



AGENDA PACKET

REGULAR MEETING OF THE CITY COUNCIL MONDAY, FEBRUARY 09, 2026 7:00 PM

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

**DUE TO ONGOING TECHNICAL DIFFICULTIES WITH ECTV'S LIVE-STREAMING PLATFORM,
THERE IS A POSSIBILITY THAT THIS MEETING OF THE CITY COUNCIL MEETING MAY
EXPERIENCE INTERRUPTIONS AND MAY NOT BE AVAILABLE LIVE ON ECTV.**

**THE MEETING WILL BE LIVE-STREAMED VIA THE CITY OF EVERETT'S OFFICIAL FACEBOOK
PAGE. IN THE EVENT OF ANY TECHNICAL ISSUES, A FULL RECORDING OF THE MEETING
WILL BE PUBLISHED ON ECTV AND THE CITY OF EVERETT WEBSITE IMMEDIATELY
FOLLOWING THE CONCLUSION OF THE MEETING.**



AGENDA

REGULAR MEETING OF THE CITY COUNCIL MONDAY, FEBRUARY 09, 2026 7:00 PM

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. C0005-26 Public Hearing/s/ Councilor Stephanie V. Smith, as President

A petition from National Grid requesting permission to relocate JO Pole #153-0 on Abbot Avenue approximately 20 feet in a northwesterly direction

2. C0011-26 Public Hearing/s/ Councilor Stephanie V. Smith, as President

A petition from National Grid requesting permission to relocate 2 JO Poles on Behen Street to accommodate the Island End River flood resiliency project at 201 Beacham Street. JO Pole 2570-1 to be moved approximately 3 feet to the southeast; JO Pole 2571-1 to be moved approximately 45 feet to the southeast

At the request of National Grid, the petition has been withdrawn

PUBLIC PARTICIPATION

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Minutes of the Regular City Council Meeting of 12/22/2025

Minutes of the 2026 Organizational Meeting of the City Council of 01/05/2026

COMMUNICATIONS FROM HIS HONOR THE MAYOR

3. C0029-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate by borrowing the amount of \$1,234,108.00 for the Fuller Street Park renovation project

4. C0030-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate by borrowing the amount of \$1,326,928.00 for the Chelsea Street Park renovation project

5. C0031-26 Order/s/ Councilor Stephanie V. Smith, as President

An order to accept and expend a grant from the Massachusetts Department of Developmental Services in the amount of \$100,000.00 for the Office of Planning and Development for the development of a Floating Boardwalk

6. C0032-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval of an intra departmental transfer in the amount of \$85,000 from the Public Health Department's professional services account to the salaries account, to cover overtime expenses

7. C0035-26 Order/s/ Councilor Stephanie V. Smith, as President

An order to accept and expend an EmPower grant from the Massachusetts Clean Energy Center in the amount of \$50,000.00 to support preliminary design work for the Connolly Center Reconstruction project

8. C0036-26 Order/s/ Councilor Stephanie V. Smith, as President

An order to accept and expend the FY2026 Radio grant from the Massachusetts Department of Fire Services in the amount of \$50,000.00 to support an upgrade of fire department's communications equipment

9. C0039-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Thawanna Pessoa to the Planning Board for a term of three (3) years, expiring February 23, 2029

10. C0040-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of David Ela to the Everett Housing Authority Board for a term of four (4) years, beginning March 1, 2026

11. C0041-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Ellen Collins to the position of Director of Human Resources for the City of Everett

12. C0042-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Monica R. Lamboy to the position of Chief Development Officer for the City of Everett

13. C0043-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Jaclyn Munson to the position of City Solicitor for the City of Everett

14. C0044-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett

15. C0045-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Robert Knox, Jr. to serve as Executive Director of City Services for the City of Everett

16. C0046-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to re-purpose a total of \$1,028,317.30 in remaining balances (cost savings) from various completed Everett Public Schools capital improvement projects as attached

17. C0047-26 Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to accept and expend a grant from the Commonwealth of Massachusetts in the amount of \$297,525 for the Municipal Vulnerability Program (MVP)

18. C0048-26 Order/s/ Councilor Stephanie V. Smith, as President

An order proposing to amend the city's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Officer

19. C0049-26 Order/s/ Councilor Stephanie V. Smith, as President

An order proposing to amend the city's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer

PETITIONS AND LICENSES

20. C0022-26 Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Best Cars Auto Sales at 3 Everett Ave

21. C0023-26 Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Avanti Motors INC at 152 Ferry St

22. C0024-26 Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Stadium Auto Sales at 35 Everett Ave

23. C0033-26 Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a lodging house license for 450 Ferry St-BREC LHP LLC at 450 Ferry St

