



EVERETT HOUSING AUTHORITY

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149
PHONE (617) 387-6389 FAX (617) 389-4936

Board of Commissioners
Dominic Puleo
Chairperson
Damain Allen
John Barrett
Philip Colameta
Stephen Kergo
Executive Director

NOTICE OF THE ANNUAL MEETING

Notice is hereby given by General Laws, Chapter 39, Section 23A, B and C, that an Annual Meeting of the Everett Housing Authority will be held at 5:00 PM on Tuesday, March 25, 2025, at the offices of the Authority, 393 Ferry Street, in the City of Everett, Massachusetts. The chairman reasonably anticipates the following items will be discussed:

- I. **Roll Call:**
- II. **Minutes:** To accept the minutes of the Regular Meeting of February 25, 2025
- III. **Executive Director's Report:** To accept the Executive Director's Report.
- IV. **Old Business:**
- V. **New Business:**
 - A. **Election of Officers:** Nominate and approve the election of the following positions on the Board of Commissioners: Chairperson, Vice Chairperson, Treasure and Vice Treasure.
 - B. **Resolution 2025-07:** To approve and authorize the Chairman to sign a Contract for Financial Assistance (CFA) 5001 Amendment #11, in the total amount of Six Million Twenty-Five Thousand, Seven Hundred Two Dollars, and Fifteen Cents (\$6,025,702.15); and subject to the review and approval of the Executive Office of Housing and Livable Communities.
 - C. **Resolution 2025-08:** To approve and authorize the writing-off of Ch. 667-C Tenant Accounts Receivables, effective March 15, 2025, in the total amount of One Thousand, Nine Hundred Fifty-Six Dollars and Zero Cent (\$1,956.00).
 - D. **Resolution 2025-09:** To approve and authorize the writing-off of Ch. 200-C Tenant Accounts Receivables, effective as of March 15, 2025, in the total amount of Eight Hundred Seventy-Six Dollars and Zero Cents (\$876.00).
 - E. **Resolution 2025-10:** To approve the Job Description of the Leased Housing/Executive Assistant position.
 - F. **Resolution 2025-11:** To approve and authorize the Executive Director to cancel the New Maintenance Garage Project FISH No. 093092 effective immediately after receiving the Construction Documents.





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G. **Resolution 2025-12:** To approve and authorize the Executive Director to execute the Certificate of Substantial Completion with a completion date of March 4, 2025, for the 667/2 Glendale Towers Roof Replacement Project (FISH No. 093095); subject to the review and approval of the Executive Office of Housing and Livable Communities.

To consider any other business the Board of Commissioners might introduce.

Adjournment.

Everett Housing Authority

By:

Secretary & Executive Director

5/18/2025

Date

Posted in accordance with the provisions of Mass. General Laws Chapter 30A- Sections 18-25

on 3/18/25 at 1:16 pm

Attest:

Sergio Cornelio City Clerk

EVERETT CITY CLERK'S OFFICE
REC'D 2025 MAR 18 PM 1:16



Equal Housing Opportunity