



AGENDA PACKET

**REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 27, 2025 7:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**



AGENDA

REGULAR MEETING OF THE CITY COUNCIL MONDAY, OCTOBER 27, 2025 7:00 PM

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. C0323-25 Public Hearing/s/ Councilor Stephanie Martins, as President

A petition from Comcast requesting permission to install approximately 38 feet of new underground conduit from the existing Comcast manhole on Charlton St to 160 Broadway to provide Comcast broadband service

2. C0324-25 Public Hearing/s/ Councilor Stephanie Martins, as President

A petition from National Grid requesting permission to install approximately 20 feet of 2-4" conduit from existing pole 1253-0 on Park Terrace to private property at 27 Spaulding Street to provide a permanent overhead to underground siphon service

PUBLIC PARTICIPATION

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Minutes of the Regular City Council Meeting of 09/08/2025

Minutes of the Regular City Council Meeting of 09/22/2025

COMMUNICATIONS FROM HIS HONOR THE MAYOR

3. C0325-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to adopt the City's municipal aggregation plan, attached herein, and authorize the City Administration to take any and all necessary action to prepare the plan for submission to the Massachusetts Department of Public Utilities

PETITIONS AND LICENSES

4. C0329-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new mechanical repair license for Everett Auto Center Inc. at 35 Orient Ave

5. C0330-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new class two motor vehicle dealer license for Interior Auto Sales Corp at 70 Chelsea St

6. C0331-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Everett Auto Gallery at 1847 Revere Beach Pkwy

COMMITTEE REPORTS

7. C0303-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new tire repair license for Mel's Tire & Auto Service at 1865 Revere Beach Pkwy

8. C0304-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new mechanical repair license for Mel's Tire & Auto Service at 1865 Revere Beach Pkwy

UNFINISHED BUSINESS

9. C0258-25 Resolution/s/ Councilors Katy L. Rogers, Guerline Alcy Jabouin & Wayne A. Matewsky

That the City address the construction debris on Bailey St. which is taking up parking spaces and producing mosquitoes

10. C0262-25 Resolution/s/ Councilor Stephanie Martins, Councilor Guerline Alcy Jabouin

That the administration provide a status on the Business ARPA grant application decisions and information on the committee

11. C0263-25 Resolution/s/ Councilor Stephanie Martins

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

12. C0295-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate \$185,000.00 from the Capital

Stabilization account for three DPW one-ton pickup trucks

- 13. C0307-25** Resolution/s/ Councilor Guerline Alcy Jabouin, Councilor Peter Pietrantonio

A resolution requesting that the director of elections come to our next council meeting to explain to the community how someone can get up-to-date information regarding the November 4th election without having to come into City Hall. What other plans are in the works as far as visibility throughout the city for the upcoming elections

- 14. C0309-25** Resolution/s/ Councilor Peter Pietrantonio

That the directors of Inspectional Services, Engineering, & DPW appear at the next meeting to discuss 23 Rich St curb cut and apron

- 15. C0312-25** Resolution/s/ Councilor Katy L. Rogers

Requesting an update from Senator Sal DiDomenico on the status of using rodenticides in Massachusetts

- 16. C0314-25** Resolution/s/ Councilor Stephanie Martins

That the administration and procurement office provide the winning bids and the expenses incurred by the old high school roof renovation project to date

- 17. C0319-25** Resolution/s/ Councilor Michael K. Marchese, Councilor Katy Rogers, Councilor Holly Garcia

That the city establish rules & regulations for using the bike lanes

NEW BUSINESS

- 18. C0327-25** Resolution/s/ Councilor Katy L. Rogers

A resolution formally condemning the misinformation posted by Tricia McLaughlin and demanding an immediate public correction from Homeland Security concerning the detention of a juvenile arrested by the Everett Police Department

- 19. C0328-25** Resolution/s/ Councilor Stephanie V. Smith

That the administration provides an update for when the overflow trash day this year will be, as discussed during budget hearings

- 20. C0332-25** Resolution/s/ Councilor Katy L. Rogers

A resolution regarding the status of Luis Oswaldo, who was reportedly detained by ICE in Everett on September 10.

- 21. C0334-25** Resolution/s/ Councilor Katy L. Rogers

Resolution requesting the United States Post Office upgrade mailboxes with digital keys to improve security

- 22. C0335-25** Resolution/s/ Councilor Anthony DiPierro

Requesting an update on plans to address the ramp curbing at the intersection of

Ferry and Sycamore Streets

23. C0336-25 Resolution/s/ Councilor Michael K. Marchese

A resolution requesting that the Traffic Commission considers issuing 25 parking placards to the Grace Episcopal Church for usage on Saturdays from 10 AM to 2 PM

24. C0337-25 Resolution/s/ Councilor Michael K. Marchese

A resolution requesting that all parties/businesses contributing to any Mayor's Legal Defense fund not profit from the city

ADJOURMENT

www.cityofeverett.com

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

Michael J. Mangan

Legislative Aide
Everett City Council Office



C0323-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 27, 2025

Agenda Item:

A petition from Comcast to install a new underground conduit on Charlton St to provide the Comcast service to number 160 Broadway in Everett

Background and Explanation:

Attachments:



Comcast
David R. Flewelling
Specialist 2 Construction
9 Forbes Road, Suite 9B
Woburn, MA 01801
Cell – 617-279-7864
dave_flewelling@cable.comcast.com

October 9, 2025

Everett City Council
Everett City Hall
484 Broadway, Room 38
Everett, MA 02149

RE: Charlton Street Everett
Grant of Location-Petition

Dear City Council Members:

Enclosed please find materials supporting Comcast request for a grant of location from the City of Everett. The work associated with the attached petition is for the purpose of installing a new underground conduit on Charlton Street to provide the Comcast Service to number 160 Broadway in Everett. For a more detailed description of the work please refer to the attached construction plan.

I look forward to the opportunity to address this matter in further detail at the next Everett City Council Meeting.

Should you have any questions or concerns, please feel free to contact me on (617) 279-7864.

Sincerely,

A handwritten signature in blue ink, appearing to read "David R. Flewelling", written over the printed name and title.

David R. Flewelling
Comcast
Specialist 2, Construction

Enclosure (13)

ORDER FOR CONDUIT LOCATION

In the City Council for the City of Everett, Massachusetts.

ORDERED:

That permission be and hereby is granted to Comcast Cable Communications Management, LLC., to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways as requested in petition of said Company dated October 9, 2025

Charlton Street: Starting at the existing Comcast Manhole excavating to place (1) 4" PVC Conduit 38' +/- to provide the Comcast Service to number 160 Broadway.

Substantially as shown on plan marked - Proposed Comcast Underground, filed with said petition.

Also, that permission be and hereby is granted said Comcast to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

The foregoing permission is subject to the following conditions:

1. The conduits and manholes shall be of such materials and construction and all work done in such manner as to be satisfactory to the City Council or to such officers as it may appoint to the supervision of the work.
2. Said Company shall indemnify and save the City harmless against all damages, costs and expense whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
3. In addition said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Seventy-Five Thousand Dollars (\$75,000) (reference being had to the bond already on file with said City) conditioned for the faithful performance of its duties under this permit.
4. Said Company shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.

I hereby certify that the foregoing order was adopted at a meeting of the City Council for the City of Everett, Massachusetts, held on the _____ day of _____ 2025.

(over)

City Clerk

We hereby certify that on _____, 2025, at _____ o'clock _____ M., at Everett, Massachusetts a public hearing was held on the petition of the Comcast for permission to lay and maintain underground conduits, manholes and connections, with the wires and cables to be placed therein, described in the order herewith recorded, that we mailed at least seven days before said hearing a written notice the time and place of said hearing to each of the owners of real estate determined by the last preceding assessment for taxation along the ways parts of ways upon which the Company is permitted to construct the lines said Company under said order. And that thereupon said order was duly adopted.

Everett City Council; Everett, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of a location order, and certificate of hearing with the notice adopted by the City Council for the City of Everett, Massachusetts, on the _____ day of _____ 2025, recorded with the records of location orders of said City, Book _____, Page _____. This certified copy is made under the provision of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City Clerk

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C0324-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 27, 2025

Agenda Item:

Park Terrace

Background and Explanation:

Attachments:

Questions contact – Joseluis Azurdia joseluis.azurdia@nationalgrid.com

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Everett, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Park Terrace - Everett, Massachusetts.

The following are the streets and highways referred to:

WR# 31123399

Park Terrance - National Grid to install underground facilities on Park Terrance beginning at a point approximately 100 feet Northeast of the centerline of the intersection of Spaulding Street and Park Terrance and continuing approximately 20 feet in a Southerly direction. National Grid to install approximately 20 feet of 2-4" conduit from existing pole 1253-0 to private property to provide a permanent overhead to underground siphon service at 27 Spaulding Street. Everett, MA.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*
BY _____
Engineering Department

Questions contact – Joseluis Azurdia joseluis.azurdia@nationalgrid.com

Dated: October 9, 2025

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 08th day of October, 2025.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Park Terrace - Everett, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

WR# 31123399

Park Terrance - National Grid to install underground facilities on Park Terrance beginning at a point approximately 100 feet Northeast of the centerline of the intersection of Spaulding Street and Park Terrace and continuing approximately 20 feet in a Southerly direction. National Grid to install approximately 20 feet of 2-4" conduit from existing pole 1253-0 to private property to provide a permanent overhead to underground siphon service at 27 Spaulding Street. Everett, MA.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20
....., 20

Received and entered in the records of location orders of the City/Town of

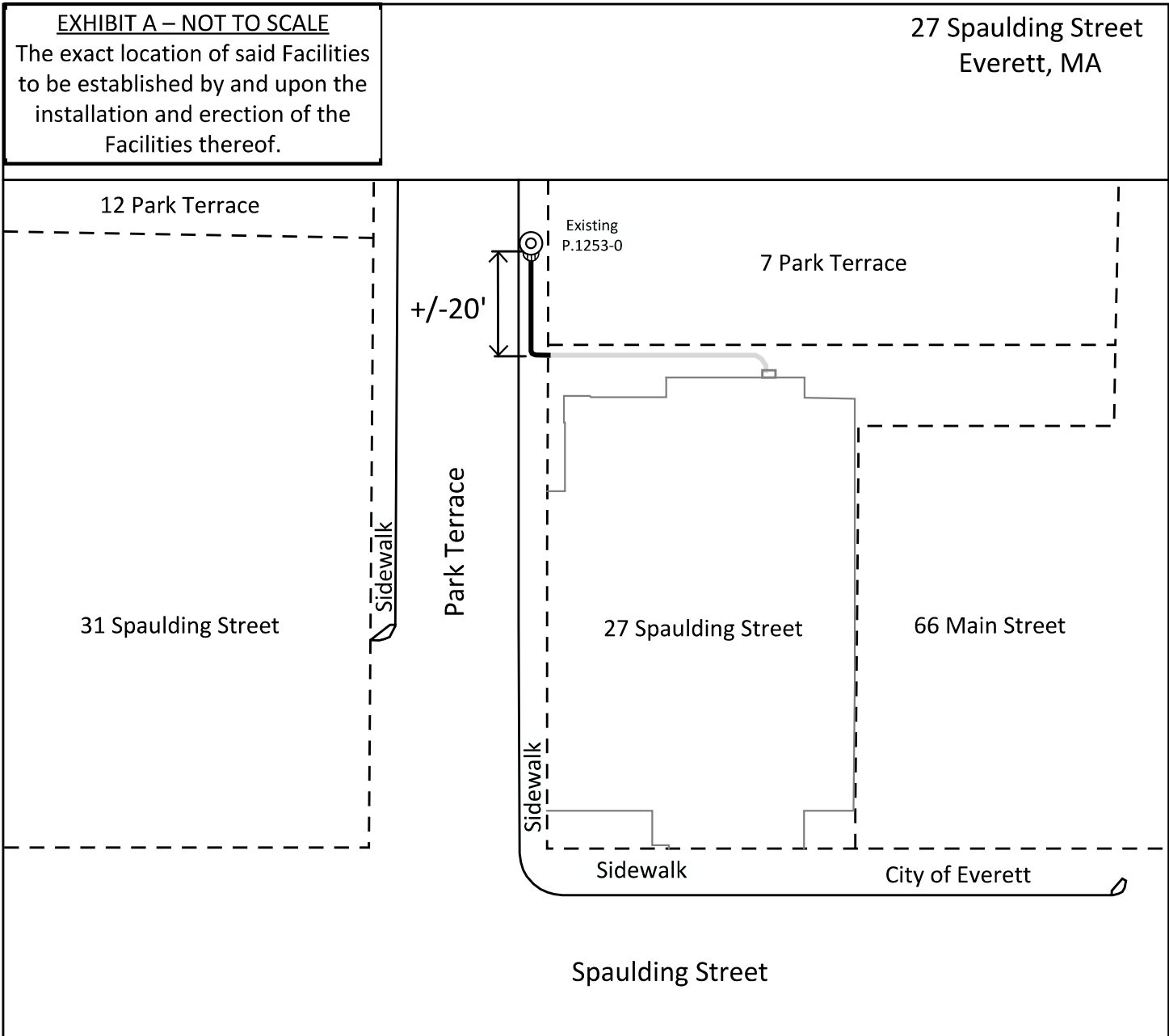
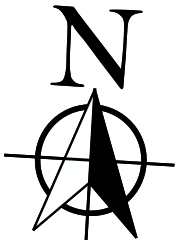
Book Page

Attest:
.....