24. C0038-26 Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Fast & Furious Motor Inc. at 153 Ferry St

UNFINISHED BUSINESS

25. C0010-26 Resolution/s/ Councilor Guerline Alcy Jabouin

That the Assessor appear at the next meeting and explain the new assessments to the public

NEW BUSINESS

26. C0006-26 Order/s/ Councilor Stephanie V. Smith, as President

An order amending the City Council Rules to simplify and clarify the determination of seniority for City Council members

27. C0025-26 Resolution/s/ Councilor Katy L. Rogers

A resolution to declare the month of May as Bike Month

28. C0026-26 Ordinance/s/ Councilor Stephanie V. Smith

An ordinance proposing amendments to the city's fire prevention and protection regulations

29. C0028-26 Resolution/s/ Councilor Holly D. Garcia

That the Addiction Recovery Resource Specialist Paul Guarino from the Everett Fire Department Roadmap to Recovery appears at our next Government Operations, Public Service, & Public Safety committee meeting to discuss the 2025 data for calls and placements

30. C0037-26 Resolution/s/ Councilor Peter Pietrantonio

That the Director of Inspectional Services appear at the next Government Operations, Public Service & Public Safety committee meeting to answer questions about the most recent snow storm.

ADJOURNMENT

www.cityofeverett.com

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

Michael J. Mangan

Legislative Aide
Everett City Council Office



C0005-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

National Grid petition to relocate 1 JO pole on Abbott Ave

Background and Explanation:

Attachments:

Questions contact -Joseluis Azurdia (781) 632-7975 or joseluis.azurdia@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Abbot Avenue - National Grid to relocate 1 JO pole on Abbot Avenue beginning at a point approximately 135 feet Northwest of the centerline of the intersection of Elm Street and Abbot Avenue and continuing approximately 2 feet in a Northwesterly direction. National Grid to relocate pole #153-0 approximately 20 feet on Abbot Avenue. Everett, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Abbot Avenue - Everett, Massachusetts.

No.# 31229616

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*
BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.
BY *[Signature]*
Manager / Right of Way

December 22, 2025

Questions contact – Central Design, Joseluis Azudia (781) 632-7975 or
joseluis.azuria@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and
VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND
TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and
permission to erect and maintain poles and wires to be placed thereon, together with such
sustaining and protecting fixtures as said Companies may deem necessary, in the public way or
ways hereinafter referred to, as requested in petition of said Companies dated the 17th day of
November, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Abbot Avenue - Everett, Massachusetts.

No.# 31229616

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Abbot Avenue - National Grid to relocate 1 JO pole on Abbot Avenue beginning at a point approximately 135 feet Northwest of the centerline of the intersection of Elm Street and Abbot Avenue and continuing approximately 2 feet in a Northwesterly direction. National Grid to relocate pole #153-0 approximately 20 feet on Abbot Avenue. Everett, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

City/Town Clerk.

Massachusetts 20 ____.

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:

City/Town Clerk

I hereby certify that on 20 _____, at _____ o'clock, M

At _____ a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND, INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the _____ of the City of Massachusetts, on the _____ day of 20 _____ and recorded with the records of location orders of the said City, Book _____, and Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

