



AGENDA PACKET

**REGULAR MEETING OF THE CITY COUNCIL
MONDAY, DECEMBER 22, 2025 7:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**



AGENDA

REGULAR MEETING OF THE CITY COUNCIL MONDAY, DECEMBER 22, 2025 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCE'S

Presentations to out-going City Councilors

Presentation to out-going City Council President

PUBLIC PARTICIPATION

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Minutes of the Special Meeting of the City Council of 9/29/2025

Minutes of the Regular Meeting of the City Council of 10/14/2025

Minutes of the Regular Meeting of the City Council of 10/27/2025

Minutes of the Regular Meeting of the City Council of 11/10/2025

COMMUNICATIONS FROM HIS HONOR THE MAYOR

1. C0366-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation of the re-appointment of Holly Garcia to the Youth Commission for a term of three (3) years expiring December 8, 2028

2. C0369-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation in the amount of \$1,000.00 from Suffolk Construction (Integrated @ Works, LLC) in support of the City of Everett's Homecoming Celebration

3. C0370-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a grant from the Executive Office of Public Safety in the amount of \$469,030.80 for the Everett Fire Department to be utilized for equipment, training and overtime with a nexus to hazmat operations within and for the city

4. C0375-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept a donation from Everett Supply and True Value Hardware of the use of a U-Haul Rental Truck for the purpose of picking up toys purchased for the City's Annual Toy Drive. The value of this donation is \$100.00

5. C0384-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate by borrowing the amount of \$2,000,000.00 for the construction of the Boathouse.

6. C0385-25 Resolution/s/ Councilor Stephanie Martins, as President

A resolution to invite Sergeant Joseph Gaff of the Everett Police Department and Chair of the Everett Traffic Commission and City Parking Director Adriana Indrisano before the City Council to present updates for the 2026 Residential Parking program

7. C0386-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation to the City of Everett from Encore Boston Harbor valued at \$5,984 to decorate Route 99 and Broadway

8. C0388-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to promote Nicholas Chiarello from Private to Lieutenant on the Everett Fire Department

9. C0389-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations from Everett Bank of 60 - \$25 McKinnon's Gift Cards totaling \$1,500 and Graybar Electric of 25 - \$20 Market Basket Gift Cards totaling \$500

10. C0390-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation from the Schiavo Club of 50 - \$25 Gift Cards to McKinnon's for the Holiday Assistance Program, totaling \$1,250

11. C0391-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting confirmation of the re-appointment of the following individuals as a members of the Transportation Advisory Board for a term of one (1) year expiring December 31, 2026: Derek Shooster, Andrea Porras, Aya Oulal, Jarod Evenson, Jo Oltma

12. C0395-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations from Steven S. Luongo to the Council on Aging in the amount of \$500 and to the Office of Human Services in the amount of \$500

13. C0398-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation from the Eagle Bank in the amount of \$1,299.00 to support the Tree Lighting Celebration

14. C0399-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations totaling \$145.00 from City of Everett employees during the month of November for the 2025 Toy Drive

PETITIONS AND LICENSES

15. C0367-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a redemption center license to Le Redemption Center at 74 Spring St

16. C0368-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a redemption center license for Dan's Redemption Center at 107 Hancock St

17. C0371-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for European Motors Auto Sales at 511 Second St

18. C0372-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for MYM Auto Motors at 1993 Revere Beach Pkwy

19. C0374-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Auto-Tech Pro at 146 Main St

20. C0376-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the approval of a special one-day alcoholic beverage license for the City of Everett to serve at the Reception for the Mayor's Inaugural Ball occurring on January 10th, 2026 from 6:00pm – 11:00pm at the Connolly Center, 90 Chelsea Street

21. C0387-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a lodging house license for The Marlboro at 51 Chelsea St

22. C0392-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Bostonian Body Inc. at 141 Bow St

23. C0393-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Emporium Auto Body Shop Inc at 367 Third St

24. C0394-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class one motor vehicle dealer license for McGovern Honda at 100 Broadway

25. C0396-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for E&C Foreign Auto Repair LLC at 29 R Garden St

26. C0397-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class three motor vehicle dealer license for Second St Iron & Metals at 285 Second St

27. C0400-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a inn holder license for Broadway & Main Hotel at 13 School St

28. C0402-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Vigor Diesel Injection Service at 2 Rivergreen Drive

29. C0403-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Boston Freightliner at 2 Rivergreen Drive

COMMITTEE REPORTS

30. C0364-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a grant from the Massachusetts Department of Conservation and Recreation in the amount of \$100,000 to be used for watering trees

31. C0365-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting the approval of additional amount of \$455,000.00 be appropriated by borrowing for the Everett Police station roof improvement project

32. C0362-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation of the appointment of Elizavette Cordero, to the Food Policy Council for a term of three (3) years, expiring November 30, 2028

33. C0363-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation of the re- appointment of Kristina Nies, to the

UNFINISHED BUSINESS

34. C0244-25 Resolution/s/ Councilors Wayne A. Matewsky & Stephanie V. Smith

That the city provide an update in regards to the vacant lot on Summer Street

35. C0263-25 Resolution/s/ Councilor Stephanie Martins

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

36. C0305-25 Resolution/s/ Councilor Stephanie V. Smith

That the administration and the traffic commission provide answers to the attached lists of questions in regards to the newly installed speed bumps

37. C0316-25 Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Erika Corbeli to the position of Commissioner of Veterans Services for a one (1) year term ending November 1, 2026

38. C0328-25 Resolution/s/ Councilor Stephanie V. Smith, Councilor Holly Garcia

That the administration provides an update for when the overflow trash day this year will be, as discussed during budget hearings

NEW BUSINESS

39. C0373-25 Resolution/s/ Councilor Wayne Matewsky

That the police chief authorize the use of the orange safety cones at the intersection of the Broadway and Hampshire St crosswalk for the safety of residents and children

40. C0377-25 Resolution/s/ Councilor Anthony DiPierro

A resolution requesting the traffic commission to consider the attached petition to make the housing authority's portion of Russell Street a one-way

41. C0378-25 Resolution/s/ Councilor Anthony DiPierro

A resolution requesting that the Department of Public Works and Everett Public Schools install a bicycle rack at the Webster School

42. C0379-25 Resolution/s/ Councilor Wayne A. Matewsky

That the city accept the eagle carving by Gerald Frew dedicated to Edward Everett, and to be placed at an appropriate location in the city

43. C0380-25 Resolution/s/ Councilor Stephanie Martins, Councilor Peter Pietrantonio, Councilor Stephanie V. Smith

That the facilities maintenance director provide an update on the status of the old EHS roof project and when tenants will be back in building

44. C0381-25 Resolution/s/ Councilor Stephanie V. Smith, Councilor Peter Pietrantonio

That the Assistant Director of YDE provide an update on the status of the gym at old EHS. When will it re-open, how will it be cleaned, staffed and funded?

45. C0382-25 Resolution/s/ Councilor Stephanie V. Smith

That Encore provides an update of the number of Everett residents employed, the number of sub-contractors retained with local businesses (including women-owned and minority owned) in Everett and and itemized report with the amounts of vouchers and gift certificates purchased from Everett businesses as per the Community Host Agreement Section 2 Subsection B and C

46. C0383-25 Resolution/s/ Councilor Stephanie V. Smith

That Encore provides a report for the number of local cultural and arts programs it has hosted as per the Community Host Agreement Section 5 Subsection C

47. C0401-25 Order/s/ Councilor Stephanie Martins, as President

To accept as final the report prepared and conducted by MDD of payments made by the City of Everett to Mayor DeMaria for the period 2016 to present

ADJOURMENT

www.cityofeverett.com

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

Michael J. Mangan

Legislative Aide
Everett City Council Office



MEETING MINUTES

SPECIAL MEETING OF THE CITY COUNCIL MONDAY, SEPTEMBER 29, 2025 6:30 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

Members Present

Guerline Alcy Jabouin, Anthony DiPierro, Holly Garcia, John Hanlon, Michael Marchese, Katy Rogers, Peter Pietrantonio, Stephanie Smith, Robert Van Campen, Stephanie Martins

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

UNFINISHED BUSINESS

1. **C0292-25** Resolution/s/ Councilor Stephanie Martins

That the forensic auditor from MDD present the current findings of the audit in compliance with the Office of The Inspector General's recommendations

Attorney Christopher Petrini provided an overview of the events since the Inspector General's report 7 months ago that found overpayments to the mayor totaling \$180,000 and other improprieties. He outlined the 7 recommendations from the IG report and steps the council has taken to address each one, including appropriating funds for an audit, demanding repayment from the mayor, providing information to the State Ethics Commission, eliminating longevity payments to elected officials, requiring ethics training, strengthening financial controls, and separating the CFO and auditor positions.

Kevin Flaherty from MDD Forensic Accountants then presented the findings of their independent audit. Key findings included:

- Total non-salary payments to the mayor from 2016-2024 of \$260,964
- Inconsistencies in how longevity payments were recorded in the payroll vs accounting systems

- Two \$20,000 manual longevity checks issued outside the normal payroll system in 2020 and 2021
- A \$31,664 "supplemental earnings" payment in 2023 said to be for prior unpaid cost of living adjustments
- The mayor's credit card charges totaled \$25,000 in 2023, substantially higher than prior years

Mr. Flaherty provided the city's explanations for the highlighted transactions. Councilors asked various questions about the findings and expressed concerns about lack of controls, concealment of payments, and improper transactions.

Attorney Petrini advised that options for the council are limited since the mayor sued the IG and rejected council requests for funding to intervene in that suit or take separate legal action. The IG's findings are still under review by the State Ethics Commission and possibly other agencies.

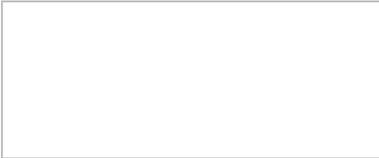
Councilors made statements condemning the improper payments, lack of transparency, and broken controls. They requested the administration provide explanations for various questions raised by the audit. Motions were made and passed to refer the audit results to various oversight agencies, request a supplemental appropriation to allow the council to intervene in the mayor's lawsuit against the IG, and request funding for an internal controls audit. A motion was also made to request the city stop using its credit cards.

MOTION:	Refer
MOVER:	Peter Pietrantonio
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

ADJOURNMENT

Meeting adjourned at 8:00 PM

MOTION:	Adjourn
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	





MEETING MINUTES

**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, OCTOBER 14, 2025 7:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

ROLL CALL

Members Present

Guerline Alcy Jabouin, Anthony DiPierro, Holly Garcia, John Hanlon, Michael Marchese, Wayne Matewsky, Peter Pietrantonio, Katy Rogers, Stephanie Smith, Robert Van Campen, Stephanie Martins

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. C0279-25 Public Hearing/s/ Councilor Stephanie Martins, as President

A petition from National Grid requesting permission to install approximately 10 feet of 2-4" conduit from pole #3365-1 to a private property at 376 Third Street to accommodate and provide a permanent underground service

Items 1 and 2 were taken collectively. Jose Luis Isertia from National Grid explained they are requesting to install a new pole on Third Street across from the existing pole to provide permanent underground service for the new residential building at 376 Third Street.

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	John Hanlon
RESULT:	Passed [8 TO 1]
AYES:	Alcy Jabouin, Garcia, Hanlon, Matewsky, Pietrantonio, Smith, Van Campen, Martins
NAYS:	Rogers
AWAY:	DiPierro, Marchese

2. **C0300-25** Public Hearing/s/ Councilor Stephanie Martins, as President, Item Number {{item.number}}

A petition from National Grid requesting permission to install 1 JO pole (#3365-1) to accommodate and provide a permanent underground service at 376 Third Street

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	John Hanlon
RESULT:	Passed [8 TO 1]
AYES:	Alcy Jabouin, Garcia, Hanlon, Matewsky, Pietrantonio, Smith, Van Campen, Martins
NAYS:	Rogers
AWAY:	DiPierro, Marchese

3. **C0302-25** Public Hearing/s/ Councilor Stephanie Martins, as President

A petition from National Grid requesting permission to install 1 JO pole (#2056-1) to alleviate the leaning pole conditions on McKinley Street

Jose Luis Isertia from National Grid explained they need to install a pole on the other side of the sidewalk from the leaning pole and anchor it to pull the leaning pole straight. This is the only solution to fix the current loading on the pole which is causing it to lean. Replacing the existing pole would not fix the issue. Councilor Pietrantonio expressed concern about setting a precedent of adding poles to anchor leaning poles, but the petitioner explained this is a one-time scenario due to the existing overhead cable design that is no longer used.

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [7 TO 1]
AYES:	DiPierro, Garcia, Hanlon, Pietrantonio, Smith, Van Campen, Martins
NAYS:	Rogers
AWAY:	Alcy Jabouin, Marchese, Matewsky

PUBLIC PARTICIPATION

COMMUNICATIONS FROM HIS HONOR THE MAYOR

4. **C0306-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations totaling \$250.00 from City of Everett employees during the months of August and September for the Fire Victims Fund

MOTION:	Favorable Action
MOVER:	Anthony DiPierro

SECONDER:	Holly Garcia	Item Number {{item.number}}
RESULT:	Passed [10 TO 0]	
AYES:	DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins	
NAYS:		
AWAY:	Alcy Jabouin	

5. **C0310-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations in support of the City of Everett's Homecoming Celebration from Malden Trans, Inc in the amount of \$5,000 and Team Work Cleaning Concepts in the amount of \$100

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [10 TO 0]
AYES:	DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Alcy Jabouin

6. **C0313-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation in the amount of \$7,000 from Local 143 International Association of Firefighters – Everett Fire Department for the Fire Victims Fund

MOTION:	Favorable Action
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [10 TO 0]
AYES:	DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Alcy Jabouin

7. **C0316-25** Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Erika Corbeli to the position of Commissioner of Veterans Services for a one (1) year term ending November 1, 2026

Refer item 7 to the Committee on Legislative Affairs and Elections

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia

RESULT: Passed [0 TO 0] Item Number {{item.number}}
AYES:
NAYS:
AWAY:

8. C0322-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend funds from the Mass Gaming Commission in the amount of \$475,000 to fund improvements to Everett Square

The original order was edited to remove the amount requested for Everett Square improvements. A new itemized version includes only police and fire items. Councilor Van Campen made a motion to amend the amount in the order to \$475,000 based on the letter from the administration dated October 9th.

MOTION: Postpone
MOVER: Robert Van Campen
SECONDER: John Hanlon
RESULT: Passed [0 TO 0]
AYES:
NAYS:
AWAY:

PETITIONS AND LICENSES

9. C0303-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new tire repair license for Mel's Tire & Auto Service at 1865 Revere Beach Pkwy

Refer items 9 and 10 to the Committee on Business Development

MOTION: Refer
MOVER: Robert Van Campen
SECONDER: Holly Garcia
RESULT: Passed [0 TO 0]
AYES:
NAYS:
AWAY:

10. C0304-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new mechanical repair license for Mel's Tire & Auto Service at 1865 Revere Beach Pkwy

Refer items 9 and 10 to the Committee on Business Development

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

11. C0311-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Ferry St Service & Auto Sales at 464 Ferry St

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	John Hanlon
RESULT:	Passed [10 TO 0]
AYES:	DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Alcy Jabouin

COMMITTEE REPORTS

12. C0238-25 Order/s/ Councilor Stephanie Martins, Councilor Stephanie V. Smith, Councilor Holly D. Garcia, Councilor Robert J. Van Campen, Councilor Michael Marchese, Councilor Guerline Alcy Jabouin

An order recommending the acceptance of Massachusetts General Laws Chapter 59, Section 50.- Good Landlord Tax Exemption

This item is coming out of committee with a favorable recommendation. In 2023, a tax incentive was approved at the state level to offer landlords renting below market an incentive. The first step is to accept the statute, then the council can work together on the amount of the exemption, annual household income limit, affordable housing rent rate, owner requirements and other restrictions. Councilor Alcy Jabouin was added as a co-sponsor via amendment.

MOTION:	Favorable Action
MOVER:	Stephanie Martins
SECONDER:	Holly Garcia
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins

13. C0293-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a grant from the Massachusetts Executive Office of Health and Human Services, Department of Mental Health in the amount of \$90,000 to support an outreach Clinician position to help deliver services to the community in conjunction with police personnel

This item was in committee earlier and was sent out with no recommendation because no information had been received at the time. The Elliott company cannot find a person to fill the clinician position, so it will be submitted through the city's HR department to find a social worker to help Officer O'Donnell at the police department. The position will be advertised to the community at large through the HR department. Favorable action to accept the committee report.

MOTION:	Accept Committee Report
MOVER:	Anthony DiPierro
SECONDER:	John Hanlon
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

14. C0295-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate \$185,000.00 from the Capital Stabilization account for three DPW one-ton pickup trucks

This item was sent out of committee with no recommendation because no information had been received at the time. A response regarding maintenance reports on the trucks being replaced was received from DPW late in the day before the meeting. Councilors requested to see the information before voting.

MOTION:	Postpone
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

15. C0297-25 Order/s/ Councilor Stephanie Martins, as President Item Number {{item.number}}

An order requesting approval to appropriate the amount of \$2,000,000.00 by borrowing for Streets and Sidewalk construction throughout the City

Mr. Swanson from DPW informed the committee that the funding would cover work on Francis Street, Paris Street, Lewis Street, Chatham Road, Edith Street, and Shute Street from Ferry to Edith Street. The work would commence as soon as possible upon passage of the funding. The committee reported it back with a favorable recommendation. Councilor Matewsky spoke in favor of passing the funding immediately to get the long-delayed projects in his ward completed.

MOTION:	Favorable Action
MOVER:	John Hanlon
SECONDER:	Anthony DiPierro
RESULT:	Passed [9 TO 1]
AYES:	DiPierro, Garcia, Hanlon, Marchese, Matewsky, Rogers, Smith, Van Campen, Martins
NAYS:	Alcy Jabouin
AWAY:	Pietrantonio

16. C0298-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new auto repair license for Romero Auto Repair at 2081 Revere Beach Pkwy

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

UNFINISHED BUSINESS

17. C0253-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend funds from the Mass Gaming Commission in the amount of \$2,453,500 to fund programs and services provided by Fire, Police, Planning and Transportation

A revised order was submitted to accept and expend \$1,978,500 from the Mass Gaming Commission to fund programs and services provided by police, fire, planning

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Katy Rogers
RESULT:	Passed [10 TO 1]
AYES:	Alcy Jabouin, DiPierro, Garcia, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	Hanlon
AWAY:	

18. C0262-25 Resolution/s/ Councilor Stephanie Martins, Councilor Guerline Alcy Jabouin

That the administration provide a status on the Business ARPA grant application decisions and information on the committee

MOTION:	Postpone
MOVER:	Holly Garcia
SECONDER:	Michael Marchese
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

19. C0263-25 Resolution/s/ Councilor Stephanie Martins

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

Councilors expressed frustration with the administration's repeated failure to provide requested information in a timely manner for inclusion in the agenda.

MOTION:	Postpone
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

NEW BUSINESS

20. **C0301-25** Resolution/s/ Councilor Wayne A. Matewsky Item Number {{item.number}}

That the traffic commission consider restoring the blinking stop light, and add an additional stop sign at the intersection of Bow St and Beacham St

Councilor Matewsky described a recent accident he witnessed at this intersection and noted the blinking light has now been repaired and additional stop signs installed. However, residents are requesting speed bumps on Bow Street. He amended the item to remove the blinking light request and instead ask the traffic commission to install at least one speed bump on Bow Street. Refer item to Traffic OCmmission for action.

