



EVERETT HOUSING AUTHORITY

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149
PHONE (617) 387-6389 FAX (617) 389-4936

Board of Commissioners

Dominic Puleo
Chairperson

Damain Allen
John Barrett
Philip Colameta

Stephen Kergo
Executive Director

NOTICE OF THE REGULAR MEETING

Notice is hereby given by General Laws, Chapter 39, Section 23A, B and C, that a Regular Meeting of the Everett Housing Authority will be held at 5:00 PM on Tuesday November 18, 2025, at the offices of the Authority, 393 Ferry Street, in the City of Everett, Massachusetts. The chairman reasonably anticipates the following items will be discussed:

- I. **Minutes:** To accept the minutes of the Regular Meeting of October 28, 2025.
- II. **Executive Director's Report:** To accept the Executive Director's Report.
- III. **Old Business:**
- IV. **New Business:**
 - A. **Discussion:** To discuss with James Griffin, Fee Account, the EHA proposed FY2026 Operating Budget and the FY25 Year-End Financials.
 - B. **Resolution 2025-67:** To approve and authorize the FY26 Housing Choice Voucher, Section 8 program Operating Budget.
 - C. **Resolution 2025-68:** To approve and authorize the FY26 Chapter 400-Operating Budget; to include the Executive Director Salary as listed; and subject to review and approval of the Executive Office of Housing and Livable Communities.
 - D. **Resolution 2025-69:** To approve and authorize the FY26 Mass Rental Voucher Program Operating Budget; and subject to review and approval of the Executive Office of Housing and Livable Communities.
 - E. **Resolution 2025-70:** To approve and authorize the Executive Director to execute the Certificate of Substantial Completion with a completion date of December 12, 2022, for the Family Development Stove Replacement Project (FISH No. 093085); subject to the review and approval of the Executive Office of Housing and Livable Communities.
 - F. **Resolution 2025-71:** To approve and authorize the Executive Director to execute the Certificate of Final Completion with a final payment of Nine Thousand, Seven Hundred Ninety-Three Dollars and Six Cents (\$9,793.06) for the Family Development Stove Replacement Project (FISH No. 093085); subject to the review and approval of the Executive Office of Housing and Livable Communities.



Equal Housing Opportunity



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G. **Resolution 2025-72:** To approve and authorize the Board of Commissioners to certify the Certification for Year-End Processing for Fiscal Year 2025 to include the following:

- i. Certification of Compliance with notification procedures for Federal and State Lead Paint Laws.
- ii. Certification of the Top 5 Compensation Form.
- iii. Certification of the Year- End Financial Statements, and
- iv. Certification of the Executive Office of Housing and Livable Communities Annual Wage Match procedures.

H. **Resolution 2025-73:** To approve and authorize the Four-Factor Self-Assessment Analysis (Attachment A) for the Language Access Plan.

To consider any other business the Board of Commissioners might introduce.

Adjournment.

Everett Housing Authority

By: _____

Secretary & Executive Director

11/12/25

Posted in accordance with the
provisions of Mass. General Laws
Chapter 30A- Sections 18-25

on November 12 at 12:21 pm

Attest: _____

Sergio Cornelio

Sergio Cornelio City Clerk



Equal Housing Opportunity

EVERETT CITY CLERK'S OFFICE
REC'D 2025 NOV 12 PM 12:21