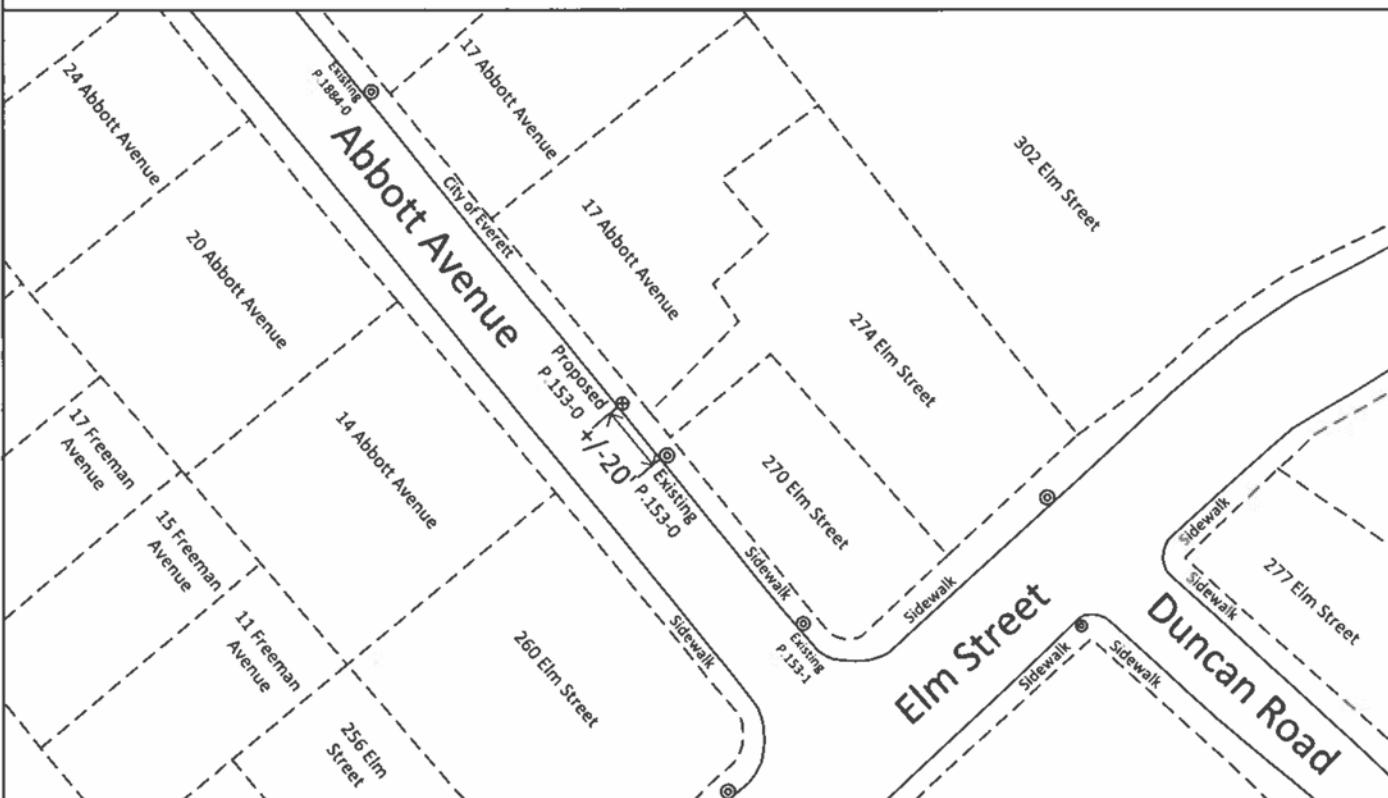
Attest:

City/Town Clerk

**EXHIBIT A – NOT TO SCALE**

The exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof.

274 Elm Street
Everett, MA



NOT TO SCALE

LEGEND

Existing Pole



Proposed Pole

----- Property Line



Existing

PETITION

274 Elm Street

Everett, MA

Date: 11.17.2025

Designer: AZURDJ

W/R: 31229616

SKETCH TO ACCOMPANY
PETITION (1 of 1):

nationalgrid



C0011-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

National grid Behen St

Background and Explanation:

Attachments:

Questions contact -Joseluis Azurdia (781) 632-7975 or joseluis.azurdia@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Behen Street - National Grid to relocate 2 JO poles on Behen Street beginning at a point approximately 260 feet Southeast of the centerline of the intersection of Beacham Street and Behen Street and continuing approximately 120 feet in a Southeasterly direction. National Grid to relocate pole #2570-0 approximately 3 feet and pole #2571-0 approximately 45 feet to accommodate the Island End River (IER) flood resilience project at 201 Beacham Street. Everett, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Behen Street - Everett, Massachusetts.

No.# 31082476

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*
BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.
BY *fb* _____
Manager / Right of Way

January 5, 2026

Questions contact – Central Design, Joseluis Azudia (781) 632-7975 or
joseluis.azuria@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and
VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND
TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and
permission to erect and maintain poles and wires to be placed thereon, together with such
sustaining and protecting fixtures as said Companies may deem necessary, in the public way or
ways hereinafter referred to, as requested in petition of said Companies dated the 28th day of
October, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Behen Street - Everett, Massachusetts.

No.# 31082476

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Behen Street - National Grid to relocate 2 JO poles on Behen Street beginning at a point approximately 260 feet Southeast of the centerline of the intersection of Beacham Street and Behen Street and continuing approximately 120 feet in a Southeasterly direction. National Grid to relocate pole #2570-0 approximately 3 feet and pole #2571-0 approximately 45 feet to accommodate the Island End River (IER) flood resilience project at 201 Beacham Street. Everett, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

City/Town Clerk.

Massachusetts

20 ____.