MOTION:	Refer
MOVER:	Wayne Matewsky
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

21. **C0305-25** Resolution/s/ Councilor Stephanie V. Smith

That the administration and the traffic commission provide answers to the attached lists of questions in regards to the newly installed speed bumps

Councilor Smith read a list of questions regarding the temporary speed bumps recently installed, including how many were installed on which streets, costs of installation and removal, purpose, criteria for determining locations, and involvement of the engineering department. Councilor Hanlon added a question on when they will be reinstalled after winter removal. Referred item to the Traffic COmmission for a response at the first Council meeting in November.

MOTION:	Refer
MOVER:	Stephanie Smith
SECONDER:	John Hanlon
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

22. **C0307-25** Resolution/s/ Councilor Guerline Alcy Jabouin, Councilor Peter Pietrantonio

A resolution requesting that the director of elections come to our next council meeting to explain to the community how someone can get up-to-date information regarding the November 4th election without having to come into City Hall. What other plans are in the works as far as visibility throughout the city for the upcoming elections

Councilor Alcy Jabouin said there is little visible indication around the city about the upcoming election and asked the director of elections to come explain how people, especially those who cannot come to City Hall, can get election information. The item was amended to add Councilor Pietrantonio as a co-sponsor. He suggested banners could be hung in 3 locations and added a question on whether the state will assist with the election.

MOTION:	Postpone
MOVER:	Guerline Alcy Jabouin
SECONDER:	Peter Pietrantonio
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

23. C0308-25 Order/s/ Councilor Guerline Alcy Jabouin

An order requesting that the City Council Rules be amended to adopt a limit of 20 items max to be listed on any future city council agendas

Councilor Alcy Jabouin proposed limiting council agendas to a maximum of 20 items, suggesting councilors submit items until the limit is reached, after which items would go on the next agenda. Councilor DiPierro opposed the idea, saying it is unfair and reflects a deeper problem of underutilizing the committee structure, where most of the work should be done. He made a motion to refer the item back to the sponsor. Councilor Alcy Jabouin defended her proposal, saying councilors could simply vote for or against it. Councilor Pietrantonio agreed with Councilor DiPierro that deciding which items make the agenda could cause conflict.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

24. C0309-25 Resolution/s/ Councilor Peter Pietrantonio

That the directors of Inspectional Services, Engineering, & DPW appear at the next meeting to discuss 23 Rich St curb cut and apron

Councilor Pietrantonio amended the item to add questions on who took out the curb to make a driveway, the cost for city workers to do it, who paid the contractor to restore the curb and sidewalk, and if there were permits.

MOTION:	Postpone	Item Number {{item.number}}
MOVER:	Peter Pietrantonio	
SECONDER:	Wayne Matewsky	
RESULT:	Passed [0 TO 0]	
AYES:		
NAYS:		
AWAY:		

25. C0312-25 Resolution/s/ Councilor Katy L. Rogers

Requesting an update from the city's state legislative delegation on the status of using rodenticides in Massachusetts

Councilor Rogers has been following state-level work on the use of rodenticides and concerns about their environmental impacts. She made a motion to invite Senator Sal DiDomenico to appear at the next council meeting to provide a status update on the rodenticides bill. The item was amended to also invite State Representatives Joe McGonagle, Garcia, and Dan Ryan to contribute to the discussion.

MOTION:	Postpone
MOVER:	Katy Rogers
SECONDER:	John Hanlon
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

26. C0314-25 Resolution/s/ Councilor Stephanie Martins

That the administration and procurement office provide the winning bids and the expenses incurred by the old high school roof renovation project to date

To postpone item 26 to the next meeting and request the procurement officer appear with the requested informatio.

MOTION:	Postpone
MOVER:	Robert Van Campen
SECONDER:	Wayne Matewsky
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

27. C0315-25 Resolution/s/ Councilor Wayne A. Matewsky

That the city engineer provide an update for the construction project at Paris St & Lewis St, and are there any delays with this project Item Number {{item.number}}

Councilor Matewsky said he got the information he needed with the earlier passage of \$2 million to complete this project.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Wayne Matewsky
SECONDER:	Robert Van Campen
RESULT:	[0 TO 0]
AYES:	
NAYS:	
AWAY:	

28. C0317-25 Order/s/ Councilor Stephanie Martins, as President

An order calling for all polling places to be fitted and opened for the City of Everett 2025 municipal election

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	John Hanlon
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

29. C0318-25 Order/s/ Councilor Stephanie Martins, as President

An order to call for the 2025 City of Everett municipal election

The city clerk provided details on the upcoming election, including early in-person voting dates and times at City Hall and the elections office phone number for any questions or issues. He clarified that mail-in ballots can only be obtained by application and that any problems like receiving an incorrect ballot should be reported to the elections department. Very few mail ballots have been requested so far this year.

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	John Hanlon
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	

AWAY:

Item Number {{item.number}}

30. **C0319-25** Resolution/s/ Councilor Michael K. Marchese, Councilor Katy Rogers, Councilor Holly Garcia

That the city establish rules & regulations for using the bike lanes

Councilor Marchese expressed frustration with motorized vehicles using the bike lanes and sidewalks recklessly. He wants to prohibit anything with an engine from the bike lanes and sidewalks. The item was amended to add Councilors Garcia and Rogers as co-sponsors. A motion was made to refer the item to the city solicitor for an opinion on the city's authority to regulate this and to provide a definition of bike lanes, as well as to the Active Transportation Advisory Committee for information.

MOTION:	Refer
MOVER:	Michael Marchese
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

31. **C0321-25** Resolution/s/ Councilor Michael K. Marchese

That the City of Everett declare the month of October Italian Heritage Month

Councilor Marchese spoke about the importance of Italian American heritage, saying Italian Heritage Month should not be replaced and asked to declare recognize October as Italian Heritage Month.

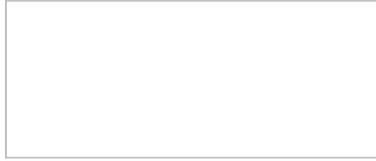
MOTION:	Favorable Action
MOVER:	Michael Marchese
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

ADJOURNMENT

Meeting adjourned at 9:50 PM

MOTION:	Adjourn
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia

RESULT: Passed [0 TO 0] Item Number {{item.number}}
AYES:
NAYS:
AWAY:





MEETING MINUTES

REGULAR MEETING OF THE CITY COUNCIL MONDAY, OCTOBER 27, 2025 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149

ROLL CALL

Members Present

Guerline Alcy Jabouin, Anthony DiPierro, Holly Garcia, John Hanlon, Michael Marchese, Wayne Matewsky, Peter Pietrantonio, Katy Rogers, Stephanie Smith, Robert Van Campen, Stephanie Martins

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. C0323-25 Public Hearing/s/ Councilor Stephanie Martins, as President

A petition from Comcast requesting permission to install approximately 38 feet of new underground conduit from the existing Comcast manhole on Charlton St to 160 Broadway to provide Comcast broadband service

Dave Fullwell from Comcast spoke in favor of the petition to place 38 feet of conduit on Charlton Street to provide service to 160 Broadway. Councilor Matewsky asked if this was for a new development at 165 Broadway, which Mr. Fullwell confirmed. Councilor Matewsky also confirmed that Comcast would repair any disturbances caused by the work.

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Wayne Matewsky
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	

2. C0324-25 Public Hearing/s/ Councilor Stephanie Martins, as President

A petition from National Grid requesting permission to install approximately 20 feet of 2-4" conduit from existing pole 1253-0 on Park Terrace to private property at 27 Spaulding Street to provide a permanent overhead to underground siphon service

Jose from National Grid requested to install 20 feet of conduit from the existing pole to provide permanent underground service for a new residential building at 27 Spaulding Street. Councilor Pietrantonio confirmed this was for a new building. Councilor Matewsky asked about painting electrical boxes near the post office, which the representative said National Grid would take care of.

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [10 TO 1]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Smith, Van Campen, Martins
NAYS:	Rogers
AWAY:	

PUBLIC PARTICIPATION

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Minutes of the Regular City Council Meeting of 09/08/2025

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

Minutes of the Regular City Council Meeting of 09/22/2025

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	

NAYS:

Item Number {{item.number}}

AWAY:

COMMUNICATIONS FROM HIS HONOR THE MAYOR

3. C0325-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to adopt the City's municipal aggregation plan, attached herein, and authorize the City Administration to take any and all necessary action to prepare the plan for submission to the Massachusetts Department of Public Utilities pursuant to M.G.L. c. 164, §134

Jonathan Frias from the City Planning Department was present to answer questions. It was clarified this was a vote to send the previously approved municipal aggregation plan to the Department of Public Utilities. Refer to Committee on Legislative Affairs.

MOTION:	Refer
MOVER:	Robert Van Campen
SECONDER:	Wayne Matewsky
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

PETITIONS AND LICENSES

4. C0329-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new mechanical repair license for Everett Auto Center Inc. at 35 Orient Ave

Suspend rules and take items 4 and 5 collectively.
Refer items 4 and 5 to Committee on Business Development.

MOTION:	Refer
MOVER:	Wayne Matewsky
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

5. C0330-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new class two motor vehicle dealer license for Intercar Auto Sales Corp at 70 Chelsea St
Item Number {{item.number}}

MOTION:	Refer
MOVER:	Wayne Matewsky
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

6. **C0331-25** Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Everett Auto Gallery at 1847 Revere Beach Pkwy

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Katy Rogers
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

COMMITTEE REPORTS

7. **C0303-25** Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new tire repair license for Mel's Tire & Auto Service at 1865 Revere Beach Pkwy

MOTION:	Favorable Action
MOVER:	Wayne Matewsky
SECONDER:	Michael Marchese
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

8. **C0304-25** Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new mechanical repair license for Mel's Tire & Auto Service at 1865 Revere Beach Pkwy

MOTION:	Favorable Action
MOVER:	Wayne Matewsky

SECONDER:	Michael Marchese	Item Number {{item.number}}
RESULT:	Passed [11 TO 0]	
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins	
NAYS:		
AWAY:		

UNFINISHED BUSINESS

9. **C0258-25** Resolution/s/ Councilors Katy L. Rogers, Guerline Alcy Jabouin & Wayne A. Matewsky

That the City address the construction debris on Bailey St. which is taking up parking spaces and producing mosquitoes

Councilor Rogers provided an update from the Director of Engineering, Eric Swanson. He is meeting with the contractor to discuss the schedule, expects work to resume shortly and continue through winter, and will remove excess debris. This will create about 10 parking spots. Councilor Matewsky thanked Councilor Rogers for her assistance.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Katy Rogers
SECONDER:	Wayne Matewsky
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

10. **C0262-25** Resolution/s/ Councilor Stephanie Martins, Councilor Guerline Alcy Jabouin

That the administration provide a status on the Business ARPA grant application decisions and information on the committee

Erin Devaney, Chief of Staff, provided an update. Out of 96 applicants, 3 remain unresponsive despite outreach efforts. The city is moving forward with awards for eligible applicants. Special check runs will be authorized to distribute funds once agreements are in place.

Councilor Jabouin said some applicants claimed to have submitted missing information but were still marked incomplete. She also asked about a small business on Norwood Street that was told it wasn't in an affected area. Ms. Devaney said some applicants didn't fall into federally designated "qualified census tracts" and offered to provide the specific reason that business was denied. She said the business asked to apply under a different category but this wasn't allowed as it would be a new

MOTION:	Postpone
MOVER:	Guerline Alcy Jabouin
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

11. C0263-25 Resolution/s/ Councilor Stephanie Martins

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

MOTION:	Postpone
MOVER:	Stephanie Martins
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

12. C0295-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate \$185,000.00 from the Capital Stabilization account for three DPW one-ton pickup trucks

Councilor Hanlon questioned if the original request was for \$185,000 for three trucks, which Councilor Garcia confirmed. Councilor Pietrantonio said he received satisfactory information that morning from the DPW, though it was dated September 26 despite not being provided to the council until October 14 right before the meeting. He made the point that councilors asking for information to keep government moving are not the only ones slowing things down - managers in the administration do so as well by not providing timely information.

MOTION:	Favorable Action
MOVER:	Wayne Matewsky
SECONDER:	Holly Garcia
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

13. **C0307-25** Resolution/s/ Councilor Guerline Alcy Jabouin, Councilor Peter Pietrantonio Item Number {{item.number}}

A resolution requesting that the director of elections come to our next council meeting to explain to the community how someone can get up-to-date information regarding the November 4th election without having to come into City Hall. What other plans are in the works as far as visibility throughout the city for the upcoming elections

The director of elections was out but submitted a written response. Councilor Alcy Jabouin noted some signs have popped up around the city since the last meeting but there should still be banners and they need to do better with visibility next election. Councilor Pietrantonio agreed banners should be made for elections as they are for other city programs.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Guerline Alcy Jabouin
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

14. **C0309-25** Resolution/s/ Councilor Peter Pietrantonio

That the directors of Inspectional Services, Engineering, & DPW appear at the next meeting to discuss 23 Rich St curb cut and apron

Councilor Pietrantonio received a communication from DPW Operations Manager Scott Martinelli regarding the curb and sidewalk at 23 Rich Street. Martinelli explained that while working on Rich Street, a resident showed him pictures of an existing driveway that was removed when the street was worked on, and asked the DPW to put it back. After being informed there should not have been a driveway there, Martinelli had the sidewalk and curb repaired and replaced.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Peter Pietrantonio
SECONDER:	Anthony DiPierro
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

15. **C0312-25** Resolution/s/ Councilor Katy L. Rogers

Requesting an update from the city's state legislative delegation on the status of using rodenticides in Massachusetts

Senator Sal DiDomenico and Representative Judith Garcia appeared to discuss the status of legislation to restrict the use of rodenticides in Massachusetts. Sen. DiDomenico explained the bill (H.965) would ban or restrict the chemicals currently used in rodenticides that can harm other animals that come in contact with poisoned rodents for up to four weeks. The bill has a lot of cosponsors but also has to compete with many other priorities. Rep. Garcia added the bill would require labeling, written justification, and a post-use report with a long-term rodent control plan. It aims to preserve wildlife while addressing rodent issues.

Councilor Rogers thanked them for the information and for appearing. Councilor Hanlon asked about the origin and severity of the issue. Rep. Garcia said it was brought to light by the MSPCA after wildlife was found harmed by the anticoagulant poison.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Katy Rogers
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

16. C0314-25 Resolution/s/ Councilor Stephanie Martins

That the administration and procurement office provide the winning bids and the expenses incurred by the old high school roof renovation project to date

Kiara Freeman, the city's Chief Procurement Officer, appeared to address this resolution. She provided a packet with the contractor's latest bill (requisition) showing a total contract sum of \$5.6M, with the architect's fee of \$424K, for a total of about \$6.1M spent to date out of \$10M, leaving about \$3.8M. Change orders to date total \$70,377.19. Bids were provided to show they match what was won by the general contractor. Ms. Freeman does not expect the project to reach \$10M by completion, as significant changes would be known by now and affect the schedule. Work is still on track to finish by the original date. Changes so far have been to address issues with the 100-year-old building such as brick and safety improvements.

MOTION:	Postpone
MOVER:	Stephanie Martins
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	

17. C0319-25 Resolution/s/ Councilor Michael K. Marchese, Councilor Katy Rogers, Councilor Holly Garcia

That the city establish rules & regulations for using the bike lanes

Councilor Marchese said the intent of this resolution is to clarify that bike lanes should only be for pedal-powered bikes, not motorized vehicles. Councilor Garcia shared a personal experience of a motorized scooter in the bike lane sideswiping her parked car and taking off. She has seen concerning behavior with kids on the back of motorbikes without helmets. She reached out to the city solicitor who provided examples from other cities and said the matter should be referred to the traffic commission.

MOTION:	Refer
MOVER:	Anthony DiPierro
SECONDER:	Michael Marchese
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

NEW BUSINESS

18. C0327-25 Resolution/s/ Councilor Katy L. Rogers

A resolution formally condemning the misinformation posted by Tricia McLaughlin and demanding an immediate public correction from Homeland Security concerning the detention of a juvenile arrested by the Everett Police Department

Councilor Rogers provided a prewritten statement on this resolution. She argued when a federal official slanders the community, the council has a duty to correct the record regarding the detention of a minor by ICE. While grateful to the person who reported the threat and EPD for responding, she said ICE's removal of the 13-year-old from Massachusetts without due process is unacceptable. She specifically condemned DHS Assistant Secretary for Public Affairs Tricia McLaughlin for publicly claiming the minor possessed a firearm, which contradicted statements from Mayor DeMaria and Police Chief Strong. Her motion was to refer the resolution to DHS, Governor Healey, AG Campbell, Senators Markey and Warren, and Rep. Pressley.

MOTION:	Refer
MOVER:	Katy Rogers

SECONDER:	Holly Garcia	Item Number {{item.number}}
RESULT:	Passed [0 TO 0]	
AYES:		
NAYS:		
AWAY:		

19. C0328-25 Resolution/s/ Councilor Stephanie V. Smith, Councilor Holly Garcia

That the administration provides an update for when the overflow trash day this year will be, as discussed during budget hearings

Councilor Smith said during budget discussions, the mayor and DPW director indicated there would be funds left in the DPW account to do an overflow trash day instead of using free cash. However, it is now almost November with no update on scheduling an overflow day, while surrounding cities have had them. Councilor Garcia was added as a cosponsor and echoed the need for an overflow day, especially with the upcoming holidays when people tend to have extra trash from gifts/packages. Refer item 19 to the administration for a response by the next meeting.

MOTION:	Refer
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

20. C0332-25 Resolution/s/ Councilor Katy L. Rogers, Councilor Guerline Alcy Jabouin

A resolution regarding the status of Luis Oswaldo, who was reportedly detained by ICE in Everett on September 10.

Councilor Rogers described trying to find information on the case of Luis Oswaldo, who was reportedly detained by ICE on September 10 despite his family claiming he has no criminal record. Calls to Homeland Security went unanswered and searches in their system returned no results. The Everett Police Department also had no record of Luis Oswaldo. Rogers expressed serious concerns that EPD is not notified when ICE detains someone, citing general safety issues with the lack of local checks and balances on "masked men" taking people off the street.

She requested the mayor and police chief provide any applicable information on the Oswaldo case and on the general protocol for notifying EPD when ICE detains someone. Refer item 20 to the mayor and police chief for an update by the next meeting.

MOTION:	Refer
MOVER:	Katy Rogers
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

21. C0334-25 Resolution/s/ Councilor Katy L. Rogers, Councilor Wayne Matewsky

Resolution requesting the United States Post Office upgrade mailboxes with digital keys to improve security

Councilor Rogers was alerted by a neighbor about mail being stolen from their mailbox on Elm St. The post office and mail carrier informed them about new digital key systems that can't be copied like traditional keys, which would improve security and prevent mail theft. Councilor Matewsky was added as a cosponsor as he has spoken about this issue before. The resolution requests all mailboxes be upgraded to the digital key system. Refer item 21 to the postmaster with the request to upgrade keys.

MOTION:	Refer
MOVER:	Katy Rogers
SECONDER:	Wayne Matewsky
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

22. C0335-25 Resolution/s/ Councilor Anthony DiPierro

Requesting an update on plans to address the ramp curbing at the intersection of Ferry and Sycamore Streets

Councilor DiPierro received a response from city engineer Eric Swanson that the corner of Ferry and Sycamore can be corrected after MassDOT releases the vendor from contractual obligations and turns the street back over to Everett, likely in the spring. Rather than full removal, DiPierro requested DPW take immediate action to mark the raised curbing with paint, a flower box, or a trash can to prevent tripping hazards. Refer item 22 to DPW.

