

The Everett Retirement Board held a meeting on Wednesday, August 27, 2025 in the Mayor's Conference Room at 9:05AM. Board members present were William Pierce, Eric Demas, Colleen Mejia, and Maria Bussell. Also present was Robert Shaw.

**MAYOR'S APPOINTED MEMBER:**

Mayor Demaria has terminated the appointment of Keith Slattery as his designee to the Board and has replaced him with City Solicitor Colleen Mejia effective 8/21/25.

**NEW MEMBERS:**

NAME	DEPT	GROUP	DATE HIRED	RATE (%)
Sandra Belhaimer	DPW	I	07/28/2025	9
Julia Thistle	School	I	08/20/2025	9
Erica Ginepra	Parking	I	07/28/2025	9
Kiara Freeman	Purchasing	I	08/04/2025	9
Joseph Flynn	School	I	04/04/2025	9
Sacha Biggi	Parking	I	07/13/2025	9
Kimberly McKinney	School	I	08/11/2025	9
Vincenzo DiSipio	Treasurer	I	08/18/2025	9
Dominique Gooding	Police	I	08/18/2025	9
Robert Gatta Jr.	ISD	I	08/18/2025	9
Matthew Kisthart	Parking	I	08/18/2025	9

Eric Demas, seconded by Maria Bussell, made a motion to accept the new members. Motion passed 4-0

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**TRANSFERS:**

The State Retirement Board requested a transfer of funds for Janelle Ridley, a former employee of the School Department, in the amount of \$40,204.47. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

The MTRS requested a transfer of funds for Stephanie Bluestein, a former employee of the School Department, in the amount of \$7,663.32. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

The Marblehead Retirement Board requested a transfer of funds for Allison Jenkins, a former employee of the Purchasing Department, in the amount of \$125,102.26. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

**NOTICES OF RETIREMENT:**

Christine Tavano, an employee of the School Department, submitted a superannuation application effective 9/1/25. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

**VETERAN'S BUYBACK:**

Richard Costanza, an employee of the Fire Department, has requested creditable service for his military service. The amount of creditable service is 4 years. The cost to purchase this service is \$23,588.03. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

Robert Lepere, an employee of the Fire Department, has requested creditable service for his military service. The amount of creditable service is 4 years. The cost to purchase this service is \$25,139.50. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

Donald Keene, an employee of the Fire Department, has requested creditable service for his military service. The amount of creditable service is 4 years. The cost to purchase this service is \$17,926.73. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

**VETERAN'S PAYMENT PLANS:**

Donald Keene, an employee of the Fire Department, has requested a payment plan to purchase his military credit. The amount of creditable service is 4 years. The cost to purchase this service is \$17,926.73. The member has requested a payment plan of \$70.00 per week. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

Andrew Brennan, an employee of the Fire Department, has requested a payment plan to purchase his military credit. The amount of creditable service is 1 years and 9 months. The cost to purchase this service is \$9,315.65. The member has requested a payment plan of \$50.00 per week. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

Gary Ostler, an employee of the Fire Department, has requested a payment plan to purchase his military credit. The amount of creditable service is 4 years. The cost to purchase this service is \$17,938.85. The member has requested a payment plan of \$70.00 per week. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

Dana Sears, an employee of the Fire Department, has requested a payment plan to purchase his military credit. The amount of creditable service is 2 years and 11 months. The cost to purchase this service is \$15,031.21. The member has requested a payment plan of \$60.00 per week. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

Anthony Crucioti, an employee of the Police Department, has requested a payment plan to purchase his military credit. The amount of creditable service is 4 years. The cost to purchase this service is \$22,905.16. The member has requested a payment plan of \$90.00 per week. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

Natanael Gouveia, an employee of the Police Department, has requested a payment plan to purchase his military credit. The amount of creditable service is 2 years and 4 months. The cost to purchase this service is \$9,650.90. The member has requested a payment plan of \$100.00 per week. Eric Demas, seconded by Maria Bussell, made a motion to approve this request. Motion passed 4-0

**CORRESPONDENCE:**

- PERAC Memo #27/05 Disability Allowance Tax Purposes
- PTSD Article Local News Story

Eric Demas, seconded by Maria Bussell, made a motion to accept the correspondence. Motion passed 4-0

**AFFIDAVIT UPDATE:**

Robert Shaw notified the Board that affidavits were sent to all retirees and survivors. The Board reviewed a final notice that is being sent to 80 retirees/survivors who have not submitted their affidavit.