Received and entered in the records of location orders of the City/Town of

Book _____

Page _____

Attest:

City/Town Clerk

I hereby certify that on 20 _____, at _____ o'clock, M

At _____ a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND, INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the _____ of the City of Massachusetts, on the _____ day of 20 _____ and recorded with the records of location orders of the said City, Book _____, and Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

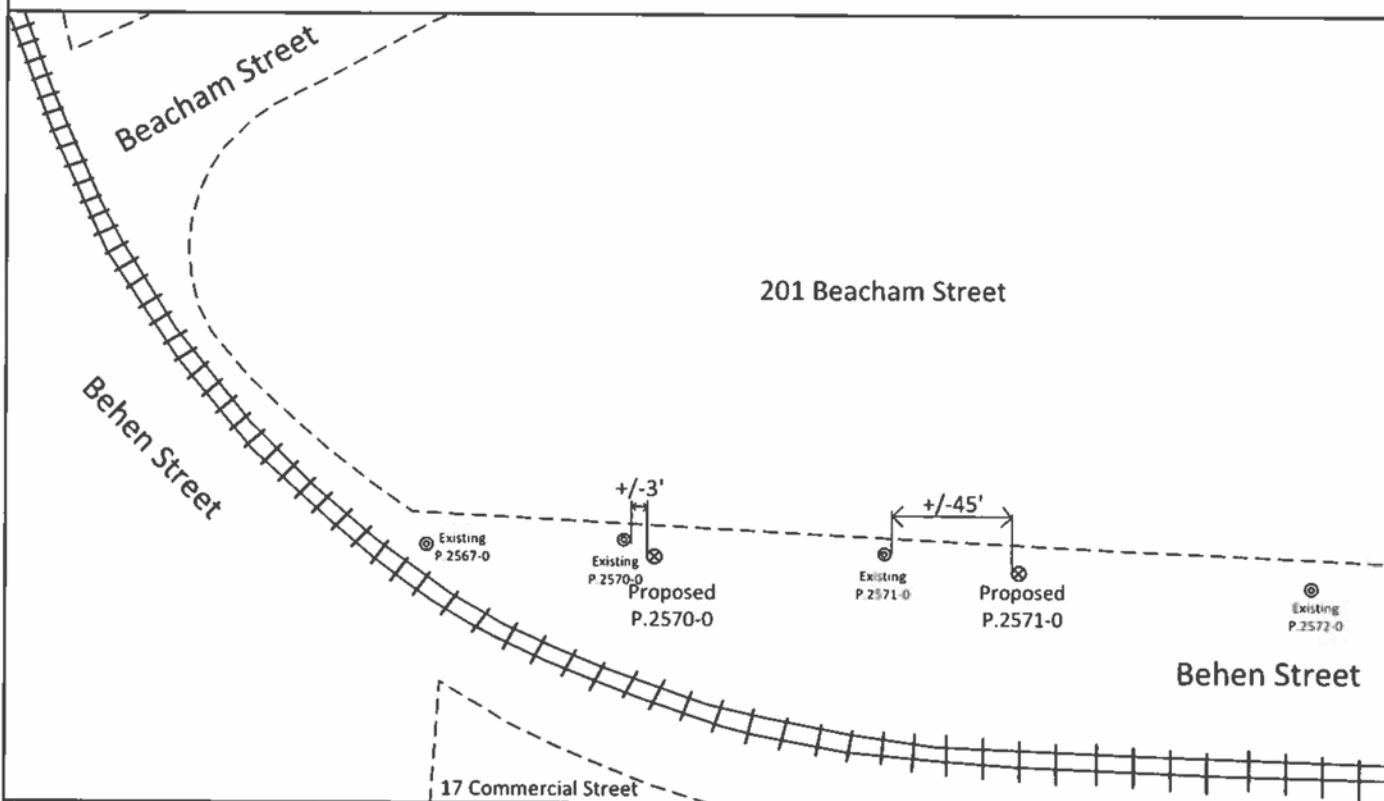
Attest:

City/Town Clerk

**EXHIBIT A – NOT TO SCALE**

The exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof.

201 Beacham Street
Everett, MA



NOT TO SCALE

LEGEND

Existing Pole

Proposed Pole

Property Line

Existing

PETITION

201 Beacham Street Everett, MA

Date: 10.28.2025

Designer: AZURDJ

W/R: 31082476

SKETCH TO ACCOMPANY
PETITION (1 of 1):

nationalgrid



MEETING MINUTES

REGULAR MEETING OF THE CITY COUNCIL MONDAY, DECEMBER 22, 2025 7:00 PM

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

ROLL CALL

Members Present

Guerline Alcy Jabouin, Anthony DiPierro, Holly Garcia, John Hanlon, Michael Marchese, Wayne Matewsky, Peter Pietrantonio, Katy Rogers, Stephanie Smith, Robert Van Campen, Stephanie Martins

PLEDGE OF ALLEGIANCE

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCE'S

Presentations to out-going City Councilors

Presentation to out-going City Council President

PUBLIC PARTICIPATION

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Minutes of the Special Meeting of the City Council of 9/29/2025

Minutes taken collectively and passed.