MOTION:	Refer	Item Number {{item.number}}
MOVER:	Anthony DiPierro	
SECONDER:	Katy Rogers	
RESULT:	Passed [0 TO 0]	
AYES:		
NAYS:		
AWAY:		

23. C0336-25 Resolution/s/ Councilor Michael K. Marchese

A resolution requesting that the Traffic Commission considers issuing 25 parking placards to the Grace Episcopal Church for usage on Saturdays from 10 AM to 2 PM

Councilor Marchese was approached about the lack of parking for Grace Episcopal Church on Saturdays between 10am-2pm. The church is requesting 25 placards for that timeframe only so their congregation can find parking, though Marchese acknowledged potential impact on local businesses. He requested referring the matter to the traffic commission.

MOTION:	Refer
MOVER:	Michael Marchese
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

24. C0337-25 Resolution/s/ Councilor Michael K. Marchese

A resolution requesting that all parties/businesses contributing to any Mayor's Legal Defense fund not profit from the city

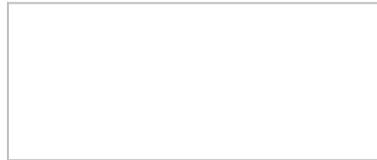
Councilor Marchese raised concerns about the amount of money that can be donated to a mayor's legal defense fund, up to "\$50,000 from a single entity". Even with the \$1000 annual limit per person, he argued it lets donors buy influence with the mayor. Marchese said if a mayor accepts defense fund donations from a developer, that entity should be barred from profiting in the city. He acknowledged state law currently allows it but thinks it should be overhauled to prevent buying influence. Councilor DiPierro noted political donations are protected free speech under the First Amendment. Marchese maintained \$50,000 is beyond free speech and requested referring the matter to the Office of Campaign and Political Finance (OCPF).

MOTION: Refer Item Number {{item.number}}
MOVER: Michael Marchese
SECONDER: Peter Pietrantonio
RESULT: **Passed [0 TO 0]**
AYES:
NAYS:
AWAY:

ADJOURNMENT

MOTION: Adjourn
MOVER: John Hanlon
SECONDER: Holly Garcia
RESULT: **Passed [0 TO 0]**
AYES:
NAYS:
AWAY:

Meeting adjourned at 9:35 PM





MEETING MINUTES

**REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 10, 2025 7:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

ROLL CALL

Members Present

Guerline Alcy Jabouin, Anthony DiPierro, Holly Garcia, John Hanlon, Michael Marchese, Wayne Matewsky, Peter Pietrantonio, Katy Rogers, Stephanie Smith, Robert Van Campen, Stephanie Martins

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

COMMUNICATIONS FROM HIS HONOR THE MAYOR

1. C0338-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations in support of the City of Everett's Homecoming Celebration as follows: Sabatino Insurance Agency \$1,000.00, Cataldo Ambulance Service \$1,000.00

MOTION:	Favorable Action
MOVER:	John Hanlon
SECONDER:	Stephanie Smith
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Martins
NAYS:	
AWAY:	Van Campen

2. **C0342-25** Order/s/ Councilor Stephanie Martins, as President, Item Number {{item.number}}

An order requesting the confirmation of the appointment of Gabriel Ponce Lemus as a member of the Transportation Advisory Board for a term of one (1) year expiring November 30, 2026

Referred to Legislative Affairs Committee.

MOTION:	Refer
MOVER:	Wayne Matewsky
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

3. **C0343-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation of the re-appointment of Kormal Markan to the Everett Cultural Council for a term of three (3) years, expiring November 30, 2028

Take items 3 and 4 collectively and motion for Favorable Action.

MOTION:	Favorable Action
MOVER:	John Hanlon
SECONDER:	Stephanie Smith
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Smith, Van Campen, Martins
NAYS:	
AWAY:	Rogers

4. **C0344-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation of the re-appointment of Katy Rogers to the Everett Cultural Council for a term of three (3) years, expiring November 30, 2028

MOTION:	Favorable Action
MOVER:	John Hanlon
SECONDER:	Stephanie Smith
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Smith, Van Campen, Martins
NAYS:	
AWAY:	Rogers

5. C0339-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for NE Body Works Inc. at 39-43 Mystic St

The Council voted to collectively consider and approve the renewal of class two motor vehicle dealer licenses for five businesses (items 5-9). Councilor Pietrantonio asked if there had been any complaints about Boston Motor Sports LLC since a prior issue was discussed with a state trooper present. The clerk confirmed they have been operating correctly with no further complaints and are still being monitored.

MOTION:	Favorable Action
MOVER:	Michael Marchese
SECONDER:	Stephanie Smith
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Martins
NAYS:	
AWAY:	Van Campen

6. C0340-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for NE Body Works Inc. at 36 R Mystic St

MOTION:	Favorable Action
MOVER:	Michael Marchese
SECONDER:	Stephanie Smith
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Martins
NAYS:	
AWAY:	Van Campen

7. C0341-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Boston Motor Sports LLC at 47 Mystic St

MOTION:	Favorable Action
MOVER:	Michael Marchese
SECONDER:	Stephanie Smith
RESULT:	Passed [10 TO 0]

AYES: Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Martins
NAYS:
AWAY: Van Campen

8. C0345-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Parkway Motor Sales Inc. at 2034 Revere Beach Pkwy

MOTION: Favorable Action
MOVER: Michael Marchese
SECONDER: Stephanie Smith
RESULT: **Passed [10 TO 0]**
AYES: Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Martins
NAYS:
AWAY: Van Campen

9. C0346-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Affordable Auto Mechanic Inc. at 79 Vine St

MOTION: Favorable Action
MOVER: Michael Marchese
SECONDER: Stephanie Smith
RESULT: **Passed [10 TO 0]**
AYES: Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Martins
NAYS:
AWAY: Van Campen

COMMITTEE REPORTS

10. C0329-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new mechanical repair license for Everett Auto Center Inc. at 35 Orient Ave

The clerk reported the committee met earlier and voted 3-1, with Councilor Hanlon opposed, to report back with a favorable recommendation on granting a new mechanical repair license to Everett Auto Center Inc.

MOTION: Favorable Action
MOVER: Robert Van Campen
SECONDER: Stephanie Smith

RESULT:	Passed [11 TO 0]	Item Number {{item.number}}
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins	
NAYS:		
AWAY:		

11. C0330-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting a new class two motor vehicle dealer license for Intercar Auto Sales Corp at 70 Chelsea St

The clerk reported the committee met earlier and voted 4-0 to report back with a favorable recommendation on granting a new class two motor vehicle dealer license to Intercar Auto Sales Corp.

MOTION:	Favorable Action
MOVER:	Katy Rogers
SECONDER:	John Hanlon
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	

UNFINISHED BUSINESS

12. C0262-25 Resolution/s/ Councilor Stephanie Martins, Councilor Guerline Alcy Jabouin

That the administration provide a status on the Business ARPA grant application decisions and information on the committee

No update was provided on the status of Business ARPA grant applications and committee information. Councilor Alcy Jabouin expressed frustration that businesses are waiting on these funds to pay rent and employees and said it feels like the city is "playing games." The Council voted to postpone the item to the next meeting.

MOTION:	Postpone
MOVER:	Guerline Alcy Jabouin
SECONDER:	John Hanlon
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

13. C0263-25 Resolution/s/ Councilor Stephanie Martins Item Number {{item.number}}

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

President Martins reported no information was received as of 5pm in response to the resolution. Councilor Alcy Jabouin again expressed frustration that no one from the administration was present to provide an update. The Council voted to postpone the item and request copies of signed MOUs, subrecipient applications, and any invoices paid to date.

MOTION:	Postpone
MOVER:	Guerline Alcy Jabouin
SECONDER:	Michael Marchese
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

14. C0314-25 Resolution/s/ Councilor Stephanie Martins

That the administration and procurement office provide the winning bids and the expenses incurred by the old high school roof renovation project to date

Councilor Smith reported the procurement director provided all requested information on the old high school roof project, including winning bids, expenses to date and work completed. Councilor Pietrantonio thanked the procurement officer for the response. The Council voted to refer the item back to the sponsor.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

15. C0328-25 Resolution/s/ Councilor Stephanie V. Smith, Councilor Holly Garcia

That the administration provides an update for when the overflow trash day this year will be, as discussed during budget hearings

The clerk confirmed no response was received to the resolution requesting an update on when the overflow trash day will be held.

MOTION: Postpone Item Number {{item.number}}
MOVER: Stephanie Smith
SECONDER: Holly Garcia
RESULT: **Passed [0 TO 0]**
AYES:
NAYS:
AWAY:

16. C0332-25 Resolution/s/ Councilor Katy L. Rogers, Councilor Guerline Alcy Jabouin

A resolution regarding the status of Luis Oswaldo, who was reportedly detained by ICE in Everett on September 10.

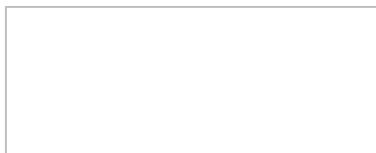
Councilor Rogers reported she received an update from the Police Chief on Mr. Oswaldo's whereabouts which she did not feel was necessary to disclose publicly. She said the incident highlights the need for a broader discussion about ICE protocol in Everett, as there should be two-way communication and reporting between ICE and the local police whenever someone is detained to avoid non-criminal residents being separated from their families without any notice. The Council voted to refer the item back to sponsor.

MOTION: Refer Back to Sponsor(s)
MOVER: Katy Rogers
SECONDER: Stephanie Smith
RESULT: **Passed [0 TO 0]**
AYES:
NAYS:
AWAY:

ADJOURNMENT

MOTION: Adjourn
MOVER: John Hanlon
SECONDER: Stephanie Smith
RESULT: **Passed [0 TO 0]**
AYES:
NAYS:
AWAY:

Meeting adjourned at 7:30 PM





C0366-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

An order requesting the confirmation of the re-appointment of Holly Garcia to the Youth Commission for a term of three (3) years expiring December 8, 2028

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

November 19, 2025

The Honorable City Council
Everett City Hall
484 Broadway
Everett, MA 02149

Re: Re-Appointment of Youth Commission Member

Dear Honorable Members:

Please be advised that in accordance with Section 3-3 of the City Charter and, Section M (II)(a)(b) of the City of Everett Administrative Code, I hereby re-appoint, subject to confirmation by the City Council, Holly Garcia to the Youth Commission for a term of three (3) years expiring December 8, 2028.

Thank you for your favorable consideration in this matter.

Respectfully Submitted,

Carlo DeMaria
Mayor



November 19, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

re-appointment of Holly Garcia to the Youth Commission for a
term of three (3) years expiring December 8, 2028.



C0369-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

An order requesting approval to accept and expend a donation in the amount of \$1,000.00 from Suffolk Construction (Integrated @ Works, LLC) in support of the City of Everett's Homecoming Celebration

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

November 25, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a donation in the amount of \$1,000.00 from Suffolk Construction (Integrated @ Works, LLC) in support of the City of Everett's Homecoming Celebration.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



November 25, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend a donation in the amount of \$1,000.00
from Suffolk Construction (Integrated @ Works, LLC) in support
of the City of Everett's Homecoming Celebration



C0370-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

An order requesting approval to accept and expend a grant from the Executive Office of Public Safety in the amount of \$469,030.80 for the Everett Fire Department to be utilized for equipment, training and overtime with a nexus to hazmat operations within and for the city

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

November 26, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a grant from the Executive Office of Public Safety in the amount of \$469,030.80 for the Everett Fire Department to be utilized for equipment, training and overtime with a nexus to hazmat operations within and for the city.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



November 26, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend a grant from the Executive Office of Public
Safety in the amount of \$469,030.80 for the Everett Fire
Department to be utilized for equipment, training and overtime
with a nexus to hazmat operations in the city



C0375-25

To: Mayor and City Council
From: Councilor Stephanie Martins
Date: December 8, 2025

Agenda Item:

An order requesting approval to accept a donation from Everett Supply and True Value Hardware of the use of a U-Haul Rental Truck for the purpose of picking up toys purchased for the City's Annual Toy Drive. The value of this donation is \$100.00

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 2, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept a donation from Everett Supply and True Value Hardware of the use of a U-Haul Rental Truck for the purpose of picking up toys purchased for the City's Annual Toy Drive. The value of this donation is \$100.00.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



December 2, 2025

City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept a donation to the City of Everett from Everett Supply and True Value Hardware of the use of a U-Haul Rental Truck for the purpose of picking up toys purchased for the City's Annual Toy Drive. The value of this donation is \$100.00.



C0384-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

An order requesting approval to appropriate by borrowing the amount of \$2,000,000.00 for the construction of the Boathouse.

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 3, 2025

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby request the amount of **\$2,000,000.00** be appropriated by borrowing for the construction of the Boathouse. A presentation will be provided by the Planning department regarding this project.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



December 3, 2025

City of Everett, Massachusetts CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type:
Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

That the City hereby appropriates the amount of Two million dollars (\$2,000,000.00) to be funded by borrowing for the construction of a boathouse, including the payment of all other costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8 or pursuant to any other enabling authority, and to issue bonds and notes therefore, provided, that any premium received upon the sale of any bonds or notes approved by this Order, less any such premium applied to the payment of the costs of such issuance of bonds or notes, may be applied to the payment of costs approved by this order in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to take any other action relative thereto.



C0385-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

A resolution to invite Sergeant Joseph Gaff of the Everett Police Department and Chair of the Everett Traffic Commission and City Parking Director Adriana Indrisano before the City Council to present updates for the 2026 Residential Parking program

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 3, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration a resolution to invite Sergeant Joseph Gaff of the Everett Police Department and Chair of the Everett Traffic Commission and City Parking Director Adriana Indrisano before the City Council to present updates for the 2026 Residential Parking program.

Both Sergeant Gaff and Director Indrisano would like to inform the members of the changes that are being introduced as part of the continuing efforts to mitigate residential parking issues across the city.

I recommend your favorable consideration of this resolution.

Respectfully submitted,

Carlo DeMaria
Mayor



December 3, 2025

City of Everett, Massachusetts

CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type:
Resolution

Be it
Resolved: BY City Council OF THE CITY OF EVERETT, as
follows:

To invite Sergeant Joseph Gaff of the Everett Police Department and Chair of the Everett Traffic Commission and City Parking Director Adriana Indrisano before the Council to offer a presentation on the 2026 Residential Parking program.



C0386-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

An order requesting approval to accept and expend a donation to the City of Everett from Encore Boston Harbor valued at \$5,984 to decorate Route 99 and Broadway

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 4, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a donation to the City of Everett from Encore Boston Harbor valued at \$5,984 to decorate Route 99 and Broadway.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



December 4, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend a donation to the City of Everett from
Encore Boston Harbor valued at \$5,984 to decorate Route 99
and Broadway.



C0388-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

An order requesting approval to promote Nicholas Chiarello from Private to Lieutenant on the Everett Fire Department

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 8, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

In accordance with Section IV,C.I.a, of the Administrative Code of the City of Everett, I hereby submit for your approval an order to promote Nicholas Chiarello from Private to Lieutenant on the Everett Fire Department.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



December 8, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

order to promote Nicholas Chiarello from Private to Lieutenant
on the Everett Fire Department.



C0389-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

An order requesting approval to accept and expend donations from Everett Bank of 60 - \$25 McKinnon's Gift Cards totaling \$1,500 and Graybar Electric of 25 - \$20 Market Basket Gift Cards totaling \$500

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 8, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend donations from Everett Bank of 60 - \$25 McKinnon's Gift Cards totaling \$1,500 and Graybar Electric of 25 - \$20 Market Basket Gift Cards totaling \$500.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



December 2, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

order to accept and expend donations from Everett Bank of 60 -
\$25 McKinnon's Gift Cards totaling \$1,500 and Graybar Electric
of 25 - \$20 Market Basket Gift Cards totaling \$500.



C0390-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

An order requesting approval to accept and expend a donation from the Schiavo Club of 50 - \$25 Gift Cards to McKinnon's for the Holiday Assistance Program, totaling \$1,250

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 8, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a donation from the Schiavo Club of 50 - \$25 Gift Cards to McKinnon's for the Holiday Assistance Program, totaling \$1,250.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



December 8, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

order to accept and expend a donation of 50 - \$25 McKinnon's
Gift Cards for the Holiday Assistance Program totaling \$1,250.00



C0391-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

An order requesting confirmation of the re-appointment of the following individuals as members of the Transportation Advisory Board for a term of one (1) year expiring December 31, 2026: Derek Shooster, Andrea Porras, Aya Oulal, Jarod Evenson, Jo Oltman

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 8, 2025

The Honorable City Council
Everett City Hall
484 Broadway
Everett, MA 02149

Dear Honorable Members:

Please be advised that in accordance with Section 3-3 of the City Charter and, Article 5 of the City of Everett Administrative Code, I hereby re-appoint, subject to confirmation by the City Council, the following individuals as a members of the Transportation Advisory Board for a term of one (1) year expiring December 31, 2026.

Derek Shooster
Andrea Porras
Aya Oulal
Jarod Evenson
Jo Oltman

Thank you for your favorable consideration in this matter.

Respectfully submitted,

Carlo DeMaria
Mayor



December 8, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

I hereby submit for your approval the appointment of
the following individuals to the Transportation Advisory Board
for a term of one (1) year expiring December 31, 2026.

Derek Shooster
Andrea Porras
Aya Oulal
Jarod Evenson
Jo Oltman



C0395-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

An order requesting approval to accept and expend donations from Steven S. Luongo to the Council on Aging in the amount of \$500 and to the Office of Human Services in the amount of \$500

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 11, 2025

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend donations from Steven S. Luongo to the Council on Aging in the amount of \$500 and to the Office of Human Services in the amount of \$500.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



December 11, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend donations from Steven S. Luongo to the
Council on Aging in the amount of \$500 and to the Office of
Human Services in the amount of \$500.



C0398-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

An order requesting approval to accept and expend a donation from the Eagle Bank in the amount of \$1,299.00 to support the Tree Lighting Celebration

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 15, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a donation from the Eagle Bank in the amount of \$1,299.00 to support the Tree Lighting Celebration.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



December 15, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend a donation from the Eagle Bank in the
amount of \$1,299.00 to support the Tree Lighting Celebration.



C0399-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

An order requesting approval to accept and expend donations totaling \$145.00 from City of Everett employees during the month of November for the 2025 Toy Drive

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

December 15, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend donations totaling \$145.00 from City of Everett employees during the month of November for the 2025 Toy Drive. Employees are given the opportunity to wear jeans on Thursdays by making a \$5.00 to the toy drive.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



December 15, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend donations totaling \$145.00 from City of
Everett employees during the month of November for the 2025
Toy Drive.