..... hereby certify that on20....., at o'clock,M

at, a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

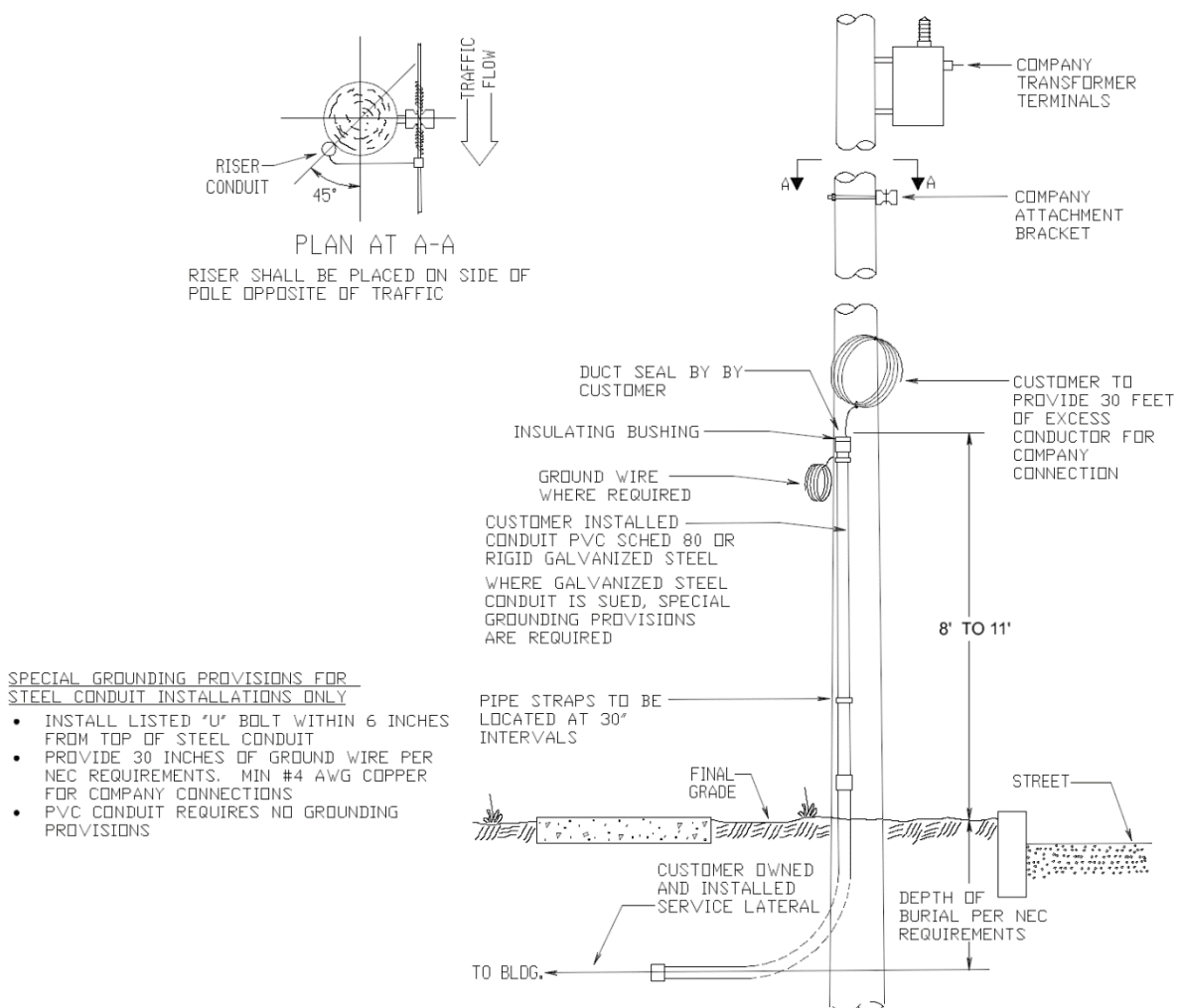
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NOT TO SCALE

<p>LEGEND</p> <p>Existing Pole Proposed UG Conduit/Cable</p> <p>Property Line Existing</p>	<p>PETITION</p>		Date: 10.08.2025
			Designer: AZURDJ
	27 Spaulding Street Everett, MA		W/R: 31123399
SKETCH TO ACCOMPANY PETITION (1 of 1):			

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Figure 4.5.4.2-1: Underground Secondary Service Riser Pole



MEETING MINUTES

REGULAR MEETING OF THE CITY COUNCIL MONDAY, SEPTEMBER 08, 2025 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

Members Present

Guerline Alcy Jabouin, Anthony DiPierro, Holly Garcia, John Hanlon, Michael Marchese, Wayne Matewsky, Peter Pietrantonio, Katy Rogers, Stephanie Smith, Robert Van Campen, Stephanie Martins

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Minutes of the Regular Meeting of the City Council of 08/11/2025

MOTION:	Accept Meeting Minutes
MOVER:	Robert Van Campen
SECONDER:	Anthony DiPierro
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

COMMUNICATIONS FROM HIS HONOR THE MAYOR

1. **C0269-25** Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Betty Martinelli to the Council on Aging for a term of two (2) years expiring September 1, 2027

MOTION:	Refer
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MOVER:	Robert Van Campen	Item Number {{item.number}}
SECONDER:	Holly Garcia	
RESULT:	Passed [0 TO 0]	
AYES:		
NAYS:		
AWAY:		

Refer items 1, 2, 3 to Committee on Legislative Affairs

2. C0270-25 Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Noreen Feeney to the Council on Aging for a term of Two (2) years expiring September 1, 2027

Refer items 1, 2, 3 to Committee on Legislative Affairs

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

3. C0271-25 Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Patricia Albano to the Council on Aging for a term of Two (2) years expiring September 1, 2027

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

Refer items 1, 2, 3 to Committee on Legislative Affairs

4. **C0272-25** Order/s/ Councilor Stephanie Martins, as President, Item Number {{item.number}}

An order confirming the appointment of the following individuals to the Everett Police Department: Dennis Arias, Elliot Bedoya, Christianna Carroll, Tony Eason

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Anthony DiPierro
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

5. **C0273-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation to promote the following Everett Police Department personnel: Officer Tracy Hornsby to Sergeant, Officer James MacGregor to Sergeant

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Anthony DiPierro
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

6. **C0276-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend funds from the Department of Energy-Green Communities Competitive Grant Program in the amount of \$126,675 to fund energy conservation measures in municipal facilities

refer item number 6 to the Committee on Ways and Means

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

7. **C0277-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to declare specific DPW vehicles as surplus as they are

in need of costly repairs which are beyond the actual value of the vehicles
Item Number {{item.number}}

MOTION:	Favorable Action
MOVER:	Wayne Matewsky
SECONDER:	Robert Van Campen
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Pietrantonio

8. C0281-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend funds from the Massachusetts Department of Transportation in the amount of \$216,434 to improve the connections between The Northern Strand Community Trail, Main Street, the Village Neighborhood, Wellington MBTA Station, and Medford via West Street and Wellington Avenue

refer item number 8 to the Committee on Ways and Means

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

9. C0286-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and distribute a donation to the Diversity, Equity, and Inclusion Office of backpacks valued at \$200.00 for school children in Everett from Alliance Detective & Security Service

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Wayne Matewsky
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Pietrantonio

10. C0289-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval that \$945,000.00 be appropriated by borrowing to renovate Chelsea Street Park

refer item number 10 to the Committee on Ways and Means

Item Number {{item.number}}

MOTION:	Refer
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

11. C0290-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate \$1,782,072.00 from the Capital Stabilization account for nineteen (19) capital improvement projects and purchases as delineated on the enclosed attachment

refer item number 11 to the Committee on Ways and Means

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

12. C0291-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to raise and appropriate \$299,750 to fund the Local 25 DPW collective bargaining contract recently ratified.

MOTION:	Refer
MOVER:	Stephanie Smith
SECONDER:	Robert Van Campen
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

PETITIONS AND LICENSES

13. C0282-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of the following licenses for Gold 'n' Oldies at 2044 Revere Beach Pkwy: second hand dealer's, antique and precious metals

MOTION:	Favorable Action	Item Number {{item.number}}
MOVER:	John Hanlon	
SECONDER:	Stephanie Smith	
RESULT:	Passed [11 TO 0]	
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins	
NAYS:		
AWAY:		

14. C0284-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a junk dealer/collector license for Paul Mattuchio Inc at 366 Second St

MOTION:	Favorable Action
MOVER:	John Hanlon
SECONDER:	Stephanie Smith
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

COMMITTEE REPORTS

15. C0253-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend funds from the Mass Gaming Commission in the amount of \$2,453,500 to fund programs and services provided by Fire, Police, Planning and Transportation

Mr. Monty explained the Mass Gaming Commission funds have to be linked to a casino impact. The city proposed transit improvements around the casino area to support development there. Part of the project is to improve inadequate transit facilities in Everett Square. The current \$5 million project budget includes \$2 million from last year, \$2 million in capital funds/grants, and \$425,000 in this new grant - so it is still \$2 million short. The project as designed cannot be done with current funding, it will need to be scaled back or more money requested.

Councilor Smith stated she would vote for the grant if the roadway changes to Everett Square were removed, as the council previously voted those down. She supports the transit, sidewalk and landscaping improvements only. Mr. Monty said the project would have to be redesigned then as it cannot be built as is. Councilors Van Campen and Pietrantonio also expressed concerns about indirectly approving the Everett Square roadway after voting against it by accepting this broad grant.

Councilor Holly Garcia made a motion, seconded by Councilor Stephanie Smith, to postpone action on item 15 until the project can be rescoped without the Everett

MOTION:	Postpone
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

16. C0265-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to raise and appropriate \$100,000 to fund the legal department's professional services account for fiscal year 2026

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [9 TO 1]
AYES:	DiPierro, Garcia, Hanlon, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	Alcy Jabouin
AWAY:	Marchese

17. C0266-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to raise and appropriate \$46,581 to pay prior year bills as attached

City Solicitor Colleen Mejia explained that the \$46,581 appropriation request was to pay prior year legal bills, with \$39,756.15 for her department. The bills were originally presented in June but the council wanted more information before the end of the fiscal year, so they are now prior year bills in the new fiscal year.

Councilor Stephanie Smith stated the reason the bills are prior year is because the council held them up for more information, not because the solicitor was holding them. Councilor Robert Van Campen confirmed that none of these bills are related to representing the mayor in the Inspector General matter regarding longevity pay. Solicitor Mejia affirmed that is correct, these bills are for an EEOC lawsuit and other legal services, not the IG issue.

Councilors Guerline Alcy Jabouin and Stephanie Martins said they would need to see unredacted invoices to support paying the bills. Councilor Smith made a motion, seconded by Councilor Robert Van Campen, for favorable action to approve the \$46,581 appropriation for prior year bills.

MOTION:	Favorable Action
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MOVER:	Stephanie Smith	Item Number {{item.number}}
SECONDER:	Robert Van Campen	
RESULT:	Passed [8 TO 2]	
AYES:	DiPierro, Garcia, Hanlon, Matewsky, Pietrantonio, Rogers, Smith, Van Campen	
NAYS:	Alcy Jabouin, Martins	
AWAY:	Marchese	

18. C0223-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation on the appointment of John Russolillo, to the position of Director of Human Resources for a one (1) year term ending June 4, 2026

Councilor Stephanie Smith stated that while Mr. Russolillo did a great job as Recreation Director, she cannot support appointing someone to a director-level position without previous experience in that field. She would prefer to see him start as an assistant director and grow into the role.

Councilor Holly Garcia said she would vote in favor based on the positive feedback she has received from employees working with Mr. Russolillo in his acting HR director capacity.

Councilor Robert Van Campen reiterated his objection that the city is not hiring the most qualified people for critical positions like HR Director. While Mr. Russolillo was an exceptional Recreation Director, Councilor Van Campen cannot support this appointment.

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [6 TO 4]
AYES:	DiPierro, Garcia, Hanlon, Matewsky, Rogers, Martins
NAYS:	Alcy Jabouin, Pietrantonio, Smith, Van Campen
AWAY:	Marchese

19. C0267-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting confirmation of the appointment of Kiara Freeman to the position of Chief Procurement Officer for a one-year term ending September 1, 2026

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Katy Rogers
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	

20. C0268-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting confirmation of the appointment of Ryan Smith to the position of City Auditor for a one-year term ending September 1, 2026

Councilor Stephanie Smith stated that while she thinks Mr. Smith does a great job as Assistant City Auditor and has the skills for the role, she cannot support the Auditor position still reporting to the mayor. She would like to see the Auditor report to an independent committee and both the mayor and city council. This arrangement does not accomplish the separation recommended by the Inspector General.

Council President Stephanie Martins agreed that the Auditor should report separately or to the council in conjunction with the mayor. City Clerk Sergio Cornelio clarified that under the city charter/administrative code, the Auditor reports to the mayor in almost every city, with a different structure in some towns.

Councilors Guerline Alcy Jabouin and Robert Van Campen also expressed concerns about the lack of true separation and independence if the Auditor still reports to the mayor's office. Councilor Van Campen asked the city solicitor if the council could change the reporting structure, but she advised that the council cannot amend the mayor's administrative code, only vote the appointment up or down.

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Katy Rogers
RESULT:	Passed [5 TO 5]
AYES:	DiPierro, Matewsky, Pietrantonio, Rogers, Martins
NAYS:	Alcy Jabouin, Garcia, Hanlon, Smith, Van Campen
AWAY:	Marchese

UNFINISHED BUSINESS

21. C0143-25 Order/s/ Councilor Robert J. Van Campen

That the City of Everett submit the question of whether to build a professional soccer stadium on lower Broadway to the voters of Everett during the City's biennial municipal election which is to be held in November of 2025.

On August 26, 2025, Mayor Carlo DeMaria, Jr. informed the City Clerk that he declined to sign this measure

The city clerk read a veto message from Mayor Carlo DeMaria declining to sign the measure to place a non-binding question on the November ballot regarding a proposed soccer stadium on lower Broadway.

In the message, the mayor stated the council's action was politically motivated to express personal opinions on his leadership, not in the best interest of residents. He said it sends the wrong message to investors that the city favors lengthy processes over economic development. He noted there have been multiple opportunities for public input at council and community meetings already. The mayor criticized the council for not engaging with him constructively on the issue.

Councilor Robert Van Campen strongly disagreed with the mayor's characterization, calling the veto message "sad and comical" and "outlandish and incorrect gaslighting." He said the driving force behind the ballot question was to force greater public engagement by the mayor, who has a history of cozying up to developers to the detriment of the community, as with the casino.

Councilors Katy Rogers and Stephanie Smith took offense to the mayor's claim that no councilors provided constructive feedback, as they have attended every meeting and spoken directly to the mayor. Other councilors also criticized the tone and content of the veto message.

Councilor Van Campen made a motion, seconded by Councilor Holly Garcia, to place the veto message on file.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

22. C0201-25 Public Hearing/s/ Councilor Stephanie Martins, as President

A petition from National Grid requesting permission to relocate JO pole #2817-0 on Garland Street approximately 15 feet to the northwest to provide additional entrance clearance to CHA Everett Hospital at 103 Garland Street

Councilor Guerline Alcy Jabouin reported that the resident and National Grid representative Jose Azerdia met and came to an agreement to relocate the pole 15 feet instead of 25 feet, which works for both the resident and the hospital. The resident called Councilor Alcy Jabouin to say she was happy with the resolution.

City Engineer Erik Swanson stated he sent an email previously saying he found no issue with the original pole relocation impacting turning or vehicle movements in the area. Mr. Azerdia confirmed National Grid will relocate the pole 15 feet and all parties are agreeable to it.

Councilor Alcy Jabouin noted the resident had difficulty backing out of her driveway without hitting the pole, especially when it snows, as someone always parks on the other side. Councilor Holly Garcia made a motion to amend the item to change the

relocation distance from 25 feet to 15 feet, which was seconded and passed unanimously. Item Number {{item.number}}

MOTION:	Favorable Action
MOVER:	Holly Garcia
SECONDER:	Stephanie Smith
RESULT:	Passed [8 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky, Rogers

23. C0227-25 Petition/s/ Councilor Stephanie Martins, as President

A petition from National Grid requesting permission to install approximately 90' of 2-4" conduit from existing manhole B-751 to private property and approximately 110' of 2-4" conduit from existing manhole B-751 to pole #1655-0 to provide a permanent underground service at 51 Chelsea Street

National Grid representative Jose Azerdia explained this is a typical new electrical service upgrade for a large residential building at 51 Chelsea Street. They are adding an elevator as part of the rehab. The building has been there for 100 years and has 9-10 units.

Councilor John Hanlon asked if it was a lot of power to request for one property. Mr. Azerdia said it is a big building and the extra power is needed for the new elevator. City Engineer Erik Swanson stated he sent an email previously saying he had no concerns with the conduit installation, but would like to review the full plans. He expects it to be a quick review, about a week, once he receives the information.

Council President Stephanie Martins asked how long the approval process takes after a council vote. Mr. Swanson said he can turn it around quickly, within a week, but National Grid's process can take months which delays projects.