MOTION:	Favorable Action
MOVER:	Holly Garcia
SECONDER:	Anthony DiPierro
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

Minutes of the Regular Meeting of the City Council of 10/14/2025 Number {{item.number}}

Minutes of the Regular Meeting of the City Council of 10/27/2025

Minutes of the Regular Meeting of the City Council of 11/10/2025

COMMUNICATIONS FROM HIS HONOR THE MAYOR

1. C0366-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation of the re-appointment of Holly Garcia to the Youth Commission for a term of three (3) years expiring December 8, 2028

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Stephanie Smith
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

2. C0369-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation in the amount of \$1,000.00 from Suffolk Construction (Integrated @ Works, LLC) in support of the City of Everett's Homecoming Celebration

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

Items 2,4,7,9,10,12,13 and 14 were taken collectively and approved.

3. C0370-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a grant from the Executive Office of Public Safety in the amount of \$469,030.80 for the Everett Fire Department to be utilized for equipment, training and overtime with a nexus to hazmat operations within and for the city

MOTION:	Favorable Action
MOVER:	Robert Van Campen

SECONDER:	Stephanie Smith	Item Number {{item.number}}
RESULT:	Passed [10 TO 0]	
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins	
NAYS:		
AWAY:	Matewsky	

4. **C0375-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept a donation from Everett Supply and True Value Hardware of the use of a U-Haul Rental Truck for the purpose of picking up toys purchased for the City's Annual Toy Drive. The value of this donation is \$100.00

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

5. **C0384-25** Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to appropriate by borrowing the amount of \$2,000,000.00 for the construction of the Boathouse.

Several members of the public spoke in support of funding the boathouse project, including Tom Philbin from the Conservation Commission, Rick Veilleux from Mystic Valley Charter School, Rich Whelan from Gentle Giant Rowing Club, and Denny Brennan from the dragon boat team Living Root.

Councilor Robert Van Campen moved to refer the item back to sponsor, stating he supports the project but wants the new administration to present it to the Council in January after being properly vetted in committee. Councilor Stephanie Smith seconded.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Robert Van Campen
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

6. C0385-25 Resolution/s/ Councilor Stephanie Martins, as President Item Number {{item.number}}

A resolution to invite Sergeant Joseph Gaff of the Everett Police Department and Chair of the Everett Traffic Commission and City Parking Director Adriana Indrisano before the City Council to present updates for the 2026 Residential Parking program

Sergeant Joseph Gaff and Parking Director Adriana Indrisano presented on changes being implemented to the residential parking program in 2026. Key changes include eliminating mass mailing of stickers (residents must apply online or in person), limiting commercial stickers to 1 per unit, limiting visitor placards in Lower Broadway, and introducing a free senior meter sticker program.

Councilors asked questions about the process to apply, enforcement of illegal parking and over-issued stickers to multi-family homes, line painting impact on parking spots, and suggested heavily promoting the new senior sticker program. Sgt. Gaff and Director Indrisano explained the phased approach, data analysis being done to identify problem properties, and plans to adjust the program as needed next year based on results.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Guerline Alcy Jabouin
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

7. C0386-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation to the City of Everett from Encore Boston Harbor valued at \$5,984 to decorate Route 99 and Broadway

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

8. C0388-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to promote Nicholas Chiarello from Private to Lieutenant on the Everett Fire Department

MOTION:	Favorable Action
MOVER:	Robert Van Campen

SECONDER:	Michael Marchese	Item Number {{item.number}}
RESULT:	Passed [11 TO 0]	
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins	
NAYS:		
AWAY:		

9. C0389-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations from Everett Bank of 60 - \$25 McKinnon's Gift Cards totaling \$1,500 and Graybar Electric of 25 - \$20 Market Basket Gift Cards totaling \$500

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

10. C0390-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation from the Schiavo Club of 50 - \$25 Gift Cards to McKinnon's for the Holiday Assistance Program, totaling \$1,250

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

11. C0391-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting confirmation of the re-appointment of the following individuals as a members of the Transportation Advisory Board for a term of one (1) year expiring December 31, 2026: Derek Shooster, Andrea Porras, Aya Oulal, Jarod Evenson, Jo Oltma

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Anthony DiPierro
RESULT:	Passed [9 TO 0]

AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins	Item Number {{item.number}}
NAYS:		
AWAY:	Marchese, Matewsky	

12. C0395-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations from Steven S. Luongo to the Council on Aging in the amount of \$500 and to the Office of Human Services in the amount of \$500

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

13. C0398-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a donation from the Eagle Bank in the amount of \$1,299.00 to support the Tree Lighting Celebration

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 1]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	Matewsky
AWAY:	

14. C0399-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend donations totaling \$145.00 from City of Everett employees during the month of November for the 2025 Toy Drive

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

PETITIONS AND LICENSES

Item Number {{item.number}}

15. C0367-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a redemption center license to Le Redemption Center at 74 Spring St

Items 15-29, excluding number 20, were taken collectively and passed unanimously.