C0367-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

A petition requesting the renewal of redemption center license to Le Redemption Center at 74 Spring St

Background and Explanation:

Attachments:



C0368-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

A petition requesting the renewal of a redemption center license for Dan's Redemption Center at 107 Hancock St

Background and Explanation:

Attachments:



C0371-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for European Motors Auto Sales at 511 Second St

Background and Explanation:

Attachments:



C0372-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for MYM Auto Motors at 1993 Revere Beach Pkwy

Background and Explanation:

Attachments:



C0374-25

To: Mayor and City Council
From: Councilor Stephanie Martins
Date: December 8, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Auto-Tech Pro at 146 Main St

Background and Explanation:

Attachments:



C0376-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

A petition requesting the issuing of a special one-day alcoholic beverage license to the City of Everett to serve at the Reception for the Mayor's Inaugural Ball occurring on January 10th, 2026 from 6:00pm – 11:00pm at the Connolly Center, 90 Chelsea Street

Background and Explanation:

Attachments:



C0387-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a lodging house license for The Marlboro at 51 Chelsea St

Background and Explanation:

Attachments:



C0392-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Bostonian Body Inc. at 141 Bow St

Background and Explanation:

Attachments:



C0393-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Emporium Auto Body Shop Inc at 367 Third St

Background and Explanation:

Attachments:



C0394-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a class one motor vehicle dealer license for McGovern Honda at 100 Broadway

Background and Explanation:

Attachments:



C0396-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for E&C Foreign Auto Repair LLC at 29 R Garden St

Background and Explanation:

Attachments:



C0397-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a class three motor vehicle dealer license for Secon St Iron & Metals at 285 Second St

Background and Explanation:

Attachments:



C0400-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a inn holder license for Broadway & Main Hotel at 13 School St

Background and Explanation:

Attachments:



C0402-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Vigor Diesel Injection Service at 2 Rivergreen Drive

Background and Explanation:

Attachments:



C0403-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Boston Freightliner at 2 Rivergreen Drive

Background and Explanation:

Attachments:



C0364-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: November 24, 2025

Agenda Item:

An order requesting approval to accept and expend a grant from the Massachusetts Department of Conservation and Recreation in the amount of \$100,000 to be used for watering trees

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

November 17, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a grant from the Massachusetts Department of Conservation and Recreation in the amount of \$100,000 to be used for watering trees.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



November 17, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

to accept and expend a grant from the Massachusetts
Department of Conservation and Recreation in the amount of
\$100,000 to be used for watering trees.

From: [Stephanie Smith](#)
To: [John Burley](#); [Michael Mangan](#); [David Flood](#); [David Flood](#)
Subject: Fwd: Questions regarding tree watering
Date: Monday, December 1, 2025 11:05:20 AM

FYI

Begin forwarded message:

From: Jacob StLouis <Jacob.StLouis@ci.everett.ma.us>
Date: December 1, 2025 at 9:14:33 AM EST
To: Stephanie Smith <Stephanie.Smith@ci.everett.ma.us>, Stephanie Martins <Stephanie.Martins@ci.everett.ma.us>
Subject: RE: Questions regarding tree watering

Good morning, Stephanie Smith, Stephanie Martins,

1. the main question was the location of the trees, whether they are the newly planted ones at Gateway or the trees along route 16 and Santilli Circle,

The trees to be watered are public shade trees along City streets. It includes some recently planted trees such as those along Franklin Street and some planned Spring plantings such as Lexington Street. It may include trees planted at Gateway Mall but street trees are the priority with this funding.

2. why is this being paid for where we haven't heard of a tree watering charge in the past

Watering has been paid for with Grant funding in the past, it's typically included in "tree planting and maintenance".

3. Is this a new grant or do we get it every year? If it is not a new grant, who is in charge of the grant distribution now? Is it the DPW?

The City of Everett has received the Grant during FY 24, 25 and 26. The grant is managed by the Department of Planning and Development, DPW does not manage the grant distribution.

4. Is this a matching grant or is it free and clear?

This is a reimbursement grant, we expended the funds with internal money and then submit invoices for reimbursement to the state grant administrator.

5. How will it be tracked?

Periodic reimbursement requests are submitted to the state grant administrator with invoices for charges.

6. What is the \$100K for?

For watering City owned trees including contractors, staff and approved equipment.

7. Is this for water charges or OT charges for the DPW employees?

We are primarily intending to hire contractors. City staff watering is much cheaper than contracted so some funds may be used for DPW overtime watering, if equipment and staff are available.

8. What trees are going to be watered under this grant? Is it all trees in the City? Is it Gateway Plaza or State-road specific? Is it just trees or does it include islands?

Trees on City streets such as those planted on Franklin Street this fall and trees planned to be planted on Lexington Street next Spring. Only trees capable of shading and cooling the City are eligible for watering under this grant.

9. How are trees in the City watered and paid for now?

Watering has been closed for the season. This year City trees were watered on overtime by DPW staff with grant funds and by State staff under their Greening the Gateway Cities Program.

10. How is this \$100K going to be tracked?

Periodic reimbursement requests are sent to the state grant administrator along with invoices for services.

Thank you,

Jacob St.Louis | Tree Warden
City of Everett | 617-394-2334

From: Stephanie Smith <Stephanie.Smith@ci.everett.ma.us>

Sent: Sunday, November 30, 2025 7:18 PM

To: Stephanie Martins <Stephanie.Martins@ci.everett.ma.us>; Jacob StLouis <Jacob.StLouis@ci.everett.ma.us>

Subject: Re: Questions regarding tree watering

Hi Jacob,

Additionally

- Is this a new grant or do we get it every year? If it is not a new grant, who is in charge of the grant distribution now? Is it the DPW?
- Is this a matching grant or is it free and clear? How will it be tracked? What is the \$100K for? Is this for water charges or OT charges for the DPW employees?
- What trees are going to be watered under this grant? Is it all trees in the City? Is it Gateway Plaza or State-road specific? Is it just trees or does it include islands?
- How are trees in the City watered and paid for now now?
- How is this \$100K going to be tracked?

Thanks,
Stephanie

From: Stephanie Martins <Stephanie.Martins@ci.everett.ma.us>

Date: Saturday, November 29, 2025 at 11:02 AM

To: Jacob StLouis <Jacob.StLouis@ci.everett.ma.us>

Cc: Stephanie Smith <Stephanie.Smith@ci.everett.ma.us>

Subject: Re: Questions regarding tree watering

Good morning Jacob,

Thank you so much for your prompt response.

I'm copying the chair of the Committee on Ways and Means, Councilor Smith.

From what I recall, the main question was the location of the trees, whether they are the newly planted ones at Gateway or the trees along route 16 and Santilli Circle, and why is this being paid for where we haven't heard of a tree watering charge in the past. -though this is a grant and we definitely appreciate it.

Have a great weekend!

Stephanie Martins

On Nov 25, 2025, at 1:51 PM, Jacob StLouis

<Jacob.StLouis@ci.everett.ma.us> wrote:

Good afternoon, Council president Stephanie Martins, Wayne Matewsky, Peter Pietrantonio,

It sounds like there are some questions regarding the DCR grant for tree watering. From the meeting, I picked up that there is a question about where the trees that we intend to water are located. Where there any other questions that I can be prepared to answer during the upcoming Ways and Means Committee?

Thank you,

5. C036425 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a grant from the Massachusetts Department of Conservation and Recreation in the amount of \$100,000 to be used for watering trees

5. C0364-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a grant from the Massachusetts Department of Conservation and Recreation in the amount of \$100,000 to be used for watering trees

REFERRED TO THE WAYS & MEANS COMMITTEE

**Jacob St.Louis | Tree Warden
City of Everett | 617-394-2334**

#1 - C0364-25

Ways and Means Committee
December 1, 2025

The Committee on Ways and Means met on Monday, December 1, 2025 at 6pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Smith, presiding; Councilors John Hanlon, Anthony DiPierro and Peter Pietrantonio.

The Committee met on an Order offered by Councilor Stephanie Martins, as President: An Order requesting approval to accept and expend a grant from the Massachusetts Department of Conservation and Recreation in the amount of \$100,000 to be used for watering trees.

Tree Warden Jacob St. Louis was also present.

The Committee was in receipt of an email response from Mr. St. Louis to a number of questions submitted by Chairperson Smith (attached).

Mr. St. Louis explained that the trees with high priority being watered were newer trees along City streets while the newer trees in parks and along the Gateway mall area were considered a lower priority when it came to watering. He noted that approximately 80 new trees were planted in the City. He informed the Committee that the trees were being watered by outside contractors.

The Committee voted: to report back to the City Council with a recommendation Favorable action.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0365-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: November 24, 2025

Agenda Item:

An order requesting the approval of additional amount of \$455,000.00 be appropriated by borrowing for the Everett Police station roof improvement project

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

November 18, 2025

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby request the additional amount of **\$455,000.00** be appropriated by borrowing for the Everett Police station roof improvement project.

In an effort to provide an accurate estimate of the cost of this work, the Facilities Maintenance Department had requested preliminary quotes of what the projected costs would be. However, following a comprehensive assessment of the existing roof system and updated cost projections (see attached) the scope was revised to capture additional issues not included in the preliminary assessment.

I recommend your favorable passage of this order.

Respectfully submitted,

Carlo DeMaria
Mayor



November 18, 2025

City of Everett, Massachusetts CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type:
Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

That the City hereby appropriates the amount of Four Hundred Fifty-Five Thousand Dollars (\$455,000.00) to be funded by borrowing for roof improvements at the Police Station, located at 45 Elm Street, including the payment of all other costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8 or pursuant to any other enabling authority, and to issue bonds and notes therefore, provided, that any premium received upon the sale of any bonds or notes approved by this Order, less any such premium applied to the payment of the costs of such issuance of bonds or notes, may be applied to the payment of costs approved by this order in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to take any other action relative thereto.



November 17, 2025

Kiara M. Freeman, MCPPO
Chief Procurement Officer
City of Everett
484 Broadway, Room 14
Everett, MA 02149
617-394-2288
Kiara.Freeman@ci.everett.ma.us

RE: Everett Police Department Roof Repair

Dear Kiara,

Please find attached, ARM Consultants revised Roof Replacement Study report for the Everett Police Department. This version of the report now includes the garage roof and an estimated cost of construction. STV has also evaluated sub-consultant costs previously submitted and will hold those values for the revised scope.

Everett Police Department Roof - Total Project Cost Estimate

Design and Construction Administration Services	ARM Consultants	\$	33,743	*
Owners Project Manager/On-Site Representative	STV Inc.	\$	29,806	*
Industrial Hygienist	TBD	\$	6,000	
Structural Engineering	Alternate #1: Not to exceed	\$	16,100	
Estimated Cost of Construction		\$	511,500	
Construction Contingency (5%)		\$	25,575	
Subtotal				\$622,724
Owner's Project Contingency (5%)		\$	31,136	
Total				\$653,860

* Previously submitted - no change

Also attached is a revised project schedule that constrains the start of work to mid-April to avoid the cost premium and quality concerns associated with cold weather work. Once approved to proceed, STV & ARM Consultants will begin preparing the project for bid in January.

Please do not hesitate to call us if you have any questions or need any further information.

Respectfully,

A handwritten signature in black ink, appearing to read 'Rudy Barajas', with a large, sweeping flourish at the end.

Rudy Barajas, CSL, MCPPO
Senior Project Manager

Cc: M. Godse, T. MacKay
Attachments:



Roof Replacement Study for Everett Police Department

45 Elm Street
Everett, MA 02149

City of Everett

November 17, 2025



**Everett Police
Department**
Massachusetts

November 17, 2025

Everett Police Station

45 Elm Street
Everett, MA 02149
Attn: Kiara Freeman
Facilities Project Manager

RE: Everett Police Department



Building Description:

The Everett Police Station was constructed circa 1980 and consists of a main two-story building with an attached 1-story garage at the rear of the building. The main building consists of exterior load bearing concrete masonry unit (CMU) walls with a brick veneer, and an interior steel frame (columns, beams and bar joists) supporting the roof. This report supersedes the initial report issued on October 22nd, 2025. It has been amended to include the garage roof.

Based on drawings provided by City of Everett which were created by E.C. Park & Company dated May 29, 1979, the building is approximately 16,750 square feet. The (upper) main roof system is approximately 12,600 square feet while the (lower) garage roof system is approximately 4,150 square feet. The original R-value of the existing upper roof system is +/- R-19.5.

Investigation Scope:

On Saturday, October 18, 2025, STV and ARM were on site to conduct a full roof investigation of the upper roof area. This included measurement confirmations, test cuts, material sampling, aerial drone photo survey, roof drain inspections and roof penetration coordination. Included with this investigation was an infrared scan, which is used to detect moisture in the layers below the roof membrane. The results of the scan be seen in "Appendix A" of this report. Our findings are as follows:

Edge Test Cuts (+/- R-20.8)

Gravel surface 3-Ply Built up roof membrane	(R-.34)
Fiberboard Tapered Edge (Perimeter only)	(R-1.3)
1" fiberglass insulation	(R-4.0)
2" polyisocyanurate insulation	(R-11.2)
1" fiberglass insulation	(R-4.0)
1-1/2" Type "B" structural steel decking.	

Field Test Cuts (+/- R-19.5)

Gravel surface 3-Ply Built up roof membrane	(R-.34)
1" fiberglass insulation	(R-4.0)
2" polyisocyanurate insulation	(R-11.2)
1" fiberglass insulation	(R-4.0)
1-1/2" Type "B" structural steel decking.	

Cricket Location Test Cuts (+/- R-22.2)

Gravel surface 3-Ply Built up roof membrane	(R-.34)
Varied Thickness Perlite (Cricket only)	(R-2.7)
1" fiberglass insulation	(R-4.0)
2" polyisocyanurate insulation	(R-11.2)
1" fiberglass insulation	(R-4.0)
1-1/2" Type "B" structural steel decking.	

Discussions:

A **roof re-cover** involves removal of the existing membrane, installation of a new cover board or polyisocyanurate board over the existing assembly and installation of a new membrane over the newly installed cover/insulation board. It is important to note that an infrared or nuclear survey is conducted in attempt to salvage the existing insulation panels which are in place below the membrane. This option will allow for a considerably less expensive roof installation. Keeping the insulation assembly dry until replacement is a major consideration and somewhat of a challenge as the roof membrane deteriorates rapidly at the end of its life cycle. A roof re-cover is only feasible if the existing insulation assembly is re-useable, typically 70% or greater of dry insulation. If less than 70% of the insulation is wet and/or deteriorated the labor and material costs to replace the damaged insulation will negate the savings that would be observed with a roof re-cover. In that case, with no cost savings, it is more feasible to replace all new materials and meet current building code regulations. Please see "Appendix A" for preliminary moisture scan results, showing about 40% of the roof to contain wet insulation.

A **roof replacement** entails removal of all of the existing roof assembly down to the structural decking and replacement with materials that will meet current building code regulations.

The existing assembly contains fiberglass rigid board insulation which has a high susceptibility to moisture damage and tends to retain liquid within the air pockets of its structure. Once the fiberglass board is wet, its compressive strength is negligible and becomes deformed/compressed with minimal overburden pressure. Compressing fiberglass insulation significantly reduces its R-value and can result in thermal bridging in which greater heat loss is observed at these locations. That deformation can also result in "ponding water" which can deteriorate adhesive on seams, collect debris, add strain to the structure, among other issues pertaining to the longevity of the roof system.

Given the significant amount of moisture observed in the existing system it would be beneficial to inspect the condition of the steel decking that has been sitting in water for an unknown period of time. At the time of construction, any rusted, rotted, or deteriorated decking will be replaced and/or repaired

during the roof replacement process. Furthermore, a roof replacement will allow for the R-value to be brought up to current building code regulations.

It is important to note that given the materials used during the original construction, there will be no significant change in height for the roof assembly to meet current building code requirements.

Recommendations:

Based on the above information and analysis of the existing conditions, it is ARM’s recommendation that a roof replacement be pursued. Based on DCAMM certified projects of similar size, materials and accessibility in surrounding locations ARM estimates a full replacement cost of +/- \$30 per square foot roofing scope of the project (Main Roof and Garage Roof).

Preliminary investigations revealed asbestos containing materials at the perimeter of the main roof as well as one patch in the field (+/- 50 SQFT). ARM estimates +/- 600 SQFT of asbestos remediation at approximately \$15 per square foot.

Budgetary Numbers Summary

Roof Area	Square Footage (+/- SQFT)	Cost per Square Foot (\$/SQFT)	Budget (\$)
Main Roof	12,600	\$30/SQFT	\$ 378,000
Garage Roof	4,150	\$30/SQFT	\$ 124,500
Asbestos Remediation	600	\$15/SQFT	\$ 9,000
Total	17,350		\$ 511,500

The above budget numbers are subject to the following:

- Tear-off/complete replacement based on new insulation to code in effect at the time of writing this report.
- All numbers based on building NOT being FM GLOBAL insured.
- Based on 2025 budget estimates using manufacturer and DCAMM certified and licensed contractors.

If you have any questions or concerns about the information provided, please feel free to reach out at your earliest convenience.

Sincerely,

Brian Toner

Brian Toner
 Project Manager
 ARM Consultants LLC
www.armroofs.com
 978.518.1968
Brian@armroofs.com

APPENDIX “A”

WET AREA CHART			
AREA #	OVERALL DIMENSIONS	ACTUAL SQ.FT.	NUCLEAR GAUGE READING(S)
1	124' X 45'	2,796	29-97
2	124' X 40'	2,079	27-46

MOISTURE SURVEY RESULTS					
ROOF SECTION & TYPE	APPROX. SIZE (SF)*	NUMBER OF WET AREAS	AREA WET (SF)**	PERCENT WET	NUCLEAR GAUGE BASELINE(DRY) READINGS
MAIN ROOF (BUR)	12,464	2	4,875	39.1%	10-15

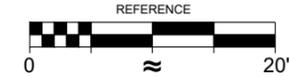
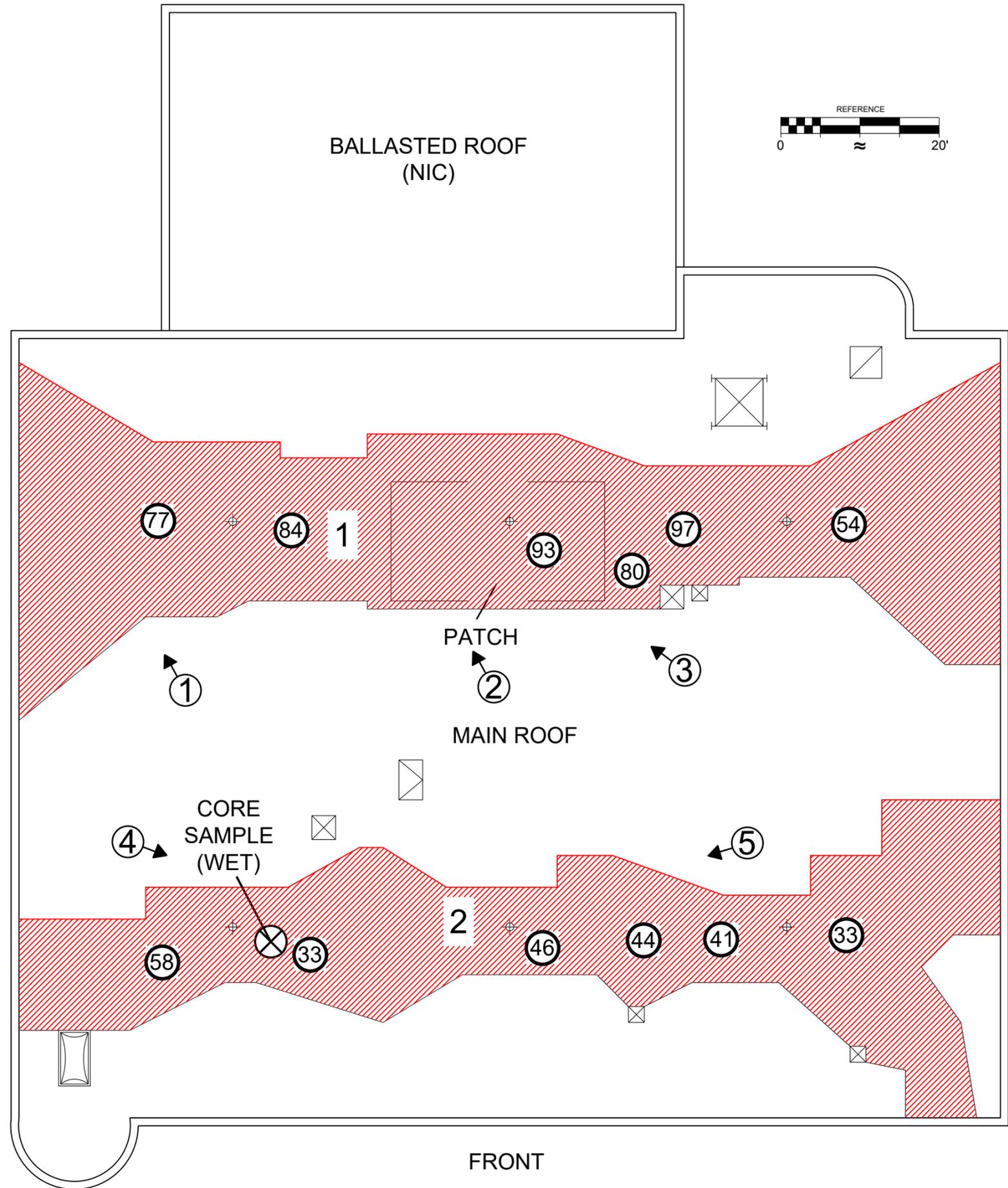
*ROOF SIZE IS APPROXIMATE AND IS PROVIDED SOLELY TO SHOW AMOUNT OF MOISTURE DAMAGE AS A PERCENTAGE OF THE ENTIRE ROOF AREA. CONTRACTORS ARE RESPONSIBLE FOR THEIR OWN MEASUREMENTS.
**FIGURES SHOWN ON THIS CHART REPRESENT THE ACTUAL DIMENSIONS OF WET AREAS AS MARKED ON THE ROOF AND SHOWN IN THIS DRAWING. FINAL REPLACEMENT FIGURES (SQUARED OFF DIMENSIONS) WILL BE HIGHER.