**VETERAN'S HEREOS ACT:**

The deadline for Veterans with 11+ years to purchase military credit was 8/8/25. The Board reviewed a memo that contains a list of all veterans with 11+ years of service who purchased military credit by the deadline.

**CYBER INSURANCE:**

Lydon and Murphy Insurance provided information and a quote regarding cyber insurance. The Board put this matter on hold until information is obtained regarding whether the Retirement Board is covered under the City's coverage, and if not, the cost to add this coverage.

**PENDING DISABILITY CASES:**

The Board reviewed a list of pending disability cases.

**ADR APPLICATION, ROSEMARY BAMFORD:**

Rosemarie Bamford, recently retired from the Police Department, filed an ADR. At the 7/30/25 meeting the Board voted to hold a hearing at the September meeting. The attorney representing Rosemarie Bamford has a conflict and requested this be scheduled in October. Eric Demas, seconded by Maria Bussell, made a motion to hold a hearing in October and that Colleen Mejia would question the applicant. Motion passed 4-0

**EXECUTIVE SESSION:**

A motion was made by Eric Demas, seconded by Maria Bussell, to go into executive session and to return to regular session for the purpose of discussing the Accidental Death application submitted by Renee Messana, widow of Paul Messana. A roll call vote was taken. William Pierce, Yes; Eric Demas, Yes; Colleen Mejia, Yes; Maria Bussell. Yes: Motion passed 4-0.

**ACCIDENTAL DEATH APPLICATION, PAUL MESSANA:**

Paul Messana, an active Firefighter, died from cancer on 6/6/25. His Widow, Renee Messana, submitted an accidental death application under the cancer presumption. The Board reviewed the application and medical records in executive session. Eric Demas, seconded by Maria Bussell, made a motion to approve this accidental death application and provide PERAC with the members application, medical records, death certificate, and a statement of facts. Motion passed 4-0

**ADR APPLICATION, JOHN DEMATO:**

John Demato, an employee of ISD, filed an ADR application. The Board denied this application at the 10/25/23 Board meeting. The member appealed to DALA. The member has recently informed his attorney that he does not want to continue the appeal.

**ADR APPLICATION, RICHARD JACOBMEYER:**

Richard Jacobsmeier, a retired firefighter, has submitted an ADR application. The Board voted at the 4/30/25 to request a medical panel. The Board reviewed the medical panel reports. Eric Demas, seconded by Colleen Mejia, made a motion to approve this ADR application based on the medical panel reports and to submit to PERAC for their approval. Motion passed 4-0

**PRIT REDEMPTION:**

A redemption request in the amount of \$1,000,000 was submitted to PRIT to fund the monthly payroll and warrants. Eric Demas, seconded by Maria Bussell, made a motion to confirm this request. Motion passed 4-0

**FINANCIAL REPORTS:**

The trial balance, cash receipts report, cash disbursements report, adjustments report, checking account reconciliation report, payroll account reconciliation report, cash flow report, and budget reports for July are complete. Eric Demas, seconded by Colleen Mejia, made a motion to accept these reports. Motion passed 4-0

**PRIT PERFORMANCE:**

The Board reviewed the PRIM Board Update for July. The PRIT monthly return is .60%. The year to-date return for calendar year 2025 is 6.20%.

**PREVIOUS MINUTES:**

Eric Demas, seconded by Colleen Mejia, made a motion to approve the July 30, 2025 minutes. Motion passed 4-0

**SCHEDULE MONTHLY BOARD MEETING:**

The September Board meeting is scheduled for 9/24/25 at 9:00 in the Mayor's Conference Room.

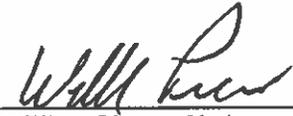
**MONTHLY WARRANTS AND PAYROLL:**

The pension payroll warrant for August 2025 is \$1,560,784.87, the refund/transfer warrant is for \$172,970.05, the expense warrant is for \$17,405.62 and the salary warrant is for 18,945.08. Eric Demas, seconded by Maria Bussell, made a motion to approve to approve the monthly warrants. Motion passed 4-0

As there was no other business to come before the Board on August 27, 2025, Eric Demas, seconded by Maria Bussell, made a motion to adjourn the meeting. Motion passed 4-0. Meeting adjourned at 9:59 AM.

Respectfully Submitted,

  
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Robert Shaw, Director

  
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William Pierce, Chairman