MOTION:	Favorable Action
MOVER:	Katy Rogers
SECONDER:	Stephanie Smith
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

16. C0368-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a redemption center license for Dan's Redemption Center at 107 Hancock St

MOTION:	Favorable Action
MOVER:	Katy Rogers
SECONDER:	Stephanie Smith
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

17. C0371-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for European Motors Auto Sales at 511 Second St

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

18. C0372-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for MYM, Item Number {{item.number}}
Auto Motors at 1993 Revere Beach Pkwy

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

19. C0374-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Auto-Tech Pro at 146 Main St

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

20. C0376-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the approval of a special one-day alcoholic beverage license for the City of Everett to serve at the Reception for the Mayor's Inaugural Ball occurring on January 10th, 2026 from 6:00pm – 11:00pm at the Connolly Center, 90 Chelsea Street

MOTION:	Favorable Action
MOVER:	Wayne Matewsky
SECONDER:	Anthony DiPierro
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese

21. C0387-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a lodging house license for The Marlboro at 51 Chelsea St

MOTION:	Favorable Action
MOVER:	Stephanie Smith

SECONDER:	Katy Rogers	Item Number {{item.number}}
RESULT:	Passed [9 TO 0]	
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins	
NAYS:		
AWAY:	Marchese, Matewsky	

22. C0392-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Bostonian Body Inc. at 141 Bow St

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

23. C0393-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Emporium Auto Body Shop Inc at 367 Third St

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

24. C0394-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class one motor vehicle dealer license for McGovern Honda at 100 Broadway

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

25. C0396-25 Petition/s/ Councilor Stephanie Martins, as President Item Number {{item.number}}

A petition requesting the renewal of a class two motor vehicle dealer license for E&C Foreign Auto Repair LLC at 29 R Garden St

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

26. C0397-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class three motor vehicle dealer license for Second St Iron & Metals at 285 Second St

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

27. C0400-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a inn holder license for Broadway & Main Hotel at 13 School St

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

28. C0402-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Vigor Diesel Injection Service at 2 Rivergreen Drive

MOTION:	Favorable Action
----------------	------------------

MOVER:	Stephanie Smith	Item Number {{item.number}}
SECONDER:	Katy Rogers	
RESULT:	Passed [9 TO 0]	
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins	
NAYS:		
AWAY:	Marchese, Matewsky	

29. C0403-25 Petition/s/ Councilor Stephanie Martins, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Boston Freightliner at 2 Rivergreen Drive

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Katy Rogers
RESULT:	Passed [9 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese, Matewsky

COMMITTEE REPORTS

30. C0364-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting approval to accept and expend a grant from the Massachusetts Department of Conservation and Recreation in the amount of \$100,000 to be used for watering trees

Councilors Stephanie Smith and Council President Stephanie Martins clarified, based on responses from the tree warden, that the grant is for watering public shade trees along city streets, with street trees being the priority over trees in other locations like Gateway Mall. The watering will be done by contractors and possibly DPW staff overtime. This is an ongoing grant the city has received for the past few years.

MOTION:	Favorable Action
MOVER:	Holly Garcia
SECONDER:	Stephanie Smith
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

31. C0365-25 Order/s/ Councilor Stephanie Martins, as President Item Number {{item.number}}

An order requesting the approval of additional amount of \$455,000.00 be appropriated by borrowing for the Everett Police station roof improvement project

MOTION:	Favorable Action
MOVER:	Holly Garcia
SECONDER:	Stephanie Smith
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Marchese, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Matewsky

32. C0362-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation of the appointment of Elizavette Cordero, to the Food Policy Council for a term of three (3) years, expiring November 30, 2028

Councilor Guerline Alcy Jabouin questioned if re-appointments should be opened up to the public in case others are interested in applying. City Clerk Sergio Cornelio clarified that a re-appointment does not create a vacancy that needs to be filled, as the member continues serving until a successor is appointed. He suggested it could be a policy discussion with the new mayor.