MOTION:	Favorable Action
MOVER:	Holly Garcia
SECONDER:	Michael Marchese
RESULT:	Passed [7 TO 1]
AYES:	Alcy Jabouin, Garcia, Hanlon, Marchese, Pietrantonio, Van Campen, Martins
NAYS:	Rogers
AWAY:	DiPierro, Matewsky, Smith

24. C0243-25 Resolution/s/ Councilor Wayne A. Matewsky

That the City Engineer provide an update on the ongoing construction between Paris Street & Lewis Street

City Engineer Erik Swanson said he expects to have a more definitive construction schedule for the Paris Street and Lewis Street project later this week. Work is expected to resume with completion targeted for Christmas, if possible. Reinforced concrete pipes staged in the area are for the underground work on Lewis Street from Garvey to Bailey.

Councilor Wayne Matewsky said he received complaints about those large pipes taking up parking and attracting mosquitos for over a year. The lawsuit with the prior contractor walking off the job has been settled. The previous contractor did a good job cleaning up, with the city sending street sweepers daily. This project has dragged on for 2.5 years and the neighborhood deserves to have it completed.

Councilor Guerline Alcy Jabouin asked for a timeline on when Bailey Street will be cleared of construction materials and debris to free up parking. Mr. Swanson said that will occur once a schedule is finalized with the new contractor.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Wayne Matewsky
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

- 25. C0257-25** Resolution/s/ Councilors Katy L. Rogers, Robert J. Van Campen, Michael K. Marchese, Stephanie Martins, Guerline Alcy Jabouin, Holly D. Garcia, John F. Hanlon & Stephanie V. Smith

That the construction on the corner of Ferry St and Arlington St be reevaluated as one pole is not ADA compliant, and another was installed in an existing tree bed

Councilor Katy Rogers does not want an additional bus shelter structure placed at the stop on Ferry Street and Arlington Street, as it would further clutter the area in front of a resident's home. The bus stop was moved there and already has issues with people congregating on the resident's steps. Councilor Rogers wants the stop relocated altogether.

Transportation Director Jay Monty explained the MBTA is actually requesting the bus stop be lengthened so buses do not block Arlington Street, but that would eliminate more parking which businesses oppose. These stops had to be fully redesigned and made longer to meet ADA/accessibility requirements as part of the Ferry Street reconstruction. The city can make minor tweaks but has limited flexibility.

Mr. Monty said the intent is to add shelters to help with the issue of people loitering on private property. The city placed the concrete bases for shelters at each stop already but did not have available funding or a shelter design that would fit on the narrow

sidewalks. With the construction complete, the next step is to determine with community input where shelters should go. Some residents want them, some do not.

Councilors Michael Marchese and Stephanie Smith suggested putting the bus stop back where it was for many years in front of a hair salon, as a driveway there provides pull-in space so the length should not be an issue. Mr. Monty reiterated the stop has to meet the new ADA regulations. The owners of the road project, MassDOT, make the ultimate decisions and the city cannot modify anything until they accept the work as complete.

Councilor Smith said if ADA upgrades to bus stops are required any time a road is repaved, the city should not redo any main streets because too much parking is sacrificed. She also does not believe a shelter will fit amongst all the poles installed in front of the home in question.

Councilor Rogers made a motion, seconded by Councilor Smith, to request that the administration relocate the bus stop.

MOTION:	Refer
MOVER:	Katy Rogers
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

26. C0259-25 Resolution/s/ Councilor Holly D. Garcia, Councilor Anthony DiPierro

That the Everett Police Department considers adopting a SafetyNet Tracking Program to enhance the safety and well-being of individuals at risk of wandering due to cognitive conditions at the request of resident caregivers

MOTION:	Refer Back to Sponsor(s)
MOVER:	Holly Garcia
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

It is something the Police Chief has on his radar and is looking into.

27. C0260-25 Resolution/s/ Councilor Robert J. Van Campen, & the Entire City Council

That representatives of the Department of Public Health and the Inspectional Services Department appear at the September 8th meeting of the City Council to discuss the

growing rodent infestation throughout the City of Everett, and what steps can be taken to address it

Item Number {{item.number}}

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

28. C0261-25 Resolution/s/ Councilor Stephanie Martins

That a representative from the YDE department appear at the next meeting to provide information on how the youth summer job placements are decided

Interim Youth Development & Enrichment Director Roberto Velasquez and Workforce Manager Mario Bonilla appeared to discuss the city's youth summer jobs program. The application period runs January-March, then in April-May the youth are interviewed to gauge their skills and interests.

This year there were 196 applicants just for the beautification/outdoor work program, which is a guaranteed job with no interview. In total there were 495 applicants, with about 240 hired for the summer. Those applying for other job sites went through an interview process in April. YDE staff tried to send the best candidates to each site, considering their experience, career goals, and high school coursework. Job sites interviewed and made the final hiring decisions. Many of the indoor job placements were limited to ages 16+ due to labor laws and workplace restrictions.

Council President Martins asked if the students doing outdoor work have proper supervision, equipment, and set tasks, which Mr. Velasquez and Mr. Bonilla confirmed. Tools and supplies are made available to the groups. Councilor Holly Garcia praised the program for providing valuable job skills and experience to Everett youth.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Martins
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

29. C0262-25 Resolution/s/ Councilor Stephanie Martins, Councilor Guerline Alcy Jabouin

That the administration provide a status on the Business ARPA grant application decisions and information on the committee
Item Number {{item.number}}

Mayor's Chief of Staff Erin Devaney provided an update on the \$745,000 ARPA grant program for small businesses and nonprofits. The city received 45 applications, with all applicants requesting the maximum \$45,000. Of those, 20 were identified as needing to submit additional information to determine eligibility. Those 20 will be contacted by the Chamber of Commerce to request the missing information with a quick turnaround by Friday 9/15 in order to not further delay awards to the other applicants.

Since all applicants requested \$45,000, the number of qualified applicants will determine the final award amounts. Roughly 43 applications are expected to move forward. The goal is to distribute funding as broadly as possible to support pandemic recovery. Two applicants were deemed ineligible so far. Most are physically located in Everett.

Councilor Stephanie Smith suggested providing a firm deadline of Friday 9/15 to those applicants asked for more information. Ms. Devaney said they want to be somewhat flexible if an applicant indicates they need until Monday, for example, but the Chamber will emphasize the requested deadline is 9/15. No late applications were accepted past the original 6/30 deadline.

Council President Martins expressed frustration that the total program funding is only \$745,000 when the city received \$46 million in ARPA funds, as many small businesses are still struggling to recover. She said \$700,000 helps but \$16,000 per business will not go far. Ms. Devaney responded that the Mayor's intention was to spread the available funds as widely as possible to support as many businesses as they could under this program.

MOTION:	Postpone
MOVER:	Stephanie Martins
SECONDER:	John Hanlon
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

30. C0263-25 Resolution/s/ Councilor Stephanie Martins

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

Chief of Staff Erin Devaney explained that Accenture conducts quarterly monitoring of the organizations' use of funds to ensure compliance with their applications. However,

the city is not taking on responsibility for advertising the availability of programs/services to the public, as they are still considered "private" programs since they are not being provided directly by the city. The organizations would be responsible for their own outreach.

Council President Martins argued that if the programs are funded by the city, there should be some level of accountability and compliance required around advertising the services to Everett residents. For example, if an organization got hundreds of thousands of dollars for a particular program, the city should make sure that program is actually being made available. She suggested having a dedicated city staff person to oversee the ARPA program spending and impact.

MOTION:	Postpone
MOVER:	Stephanie Martins
SECONDER:	Robert Van Campen
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

31. C0264-25 Resolution/s/ Councilor Stephanie V. Smith, Councilor Peter Pietrantonio

That the Engineering Dept, School Procurement Office and the DPW provide an update on the status of the Madeline English school tot lot and fence

On Wednesday, September 3, 2025, the City Council Office received a request from Councilor Stephanie V. Smith to add this item to the agenda for the regular City Council meeting of September 8, 2025 and to invite the City's Director of Engineering to appear at said meeting on the subject matter

MOTION:	Refer Back to Sponsor(s)
MOVER:	
SECONDER:	
RESULT:	[0 TO 0]
AYES:	
NAYS:	
AWAY:	

Councilor Smith stated that the fence was being put in and that the playground would be renovated according to Engineer Swanson. The company was going to send the new parts to replace the parts of the playground that were broken or rusted and once they are sent the city will begin to replace all parts that need replacement.

MOTION:	Refer Back to Sponsor(s)
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MOVER:	Stephanie Smith	Item Number {{item.number}}
SECONDER:	Holly Garcia	
RESULT:	Passed [0 TO 0]	
AYES:		
NAYS:		
AWAY:		

NEW BUSINESS

32. **C0274-25** Order/s/ Councilor Stephanie Martins, as President

An order recommending the consideration of amending City Council Rule 7.1.C - Agenda Items Submission Deadline

Referred to the Committee on Legislative Affairs and invite the City Clerk and Council Aide to the meeting.

MOTION:	Refer
MOVER:	Stephanie Martins
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

33. **C0275-25** Order/s/ Councilor Stephanie Martins, as President

An order recommending consideration of amending City Council Rule 20 so that not all non-civil service appointment orders are automatically referred to committee

Referred to the Committee on Legislative Affairs and invite the City Clerk and Council Aide to the meeting.

MOTION:	Refer
MOVER:	Stephanie Martins
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

34. **C0278-25** Resolution/s/ Councilor Anthony DiPierro, Councilor Wayne A. Matewsky

Respectfully requesting the administration dedicate a Dog Park in memory of Pamela Pothier, an avid dog breeder, trainer, and lover

Councilor Anthony DiPierro read a biography of Pamela Pothier, a lifelong Everett resident and dog lover who raised champion show dogs with her husband. The family requested that a city dog park be dedicated in her memory after her passing in 2021.

Councilor DiPierro made a motion, seconded by Councilor Katy Rogers, to amend the item to remove "located on Chelsea Street" and simply request that "a dog park" be dedicated to Ms. Pothier. The motion to amend passed unanimously.

Councilor DiPierro then made a motion, seconded by Councilor Garcia, to refer the amended resolution to the administration. He will provide them with the biography and photos. The motion passed unanimously.

MOTION:	Refer
MOVER:	Anthony DiPierro
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

35. C0280-25 Resolution/s/ Councilor Peter Pietrantonio

That a representative from the legal department come to our next meeting and explain what the tree waiver form is for.

MOTION:	Postpone
MOVER:	Peter Pietrantonio
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

36. C0283-25 Resolution/s/ Councilor Anthony DiPierro, Councilor Katy L. Rogers

Requesting an update from the Department of Engineering on any steps taken or plans to alleviate the standing water issues on Vaughan Street, near the intersection of Winthrop Road, as previously requested

City Engineer Erik Swanson provided an update that the road is in the process of being milled which should resolve the drainage problem and is cheaper than installing new catch basins.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Anthony DiPierro

SECONDER:	Katy Rogers	Item Number {{item.number}}
RESULT:	Passed [0 TO 0]	
AYES:		
NAYS:		
AWAY:		

37. C0285-25 Resolution/s/ Councilor Wayne A. Matewsky

That the traffic department place a speed bump on Bow St, due to serious issues of speeding in that neighborhood

Councilor Wayne Matewsky said that long-time residents of Bow Street have approached him recently saying speeding is out of control. One resident indicated that when traffic backs up on Broadway near the Lofts apartments, people cut up Bow Street the wrong way to bypass it.

Councilor Matewsky motioned to refer item 37 to Police Chief Steven Mazzie and Sergeant Kenneth Gaff.

MOTION:	Refer
MOVER:	Wayne Matewsky
SECONDER:	Stephanie Martins
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

38. C0287-25 Resolution/s/ Councilor Wayne A. Matewsky

That the Veteran's Office, & sign division place Veteran Army Sergeant Eugene Massone's square dedication sign back to it's original location on the corner or Broadway & Thorndike St, at the request of area residents

Councilor Wayne Matewsky reported that Sergeant Eugene Massone's memorial square sign was moved from its original location at Broadway and Thorndike Street when a new parking lot was constructed. Legislative Aide Michael Mangan looked into it with the Veterans Services Director, who acknowledged a mistake was likely made when relocating the sign.

Councilor Matewsky made a motion to refer item 38 to Veterans Services and the DPW Sign Division to restore the memorial to its proper location.

MOTION:	Refer
MOVER:	Wayne Matewsky
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]

AYES:	Item Number {{item.number}}
NAYS:	
AWAY:	

39. **C0288-25** Resolution/s/ Councilor Wayne A. Matewsky, Councilor Anthony DiPierro

That the fence in front of 298 Ferry St be repaired or replaced, as it was damaged during the recent construction on Ferry St.

Referred to the Engineering department to look into the matter and resolve the issue for the resident.

MOTION:	Refer
MOVER:	Wayne Matewsky
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

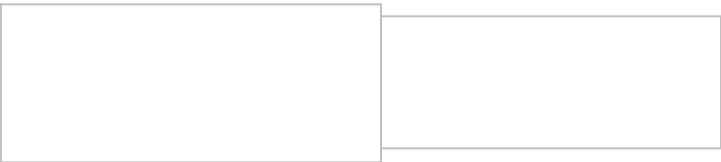
40. **C0292-25** Resolution/s/ Councilor Stephanie Martins

That the forensic auditor from MDD present the current findings of the audit in compliance with the Office of The Inspector General’s recommendations

Referred to a Special Meeting of the City Council on Monday September 29, 2025 at 6:00 PM.

ADJOURNMENT

Meeting Adjourned at 11:25 PM





MEETING MINUTES

REGULAR MEETING OF THE CITY COUNCIL MONDAY, SEPTEMBER 22, 2025 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

Members Present

Guerline Alcy Jabouin, Anthony DiPierro, Holly Garcia, John Hanlon, Michael Marchese, Wayne Matewsky, Peter Pietrantonio, Katy Rogers, Stephanie Smith, Robert Van Campen, Stephanie Martins

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

COMMUNICATIONS FROM HIS HONOR THE MAYOR

1. **C0293-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a grant from the Massachusetts Executive Office of Health and Human Services, Department of Mental Health in the amount of \$90,000 to support an outreach Clinician position to help deliver services to the community in conjunction with police personnel

Refer item to Committee on Ways and Means.

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

2. **C0295-25** Order/s/ Councilor Stephanie Martins, as President
Item Number {{item.number}}

An order requesting approval to appropriate \$185,000.00 from the Capital Stabilization account for three DPW one-ton pickup trucks

This item was referred to the Committee on Ways and Means with a request from Councilor Pietrantonio to see the maintenance reports of the trucks being replaced.

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

3. **C0296-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to raise and appropriate \$36,975 to the legal department professional services account to fund fiscal year 2026 legal services. The legal department is requesting these funds to pay legal services performed by Gallagher and Cavanaugh.

Councilor Smith reviewed the invoices for this item with the City Solicitor. The funds are for legal services related to the lawsuit with the previous superintendent. A motion was made to suspend the rules and take a vote on the appropriation. Councilor Jabouin stated she would not vote for this item because the bills are redacted. On the roll call vote, the motion failed 7-4. A motion to reconsider was made and passed by voice vote. The item was then referred to the Committee on Ways and Means.

