

*City of Everett
Collector's Office
484 Broadway – Room 13
Everett, MA 02149
Phone – 617-394-2240*

MUNICIPAL LIEN CERTIFICATE REQUEST FORM

DATE REQUESTED: _____

NAME: _____

COMPANY: _____

E-MAIL ADDRESS: _____

PHONE NO: _____

MAP/BLOCK/LOT: _____

PHYSICAL ADDRESS: _____

FEE AMOUNT: \$ 25.00 Sale _____

PAID: \$ _____ Refinance _____

OWES: \$ _____ Insurance _____

Other _____

M.G.L. Cha 60 Sec. 23,23A states that all cities and towns in the Commonwealth have ten business days to complete your request for a MLC from date received.

Please include a self-addressed stamped envelope with your request.

If this is a Sale or Foreclosure of property, you must first contact the Everett Water Department and request a Final Water Reading. **(This MLC cannot be issued without the Final Water Reading.)**

WATER DEPARTMENT HOURS OF OPERATION ARE AS FOLLOWS:

MON – THURS – 7:00 A.M. – 3:00 P.M.

FRIDAYS – 7:00 A.M. – 12:00 NOON

PHONE: 617-394-2325 OR 617-394-2327