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese

33. C0363-25 Order/s/ Councilor Stephanie Martins, as President

An order requesting the confirmation of the re- appointment of Kristina Nies, to the Food Policy Council for a term of three (3) years, expiring November 30, 2028

MOTION:	Favorable Action
MOVER:	Robert Van Campen
SECONDER:	Holly Garcia
RESULT:	Passed [10 TO 0]
AYES:	Alcy Jabouin, DiPierro, Garcia, Hanlon, Matewsky, Pietrantonio, Rogers, Smith, Van Campen, Martins
NAYS:	
AWAY:	Marchese

34. C0244-25 Resolution/s/ Councilors Wayne A. Matewsky & Stephanie V. Smith

That the city provide an update in regards to the vacant lot on Summer Street

Councilor Stephanie Smith stated that the response received indicated community outreach was done and residents want housing on the vacant Summer Street lot. However, no residents she spoke to actually want additional housing there. She moved to refer the item back to sponsor to take up with the new administration.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

35. C0263-25 Resolution/s/ Councilor Stephanie Martins

That the administration provide information on the process to ensure ARPA funds distributed to local organizations are being properly advertised and distributed in accordance with each application and intent

Council President Stephanie Martins noted the last update was December 8th but she has personal knowledge the organizations started receiving checks.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Guerline Alcy Jabouin
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

36. C0305-25 Resolution/s/ Councilor Stephanie V. Smith

That the administration and the traffic commission provide answers to the attached lists of questions in regards to the newly installed speed bumps

Councilor Stephanie Smith provided an update that about \$63,000 was spent on the speed bumps, not including personnel costs. They were removed for the winter due to plowing. No additional street repairs were identified as needed from placing the speed bumps.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

37. C0316-25 Order/s/ Councilor Stephanie Martins, as President

An order confirming the appointment of Erika Corbeli to the position of Commissioner of Veterans Services for a one (1) year term ending November 1, 2026

Councilor Stephanie Smith moved to discharge the item from committee. Councilor Anthony DiPierro seconded.

Councilor Robert Van Campen then moved to refer the item back to sponsor.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Robert Van Campen
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

38. C0328-25 Resolution/s/ Councilor Stephanie V. Smith, Councilor Holly Garcia

That the administration provides an update for when the overflow trash day this year will be, as discussed during budget hearings

Councilor Stephanie Smith reported that a partial communication was received about extra holiday trash pickup being allowed between November and December. However, no information was provided about the annual overflow trash day.

Councilor Smith spoke with the DPW operations director who indicated a new process will start in 2026 with two overflow trash days per year, one in spring and fall. Residents will need to apply for stickers for the amount of overflow trash they want to put out to prevent illegal dumping. Councilor Smith thanked the operations director for working on this and moved to refer the item back to sponsor.

MOTION:	Refer Back to Sponsor(s)
----------------	--------------------------

MOVER:	Stephanie Smith	Item Number {{item.number}}
SECONDER:	Holly Garcia	
RESULT:	Passed [0 TO 0]	
AYES:		
NAYS:		
AWAY:		

NEW BUSINESS

39. C0373-25 Resolution/s/ Councilor Wayne Matewsky

That the police chief authorize the use of the orange safety cones at the intersection of the Broadway and Hampshire St crosswalk for the safety of residents and children

Councilor Wayne Matewsky spoke about the dangerous intersection and crosswalk at Broadway and Hampshire St, especially for the crossing guard who has been there 33 years. He previously discussed with Sgt. Gaff about providing safety cones or other tools to assist the crossing guard. Councilor Matewsky moved to refer the item to the police chief and Sgt. Gaff.

MOTION:	Refer
MOVER:	Wayne Matewsky
SECONDER:	Anthony DiPierro
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

40. C0377-25 Resolution/s/ Councilor Anthony DiPierro

A resolution requesting the traffic commission to consider the attached petition to make the housing authority's portion of Russell Street a one-way

Councilor Anthony DiPierro explained this request came from residents due to the narrowness of the street and bend coming from Glendale close to Broadway. Making it one-way may not be the only solution and perhaps Glendale needs to be re-routed. He has discussed it with Sgt. Gaff and moved to refer the petition to the traffic commission.

MOTION:	Refer
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	

41. C0378-25 Resolution/s/ Councilor Anthony DiPierro

A resolution requesting that the Department of Public Works and Everett Public Schools install a bicycle rack at the Webster School

Councilor Anthony DiPierro stated this request came from a resident. He has spoken to the planning department who is involved in the process. Councilor DiPierro moved to refer the item to DPW and planning to work with the school department.