LEGEND:

- MOISTURE INDICATED
- SPOT NUCLEAR READINGS
- CORE SAMPLE
- ROOF HATCH
- MECHANICAL EQUIP. (NOT ALL SHOWN)
- SKYLIGHT
- ROOF DRAIN
- PHOTO ORIENTATION

NOTES:

1. THE LARGE PATCH WITHIN AREA 1 IS HEAVILY BUILT-UP. THIS COULD HAVE CAUSED THE ELEVATED NUCLEAR READINGS RECORDED WITHIN THE PATCH. SINCE ELEVATED READINGS INDICATING MOISTURE WERE ALSO RECORDED SURROUNDING THE PATCH, IT IS LIKELY THAT THE PATCH ALSO CONTAINS MOISTURE.
2. ELEVATED NUCLEAR READINGS MAY BE CAUSED BY CONDITIONS OTHER THAN MOISTURE, INCLUDING THE PRESENCE OF WOOD, CONCRETE AND EXCESS BITUMINOUS MATERIAL.



#	DATE	BY	DESCRIPTION

PROJECT NAME: EVERETT POLICE DEPARTMENT
 PROJECT LOCATION: 46 ELM STREET, EVERETT, MA 02149
 DRAWN BY: BT
 CHECKED BY: TEA
 DATE ISSUED: 10/88/2025
 SCALE: N.T.S. SITE #: 25-1
 DRAWING: IR-1
 INFRARED MOISTURE ANALYSIS REPORT

APPENDIX “B”



Item Number 31
Crystal Analytical LLC
55 Accord Park Drive, Suite 2D
Rockland, MA 02370
T: (781) 347-3936

October 21, 2025

Axiom Partners
50 Salem St., Bldg B - Suite 103
Lynnfield, MA

Project Address: 45 Elm St., Everett, MA
Project Name: Everett Police Department
Laboratory ID: 2501001706
Client Project #: 01137-368

To Matthew Buccella

Enclosed are the results for your project at 45 Elm St., Everett, MA.

These samples were analyzed for asbestos via Calibrated Visual Estimation (CVE) following the U. S. Environmental Protection Agency (EPA) Interim Method for the Determination of Asbestos in Bulk Insulation Samples (EPA 600/M4-82-020) as found in 40 CFR, Part 763, Appendix E to Subpart E and supplemental methods such as U. S. EPA Method for the Determination of Asbestos in Bulk Building Materials (EPA/600/R-93/116, July 1993) as necessary.

Sample analysis was completed on **October 21, 2025**

The detection limit for testing methods using Calibrated Visual Estimation(CVE) is <1% asbestos, which is determined via polarized light microscopy. Material containing 1% or more asbestos fibers by weight is considered to be asbestos-containing (ACM).

Thank you for your business and we look forward to working with you again.

Christine Cleveland

MA DLS - License # AA000259
CT DPH - Registration # PH-0838
RI DoH - Certification # PLM00163
NVLAP - Lab Code 600387-0



LABORATORY ID: 2501001706

Project Address: 45 Elm St., Everett, MA
 Project Name: Everett Police Department
 Client Project #: 01137-368



Date(s) Sampled: 10/20/25

Date Accepted: 10/20/25

Date(s) Analyzed: 10/21/25

Date Reported: 10/21/25

Contact Name: Matthew Buccella

Client Name: Axiom Partners

Client Location: 50 Salem St., Bldg B - Suite 103, Lynnfield, MA

**Test Report for the Analysis of Asbestos in Bulk Materials - Calibrated Visual Estimation via
Polarized Light Microscopy**

Client ID	Item ID	Description & Location	Physical Attributes	Non-Asbestos Fibrous Components	Asbestos %
102025-06-01A.1	0001	Edge, Tar Layer on End, Test Cut #1	Black Non-Fibrous Homogeneous		3% Chrysotile
102025-06-01A.2	0002	Edge, Insulation Layer, Test Cut #1	Yellow/Black Semi-Fibrous Heterogeneous	25% Fiberglass	None Detected
102025-06-01B.1	0003	Edge, Tar Layer, Test Cut #3	Black Non-Fibrous Homogeneous		None Detected
102025-06-01B.2	0004	Edge, Insulation Layer, Test Cut #3	Yellow/Black Semi-Fibrous Heterogeneous	25% Fiberglass	None Detected
102025-06-01B.3	0005	Edge, Center Section, Test Cut #3	Black/Yellow Semi-Fibrous Heterogeneous	5% Cellulose 10% Fiberglass	2% Chrysotile
102025-06-02A.1	0006	Main Field, Tar Layer, Test Cut #2	Black Non-Fibrous Homogeneous		None Detected
102025-06-02A.2	0007	Main Field, Center Section, Test Cut #2	Black/Yellow Semi-Fibrous Heterogeneous	10% Fiberglass	None Detected
102025-06-02B.1	0008	Main Field, Tar Layer on End, Test Cut #4	Black Non-Fibrous Homogeneous		2% Chrysotile
102025-06-02B.2	0009	Main Field, Tar Layer in Middle, Test Cut #4	Black Non-Fibrous Homogeneous		None Detected
102025-06-02B.3	0010	Main Field, Center Section, Test Cut #4	Black/Yellow Semi-Fibrous Heterogeneous	15% Fiberglass	None Detected

LABORATORY ID: 2501001706

Project Address: 45 Elm St., Everett, MA
 Project Name: Everett Police Department
 Client Project #: 01137-368



Date(s) Sampled: 10/20/25

Date Accepted: 10/20/25

Date(s) Analyzed: 10/21/25

Date Reported: 10/21/25

Contact Name: Matthew Buccella

Client Name: Axiom Partners

Client Location: 50 Salem St., Bldg B - Suite 103, Lynnfield, MA

**Test Report for the Analysis of Asbestos in Bulk Materials - Calibrated Visual Estimation via
Polarized Light Microscopy**

Client ID	Item ID	Description & Location	Physical Attributes	Non-Asbestos Fibrous Components	Asbestos %
102025-06-03A.1	0011	Flashing Sealant, Tar Layer, Test Cut #5	Black Non-Fibrous Homogeneous		None Detected
102025-06-03A.2	0012	Flashing Sealant, Center Section, Test Cut #5	Black Semi-Fibrous Heterogeneous	10% Cellulose	3% Chrysotile
102025-06-03B.1	0013	Flashing Sealant, Tar Layer, Test Cut #6	Black Non-Fibrous Homogeneous		None Detected
102025-06-03B.2	0014	Flashing Sealant, Center Section, Test Cut #6	Black Semi-Fibrous Heterogeneous	10% Cellulose	3% Chrysotile
102025-06-04	0015	Pitch Pocket Sealant, Test Cut #7	Black/Gray Non-Fibrous Homogeneous		None Detected

The above test results only relate to the samples submitted by the client to the laboratory, which were received in good condition unless otherwise noted in the sample comments section(s). Crystal Analytical, LLC. has no responsibility for any actions taken or interpretations made by the client or client's customer based upon the above test results. Liability regarding test result(s) is limited to the amount paid by the customer. Crystal Analytical, LLC. is not responsible for analytical uncertainty stemming from the limitations inherent in analytical methods or from sample collection activities. Client samples will be retained for a period of 90 days.

Analyst

Will Cleveland

Approved Signatory

Christine Cleveland



AXIOM PARTNERS
 50 SALEM STREET
 SUITE 103B
 LYNNFIELD, MA 01940
 PHONE: 781.213.9198

LABORATORY ORDER #: 25010006 Item Number 31
 Sample(s) received in good condition? [Y] [N]
 Discernable field blank submitted? [Y] [N]

Asbestos Analysis – Chain of Custody Form

Sampled by:	Samples were collected by the client – ARM Roofing Consultants	Date Collected:	10/20/25
Project Name:	Everett Police Department		
Project Site:	45 Elm Street, Everett, Massachusetts		
Project ID/Number:	01137-368		
Special Lab Instructions:	NO POSITIVE STOP; email results to mbuccella@axiomenv.com & axiomlab@axiomenv.com		

TURNAROUND TIME – If turnaround time is not chosen standard turnaround time applies (6 + Days)

<input type="checkbox"/> Rush	<input type="checkbox"/> 6 Hours	<input type="checkbox"/> 12 Hours	<input checked="" type="checkbox"/> 24 Hours	<input type="checkbox"/> 48 Hours	<input type="checkbox"/> 72 Hours	<input type="checkbox"/> 4 Days	<input type="checkbox"/> 5 Days	<input type="checkbox"/> 6-10 Days
-------------------------------	----------------------------------	-----------------------------------	--	-----------------------------------	-----------------------------------	---------------------------------	---------------------------------	------------------------------------

TYPE OF ASBESTOS ANALYSIS: EPA 600/R-93/116

SAMPLE NUMBER	SAMPLE LOCATION	SAMPLE DESCRIPTION
102025-06-01A	Test Cut #1	Edge
102025-06-01B	Test Cut #3	Edge
102025-06-02A	Test Cut #2	Main Field (Composite Sample)
102025-06-02B	Test Cut #4	Main Field (Composite Sample)
102025-06-03A	Test Cut #5	Flashing Sealant
102025-06-03B	Test Cut #6	Flashing Sealant
102025-06-04	Test Cut #7	Pitch Pocket Sealant

Relinquished:		Date:	10/20/25	Time:	
Received:		Date:	10/20/25	Time:	4:00pm



Crystal Analytical

Item Number 31

Crystal Analytical LLC
55 Accord Park Drive, Suite 2D
Rockland, MA 02370
T: (781) 347-3936

ARM Consultants
PO Box 4
Chester, NH 03036

Laboratory ID: 2501001824
Project Address: 45 Elm Street, MA

To Brian Toner

Enclosed are the results for your project at 45 Elm Street, MA.

These samples were analyzed for asbestos via Calibrated Visual Estimation (CVE) following the U. S. Environmental Protection Agency (EPA) Interim Method for the Determination of Asbestos in Bulk Insulation Samples (EPA 600/M4-82-020) as found in 40 CFR, Part 763, Appendix E to Subpart E and supplemental methods such as U. S. EPA Method for the Determination of Asbestos in Bulk Building Materials (EPA/600/R-93/116, July 1993) as necessary.

Sample analysis was completed on **November 5, 2025**

The detection limit for testing methods using Calibrated Visual Estimation(CVE) is <1% asbestos, which is determined via polarized light microscopy. Material containing 1% or more asbestos fibers by weight is considered to be asbestos-containing (ACM).

Thank you for your business and we look forward to working with you again.

Christine Cleveland

MA DLS - License # AA000259
CT DPH - Registration # PH-0838
RI DoH - Certification # PLM00163
NVLAP - Lab Code 600387-0



LABORATORY ID: 2501001824

Project Address: 45 Elm Street, MA

**Crystal
Analytical**

Date(s) Sampled: 11/02/25

Date Accepted: 11/03/25

Date(s) Analyzed: 11/05/25

Date Reported: 11/06/25

Contact Name: Brian Toner

Client Name: ARM Consultants

Client Location: PO Box 4, Chester, NH 03036

**Test Report for the Analysis of Asbestos in Bulk Materials - Calibrated Visual Estimation via
Polarized Light Microscopy**

Client ID	Item ID	Description & Location	Physical Attributes	Non-Asbestos Fibrous Components	Asbestos %
TC-4A	0001	Field,	Black/Yello Semi-Fibrous Heterogeneous	10% Fiberglass	None Detected
TC-4B	0002	Field,	Black/Yello Semi-Fibrous Heterogeneous	20% Fiberglass	None Detected
TC-4C	0003	Field,	Black/Yellow Semi-Fibrous Heterogeneous	25% Fiberglass	None Detected
TC-4D	0004	Field,	Black/Yellow Semi-Fibrous Heterogeneous	30% Fiberglass	None Detected
TC #11	0005	Rising Wall,	Black Non-Fibrous Homogeneous		None Detected
TC #12	0006	Edge,	Black Non-Fibrous Homogeneous		None Detected

The above test results only relate to the samples submitted by the client to the laboratory, which were received in good condition unless otherwise noted in the sample comments section(s). Crystal Analytical, LLC. has no responsibility for any actions taken or interpretations made by the client or client's customer based upon the above test results. Liability regarding test result(s) is limited to the amount paid by the customer. Crystal Analytical, LLC. is not responsible for analytical uncertainty stemming from the limitations inherent in analytical methods or from sample collection activities. Client samples will be retained for a period of 90 days.

Analyst

Sandhya Gunasekara

Approved Signatory

Christine Cleveland



Lab use only

Laboratory ID:	Item Number 31 2501001824
Samples Acceptable:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Checked by:	WC

CHAIN OF CUSTODY: BULK ASBESTOS

Client Information		Turn Around Time	
Client Name: ARM CONSULTANTS		<input type="checkbox"/> Rush (<3hr)	3 Day TAT will be assigned if TAT is not specified. <u>TAT Begins when project is received by lab personnel during normal business hours.</u>
Contact Person: BRIAN TONER		<input type="checkbox"/> Same Day	
Address: PO BOX 4 CHESTER, NH 03036		<input type="checkbox"/> Next Day	
Address (cont):		<input type="checkbox"/> 2 Day	
Email: BRIAN@ARMROOFS.COM		<input checked="" type="checkbox"/> 3 Day	
Phone: 978.518.1968	Fax:	<input type="checkbox"/> 1 Week	<input type="checkbox"/> After Hours
Project Information		Asbestos Analysis	
Project Name: EVERETT POLICE DEPARTMENT		<input checked="" type="checkbox"/> Bulk PLM - Calibrated Visual Estimation (CVE)	
Project ID#:		<input type="checkbox"/> Bulk PLM - Point Count: <input type="checkbox"/> 400 <input type="checkbox"/> 1000	
Project Location: 45 ELM STREET		<input type="checkbox"/> Bulk PLM - Qualitative Analysis	
Project State: MASSACHUSETTS		<input type="checkbox"/> Vermiculite PLM - Qualitative Analysis	
PO #:		<input type="checkbox"/> Soil PLM - Qualitative Analysis	
Report To: BRIAN TONER		<input type="checkbox"/> Positive Stop	

Sample Information			
Sample Number	HA	Material Description	Material Location
TC-4A			FIELD
TC-4B			FIELD
TC-4C			FIELD
TC-4D			FIELD
TC #11			RISING WALL
TC #12			EDGE

Relinquished By	Date/Time	Received by:	Date/Time
			11/3/25 12PM

MAIN ROOF EDGE TEST CUTS

GRAVEL SURFACE 4-PLY BUR
FIBERBOARD TAPERED EDGE
1" FIBERGLASS INSULATION
2" POLYISOCYANURATE
1" FIBERGLASS INSULATION
STEEL DECKING

MAIN ROOF FIELD TEST CUTS

GRAVEL SURFACE 4-PLY BUR
1" FIBERGLASS INSULATION
2" POLYISOCYANURATE
1" FIBERGLASS INSULATION
STEEL DECKING

Item Number 31

GARAGE ROOF FIELD TEST CUTS

BALLAST
EPDM
1.25" POLYISOCYANURATE
1" PERLITE
STEEL DECKING

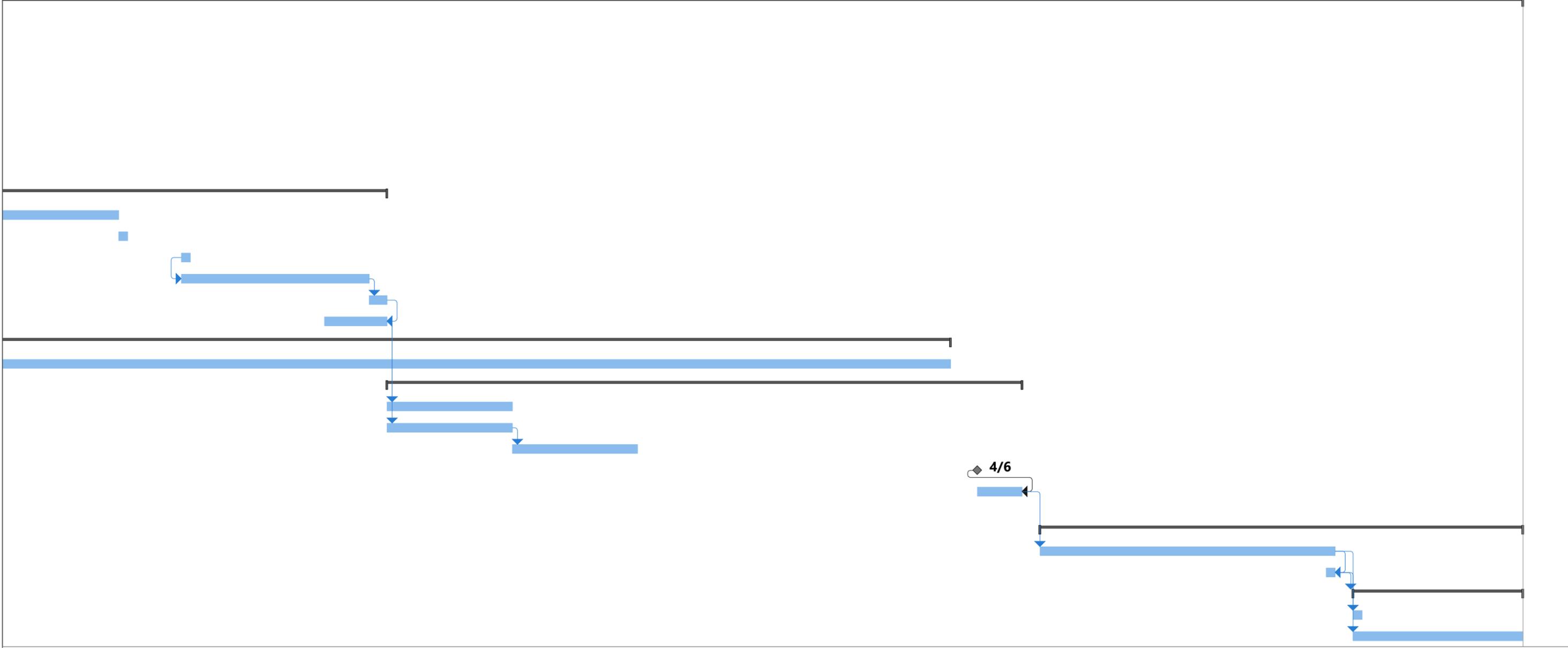


ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	October 2025							November 2025							December 2025													
							25	28	1	4	7	10	13	16	19	22	25	28	31	3	6	9	12	15	18	21	24	27	30	3	6	9	12	15
1		Project Summary	177 days	Thu 10/2/25	Fri 6/5/26																													
2		Preliminary Planning	19 days	Thu 10/2/25	Tue 10/28/25																													
3		ARM & STV Site visit	1 day	Thu 10/2/25	Thu 10/2/25																													
4		Logistics planning Meeting	1 day	Mon 10/20/25	Mon 10/20/25																													
5		Pre-eliminary site investigation	19 days	Thu 10/2/25	Tue 10/28/25																													
6		Roof investigation report	1 day	Thu 10/23/25	Thu 10/23/25																													
7		Design	35 days	Wed 10/29/25	Tue 12/16/25																													
8		Design Development	6 wks	Wed 10/29/25	Tue 12/9/25	5																												
9		Review and Approve CD set	1 wk	Wed 12/10/25	Tue 12/16/25	8																												
10		Bidding and Award	32 days	Wed 12/17/25	Thu 1/29/26																													
11		CDs and Bid-documents	2 wks	Wed 12/17/25	Tue 12/30/25	9																												
12		Submit Advertisement to Central Register	1 day	Wed 12/31/25	Wed 12/31/25																													
13		Ad goes live in Central Register	1 day	Wed 1/7/26	Wed 1/7/26																													
14		Bid Period	3 wks	Wed 1/7/26	Tue 1/27/26	13SS																												
15		Bid Evaluation	2 days	Wed 1/28/26	Thu 1/29/26	14																												
16		Award Contract	1 wk	Fri 1/23/26	Thu 1/29/26	15FF																												
17		FAA	130 days	Fri 10/3/25	Thu 4/2/26																													
18		Relocate antenna	26 wks	Fri 10/3/25	Thu 4/2/26	3																												
19		Pre-construction	51 days	Fri 1/30/26	Fri 4/10/26																													
20		Permit for roof work	2 wks	Fri 1/30/26	Thu 2/12/26	16																												
21		Submittals (Prepare and submit)	2 wks	Fri 1/30/26	Thu 2/12/26	16																												
22		Submittals (Review and Approve)	2 wks	Fri 2/13/26	Thu 2/26/26	21																												
23		Start of Work constraint (Weather)	0 days	Mon 4/6/26	Mon 4/6/26																													
24		Mobilization (includes stair tower installation)	1 wk	Mon 4/6/26	Fri 4/10/26	23SF																												
25		Construction	40 days	Mon 4/13/26	Fri 6/5/26																													
26		Construction Start Date	5 wks	Mon 4/13/26	Fri 5/15/26	24																												
27		Substantial completion	1 day	Fri 5/15/26	Fri 5/15/26	26FF																												
28		Project Closeout	15 days	Mon 5/18/26	Fri 6/5/26	27																												
29		Final Inspection	1 day	Mon 5/18/26	Mon 5/18/26	27																												
30		Submit Warranties and As-builts	3 wks	Mon 5/18/26	Fri 6/5/26	26																												

Project: Everett PD Roof Repair Master Schedule (Draft).
Date: Mon 11/3/25

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

18 21 24 27 30 January 2026 2 5 8 11 14 17 20 23 26 29 February 2026 1 4 7 10 13 16 19 22 25 March 2026 28 3 6 9 12 15 18 21 24 27 30 April 2026 2 5 8 11 14 17 20 23 26 29 May 2026 2 5 8 11 14 17 20 23 26 29 June 2026 1 4 7



Project: Everett PD Roof Repair Master Schedule (Draft).
 Date: Mon 11/3/25

Task		Project Summary		Inactive Task		Duration-only		Start-only		Finish-only		Manual Progress		Deadline
Split		Inactive Task		Duration-only		Start-only		Finish-only		Manual Progress		Deadline		Progress
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		External Milestone		Manual Progress		Deadline		Progress
Summary		Inactive Summary		Manual Summary		External Tasks		External Milestone		Manual Progress		Deadline		Progress

#2 - C0365-25

Ways and Means Committee
December 1, 2025

The Committee on Ways and Means met on Monday, December 1, 2025 at 6pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Smith, presiding; Councilors John Hanlon, Anthony DiPierro and Peter Pietrantonio.

The Committee met on an Order offered by Councilor Stephanie Martins, as President: An Order requesting the approval of additional amount of \$455,000 be appropriated by borrowing for the Everett Police Station roof improvement project.

Director of Facilities Angelo Febbo and Procurement Officer Kiara Freeman were also present.

Councilor Hanlon inquired about the bonding process and Ms. Freeman explained that this was something that was done by the City Treasurer but still provided an overview of the process to the Committee. Councilor Pietrantonio expressed concern over the additional costs noting that the building was way past its useful life. Mr. Febbo explained that they originally tried to go with a less expensive option noting the age of the building but found through a roofing consultant that the work needed was far more extensive than originally estimated. In addition the garage roof was now being included in the project resulting in a total roof replacement that would now also require a lot of the equipment on the roof to be disconnected and reconnected. He remarked that the roof was not going to wait until a new Police Station was constructed. Councilor Pietrantonio asked if there was any interior damage and Mr. Febbo responded that his Department had remediated some interior leaks and that there was nothing major or structural preventing the building from being occupied. Ms. Freeman noted that once the City Council approves the Order then she would put it out to bid in January.

The Committee voted: to report back to the City Council with a recommendation Favorable action.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0362-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: November 24, 2025

Agenda Item:

An order requesting the confirmation of Elizavette Cordero, to the Food Policy Council for a term of three (3) years, expiring November 30, 2025

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

November 17, 2025

The Honorable City Council
Everett City Hall
484 Broadway
Everett, MA 02149

Re: Appointment of Food Policy Council Member

Dear Honorable Members:

Please be advised that in accordance with Section 3-3 of the City Charter and, Section T (II)(a) of the City of Everett Administrative Code, I hereby appoint, subject to confirmation by the City Council, Elizavette Cordero, to the Food Policy Council for a term of three (3) years, expiring November 30, 2025.

Thank you for your favorable consideration in this matter.

Respectfully Submitted,

Carlo DeMaria
Mayor



November 17, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

I hereby submit for your approval the appointment of
Elizavette Cordero to the Food Policy Council for a term of
three (3) years expiring November 30, 2028.

#1- C0362-25

Legislative Affairs & Election Committee
December 8, 2025

The Committee on Legislative Affairs & Elections met on Monday, December 8, 2025 at 5:30pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Robert Van Campen, presiding, Councilors Katy Rogers and Michael Marchese. Councilor Stephanie Smith was absent due to a prior commitment.

Elizavette Cordero, the Food Policy Council appointee was not present, but it was not known if the Administration informed her of the need to be present.

The Committee considered an Order offered by Councilor Stephanie Martins, as President: An Order requesting the confirmation of the appointment of Elizavette Cordero to the Food Policy Council for a term of three (3) years expiring November 30, 2028.

Chairman Van Campen informed the Committee that as the incoming Mayor he does not object to this appointment.

The Committee voted: To report back to the City Council with a recommendation of Favorable action.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0363-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: November 24, 2025

Agenda Item:

An order requesting the confirmation of the appointment of Kristina Nies, to the Food Policy Council for a term of three (3) years, expiring November 30, 2025

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

November 17, 2025

The Honorable City Council
Everett City Hall
484 Broadway
Everett, MA 02149

Re: Re-Appointment of Food Policy Council Member

Dear Honorable Members:

Please be advised that in accordance with Section 3-3 of the City Charter and, Section T (II)(a) of the City of Everett Administrative Code, I hereby re-appoint, subject to confirmation by the City Council, Kristina Nies, to the Food Policy Council for a term of three (3) years, expiring November 30, 2025.

Thank you for your favorable consideration in this matter.

Respectfully Submitted,

Carlo DeMaria
Mayor



November 17, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

I hereby submit for your approval the re-appointment of
Kristina Nies to the Food Policy Council for a term of three (3)
years expiring November 30, 2028.

#2- C0363-25

Legislative Affairs & Election Committee
December 8, 2025

The Committee on Legislative Affairs & Elections met on Monday, December 8, 2025 at 5:30pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Robert Van Campen, presiding, Councilors Katy Rogers and Michael Marchese. Councilor Stephanie Smith was absent due to a prior commitment.

Elizavette Cordero, the Food Policy Council appointee was not present, but it was not known if the Administration informed her of the need to be present.

The Committee considered an Order offered by Councilor Stephanie Martins, as President: An Order requesting the confirmation of the re-appointment of Kristina Nies to the Food Policy Council for a term of three (3) years expiring November 30, 2028.

Chairman Van Campen informed the Committee that as the incoming Mayor he does not object to this appointment.

The Committee voted: To report back to the City Council with a recommendation of Favorable action.

Respectfully Submitted,

John W. Burley
Clerk of Committees



C0244-25

To: Mayor and City Council

From: Councilor Wayne A. Matewsky

Date: August 11, 2025

Agenda Item:

That the city provide an update in regards to the vacant lot on Summer Street

Background and Explanation:

Attachments:



C0263-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: August 11, 2025

Agenda Item:

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

Background and Explanation:

Attachments:

CITY OF EVERETT
Office of the Mayor

Carlo DeMaria
Mayor



Everett City Hall
484 Broadway
Everett, MA 02149-3694
Phone: (617) 394-2270
Fax: (617)381-1150

October 14, 2025

The Honorable City Council
484 Broadway
Everett, Massachusetts 02149

RE: C0263-25 That the administration provide administration on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

Dear Honorable Members:

Enclosed please find a sample Quarterly Monitoring and Reporting Template that is used to ensure that recipients of ARPA funds are meeting the terms and conditions of their funding award.

Also attached is a copy of a Frequently Asked Questions (FAQ) document that was prepared and shared with funding recipients.

Please be advised that subrecipients are in the process of undergoing another round of quarterly reviews presently. These compliance efforts are ongoing and will continue throughout the remainder of this program.

Thank you for your interest in this matter.

Respectfully submitted,

Erin Deveney
Chief of Staff

Enclosures

From: [Erin Deveney](#)
To: [Michael Mangan](#); [David Flood](#); [Sergio Cornelio](#)
Cc: [Stephanie Martins](#)
Subject: FW: Items re: C0263-25
Date: Monday, November 24, 2025 3:53:56 PM
Attachments: [C0263-25 Council Request on ARPA Funds Compliance.docx](#)
[image001.png](#)
[250521 Kick-Off Meeting Notes 4 PM \(005\).pdf](#)
[250522 Kick-Off FAQ on Compliance Items.pdf](#)

Good afternoon-

I am resharing with you the information that the Administration previously provided to the Council in response to this item to confirm that organizations that received ARPA funds are required to participate in quarterly compliance meetings.

No questions have been received from any member of the City Council since it was shared initially. If there are questions the Council would like answered, please feel free to share them.

Thank you.



Erin C. Deveney

Chief of Staff
Office of Mayor Carlo DeMaria
Direct: 617- 944-0255

From: Erin Deveney
Sent: Tuesday, October 14, 2025 6:39 PM
To: Michael Mangan <Michael.Mangan@ci.everett.ma.us>; David Flood <david_flood@comcast.net>; David Flood <David.Flood@ci.everett.ma.us>; Sergio Cornelio <Sergio.Cornelio@ci.everett.ma.us>
Cc: Stephanie Martins <Stephanie.Martins@ci.everett.ma.us>
Subject: Items re: C0263-25

Good evening-

My apologies for unexpectedly not being able to make this evening's meeting as planned.

Attached are written documents instead to respond to Item #19 on this evening's agenda. These are sample documents of the information that ARPA recipients need to provide to the city on a quarterly basis to demonstrate compliance with the terms of the program. The most recent quarterly review process is underway currently.

Thank you.



Erin C. Deveney

Chief of Staff

Office of Mayor Carlo DeMaria

Direct: 617- 944-0255

RE: Subrecipient Grant Program**Assistance Listing Number (ALN): 21.027****Compliance & Monitoring****Frequently Asked Questions****Q: What types of costs are considered ineligible under this grant?**

The ARPA SLFRF program has strict guidelines on how funds can be used. The following costs are not allowed and will be considered ineligible:

- **Unrelated or disproportionate activities:** Expenses that have no clear connection to the COVID-19 public health emergency or are excessive in relation to the harm experienced.
- **Rainy day or reserve funds:** Contributions to financial reserves, stabilization funds, or similar accounts are not permitted.
- **Debt payments:** You cannot use funds to pay principal or interest on existing debt.
- **Religious activities:** Funding cannot support inherently religious activities such as worship services, religious instruction, or proselytizing.
- **Political activities:** This includes lobbying, campaign support, or any political advocacy.
- **Non-local beneficiaries:** Programs or services that do not directly benefit residents of the City of Everett are ineligible.
- **Unapproved uses:** Funds must be used strictly for the purposes outlined in your approved grant application. Any deviation requires prior written approval.

Q: Is this limited to Everett Residents?

Yes, programs or services funded through the Subrecipient Grant Program must directly benefit residents of the City of Everett.

Q: How can an organization verify a beneficiary's income eligibility before providing services?

There are several common methods to verify income eligibility:

- **Tax Return Review:** Use a copy of the beneficiary's most recent tax return to assess total household income.
- **Standardized Income Calculation:** Apply a consistent method to calculate annual income based on various income sources such as wages, benefits, and other earnings.
- **Self-Certification:** Have the beneficiary complete and sign a form declaring their income when other documentation is not available.
- **Qualified Census Tract (QCT) Verification:** Confirm the beneficiary lives in a designated low-income area using HUD tools.

Q: What happens if we don't comply with the requirements?

Non-compliance can result in repayment of funds, disallowed costs, or other enforcement actions.

Q: Can an organization request reimbursement for expenses incurred before the official start date listed in their agreement, if those expenses fall within a broader program coverage period?

No, reimbursement can only be requested for expenses incurred during the official performance period outlined in the organization's agreement. While the broader program may have an earlier start date, only costs within the approved agreement period and aligned with the submitted budget are eligible for reimbursement.

Q: What is program income, and how should it be applied under the grant—through deduction, addition, or cost-sharing?

Program income is the revenue generated directly from activities supported by a federal award. This includes, but is not limited to, fees for services performed, rental income from property acquired with federal funds, and interest earned on loans made using federal award dollars. It does not include interest on advances of federal funds, rebates, credits or discounts.

Under the ARPA State and Local Fiscal Recovery Funds (SLFRF) program, subrecipients must carefully manage program income. This includes tracking it in a separate account, reporting it quarterly to the recipient, and using it exclusively for eligible SLFRF purposes. Subrecipients are also expected to implement internal controls, including written policies that define allocation methods, accounting standards, and compliance monitoring procedures.

In accordance with 2 CFR § 200.307 and the terms of this grant, the deduction method applies. This means any program income must be subtracted from the total allowable costs before calculating the reimbursement amount. The reimbursement request form is structured to reflect this approach.

Q: Is program income limited to funds received directly from the specific activity for which reimbursement is being requested?

Yes, program income only includes revenue generated from the specific activities funded by the grant and tied to the reimbursement request. General revenue, such as membership fees or unrelated income, does not qualify as program income.

Q: What procurement rules apply to us?

Subrecipients must follow the Uniform Guidance (2 CFR 200) procurement standards, including competitive bidding and conflict of interest policies.

Q: Can we issue subawards to other organizations?

Yes, but you must follow proper subrecipient monitoring and ensure compliance with federal requirements.

Q: Will we be monitored or audited?

Yes, subrecipients are subject to monitoring by the pass-through entity and may also be audited under the Single Audit Act if they expend more than \$750,000 in federal funds in a fiscal year.

Q: For programs focused on health-related services, is collecting income information still required for eligibility verification?

If your program falls under an enumerated eligible use in the Human Services category, you are required to verify beneficiary income before providing services – please refer to the Notice of Funding Availability for Public Health Subrecipient Grant Program. The only exceptions are health-related programs explicitly listed under Violence Prevention, Behavioral and Mental Health Care, Substance Abuse, and COVID-19 Testing/Vaccination, which income verification is not required.

Q: If two organizations are collaborating on the same project, can one representative attend the quarterly meeting on behalf of both?

Yes, one representative may attend the quarterly meeting on behalf of both organizations. However, it is recommended that both organizations participate in the initial meeting to ensure alignment on compliance expectations, reporting responsibilities, and communication protocols. This helps establish a shared understanding and smooth coordination moving forward.

Q: When will we receive the second half of our allocated funds? Is it triggered by a reimbursement request, and what's the expected timeline? Do we need to spend all the initial funds before receiving the second allocation?

Yes, the initial funds must be fully expended, and all required financial and performance reports—along with supporting documentation—must be submitted and approved before the remaining funds can be disbursed.

The second half of your program's allocation will be provided on a **reimbursement basis**. To receive these funds, you must submit all required documentation, which is reviewed on a quarterly basis, in accordance with the terms and conditions outlined in your subrecipient agreement.

From: [Erin Deveney](#)
To: [Guerline AlcyJabouin](#)
Cc: [Stephanie Martins](#); [Sergio Cornelio](#); [Michael Mangan](#); [David Flood](#); [Monica Ford](#); [Eric Demas](#); [Stephanie Smith](#); [Robert VanCampen](#)
Subject: RE: ARPA SBA Grants
Date: Monday, December 8, 2025 5:27:13 PM
Attachments: [251124_SBNP_Eligibility_Tracker_FINAL.pdf](#)
[image001.png](#)

Dear Council Alcy Jabouin-

Thank you for your additional inquiries.

With respect to amounts issued to applicants, those amounts are reflected in the spreadsheet that was shared with you on 11/25/25. The amount issued to each applicant reflects the amount of funds available, the number of applicants, and the amount that applicants were determined to be eligible to receive. That is outlined per applicant in the attached that was shared with you previously.

We appreciate the opportunity to make it perfectly clear that Bakes and Cakes was not denied due to city policy, and instead was denied due to federal issues. The business was determined not to be eligible because it does not fall within the Qualified Census Tract (QCT) area. Qualified Census Tracts (QCTs) and Difficult Development Areas (DDAs) are designations that use tract boundaries from decennial census data and are developed by US HUD. US Treasury guidance states that ARPA funds are spent in accordance with federal guidance if they are for services provided in a Qualified Census Tract. The application for this business, which we agree is a valuable community member, was denied to stay compliant with federal requirements. Any suggestion that this business was not helped because anyone in the city did not want to help small businesses is factually inaccurate.

Your position that the applications should have been awarded based on a person and not a business entity, and that a person who operates multiple small businesses that are all different business entities does not deserve to have all their small businesses supported, was noted previously. That is not how the program was run and there is nothing further to comment on other than to once again note that you have a difference of opinion.

We wish you the best of luck in the new session advocating for changes at the federal level for the rules they impose and how they distribute funds to municipalities.



Erin C. Deveney

Chief of Staff

Office of Mayor Carlo DeMaria

Direct: 617- 944-0255



C0305-25

To: Mayor and City Council

From: Councilor Stephanie V. Smith

Date: October 14, 2025

Agenda Item:

That the administration and the traffic commission provide the following in regards to the newly installed speed bumps

Background and Explanation:

Attachments:

From: [Stephanie Smith](#)
To: [Michael Mangan](#); [David Flood](#); [David Flood](#)
Subject: Item for agenda
Date: Saturday, September 27, 2025 10:59:38 PM

that the administration and the traffic commission provide the following:

- how many temporary speed bumps were installed
- .. on what streets and how many per street?
- the cost of installing the speed bumps (unit cost or total cost)
- the cost of removing the speed bumps in November before the winter
- the purpose of installing the speed bumps
- how the City is determining they are working to curtail the speed on each respective street departments
- who determined the locations? and what was the criteria to install speed bumps? was the engineering department contacted?
- why was determined to install two speed bumps on Foster Street and then immediately pull them up to redo the street?

Thanks,
Stephanie



CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

December 8, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

RE: C030525 That the administration and the traffic commission provide answers to the attached lists of questions in regards to the newly installed speed bumps

Dear Honorable Members:

On behalf of the Everett Traffic Commission, I am providing the following information in response to the above-referenced resolution.

1. How many temporary speed bumps were installed- on what streets and how many per street?

Please see the attached list.

2. The cost of installing the speed bumps (unit cost or total cost)?

The city spent a total of \$62,682.54.

3. The cost of removing the speed bumps in November before the winter?

The installation and removal were performed by city personnel, so no additional costs other than budgeted payroll costs were incurred for removing the speed bumps.

4. The purpose of installing the speed bumps?

The temporary speed bumps were installed at the request of several city councilors on behalf of residents and in response to residents directly contacting the city to request speed bumps because of the concerns they had about how vehicles were being operated in their neighborhoods.

Some members of this council served when the city revised the speed limit by lowering it to 25 MPH in an effort to reduce the risk of speeding in neighborhoods across the city. Even with this change in place, many residents remain concerned that motorists are not adhering to the lower speed limit and have asked that more be done to cause operators to drive more slowly in the city's densely populated neighborhoods.

5. How the City is determining they are working to curtail the speed on each respective street departments? [Question phrased as presented.]

The city has used a multi-faceted approach to addressing speeding issues.

As previously mentioned, the speed limit in the city was reduced. The Everett Police Department has the ability to issue traffic citations, including warnings, to address motorist behavior. The city also has at its disposal the use of traffic mitigation measures, such as temporary speed bumps and raised cross walks, to cause motorists to curtail their speed.

6. Who determined the locations? What was the criteria to install speed bumps? Was the engineering department contacted?

The speed bumps were installed by the City Services Department, not the Engineering Department.

7. Why was determined to install two speed bumps on Foster Street and then immediately pull them up to redo the street? {Question phrased as presented.]

The temporary nature of the speed bumps allows the city to respond to resident concerns and then to remove them to allow for street work, as well as seasonally.

8. Are the holes going to be filled once the speed bumps are removed?

City Services has not identified that street repairs are needed due to the removal process.

9. When will they [the temporary speed bumps] be reinstalled?

Future plans regarding the use of temporary speed bumps as a traffic safety measure and in response to resident concerns will be deferred until discussions take place with the next administration.

I hope that this information compiled with the assistance of City Services is responsive to your inquiries.

Respectfully submitted,

Sergeant Joseph Gaff
Everett Police Department
Everett Traffic Commission

Street List Installed Speed Bumps

1. Water Ave (1)
2. Carlson St (1)
3. Oakes St (2)
4. Otis St (1)
5. Winslow St (2)
6. Beacon St (2)
7. Kelvin St. (1)
8. High St. (3)
9. Foster Ave. (2)
10. Englewood Ave. (1)
11. Glendale St. (1)
12. Swan St. (1)
13. Bradford St. (1)
14. Cleveland Ave. (1)
15. Tileston St. (2)
16. Evelyn Road (2)
17. County Road (2)
18. Shirley St. (2)
19. Whittier Dr. (2)
20. Avon St. (1)
21. Franklin St. (1)
22. Harvard St. (1)
23. Prescott St. (1)
24. Winslow St. (1)
25. Baldwin Ave. (1)
26. Linden St. (2)
27. Winthrop St. (1)
28. School St. (1)

- 29. Liberty St. (1)
- 30. Waverly St. (1)
- 31. Pierce St. (1)
- 32. Woodville St. (1)
- 33. Cedar St. (1)
- 34. Bradford Ter. (1)
- 35. Wedgewood St. (1)
- 36. Vernal St. (1)
- 37. Dow St. (1)
- 38. Edith St. (2)
- 39. Carlson St. (1)
- 40. Emery St. (1)
- 41. Parker St. (2)
- 42. Timothy Ave. (1)
- 43. Reed Ave. (1)
- 44. Cabot St. (1)
- 45. Bow St. (1)
- 46. Bellingham Ave. (1)
- 47. Fairmount St. (1)
- 48. Hall Ave. (1)
- 49. Gilmore St. (1)
- 50. Lexington Park (1)
- 51. Sherman St. (1)
- 52. Fairlawn St. (1)
- 53. Hosmer St. (1)
- 54. Reynolds Ave. (1)
- 55. Luke Rd. (1)

- 56. Arlington St. (1)
- 57. Foster St. (1)
- 58. Florence St. (2)
- 59. Chatham Rd. (1)
- 60. Nichols St. (2)
- 61. Irving St. (1)
- 62. Clinton St. (1)
- 63. Summer St. (1)
- 64. May St. (1)
- 65. Villa Ave. (1)
- 66. Chestnut St. (2)
- 67. Burditt St. (1)
- 68. Woodlawn St. (1)
- 69. Bellview Ave. (1)
- 70. Freemont St. (1)
- 71. Dartmouth St. (1)
- 72. Hillside Ave. (1)
- 73. Madison Ave. (1)
- 74. Duncan Rd. (1)
- 75. Jefferson Ave. (1)
- 76. Glendale St. (1)
- 77. Kenwood Rd. (1)
- 78. Dunster Rd. (1)
- 79. Lynn St. (1)
- 80. Henry St. (1)
- 81. Marie Ave. (1)
- 82. Rich St. (2)

- 83. Newton St. (1)
- 84. Sea St. (1)
- 85. Ellwood St. (1)
- 86. McKinley St. (1)
- 87. Thurman St. (1)
- 88. Wilbur St. (1)
- 89. Waters Ave. (1)
- 90. Elsi St. (1)
- 91. Greenhalge Ave. (1)
- 92. Russell St. (2)
- 93. Veterans Ave. (1)



C0316-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: October 14, 2025

Agenda Item:

An order confirming the appointment of Erika Corbeli to the position of Commissioner of Veterans Services for a one (1) year term ending November 1, 2026

Background and Explanation:

Attachments:



CARLO DeMARIA
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayorcarlo.demaria@ci.everett.ma.us

October 8, 2025

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

Please be advised that in accordance with Section 3-3 of the City Charter and, Section IV(J)(V)(a) of the City of Everett Administrative Code, I hereby appoint, subject to confirmation by the City Council, Erika Corbeli to the position of Commissioner of Veterans Services for a one (1) year term ending November 1, 2026.

A copy of Ms. Corbeli's resume is attached.

Thank you for your favorable consideration.

Respectfully submitted,

Carlo DeMaria
Mayor



October 8, 2025
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Martins, as President

Bill Number:
Bill Type: Order

Be it
Ordered: BY City Council OF THE CITY OF EVERETT, as
follows:

I hereby appoint, subject to confirmation by the City Council,
and accordance with Section 3-3 of the City Charter and,
Section IV(J)(V)(a) of the City of Everett Administrative Code,
Erika Corbeli to the position of Commissioner of Veterans
Services for a one (1) year term ending November 1, 2026.



C0328-25

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: October 27, 2025

Agenda Item:

That the administration provides an update for when the overflow trash day this year will be, as discussed during budget hearings

Background and Explanation:

Attachments:

From: [Erin Deveney](#)
To: [Stephanie Smith](#); [Holly Garcia](#)
Cc: [Stephanie Martins](#); [Robert VanCampen](#); [Michael Marchese](#); [John Hanlon](#); [Anthony DiPierro](#); [Wayne Matewsky](#); [Peter Pietrantonio](#); [Guerline AlcyJabouin](#); [Katy Rogers](#); [Jerry Navarra](#); [Scott Martinelli](#); [Michael Mangan](#); [David Flood](#); [Sergio Cornelio](#); [Kyla Galer](#); [Reno DeFilippis](#)
Subject: End of Calendar Year Overflow Trash Days (C032825)
Date: Monday, December 8, 2025 12:24:55 PM
Attachments: [image001.png](#)

Dear Councilors Smith and Garcia:

Thank you for your resolution regarding the city's overflow trash program.

The City Services Department has shared that the city is assisting residents currently through January 9, 2026 (the week following New Year's Eve/Day) on each regular trash pick-up day by picking up overflow for all household trash, recycling and yard waste.

During this period, Capitol Waste will remove all curbside household trash, recycling and yard waste in recognition that many residents during the holiday season have extra trash, boxes, cardboard and packaging or even yard waste that needs to be removed to prevent any nuisances being created in neighborhoods from the accumulation of extra materials. The Inspectional Services Department also is aware that the city will not issue any violation notices during this period because the city has arranged to pick up the overflow trash.

Please note that this holiday trash overflow option does not extend to the removal of any bulk items, white goods, mattresses, demolition materials or hazardous waste. All of those items need to have purchased stickers for their respected amounts and days of removal under the normal terms and conditions of those respective disposal programs.

Thank you for your interest in this item.



Erin C. Deveney

Chief of Staff
Office of Mayor Carlo DeMaria
Direct: 617- 944-0255



C0373-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 8, 2025

Agenda Item:

That the police chief authorize the use of the orange safety cones at the intersection of Broadway and Hampshire St crosswalk for the safety of residents and children

Background and Explanation:

Attachments:



C0377-25

To: Mayor and City Council
From: Councilor Anthony DiPierro
Date: December 8, 2025

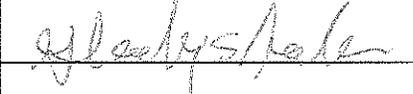
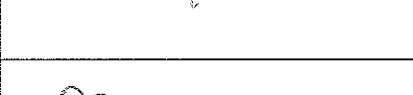
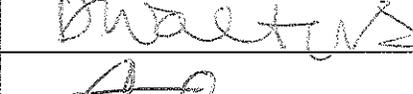
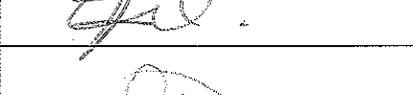
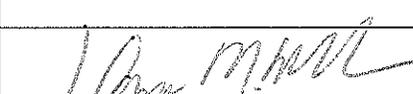
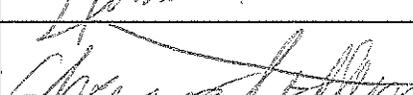
Agenda Item:

A resolution requesting the traffic commission to consider the attached petition to make the housing authority's portion of Russell Street a one-way

Background and Explanation:

Attachments:

We, the undersigned, would like to petition the City of Everett's Traffic Commission to make Russell Street a 1-way.

Name	Address	Signature
Rose Rosemond	97 Russell St	
Katherine Flores	95 Russell St.	
Marie Moren	95R Russell St	
Nemalides A	93 Russell	
Dulce Tovar's	87 Russell	
Glady's Avila	83 Russell	
Burl Pugh	118 Russell	
Deidre Walters	110 Russell St	
LEM LEM Hamill	140 RUSSELL ST	
Asia Edwards	148 Russell St	
Jenni Bo 815270	180 Russell St	
Alexis Pierre	P. 157 th Russell St	
McYann	133 Russell St	
Shannon Stodard	151 Russell St	

We, the undersigned, would like to petition the City of Everett's Traffic Commission to make Russell Street a 1-way.

Name	Address	Signature
Pat Smith	126 Russell	Pat Smith
Lynda Aveland	128 Russell St	Lynda Aveland
Judith Medeiros	116 Russell St	Judith Medeiros
Noorun Butera	130 Russell St	Noorun Butera
Nissine Rahbar	132 Russell St	Nissine Rahbar
Melissa Michel	125 Russell St	Melissa Michel
Tatiana Lopes Da Silva	120 Russell St	Tatiana Lopes Da Silva
Sonia Fuentes	110 Russell St	Sonia Fuentes
Jantana Tubben	108 Russell St	Jantana Tubben
Michelle	102 Russell St	Michelle
Lynn Man	24 RUSSELL ST	Lynn Man
LISA MERCORI	115 Russell St	Lisa Mercori
Marie Rose	173 Russell St	Marie Rose
Serena Gibbs	127 C Russell St	Serena Gibbs

We, the undersigned, would like to petition the City of Everett's Traffic Commission to make Russell Street a 1-way.

Name	Address	Signature
Mary Tenena	174 Russell St	Mary Tenena
Denecha Copeland	163 Russell St	Denecha Copeland
MARLYN FURNIER	194 Russell St	Marlyn Furnier
Marilyn Evans	803 Russell St	Marilyn Evans



C0378-25

To: Mayor and City Council
From: Councilor Anthony DiPierro
Date: December 8, 2025

Agenda Item:

A resolution requesting that the Department of Public Works and Everett Public Schools install a bicycle rack at the Webster School

Background and Explanation:

Attachments:



C0379-25

To: Mayor and City Council

From: Councilor Wayne A. Matewsky

Date: December 8, 2025

Agenda Item:

That the city accept the eagle carving by Gerald Frew dedicated to Edward Everett, and to be placed at an appropriate location in the city

Background and Explanation:

Attachments:



C0380-25

To: Mayor and City Council

From: Councilor Stephanie Martins, Councilor Peter Pietrantonio, Councilor Stephanie V. Smith

Date: December 8, 2025

Agenda Item:

That the facilities maintenance director provide an update on the status of the old EHS roof project and when tenants will be back in building

Background and Explanation:

Attachments:



C0381-25

To: Mayor and City Council

From: Councilor Stephanie V. Smith, Councilor Peter Pietrantonio

Date: December 8, 2025

Agenda Item:

That the Assistant Director of YDE provide an update on the status of the gym at old EHS. When will it re-open, how will it be cleaned, staffed and funded?

Background and Explanation:

Attachments:



C0382-25

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: December 8, 2025

Agenda Item:

That Encore provides an update of the number of Everett residents employed, the number of sub-contractors retained with local businesses (including women-owned and minority owned) in Everett and an itemized report with the amounts of vouchers and gift certificates purchased from Everett businesses as per the Community Host Agreement Section 2 Subsection B and C

Background and Explanation:

Attachments:



C0383-25

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: December 8, 2025

Agenda Item:

That Encore provides a report for the number of local cultural and arts programs it has hosted as per the Community Host Agreement Section 5 Subsection C

Background and Explanation:

Attachments:



C0401-25

To: Mayor and City Council

From: Councilor Stephanie Martins

Date: December 22, 2025

Agenda Item:

To accept as final the report prepared and conducted by MDD of payments made by the City of Everett to Mayor DeMaria for the period 2016 to present

Background and Explanation:

Attachments:



Everett City Council Presentation

Longevity Payments

September 29, 2025



April 16, 2025: MDD Executed Letter of Engagement

April 28, 2025: MDD provided request for information

May 9, 2025: MDD received initial information from the City

May 21, 2025: MDD provided follow up request as certain items were not initially provided by the City

May 21, 2025: MDD received the additional information

August 11, 2025: Based on MDD review, MDD sent inquiry to City for explanations of various transactions

September 9, 2025: MDD sent follow up to August 11th inquiries which had not been answered, and a summary of our findings requesting the City's input

September 22, 2025: City responded to September 9th inquiries

- **Determine all Payments to Mr. DeMaria Fiscal 2016-2025**
 - Obtained W2's for Carlo DeMaria
 - Verified W2 amounts to payroll register to confirm accuracy of W2.
 - Payroll Register also allowed determination of classification of wages:
 - Salary, Stipend, Longevity, Other.

- All expenses related to the “Mayors Office” are captured in General Ledger Account “121”. MDD analyzed the detailed expenditures report for the following sub accounts within the 121 “Mayors Office”;
 - Salaries 121-1-5111,
 - Longevity 121-1-5143,
 - Auto Allowance 121-1-5190
- This analysis confirmed Mr. DeMaria’s W2 wages were recorded in the accounting system but within various accounts and sub accounts.

Payroll Registers – 2016 through 2025

Item Number 47

PER PAYROLL REGISTERS					PER EXPENDITURE REPORT	
Check Number	Check Type	Check Date	Gross Wages	Category / Acct Name	Account Number	Account name
219275	Regular	08/25/16	\$ 7,600	Longevity	121-1-5143	Longevity
220254	Regular	10/06/16	30,000	Longevity	121-1-5143	Longevity
222284	Regular	01/12/17	30,000	Longevity	121-1-5143	Longevity
228704	Regular	01/11/18	40,000	Longevity	121-1-5143 to 121-1-5111	Longevity transfer to Salaries
234385	Regular	01/10/19	40,000	Longevity	121-1-5111	Salaries
240432	Regular	01/09/20	40,000	Longevity	121-1-5111	Salaries
999026	Manual	01/21/21	20,000	Longevity	152-1-5151	Employee Buy Back
999031	Manual	04/29/21	20,000	Longevity	152-1-5151	Employee Buy Back
588592	Regular	07/07/22	1,700	Longevity	121-1-5190	Auto Allowance
741279	Regular	11/16/23	31,664	Other Earnings / Supp	121-1-5111	Salaries
Total Gross Wages - Potential Longevity			<u>\$ 260,964</u>			

- MDD requested City of Everett to generate a disbursements log by payee for all departments.
- MDD has provided a list of all payments made and recorded in the General Ledger [next slide] into account 121 Mayors Office.
 - MDD cannot opine on reasonableness of charges
 - MDD can confirm that all transactions recorded as payments to Carlo DeMaria, Stacey DeMaria, Dolores Lattanzi have been accounted for in our analysis.

Major Annual Disbursements – Top 20 Vendors

Item Number 47

Account / Vendor	Summary of Annual Fiscal Year Expenditures by Vendor (Department 121 - Mayors Office)										
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Top 20 Vendors											
Advocate Newspaper	48,162	51,360	41,155	41,599	63,211	63,848	80,248	96,291	94,643	64,380	644,897
Independent	20,285	15,638	18,400	25,339	29,301	33,879	35,955	42,329	34,385	23,005	278,516
Regan Communications	-	25,000	75,000	25,000	-	-	30,000	-	40,675	10,000	205,675
Big Smile	4,500	17,700	26,200	16,425	6,800	10,450	13,100	18,570	16,358	12,188	142,290
Metropolitan Area	665	10,000	10,000	10,000	27,500	-	15,000	15,000	15,000	-	103,165
Mass Municipal Assoc	10,738	10,684	11,317	11,046	11,322	11,732	-	1,070	17,674	-	85,583
Anthony's Of Malden	-	8,400	19,250	-	23,400	-	-	-	24,406	450	75,906
For Kids Only	-	-	68,274	600	-	-	-	-	-	-	68,874
Citizens Bank	-	495	5,891	25,907	5,912	3,839	4,190	7,629	6,728	3,140	63,732
Moreira Inc	375	790	578	304	60,546	197	480	-	-	-	63,269
Everett Leader	20,206	25,955	15,243	-	-	-	-	-	-	-	61,403
Dekra-Lite Industries	-	-	-	-	-	-	-	-	-	50,911	50,911
Consultecon Inc	-	-	-	49,500	-	-	-	-	-	-	49,500
Moon Dog Inc.	-	-	45,000	-	-	-	-	-	-	-	45,000
Roselli Clark &	-	-	-	-	-	44,963	-	-	-	-	44,963
Perfect Parties Usa	7,525	2,736	8,550	5,240	8,630	-	-	5,923	1,525	3,881	44,010
Umass Boston	25,000	-	15,000	-	-	-	-	-	-	-	40,000
Municipal Resources	-	-	-	-	-	35,588	1,755	-	-	-	37,343
Chase Canopy	-	3,494	12,211	6,718	10,605	-	4,115	-	-	-	37,144
John Cave	-	2,000	3,900	3,900	3,900	-	6,700	5,000	5,000	6,100	36,500
Carlo Demaria Jr	6,799	7,928	2,602	1,941	187	-	-	-	516	730	20,703
Dolores Lattanzi	904	362	252	241	244	203	282	166	-	-	2,653

- MDD analyzed all credit card activity for City of Everett cards.
- 8 cards including one in Mr. DeMaria's name.
- Mr. DeMaria's annual activity was \$2-\$4K per year except in 2023 was \$25K.
- Detail by transaction for all 8 cards is available as separate MDD workpaper

Annual Credit Card Transactions – 2018 through 2025 Item Number 47

City of Everett - Credit Card Transaction Details									Grand Total
Date / Year	Carlo DeMaria Jr	Allison Jenkins	Domenico D'Angelo	Eric Demas	Monica Ford	Robert Moreschi	Rocco Pesce	Steve Supino	
2018	\$ 2,450.54	\$ -	\$ 2,878.37	\$ 1,895.71	\$ -	\$ 24,056.21	\$ -	\$ 2,143.50	\$ 33,424.33
2019	2,008.63	-	8,800.00	13,310.62	-	44,108.98	-	3,348.56	71,576.79
2020	165.48	-	-	12,108.25	-	55,698.77	19,354.74	1,792.48	89,119.72
2021	1,770.00	-	-	14,016.39	-	40,520.07	9,529.22	-	65,835.68
2022	4,318.88	-	-	17,112.00	19,916.84	27,908.21	-	-	69,255.93
2023	25,005.55	16,760.34	-	24,061.82	63,034.70	2,599.41	-	-	131,461.82
2024	4,604.88	129,324.18	-	15,528.45	31,870.48	-	-	-	181,327.99
2025 (Jan - Apr)	3,902.62	8,964.37	-	14,550.28	22,977.34	-	-	-	50,394.61
Total	\$ 44,226.58	\$ 155,048.89	\$ 11,678.37	\$ 112,583.52	\$ 137,799.36	\$ 194,891.65	\$ 28,883.96	\$ 7,284.54	\$ 692,396.87

Annual Credit Card Transactions – 2023 Detail

Item Number 47

Date	Carlo DeMaria Jr. 2023 CC Transactions	
	Description	Amount
<u>January</u>		
01/06/23	D J'Wall-St-Journal	\$ 8.00
01/09/23	Boston Globe Subcprt	27.72
01/18/23	TST 'Davios Steakhouse	82.18
01/19/23	Uber Trip	32.39
01/20/23	Uber Trip	3.00
01/20/23	Uber Trip	19.36
01/20/23	Uber Trip	20.20
01/20/23	LSF National Airport	46.75
01/20/23	Uber Trip	50.74
01/20/23	St. Regis Hotel	1,497.14
	Subtotal	1,787.48
<u>February</u>		
02/05/23	D J'Wall-St-Journal	8.00
02/06/23	Boston Globe Subcprt	27.72
	Subtotal	35.72
<u>March</u>		
03/05/23	WSJ/Barrons Subscripti	38.99
03/06/23	Boston Globe Subcprt	27.72
03/29/23	Online Jobs Ads Indeed	50.93
03/30/23	VPNE Pking-One Financi	43.00
	Subtotal	160.64
<u>April</u>		
04/01/23	Online Jobs Ads Indeed	51.89
04/03/23	Boston Globe Subcprt	27.72
04/06/23	WSJ/Barrons Subscripti	38.99
04/10/23	Online Jobs Ads Indeed	537.63
04/16/23	Online Jobs Ads Indeed	546.13
04/17/23	Jet Blue	26.00
04/17/23	Jet Blue	667.80
04/18/23	Society For Human Resource	244.00
04/19/23	Uber Trip	6.73
04/19/23	Uber Trip	44.93
04/19/23	Matsutake Sushi	49.80
04/20/23	BLT Steak	61.70
04/20/23	Uber Trip	72.76
04/20/23	St. Regis Hotel	1,066.76
04/21/23	Online Jobs Ads Indeed	535.50
	Subtotal	3,978.34
		<i>Continued</i>

Date	Carlo DeMaria Jr. 2023 CC Transactions	
	Description	Amount
<u>May</u>		
05/01/23	Boston Globe Subcprt	27.72
05/01/23	Online Jobs Ads Indeed	257.95
05/03/23	WSJ/Barrons Subscripti	38.99
05/08/23	Jet Blue	53.00
05/08/23	Jet Blue	432.29
05/19/23	Wequassett Resort And	23.36
05/19/23	Wequassett Resort And	58.42
05/22/23	Society For Human Resourc	244.00
05/22/23	Society For Human Resourc	1,395.00
05/22/23	Society For Human Resourc	1,395.00
05/24/23	JW Marriot Riverside	403.76
05/24/23	JW Marriot Riverside	403.76
05/29/23	Boston Globe Subcprt	27.72
	Subtotal	4,760.97
<u>June</u>		
06/02/23	WSJ/Barrons Subscripti	38.99
06/05/23	Paypal 'COURSE21	149.00
06/06/23	Fredpryor Careertrack Missio	249.00
06/06/23	Fredpryor Careertrack Missio	249.00
06/06/23	Fredpryor Careertrack Missio	249.00
06/06/23	Fredpryor Careertrack Missio	249.00
06/17/23	Indeed Jobs	535.50
06/18/23	Resturant Depot.com	943.85
06/20/23	Paypal 'BASS BOSTON	178.13
06/26/23	Boston Globe Subcprt	27.72
06/29/23	Resturant Depot.com	310.29
06/30/23	WSJ/Barrons Subscripti	38.99
	Subtotal	3,218.47
<u>July</u>		
07/01/23	Indeed Jobs	59.50
07/11/23	Paypal 'MMA	75.00
07/11/23	Paypal 'MMA	75.00
07/17/23	EEOC Miscellaneous Col	1,699.00
07/17/23	EEOC Miscellaneous Col	1,699.00
07/19/23	AMTRAK	1,094.00
07/24/23	Boston Globe Subcprt	27.72
07/28/23	WSJ/Barrons Subscripti	38.99
07/29/23	Indeed Jobs	541.88
	Subtotal	5,310.09
		<i>Continued</i>

Date	Carlo DeMaria Jr. 2023 CC Transactions	
	Description	Amount
<u>August</u>		
08/03/23	Massachusetts Municipa	185.00
08/03/23	Massachusetts Municipa	185.00
08/08/23	Paypal 'COURSE21	179.00
08/08/23	Sea Crest Beach Hotel	227.75
08/08/23	Sea Crest Beach Hotel	227.75
08/17/23	EB Geoff Beckwiths Re	55.00
08/17/23	LSF Legal on the Mysti	80.27
08/19/23	Readyrefresh/Waterserv	45.13
08/21/23	GNC Boston Globe Subs	27.72
08/23/23	TLF Flowers By Lorrain	100.18
08/25/23	WSJ/Barrons Subscripti	38.99
	Subtotal	1,351.79
<u>September</u>		
09/01/23	Indeed Jobs	108.38
09/05/23	EBH Garden Café/Bar	107.75
09/18/23	GNC Boston Globe Subs	27.72
09/21/23	Sea Crest Beach Hotel	28.62
09/21/23	Sea Crest Beach Hotel	28.62
09/22/23	WSJ/Barrons Subscripti	38.99
	Subtotal	340.08
<u>October</u>		
10/01/23	Indeed Jobs	162.56
10/03/23	WPY Joint Committee	205.50
10/03/23	WPY Joint Committee	1,000.00
10/16/23	GNC Boston Globe Subs	27.72
10/19/23	Ready Refresh/Waterserv	33.45
10/20/23	WSJ/Barrons Subscripti	38.99
	Subtotal	1,468.22
<u>November</u>		
11/01/23	Indeed Jobs	162.56
11/13/23	GNC Boston Globe Subs	27.72
11/15/23	Indeed Jobs	531.47
11/17/23	D J'Wall-St-Journal	38.99
11/21/23	Ready Refresh/Waterserv	94.99
11/27/23	Indeed	551.44
11/30/23	City Place Garage	16.00
	Subtotal	1,423.17
		<i>Continued</i>

Date	Carlo DeMaria Jr. 2023 CC Transactions	
	Description	Amount
<u>December</u>		
12/01/23	Indeed	55.25
12/01/23	Indeed	506.55
12/11/23	GNC Boston Globe Subs	27.72
12/15/23	D J'Wall-St-Journal	38.99
12/21/23	Indeed	542.07
	Subtotal	1,170.58
2023 Annual Total		\$ 25,005.55

- MDD received expense reports for Mr. DeMaria, Ms. Lattanzi, Ms. DeMaria
- Invoices in support of the expense only have 5 year history

Expense History – Carlo DeMaria Jr.

City of Everett - Invoice and Check History for Carlo DeMaria Jr.					
Date	Warr #	PO #	Effective Date	Check #	Amount
09/04/14	40w	8375	09/30/14	435856	\$ 902.70
01/25/15	109v	10630	02/17/15	438874	842.13
03/21/15	140v	11587	04/16/15	439984	905.97
05/14/15	184v-15	12438	06/30/15	442092	60.00
05/17/15	75w	15905	11/30/15	445246	220.60
09/11/15	75w	15902	11/30/15	445246	417.50
11/16/15	84v	16212	12/15/15	445663	220.60
01/11/16	110w	16593	01/28/16	446455	650.00
01/11/16	110w	16594	01/28/16	446455	346.20
01/22/16	118v	16791	02/16/16	446842	1,703.49
01/24/16	124w	17223	02/29/16	447042	776.90
05/11/16	165v2	18360	05/12/16	448573	800.00
06/28/16	193v	19158	06/30/16	450105	1,664.01
10/07/16	70w	21888	11/30/16	453877	650.00
10/07/16	70w	22016	11/30/16	453877	339.52
01/25/17	112w	22782	01/25/17	455077	1,543.21
04/12/17	162w	24159	04/27/17	457376	61.30
					<i>Continued</i>

City of Everett - Invoice and Check History for Carlo DeMaria Jr. (Continued)					
Date	Warr #	PO #	Effective Date	Check #	Amount
04/06/17	169v2	24328	05/03/17	457537	\$ 800.00
06/01/17	193v	24726	06/15/17	458492	283.65
06/27/17	201w	24329	06/29/17	458751	3,672.84
04/21/17	211v	25506	06/30/17	459350	411.92
06/28/17	211v	25396	06/30/17	459350	165.63
01/21/18	101w	29634	01/31/18	464312	852.48
04/09/18	143v	30924	04/17/18	466339	875.00
04/09/18	175v	31873	06/14/18	467763	875.00
01/18/19	98w	36417	01/31/19	473879	294.64
03/26/19	141v	37496	04/09/19	475490	1,645.90
12/23/19	91v	42979	01/16/20	483115	186.60
06/13/22	226v	57626	06/30/22	601882	2,067.62
08/14/23	24-36v	66751	08/31/23	612740	485.29
04/02/24	24-409v	71189	04/16/24	618403	31.00
11/13/24	25-103c	75316	11/27/24	624058	601.19
10/28/24	25-103c	75320	11/27/24	624058	128.87
					<u>\$ 25,481.76</u>



Expense History – Dolores Lattanzi

Item Number 47

City of Everett - Invoice and Check History for Dolores Lattanzi					
Date	Warr #	PO #	Effective Date	Check #	Amount
12/16/2013	110v	3143	01/16/2014	429909	\$ 27.96
05/17/2014	195w	6448	06/30/2014	433578	31.91
06/11/2014	195w	6438	06/30/2014	433578	59.50
06/26/2014	199v 14	6628	06/30/2014	433745	6.39
08/18/2014	35v	8021	09/16/2014	435675	72.36
09/15/2014	40w	8552	09/30/2014	435876	73.75
11/02/2014	63v	9405	11/18/2014	436992	76.31
11/24/2014	79v	9724	12/16/2014	437758	779.19
12/01/2014	79v	9787	12/16/2014	437758	31.07
01/08/2015	102w	10364	01/29/2015	438502	100.00
03/12/2015	133w	11260	03/31/2015	439843	19.35
03/13/2015	133w	11273	03/31/2015	439843	74.82
03/30/2015	154v	11685	05/18/2015	440785	71.06
07/23/2015	14v	13895	08/18/2015	443022	40.48
08/27/2015	33v	14462	09/15/2015	443718	375.29
08/20/2015	33v	14463	09/15/2015	443718	322.82
11/07/2015	69v	15550	11/17/2015	444999	19.96
11/11/2015	75w	15829	11/30/2015	445268	19.08
11/23/2015	84v	15976	12/15/2015	445695	47.76
02/26/2016	134v	17393	03/15/2016	447462	78.28
10/10/2016	48v	21329	10/17/2016	452464	29.85
12/08/2016	90w	22335	12/29/2016	454577	26.98
01/06/2017	97v	22557	01/17/2017	454947	101.86
02/01/2017	119v	22921	02/15/2017	455639	35.36
02/14/2017	127w	23143	02/28/2017	455860	63.90
02/13/2017	137v	23100	03/16/2017	456381	50.11
04/20/2017	162w	24203	04/27/2017	457403	23.75
05/16/2017	184w	24600	05/31/2017	458054	29.90
06/29/2017	211v	25407	06/30/2017	459377	41.99
08/02/2017	14v	26483	08/14/2017	460272	54.85

Continued

City of Everett - Invoice and Check History for Dolores Lattanzi (Continued)					
Date	Warr #	PO #	Effective Date	Check #	Amount
09/02/2017	27v	27117	09/14/2017	460938	\$ 11.94
09/25/2017	44v	27513	10/16/2017	461746	33.98
11/13/2017	68w	28661	11/30/2017	462757	11.95
12/31/2017	94v	29371	01/18/2018	464080	11.94
03/30/2018	143v	30858	04/17/2018	466374	7.96
04/17/2018	150w	31026	04/30/2018	466723	15.62
04/19/2018	150w	31056	04/30/2018	466723	57.71
06/25/2018	189v	32272	06/30/2018	468827	46.00
11/16/2018	66w	35449	11/29/2018	472497	29.85
12/03/2018	75v	35799	12/17/2018	472942	22.34
01/22/2019	98w	36395	01/31/2019	473904	15.92
02/23/2019	123v	37135	03/14/2019	474895	94.98
04/08/2019	149w	37653	04/30/2019	476098	77.47
09/17/2019	36w	41263	09/30/2019	480488	39.80
01/03/2020	91v	43057	01/16/2020	483144	115.88
02/03/2020	109v	43518	02/18/2020	484003	21.10
02/21/2020	124v	43902	03/16/2020	484728	23.88
04/28/2020	151v	44572	05/18/2020	485880	43.47
09/02/2020	27v	46526	09/15/2020	488407	33.83
01/23/2021	102v	48759	02/16/2021	491179	168.90
09/29/2021	058v	53478	10/19/2021	496613	78.38
12/18/2021	120v	55016	01/18/2022	498759	29.90
06/28/2022	236v	57906	06/30/2022	602466	173.43
10/19/2022	23-80v	60598	10/31/2022	605085	147.90
10/20/2022	23-97v	60634	11/15/2022	605435	38.78
12/01/2022	23-117v	61485	12/15/2022	606178	64.16
11/22/2022	23-117v	61233	12/15/2022	606178	14.90
03/24/2023	23-196v	63407	04/18/2023	608871	112.50
12/19/2024	25-135c	75770	01/15/2025	625139	344.85
					\$ 4,675.21

City's Response to MDD Inquiries: Responses in red Item Number 47

- Why was the \$40,000 payment transferred from the longevity account (121-1-5143) to the salary account (121-1-5111) on January 11, 2018?
 - The amount budgeted in FY18 in the Mayor's Office Budget was \$30,000. This amount was predicated on the number of terms completed by the mayor as of calendar year 2017. In November 2017, Mayor DeMaria was re-elected and when his longevity payment in FY2018 became due in January 2018, he had completed four (4) mayoral terms and was owed longevity in the amount of \$40,000. The longevity payment issued in January 2018 was charged against longevity initially. When accounts were being reconciled, the longevity payment was transferred to the salaries line item because the amount owed to the mayor was greater than the budgeted amount. The payment was subsequently charged against salaries under the same department, which allowed for the department of the Mayor's Office to remain balanced.

City's Response to MDD Inquiries: Responses in red (Cont. 2 of 3)

Item Number 47

- Why were the two \$20K checks (999026 and 999031) issued to Mayor DeMaria from the manual checkbook? Why were they labeled as longevity payments on the payroll register but recorded to the employee buyback account in the system (152-1-5151) instead of the longevity account?
 - The manual check amounts were for longevity and reflect two (2) payments of \$20,000 each for a total of \$40,000 in longevity payments. The payroll system in place at that time did not have the capacity to adjust payroll withholding to reflect a supplemental payment for longevity. The manual check process was used to manually calculate the correct withholding amount for a supplemental payment. The manual check amounts paid were entered into the payroll system to ensure proper reporting to the IRS and DOR. The manual check process did not result in any unwarranted compensation or tax benefits for the mayor.
 - The payments were recorded clearly to reflect that they were longevity payments for the mayor. There was not an amount budgeted in the mayor's office for his longevity payment(s). The payments were budgeted to be paid from the employee buy back account from which other large non-salary compensation payments were made, such as those owed under collective bargaining agreements.

City's Response to MDD Inquiries: Responses in red (Cont. 3 of 3) Item Number 47

- Why was there a longevity payment for \$1,700 on July 7, 2022 recorded as auto allowance on the general ledger account 121-1-5190?
 - The longevity payment on July 7, 2022 was the amount that was owed to the mayor under the longevity ordinance had been revised by the Everett City Council in 2022. The \$1700 payment was erroneously coded as an auto allowance. This was a clerical error in coding; however, the amount was correct under the revised longevity ordinance.
- Why did Mayor DeMaria receive \$31,664 coded “supp” on November 16, 2023?
 - The “SUPP” term denotes compensation that was owed to the mayor and paid in a check in addition to his regular salary that was listed under “REGSAL.” The “SUPP” code was used to reflect the amount that was included in the check for \$31,664 that was compensation owed to the mayor for prior cost of living (COLA) increases that he was owed per ordinance, but that had not been paid at the time he had been allowed to collect them.
- Why are payments coded as “Stipends” in the payroll register and what are they related to?
 - With respect to the mayor’s compensation, his “stipend” payments are payments to the mayor for amounts budgeted for car allowance.

- Additional workpapers are available
- Findings are based on a defined scope as outlined in MDD Engagement letter