



EVERETT HOUSING AUTHORITY

393 FERRY STREET, EVERETT, MASSACHUSETTS 02149
PHONE (617) 387-6389 FAX (617) 389-4936

Board of Commissioners

Dominic Puleo
Chairperson

Damain Allen
John Barrett
Philip Colameta

Stephen Kergo
Executive Director

NOTICE OF THE REGULAR MEETING

Notice is hereby given by General Laws, Chapter 39, Section 23A, B and C, that a Regular Meeting of the Everett Housing Authority will be held at 5:00 PM on Tuesday December 16, 2025, at the offices of the Authority, 393 Ferry Street, in the City of Everett, Massachusetts. The chairman reasonably anticipates the following items will be discussed:

- I. **Roll Call:**
- II. **Minutes:** To accept the minutes of the Regular Meeting of November 18, 2025.
- III. **Executive Director's Report:** To accept the Executive Director's Report.
- IV. **Old Business:**
- V. **New Business:**
 - A. **Resolution 2025-74:** To approve the Executive Director's recommendation for the filling of the Leased Housing Clerk/ Executive Assistant position.
 - B. **Resolution 2025-75:** To approve and authorize the Executive Director to enter into a Design Consultant Contract for the 667-2 Glendale Towers Parking Lot Paving Project FISH #093108 with Allen and Major Associates for a total amount of Thirty-Eight Thousand, Nine Hundred Dollars and Zero Cents (\$38,900.00); subject to the review and approval of the Executive Office of Housing and Livable Communities.
 - C. **Resolution 2025-76:** To approve and authorize the Executive Director to execute a Contract for Construction Services for the Glendale Towers Front Patio Project FISH No. 093096 to the lowest responsive bidder, New Boston Landscaping and Construction, LLC, for a total cost of Eighty-Seven Thousand Dollars and Zero Cents (\$87,000); subject to the review and approval of the Executive Office of Housing and Livable Communities.
 - D. **Resolution 2025-77:** To approve the Executive Director's recommendation for the filling of the Maintenance Aide position.
 - E. **Resolution 2025-78:** To approve the Executive Director's recommendation for the filling of the Maintenance Aide position.
 - F. **Resolution 2025-79:** To approve and authorize the Executive Director to sign an Engagement Letter for Fee Accountant services with Gordon/Griffin LLC FY26 for a cost of \$34,800.

EVERETT CITY CLERK'S OFFICE
REC'D 2025 DEC 10 AM 10:42



Equal Housing Opportunity



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- G. **Resolution 2025-80:** Authorize the Chairman and Executive Director to sign-off on the Participation Agreement for the Massachusetts State-Aided Property Insurance Program. Certifying that the EHA Board has reviewed and understand the requirements of the Program and agrees to abide by the terms.
- H. **Resolution 2025-81:** To authorize the Executive Director to accept the low bidder for the Van Bid for the purchase of a 2026 Chevy Express 2500, McGovern MHQ, Inc. in the amount of Forty-Five Thousand, Eight Hundred Twenty Dollars and Twenty-Two Cents (\$45,820.22).
- I. **Resolution 2025-82:** To authorize the Executive Director to enter into a Task Order Agreement with the lowest bidder in the Tree Work Bid for an amount not to exceed \$25,000 in the upcoming 12 months.

To consider any other business the Board of Commissioners might introduce.

Adjournment.

Posted in accordance with the
provisions of Mass. General Laws
Chapter 30A - Sections 18-25

on December 10, 2025 at 10:42 AM

Attest:


City Clerk

Everett Housing Authority

By: 

Secretary & Executive Director

12/10/2025

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