After the meeting, the clerk clarified that after discussing with outside legal counsel, the original favorable action vote did in fact pass as it only required a simple majority. Therefore, the subsequent reconsideration and referral to Ways and Means were null and void.

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Robert Van Campen
RESULT:	Passed [7 TO 4]
AYES:	DiPierro, Garcia, Hanlon, Matewsky, Rogers, Smith, Martins
NAYS:	Alcy Jabouin, Marchese, Pietrantonio, Van Campen
AWAY:	

4. **C0297-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate the amount of \$2,000,000.00 by borrowing for Streets and Sidewalk construction throughout the City

Item Number {{item.number}}

This item was referred to the Committee on Ways and Means with a request to include a list of the streets and sidewalks.

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

PETITIONS AND LICENSES

5. C0298-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new auto repair license for Romero Auto Repair at 2081 Revere Beach Pkwy

This item was referred to the Committee on Community and Business Development.

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

COMMITTEE REPORTS

6. C0289-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval that \$945,000.00 be appropriated by borrowing to renovate Chelsea Street Park

Matt Lattanzi, Director of Planning and Development, presented plans for the renovation of Chelsea Street Park, currently being used as a temporary dog park. The design is focused on multi-generational recreation and includes ADA accessible features. Councilors raised concerns about the timeline of this project compared to other park projects like Central Ave Park that have been delayed. Councilor Hanlon requested reports during construction on spending. A motion was made and passed to postpone this item until the next meeting, with a request for the administration to provide a timeline for this project and updates on incomplete park projects.

MOTION:	Postpone
MOVER:	Katy Rogers
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

7. C0290-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate \$1,782,072.00 from the Capital Stabilization account for nineteen (19) capital improvement projects and purchases as delineated on the enclosed attachment

The committee reported this item out favorably. A motion was made to accept the committee report and approve the appropriation.

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [8 TO 3]
AYES:	DiPierro, Garcia, Hanlon, Matewsky, Pietrantonio, Rogers, Smith, Martins
NAYS:	Alcy Jabouin, Marchese, Van Campen
AWAY:	

8. C0276-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend funds from the Department of Energy-Green Communities Competitive Grant Program in the amount of \$126,675 to fund energy conservation measures in municipal facilities

The committee reported this item out favorably. The grant would be used to replace the failing steam boiler at the Ferry Street Fire Station with a rooftop heat pump unit. Any additional installation costs would be covered by National Grid. A motion was made to accept the committee report and approve the grant.

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [11 TO 0]

AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

9. C0281-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend funds from the Massachusetts Department of Transportation in the amount of \$216,434 to improve the connections between The Northern Strand Community Trail, Main Street, the Village Neighborhood, Wellington MBTA Station, and Medford via West Street and Wellington Avenue

The committee reported this item out favorably. A motion was made to accept the committee report and approve accepting and expending the grant funds.

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

10. C0291-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to raise and appropriate \$299,750 to fund the Local 25 DPW collective bargaining contract recently ratified.

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Smith, Van Campen, Martins
NAYS:	
AWAY:	Rogers

11. C0269-25 Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Betty Martinelli to the Council on Aging for a term of two (2) years expiring September 1, 2027

A motion was made to suspend the rules and take items 11, 12 and 13 collectively. The committee reported these items out favorably. A motion was made to accept the committee report and approve the appointments.

MOTION:	Favorable Action
MOVER:	Wayne Matewsky
SECONDER:	John Hanlon
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

12. C0270-25 Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Noreen Feeney to the Council on Aging for a term of Two (2) years expiring September 1, 2027

MOTION:	Favorable Action
MOVER:	Wayne Matewsky
SECONDER:	John Hanlon
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

13. C0271-25 Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Patricia Albano to the Council on Aging for a term of Two (2) years expiring September 1, 2027

MOTION:	Favorable Action
MOVER:	Wayne Matewsky
SECONDER:	John Hanlon
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

14. C0274-25 Order/s/ Councilor Stephanie Martins, as President

An order recommending the consideration of amending City Council Rule 7.1.C - Agenda Items Submission Deadline

This item was reported out of committee favorably. The amendment changes the agenda item submission deadline from 5pm Wednesday to 12pm Wednesday (or 5pm Tuesday if Monday is a holiday). A motion was made to accept the committee report and approve the amendment.

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Stephanie Smith
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

15. C0275-25 Order/s/ Councilor Stephanie Martins, as President

An order recommending consideration of amending City Council Rule 20 so that not all non-civil service appointment orders are automatically referred to committee

This item was reported out of committee favorably. A motion was made to accept the committee report and approve the amendment.

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Stephanie Smith
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

UNFINISHED BUSINESS

16. C0244-25 Resolution/s/ Councilors Wayne A. Matewsky & Stephanie V. Smith

That the city provide an update in regards to the vacant lot on Summer Street

Erin Deveney, Chief of Staff, provided an update. The Mayor solicited input from the community on potential uses for this vacant parcel. Based on the neighborhood sentiment against more park space, the Mayor has asked the City Solicitor and Chief Procurement Officer to seek proposals for an appropriate project that would offer residents an opportunity for first-time home buying, potentially townhomes. Councilor Smith stated the neighborhood wants a parking lot and emphasized any future development must include on-site parking. The item was postponed to the first meeting in December for an update on the plans.

MOTION:	Postpone
MOVER:	Stephanie Smith

SECONDER:	Wayne Matewsky	Item Number {{item.number}}
RESULT:	Passed [0 TO 0]	
AYES:		
NAYS:		
AWAY:		

17. C0253-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend funds from the Mass Gaming Commission in the amount of \$2,453,500 to fund programs and services provided by Fire, Police, Planning and Transportation

Councilors expressed concerns about funds being used for changes to Everett Square against the Council's wishes. Councilor Smith requested postponing the item to the next meeting in hopes of getting plans for Everett Square, as holding up the grant hurts Fire and Police funding. Councilor Van Campen requested the administration provide actual information in the agenda packet ahead of the meeting.

MOTION:	Postpone
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

18. C0262-25 Resolution/s/ Councilor Stephanie Martins, Councilor Guerline Alcy Jabouin

That the administration provide a status on the Business ARPA grant application decisions and information on the committee

Erin Deveney, Chief of Staff, provided an update that 16 of the 46 small business ARPA grant applicants still owe the city outstanding information. No applicant has been denied for incomplete information yet. Outreach is being done by the Chamber of Commerce. The administration is considering a response deadline as the delay is holding up funds for the other applicants. Councilors expressed frustration with the process and offered to help contact the businesses directly. Chief of Staff Deveney agreed to share the list of 16 businesses. Councilors questioned the amounts paid to the Chamber and Accenture to administer the program. President Martins expressed disappointment that the city's DEI officer was not involved to help reach diverse applicants. The item was postponed to the next meeting for an update.

MOTION:	Postpone
MOVER:	Stephanie Martins
SECONDER:	Guerline Alcy Jabouin

RESULT:	Passed [0 TO 0]	Item Number {{item.number}}
AYES:		
NAYS:		
AWAY:		

19. C0263-25 Resolution/s/ Councilor Stephanie Martins

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

No updates were provided. The item was postponed to the next meeting for any further updates.

MOTION:	Postpone
MOVER:	Guerline Alcy Jabouin
SECONDER:	Wayne Matewsky
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

20. C0280-25 Resolution/s/ Councilor Peter Pietrantonio

That a representative from the legal department come to our next meeting and explain what the tree waiver form is for.

Councilor Pietrantonio explained the issue of a resident being asked by the tree warden to sign a waiver to have a city tree trimmed, even though the tree was on city property. City Solicitor Colleen Mejia clarified a waiver would only be needed if the city was entering private property. She revised the waiver that was sent by the tree warden. The item was referred back to sponsor.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Peter Pietrantonio
SECONDER:	Robert Van Campen
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

NEW BUSINESS

21. C0294-25 Resolution/s/ Councilor Anthony DiPierro

That the Department of Engineering or Public Works take steps to address the

curbing at the intersection of Sycamore & Ferry Streets as there have been reports of residents tripping on them. Item Number {{item.number}}

Councilor DiPierro explained the issue of residents tripping on curved curbing surrounding the handicapped ramps at the intersection of Sycamore and Ferry Streets. He suggested clearly identifying the curbing with planters, flower boxes or paint. The item was referred to the Department of Engineering and DPW for action.

MOTION:	Refer
MOVER:	Anthony DiPierro
SECONDER:	Wayne Matewsky
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

22. **C0299-25** Resolution/s/ Councilor Michael K. Marchese

A resolution proposing that the city, through Senator Sal DiDomenico, request that the Army Corp of Engineers dredge the appropriate portion of Chelsea Creek to provide a better flow from the Culvert Outflow pipe

Councilor Marchese explained the issue of the outflow pipe backing up due to shallow depth at low tide. He proposed asking Senator DiDomenico to request the Army Corps of Engineers dredge the area, as they did in the past, to allow better water flow. Alternatively, he suggested the city access the area with equipment to dredge it directly. The item was referred to Senator DiDomenico with a request for an update within a month.

MOTION:	Refer
MOVER:	Michael Marchese
SECONDER:	Wayne Matewsky
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

ADJOURNMENT

Adjourned at 8:45 PM



	Item Number {{item.number}}
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C0325-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 27, 2025

Agenda Item:

An order requesting approval to adopt the City's municipal aggregation plan, attached herein, and authorize the City Administration to take any and all necessary action to prepare the plan for submission to the Massachusetts Department of Public Utilities pursuant to M.G.L. c. 164, §134

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

October 15, 2025

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

Please find attached an order to approve and adopt the City's municipal aggregation plan, attached herein, and authorize the City Administration to take any and all necessary action to prepare the plan for submission to the Massachusetts Department of Public Utilities pursuant to M.G.L. c. 164, §134.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



October 15, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it

Ordered: BY City Council OF THE CITY OF EVERETT, as follows:

to approve and adopt the City's municipal aggregation plan, attached herein, and authorize the City Administration to take any and all necessary action to prepare the plan for submission to the Massachusetts Department of Public Utilities pursuant to M.G.L. c. 164, §134.

**CITY OF EVERETT
EMPOWER EVERETT PROGRAM**

AGGREGATION PLAN

September 3, 2025

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 - A. Plan Filing
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 - A. Plan Revision Process
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Attachment 1 – Contact Information Regarding the Plan
Attachment 2 – Opt-Out Notice

I. PURPOSE

The City of Everett developed this municipal aggregation plan in compliance with Massachusetts law regarding public aggregation of electric consumers. It contains required information on the structure, operations, services, funding, and policies of the City's Plan. The Plan has been developed in consultation with Colonial Power Group, Inc. and the Massachusetts Department of Energy Resources and is consistent with the Municipal Aggregation Guidelines developed by the Department of Public Utilities.

The purpose of this Plan is to represent consumer interests in competitive markets for electricity. It seeks to aggregate consumers in the City to negotiate rates for power supply. It brings together the buying power of more than 50,000 consumers. The City seeks to take greater control of its energy options, including enhancing the ability to pursue price savings, price stability, and the amount of renewable energy content. Participation is voluntary for each consumer. Consumers can decline service provided through the Plan and choose an alternative supply option instead.

II. DEFINITIONS

Annual Report – means the report that the City shall file annually with the Department that includes Program information for the previous year (see Section VI, below).

Auto-Enroll Customer – means an Electric Customer who is eligible to be enrolled in the Program on an opt-out basis, specifically all Basic Service customers except for those customers who (1) have informed the Electric Distribution Company they do not want their account information shared with their municipality, or (2) are participating in an optional “green power” program that requires them to remain on Basic Service.

Basic Service – means the electric supply product that the Electric Distribution Company provides to Electric Customers that are not receiving an electric supply product from a Competitive Supplier or through participation in the Program.

City – means the City of Everett.

Competitive Supplier – means an entity licensed by the Department to sell electric supply products to Electric Customers, as defined in 220 CMR 11.02.

Consultant – means the entity retained by the City to assist with the development and operation of the Plan and Program.

DOER – means the Massachusetts Department of Energy Resources.

DOER Best Practices – means the *DOER Recommended Best Practices for Advancing Clean Energy in Municipal Aggregation Plans*, as may be amended from time to time.

Default Product – means the Product that Participants in the Program receive unless they affirmatively select an alternate Product.

Department – means the Massachusetts Department of Public Utilities.

Electric Customer – means the customer of record of an account with the Electric Distribution Company.

Electric Distribution Company or EDC – means Massachusetts Electric Company d/b/a National Grid.

Electric Supply Agreement or ESA – means a contract between the City and a Program Supplier concerning electricity supply for the Program.

Electricity Broker – means an entity that is licensed by the Department to facilitate or otherwise arrange for the purchase and sale of electric supply and related services to customers, as defined in 220 CMR 11.02.

Environmental Justice Population – in Massachusetts, an environmental justice population is a neighborhood that meets one or more of the following criteria:

- the annual median household income is not more than 65 percent of the statewide annual median household income;
- minorities comprise 40 percent or more of the population;
- 25 percent or more of households lack English language proficiency; or
- minorities comprise 25 percent or more of the population and the annual median household income of the City in which the neighborhood is located does not exceed 150 percent of the statewide annual median household income.¹

Guidelines – means the Department-approved Municipal Aggregation Guidelines in D.P.U. 23-67, as may be amended from time to time.

kWh – means kilowatt-hour.

LICSSTGU – means a Low-Income Community Shared Solar Tariff Generation Unit, as defined in the SMART Regulations.

LICSS Guideline – means the DOER Guideline Regarding Alternative Programs for Community Shared Solar Tariff Generation Units and Low-Income Community Share Solar Generation Units.

¹ See Environmental Justice Policy of the Executive Office of Energy and Environmental Affairs (Updated June 24, 2021) available at <https://www.mass.gov/doc/environmental-justice-policy6242021-update/download>.

Municipal Aggregation LICSS Program – means a low-income community shared solar program offered through a Program, as set forth in the SMART Regulations and LICSS Guidelines.

Municipality – means a city or town (or group of cities or towns) that (1) operates a Program pursuant to G.L. c. 164, § 134(a), or (2) has filed a Plan for Department approval.

Opt-In Product – means a Product that Participants in the Program must affirmatively select to receive.

Opt-Out Notice – means the document sent to Auto-Enroll Customers to inform them of their right to opt-out of such enrollment (see Section IV.B.6.a, below).

Participant – means an Electric Customer that is participating in the Program.

Petition – means a petition submitted by a Municipality to the Department for review and approval of a Plan.

Plan – means this municipal aggregation plan.

Product – means an electric supply product available to Participants in the Program.

Program – means the City’s Empower Everett Program, which aggregates Electric Customers located within its municipal boundaries for the purpose of procuring electric supply and energy-related products and services, pursuant to G.L. c. 164, § 134(a).

Program Supplier – means a Competitive Supplier that is providing electric supply and, if applicable, energy-related products and services to Participants.

SMART Regulations – means the regulations promulgated by DOER to establish a Solar Massachusetts Renewable Target program to encourage the continued use and development of solar generation in the Commonwealth.

III. PROCEDURAL REQUIREMENTS

- A. Initiation of the Process – The City obtained the authorization by a majority vote of its City Council to initiate a process to develop a municipal aggregation plan on April 28, 2025.
- B. Consultation with DOER – The City consulted with DOER in developing its Plan, pursuant to G.L. c. 164, § 134(a), on May 27, 2025.
- C. Public Review – The City made its proposed Plan available for public review from September 4, 2025 to October 4, 2025 through a prominent link on its municipal website.

IV. PLAN ELEMENTS

- A. Organizational Structure of the Program – Table IV.A identifies the entity or entities (City, Consultant, Program Supplier) that will perform core functions of the Program. See Guidelines, Section IV.A.

Table IV.A – Organizational Structure				
Core Functions	Performing Entity			Plan section in which tasks are described
	City	Consultant	Supplier	
Liaisons/Representatives/Agents				
Municipal Representative/Agent before Department (i)	X	X		<i>Section IV and Attachment 1</i>
Liaison with DOER		X		<i>Section III.B</i>
Liaison with Electric Distribution Companies		X		<i>Section VII</i>
Plan Elements				
Procurement of Supply	X	X		<i>Section IV.B.2</i>
Product Determination	X			<i>Section IV.B.3</i>
Other Funding/Costs	X			<i>Section IV.B.4</i>
Customer Enrollment			X	<i>Section IV.B.5</i>
Customer Notifications/Outreach/Education	X	X		<i>Section IV.B.6</i>
Ongoing Program Information	X	X		<i>Section IV.B.7</i>
Program Termination	X			<i>Section IV.B.8</i>
Annual Reports		X		<i>Section VI</i>
Customer Service (i)	X	X	TBD	
Other (<i>description</i>)				

(i) Required contact information regarding the plan is provided in Attachment 1.

B. Program Operations

1. Statutory Requirements – Pursuant to G.L. c. 164, § 134(a), a Plan shall provide for:
 - a. Universal Access – All customers residing or located within the municipal boundary will be eligible to participate in the Program, either through an automatic enrollment process or upon request of the customer to join the Program (see Section IV.B.5, below).

- b. Reliability – The City has retained the services of Colonial Power Group, Inc. as its Consultant, a Department-approved Electricity Broker that is licensed to provide municipal aggregation consulting services. The City offers this as a demonstration that it has the technical expertise necessary to operate and manage the Program.
- c. Equitable Treatment of All Customer Classes – Table IV.B.1.c identifies the Plan elements for which the treatment between customer classes (or subclasses) may vary in order to ensure equitable treatment. The City anticipates that varied treatment that reflects the disparate characteristics of each customer class will be reasonable and appropriate.

Customer classes and subclasses differ in many respects such as electrical load, electricity consumption patterns or load factors, interest in and the ability to support enhanced renewable energy or opportunities described in the DOER Best Practices or factors associated with Environmental Justice Populations such as English proficiency. These distinctions are expected to affect all aspects of Program operation. For example, effective and responsive procurement, product determination, enrollment, notification and ongoing customer education efforts will vary between residential and larger commercial or industrial customers due to differences between customers in these classes and their consumption patterns. These factors will necessarily affect the Program’s best practices for all of the tasks described in Table IV.B.1.c, below. Several additional examples of appropriate, varying treatment are also described below in the text relevant to each task.

Table IV.B.1.c Equitable Treatment of Customer Classes					
Plan Element					
Procurement of Supply (§ IV.B.2)	Product Rate Setting/Renewable Energy Content (§ IV.B.3)	Other Funding Sources/Costs (§ IV.B.4)	Customer Enrollment (§ IV.B.5)	Customer Notification (§ IV.B.6)	Ongoing Program Information (§ IV.B.7)
☒	☒	☒	☒	☒	☒

2. Procurement of Supply – Table IV.B.2 identifies: (1) the actions the City expects to take, upon Department approval of the Plan, to procure supply for the Program; and (2) the expected timeline for each action, identified as the number of days after Department approval, based on the assumption that the Department approves the Plan on Day 0. As described above in Section IV.B.1.c, while the below process will typically be applied for the procurement

of Program supply, alternative approaches may be employed for some classes or subclasses, for example in the context of procuring local renewable energy sources consistent with DOER Best Practices.

Table IV.B.2 – Procurement of Supply	
Procurement Steps	Expected Timeline
<i>Notify EDC of Department Approval</i>	2-4 business days
<i>File Updated Procurement Timeline with EDC (i)</i>	<= 14 days
<i>Issue RFQs/RFPs</i>	TBD
<i>Evaluate/Select Bids</i>	TBD
<i>Negotiate/Execute Contracts</i>	TBD
<i>Other (description)</i>	TBD

- (i) The City will provide the EDC with monthly update notices to its procurement timeline and also file all notices relating to the procurement timeline in the Department’s docketed proceeding to review the Program until such time as the delivery of a notice of execution of an ESA.

3. Product Information – Table IV.B.3 identifies, for each Product, (1) the components of the rates that will be charged to Participants, and (2) the renewable energy content, including the types of renewable energy resources that comprise the voluntary component. All funds collected through rates will be used specifically for the benefit of the Program.

Table IV.B.3 – Product Information		
		Product(s) [TBD]
Rate Components (in \$/kWh)		
Supply and Renewable Energy Content		TBD
Consultant Services		\$0.001
Municipal Services		TBD
Other Services (description)		TBD
TOTAL		
Renewable Energy Content (in % of total)		
Required		
Voluntary	RPS Class I	TBD
	National Wind	TBD
	Other (description)	TBD
TOTAL		
Supplier Name		TBD
Effective Dates		TBD

As described above in Section IV.B.3.c, product information may vary by customer class or subclass. The City has not yet determined and will alter from time to time: (1) the number of Products to be offered by the Plan; (2) the value of the rate components of each Product, (3) the level of renewable energy content of each Product or (4) whether to include and at what level to

set a rate component for Municipal Services. The Mayor will make final decisions on the number of product offerings and the features of each based upon market prices for power supply and renewable energy content at the time of any competitive bid process and after considering input from Electric Customers and the Consultant. If the City elects to include a rate component for Municipal Services, all funds collected through such rate component will be used specifically for the benefit of the Program.

To make determinations on product selections and renewable energy content of each product, the Mayor will consider the Program's objectives for competitive pricing, price stability, environmental policies and goals and other City or State policies (for example, advancing the interests of low-income customers, fostering business development or pursuing options described in the DOER Best Practices). Given that market prices for power supply and renewable energy content are always changing and can be extremely volatile, such prices present at the time of any competitive bid process are expected to have a substantial influence on the City deciding how much, if any, additional renewable content greater than state minimum requirements to include in the product(s) selected in each round.

The City has not yet determined whether it will offer other energy-related products and services. Decisions on whether and how (e.g., opt-out or opt-in) to offer other energy-related products and services will be based on the projected net value to some or all Participants.

As described above in Section IV.B.3.c, the plan recognizes that certain customer subclasses differ in material respects in electrical load, electricity consumption patterns, and load factors. The Program therefore may offer such subclasses different rates to mitigate negative outcomes for other customer classes. For example, large industrial Electric Customers who (i) are new Auto-Enroll Customers, (ii) have previously opted out of the Program, or (iii) are being served by a Competitive Supplier may request to join the Program. Given the high monthly usage of such customers, enrollment may be at the then-current market price.

The Plan addresses how the City will update this table in Section IV.B.7 (Ongoing Program Information), below.

4. Other Funding Sources/Other Costs to Participants – The City has not identified other funding sources. Participants will incur no costs other than those they incur through Product rate components. As described above in Section IV.B.3.c, product funding or costs may vary by customer class or subclass.

5. Customer Enrollment

- a. Initial Enrollment – Prior to enrollment, the City will send an Opt-Out Notice to Auto-Enroll Customers, informing them that they will be automatically enrolled in the Program unless they take the action(s) specified in the Opt-Out Notice. The City will provide customers with at least 30 calendar days (plus six days to account for delivery) to opt-out of the Program. After that time, the City will enroll Auto-Enroll Customers in accordance with the

requirements of the Electric Distribution Company. Auto-Enroll Customers that do not opt out will be enrolled in the Default Product, unless they notify the City that they seek to receive an Opt-In Product. As described above in Section IV.B.3.c, customer enrollment may vary by customer class or subclass.

Consistent with the Guidelines, if the City does not begin the initial enrollment of Participants within two years of Department approval, the Department will deem the Program to be terminated. The City further recognizes that, if it seeks to reinstate its Program at a later date, it must comply with the procedural requirements set forth in the Guidelines, Section III.

- b. Ongoing Enrollment – As described above in Section IV.B.3.c, ongoing customer enrollment may vary by customer class or subclass, including for example with respect to large industrial customers. On a periodic basis, the City will (1) automatically enroll new Auto-Enroll Customers, with the exception of new large industrial Auto-Enroll Customers, subject to the opt-out provisions for initial enrollments described above; and (2) provide Non-Auto-Enroll Customers with the opportunity to join the Program on an opt-in basis. Large industrial Electric Customers who (i) are new Auto-Enroll Customers, (ii) have previously opted out of the Program, or (iii) are being served under competitive supply may request to join the Program at the then-current market price.
- c. Opt-In Product Enrollment – Electric Customers can opt into a Program Product directly online through the Program website or by contacting the Consultant or the Program Supplier. The City will notify Participants enrolled in an Opt-In Product prior to any change in the product's rates and/or renewable energy content. Participants will continue to receive their current Product, subject to the new applicable price and renewable energy content at commencement, unless the Participant informs the City otherwise. A Participant enrolled in an Opt-In Product that is being discontinued must affirmatively select another Product. If the Participant does not make such a selection, the Participant will be enrolled in the Default Product. As described above in Section IV.B.3.c, Opt-In Product enrollment may vary by customer class or subclass.

6. Customer Notifications

- a. Opt-Out Notice – The City will deliver an Opt-Out Notice to all Auto-Enroll Customers at least 36 calendar days prior to enrollment. The Opt-Out Notice will inform customers (1) that

they are to be automatically enrolled in the Program, (2) that they have the right to opt out of the Program without penalty, and (3) of the actions they must take to opt-out. The Notice will include Product information related to price, term, and renewable energy content, and will identify the actions that a customer must take to select an Opt-In Product. Finally, the Notice will include information on Basic Service rates, including how to access it, and the fact that it is available to them without penalty. Attachment 2 includes a representative form of the City's proposed Opt-Out Notice.

The City will (1) send the Opt-Out Notices in a clearly marked municipal envelope that identifies it contains important information regarding participation, (2) include a self-addressed, postage-paid envelope for the opt-out reply card, and (3) include a separate Language Access Document which will provide instructions regarding how customers can receive visual or audial assistance with Program information. As described above in Section IV.B.3.c, Opt-Out notices and procedures may vary by customer class or subclass.

- b. Notification of Product Change – The City will notify Participants of changes in price or renewable energy content of any of its Products. The notification will identify both the Product's existing and new price and renewable energy content and will identify the actions Participants must take if they no longer seek to purchase the existing Product. As described above in Section IV.B.3.c, notifications of product change may vary by customer class or subclass.
- c. Other Notifications
 - (i) General Program Information – Upon approval of its Plan, the City may deliver information and educational materials regarding its Program to each Electric Customer within its boundary. The City may request, no more than quarterly, that the Electric Distribution Company provide the information (customer name, mailing address (and service address, if different), and rate class) necessary to facilitate such notifications. The City will not share this information with Program Suppliers. In the event that the City sends notices or educational materials to customers enrolled with a Competitive Supplier, such notification or educational materials will inform those customers that, if they enroll in the Program, they may incur an early cancellation fee from

their Competitive Supplier, and that they should check with their Competitive Supplier on this matter before enrolling in the Program. As described above in Section IV.B.3.c, customer notification and educational materials and procedures may vary by customer class or subclass.

- (ii) Program Supplier Communications – Upon approval from the City, an active Program Supplier may communicate with Participants regarding the Program and, if applicable, energy-related products or services.

7. Ongoing Program Information – The City will provide the public with access to the ongoing program information listed in sections (a) through (c), below. The City will make this information available to the public through a prominent link on the City’s website. Table IV.B.7 identifies the methods by which the City will communicate to the public how they can access this information.

Table IV.B.7	Public Access to Ongoing Program Information
Location	Description
<i>Municipal website</i>	The City’s website will have general program information and provide a prominent link to the Program website.
<i>Program website</i>	<p>The Program website will contain all current and detailed information about the City’s Program (at https://colonialpowergroup.com/everett/).</p> <p>The Program website allows visitors to immediately translate the site’s content by selecting from a list of over 100 different languages. The website is ADA compliant, providing instant accommodations for common disability profiles, including motor impairments, vision impairments, and dyslexia.</p>
<i>Communication vehicles/ outreach activities</i>	The City will employ assistive technology to ensure all Electric Customers, including those with impaired physical capabilities who require visual or audial assistance, are properly informed. Any information sessions will be held in accessible locations, typically City Hall, senior centers or the library. Electric Customers who require assistance (e.g., deaf or otherwise hard-of-hearing, blind or otherwise visually impaired) will have the opportunity to request assistive technology ahead of any such public presentation. In the event that information sessions cannot be held in-person, the presentations will be held online and, as such, will be accessible to consumers with limited mobility.

Table IV.B.7	Public Access to Ongoing Program Information
Location	Description
<i>Social media accounts</i>	The City may post notices of material changes on official social media pages that the City utilizes to communicate to residents.
<i>Municipal cable access TV</i>	The City may post notices of material changes on local cable access TV, if available and appropriate.
<i>Announcement to local/regional media</i>	Notices of material changes will be placed in newspapers, as appropriate.
<i>Physical posting in municipal buildings</i>	Notices of material changes will be placed in City Hall and in public buildings (<u>i.e.</u> , library, senior center, etc.), as appropriate.
<i>Municipal departments, boards, and committees</i>	Program updates provided to the City Council, as appropriate.
<i>Community organizations</i>	Program updates may be provided to community organizations, as appropriate.

- a. Updated Product Information – The City will update Product rates and renewable energy content as necessary, in the format shown in Table IV.B.3.
- b. Annual Program Information for the Previous Year – The City will provide the Department with Program information annually for the previous year as required by the Guidelines.
 - (i) Product information – rate components, renewable energy content, and participation
 - (ii) Product rate component information
 - (iii) Renewable energy content information
 - (iv) Organizational structure, as set forth in Table IV.A
 - (v) Equitable treatment of customer classes, as set forth in Table IV.B.1.c
 - (vi) Supply procurement activities, as set forth in Table IV.B.2
 - (vii) Representatives of all notifications sent during the previous year

(viii) Methods of Public Access, as set forth in Table IV.B.7.c.iii, and

(ix) Other funding source/costs to participants, if applicable

c. General Program Information – The City will provide and maintain access to Program-related documents (e.g., Plan, Department Order, Program Press releases).

8. Termination of the Program – The City will take all reasonable actions to ensure a continuous supply of electricity to Participants. Nonetheless, the Program may be terminated.

a. Potential Causes of Program Termination – The Program may be terminated in two ways: (1) upon contract termination or expiration without any extension, renewal, or subsequent contract being negotiated; or (2) at the direction of the City to dissolve the Program.

b. Planned Actions to Minimize Chances of Termination – The City, in coordination with its Consultant, will pro-actively manage the Program with the objective of consistently providing attractive offerings for the Plan's Electric Customers. Such activities shall include: (1) developing and applying strategic and forward-looking procurement strategies; (2) modifying and introducing products that attract and sustain interest from Electric Customers; (3) designing program operations and associated contract terms to attract and sustain interest from suppliers; and (4) pre-empting adverse outcomes by early identification and management of market or regulatory events through contract language and operational strategies.

c. Transition Plans in Event of Termination – Each Participant will receive notification of termination of the Program 90 days prior to such termination. In the event of termination, Participants would return to Basic Service or individually choose a Competitive Supplier. This transfer would occur in coordination with the Electric Distribution Company using established Electronic Data Interchange (EDI) protocols and in accordance with the rules and procedures set forth in the EBT Working Group Report.

- d. Notifications – The City will notify the Electric Distribution Company and the Department 90 days prior to a planned Program termination. The City’s notification to the Department will include copies of all public notices, press releases, website postings and any other communications and communication methods the City intends to provide Participants and other Electric Customers regarding the Program’s termination and return of Participants to Basic Service.

In the event of program termination, the City will not file a new Plan for Department approval for a minimum of two years from the date of termination, defined as the date by which the City has returned all Participants to Basic Service. The new Plan will fully describe the circumstances that led to the termination, and the steps the City has taken to protect against a second termination.

C. Rights and Responsibilities of Program Participants – Participants will be able to: (1) select any of the Products offered to the applicable customer class or subclass; (2) switch from one Product to another by contacting the Program Supplier or Consultant; and (3) leave the Program at any time without penalty by contacting the Consultant, Program Supplier, or Electric Distribution Company.

V. DEPARTMENT REVIEW OF MUNICIPAL AGGREGATION PLANS

The City will submit this Plan to the Department for review and approval.

VI. ANNUAL REPORTS

The City will submit the following information annually to the Department related to Program operations during the previous year:

- An Excel spreadsheet in the format shown in the Guidelines, Attachment VI;
- A document that includes the information requirements set forth in Section IV.B.7.b, above.

VII. NOTIFICATIONS TO ELECTRIC DISTRIBUTION COMPANY

- A. Plan Filing –The City notified the Electric Distribution Company upon filing the Plan with the Department. The City will notify the Electric Distribution Company upon receiving a Department order approving the Plan.
- B. Energy Supply Agreement –The City will (1) notify the Electric Distribution Company, in a timely manner, when it has executed an agreement with a Program Supplier, and (2) provide the Electric Distribution Company with the information necessary to enroll customers with the Program Supplier. The City shall file the

notification in its docketed proceeding. Customer enrollment will begin no sooner than 60 days from when the City provides the necessary information to the Electric Distribution Company.

VIII. PLAN AND PROGRAM CHANGES

- A. Plan Revision Process – In the event that the City seeks to modify its Plan in a manner consistent with the Guidelines, it will allow at least 30 calendar days for public review of the revised Plan. Following public review, the City will submit the revised Plan to the Department for informational purposes. The City may seek consultation with the Department to determine if a proposed modification is consistent with the Guidelines.
- B. Program Consultant – In the event that the City hires a new Consultant, it will notify the Department in writing, identifying the new Consultant and including, if applicable, documentation that the Consultant is an Electricity Broker licensed to provide municipal aggregation consulting services (see Section IV.B.1.b, above).

IX. MUNICIPAL AGGREGATION LICSS PROGRAMS

The City may seek to implement a Municipal Aggregation LICSS Program at which time the City shall submit the program to the Department for review and approval. The City understands that its initial filing must include documentation from DOER that the Municipal Aggregation LICSS Program meets the requirements of the SMART Regulations and LICSS Guidelines in effect as of the date of the filing. The filing must also include the following information related to the Municipal Aggregation LICSS Program:

- A. For each LICSS TGU participating in the Municipal Aggregation LICSS Program:
- Name of owner/authorized agent;
 - Location (name of city/City);
 - Nameplate capacity and total projected annual energy output, in kilowatts and kWhs, respectively;
 - Projected annual energy output that will participate in the program, in kWhs;
 - Projected SMART base compensation rate funds and adder funds to be paid annually to the generating unit; and
 - Projected portion of SMART adder funds to be passed through annually to low-income customers participating in the program, in dollars and percent of SMART adder funds paid to the generating unit.
- B. Low-income customers participating in the Municipal Aggregation LICSS Program:
- Number of low-income customers projected to participate in the program;
 - Projected annual usage of participating low-income customers, in kWhs;

- Projected cents per kWh reduction on bills of participating low-income customers resulting from passthrough of SMART funds; and
- Projected` monthly bill savings for participating low-income customers.

C. Municipality/Consultant Fees:

- SMART funds to be paid to the City, in cents per kWh and projected total dollars; and
- SMART funds to be paid to the Consultant, in cents per kWh and projected total dollars.

The City shall make the information identified above publicly available in the manner set forth in Section IV.B.7 (Access to Ongoing Program Information), and shall include this same information in its Annual Report (Section VI). The City understands that the Department will review the filing to determine whether it includes the required documentation from DOER and the Program information identified above. Once confirmed, the Department will approve the Municipal Aggregation LICSS Program without further process. Department approval will serve to inform DOER that the Municipal Aggregation LICSS Program complies with the Department's requirements related to such programs and these Guidelines. The City may contract with additional or replacement LICSSSTGUs that meet the requirements of the SMART Regulations and the LICSS Guidelines then in effect and shall describe such contracts in the City's next Annual Report.

ATTACHMENT 1

Contact Information

The municipal official that the Department should include on all correspondence as the Plan's representative/agent before the Department:

Jonatan Frias, Community Planning Specialist
617-394-2246
Jonatan.Frias@ci.everett.ma.us

Several parties will be available to provide “customer assistance” to Electric Customers, as follows:

City contact(s):

Jonatan Frias, Community Planning Specialist
617-394-2246
Jonatan.Frias@ci.everett.ma.us

Matthew Lattanzi, Esq., Director Planning and Development
617-394-2334
Matt.Lattanzi@ci.everett.ma.us

Katherine Jenkins-Sullivan, Sustainability Planner
617-944-0236
Kate.Jenkins-Sullivan@ci.everett.ma.us

Consultant contact:

Colonial Power Group, Inc.
866-485-5858, ext. 1
<https://colonialpowergroup.com/>

Program Supplier contact:

[TBD]

The City may change customer service contacts from time to time. The current customer service contacts will be displayed prominently on the City and Program websites.

ATTACHMENT 2

Opt-Out Notice



EMPOWER EVERETT PROGRAM CONSUMER NOTIFICATION

<Month> <Day>, <Year>

Dear Everett Basic Service Consumer:

The City of Everett is pleased to announce that _____ has been selected as the supplier for its Empower Everett Program (“Program”). This Program is a municipal aggregation which enables local government to combine the purchasing power of its residents and businesses to provide them with an alternative to National Grid Basic Service (M.G.L. c. 164, § 134). This Program only affects the supply portion of your monthly bill. It will not affect the delivery portion of your monthly bill. National Grid will continue to deliver your electricity but Everett has chosen the supplier for the Program. _____ will provide electric power supply for all consumers currently on Basic Service in Everett. This letter is intended to tell you about this Program for electric power supply. In accordance with state law, it also informs you of your rights and options if you choose not to participate in the Program.

- ✓ **YOU WILL BE AUTOMATICALLY ENROLLED IN THIS PROGRAM** unless you choose not to participate and opt-out.
- ✓ **YOU MUST RESPOND BY <MONTH> <DAY>, <YEAR>** if you do not wish to be automatically enrolled.

YOU WILL NOT NOTICE ANY CHANGE IN YOUR ELECTRICITY SERVICE. The only difference you will see is that _____ will be printed under the “Supply Services” section of your monthly bill. You will continue to receive one bill from National Grid. You will continue to send your payments to National Grid for processing. National Grid will continue to respond to emergencies, read meters and maintain the distribution and transmission lines. Reliability and quality of service will remain the same. Furthermore, you will continue to have all existing consumer rights and protections.

COMPARATIVE RATES AND TERMS

	Everett’s Program* (Supply Services Only)		National Grid** (Supply Services Only)
	STANDARD (default)	OPTIONAL	BASIC SERVICE
Rate			
Residential	\$X.XXXXX per kWh	\$X.XXXXX per kWh	\$X.XXXXX per kWh
Commercial/Streetlight	\$X.XXXXX per kWh	\$X.XXXXX per kWh	\$X.XXXXX per kWh
Industrial	\$X.XXXXX per kWh	\$X.XXXXX per kWh	\$X.XXXXX per kWh
Renewable Energy Content <i>(see insert for required & voluntary percentages by year)</i>	[TBD following competitive bid process]	[TBD following competitive bid process]	Meets Massachusetts renewable energy requirements
Duration	_____ 20XX – _____ 20XX <i>[Rates apply to service beginning and ending on the days of the month that your meter is read in your service area.]</i>		_____ 20XX – _____ 20XX <i>[Residential and Small Commercial rates change every 6 months. Large Commercial and Industrial rates change every 3 months.]</i>
Exit Terms	NO CHARGE		May receive a reconciliation charge or credit <i>[Industrial G-2 & G-3 only]</i>

*Rate includes Consultant Services Fee of \$0.001 per kWh to facilitate the Empower Everett Program.
*Rate includes Municipal Services Fee of \$X.XXX per kWh to fund personnel costs associated with Sustainability Planner position(s).
*Rate may increase as a result of a change in law that results in a direct, material increase in costs during the term of the contract.
**GreenUp options are available for \$0.022-\$0.038 per kWh in addition to National Grid’s Basic Service rate.

IMPORTANT INFORMATION

- At Program launch, the aggregation rate is lower than National Grid’s Basic Service rate. The aggregation rate is fixed for __ months while National Grid’s Basic Service rate changes twice a year, in February and August. As a result, the aggregation rate may not always be lower than National Grid’s Basic Service rate. The goal of the aggregation is to deliver savings over the life of the Program against National Grid’s Basic Service rate. However, **FUTURE SAVINGS CANNOT BE GUARANTEED.**
- There is **NO CHARGE TO OPT-OUT** of the Program and return to National Grid Basic Service.

ALL BASIC SERVICE CONSUMERS who have been mailed this notification will be **AUTOMATICALLY** enrolled in the Program and start benefiting from the aggregation rate beginning on the day of the month in _____ that your meter is read. This date varies by service area. Your meter reading date is shown on your bill.

WATCH YOUR NATIONAL GRID BILL FOR FURTHER NOTIFICATION of the Program.

- Your _____ bill will state that you are being switched to Everett’s Program.
- Your _____ bill will show Everett’s supplier and aggregation rate under “Supply Services”.

BUDGET PLAN OR ELIGIBLE LOW-INCOME RATE CONSUMERS will continue to receive those benefits from National Grid.

SOLAR PANEL AND COMMUNITY SOLAR CONSUMERS will continue to receive net metering or on-bill credits while receiving electricity supply under the Program and the value of these credits will not be altered by participating in the Program.

ANY APPLICABLE TAXES WILL BE BILLED as part of the Program’s power supply charge. You will be responsible for identifying and requesting an exemption from the collection of taxes by providing appropriate documentation.

TAX EXEMPT SMALL BUSINESS CONSUMERS must send or fax a copy of their Energy Exemption Certificate directly to _____ (Supplier) at _____ (Supplier address/fax) _____ in order to maintain their tax exempt status.

IF YOU HAVE ALREADY CHOSEN A SUPPLIER ON YOUR OWN you must opt-out of this Program. This will ensure you continue to get your electricity from that supplier.

IF YOU HAVE ALREADY CHOSEN A GREEN POWER SUPPLY OPTION THROUGH NATIONAL GRID you must opt-out of this Program. This will ensure you continue to get your electricity from that Green Power Supply.

HOW TO OPT-OUT

- Sign and return the enclosed opt-out card in the postage paid envelope provided; **OR**
- Visit colonialpowergroup.com/everett and click the opt-out button, then fill out and submit the Opt-Out Form; **OR**
- Call _____ at _____ and ask to remain on National Grid Basic Service.

ANY TIME AFTER ENROLLMENT you can still opt-out with **NO CHARGE**. It may take a couple of billing cycles before you are back on National Grid Basic Service. If you choose to opt-out after the initial enrollment, you may submit an Opt-Out form at colonialpowergroup.com/everett **OR** call _____ at _____ and ask to be placed on National Grid Basic Service.

TO CHOOSE A PRODUCT WITH A HIGHER PERCENTAGE OF RENEWABLE ENERGY you may call _____ at _____ and ask to be enrolled in Everett’s Optional Product.
[Product option(s) to be determined following the competitive bid process. The above acts as a placeholder and will be replaced with a product description including price, term, technology, vintage and location.]

THROUGHOUT THE LIFE OF THE PROGRAM each subsequent contract may vary by rate, term and possibly supplier. You will be automatically enrolled in the next contract at the new aggregation rate unless you opt-out. The new aggregation rate may be higher or lower than the current rate and the voluntary renewable energy content may change. There will be advance notice of each automatic renewal to inform you of your supply options should you choose to opt-out.

FOR MORE DETAILED INFORMATION regarding Everett’s Program, please visit colonialpowergroup.com/everett or call us toll-free at (866) 485-5858 ext. 1.

TO ACCESS NATIONAL GRID’S BASIC SERVICE RATES please visit:

- Residential Rates – nationalgridus.com/media/pdfs/billing-payments/electric-rates/ma/resitable.pdf.
- Commercial Rates – nationalgridus.com/media/pdfs/billing-payments/electric-rates/ma/commtable.pdf.
- Industrial Rates – nationalgridus.com/media/pdfs/billing-payments/electric-rates/ma/indtable.pdf.

Colonial Power Group, Inc. is an energy consulting company chosen on a competitive basis by the City of Everett to facilitate the Empower Everett Program.

**EMPOWER EVERETT PROGRAM
CUSTOMER NOTIFICATION LETTER ENVELOPE**

OFFICIAL CITY BUSINESS



City of Everett
c/o Competitive Supplier
1 Supplier Street
Supplier, MA 00000

PRESORTED
FIRST-CLASS
MAIL
U.S. POSTAGE
PAID
STAMFORD, CT
PERMIT NO. XXX

John Smith
1 Main Street
Everett, MA 02149

DO NOT DISCARD – IMPORTANT Notice Regarding Electricity Rates

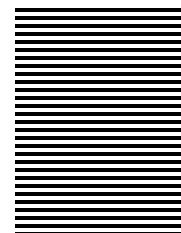
**EMPOWER EVERETT PROGRAM
CUSTOMER OPT-OUT NOTIFICATION CARD WITH REPLY ENVELOPE**

BUSINESS REPLY MAIL

FIRST-CLASS MAIL PERMIT NO. XX MARLBOROUGH, MA
POSTAGE WILL BE PAID BY ADDRESSEE

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

CITY OF EVERETT
c/o COMPETITIVE SUPPLIER
1 SUPPLIER STREET
SUPPLIER, MA 00000



**EMPOWER EVERETT PROGRAM
OPT-OUT REPLY CARD**

John Smith
1 Main Street
Everett, MA 02149

Account No: #####

If you want to participate in the Empower Everett Program, you do not need to take any action. You will be automatically enrolled.