MOTION:	Refer
MOVER:	Anthony DiPierro
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

42. C0379-25 Resolution/s/ Councilor Wayne A. Matewsky

That the city accept the eagle carving by Gerald Frew dedicated to Edward Everett, and to be placed at an appropriate location in the city

Councilor Wayne Matewsky explained the large eagle carving was donated by Everett resident Gerald Frew and accepted by Mayor DeMaria a few weeks ago. It will be placed in the lobby of City Hall. Mayor-elect Robert Van Campen is aware of it. Councilor Matewsky moved to refer the item back to sponsor and thanked Mr. Frew.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Wayne Matewsky
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

43. C0380-25 Resolution/s/ Councilor Stephanie Martins, Councilor Peter Pietrantonio, Councilor Stephanie V. Smith

That the facilities maintenance director provide an update on the status of the old EHS roof project and when tenants will be back in building

Facilities Maintenance Director Angelo Febbo, project manager John Supak, and contractor John Charmaya provided an update on the old Everett High School roof replacement project. All tenants are back in the building as of December 17 (Elliot Family Resource Center) and December 20 (Wellness Center grand opening). The

\$6.3 million project is about 95% complete with some minor items remaining. The 114,000 sq ft roof was replaced down to the original 1913 wood decking and 1970s steel decking. Item Number {{item_number}}

Councilors asked about the cause of a recent leak (incomplete flashing), lack of visible dumpsters (most were kept in rear alley), and decision to have tenants return before new mayor takes office (tenants eager to return to temporary locations). Councilor Peter Pietrantonio expressed disappointment in the rushed re-opening without an apparent plan in place for operations.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

44. C0381-25 Resolution/s/ Councilor Stephanie V. Smith, Councilor Peter Pietrantonio

That the Assistant Director of YDE provide an update on the status of the gym at old EHS. When will it re-open, how will it be cleaned, staffed and funded?

Councilor Stephanie Smith reported the Wellness Center gym at old Everett High School reopened on Saturday December 20 but without a clear plan or funding in place for operations. Some equipment is still broken. Interns are currently staffing the front desk. There are no classes being offered.

When the city previously ran the center, it cost \$800,000 which is why operations were outsourced. Funding was not allocated to have the facilities department clean the center. Councilor Smith thanked the facilities department for getting the gym open under difficult circumstances. She expressed disappointment in how the reopening was handled with no apparent plan or funding and moved to refer the item back to sponsor to work with the new administration.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Anthony DiPierro
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

45. C0382-25 Resolution/s/ Councilor Stephanie V. Smith

That Encore provides an update of the number of Everett residents employed, the number of sub-contractors retained with local businesses (including women-owned and minority owned) in Everett and an itemized report with the amounts of vouchers and gift certificates purchased from Everett businesses as per the Community Host Agreement Section 2 Subsection B and C

Councilor Stephanie Smith moved to take items 45 and 46 collectively. Councilor Anthony DiPierro seconded. Councilor Smith explained she reviewed the host community agreement and could not find these required annual reports from Encore Boston Harbor that are due each January. She was unable to obtain the reports from the city.

Councilor Smith moved to refer the items to Encore requesting they provide the reports to the new administration. She stated she will follow up with a new agenda item in February to confirm receipt.

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

46. C0383-25 Resolution/s/ Councilor Stephanie V. Smith

That Encore provides a report for the number of local cultural and arts programs it has hosted as per the Community Host Agreement Section 5 Subsection C

MOTION:	Refer Back to Sponsor(s)
MOVER:	Stephanie Smith
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

47. C0401-25 Order/s/ Councilor Stephanie Martins, Councilor Robert J. Van Campen

To accept as final the report prepared and conducted by MDD of payments made by the City of Everett to Mayor DeMaria for the period 2016 to present

Councilor Robert Van Campen requested to be added as a co-sponsor in order to speak on the item. Councilor Holly Garcia moved to allow, Councilor Guerline Alcy Jabouin seconded.

Councilor Van Campen explained that the FY2024 city audit cannot be completed

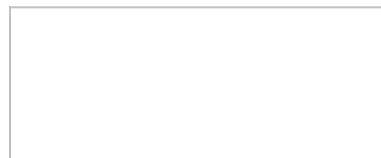
without addressing the issues raised in the MDD report regarding payments to the mayor. He has met with the outside auditors, outside counsel, MDD and Council President Martins. Councilor Van Campen stated a council vote to accept the report as final will likely not be sufficient to complete the FY2024 audit, so he will address it as mayor on January 6. He requested the item be referred back to sponsor. Item Number {{item.number}}

MOTION:	Refer Back to Sponsor(s)
MOVER:	Robert Van Campen
SECONDER:	Stephanie Smith
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

ADJOURNMENT

Meeting Adjourned at 9:40 PM

MOTION:	Adjourn
MOVER:	Anthony DiPierro
SECONDER:	Holly Garcia
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	





MEETING MINUTES

ORGANIZATIONAL MEETING OF THE CITY COUNCIL MONDAY, JANUARY 05, 2026 7:30 PM

EVERETT HIGH SCHOOL LIBRARY, 100 ELM STREET
EVERETT, MA 02149

ROLL CALL

Members Present

Guerline Alcy Jabouin, Michele Capone, