

# City of Everett

ACTIVE TRANSPORTATION ADVISORY COMMITTEE  
484 BROADWAY  
EVERETT, MA 02149

## ACTIVE TRANSPORTATION ADVISORY COMMITTEE MEMBERS

Andrea Porras – *Chair*  
Derek Shooster – *Vice Chair*  
Aya Oulal – *Secretary*  
Katharina Bormann – *Member*  
Mj Denis – *Member*  
Jarod Evenson – *Member*  
Jo Oltman – *Member*



## PLANNING DEPARTMENT STAFF

Matthew Lattanzi, Esq. – *Planning Director*  
Jay Monty – *Transportation Director*  
Eric Molinari – *Transportation Planner*  
Tom Philbin – *Conservation Planner*  
Katherine Jenkins-Sullivan – *Sustainability Planner*  
Zerina Gace – *Affordable Housing Coordinator*  
Jeannie Vitukevich – *Administrative Assistant*

**Notice is Hereby Given that there will be a Meeting of the Everett Active Transportation Committee at  
Everett City Hall, 3<sup>rd</sup> Floor, The Mayor's Conference Room  
on Wednesday, April 9 at 6:00 pm**

## MEETING MINUTES

### I. Roll Call of Members

Andrea Porras, Derek Shooster, Aya Oulal, Jo Oltman, Jarod Evenson

### II. Staff Communications

Bike to work day is Friday, May 16th - 7:20am at West & Wellington. There will be a meetup near Downtown Crossing.

Street Level Everett May 29th at 6:30p, Mass Streetsblog "Meet ATAC" after the event

### III. Old Business

- a. Discuss creation of a committee logo and social media accounts - Aya Oulal

The committee agreed on a logo

Aya has created an Instagram account (@everett.atac) and a Facebook page to share announcements

- b. Discuss plans for the upcoming National Bike Month in May

- i. Bike Rodeo - Jo Oltman & Derek Shooster

Date: May 17th 10A - 1PM

Everyone arrive by 9am to set up

Landry's will be attending

The youth department will be available to help staff

Eric reached out to Green Streets about giveaways, waiting to hear back  
Planners to provide itemized list for Eric/City for supplies

Aya will draft up event flyers and lawn signs (hopefully by 17th)

Everyone to help put up event flyers

Bike rodeo planners to meet with Eric before our next meeting to iron  
out the details

ii. Group ride(s)

Ideas -

Block party near the neighbor ways w/ community growers

Giving out a treats? Richies coupon? Teddy's nuts? Stickers w/logo?

“Open forum”

Table along the northern strand / Everett Sq / The Well / Short Path

iii. Bike Month Kick off with Cambridge Bike Safety

ATAC will staff a table at Aeronaut Brewing in Somerville May 4, 1-4 pm

**IV. New Business**

a. Recruiting for new members

All members to keep extend an invitation to anyone who might be interested in  
joining, no formal outreach at this time.

b. Planning walk audit

Tabled for next meeting

**V. Member Items**

**VI. Next Meeting: Wednesday, May 14, 2025**

*The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*