Opt-Out Instructions

If you do not want to participate:

- 1) Sign and date
- 2) Place in envelope provided
- 3) Drop in the mail

The card must be signed by the customer of record whose name appears in the address on this card. The envelope must be postmarked by _____ to opt-out of the Program before being automatically enrolled.

X

Signature

Date



EMPOWER EVERETT PROGRAM



IMPORTANT NOTICE



(866) 485-5858 ext. 1



TTY (800) 720-3480 / Español (866) 930-9252



colonialpowergroup.com/everett

The Massachusetts Department of Public Utilities directs that we include the following message in all of these different languages. The message states: "Important notice enclosed from City of Everett about your electricity service. Translate the notice immediately. Call the number or visit the website, above, for help."

SPANISH/ESPAÑOL Incluye notificación importante del City of Everett sobre su servicio de electricidad. Traduzca el aviso inmediatamente. Si necesita ayuda, llame al número o visite el sitio web indicado anteriormente.	POLISH/POLSKI Załączono ważną informację od City of Everett na temat usług energetycznych. Niezłownicznie przetłumacz powiadomienie. Zadzwoń pod numer lub odwiedź powyższą witrynę, aby uzyskać pomoc.
PORTUGUESE/PORTUGUÊS Aviso importante incluído da City of Everett sobre seu serviço de eletricidade. Traduza o aviso imediatamente. Ligue para o número ou visite o site, acima, para obter ajuda.	NEPALI/नेपाली तपाईंको विद्युतीय सेवा बारे City of Everett संलग्न गरिएको महत्वपूर्ण सूचना। सूचनालाई तुरुन्तै अनुवाद गर्नहुन्छ। मद्दतको लागि माथि भएका नम्बरमा फोन गर्नुहोस् वा वेबसाइटमा जानुहोस्।
CHINESE (SIMPLIFIED)/ 中文 随函附上来自 City of Everett 有关您供电服务的重要通知。请立即翻译该通知。如需帮助，请依上述信息致电或访问网站。	MARATHI/मराठी आपल्या विद्युत सेवेसंबंधी City of Everett महत्वाची सूचना संलग्न केली आहे. या सूचनेचा अनुवाद त्वरित करावा. मदतीसाठी वरील क्रमांकावर फोन करा किंवा वेबसाइटला/संकेतस्थळाला भेट द्या.
CHINESE (TRADITIONAL)/ 中文 随附 City of Everett 有關您電力服務的重要通知。請立即翻譯此通知。若需協助，請撥打電話或瀏覽上方所列網站。	YORUBA/YORUBÁ Àkíyèsí pàtàkì tí a fi sínú rè láti ọ̀dọ́ City of Everett nípa isẹ́ iná mọ̀nà mọ̀nà rẹ̀. Túmọ̀ àkíyèsí náà lẹ́sẹ̀kẹ́sẹ̀. Pẹ̀ nọ́nbà náà tàbí kànsì ayélujára, lókè, fún ìrànlowọ̀.
HAITIAN/KREYÒL Ou gen yon notifikasyon enpòtan de City of Everett sou sèvis elektisite ou. Tradwi notifikasyon sa imedyatman. Rele nimewo a oubyen vizite sit entènèt, ki anlè a, si ou bezwen èd.	IGBO/NDI IGBO Ọkwa dị mkpa ezitere maka ọrụ latrik gị si n'aka City of Everett . Tụgharịa asụsụ ọkwa ahụ ozugbo. Kpọọ nọmba ahụ ma ọ bụ gaa na weebụsaịtị ahụ, dị n'elu, maka enyemaka.
VIETNAMESE/TIẾNG VIỆT Đính kèm thông báo quan trọng từ City of Everett về dịch vụ điện của quý vị. Xin dịch thông báo này ngay. Vui lòng gọi điện hoặc truy cập trang web ở trên để được giúp đỡ.	AMHARIC/አማርኛ የኤሌክትሪክ አገልግሎትዎን በተመለከተ የተሰጠ አስፈላጊ ማስታወቂያ ከዚህ ጋር በ City of Everett እንደ ዓባሪ ተያይዟል። ማስታወቂያውን በአስቸኳይ ያስተርጉሙት። እገዛ ለማግኘት ከላይ ወደተገለጸው ስልክ ቁጥር ይደውሉ ወይም ድር ጣቢያውን ይጎብኙ።

<p>RUSSIAN/РУССКИЙ Прилагается важное уведомление от City of Everett о вашей услуге снабжения электроэнергией. Переведите уведомление безотлагательно. Позвоните по вышеуказанному номеру или зайдите на вышеуказанный вебсайт, чтобы получить помощь.</p>	<p>SOMALI/SOOMAALI Oageysiis muhiim oo ka yimid City of Everett kuna saabsan adeegga korontada. Si degdeg ah u turjun ogaysiiska. Wac nambarka ama booqo webseetka, kore, si aad u hesho caawimaad.</p>
<p>ARABIC/عربي مرفق إخطار مهم من City of Everett عن خدمة الكهرباء الخاصة بكم. يُرجى ترجمة الإخطار فورًا. اتصل بالرقم أو قم بزيارة الموقع الإلكتروني عبر الإنترنت المذكورة أعلاه طلبًا للمساعدة.</p>	<p>JAPANESE/傆怛铂 「電気供給サービスに関する City of Everett からの重要なお知らせを同封しております。本通知を速やかに翻訳してください。ご質問は上記の電話番号もしくはウェブサイトをご覧ください。」</p>
<p>KHMER/ខ្មែរ សេចក្តីជូនដំណឹងសំខាន់ដែលភ្ជាប់មកជាមួយមកពីទីក្រុង City of Everett គឺនិយាយអំពីសេវាកម្មភ្លើងរបស់អ្នក។ ចូរបកប្រែសេចក្តីជូនដំណឹងនេះភ្លាមៗ។ សូមទូរស័ព្ទទៅលេខ ឬចូលទៅកាន់គេហទំព័រខាងលើ ដើម្បីសុំជំនួយ។</p>	<p>GUJARATI/ગુજરાતી તમારી વીજળી સેવા અંગે City of Everett તરફથી મહત્વપૂર્ણ સૂચના બીડે છે. સૂચનાનું તુરંત જ ભાષાંતર કરો. મદદ માટે ઉપરના નંબર પર કોલ કરો અથવા વેબસાઇટની મુલાકાત લો.</p>
<p>FRENCH/FRANÇAIS Avis important de City of Everett concernant votre service d'électricité. Traduisez immédiatement l'avis. Appelez le numéro ou visitez le Site Web, ci-dessus, si vous avez besoin d'aide.</p>	<p>SWAHILI/KISWAHILI Notisi muhimu ambayo imeambatishwa kutoka City of Everett kuhusu huduma yako ya umeme. Itafsiri notisi mara moja. Piga simu kwa nambari au tembelea tovuti iliyo hapo juu ili upate usaidizi.</p>
<p>ITALIAN/ITALIANO Comunicazione importante in allegato della City of Everett riguardante il suo servizio di fornitura di energia elettrica. Tradurre il comunicato immediatamente. Qualora occorra assistenza, chiami il numero o visiti il sito Internet sopra indicati.</p>	<p>HINDI/हिंदी आपकी बिजली सेवा के बारे में City of Everett से महत्वपूर्ण सूचना संलग्न है। सूचना का तुरंत अनुवाद करें। सहायता के लिए ऊपर के नंबर पर कॉल करें या वेबसाइट पर जाएं।</p>
<p>KOREAN/한국어 귀하의 전기 서비스와 관련하여 City of Everett 에서 온 중요한 통지 사항이 동봉되어 있습니다. 통지 사항을 즉시 번역하시기 바랍니다. 도움이 필요할 경우 위의 전화번호로 연락하거나 웹사이트를 방문해 주십시오.</p>	<p>THAI/ไทย ประกาศสำคัญที่แนบมาจาก City of Everett เกี่ยวกับบริการไฟฟ้าของคุณ กรุณาแปลประกาศทันที โทรไปยังหมายเลขหรือไปที่เว็บไซต์ด้านบนเพื่อขอความช่วยเหลือ</p>
<p>GREEK/ΕΛΛΗΝΙΚΑ Εσωκλείεται σημαντική ειδοποίηση από την City of Everett που αφορά τον πάροχο ηλεκτρικής ενέργειας σας. Μεταφράστε την ειδοποίηση άμεσα. Καλέστε τον τηλεφωνικό αριθμό ή επισκεφθείτε την ιστοσελίδα που αναφέρεται παραπάνω, για βοήθεια.</p>	<p>LAO/ລາວ ແຈ້ງການສຳຄັນທີ່ຕິດຄັດມາຈາກ City of Everett ແມ່ນກ່ຽວກັບການບໍລິການໄຟຟ້າຂອງທ່ານ. ແປແຈ້ງການທັນທີ. ໂທຫາໝາຍເລກ ຫຼື ເຂົ້າເບິ່ງເວັບໄຊທ໌ຂ້າງເທິງສຳລັບຄວາມຊ່ວຍເຫຼືອ.</p>

RENEWABLE ENERGY CONTENT – Required and Voluntary Percentages by Year Item Number 3

Empower Everett		Year	Required by State*		Voluntary** <i>[TBD]</i>		TOTAL
			MA Class I	Other	MA Class I	Other	
City of Everett	STANDARD (default) <i>[TBD following bid process]</i>	2025	27%	36%	---	---	63%
		2026	30%	39%	---	---	69%
		2027	33%	43%	---	---	76%
	OPTIONAL <i>[TBD following bid process]</i>	2025	27%	36%	---	---	63%
		2026	30%	39%	---	---	69%
		2027	33%	43%	---	---	76%
National Grid BASIC SERVICE		2025	27%	36%	---	---	63%
		2026	30%	39%	---	---	69%
		2027	33%	43%	---	---	76%

*Required by State – Mandatory minimum percentage of renewable energy resources required by MA law.

**Voluntary – Additional renewable energy that exceeds the minimum required by the state in the specified year.

For additional information on MA renewable energy requirements, please visit mass.gov/info-details/program-summaries.



C0329-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 27, 2025

Agenda Item:

A petition requesting a new mechanical repair license for Everett Auto Center Inc. at 35 Orient Ave

Background and Explanation:

Attachments:



C0330-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 27, 2025

Agenda Item:

A petition requesting a new class two motor vehicle dealer license for Interior Auto Sales Corp at 70 Chelsea St

Background and Explanation:

Attachments:



C0331-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 27, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Everett Auto Gallery at 1847 Revere beach Pkwy

Background and Explanation:

Attachments:



C0303-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 14, 2025

Agenda Item:

A petition for a new tire repair license for Mel's Tire & Auto Service at 1865 Revere Beach Pkwy

Background and Explanation:

Attachments:



C0304-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 14, 2025

Agenda Item:

A petition requesting a new mechanical repair license for Mel's Tire & Auto Service at 1865 Revere Beach Pkwy

Background and Explanation:

Attachments:



C0258-25

To: Mayor and City Council

From: Councilor Katy L. Rogers

Date: August 11, 2025

Agenda Item:

That the City address the construction debris on Bailey St. which is taking up parking spaces and producing mosquitoes

Background and Explanation:

Attachments:



C0262-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: August 11, 2025

Agenda Item:

That the administration provide a status on the Business ARPA grant application decisions and information on the committee

Background and Explanation:

Attachments:

CITY OF EVERETT
Office of the Mayor

Carlo DeMaria
Mayor



Everett City Hall
484 Broadway
Everett, MA 02149-3694
Phone: (617) 394-2270
Fax: (617)381-1150

October 14, 2025

The Honorable City Council
484 Broadway
Everett, Massachusetts 02149

RE: C0262-25 That the administration provide a status on the business ARPA grant application decisions and information on the committee

Dear Honorable Members:

Attached please find the latest update on the status of the Small Business/Non-Profit ARPA application process. This update is reflecting information as of today's date.

To date, the following is the list of application status:

- A total of 39 applicants have been confirmed eligible for funding
- 36 eligible applications are complete
- 3 eligible applicants are still working with the city to complete the information process
- 4 applicants determined ineligible
- 3 applicants non-responsive despite multiple outreach attempts

Thank you for your interest in this matter.

Respectfully submitted,

Erin Deveney
Chief of Staff

Enclosure



C0263-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: August 11, 2025

Agenda Item:

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

Background and Explanation:

Attachments:

CITY OF EVERETT
Office of the Mayor

Carlo DeMaria
Mayor



Everett City Hall
484 Broadway
Everett, MA 02149-3694
Phone: (617) 394-2270
Fax: (617)381-1150

October 14, 2025

The Honorable City Council
484 Broadway
Everett, Massachusetts 02149

RE: C0263-25 That the administration provide administration on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

Dear Honorable Members:

Enclosed please find a sample Quarterly Monitoring and Reporting Template that is used to ensure that recipients of ARPA funds are meeting the terms and conditions of their funding award.

Also attached is a copy of a Frequently Asked Questions (FAQ) document that was prepared and shared with funding recipients.

Please be advised that subrecipients are in the process of undergoing another round of quarterly reviews presently. These compliance efforts are ongoing and will continue throughout the remainder of this program.

Thank you for your interest in this matter.

Respectfully submitted,

Erin Deveney
Chief of Staff

Enclosures



C0295-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: September 22, 2025

Agenda Item:

An order requesting approval to appropriate \$185,000.00 from the Capital Stabilization account for three DPW one-ton pickup trucks

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

September 17, 2025

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby submit for your consideration an order to appropriate \$185,000.00 from the Capital Stabilization account for three DPW one-ton pickup trucks.

The balance in the Capital Stabilization account as of 6/30//25 is \$9,342,541.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



September 17, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:

Bill Type: Order

To appropriate \$185,000 from the Capital Stabilization account for three DPW one-ton pickup trucks.

The current balance in the Capital Stabilization account as of 6/30/25 is \$9,342,541.

From: [Eric Demas](#)
To: [Michael Mangan](#)
Subject: FW: Appropriation of \$185,000 for Three One-Ton Pickup Trucks
Date: Tuesday, October 14, 2025 6:50:23 PM
Attachments: [image002.png](#)

Please see below,
Thank you



Eric J. Demas, CFE, CICA, MBA
Chief Financial Officer
City of Everett
484 Broadway, Room 14
Everett, MA 02149

617-944-0247

From: Anthony Scenna <Anthony.Scenna@ci.everett.ma.us>
Sent: Tuesday, October 14, 2025 6:49 PM
To: mike.mangan@ci.everett.ma.us; Eric Demas <Eric.Demas@ci.everett.ma.us>; Erin Deveney <Erin.Deveney@ci.everett.ma.us>
Subject: Fw: Appropriation of \$185,000 for Three One-Ton Pickup Trucks

Hi Eric,

Please see information below on trucks being replaced.

I am using email from phone please confirm receipt of this email to make sure it went through ok.

Thanks,

Anthony

Get [Outlook for Android](#)

From: Anthony Scenna <Anthony.Scenna@ci.everett.ma.us>
Sent: Friday, September 26, 2025 7:47:05 AM
To: Jerry Navarra <jnavarra@ci.everett.ma.us>
Subject: RE: Appropriation of \$185,000 for Three One-Ton Pickup Trucks

Good morning Jerry,

Those trucks that have been removed from the DPW Fleet were the oldest in fleet and are the following:

CS-7: 2009 Ford F-250 Flatbed VIN# 1FTSF21R89EA31738

- Both turbos on motor are blown and need replacement and have now led to further engine damage.
- Heavy suspension repairs need replacement
- Tires need replacement
- Frame has rot

CS-25: 2009 Ford F-450 Dump VIN# 1FDAF47R69EA35376

- Motor had issues internally
- Severely rotted and rusted completely unsafe for road
- One of the vehicles that had been sitting at Rivergreen upon my start of position

CS-26: 2009 Ford F-450 Dump VIN# 1FDAF47R89EA35377

- Both turbos on motor are blown and need replacement and have led to further engine damage.
- Transmission is slipping and will need replacement
- Dump body is completely rotted off body of truck

Unfortunately, prior to myself there have been no service and maintenance records kept on any vehicles or equipment. There has not even been a software system in place to track the fleet. There was definitely a lack of attention and neglect to the fleet.

I implemented a software called Autosist since coming on board with DPW. This software allows us to house all of our vehicles and equipment for the entire city in one place. With this I am able to track maintenance and repairs, Schedule work orders and repairs, and it also allows other depts the use of it to keep track of and request service from the Fleet shop.

Thanks,



Anthony Scenna

Superintendent of Fleet / Business Manager

Department of Public Works

19 Norman Street

Everett, MA 02149

Main: (617)-394-2286

Office: (617)-944-0015

Cell: (617)-771-2565

Email: Anthony.scenna@ci.everett.ma.us

From: Jerry Navarra <jnavarra@ci.everett.ma.us>
Sent: Wednesday, September 24, 2025 7:53 AM
To: Anthony Scenna <Anthony.Scenna@ci.everett.ma.us>
Subject: FW: Appropriation of \$185,000 for Three One-Ton Pickup Trucks

Pls gather all info like we discussed

From: Michael Mangan <Michael.Mangan@ci.everett.ma.us>
Sent: Wednesday, September 24, 2025 7:47 AM
To: Jerry Navarra <jnavarra@ci.everett.ma.us>; Erin Deveney <Erin.Deveney@ci.everett.ma.us>
Cc: Stephanie Smith <Stephanie.Smith@ci.everett.ma.us>; David Flood <david_flood@comcast.net>
Subject: Appropriation of \$185,000 for Three One-Ton Pickup Trucks

Good morning Jerry,

The following item was referred to the Ways & Means Committee meeting on 10/14/2025 at 6:00PM. Your presence is requested, as well as the maintenance history for the vehicles that you are replacing.

Sincerely, Mike

C0295-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate \$185,000.00 from the Capital Stabilization account for three DPW one-ton pickup trucks

REFERRED TO THE WAYS & MEANS COMMITTEE, REQUESTING THE DPW DIRECTOR PROVIDE THE MAINTENANCE HISTORY FOR THE VEHICLES THAT THEY ARE REPLACING

#2 - C0295-25

Ways and Means Committee
October 14, 2025

The Committee on Ways and Means met on Tuesday, October 14, 2025 at 6pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Smith, presiding; Councilors Anthony DiPierro, John Hanlon and Peter Pietrantonio.

The Committee met on an Order offered by Councilor Stephanie Martins, as President: An Order requesting approval to appropriate \$185,000.00 from the Capital Stabilization account for three DPW one-ton pick-up trucks.

Eric Demas, Chief Financial Officer was also present.

Mr. Demas informed the Committee that he expected someone from DPW to be present to answer any questions related to the trucks. However, he indicated that he anticipated that the trucks would be utilized for plowing and other year round DPW service needs. The Committee suggested referring the matter out of Committee with no recommendation hoping someone from DPW would be present at the regular City Council meeting to address any questions.

The Committee voted: to report back to the City Council with no recommendation.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0307-25

To: Mayor and City Council

From: Councilor Guerline Alcy Jabouin

Date: October 14, 2025

Agenda Item:

A resolution requesting that the director of elections to come to our next council meeting to explain to the community how someone can get up-to-date information regarding the November 4th election without having to come into City Hall. What other plans are in the works as far as visibility throughout the city for the upcoming elections?

Background and Explanation:

Attachments:



C0309-25

To: Mayor and City Council

From: Councilor Peter Pietrantonio

Date: October 14, 2025

Agenda Item:

That the directors of Inspectional Services, Engineering, & DPW appear at the next meeting to discuss 23 Rich St curb cut and apron

Background and Explanation:

Attachments:



C0312-25

To: Mayor and City Council

From: Councilor Katy L. Rogers

Date: October 14, 2025

Agenda Item:

Requesting an update from Senator Sal DiDomenico on the status of using rodenticides in Massachusetts

Background and Explanation:

Attachments:



C0314-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 14, 2025

Agenda Item:

That the administration and procurement office provide the winning bids and the expenses incurred by the old high school roof renovation project to date

Background and Explanation:

Attachments:



C0319-25

To: Mayor and City Council

From: Councilor Michael K. Marchese

Date: October 14, 2025

Agenda Item:

That the city establish rules & regulations for using the bike lanes

Background and Explanation:

Attachments:

From: [Colleen Mejia](#)
To: [Michael Mangan](#); [Michael K. Marchese](#); [Katy Rogers](#); [Holly Garcia](#)
Cc: [David Flood](#)
Subject: RE: Item referred to the City Solicitor
Date: Wednesday, October 22, 2025 1:29:16 PM

Good afternoon

I'm not exactly sure what you are looking for from my office for Monday night. Where we have a fully empowered Traffic Commission, any traffic related regulations would have to be passed by the Commission and not the council. The council can certainly send them a recommendation and request they pass it. You may want to consider referring this to the Traffic Commission

Sincerely,

Colleen M. Mejia, Esq.

City Solicitor
City of Everett
484 Broadway, Room 21
Everett, MA 02149
617-394-2230

CONFIDENTIALITY NOTICE

This e-mail message from the City of Everett Solicitor's Office is intended only for the individual or entity to which it is addressed. This e-mail may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you received this e-mail by accident, please notify the sender immediately and destroy this e-mail and all copies of it. Thank you for your compliance.

From: Michael Mangan <Michael.Mangan@ci.everett.ma.us>
Sent: Thursday, October 16, 2025 8:18 AM
To: Colleen Mejia <Colleen.Mejia@ci.everett.ma.us>; Michael K. Marchese <michael_marchese10@comcast.net>; Katy Rogers <katyforeverett@gmail.com>; Holly Garcia <Holly.Garcia@ci.everett.ma.us>
Cc: David Flood <david_flood@comcast.net>
Subject: Item referred to the City Solicitor

Good morning Colleen,

The following agenda item was referred to your office. The Council is looking for a response by the next meeting on 10/27/2025

C0319-25 Resolution/s/ Councilor Michael K. Marchese, Councilor Katy Rogers, Councilor Holly Garcia

That the city establish rules & regulations for using the bike lanes

AMENDED TO ADD COUNCILOR KATY ROGERS, & HOLLY GARCIA AS CO-SPONSORS, REFERRED TO THE CITY SOLICITOR WITH A RESPONSE BY THE NEXT MEETING, POSTPONED

-

-

Sincerely,
Mike Mangan



C0327-25

To: Mayor and City Council

From: Councilor Katy L. Rogers

Date: October 27, 2025

Agenda Item:

A resolution formally condemning the misinformation posted by Trici McLaughlin and demanding an immediate public correction from Homeland Security concerning the detention of a juvenile arrested by the Everett Police Department

Background and Explanation:

Attachments:



CITY COUNCILNo. C0327-25

IN THE YEAR TWO THOUSAND AND TWENTY-FIVE

**A RESOLUTION FORMALLY CONDEMNING THE MISINFORMATION POSTED BY
TRICIA MCLAUGHLIN AND DEMANDING AN IMMEDIATE PUBLIC
CORRECTION FROM HOMELAND SECURITY CONCERNING THE DETENTION
OF A JUVENILE ARRESTED BY THE EVERETT POLICE DEPARTMENT**

/s/Councilor Katy L. Rogers

WHEREAS: a minor was arrested by the Everett Police Department on suspicion of involvement in a public safety incident; and

WHEREAS: U.S. Department of Homeland Security Assistant Secretary for Public Affairs, Tricia McLaughlin, posted multiple statements on social media, including X (Twitter), asserting that the minor was in possession of a firearm; and

WHEREAS: Mayor Carlo DeMaria and Chief Strong have publicly refuted these claims; and

WHEREAS: false information dismantles the integrity of not just our community, but American society at large; and

WHEREAS: the City Council of the City of Everett, Massachusetts seeks to uphold the integrity of its public safety operations in harmony with humanity.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Everett, Massachusetts formally and unequivocally condemns the unauthorized and inaccurate public statements made by U.S. Department of Homeland Security Assistant Secretary Tricia McLaughlin regarding the facts of the recent juvenile detention incident in Everett, Massachusetts.

BE IT FURTHER RESOLVED that the City Council of the City of Everett, Massachusetts asserts that the factual record, as confirmed by the Everett Police Department and the City of Everett Mayor's Office, contradicts the claims of the federal official, specifically regarding the presence of a firearm and the minor's alleged criminal history; and

BE IT FURTHER RESOLVED that the City Council of the City of Everett, Massachusetts hereby issues a formal complaint to the U.S. Department of Homeland Security and its Secretary, demanding an immediate and public retraction and correction of the misinformation posted by Assistant Secretary Tricia McLaughlin on social media.

A certified copy of this resolution shall be sent to the Secretary of the U.S. Department of Homeland Security, the Massachusetts Congressional Delegation, the Governor of the Commonwealth of Massachusetts and the Mayor of the City of Everett, Massachusetts.



A true copy attest

A handwritten signature in black ink that reads "Sergio Cornelio". The signature is written in a cursive style with a prominent initial 'S'.

Sergio Cornelio, City Clerk



C0328-25

To: Mayor and City Council

From: Councilor Stephanie V. Smith

Date: October 27, 2025

Agenda Item:

That the administration provides an update for when the overflow trash day this year will be, as discussed during budget hearings

Background and Explanation:

Attachments:



C0332-25

To: Mayor and City Council

From: Councilor Katy L. Rogers

Date: October 27, 2025

Agenda Item:

A resolution regarding the status of Luis Oswaldo, who was reportedly detained by ICE in Everett on September 10.

Background and Explanation:

Attachments:

LUIS OSWALDO - SEPTEMBER 10

EVERETT, Mass. — Luis Oswaldo, a 27-year-old painter from Ecuador, was arrested by ICE agents in Everett on Wednesday morning, leaving his family in fear and uncertainty.

Oswaldo's family said they have not heard from him since his arrest, which occurred just before 7 a.m. near Encore Casino. They shared that he was on his way to work when the arrest occurred.



"No, no, I haven't heard anything. That's why it's even sadder. Because we don't know where he is or what's going to happen to him," his sister said through a translator. "We know absolutely nothing and we can't do anything. We can't communicate."

The sister did not want to use her name or show her face.

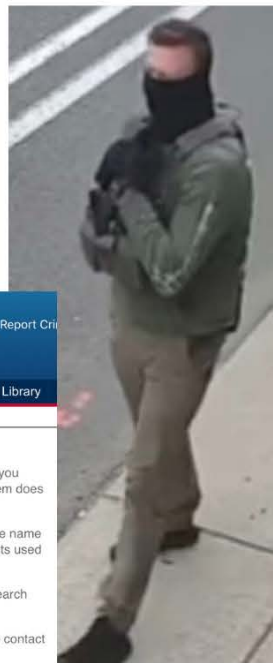
Surveillance video shows the moment when Oswaldo backed out of a parking spot onto Broadway and was quickly surrounded by ICE agents, with one SUV pulling in front of his car. Minutes later, he was taken into custody and driven away.



Immigration and Customs Enforcement agents are currently conducting an **enforcement surge** operation in the Boston area. Officials said they are targeting "the worst of the worst," but Oswaldo's family emphasized that he has no criminal record.

The family expressed their fear of being arrested, especially after Oswaldo's father was taken into custody last week but released after proving his immigration status.

So far ICE has released seven names of people it has detained. The agency has not commented on Oswaldo's case.



Search Results: 0

Your search has returned zero (0) matching records. Please re-check the search terms you entered to ensure they are correct and try your query again. Please remember the system does not provide information for detainees under the age of 18.

If you conducted a name-based search, please remember that only exact matches to the name you entered will be returned. You may want to try searching any name or spelling variants used by the detainee.

If you conducted an A-Number search you may want to try conducting a name-based search instead.

If you are unable to find the detainee using the Online Detainee Locator System, please contact your [local field office](#).

For more information on the Missing Migrant Program please visit [link](#).

[BACK TO SEARCH >](#)



CITY COUNCILNo. C0332-25

IN THE YEAR TWO THOUSAND AND TWENTY-FIVE

**A RESOLUTION REGARDING THE STATUS OF LUIS OSWALDO, WHO WAS
REPORTEDLY DETAINED BY ICE IN EVERETT ON SEPTEMBER 10.**

/s/Councilor Katy L. Rogers

WHEREAS: on Wednesday morning, September 10th (as reported), Luis Oswaldo, a 27-year-old painter from Ecuador, was detained by U.S. Immigration and Customs Enforcement (ICE) agents in Everett; Massachusetts; and

WHEREAS: the family of Mr. Oswaldo has expressed fear and uncertainty regarding his current location, status, and circumstances following his detention while on his way to work near Encore Casino; and

WHEREAS: the presence of federal immigration enforcement operations within the city impacts the sense of safety and trust between community members and local governance; and

WHEREAS, the City of Everett, Massachusetts is committed to the safety of all humans, regardless of immigration status;,,

NOW. THEREFORE BE IT RESOLVED: that the City Council of the City of Everett, Massachusetts hereby expresses its deep concern regarding the detention of resident Luis Oswaldo and the distress it has caused his family and the wider community; and

BE IT FURTHER RESOLVED that the City Council of the City of Everett, Massachusetts hereby formally requests that the Mayor's Office and the Everett Police Department (if applicable) seek any available, appropriate, and legally permissible information regarding the whereabouts and status of Mr. Oswaldo from relevant federal agencies, while respecting the separation of powers and legal limitations.



A true copy attest

Sergio Cornelio

Sergio Cornelio, City Clerk



C0334-25

To: Mayor and City Council

From: Councilor Katy L. Rogers

Date: October 27, 2025

Agenda Item:

Resolution requesting the United States Post Office upgrade mailboxes with digital keys to improve security

Background and Explanation:

Attachments:



C0335-25

To: Mayor and City Council

From: Councilor Anthony DiPierro

Date: October 27, 2025

Agenda Item:

Requesting an update on plans to address the ramp curbing at the intersection of Ferry and Sycamore Street

Background and Explanation:

Attachments:



C0336-25

To: Mayor and City Council

From: Councilor Michael K. Marchese

Date: October 27, 2025

Agenda Item:

A resolution requesting that the Traffic Commission considers issuing 25 parking placards to the Grace Episcopal Church for usage on Saturdays from 10 AM to 2 PM

Background and Explanation:

Attachments:



C0337-25

To: Mayor and City Council

From: Councilor Michael K. Marchese

Date: October 27, 2025

Agenda Item:

A resolution requesting that all parties/businesses contributing to any Mayor's Legal Defense fund not profit from the city

Background and Explanation:

Attachments: