18,468,083.00	\$19,395,891.00	\$19,395,891.00	\$20,030,498.00	\$20,030,498.00	_____
EXPENSES Total:		\$18,468,083.00	\$19,395,891.00	\$19,395,891.00	\$20,030,498.00	\$20,030,498.00	
911 RETIREMENT BOARD Total:		\$18,468,083.00	\$19,395,891.00	\$19,395,891.00	\$20,030,498.00	\$20,030,498.00	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

913 - UNEMPLOYMENT COMPENSATION							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
EXPENSES							
01-913-2-5170	UNEMPLOYMENT COMPENSATION	\$215,425.25	\$330,000.00	\$53,743.15	\$330,000.00	\$175,000.00	_____
EXPENSES Total:		\$215,425.25	\$330,000.00	\$53,743.15	\$330,000.00	\$175,000.00	
913 UNEMPLOYMENT COMPENSATION Total:		\$215,425.25	\$330,000.00	\$53,743.15	\$330,000.00	\$175,000.00	

City of Everett
Everett Budget Council Worksheet
2025 City Budget - NO SCHOOLS

914 - EMPLOYEE BENEFITS							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
EXPENSES							
01-914-2-5171	LIFE & OTHER INSURANCE	\$80,754.30	\$88,000.00	\$73,568.13	\$88,000.00	\$88,000.00	_____
01-914-2-5172	HEALTH INSURANCE	\$22,638,895.00	\$25,761,748.00	\$18,579,019.32	\$28,402,176.00	\$28,402,176.00	_____
01-914-2-5175	AD & D INSURANCE	\$26,083.20	\$28,000.00	\$23,524.90	\$30,800.00	\$30,800.00	_____
EXPENSES Total:		\$22,745,732.50	\$25,877,748.00	\$18,676,112.35	\$28,520,976.00	\$28,520,976.00	
914 EMPLOYEE BENEFITS Total:		\$22,745,732.50	\$25,877,748.00	\$18,676,112.35	\$28,520,976.00	\$28,520,976.00	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

915 - FICA		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
EXPENSES							
01-915-2-5176	MEDICARE (1.45%)	\$1,917,918.94	\$2,439,374.00	\$1,817,970.43	\$2,536,949.00	\$2,536,949.00	_____
EXPENSES Total:		\$1,917,918.94	\$2,439,374.00	\$1,817,970.43	\$2,536,949.00	\$2,536,949.00	
915 FICA Total:		\$1,917,918.94	\$2,439,374.00	\$1,817,970.43	\$2,536,949.00	\$2,536,949.00	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

944 - EMPLOYEE INJURIES							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
EXPENSES							
01-944-2-5152	ACTIVE POLICE AND FIRE	\$135,541.02	\$358,000.00	\$228,121.59	\$500,000.00	\$358,000.00	_____
01-944-2-5153	RETIRED POLICE & FIRE	\$4,346.06	\$19,500.00	\$1,132.30	\$19,500.00	\$19,500.00	_____
01-944-2-5171	WORKER'S COMP	\$886,346.08	\$842,000.00	\$603,201.70	\$1,200,000.00	\$1,000,000.00	_____
EXPENSES Total:		\$1,026,233.16	\$1,219,500.00	\$832,455.59	\$1,719,500.00	\$1,377,500.00	
944 EMPLOYEE INJURIES Total:		\$1,026,233.16	\$1,219,500.00	\$832,455.59	\$1,719,500.00	\$1,377,500.00	

City of Everett

Everett Budget Council Worksheet

2025 City Budget - NO SCHOOLS

945 - PROPERTY/ LIABILITY INSURANCE							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
EXPENSES							
01-945-2-5745	COMP GENERAL LIABILITY	\$2,032,464.29	\$2,498,000.00	\$2,400,127.62	\$2,640,972.00	\$2,640,972.00	_____
01-945-2-5748	INSURANCE DEDUCTIBLES	\$148,892.18	\$104,500.00	\$101,975.49	\$151,500.00	\$151,500.00	_____
EXPENSES Total:		\$2,181,356.47	\$2,602,500.00	\$2,502,103.11	\$2,792,472.00	\$2,792,472.00	
945 PROPERTY/ LIABILITY INSURANCE		\$2,181,356.47	\$2,602,500.00	\$2,502,103.11	\$2,792,472.00	\$2,792,472.00	

City of Everett Fixed Costs - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	Detail
Retirement of Debt					
April 23, 2015	1,060,000	1,060,000	\$0	0%	Payments per debt schedule.
Jan 25, 2022 GOB	1,305,000	1,320,000	15,000	100%	Payments per debt schedule.
Oct 25, 2007 MSBA High School 2%	449,415	449,415	\$0	0%	Payments per debt schedule.
Dec. 20, 2013	625,000	270,000	(\$355,000)	-57%	Payments per debt schedule.
Feb 6, 2014	265,000	265,000	\$0	0%	Payments per debt schedule.
Feb 18, 2016	925,000	925,000	\$0	0%	Payments per debt schedule.
Feb 19, 2008 Sec 108 HUD Loan	88,000	93,000	\$5,000	6%	Payments per debt schedule.
Feb 2017	675,000	675,000	\$0	0%	Payments per debt schedule.
May 3, 2018	540,000	540,000	\$0	0%	Payments per debt schedule.
April 4, 2019	1,780,000	735,000	(\$1,045,000)	100%	Payments per debt schedule.
Feb 11, 2021 GOB	160,000	160,000	0	100%	Payments per debt schedule.
Nov 17, 2020 GOB	1,130,000	1,130,000	0	100%	Payments per debt schedule.
Aug 3, 2023 GOB	0	415,000	415,000		
Total	\$9,002,415	\$8,037,415	(\$965,000)	-11%	
Long Term Debt Interest					
April 23, 2015	156,556	114,156	(\$42,400)	-27%	Payments per debt schedule.
Jan 25, 2022 GOB	759,231	702,181	(\$57,050)	100%	Payments per debt schedule.
Oct 25, 2007 MSBA High School 2%	89,883	80,895	(\$8,988)	-10%	Payments per debt schedule.
Dec 20, 2013	64,980	51,150	(\$13,830)	-21%	Payments per debt schedule.
Feb 6, 2014	50,019	42,069	(\$7,950)	-16%	Payments per debt schedule.
Feb 18, 2016	254,500	217,500	(\$37,000)	-15%	Payments per debt schedule.
Feb 2017	287,819	254,069	(\$33,750)	-12%	Payments per debt schedule.
May 3, 2018	276,131	249,131	(\$27,000)	-10%	Payments per debt schedule.

Continued...

	FY24 Budget	FY25 Request	\$ + / -	% + / -	Detail
April 4, 2019	446,600	357,600	(89,000)	-20%	Payments per debt schedule.
Feb 11, 2021 GOB	62,500	54,500	(8,000)	100%	Payments per debt schedule.
Nov 17, 2020 GOB	573,038	516,538	(56,500)	100%	Payments per debt schedule.
Aug 3, 2023 GOB	0	441,396			Payments per debt schedule.
Total	\$3,021,257	\$3,081,185	\$59,928	2%	
Retirement Board					
Payment Pension Fund	19,395,891	20,030,498	\$634,607	5%	Reflects the updated biennial valuation completed by PERAC.
Total	\$19,395,891	\$20,030,498	\$634,607	3%	
Unemployment Compensation					
Unemployment Compensation	330,000	175,000	(\$155,000)	-47%	Various claims throughout the city, including the schools, unemployment taxes. Also includes credits from ECTV for their unemployment benefits.
Total	\$330,000	\$175,000	(\$155,000)	-47%	
Employee Benefits					
Life Insurance and Other	88,000	88,000	0	0%	The city contributions (70%) for all the employees and retirees life insurance thru Boston Mutual Life Insurance Co. Also includes credits from ECTV for their life insurance benefits.
Health Insurance	25,761,748	28,402,176	2,640,428	10%	City of Everett contributions come out of this for all the health insurance plans. This money is put into the BC/BS Trust and the Harvard Trust. City contributions would be 85% (retired before April 2003). The contributions vary - 4/03 (96.20% - retired after 4/03), (96.65% Master Medical & Blue Care Elect), (90% Network Blue), (87% Harvard Pilgrim), (98.15% Senior Plan Medex). Also covers two premium paid bills (90% for Manage Blue and Tufts Preferred). Also includes credits from ECTV for their health insurance benefits.
AD&D Insurance	28,000	30,800	\$2,800	10%	For fire and police only. The city pays the premium -- it is .10 cents on the thousand. This is determined by Boston Mutual on the rate of pay they receive.
Total	\$25,877,748	\$28,520,976	\$2,643,228	10%	

Continued...

	FY24	FY25	\$	%	Detail
	Budget	Request	+/-	+/-	
FICA					
Medicare (1.45%)	2,439,374	2,536,949	\$97,575	4%	Employer match of Medicare deduction. 1.45% of pay (health and life deductions not taxed).
Total	\$2,439,374	\$2,536,949	\$97,575	4%	
Employee Injuries					
Active Police and Fire	358,000	358,000	0	0%	All reimbursements for injuries for the police/fire departments. Meditrol (monthly billing & helping with contract issues).
Retired Police & Fire	19,500	19,500	0	0%	All prescription reimbursements for retirees.
Workers Comp	842,000	1,000,000	158,000	19%	All workers comp injury claims for all employees including the schools. (Does not include police/fire). Curtin, Murphy & O'Reilly
Total	\$1,219,500	\$1,377,500	\$158,000	13%	
Property/Liability Insurance					
Comp General Liability	2,498,000	2,640,972	142,972	6%	All city insurance including schools. Anticipating increase in premiums because of new fleet vehicles and new park equipment.
Insurance Deductibles	104,500	151,500	\$47,000	45%	All deductibles for all motor vehicle accidents including police, fire and schools. (\$1K per vehicle). Also pays for all glass breakage on motor vehicles and deductibles on other claims.
Total	\$2,602,500	\$2,792,472	\$189,972	7%	
	\$64,098,685	\$66,551,995	\$2,453,310	4%	

Water/Sewer Enterprise Fund FY2025 Budget

Carlo DeMaria, Mayor

Eric Demas, CFO/City Auditor

May 9, 2024

Overview – Enterprise Fund

- * An enterprise fund is designed to establish a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for a good or service.
- * The City of Everett established an enterprise fund for Water and Sewer services beginning in FY2012.
- * The enterprise fund is designed to capture all direct and indirect costs of the Water and Sewer Department.

Water and Sewer Enterprise Fund Operational Budget

- * The total operating budget for the Water and Sewer enterprise fund budget for FY2025 is \$22,493,627.
 - * \$21,538,208 represents direct costs including:
 - * Salaries, Expenses, Debt Service, MWRA assessments, etc.
 - * \$955,419 represents indirect costs including:
 - * Health Insurance, Retirement, Intergovernmental expenses, etc.
- * The goal is to have user fees cover 100% of both direct and indirect costs of the enterprise fund.

Water and Sewer Enterprise Fund Capital Budget

- * The primary goal of the capital budget is to preserve and maintain water and sewer infrastructure.
- * The majority of the infrastructure in the City has exceeded its useful life.
- * The Director of City Services and the Superintendent of Water and Sewer are currently doing a citywide analysis of all water and sewer infrastructure throughout the City.
- * This analysis will then determine how capital dollars are best spent.

Water and Sewer Enterprise Fund Capital Budget

- * The proposed Capital Budget for the water and sewer enterprise fund for FY2025 is \$7,229,800 including:
 - * \$2,629,800 for water main replacement
 - * \$1,500,000 for Lead replacement program
 - * Funded through MWRA
 - * 0% interest loan program (LWSAP)
 - * \$1,770,000 for sewer inflow and infiltration
 - * \$1,770,000 through MWRA I/I loan program at 0% interest
 - * \$130,000 for replacement of fire hydrants (\$25k) and Storm Water Improvements (\$105k) funded through available funds
 - * \$1,200,000 for Commercial Triangle Improvements

Water and Sewer Rates

- * The MWRA advisory board conducts an annual rate survey of all MWRA communities.
- * The average water and sewer charge for all MWRA communities in 2023 was \$1,920 annually.
- * Everett's 2023 average water and sewer charge was \$1,204 (\$716 dollars less than the total average).

Water and Sewer Rates

- * In order to fully cover the direct and indirect costs, including the increased assessments from MWRA, the cost of debt service for replacement of aging infrastructure, and the adequate staffing levels of the water and sewer enterprise fund, there will need to be a rate adjustment of 5% for FY2025.
- * The City plans to review the indirect cost policy, future capital needs, and usage to determine a long-term rate structure during FY2025.



Letter from CFO

City of Everett, Massachusetts Chief Financial Officer / City Auditor

484 Broadway, Everett, MA 02149

Tel: (617) 394-2210 Fax: (617) 394-2453

Carlo DeMaria, Mayor
Eric Demas, Chief Financial Officer / City Auditor

May 9, 2024

The Honorable Carlo DeMaria
Mayor, City of Everett
Everett City Hall
484 Broadway, Room 31
Everett, MA 02149

Mayor DeMaria,

Per your request, please find the Mayor's proposed budget recommendation for the City's Water and Sewer Enterprise Fund (the Enterprise Fund) for submittal to the Council. This year's budget will again provide the City Council, property owners and residents of the City a more detailed account of the Enterprise Fund including a detailed budget from our accounting software, a rate comparison to all MWRA communities, and the five-year capital improvement plan.

It is worth noting that the City of Everett continues to have one of the most affordable rates of similar sized communities that are part of the Massachusetts Water Resource Authority (MWRA). Per the 2023 Annual Water & Sewer retail rate survey conducted by the MWRA Advisory Board, the average combined annual water and sewer charges for a homeowner in MWRA communities is \$1,920 per year, while Everett's average annual cost is \$1,204, an average savings of \$716 for the typical Everett ratepayer. This is approximately 37% less than the typical MWRA ratepayer.

For FY2025, a rate increase of 5.0% is needed to keep up with the costs of operations, including MWRA assessments, debt service on infrastructure improvements and meter replacements, as well as general operating costs.

Please let me know if you have any questions with regard to the budget attached. This budget will be distributed to the City Council at a future meeting.

Respectfully,
Eric J. Demas, CFO

cc: Jerry Navarro (DPW Director), Ernie Lariviere (Water Superintendent), Erin Deveney (Chief of Staff), Vladimir Kan (Budget Director)

Enterprise Fund Overview

What is an Enterprise Fund?

An enterprise fund establishes a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Under enterprise accounting, the revenues and expenditures of the service are segregated into a separate fund with its own financial statements, rather than commingled with the revenues and expenses of all other governmental activities. Financial transactions are reported using standards similar to private sector accounting. Revenues are recognized when earned and expenses are recognized when incurred, under a full accrual basis of accounting. An enterprise fund provides management and taxpayers with information to measure performance, analyze the impact of financial decisions, determine the costs of providing a service and identify any subsidy from the general fund in providing a service.

Enterprise accounting allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy or other available funds, if any. A community may choose to recover total service costs through user charges, but it is not required.

History

The enterprise fund statute, MGL Ch 44 § 53F ½ (formerly Chapter 41 § 39K), was enacted in 1986. Before that time, communities used special revenue funds authorized under various general laws or special acts in order to separately account for their business type services. These special revenue funds were limited, however, with regard to the services and costs covered. The funds were most commonly authorized for water, gas and electric utility departments and used primarily to account for annual operating costs, not the indirect costs, capital expenditures or fixed assets of the service. The purpose of the enterprise fund statute was to give communities the flexibility to account separately for all financial activities associated with a broader range of municipal services.

Basis of Accounting

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable. The following major proprietary funds are classified as Proprietary funds and audited as such:

- The Water and Sewer Enterprise fund is used to account for the Water and Sewer activities.

For the entire MGL on Enterprise Funds visit the Massachusetts Department of Revenue website:

<http://www.mass.gov/Ador/docs/dls/publ/misc/EnterpriseFundManual.pdf>

City of Everett
Everett Budget Council Worksheet
2025 W/S Enterprise Budget

450 - WATER		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
PERSONNEL							
60-450-1-5111	SALARIES	\$958,480.18	\$1,086,729.00	\$815,253.74	\$1,162,295.00	\$1,162,295.00	_____
60-450-1-5114	ON-CALL UNION STIPEND	\$4,620.00	\$5,200.00	\$1,600.00	\$5,200.00	\$5,200.00	_____
60-450-1-5121	POLICE DETAILS	\$28,536.14	\$65,000.00	\$28,055.00	\$65,000.00	\$65,000.00	_____
60-450-1-5130	OVERTIME	\$81,902.64	\$75,000.00	\$55,934.94	\$81,000.00	\$81,000.00	_____
60-450-1-5144	ABOVE GRADE	\$357.76	\$918.00	\$0.00	\$500.00	\$500.00	_____
60-450-1-5143	LONGEVITY	\$5,700.00	\$5,300.00	\$2,800.00	\$10,150.00	\$10,150.00	_____
60-450-1-5193	CLOTHING ALLOWANCE	\$5,600.00	\$6,300.00	\$2,500.00	\$6,300.00	\$6,300.00	_____
PERSONNEL Total:		\$1,085,196.72	\$1,244,447.00	\$906,143.68	\$1,330,445.00	\$1,330,445.00	
EXPENSES							
60-450-2-5280	EQUIPMENT/ HIRE	\$6,561.80	\$24,450.00	\$1,470.45	\$24,450.00	\$24,450.00	_____
60-450-2-5341	TELECOMMUNICATIONS	\$1,167.44	\$7,800.00	\$4,233.73	\$8,400.00	\$8,400.00	_____
60-450-2-5380	PROFESSIONAL SERVICES	\$90,327.05	\$237,000.00	\$21,696.80	\$237,000.00	\$237,000.00	_____
60-450-2-5420	OFFICE SUPPLIES	\$1,962.53	\$3,688.00	\$2,118.65	\$4,000.00	\$4,000.00	_____
60-450-2-5430	EMERGENCY REPAIRS	\$0.00	\$99,000.00	\$12,334.97	\$99,000.00	\$99,000.00	_____
60-450-2-5435	MAINTENANCE SUPPLIES	\$1,995.94	\$4,500.00	\$2,526.65	\$4,500.00	\$4,500.00	_____
60-450-2-5438	SEWER LINE CLEANING	\$96,828.75	\$200,000.00	\$45,883.75	\$200,000.00	\$200,000.00	_____
60-450-2-5532	PIPES FITTINGS VALVES	\$138,160.75	\$150,000.00	\$73,653.87	\$200,000.00	\$200,000.00	_____
60-450-2-5534	METERS/MAINTENANCE	\$55,467.54	\$100,000.00	\$66,502.42	\$100,000.00	\$100,000.00	_____
60-450-2-5543	STONE/ASPHALT	\$14,921.97	\$20,000.00	\$10,892.51	\$20,000.00	\$20,000.00	_____
60-450-2-5710	PROFESSIONAL DEVELOPMENT	\$3,436.00	\$10,000.00	\$3,119.00	\$10,000.00	\$10,000.00	_____
60-450-2-5785	EXTRA/UNFORSEEN CHARGES	\$30,173.51	\$41,862.00	\$11,295.00	\$43,550.00	\$43,550.00	_____
EXPENSES Total:		\$441,003.28	\$898,300.00	\$255,727.80	\$950,900.00	\$950,900.00	
CAPITAL IMPROVEMENTS							
60-450-3-5533	HYDRANTS	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	_____
60-450-3-5535	STORMWATER EXPENSES	\$0.00	\$130,000.00	\$49,050.00	\$130,000.00	\$130,000.00	_____
CAPITAL IMPROVEMENTS Total:		\$25,000.00	\$155,000.00	\$74,050.00	\$155,000.00	\$155,000.00	
450 WATER Total:		\$1,551,200.00	\$2,297,747.00	\$1,235,921.48	\$2,436,345.00	\$2,436,345.00	

City of Everett
Everett Budget Council Worksheet
2025 W/S Enterprise Budget

710 - RETIREMENT OF DEBT		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
DEBT SERVICE							
60-710-9-5786	MAY 22,2013 MWPAT	\$139,311.00	\$142,339.00	\$142,339.00	\$145,432.00	\$145,432.00	_____
60-710-9-5972	NOVEMBER 13, 2017 MWRA LOAN	\$94,100.00	\$94,100.00	\$94,100.00	\$94,100.00	\$94,100.00	_____
60-710-9-5973	MWRA WATER SYSTEM	\$559,640.00	\$395,240.00	\$434,717.55	\$368,019.00	\$368,019.00	_____
60-710-9-5975	JUNE 6,2012 MWPAT CW2-31,8-14	\$9,533.00	\$9,721.00	\$9,791.00	\$9,913.00	\$9,913.00	_____
60-710-9-5984	DEC 20,2013	\$205,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	_____
60-710-9-5985	FEB 06,2014	\$265,000.00	\$270,000.00	\$270,000.00	\$100,000.00	\$100,000.00	_____
60-710-9-5986	Feb. 16, 2016	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00	_____
60-710-9-5988	FEB 28, 2017	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
60-710-9-5989	APRIL 13, 2017 CW-08-14-A	\$22,521.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
60-710-9-5990	APRIL 13, 2017 CW-14-24	\$0.00	\$23,010.00	\$0.00	\$23,511.00	\$23,511.00	_____
60-710-9-5991	MAY 3, 2018	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
60-710-9-5992	APRIL 4, 2019	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
60-710-9-5993	DEC 2, 2019 MWRA	\$222,130.00	\$222,130.00	\$152,890.00	\$222,130.00	\$222,130.00	_____
60-710-9-5995	JUNE 1,20 MWRA WATER BONDS	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	_____
60-710-9-5996	JUNE 15,20 MCWT SEWER BONDS	\$4,049.00	\$4,137.00	\$0.00	\$4,227.00	\$4,227.00	_____
60-710-9-5999	FEB 8 , 2021 SEWER	\$60,270.00	\$60,270.00	\$0.00	\$60,270.00	\$60,270.00	_____
60-710-9-6000	FEB 8, 2021 WATER	\$152,890.00	\$152,890.00	\$0.00	\$152,890.00	\$152,890.00	_____
60-710-9-6001	MAY 10, 2021 MWRA LEAD PROGRAM	\$150,000.00	\$150,000.00	\$0.00	\$150,000.00	\$150,000.00	_____
60-710-9-6002	JUNE 20, 2022 WATER	\$214,598.28	\$150,000.00	\$0.00	\$150,000.00	\$150,000.00	_____
60-710-9-6003	JUNE 20, 2022 SEWER	\$0.00	\$63,755.00	\$0.00	\$63,755.00	\$63,755.00	_____
60-710-9-6006	JUNE 12, 2023 MWRA WATER	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00	_____
DEBT SERVICE Total:		\$2,298,042.28	\$1,907,592.00	\$1,193,837.55	\$1,704,247.00	\$1,704,247.00	
710 RETIREMENT OF DEBT Total:		\$2,298,042.28	\$1,907,592.00	\$1,193,837.55	\$1,704,247.00	\$1,704,247.00	

City of Everett
Everett Budget Council Worksheet
2025 W/S Enterprise Budget

751 - LONG TERM DEBT INTEREST		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
DEBT SERVICE							
60-751-9-5786	MAY 22,2013 MWPAT	\$34,206.00	\$31,420.00	\$31,420.00	\$28,573.00	\$28,573.00	_____
60-751-9-5975	LONG TERM INTEREST MWPAT	\$11,843.00	\$8,615.00	\$8,615.00	\$7,978.00	\$7,978.00	_____
60-751-9-5984	DEC 20,2013	\$5,775.00	\$1,350.00	\$1,350.00	\$0.00	\$0.00	_____
60-751-9-5985	FEB 6,2014	\$31,925.00	\$23,975.00	\$6,621.55	\$15,875.00	\$15,875.00	_____
60-751-9-5986	Feb. 16, 2016	\$4,800.00	\$3,600.00	\$0.00	\$2,400.00	\$2,400.00	_____
60-751-9-5990	APRIL 13, 2017 CW-14-24	\$7,888.00	\$7,437.00	\$3,718.80	\$6,977.00	\$6,977.00	_____
60-751-9-5991	MAY 3, 2018	\$3,250.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
60-751-9-5992	APRIL 4, 2019	\$13,600.00	\$0.00	\$0.00	\$0.00	\$0.00	_____
60-751-9-5996	JUNE 15,20 MCWT SEWER BONDS	\$699.00	\$618.00	\$309.20	\$537.00	\$537.00	_____
60-751-9-6004	JUNE 6, 2012 MWPAT CW2-31,8-14	\$0.00	\$1,570.00	\$833.42	\$1,373.00	\$1,373.00	_____
DEBT SERVICE Total:		\$113,986.00	\$78,585.00	\$52,867.97	\$63,713.00	\$63,713.00	
751 LONG TERM DEBT INTEREST Total:		\$113,986.00	\$78,585.00	\$52,867.97	\$63,713.00	\$63,713.00	

City of Everett
Everett Budget Council Worksheet
2025 W/S Enterprise Budget

821 - MASS WATER RESOURCES AUTH		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
INTERGOVERNMENTAL							
60-821-6-5230	MWRA LEAK DETECTION	\$7,750.00	\$8,250.00	\$7,980.00	\$8,250.00	\$8,250.00	_____
60-821-6-5231	MWRA SAFE DRINKING WATER	\$13,582.46	\$15,000.00	\$13,183.83	\$15,000.00	\$15,000.00	_____
60-821-6-5694	MWRA WATER	\$6,422,774.00	\$6,175,804.00	\$3,707,424.00	\$6,870,477.00	\$6,870,477.00	_____
60-821-6-5695	MWRA SEWER	\$10,050,691.00	\$10,215,285.00	\$7,031,705.80	\$10,439,476.00	\$10,439,476.00	_____
INTERGOVERNMENTAL Total:		\$16,494,797.46	\$16,414,339.00	\$10,760,293.63	\$17,333,203.00	\$17,333,203.00	
821 MASS WATER RESOURCES AUTH Total:		\$16,494,797.46	\$16,414,339.00	\$10,760,293.63	\$17,333,203.00	\$17,333,203.00	

City of Everett
Everett Budget Council Worksheet
2025 W/S Enterprise Budget

990 - TRANSFERS		FY2023	FY2024	FY2024	FY2025	FY2025 Mayor	FY2025 Council
Account Number	Account Description	Expended	Budget	Expended	Requested	Recommended	Approved
TRANSFERS OUT							
60-990-9-5961	INDIRECT COST TRANSFERS OUT	\$823,445.00	\$911,865.00	\$911,865.00	\$955,419.00	\$955,419.00	_____
TRANSFERS OUT Total:		\$823,445.00	\$911,865.00	\$911,865.00	\$955,419.00	\$955,419.00	_____
990 TRANSFERS Total:		\$823,445.00	\$911,865.00	\$911,865.00	\$955,419.00	\$955,419.00	
WATER & SEWER ENTERPRISE Total:		\$21,281,470.74	\$21,610,128.00	\$14,154,785.63	\$22,492,927.00	\$22,492,927.00	
Grand Total:		\$21,281,470.74	\$21,610,128.00	\$14,154,785.63	\$22,492,927.00	\$22,492,927.00	

60 WATER / SEWER ENTERPRISE FUND												
PERSONNEL SERVICES												
DEPT	POSITION	CLASS/ STEP	HOURS	FY25			FY24 F T E STAFF	FY25 DEPT REQ	FY25 MAYOR REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC
				F T E	F T E	F T E						
60-450-1-5111	Craftsman - HME0 w/CDL License ³	Richard Dell Isola	W-10U/4	40	1	1	1		\$71,906	\$77,938	\$77,938	
60-450-1-5193	Craftsman - HME0 w/CDL License	Richard Dell Isola	Clothing						\$700	\$700	\$700	
60-450-1-5111	Craftsman -Meter Service Craftsman ⁵	Moved	W-7U/4	40	1	0	0		\$63,648	\$0	\$0	
60-450-1-5193	Craftsman - Meter Service Craftsman	Moved	Clothing						\$700	\$0	\$0	
60-450-1-5111	Special Water Mechanic ⁶	Vacant	W-13U/4	40	1	1	1		\$71,906	\$98,675	\$98,675	
60-450-1-5143	Special Water Mechanic	Vacant	Longevity						\$1,250	\$1,750	\$1,750	
60-450-1-5193	Special Water Mechanic	Vacant	Clothing						\$700	\$700	\$700	
					14	13.50	13.50					
60	Water/Sewer Enterprise Fund TOTAL											
									Salary (5111)	\$1,086,729	\$1,162,294	\$1,162,294
									On Call Union Stipend (5114)	\$5,200	\$5,200	\$5,200
									Police Details (5121)	\$65,000	\$65,000	\$65,000
									Overtime (5130)	\$75,000	\$81,000	\$81,000
									Longevity (5143)	\$5,300	\$10,150	\$10,150
									Acting Grade (5144)	\$918	\$500	\$500
									Clothing Allowance (5193)	\$6,300	\$6,300	\$6,300
									Personnel Total:	\$1,244,447	\$1,330,445	\$1,330,445

Notes to Budget

- ¹ 3% COLA added to administrative salary.
- ² Local 25 Clerical union increased 3% per contract. Also a step increase when appropriate.
- ³ Local 25 DPW union increased 3% per contract. Also a step increase when appropriate.
- ⁴ Splitting salary between Water/Sewer & Treasurer/Collector.
- ⁵ This position is moved to the Highway Department in FY25
- ⁶ New position requested for FY25

(60) Water/Sewer Enterprise Fund - Notes to Budget

	FY24 Budget	FY25 Request	\$ + / -	% + / -	
Personnel Services					
Salaries	1,086,729	1,162,295	\$75,566	7%	3% COLA added to administrative salaries. Per contract, 3% increase added to Local 25 Clerical and DPW union salaries.
On-Call Union Stipend	5,200	5,200	\$0	0%	Paid to the union member who is on-call for the weekend.
Police Details	65,000	65,000	\$0	0%	Paid whenever a street is closed/emergency repairs. Also more sewer & drain cleaning.
Overtime	75,000	81,000	\$6,000	8%	Paid after normal business hours. Contract settlement factored in.
Longevity	5,300	10,150	\$4,850	92%	For employees who have worked 10+ years.
Above Grade	918	500	(\$418)	-46%	For those employees filling in for a higher ranking employee.
Clothing Allowance	6,300	6,300	\$0	0%	\$700 per Local 25 DPW member.
Total Personnel Services	\$1,244,447	\$1,330,445	\$85,998	7%	
General Operating Expenses					
Equipment Hire	24,450	24,450	\$0	0%	All rentals and tools needed that the city does not own.
Telecommunications	7,800	8,400	\$600	8%	Mobile devices and for insurance & 2 cell phones. Increased based on the historical usage.
Professional Services	237,000	237,000	\$0	0%	Consultant/Software licensing/Attorney/DEP directive/GIS Services.
Office Supplies	2,000	4,000	\$2,000	100%	Cost of supplies has increased. Toner cartridges, paper, WB Mason. Postage added Level Funded for Main and sewer breaks. Emergencies beyond city's capabilities to repair.
Emergency Repairs	99,000	99,000	\$0	0%	Level funded for cleaning supplies for sewer and water.
Maint Supplies	4,500	4,500	\$0	0%	Level funded for cleaning supplies for sewer and water.
Sewer Line Cleaning	200,000	200,000	\$0	0%	Outside contracts for sewer issues.
Pipes Fittings Valves	150,000	200,000	\$50,000	33%	Pipe supplies/couplings/fittings. Increased for additional water main projects and maintenance of assets in inventory at adequate levels
Meters Maintenance	100,000	100,000	\$0	0%	Level funded for meters and supplies/meter testing/upgrades to meter reading system

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+ / -	+ / -	
Stone/Asphalt	20,000	20,000	\$0	0%	Cost of supplies has increased. Used when repairing streets after a break occurs.
Professional Development	10,000	10,000	\$0	0%	Memberships/classes/OSHA license requirements, CDL's and training.
Extra/Unforeseen	43,550	43,550	\$0	0%	Emergency funding for issues that are not covered by any of the above.
Total Expenditures	\$898,300	\$950,900	\$52,600	6%	
Capital Improvements					
Hydrants	25,000	25,000	\$0	0%	Replace old hydrants around the city.
Stormwater Expenses	130,000	130,000	\$0	0%	Any stormwater capital expense. Includes cleaning catch basins.
Total Capital	\$155,000	\$155,000	\$0	0%	
Total	\$2,297,747	\$2,436,345	\$138,598	6%	
Retirement of Debt					
May 22, 2013 MWPAT	142,339	145,432	\$3,093	2%	Payments per debt schedule.
Nov 13, 2017 MWRA Water	94,100	94,100	\$0	0%	Payments per debt schedule.
MWRA Water System	395,240	368,019	(\$27,221)	-7%	Payments per debt schedule.
June 6, 2012 MWPAT CW2-31,8-14	9,721	9,913	\$192	2%	Payments per debt schedule.
Dec 20, 2013	90,000	0	(\$90,000)	-100%	Payments per debt schedule.
Feb 06, 2014	270,000	100,000	(\$170,000)	-63%	Payments per debt schedule.
Feb 18, 2016	30,000	30,000	\$0	0%	Payments per debt schedule.
April 13, 2017 MCWT CW-14-24	23,010	23,511	\$501	100%	Payments per debt schedule.
Dec 2, 2019 MWRA	222,130	222,130	\$0	0%	Payments per debt schedule.
June 1, 2020 MWRA Water Bonds	50,000	50,000	\$0	0%	Payments per debt schedule.
June 15, 2020 MCWT Sewer Bond	4,137	4,227	\$90	2%	Payments per debt schedule.
Feb 8, 2021 SEWER	60,270	60,270	\$0	0%	Payments per debt schedule.
Feb 8, 2021 WATER	152,890	152,890	\$0	0%	Payments per debt schedule.
May 10, 2021 MWRA Water	150,000	150,000	\$0	0%	Payments per debt schedule.

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+ / -	+ / -	
June 20, 2022 Sewer	63,755	63,755	\$0	100%	Payments per debt schedule.
June 20, 2022 Water	150,000	150,000	\$0	100%	Payments per debt schedule.
June 12, 2023 MWRA Water		80,000			
Total	\$1,907,592	\$ 1,704,247.00	(\$203,345)	-11%	
Long Term Debt Interest					
June 6, 2012 MWPAT CW2-31,8-14	1,570	1,373	(\$197)	100%	Payments per debt schedule.
May 22, 2013 MWPAT	31,420	28,573	(\$2,847)	-9%	Payments per debt schedule.
Long Term Interest MWPAT	8,615	7,978	(\$637)	-7%	Payments per debt schedule.
Dec 20, 2013	1,350		(\$1,350)	-100%	Payments per debt schedule.
Feb 6, 2014	23,975	15,875	(\$8,100)	-34%	Payments per debt schedule.
Feb 16, 2016	3,600	2,400	(\$1,200)	-33%	Payments per debt schedule.
April 13, 2017 MCWT CW-14-24	7,437	6,977	(\$460)	-6%	Payments per debt schedule.
June 15, 2020 MCWT Sewer Bond	618	536	(\$82)	-13%	Payments per debt schedule.
Total	\$78,585	\$ 63,713	(\$14,872)	-19%	
Mass Water Resources Authority					
MWRA Leak Detection Assessment	8,250	8,250	\$0	0%	Contractor checks for leaks that do not surface.
MWRA Safe Drinking Water	15,000	15,000	\$0	0%	Fee paid to Mass Department of Environmental Protection (DEP).
MWRA Water	6,175,804	6,870,477	\$694,673	11.2%	Preliminary FY24 Water Assessment. Final assessment will be determined in June.
MWRA Sewer	10,215,285	10,439,476	\$224,191	2.2%	Preliminary FY24 Sewer Assessment. Final assessment will be determined in June.
Total	\$16,414,339	\$17,333,203	\$918,864	6%	

Continued...

	FY24	FY25	\$	%	
	Budget	Request	+ / -	+ / -	
Grand Total Water/Sewer Budget	\$20,698,263	\$21,537,508	\$839,245	4%	
Indirect Costs Transfer Out	911,865	955,419	\$43,554	5%	Costs appropriated in the general fund (to be transferred to enterprise).
Grand Total	\$21,610,128	\$22,492,927	\$882,799	4%	

City of Everett Water and Sewer Rates

Water and Sewer Enterprise Fund

Actual - FY2024

Monthly per 100 cubic feet

TIERS	USAGE	WATER	SEWER	TOTAL
Tier 1	1 to 10	\$ 2.67	\$ 7.25	\$ 9.92
Tier 2	11 to 20	\$ 3.38	\$ 9.50	\$ 12.88
Tier 3	21 to 30	\$ 4.07	\$ 10.91	\$ 14.98
Tier 4	31 to 100	\$ 4.64	\$ 12.24	\$ 16.88
Tier 5	101 to 200	\$ 6.43	\$ 14.48	\$ 20.90
Tier 6	Over 200	\$ 7.29	\$ 15.34	\$ 22.62

Proposed - FY2025

Monthly per 100 cubic feet

TIERS	USAGE	WATER	SEWER	TOTAL
Tier 1	1 to 10	\$ 2.80	\$ 7.62	\$ 10.42
Tier 2	11 to 20	\$ 3.55	\$ 9.98	\$ 13.53
Tier 3	21 to 30	\$ 4.27	\$ 11.46	\$ 15.73
Tier 4	31 to 100	\$ 4.87	\$ 12.85	\$ 17.72
Tier 5	101 to 200	\$ 6.75	\$ 15.20	\$ 21.95
Tier 6	Over 200	\$ 7.65	\$ 16.10	\$ 23.76

Please see City of Everett website www.cityofeverett.com or call 311 for more information.



Annual Water and Sewer Retail Rate Survey

**The Community Advisory Board to the
Massachusetts Water Resources Authority**

2023



The MWRA Advisory Board...

was established by the state Legislature to represent the 60 communities in the MWRA service area. Through annual comments and recommendations on the Authority's proposed capital and current expense budgets and rates, the Advisory Board provides a ratepayer perspective on the MWRA's plans and policies to improve the region's water and sewer systems.

For more information call: **(617) 788-2055**, fax **(617) 788-2059**, write:

**MWRA Advisory Board
2 Griffin Way
Suite A
Chelsea, MA 02150**

E-mail: nathan.cote@mwraadvisoryboard.com

or visit the Advisory Board's website at:
<http://www.mwraadvisoryboard.com>

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- Walpole
- Waltham
- Watertown
- Wellesley
- Weston
- Westwood
- Weymouth
- Wilbraham
- Wilmington
- Winchester
- Winthrop
- Woburn
- Worcester

MWRA Advisory Board

2023

Annual Water and Sewer Retail Rate Survey

Matthew A. Romero
Executive Director



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Introduction

This is the thirty-fourth “Annual Water and Sewer Retail Rate Survey” prepared by the Massachusetts Water Resources Authority (MWRA) Advisory Board, providing a comparative snapshot of water and sewer retail rates for each community in the MWRA service area. In addition, the survey also incorporates rate information from Massachusetts communities outside of the MWRA service area, as well as other cities nationwide. The survey was prepared by Nathan Coté, James Guiod, Cecelia Hampton, and Matthew Romero of the Advisory Board staff.

The Rate Survey is typically the Advisory Board’s most requested document. We hope that municipal officials, water and sewer industry professionals, and concerned citizens continue to find the information presented in the survey useful and informative. As always, we welcome any questions or suggestions regarding this survey, which will allow us to improve the document for future years. Please do not hesitate to call our office at (617) 788-2050 or email us at mwra.ab@mwraadvisoryboard.com with your feedback. Copies of this document are available at our website in PDF format at <http://www.mwraadvisoryboard.com>.

In Memoriam

This year’s rate survey is dedicated to James Guiod for his years of dedicated service to the MWRA Advisory Board, its communities, and its ratepayers.

Average Water and Sewer Rates

Historically, the survey has focused upon the average annual household use based on the industry standard of 120 hundred cubic feet (HCF), or approximately 90,000 gallons (90 kgal) to track retail rate increases over time. For historical purposes this constant is maintained throughout the document; however, in recognition of the variability of actual household usage by community, the Advisory Board for several years has provided a comparative assessment of actual costs for water and sewer retail rate customers based upon local, state, and federal data (LSF). The LSF usage number is calculated by MWRA staff and is based primarily on residential consumption reported by each community (local) in their annual Public Water Supply Annual Statistic Report filed with the Massachusetts Department of Environmental Protection (state), and the total population and average household size for each community based on data from the U.S. Census bureau (federal). The full calculation and source data can be found in Appendix C. Prior to 2009, this information had only been presented in Appendix C of the survey, but now is found on each community’s page.

The MWRA Advisory Board

The MWRA Advisory Board was created by the Massachusetts Legislature in 1984 to represent the interests of Massachusetts Water Resources Authority service area communities. The Advisory Board includes one representative from 60 of the communities that receive water and/or sewer services from the MWRA and one from the Metropolitan Area Planning Council. In addition, six members are appointed by the Governor to include a person with skills and expertise in matters relating to environmental protection, one representative each from the Connecticut River Basin, the Quabbin/Ware Watershed areas and the Wachusett Watershed area, plus two persons qualified by membership or affiliation in organizations concerned with the recreational or commercial uses of the Boston Harbor.

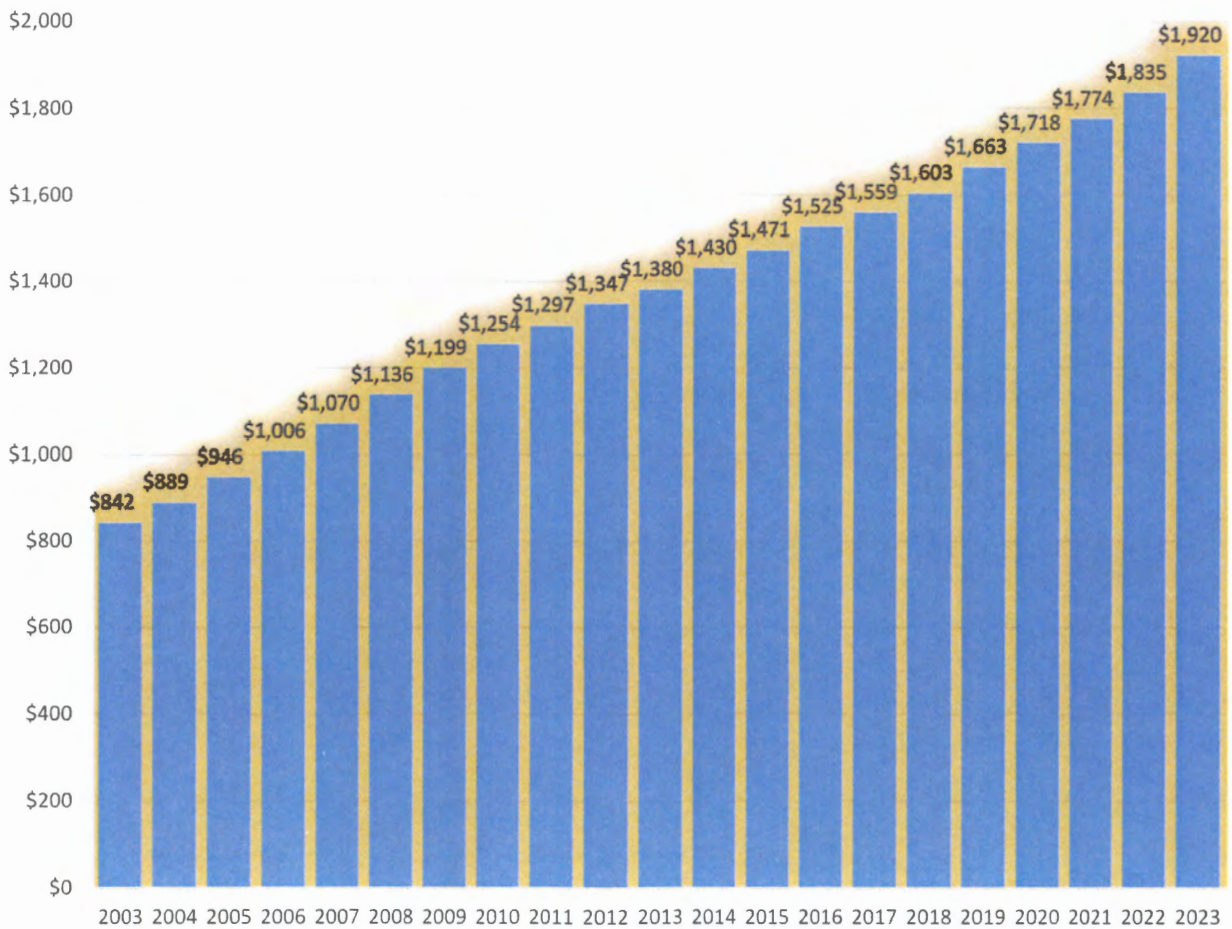
The Massachusetts Legislature has delegated specific responsibilities to the Advisory Board who, in turn, monitor the MWRA’s programs from a ratepayer perspective:

- Serving as a watchdog over the MWRA to ensure proper management and budgetary control;
- Making recommendations on annual expense budgets, capital improvement programs, business planning, and user charges;
- Holding hearings on matters relating to the MWRA and making subsequent recommendations to the Governor and the Legislature; and,
- Appointing three individuals to the eleven-member MWRA Board of Directors.

Average Combined Annual Water & Sewer Charges in MWRA Communities*

2003 – 2023

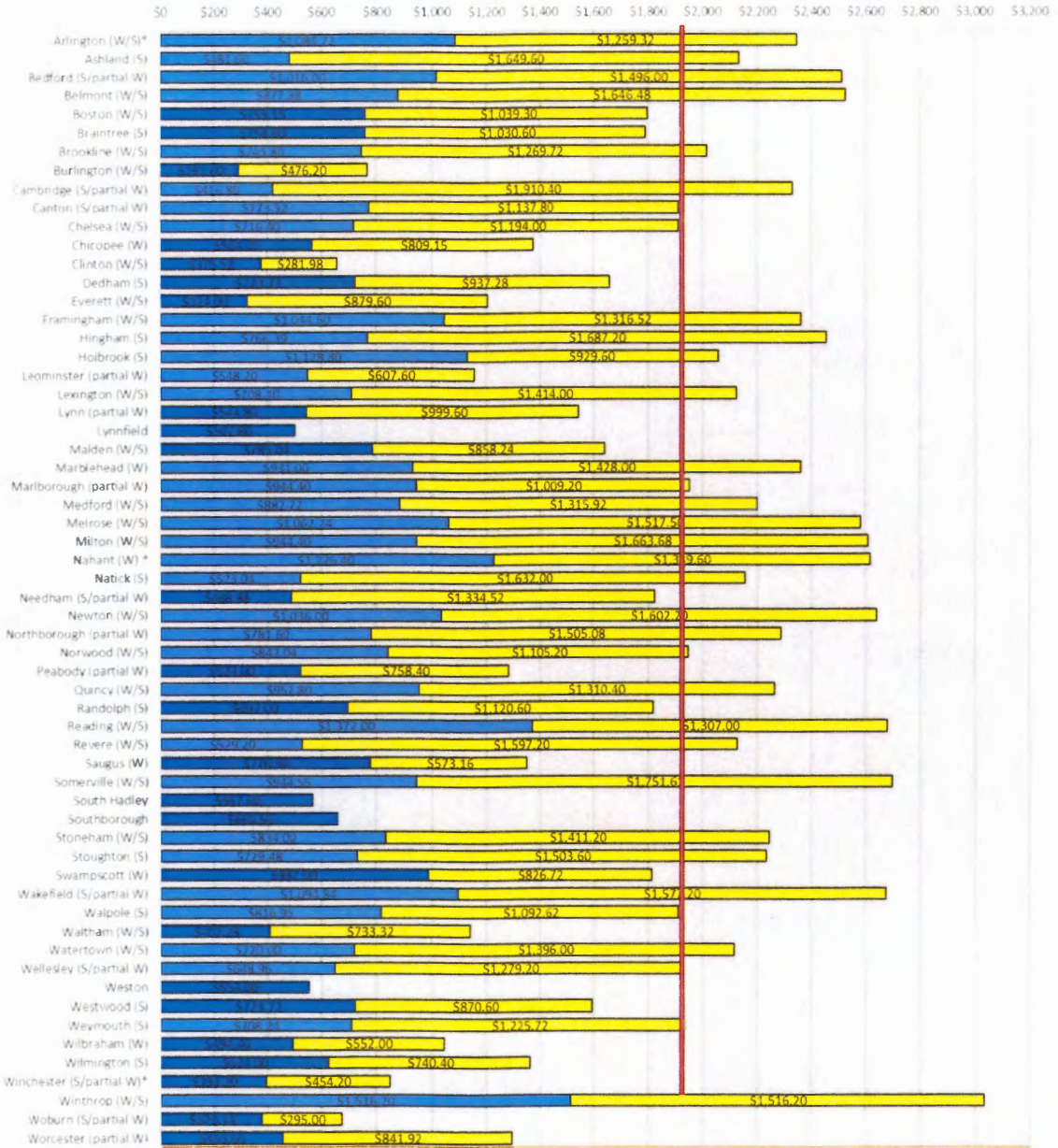
(Consumption at 120 HCF ≈ 90 kgal)



*The following communities do not provide municipal sewer services and, therefore, are not included in the averages:
Lynnfield Water District, South Hadley Fire District #1, Southborough and Weston.

2023 Combined Retail Water & Sewer Community Charge Comparisons**

(Consumption at 120 HCF ≈ 90 kgal)



* Indicates community that utilizes the debt service exclusion as permitted under General Law 59 Section 21 C(n)

**The following communities do not provide municipal sewer services and, therefore, are not included in the averages:
Lynnfield Water District, South Hadley Fire District #1, Southborough, and Weston.

**ANNUAL WATER AND SEWER CHARGES IN
COMMUNITIES RECEIVING SERVICES FROM THE MWRA
2023**

	Water	Sewer
Arlington (W/S)*	\$ 1,084.72	\$ 1,259.32
Ashland (S/partial W)	\$ 481.60	\$ 1,649.60
Bedford (S/partial W)	\$ 1,016.00	\$ 1,496.00
Belmont (W/S)	\$ 877.88	\$ 1,646.48
Boston (W/S)	\$ 759.15	\$ 1,039.30
Braintree (S)	\$ 758.60	\$ 1,030.60
Brookline (W/S)	\$ 745.80	\$ 1,269.72
Burlington (W/S)	\$ 291.60	\$ 476.20
Cambridge (S/partial W)	\$ 416.80	\$ 1,910.40
Canton (S/partial W)	\$ 773.52	\$ 1,137.80
Chelsea (W/S)	\$ 716.40	\$ 1,194.00
Chicopee (W)	\$ 564.00	-
Clinton (W/S)	\$ 375.52	\$ 281.98
Dedham (S/partial W)	\$ 723.72	\$ 937.28
Everett (W/S)	\$ 324.00	\$ 879.60
Framingham (W/S)	\$ 1,044.60	\$ 1,316.52
Hingham (S)	\$ 766.39	\$ 1,687.20
Holbrook (S)	\$ 1,128.80	\$ 929.60
Leominster (partial W)	\$ 548.20	-
Lexington (W/S)	\$ 708.40	\$ 1,414.00
Lynn (partial W)	\$ 544.80	-
Lynnfield (W)	\$ 502.80	-
Malden (W/S)	\$ 785.04	\$ 858.24
Marblehead (W)	\$ 931.00	-
Marlborough (partial W)	\$ 944.40	-
Medford (W/S)	\$ 882.72	\$ 1,315.92
Melrose (W/S)	\$ 1,062.24	\$ 1,517.56
Milton (W/S)	\$ 944.40	\$ 1,563.68
Nahant (W)*	\$ 1,226.40	-
Natick (S)	\$ 523.04	\$ 1,632.00
Needham (S/partial W)	\$ 488.88	\$ 1,334.52
Newton (W/S)	\$ 1,036.00	\$ 1,602.20
Northborough (partial W)	\$ 781.60	-
Norwood (W/S)	\$ 842.04	\$ 1,105.20
Peabody (partial W)	\$ 524.00	-
Quincy (W/S)	\$ 952.80	\$ 1,310.40
Randolph (S)	\$ 697.00	\$ 1,120.60
Reading (W/S)	\$ 1,372.00	\$ 1,307.00
Revere (W/S)	\$ 529.20	\$ 1,597.20
Saugus (W)	\$ 776.90	-
Somerville (W/S)	\$ 944.55	\$ 1,751.61
South Hadley (W)	\$ 567.60	-
Southborough (W)	\$ 660.56	-
Stoneham (W/S)	\$ 834.00	\$ 1,411.20
Stoughton (S/partial W)	\$ 729.48	\$ 1,503.60
Swampscott (W)	\$ 987.00	-
Wakefield (S/partial W)	\$ 1,094.84	\$ 1,577.20
Walpole (S)	\$ 816.95	\$ 1,092.62
Waltham (W/S)	\$ 407.28	\$ 733.32
Watertown (W/S)	\$ 720.00	\$ 1,396.00
Wellesley (S/partial W)	\$ 648.96	\$ 1,279.20
Weston (W)	\$ 554.00	-
Westwood (S/partial W)	\$ 723.72	\$ 870.60
Weymouth (S)	\$ 708.24	\$ 1,225.72
Wilbraham (W)	\$ 494.40	-
Wilmington (S/partial W)	\$ 624.00	\$ 740.40
Winchester (S/partial W)*	\$ 393.20	\$ 454.20
Winthrop (W/S)	\$ 1,516.20	\$ 1,516.20
Woburn (S/partial W)	\$ 379.24	\$ 295.00
Worcester (partial W)	\$ 453.60	-
AVERAGE	\$745.18	\$1,221.98
Percent change	6.2%	6.13%

Water and Sewer Charges are based on an annual water consumption of 120 HCF ≈ 90 kgal.
 (*) Indicates communities that utilize the debt service exclusion as permitted under General Law 59 Section 21C(n).

Combined Annual Water and Sewer Charges for Communities Receiving Services from the MWRA 2023

Charges include MWRA, community, and alternatively supplied services.

Rates based on average annual household use of **120 hundred cubic feet (HCF)**, or approximately **90,000 gallons**.

	Water	Sewer	Combined	Change
Arlington (W/S)*	\$1,084.72	\$1,259.32	\$2,344.04	3.6%
Ashland (S/partial W)	\$481.60	\$1,649.60	\$2,131.20	0.0%
Bedford (S/partial W)	\$1,016.00	\$1,496.00	\$2,512.00	9.2%
Belmont (W/S)	\$877.88	\$1,646.48	\$2,524.36	0.0%
Boston (W/S)	\$759.15	\$1,039.30	\$1,798.45	1.3%
Braintree (S)	\$758.60	\$1,030.60	\$1,789.20	2.2%
Brookline (W/S)	\$745.80	\$1,269.72	\$2,015.52	4.2%
Burlington (S/partial W)	\$291.60	\$476.20	\$767.80	5.0%
Cambridge (S/partial W)	\$416.80	\$1,910.40	\$2,327.20	5.4%
Canton (S/partial W)	\$773.52	\$1,137.80	\$1,911.32	5.9%
Chelsea (W/S)	\$716.40	\$1,194.00	\$1,910.40	1.5%
Chicopee (W)	\$564.00	\$809.15	\$1,373.15	0.0%
Clinton (W/S)	\$375.52	\$281.98	\$657.50	0.0%
Dedham (S/partial W)	\$723.72	\$937.28	\$1,661.00	2.3%
Everett (W/S)	\$324.00	\$879.60	\$1,203.60	4.2%
Framingham (W/S)	\$1,044.60	\$1,316.52	\$2,361.12	0.0%
Hingham (S)	\$766.39	\$1,687.20	\$2,453.59	16.2%
Holbrook (S)	\$1,128.80	\$929.60	\$2,058.40	13.2%
Leominster (partial W)	\$548.20	\$607.60	\$1,155.80	0.0%
Lexington (W/S)	\$708.40	\$1,414.00	\$2,122.40	9.4%
Lynn (partial W)	\$544.80	\$999.60	\$1,544.40	4.0%
Malden (W/S)	\$785.04	\$858.24	\$1,643.28	2.9%
Marblehead (W)	\$931.00	\$1,428.00	\$2,359.00	1.2%
Marlborough (partial W)	\$944.40	\$1,009.20	\$1,953.60	0.0%
Medford (W/S)	\$882.72	\$1,315.92	\$2,198.64	9.0%
Melrose (W/S)	\$1,062.24	\$1,517.56	\$2,579.80	3.5%
Milton (W/S)	\$944.40	\$1,663.68	\$2,608.08	8.0%
Nahant (W)*	\$1,226.40	\$1,389.60	\$2,616.00	-9.2%
Natick (S)	\$523.04	\$1,632.00	\$2,155.04	6.0%
Needham (S/partial W)	\$488.88	\$1,334.52	\$1,823.40	2.6%
Newton (W/S)	\$1,036.00	\$1,602.20	\$2,638.20	3.5%
Northborough (partial W)	\$781.60	\$1,505.08	\$2,286.68	4.0%
Norwood (W/S)	\$842.04	\$1,105.20	\$1,947.24	7.8%
Peabody (partial W)	\$524.00	\$758.40	\$1,282.40	29.7%
Quincy (W/S)	\$952.80	\$1,310.40	\$2,263.20	4.7%
Randolph (S)	\$697.00	\$1,120.60	\$1,817.60	1.8%
Reading (W/S)	\$1,372.00	\$1,307.00	\$2,679.00	0.2%
Revere (W/S)	\$529.20	\$1,597.20	\$2,126.40	4.2%
Saugus (W)	\$776.90	\$573.16	\$1,350.06	4.2%
Somerville (W/S)	\$944.55	\$1,751.61	\$2,696.16	7.2%
Stoneham (W/S)	\$834.00	\$1,411.20	\$2,245.20	3.2%
Stoughton (S/partial W)	\$729.48	\$1,503.60	\$2,233.08	22.3%
Swampscott (W)	\$987.00	\$826.72	\$1,813.72	2.5%
Wakefield (S/partial W)	\$1,094.84	\$1,577.20	\$2,672.04	2.7%
Walpole (S)	\$816.95	\$1,092.62	\$1,909.58	9.1%
Waltham (W/S)	\$407.28	\$733.32	\$1,140.60	1.6%
Watertown (W/S)	\$720.00	\$1,396.00	\$2,116.00	15.6%
Wellesley (S/partial W)	\$648.96	\$1,279.20	\$1,928.16	3.8%
Westwood (S/partial W)	\$723.72	\$870.60	\$1,594.32	2.4%
Weymouth (S)	\$708.24	\$1,225.72	\$1,933.96	4.4%
Wilbraham (W)	\$494.40	\$552.00	\$1,046.40	6.1%
Wilmington (S/partial W)	\$624.00	\$740.40	\$1,364.40	0.0%
Winchester (S/partial W)*	\$393.20	\$454.20	\$847.40	6.3%
Winthrop (W/S)	\$1,516.20	\$1,516.20	\$3,032.40	6.8%
Woburn (S/partial W)	\$379.24	\$295.00	\$674.24	0.0%
Worcester (partial W)	\$453.60	\$841.92	\$1,295.52	1.8%
AVERAGE	\$757.60	\$1,161.92	\$1,919.52	5.50%

The following communities do not provide municipal sewer services and, therefore, are not listed: Lynnfield Water District, South Hadley Fire District #1, Southborough and Weston.

(*) Indicates communities that utilize the debt service exclusion as permitted under General Law 59 Section 21C(n).

Everett (W/S)



Residential Water Rates:

Last adjusted: July 2023
 Next adjustment scheduled: July 2024

Fund: Enterprise

0 - 10 HCF	\$2.70/HCF
10 - 20 HCF	\$3.41 "
20 - 30 HCF	\$4.11 "
31 - 100 HCF	\$4.68 "
101 - 200 HCF	\$6.49 "
>200 HCF	\$7.36 "

Billing Frequency: Monthly

Residential Sewer Rates:

Last adjusted: July 2023
 Next adjustment scheduled: July 2024

Fund: Enterprise

0 - 10 HCF	\$7.33/HCF
10 - 20 HCF	\$ 9.60 "
20 - 30 HCF	\$ 11.02 "
31 - 100 HCF	\$ 12.36 "
101 - 200 HCF	\$ 14.62 "
>200 HCF	\$ 15.49 "

Based on 100% of water usage.
 Billing Frequency: Monthly

**Annual Cost
 AWWA Standard for Historical Comparison**
 (120 HCF ≈ 90,000 gals.)

Utility	Rate	Change from 2022
Water	\$324.00	4.25%
Sewer	\$879.60	4.12%
Combined	\$1203.60	4.15%

**Annual Cost Based on
 Local, State & Federal Data**
 (55.36 HCF – See Appendix C
 for Data & Calc.)

Water	\$143.39
Sewer	\$389.76
Combined	\$533.16

Commercial Water Rates:	Commercial Sewer Rates:
Same as residential	Same as residential
Additional 2023 Data by Community	
Does this Community Use Second Meters? No	Does this Community Offer Senior and/or Low Income Discounts? Yes*
Stormwater	
Current Funding Source of Stormwater-Related Costs:	Operating Budget / Tax Levy

*Homeowners who are 65 years of age and older or fully disabled homeowners who live in a 1-3 family dwelling are eligible for a discount on their water bills.

Everett (W/S)

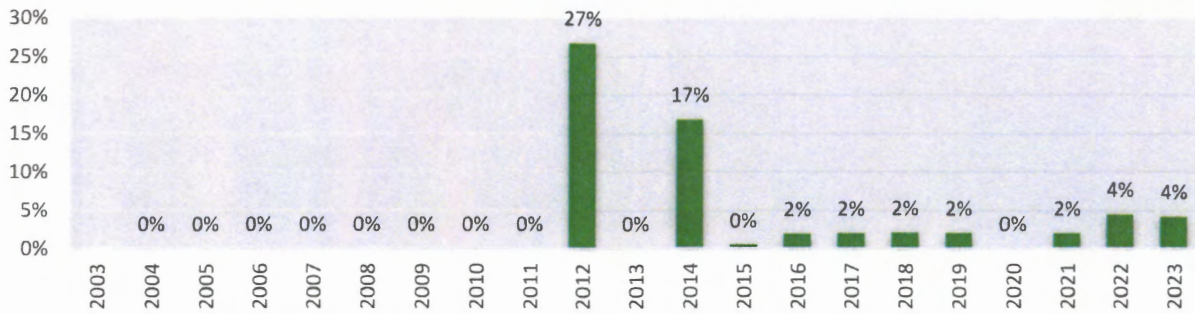


FY 2024 MWRA Assessments

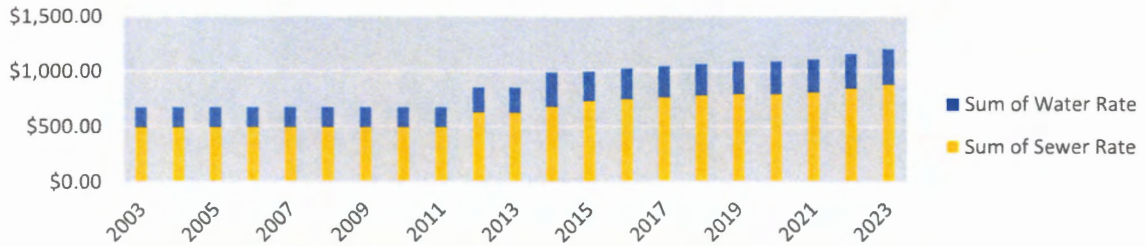
	FY23	FY24	% Change
Water	\$6,422,774	\$6,179,040	-3.80%
Sewer	\$10,050,691	\$10,045,294	-0.10%
Combined	\$16,473,465	\$16,224,334	-1.50%



Combined Rate increases 2003 through 2023



Combined Water and Sewer Rates 2003 through 2023



Average Household Water Use 2009 through 2023



FY2025 Water & Sewer Enterprise Fund Capital Budget – Executive Summary

- The total proposed Capital Plan for the City of Everett’s Enterprise Funds for FY25 is \$7,229,800. However, the total amount proposed for borrowing is \$7,099,800.
- The Enterprise Fund’s Capital Plan for FY25 has several funding sources, including budgetary appropriations, and bonding.
- The list proposed has been reviewed by the Mayor and has been submitted with favorable action recommended as such.

FY25 Enterprise Fund CIP – Funding Sources

FY25 Enterprise Fund CIP – funded from sale of bonds

• Water Main replacement (MWRA’s LWSAP program)	\$ 629,800
• Water Main Improvements	\$ 2,000,000
• Commercial Triangle	\$ 1,200,000
• Sewer Inflow and Infiltration (I/I) projects (MWRA’s I/I program)	\$ 1,770,000
• MWRA Lead Program	\$ <u>1,500,000</u>

TOTAL ~ BONDING: \$ **7,099,800**

FY25 Enterprise Fund CIP – funded from operating budget

- Replacement of Fire Hydrants (operating budget appropriation) \$ 25,000
- Storm Water Improvements \$ 105,000

TOTAL ~ OPERATING FUNDS: \$ 130,000

IMPACT OF CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET

<i>Description</i>	<i>Cost</i>	<i>Funding</i>	<i>Impact on Operating Budget</i>
Sewer Inflow/Infiltration projects	\$1,770,000	Bonding through MWRA's Lead program (0% interest loan program)	No impact on FY25 budget. Estimated debt payments of \$177K per year starting in FY26 and ending in FY35
Water Main Improvements	\$2,000,000	ARPA grant	No impact on FY25 budget.
Commercial Triangle Water Improvements	\$1,200,000	Bonding	No impact on FY25 budget. Estimate debt payments of \$120k per year starting in FY26 and ending in FY35
Rehabilitation of Water Mains	\$629,800	Bonding through MWRA's LWSAP program (0% interest loan program)	No impact on FY25 budget. Estimated debt payments of \$63k per year starting in FY26 and ending in FY35
Replacement of Fire Hydrants	\$25,000	Operating appropriation	Level Funded
Storm Water Improvement Program (non I/I)	\$105,000	Operating appropriation	Level Funded
MWRA Lead Program	\$1,500,000	Bonding	No impact on FY25 budget. Estimated debt payment of \$150k per year starting in FY26 and ending in FY35

Long Term Debt Schedule as of June 30, 2023
City of Everett, Massachusetts

Actual Debt Service - Self Supporting Water & Sewer

Date of Issue	Purpose	Type of Payment	2024	2025	2026	2027	2028	2029	2030
12/14/2006	MWPAT CW-02-31 (I)	Principal	30,000	-	-	-	-	-	-
		Interest	-	-	-	-	-	-	-
6/6/2012	MWPAT CW-08-14 (I) Revised	Principal	9,721	9,913	10,108	10,306	10,509	10,716	10,926
		Interest	1,570	1,373	1,173	969	761	549	332
5/22/2013	MWPAT CW-10-20 (I)	Principal	142,339	145,432	148,593	151,823	155,122	158,494	161,938
		Interest	31,420	28,573	25,664	22,692	19,656	16,553	13,384
12/20/2013	Water Meters 1 (O)	Principal	90,000	-	-	-	-	-	-
		Interest	1,350	-	-	-	-	-	-
2/6/2014	Residential Water Meters (OSS)	Principal	135,000	-	-	-	-	-	-
		Interest	4,050	-	-	-	-	-	-
2/6/2014	Water Main Replacement (OSS)	Principal	100,000	100,000	100,000	100,000	100,000	100,000	-
		Interest	18,875	15,875	12,875	9,875	6,750	3,500	-
2/6/2014	Water System Repairs (OSS)	Principal	35,000	-	-	-	-	-	-
		Interest	1,050	-	-	-	-	-	-
11/17/2014	MWRA Water (O)	Principal	100,000	100,000	-	-	-	-	-
		Interest	-	-	-	-	-	-	-
1/7/2015	MCWT CW-10-20-A	Principal	31,803	32,494	33,200	33,922	34,659	35,412	36,182
		Interest	8,615	7,978	7,329	6,665	5,986	5,293	4,585
2/18/2016	Enterprise Departmental Equipment (I)	Principal	30,000	30,000	30,000	-	-	-	-
		Interest	3,600	2,400	1,200	-	-	-	-
9/12/2016	MWRA Water (O)	Principal	100,000	100,000	100,000	100,000	-	-	-
		Interest	-	-	-	-	-	-	-
9/12/2016	MWRA Sewer (I)	Principal	35,525	35,525	35,525	35,525	-	-	-
		Interest	-	-	-	-	-	-	-
2/28/2017	Sewer illicit Connections Infrastructure (I)	Principal	4,000	4,000	4,000	4,000	3,000	3,000	3,000
		Interest	1,809	1,609	1,409	1,209	1,009	889	769
2/28/2017	Elton & Tremont Drainage Improvements (I)	Principal	10,000	10,000	10,000	10,000	10,000	10,000	10,000
		Interest	5,228	4,728	4,228	3,728	3,228	2,828	2,428
4/13/2017	MCWT CW-14-24 (I)	Principal	23,010	23,511	24,022	24,544	25,077	25,622	26,179
		Interest	7,437	6,977	6,507	6,026	5,535	5,034	4,521
11/13/2017	MWRA Water (O)	Principal	94,100	94,100	94,100	94,100	94,100	-	-
		Interest	-	-	-	-	-	-	-
5/3/2018	Elton & Tremont St Drainage (I)	Principal	65,000	65,000	65,000	65,000	65,000	65,000	65,000
		Interest	40,056	36,806	33,556	30,306	27,056	23,806	21,206
12/3/2018	MWRA Water (O)	Principal	100,000	100,000	100,000	100,000	100,000	100,000	-
		Interest	-	-	-	-	-	-	-
4/4/2019	Vector Truck (O)	Principal	40,000	40,000	40,000	40,000	40,000	40,000	-
		Interest	11,600	9,600	7,600	5,600	3,600	1,600	-
12/2/2019	MWRA Water I (O)	Principal	122,130	122,130	122,130	122,130	122,130	122,130	122,130
		Interest	-	-	-	-	-	-	-
12/2/2019	MWRA Water II (O)	Principal	100,000	100,000	100,000	100,000	100,000	100,000	100,000
		Interest	-	-	-	-	-	-	-
6/1/2020	MWRA Water (O)	Principal	50,000	50,000	50,000	50,000	50,000	50,000	50,000
		Interest	-	-	-	-	-	-	-
6/15/2020	MCWT CW-18-14-A (I)	Principal	4,137	4,227	4,319	4,413	4,509	4,607	4,707
		Interest	618	536	451	365	276	186	94
2/8/2021	MWRA Water (O)	Principal	152,890	152,890	152,890	152,890	152,890	152,890	152,890
		Interest	-	-	-	-	-	-	-
2/8/2021	MWRA Sewer (I)	Principal	60,270	60,270	60,270	60,270	60,270	60,270	60,270
		Interest	-	-	-	-	-	-	-
5/10/2021	MWRA Water (O)	Principal	150,000	150,000	150,000	150,000	150,000	150,000	150,000
		Interest	-	-	-	-	-	-	-
6/20/2022	MWRA Sewer (O)	Principal	63,755	63,755	63,755	63,755	63,755	63,755	63,755
		Interest	-	-	-	-	-	-	-
6/20/2022	MWRA Water (O)	Principal	150,000	150,000	150,000	150,000	150,000	150,000	150,000
		Interest	-	-	-	-	-	-	-
Self Supporting Debt Service									
	Outstanding Principal		2,028,681	1,743,247	1,647,912	1,622,678	1,491,021	1,401,896	1,166,978
	Outstanding Interest		137,277	116,455	101,991	87,434	73,857	60,238	47,319
	Total Outstanding Long-Term Debt Service		2,165,957	1,859,702	1,749,903	1,710,113	1,564,879	1,462,134	1,214,296

Long Term Debt Schedule as of June 30, 2023
City of Everett, Massachusetts

Actual Debt Service - 1

Date of Issue	Purpose	Type of Payment	2031	2032	2033	2034	2035	2036	2037	2038	Total
12/14/2006	MWPAT CW-02-31 (I)	Principal	-	-	-	-	-	-	-	-	30,000
		Interest	-	-	-	-	-	-	-	-	-
6/6/2012	MWPAT CW-08-14 (I) Revised	Principal	11,142	-	-	-	-	-	-	-	83,342
		Interest	111	-	-	-	-	-	-	-	6,838
5/22/2013	MWPAT CW-10-20 (I)	Principal	165,458	169,054	172,728	-	-	-	-	-	1,570,981
		Interest	10,145	6,836	3,455	-	-	-	-	-	178,377
12/20/2013	Water Meters 1 (O)	Principal	-	-	-	-	-	-	-	-	90,000
		Interest	-	-	-	-	-	-	-	-	1,350
2/6/2014	Residential Water Meters (OSS)	Principal	-	-	-	-	-	-	-	-	135,000
		Interest	-	-	-	-	-	-	-	-	4,050
2/6/2014	Water Main Replacement (OSS)	Principal	-	-	-	-	-	-	-	-	600,000
		Interest	-	-	-	-	-	-	-	-	67,750
2/6/2014	Water System Repairs (OSS)	Principal	-	-	-	-	-	-	-	-	35,000
		Interest	-	-	-	-	-	-	-	-	1,050
11/17/2014	MWRA Water (O)	Principal	-	-	-	-	-	-	-	-	200,000
		Interest	-	-	-	-	-	-	-	-	-
1/7/2015	MCWT CW-10-20-A	Principal	38,969	37,772	38,593	39,432	40,289	-	-	-	430,727
		Interest	3,861	3,122	2,366	1,594	806	-	-	-	58,199
2/18/2016	Enterprise Departmental Equipment (I)	Principal	-	-	-	-	-	-	-	-	90,000
		Interest	-	-	-	-	-	-	-	-	7,200
9/12/2016	MWRA Water (O)	Principal	-	-	-	-	-	-	-	-	400,000
		Interest	-	-	-	-	-	-	-	-	-
9/12/2016	MWRA Sewer (I)	Principal	-	-	-	-	-	-	-	-	142,100
		Interest	-	-	-	-	-	-	-	-	-
2/28/2017	Sewer illicit Connections Infrastructure (I)	Principal	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	46,000
		Interest	679	589	499	405	308	206	105	-	11,491
2/28/2017	Elton & Tremont Drainage Improvements (I)	Principal	10,000	10,000	10,000	9,000	9,000	9,000	9,000	-	136,000
		Interest	2,128	1,828	1,528	1,215	923	619	315	-	34,946
4/13/2017	MCWT CW-14-24 (I)	Principal	26,748	27,329	27,923	28,530	29,150	29,784	30,431	-	371,860
		Interest	3,998	3,463	2,916	2,358	1,787	1,204	609	-	58,374
11/13/2017	MWRA Water (O)	Principal	-	-	-	-	-	-	-	-	470,500
		Interest	-	-	-	-	-	-	-	-	-
5/3/2018	Elton & Tremont St Drainage (I)	Principal	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	975,000
		Interest	18,606	16,006	13,406	10,806	8,694	6,581	4,388	2,194	293,475
12/3/2018	MWRA Water (O)	Principal	-	-	-	-	-	-	-	-	600,000
		Interest	-	-	-	-	-	-	-	-	-
4/4/2019	Vactor Truck (O)	Principal	-	-	-	-	-	-	-	-	240,000
		Interest	-	-	-	-	-	-	-	-	39,600
12/2/2019	MWRA Water I (O)	Principal	-	-	-	-	-	-	-	-	854,910
		Interest	-	-	-	-	-	-	-	-	-
12/2/2019	MWRA Water II (O)	Principal	-	-	-	-	-	-	-	-	700,000
		Interest	-	-	-	-	-	-	-	-	-
6/1/2020	MWRA Water (O)	Principal	-	-	-	-	-	-	-	-	350,000
		Interest	-	-	-	-	-	-	-	-	-
6/15/2020	MCWT CW-18-14-A (I)	Principal	-	-	-	-	-	-	-	-	30,920
		Interest	-	-	-	-	-	-	-	-	2,527
2/8/2021	MWRA Water (O)	Principal	152,890	-	-	-	-	-	-	-	1,223,120
		Interest	-	-	-	-	-	-	-	-	-
2/8/2021	MWRA Sewer (I)	Principal	60,270	-	-	-	-	-	-	-	482,160
		Interest	-	-	-	-	-	-	-	-	-
5/10/2021	MWRA Water (O)	Principal	150,000	-	-	-	-	-	-	-	1,200,000
		Interest	-	-	-	-	-	-	-	-	-
6/20/2022	MWRA Sewer (O)	Principal	63,755	63,755	-	-	-	-	-	-	573,795
		Interest	-	-	-	-	-	-	-	-	-
6/20/2022	MWRA Water (O)	Principal	150,000	150,000	-	-	-	-	-	-	1,350,000
		Interest	-	-	-	-	-	-	-	-	-
Self Supporting Debt Service											
	Outstanding Principal		895,232	525,910	317,244	144,962	146,439	106,784	107,431	65,000	13,411,415
	Outstanding Interest		39,528	31,843	24,170	16,379	12,517	8,611	5,416	2,194	765,227
	Total Outstanding Long-Term Debt Service		934,760	557,753	341,414	161,341	158,956	115,395	112,847	87,194	14,176,642

Everett Debt Service Projection

FY2025 Projects - Water/Sewer Enterprise Fund

		Yrs.	2.00%	Projected Bond Interest Rate						
Public Buildings, Facilities and Infrastructure					FY26	FY27	FY28	FY29	FY30	TOTAL
Water Main Replacement (MWRA's LWSAP program)	10	\$	629,800	Principal		62,980	62,980	62,980	62,980	629,800
				Interest	6,298	11,966	10,707	9,447	8,187	69,278
Sewer Inflow and Infiltration (MWRA's I/I program)	10	\$	1,770,000	Principal		177,000	177,000	177,000	177,000	1,770,000
				Interest	17,700	33,630	30,090	26,550	23,010	194,700
MWRA Lead Program	10	\$	1,500,000	Principal		150,000	150,000	150,000	150,000	1,500,000
				Interest	15,000	28,500	25,500	22,500	19,500	165,000
Water Main Improvements	10	\$	2,000,000	Principal		200,000	200,000	200,000	200,000	2,000,000
				Interest	20,000	38,000	34,000	30,000	26,000	220,000
Commercial Triangle Water Improvements	10	\$	1,200,000	Principal		120,000	120,000	120,000	120,000	1,200,000
				Interest	12,000	22,800	20,400	18,000	15,600	132,000
SUBTOTAL: Public Bldgs, Facilities, and Infrastructure		\$	7,099,800	Principal	-	709,980	709,980	709,980	709,980	7,099,800
				Interest	70,998	134,896	120,697	106,497	92,297	780,978
GRAND TOTAL		\$	7,099,800	Principal	-	709,980	709,980	709,980	709,980	7,099,800
				Interest	70,998	134,896	120,697	106,497	92,297	780,978

City of Everett
Everett Budget Council Worksheet
2025 ECTV Budget

169 - ECTV							
Account Number	Account Description	FY2023 Expended	FY2024 Budget	FY2024 Expended	FY2025 Requested	FY2025 Mayor Recommended	FY2025 Council Approved
PERSONNEL							
59-169-5170-5111	SALARIES	\$228,950.86	\$295,306.00	\$243,406.99	\$305,382.00	\$305,382.00	_____
59-169-5170-5122	BENEFITS	\$0.00	\$70,000.00	\$0.00	\$70,000.00	\$70,000.00	_____
59-169-5170-5130	OVERTIME	\$493.44	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	_____
59-169-5170-5143	LONGEVITY	\$0.00	\$1,450.00	\$0.00	\$1,450.00	\$1,450.00	_____
PERSONNEL Total:		\$229,444.30	\$372,756.00	\$243,406.99	\$382,832.00	\$382,832.00	
EXPENSES							
59-169-5170-5302	PROFESSIONAL SERVICES	\$1,009.83	\$20,000.00	\$3,711.30	\$22,000.00	\$22,000.00	_____
59-169-5170-5340	TELECOMMUNICATIONS	\$6,974.25	\$8,800.00	\$6,425.80	\$10,000.00	\$10,000.00	_____
59-169-5170-5420	OFFICE SUPPLIES	\$912.72	\$3,000.00	\$149.82	\$4,000.00	\$4,000.00	_____
59-169-5170-5510	PROFESSIONAL DEVELOPMENT	\$658.93	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	_____
59-169-5170-5700	OTHER CHARGES & EXPENSES	\$5,542.32	\$4,200.00	\$445.76	\$6,000.00	\$6,000.00	_____
59-169-5170-5721	OFFICIAL PUBLIC EVENTS	\$0.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	_____
59-169-5170-5734	LICENSING FEES	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	_____
59-169-5170-5853	OPERATING PRODUCTION	\$110,090.62	\$130,000.00	\$52,297.05	\$70,000.00	\$70,000.00	_____
EXPENSES Total:		\$125,188.67	\$177,000.00	\$63,029.73	\$183,000.00	\$183,000.00	
169 ECTV Total:		\$354,632.97	\$549,756.00	\$306,436.72	\$565,832.00	\$565,832.00	
ECTV Total:		\$354,632.97	\$549,756.00	\$306,436.72	\$565,832.00	\$565,832.00	
Grand Total:		\$354,632.97	\$549,756.00	\$306,436.72	\$565,832.00	\$565,832.00	

169 ECTV											
PERSONNEL SERVICES											
DEPT	POSITION		CLASS/ STEP	HOURS	FY24 FTE STAFF	FY25 DEPT FTE REQ	FY25 MAYOR FTE REC	FY24 APPROPRIATION	FY25 DEPT REQUEST	FY25 MAYOR & Council REC	
59-169-5170-5111	Communications Director ¹	Vacant	UNCL	35	0.50	0	0	\$0	\$0	\$0	
59-169-5170-5111	Station Manager / Producer ²	Akinyele Staples	UNCL	35	1	1	1	\$87,551	\$90,178	\$90,178	
59-169-5170-5111	ECTV Coordinator ²	Robert Barrett	UNCL	35	1	1	1	\$77,250	\$79,568	\$79,568	
59-169-5170-5111	Administrative Assistant ³	Linda Fragione	A-6U/8	35	1	1	1	\$68,705	\$70,766	\$70,766	
59-169-5170-5143	Administrative Assistant	Linda Fragione	Longevity					\$1,450	\$1,450	\$1,450	
59-169-5170-5111	Communications Specialist ²	Ron Colman	UNCL	35	1	1	1	\$61,800	\$63,654	\$63,654	
					4.5	4	4				
169	ECTV TOTAL										
								Salary (5111)	\$295,306	\$305,382	\$305,382
								Benefits (5122)	\$70,000	\$70,000	\$70,000
								Overtime (5130)	\$6,000	\$6,000	\$6,000
								Longevity (5143)	\$1,450	\$1,450	\$1,450
								Personnel Total:	\$372,756	\$382,832	\$382,832

Notes to Budget

¹ Entire salary moved to the Mayor's Office.

² 3% COLA added to administrative salary.

³ Local 25 Clerical union 3% increase per pending contract.

(169) ECTV - Notes to Budget

	FY24 Budget	FY25 Request	\$ +/-	% +/-	
Personnel Services					
Salaries	295,306	305,382	10,076	3%	Communications Director salary charged 100% to the Mayor's Office. 3% COLA on administrative salary. Local 25 Clerical union 3% increase per pending contract.
Operating Benefits	70,000	70,000	0	0%	Employee benefits reimbursements to City
Overtime	6,000	6,000	0	0%	As needed.
Longevity	1,450	1,450	0	0%	Ms. Fragione
Total Personnel Services	\$372,756	\$382,832	\$10,076	3%	
General Operating Expenses					
Professional Services	20,000	22,000	2,000	10%	Contractual services as needed. Adequate software licenses, payment for programs needed to develop programming on ECTV.
Official Public Events	0	60,000	60,000	100%	Event production and enhancement: Audio & Lighting services, equipment rental, stage décor, entertainment, fireworks displays, live bands etc, for the purposes of enhancing the quality of the content that is recorded and later broadcast on ECTV public access channels.
Telecommunications	7,000	10,000	3,000	43%	Comcast notes increased for FY25.
Office Supplies	3,000	4,000	1,000	33%	Increased per department request. For general office supplies, mostly from WB Mason.
Professional Development	10,000	10,000	0	0%	Training on new equipment and classes as needed.
Other Charges & Expenses	6,000	6,000	0	0%	As necessary to vendors based on copyrighted material/miscellaneous.
Licensing Fees	1,000	1,000	0	0%	Local access channels
Operating Production	130,000	70,000	(60,000)	-46%	Supplies/vendors needed for various City events that are to be televised. Supplies for ECTV studio. New equipment and various miscellaneous costs depending on events.
Total Expenditures	\$177,000	\$183,000	\$6,000	3%	
Capital Improvements					
Technology Upgrades	\$0	\$0	0	100%	Not requesting funding in FY25.
Total	\$549,756	\$565,832	\$16,076	3%	

CAPITAL IMPROVEMENT PLAN FY2024 - FY2028 & FY2025 CAPITAL BUDGET OVERVIEW

CARLO DEMARIA, MAYOR

ERIC DEMAS, CFO/CITY AUDITOR

MAY 16, 2024

OVERVIEW: CAPITAL IMPROVEMENT PLAN VS. CAPITAL IMPROVEMENT BUDGET

- Capital Improvement Plan (CIP) is the long term plan for capital improvements throughout the City (FY2024-FY2028).
- Capital Improvement Budget is the spending plan for the upcoming fiscal year (FY2025) for capital items.
- Combined, the CIP and Capital Budget are tools that help professionalize how capital projects are identified, prioritized, and funded for all City departments.

CAPITAL IMPROVEMENT PLAN – WHY?

- “Capital planning and budgeting is central to economic development, transportation, communication, delivery of essential services, environmental management and quality of life of our citizens. Much of what is accomplished by local government depends on a sound long-term investment in infrastructure and equipment.”
 - From ICMA’s *Capital Budgeting: A Guide For Local Governments*

CAPITAL IMPROVEMENT PLAN: FY2024 – FY2028

- The Capital Improvement Plan (CIP) is the long term plan for capital improvements throughout the City.
- CIP ensures that capital needs are being addressed responsibly based upon priority and thoughtful planning.
- CIP is a critical component of capital improvement budgeting (FY2025) and the overall budget strategy.
- CIP gives the administration the ability and knowledge to address deferred maintenance, infrastructure needs, and all other future capital needs of the City.

CAPITAL IMPROVEMENT PLAN: FY2024 – FY2028

- The CIP is a comprehensive document prepared by the administration that includes:
 - Mayor's Message
 - Program Overview
 - Executive Summary
 - Debt and Capital Improvement Policies
 - CIP comprehensive summary (five year)
 - Capital Plan - Debt Service Impact (one year)
 - Detailed summary of proposed FY2025 Capital Budget requests
- These documents are part of your CIP binder.

CAPITAL IMPROVEMENT BUDGET: FY2025

- The FY2025 Capital Improvement Budget is the upcoming year's spending plan for capital items.
- The Capital Improvement Budget dovetails into the City's FY2025 operational budget.
- Therefore, It is the hope of the administration that the capital budget is approved as part of the submission of the FY2025 operating budget.
- By approving the capital budget timely, the administration will be able to appropriately budget the capital expenses for all city departments.

CAPITAL IMPROVEMENT BUDGET: “WHAT IS A CAPITAL ASSET?”

- All items in the CIP have to have the following to be included:
 - A value of \$25,000 or greater, and;
 - A useful life of five (5) or more years.
- Items that do not meet these two thresholds are considered operating costs and will be included as part of the operating budget.

FY2025 CAPITAL IMPROVEMENT BUDGET

EXECUTIVE SUMMARY – GENERAL FUND

- This Capital Budget has multiple funding sources, including grant funds, revolving fund appropriations, and bonding.
- The total proposed Capital Plan for the City of Everett for FY2025 is \$53,033,741.
 - \$ 48,506,424 ~ Bonding (Long term debt issuance)
 - \$ 904,100 ~ Capital Improvement Stabilization
 - \$ 5,553,217 ~ Grants and Other Financial Sources (OFS)
 - \$ 70,000 ~ FY25 Operating Budget
- Details on the General Fund CIP can be found in FY2025 Capital Improvement Program.

SUMMARY:

CAPITAL IMPROVEMENT PLAN AND ITS BENEFITS

- Sound financial management represents one of the most critical aspects of local government administration.
- Capital planning enhances a community's credit rating, controls its tax rate, and avoids sudden changes in debt service requirements.
- Capital planning process will keep public informed of current community objectives as well as future needs and projects.
- Sound policies and planning will identify the most economical means of financing capital needs of the city.

Capital Improvement Program: Mayor's Message

Goals of the Capital Improvement Program (CIP)

The City of Everett relies on a five (5) year capital improvement program and a one (1) year capital budget to ensure that capital needs are being addressed in a responsible manner based on priority and thoughtful planning. A capital improvement program is a critical component of the capital improvement budget and the overall budget strategy. By formalizing a capital plan and capital budget, the City of Everett now has the ability and knowledge to address deferred maintenance issues that have been postponed and ignored in prior years, as well as plan for the future needs of the City.

When considering funding items in the Capital Improvement Program, the City strategically pursues available options from grants at the state and federal levels, and also utilizes other financing sources to avoid the issuance of long-term debt for certain projects that can be covered in full by such retained earnings. From a financing perspective, priority is given to projects with grant revenues or other matching funds to offset the costs of borrowing.

Addressing capital needs when appropriate will assist the City in reaching many of its longer-term goals such as reducing fuel consumption, decreasing deferred maintenance costs, reducing heating and electricity expenses, and creating efficiencies by means of technological advances and automation. A sound capital improvement program will continue to ensure that our facilities, equipment and vehicles are safe, energy efficient and operable at all times to deliver top-notch services to the City's residents.

Goals of the Mayor – FY2025 Capital Improvement Program (CIP)

My main goals are to improve the overall planning and budget process for addressing capital needs and to ensure accountability as it relates to implementation of capital work projects. The FY2025 capital budget is focused on overhauling and renovating aging public buildings and facilities, playgrounds and recreational spaces, as well as continuing to improve the City's infrastructure.

In holding to the policies set forth in the CIP, we have given priority to projects that can use grant funds to help offset overall costs of projects, or in some cases, fund an entire project. Otherwise, projects are ranked based upon priority as well as the ability to reduce long term operational costs.

FY2025 Capital Improvement Program (CIP) – Highlights of Proposed CIP and FY2025 Capital Budget

For FY2025, my administration has created a capital plan that is fiscally responsible and transparent. The plan includes a particular focus on asset preservation, replacement of apparatus, and continued improvements to the City's infrastructure.

Proposed capital equipment purchases for FY2025 include, but are not limited to, the following:

- New vehicles and equipment for the Police Department
- New Pumper Truck (Engine 3 replacement), Ambulance and equipment for the Fire Department
- Replacement of Parking Enforcement Vehicles
- Replacement of City Services Vehicles
- New Milling Machine for City Services
- Replacement of Inspectional Services Vehicles
- Replacement of School Department Vehicles
- Replacement of City and School Information Technology systems
- Stage Improvements for the Whittier, Parlin and Lafayette Schools

Proposed capital projects include, but are not limited to the following:

- Armory Renovations
- Parlin School ADA Compliance
- Lafayette School Roof
- MSBA High School Feasibility Study
- Commercial Triangle Improvements and Drainage
- Bus Lane Improvements
- Waterfront Improvements
- Everett Square Improvements
- Revere Beach Parkway Restoration

- Stadium Turf
- Glendale Cemetery Improvements
- Boardwalk
- Boat House
- Northern Strand Bike Path/Malden Trail

Also, with regards to the City's infrastructure, the City is estimating \$700,000 from the State's Chapter 90 program for eligible road and sidewalk repairs in addition to the approved bonding. Further details for all capital improvement items in the FY2025 Capital Improvement Budget will be included in your binders.

Capital Improvement Program Overview

A capital improvement program (CIP) is a blueprint for planning a community's capital expenditures. A CIP is typically a multi-year plan identifying capital projects and equipment to be funded during the planning period. A CIP is composed of two parts, a *capital program* and a *capital budget*. The capital program is a plan for capital expenditures that extends out past the capital budget. The capital budget is the upcoming year's spending plan for capital items.

Developing a CIP that will ensure sound financial and capital planning requires effective leadership and the involvement and cooperation of all municipal departments. A properly developed CIP will help the city in many ways such as enhancing a community's credit rating, stabilizing debt service payments, and identifying the most economical means of financing capital projects. It will also help increase opportunities to obtain federal and state aid and help avoid duplication by overlapping governmental units.

The city has several ways to finance its CIP, including state and federal grants, appropriations from available funds, capital leases, and long-term borrowing. Depending on the cost and the useful life, the City Auditor will make recommendations to the Mayor for funding the city's capital needs.

Capital leases are often three years or less and are built into the operating budget. Capital leases are often used for items such as school buses, office equipment, and other items that may not last five years in useful life. The city's policy is to fund capital items under \$35,000 through appropriations; however, the city may fund capital items over \$35,000 through appropriation if it is deemed prudent. Funding capital improvements through appropriation is beneficial because there is no borrowing or interest costs; you simply pay for the item in the year that it is purchased.

Most of the city's capital items over \$25,000 require long-term borrowing as authorized by a 2/3rd vote of the City Council upon recommendation of the Mayor. Long-term bonding helps spread the costs of expensive capital improvements over their full useful life (per MGL Chapter 44/7 and Chapter 44/8).

The CIP dovetails into the city's five-year financial forecast for planning purposes. The CIP has to be worked into the operational part of the budget so that both the operational and capital needs of the municipal departments are met on a year-to-year basis. Oftentimes, the CIP suffers as fixed costs such as health insurance and retirement assessments increase, which places further pressure on the operational budget. However, it is incumbent upon the administration to ensure that both the operating budget and CIP are reasonable and attainable to ensure fiscal stability within the limitations of Proposition 2 ½.

FY2025 CIP – General Fund: Executive Summary

- The total proposed Capital Plan for the City of Everett for FY25 is \$ 55,033,741
- The total amount proposed for borrowing is \$ 48,506,424
- This Capital Plan has multiple funding sources, including grants and other available funds, free cash, one-time appropriations, and bonding.
- The list proposed is a scaled down list from departmental requests, with priority given to those projects that are supplemented by grant dollars or any other revenue sources that will keep net general fund expenditures to a minimum.

FY25 CIP – Funding Sources

FY25 CIP – funded from operating budget:

• I.T. - Replacement of City Technology Systems	\$ 35,000
• Police Equipment Portable Radios	\$ 35,000
TOTAL ~ OPERATING BUDGET:	\$ 70,000

FY25 CIP – funded from grants and other available funds:

• City Services – Full-depth re-pavement program (Ch. 90)	\$ 700,000
• Boat House	\$ 500,000
• Boardwalk	\$ 1,335,000
• Commercial Triangle Improvements	\$ 709,500
• Armory Improvements	\$ 1,875,000
• Insulation and Weatherization Improvements	\$ 433,717
TOTAL ~ GRANTS and OTHER FINANCIAL SOURCES:	\$ 5,553,217

FY25 CIP – funded from Capital Improvement Stabilization fund:

• Police – Non-Administrative Vehicles (Patrol Division)	\$ 140,000
• Police – Non-Administrative Vehicles (Parking Division)	\$ 70,000
• Police – Administrative Vehicles	\$ 90,000
• Inspectional Services – Vehicles	\$ 65,000
• Fire Department – Turnout Gear	\$ 65,000
• Police – Body Armor	\$ 26,300
• Police – Taser Upgrades	\$ 82,800
• School Servers Systemwide	\$ 100,000
• EHS Control Room Improvements	\$ 100,000
• EHS Digital Sign	\$ 50,000
• Council on Aging Van	\$ 50,000
• Engineering Vehicles (2)	\$ 65,000
TOTAL ~ CAPITAL IMPROVEMENT STABILIZATION FUND:	\$ 904,100

FY25 CIP – funded from anticipated Bond Authorization:

Vehicles and Equipment:

• Fire Department – Pumper – Engine 3 Replacement	\$ 950,000
• Public Safety Radio Improvements	\$ 265,000
• City Services – F450 Dump Truck w/ Plow/Sander	\$ 78,000
• City Services - Two (2) F350 Pickup Trucks	\$ 45,000
• ISD – Citywide Signs	\$ 100,000
• Milling Machine	\$ 300,000
• Ambulance	\$ 350,000
• School Rack Truck	\$ 60,000
• EHS Media Truck	\$ 250,000

• Whittier Stage Improvements	\$ 85,000
• Lafayette Stage Improvements	\$ 165,000
• Parlin Stage Improvements	\$ 350,000
SUB-TOTAL ~ VEHICLES AND EQUIPMENT:	\$ 2,998,000

Parks and Open Space:

• Citywide – Design and Refurbish Tot Lots	\$ 700,000
• Everett Waterfront Improvements	\$ 1,334,000
• Glendale Cemetery Improvements	\$ 1,000,000
• Stadium Turf	\$ 1,400,000
• Revere Beach Parkway Restoration	\$ 2,000,000
• Everett Square Improvements	\$ 3,000,000
• Northern Strand – Bike Path/Malden Trail	\$ 2,000,000
• Boathouse	\$ 2,900,000
• Boardwalk	\$ 2,675,000
• School Administration Parking Lot Improvements	\$ 150,000
SUB-TOTAL ~ PARKS AND OPEN SPACE:	\$ 17,159,000

FY25 CIP – funded from anticipated Bond Authorization (continued):

Public Buildings and Facilities:

• City Hall Improvements	\$ 200,000
• Armory Renovations	\$ 5,625,000
• New Stadium Design and Construction	\$ 50,000
• Police Station Design and Construction	\$ 125,000
• Adams School (Down spouts, bricks, other)	\$ 500,000
• Parlin ADA Compliance	\$ 3,500,000

• Replace Whittier School Ceiling	\$ 500,000
• English School Parking Lot	\$ 500,000
• HS Roof Underpass	\$ 100,000
• Adams School Improvements	\$ 500,000
• Parlin School Air Conditioners	\$ 250,000
• Lafayette School Roof	\$ 1,000,000
• Lafayette School ACCU-2	\$ 285,000
• Existing Stadium Building	\$ 250,000
• Keverian Library Improvements	\$ 50,000
• Recreation Center	\$ 250,000
• Insulation and Weatherization Improvements	\$ 373,924
• EHS Crimson Café/Gym/Library Improvements	\$ 200,000
• MABA High School Feasibility Study	<u>\$ 2,000,000</u>
SUB-TOTAL ~ PUBLIC BUILDINGS AND FACILITIES:	\$ 16,258,924

Roadway Infrastructure/Surface Enhancements:

• Street and Sidewalk Repairs	\$ 3,000,000
• Complete Streets	\$ 1,000,000
• Bus Lane Improvements	\$ 2,000,000
• Ferry & Elm Improvements	\$ 1,000,000
• Elton & Tremont Phase 2	\$ 100,000
• Commercial Triangle Improvements	\$ 2,590,500
• Stormwater – Kelvin Street Outfall	\$ 125,000
• Citywide Drainage	\$ 125,000
• Commercial Triangle Drainage	<u>\$ 2,150,000</u>
SUB-TOTAL ~ Roadway Infrastructure:	\$ 12,090,500

BOND AUTHORIZATION ~ GRAND TOTAL: **\$48,506,424**

Capital Improvement Policies

Budget Policies

- The City will make all capital purchases and improvements in accordance with the adopted capital improvement program.
- The City will develop a multi-year plan for capital improvements and update it annually.
- The City will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development or changes in economic base will be calculated and included in capital budget projections.
- The City will coordinate development of the capital improvement budget with the development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.
- The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and priorities, and who's operating and maintenance costs have been included in operating budget forecasts.
- The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- The City, as part of its capital planning process, will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to the City Council for approval.
- The City will determine the least costly financing method for all new projects.

Debt Policies

- The City will confine long-term borrowing to capital improvements or projects/equipment that cannot be finance from current revenues.
- When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
- Total net debt service from general obligation debt will not exceed five (5) percent of total annual operating budget as listed on part 1a of the annual tax rate recapitulation as submitted to the Department of Revenue.
- Debt will only be issued for capital that is valued greater than \$35,000, and has a depreciable life of five (5) or more years.
- Total general obligation debt will not exceed that provided in the state statutes.
- Whenever possible, the City will use special revenue funds, special assessments, or other self-supporting bonds, instead of general obligation bonds.
- The City will not use long-term debt for current operations unless otherwise allowed via special legislation.
- The City will retire bond anticipation debt within six months after completion of the project.
- The City will maintain good communications with bond rating agencies about its financial condition.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.

Source: “Handbook 4, Financial Performance Goals”, Evaluating Local Government Financial Condition, International City Management Association

City of Everett
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2024 - 2028

CAPITAL REQUEST	FUNDING SOURCE	FY24	FY 2025	FY 2026	FY 2027	FY 2028
Vehicle/Equipment Acquisition						
I.T. - Replacement of City Technology Systems	Operating Budget	35,000	35,000	35,000	35,000	35,000
Police - Non-Administrative Vehicles (Patrol Division)	Capital Stabilization	210,000	140,000	155,000	155,000	155,000
Police - Administrative Vehicles	Capital Stabilization	35,000	90,000	90,000	90,000	90,000
Police - Equipment ~ Portable Radios	Operating Budget	35,000	35,000	35,000	35,000	35,000
Police Body Armor	Capital Stabilization	52,000	26,300	26,300	26,300	26,300
Police Taser upgrades	Capital Stabilization	82,800	82,800	82,800	82,800	82,800
Police Parking Enforcement Vehicles	Capital Stabilization	-	70,000	70,000	70,000	70,000
Fire Department - Turnout gear	Capital Stabilization	65,000	65,000	65,000	65,000	65,000
Fire Department - Pumper ~ Engine 3 replacement	Bonding	-	950,000	-	-	-
Inspectional Services Vehicles	Capital Stabilization	65,000	65,000	35,000	35,000	35,000
School Rack Truck	Bonding	-	60,000	-	-	-
City Services - Loader	Bonding	250,000	-	-	-	-
City Services - F450 Dump truck with plow/sander	Bonding	78,000	78,000	78,000	78,000	78,000
City Services - Two (2) F350 Pickup Trucks	Bonding	90,000	45,000	45,000	45,000	45,000
City Services - Freightliner dump truck	Bonding	215,000	-	-	-	-
ISD - Citywide signs	Bonding	100,000	100,000	100,000	100,000	100,000
Generators	Bonding	150,000	-	-	-	-
Milling Machine	Bonding	-	300,000	-	-	-
School Ford F-250	Bonding	50,000	-	-	-	-
School Rack body Truck	Bonding	60,000	-	-	-	-
Ambulance	Bonding	-	350,000	-	-	-
Public Safety Radio Improvements	Bonding	-	265,000	-	-	-
School Servers System Wide	Capital Stabilization	-	100,000	-	-	-
EHS Control Room Improvements	Capital Stabilization	-	100,000	-	-	-
EHS Media Truck	Bonding	-	250,000	-	-	-
Whittier Stage Improvements	Bonding	-	85,000	-	-	-
Lafayette Stage Improvements	Bonding	-	165,000	-	-	-
Parlin Stage Improvements	Bonding	-	350,000	-	-	-
EHS Digital Sign	Capital Stabilization	-	50,000	-	-	-
Council on Aging Van	Capital Stabilization	-	50,000	-	-	-
Engineering vehicles (2)	Capital Stabilization	-	65,000	-	-	-
Subtotal: Equipment Acquisition		\$ 1,572,800	\$ 3,972,100	\$ 817,100	\$ 817,100	\$ 817,100
Land/Space Improvements & Other						
Design and Refurbish City Parks and Tot Lots - Citywide	Bonding	200,000	700,000	700,000	700,000	700,000
Everett Waterfront Improvements	Bonding	1,334,000	1,334,000	1,334,000	1,334,000	1,334,000
Glendale Cemetery Improvements	Bonding	-	1,000,000	500,000	500,000	500,000
Stadium Turf	Bonding	-	1,400,000	-	-	-
Revere Beach Parkway Parland restoration	Bonding	-	2,000,000	-	-	-
Everett Square improvements	Bonding	-	3,000,000	3,000,000	-	-
Whittier Tot Lot	Bonding	300,000	-	-	-	-

City of Everett
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2024 - 2028

CAPITAL REQUEST	FUNDING SOURCE	FY24	FY 2025	FY 2026	FY 2027	FY 2028
Northern Strand - Bike Path/Malden Trail	Bonding	-	2,000,000	-	-	-
Boat House	Bonding/Potential Grant	-	3,400,000	-	-	-
Boardwalk	Bonding/Grant	-	4,010,000	-	-	-
School Administration Parking Lot Improvements	Bonding	-	150,000	-	-	-
Subtotal: Parks and Open Space		\$ 1,834,000	\$ 18,994,000	\$ 5,534,000	\$ 2,534,000	\$ 2,534,000
Public Buildings and Facilities						
City Hall - Improvements	Bonding	-	200,000	200,000	200,000	200,000
Armory Renovations	Bonding/Grant	-	7,500,000	1,250,000	1,250,000	1,250,000
New Stadium design & Construction	Bonding	-	50,000	50,000	5,000,000	5,000,000
Police Station design & Construction	Bonding	-	125,000	125,000	50,000,000	-
Adams School (Down spouts, bricks, other)	Bonding	-	500,000	-	-	-
High School Elevators	Bonding	500,000	-	-	-	-
Parlin School ADA Compliance	Bonding	-	3,500,000	-	-	-
School modular units	ARPA	10,000,000	-	-	-	-
Replace Whittier School Gym floor	Bonding	250,000	-	-	-	-
Replace Whittier School Ceiling	Bonding	-	500,000	-	-	-
English School Parking lot	Bonding	-	500,000	-	-	-
HS Roof underpass	Bonding	-	100,000	-	-	-
HS Lighting and control system	Bonding	-	-	225,000	-	-
High School Replacement of Equipment controls	Bonding	1,200,000	-	-	-	-
Parlin School Exterior wall	Bonding	650,000	-	-	-	-
Adams School Improvements	Bonding	-	500,000	-	-	-
Parlin School Air Conditioners	Bonding	-	250,000	-	-	-
School Admin building Parking lot	Bonding	-	-	150,000	-	-
Lafayette School Roof	Bonding	-	1,000,000	-	-	-
Lafayette School ACCU-2	Bonding	-	285,000	-	-	-
Keverian School - ACCU-1	Bonding	-	-	335,000	-	-
Keverian School - ACCU-2	Bonding	-	-	275,000	-	-
Keverian Roof Improvements	Bonding	-	-	750,000	-	-
English School roof	Bonding	-	-	1,000,000	-	-
New High school	Bonding/MSBA Grant	-	-	750,000	-	-
Existing Stadium Building	Bonding	-	250,000	250,000	250,000	250,000
Lafayette Locker room renovation	Bonding	250,000	-	-	-	-
EHS Auditorium Lighting and Control System	Bonding	360,000	-	-	-	-
School Building Painting	Bonding	500,000	-	-	-	-
Devens School Gym floor replacement	Bonding	200,000	-	-	-	-
HS Bleachers	Bonding	220,000	-	-	-	-
Keverian Library Improvements	Bonding	-	50,000	500,000	-	-
Whittier School Gym Storage and Office Space	Bonding	-	-	80,000	-	-
Recreation Center	Bonding	-	250,000	250,000	250,000	250,000
Insulation and Weatherization Improvements	Bonding/Grants	-	807,641	-	-	-

City of Everett
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2024 - 2028

CAPITAL REQUEST	FUNDING SOURCE	FY24	FY 2025	FY 2026	FY 2027	FY 2028
EHS Crimson Café/Gym/Library Improvements	Bonding	-	200,000	-	-	-
English School Chiller	Bonding	-	-	550,000	-	-
Parlin School Wall AC's	Bonding	-	-	250,000	-	-
English School ACCU-2	Bonding	-	-	285,000	-	-
MSBA High School Feasibility Study	Bonding	-	2,000,000	-	-	-
Subtotal: Public Buildings and Facilities		\$ 14,130,000	\$ 18,567,641	\$ 7,275,000	\$ 56,950,000	\$ 6,950,000
Surface Enhancements						
Street and Sidewalk Repairs	Bonding	1,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Full Depth Replacement Program - Chapter 90	Grant	700,000	700,000	700,000	700,000	700,000
Complete Streets	Bonding	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Bus Lane Improvements	Bonding	-	2,000,000	2,000,000	2,000,000	2,000,000
Ferry & Elm Improvements	Bonding	-	1,000,000	500,000	-	-
Main Street Improvements	Bonding	850,000	-	-	-	-
Elton & Tremont Phase 2	Bonding	2,100,000	100,000	100,000	-	-
Commercial Triangle improvements	Bonding	-	3,300,000	250,000	1,000,000	1,000,000
South Creek Improvements	Bonding	2,000,000	-	-	-	-
Hancock Design & Construction	Bonding	-	-	2,000,000	2,000,000	2,000,000
Stormwater - Kelvin Street Outfall	Bonding	-	125,000	1,000,000	1,000,000	1,000,000
Citywide Drainage	Bonding	-	125,000	125,000	125,000	125,000
Commercial Triangle Drainage	Bonding	-	2,150,000	3,500,000	3,500,000	3,500,000
Subtotal: Surface Enhancements		\$ 7,650,000	\$ 13,500,000	\$ 14,175,000	\$ 14,325,000	\$ 14,325,000
Total - General Fund		\$ 25,186,800	\$ 55,033,741	\$ 27,801,100	\$ 74,626,100	\$ 24,626,100
<u>LESS ~ Non Grant Funds to offset costs</u>						
CIP: from Capital Improvement Stabilization Fund:						
Police - Non-Administrative Vehicles (Patrol Division)		(210,000)	(140,000)	(155,000)	(155,000)	(155,000)
Police - Non-Administrative Vehicles (Parking Division)		-	(70,000)	(70,000)	(70,000)	(70,000)
Police - Administrative Vehicles		(35,000)	(90,000)	(90,000)	(90,000)	(90,000)
ISD - Vehicles		(65,000)	(65,000)	(35,000)	(35,000)	(35,000)
Fire Department - Turnout gear		(65,000)	(65,000)	(65,000)	(65,000)	(65,000)
Police Body Armor		(52,000)	(26,300)	(26,300)	(26,300)	(26,300)
Police Taser upgrades		(82,800)	(82,800)	(82,800)	(82,800)	(82,800)
School Servers System Wide		-	(100,000)	-	-	-
EHS Control Room Improvements		-	(100,000)	-	-	-
EHS Digital Sign		-	(50,000)	-	-	-
Council on Aging Van		-	(50,000)	-	-	-
Engineering vehicles (2)		-	(65,000)	-	-	-

City of Everett
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2024 - 2028

CAPITAL REQUEST	FUNDING SOURCE	FY24	FY 2025	FY 2026	FY 2027	FY 2028
<u>LESS ~ Grants and other sources/funds to offset costs</u>						
CIP: Grants and other sources/funds to offset costs						
<u>GRANTS AND OTHER AVAILABLE FUNDS</u>						
Engineering - Chapter 90		(700,000)	(700,000)	(700,000)	(700,000)	(700,000)
School modular units	ARPA	(10,000,000)	-	-	-	-
Commercial Triangle improvements	Mass Works	-	(709,500)	(1,155,000)	(1,155,000)	(1,155,000)
Armory Improvements	Energy Grants	-	(1,875,000)	(312,500)	(312,500)	(312,500)
Boardwalk	MGC Grant	-	(1,335,000)	-	-	-
Insulation and Weatherization Improvements	National Grid Incentives	-	(433,717)	-	-	-
Boat House	Valley Charter Grant	-	(500,000)	-	-	-
<u>APPROPRIATIONS - OPERATING BUDGET</u>						
+		(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
Police - Equipment ~ Portable radios		(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
Net ~ General Fund Expenses - to be bonded		\$ 13,907,000	\$ 48,506,424	\$ 25,039,500	\$ 71,864,500	\$ 21,864,500
		FY24	FY 2025	FY 2026	FY 2027	FY 2028

City of Everett
Capital Plan - Enterprise Fund (Water/Sewer)
Fiscal Year 2024 - 2028

CAPITAL REQUEST	FUNDING SOURCE	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Enterprise Fund (Water/Sewer Projects)						
Hydrant Replacement Program	Operating Budget	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Water Main Replacement (MWRA's LWSAP program (Phase 11*))	Bond - MWRA int. free loan	\$ 629,800	\$ 629,800	\$ 629,800	\$ 629,800	\$ 629,800
MWRA Lead program	Bond - MWRA int. free loan	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Stormwater Capital	Operating Budget	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000
Ferry & Elm Improvements	ARPA	\$ 2,000,000	\$ -			
Water Main improvements	Bonding	\$ 1,889,400	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Spring street stormwater	Bond/potential grants	\$ 2,500,000				
Second street infrastructure improvements	Bond/potential grants	\$ 3,000,000	\$ -			
Boston street improvements	Bond/potential grants	\$ -	\$ -	\$ 1,500,000		
Commercial Triangle Water Improvements	Bond/potential grants		\$ 1,200,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
INFRASTRUCTURE - SEWER						
Sewer Infiltration (MWRA's Inflow/Infiltration program phase 11-12**)	MWRA bond /grant	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Infiltration (MWRA's Inflow/Infiltration program phase 11-14**)	MWRA bond /grant	\$ 1,770,000	\$ 1,770,000	\$ 1,770,000	\$ 1,770,000	\$ 1,770,000
Paris Street Sewer/drain separation	MWRA Grant	\$ 3,400,000	\$ -	\$ -	\$ -	\$ -
Subtotal: Water and Sewer Enterprise Fund		\$ 16,819,200	\$ 7,229,800	\$ 10,529,800	\$ 9,029,800	\$ 9,029,800
LESS ~ Non Grant Funds to offset costs						
Water/Sewer CIP: OFS						
Operating Fund appropriation - Fire Hydrant Replacement		\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Operating Fund appropriation - Storm water		\$ (105,000)	\$ (105,000)	\$ (105,000)	\$ (105,000)	\$ (105,000)
LESS ~ Grants and other sources/funds to offset costs						
ARPA funds		\$ (2,000,000)	\$ -			
MWRA Grant		\$ (3,400,000)	\$ -			
Net ~ Enterprise Fund Expenses - to be bonded		\$ 11,289,200	\$ 7,099,800	\$ 10,399,800	\$ 8,899,800	\$ 8,899,800
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028



CIP Criteria

City of Everett, Massachusetts

Chief Financial Officer

484 Broadway
Everett, MA 02149
Tel: (617) 394-2210
Fax: (617) 394-2453

Carlo DeMaria, Mayor
Eric Demas, Chief Financial Officer

Memo

To: All Department Heads
From: Eric Demas
Re: FY2025 Capital Requests and Five-year Capital Plan
Date: January 8, 2024

The City has begun modifying the Capital Improvement Program (five year plan) and Capital Improvement Budget (one year plan) for FY2024 budgeting purposes. As such, I have included the documents necessary in order for you to complete your requests for FY2024. You will find the following documents attached:

- Capital Improvement Program Overview
- Capital Project/Equipment request form (required for each FY2025 request)
- Copy of most recent CIP (including FY2024 approved projects and FY2025-FY2028 projected plans) for your review and to modify if necessary
- Capital Improvement/Debt Policy

When completing your capital budget request forms, please follow the following guidelines:

1. Only capital purchases with a value of \$35,000 or greater should be included in your plan; anything under \$35,000 should be part of your operating budget.
2. Capital items must have a depreciable life of five (5) or more years. Examples of Capital Assets are as follow:

Capital Asset

- Fire truck, DPW equipment, etc.
- Buildings (purchase or major renovations)
- Infrastructure (roadways, pumping stations, etc.)
- Building plans, some studies.

Not a Capital Asset

- Services. Books.
- Painting rooms or a building.
- Medical treatment.
- Routine building maintenance.

There are two distinct types of Capital Items for budgeting purposes:

1. CAPITAL PROJECTS
 - a. For FY24 and beyond, all Capital Projects will be directed through the City's Planning Department, once received by the CFO.
 - b. Projects that have matching funds will have priority and the source of the matching funds should be identified within the request form or in a separate document.
2. CAPITAL EQUIPMENT
 - a. For FY25 and beyond, all Capital Equipment will be directed through the City Services Department where applicable, once received by the CFO.
 - b. Backup documentation (i.e., literature from manufacturer of equipment, detailed descriptions, price quotes obtained, state bid list identification, etc.) will help keep the process efficient.
 - c. Any equipment that may be traded in and/or surplus should be identified.

You may have already queued up projects or equipment for FY2024 as part of FY2023 process. This does not bind you to that schedule. This is your opportunity to eliminate, add, or reprioritize your respective plans. Feel free to mark up the five (5) year Capital Improvement Program spreadsheet if need be. I will then make the adjustments for the final presentation to the Mayor.

The deadline for submittal of your capital plan requests is Wednesday, February 20, 2024. Finance Department staff will be contacting you to set up a meeting to discuss your capital requests.

Thank you for your anticipated cooperation and please feel free to call if you should have any questions.

**Everett Debt Service Projection
FY2025 Projects - General Fund**

	Yrs.	5.00%	Projected Bond Interest Rate						
				FY26	FY27	FY28	FY29	FY30	TOTAL
Departmental Equipment									
Fire Department - Pumper - Engine 3 Replacement	10	\$ 950,000	Principal		95,000	95,000	95,000	95,000	950,000
			Interest	23,750	45,125	40,375	35,625	30,875	261,250
School - Rack Body Truck	5	\$ 60,000	Principal		12,000	12,000	12,000	12,000	60,000
			Interest	1,500	2,700	2,100	1,500	900	9,000
City Services - F450 Dump Truck with Plow/Sander	10	\$ 78,000	Principal		7,800	7,800	7,800	7,800	78,000
			Interest	1,950	3,705	3,315	2,925	2,535	21,450
City Services - Two (2) F350 Pickup Trucks	5	\$ 45,000	Principal		9,000	9,000	9,000	9,000	45,000
			Interest	1,125	2,025	1,575	1,125	675	6,750
Inspectional Services - Citywide Signs	10	\$ 100,000	Principal		10,000	10,000	10,000	10,000	100,000
			Interest	2,500	4,750	4,250	3,750	3,250	27,500
Milling Machine	10	\$ 300,000	Principal		30,000	30,000	30,000	30,000	300,000
			Interest	7,500	14,250	12,750	11,250	9,750	82,500
Ambulance	10	\$ 350,000	Principal		35,000	35,000	35,000	35,000	350,000
			Interest	8,750	16,625	14,875	13,125	11,375	96,250
Public Safety Radio Improvements	5	\$ 265,000	Principal		53,000	53,000	53,000	53,000	265,000
			Interest	6,625	11,925	9,275	6,625	3,975	39,750
EHS Media Truck	5	\$ 250,000	Principal		50,000	50,000	50,000	50,000	250,000
			Interest	6,250	11,250	8,750	6,250	3,750	37,500
Whittier Stage Improvements	10	\$ 85,000	Principal		8,500	8,500	8,500	8,500	85,000
			Interest	2,125	4,038	3,613	3,188	2,763	23,375
Lafayette Stage Improvements	10	\$ 165,000	Principal		16,500	16,500	16,500	16,500	165,000
			Interest	4,125	7,838	7,013	6,188	5,363	45,375
Parlin Stage Improvements	10	\$ 350,000	Principal		35,000	35,000	35,000	35,000	350,000
			Interest	8,750	16,625	14,875	13,125	11,375	96,250
SUBTOTAL: Departmental Equipment		\$ 2,998,000	Principal		361,800	361,800	361,800	361,800	2,998,000
			Interest	74,950	140,855	122,765	104,675	86,585	746,950
Parks and Open Space									
				FY26	FY27	FY28	FY29	FY30	TOTAL
Design & Refurbish City Parks & Tot Lots - Citywide	10	\$ 700,000	Principal		70,000	70,000	70,000	70,000	700,000
			Interest	17,500	33,250	29,750	26,250	22,750	192,500
Everett Waterfront Improvements	10	\$ 1,334,000	Principal		133,400	133,400	133,400	133,400	1,334,000
			Interest	33,350	63,365	56,695	50,025	43,355	366,850
Glendale Cemetery Improvements	10	\$ 1,000,000	Principal		100,000	100,000	100,000	100,000	1,000,000
			Interest	25,000	47,500	42,500	37,500	32,500	275,000
Stadium Turf	10	\$ 1,400,000	Principal		140,000	140,000	140,000	140,000	1,400,000
			Interest	35,000	66,500	59,500	52,500	45,500	385,000
Revere Beach Parkway Restoration	10	\$ 2,000,000	Principal		200,000	200,000	200,000	200,000	2,000,000
			Interest	50,000	95,000	85,000	75,000	65,000	550,000
Everet Square Improvements	10	\$ 3,000,000	Principal		300,000	300,000	300,000	300,000	3,000,000
			Interest	75,000	142,500	127,500	112,500	97,500	825,000
Northern Strand - Bike Path/Malden Trail	10	\$ 2,000,000	Principal		200,000	200,000	200,000	200,000	2,000,000
			Interest	50,000	95,000	85,000	75,000	65,000	550,000
Boat House	10	\$ 2,900,000	Principal		290,000	290,000	290,000	290,000	2,900,000
			Interest	72,500	137,750	123,250	108,750	94,250	797,500
Boardwalk	10	\$ 2,675,000	Principal		267,500	267,500	267,500	267,500	2,675,000
			Interest	66,875	127,063	113,688	100,313	86,938	735,625
School Admin Parking Lot Improvements	10	\$ 150,000	Principal		15,000	15,000	15,000	15,000	150,000
			Interest	3,750	7,125	6,375	5,625	4,875	41,250
SUBTOTAL: Parks and Open Space		\$ 17,159,000	Principal		1,715,900	1,715,900	1,715,900	1,715,900	17,159,000
			Interest	428,975	815,053	729,258	643,483	557,668	4,718,725

**Everett Debt Service Projection
FY2025 Projects - General Fund**

	Yrs.	5.00%	Projected Bond Interest Rate						
Public Buildings, Facilities and Infrastructure				FY26	FY27	FY28	FY29	FY30	TOTAL
City Hall Improvements	10	\$ 200,000	Principal		20,000	20,000	20,000	20,000	200,000
			Interest	5,000	8,500	7,500	6,500	5,500	55,000
Armory Renovations	20	\$ 5,625,000	Principal		281,250	281,250	281,250	281,250	5,625,000
			Interest	140,625	274,219	260,156	246,094	232,031	2,833,594
New Stadium Design & Construction	20	\$ 50,000	Principal		2,500	2,500	2,500	2,500	50,000
			Interest	1,250	2,438	2,313	2,188	2,063	25,188
Police Station Design & Construction	20	\$ 125,000	Principal		6,250	6,250	6,250	6,250	125,000
			Interest	3,125	6,094	5,781	5,469	5,156	62,969
Adams School (Down spouts, bricks, other)	20	\$ 500,000	Principal		25,000	25,000	25,000	25,000	500,000
			Interest	12,500	24,375	23,125	21,875	20,625	251,875
Parlin School ADA Compliance	20	\$ 3,500,000	Principal		175,000	175,000	175,000	175,000	3,500,000
			Interest	87,500	170,625	161,875	153,125	144,375	1,763,125
Replacer Whittier School Ceiling	20	\$ 500,000	Principal		25,000	25,000	25,000	25,000	500,000
			Interest	12,500	24,375	23,125	21,875	20,625	251,875
English School Parking Lot	10	\$ 500,000	Principal		50,000	50,000	50,000	50,000	500,000
			Interest	12,500	23,750	21,250	18,750	16,250	137,500
HS Roof Underpass	10	\$ 100,000	Principal		10,000	10,000	10,000	10,000	100,000
			Interest	2,500	4,750	4,250	3,750	3,250	27,500
Adams School Improvements	20	\$ 500,000	Principal		25,000	25,000	25,000	25,000	500,000
			Interest	12,500	24,375	23,125	21,875	20,625	261,875
Parlin School Air Conditioners	10	\$ 250,000	Principal		25,000	25,000	25,000	25,000	250,000
			Interest	6,250	11,875	10,625	9,375	8,125	68,750
Lafayette School Roof	20	\$ 1,000,000	Principal		50,000	50,000	50,000	50,000	1,000,000
			Interest	25,000	48,750	46,250	43,750	41,250	523,750
Lafayette School ACCU-2	10	\$ 285,000	Principal		28,500	28,500	28,500	28,500	285,000
			Interest	7,125	13,538	12,113	10,688	9,263	78,375
Existing Stadium Building	10	\$ 250,000	Principal		25,000	25,000	25,000	25,000	250,000
			Interest	6,250	11,875	10,625	9,375	8,125	68,750
Keverian Library Improvements	10	\$ 50,000	Principal		5,000	5,000	5,000	5,000	50,000
			Interest	1,250	2,375	2,125	1,875	1,625	13,750
Recreation Center	10	\$ 250,000	Principal		25,000	25,000	25,000	25,000	250,000
			Interest	6,250	11,875	10,625	9,375	8,125	68,750
Insulation and Weatherization Improvements	10	\$ 373,924	Principal		37,392	37,392	37,392	37,392	373,924
			Interest	9,348	17,761	15,892	14,022	12,153	102,829
EHS Crimson Café/Gym/Library Improvements	10	\$ 200,000	Principal		20,000	20,000	20,000	20,000	200,000
			Interest	5,000	9,500	8,500	7,500	6,500	55,000
Street and Sidewalk Repair	10	\$ 3,000,000	Principal		300,000	300,000	300,000	300,000	3,000,000
			Interest	75,000	142,500	127,500	112,500	97,500	817,500
Complete Streets	10	\$ 1,000,000	Principal		100,000	100,000	100,000	100,000	1,000,000
			Interest	25,000	47,500	42,500	37,500	32,500	272,500
Bus Lane Improvements	10	\$ 2,000,000	Principal		200,000	200,000	200,000	200,000	2,000,000
			Interest	50,000	95,000	85,000	75,000	65,000	545,000
Ferry & Elm Improvements	10	\$ 1,000,000	Principal		100,000	100,000	100,000	100,000	1,000,000
			Interest	25,000	47,500	42,500	37,500	32,500	272,500
Elton & Tremont Phase 2	10	\$ 100,000	Principal		10,000	10,000	10,000	10,000	100,000
			Interest	2,500	4,750	4,250	3,750	3,250	27,250
Commercial Triangle Improvements	10	\$ 2,590,500	Principal		259,050	259,050	259,050	259,050	2,590,500
			Interest	64,763	123,049	110,096	97,144	84,191	705,911
Stormwater - Kelvin Street Outfall	10	\$ 125,000	Principal		12,500	12,500	12,500	12,500	125,000
			Interest	3,125	5,938	5,313	4,688	4,063	34,063
Citywide Drainage	10	\$ 125,000	Principal		12,500	12,500	12,500	12,500	125,000
			Interest	3,125	5,938	5,313	4,688	4,063	34,063
Commercial Triangle Drainage	10	\$ 2,150,000	Principal		215,000	215,000	215,000	215,000	2,150,000
			Interest	53,750	102,125	91,375	80,625	69,875	585,875
MSBA High School Feasibility Study	10	\$ 2,000,000	Principal		200,000	200,000	200,000	200,000	2,000,000
			Interest	50,000	95,000	85,000	75,000	65,000	545,000
SUBTOTAL: Public Bldgs, Facilities, and Infrastructure		\$ 28,349,424	Principal	-	2,244,942	2,244,942	2,244,942	2,244,942	28,349,424
			Interest	707,486	1,358,910	1,246,788	1,134,686	1,022,544	10,464,928
GRAND TOTAL		\$ 48,506,424	Principal	-	4,322,642	4,322,642	4,322,642	4,322,642	48,506,424
			Interest	1,211,411	2,314,818	2,098,811	1,882,803	1,666,796	15,930,603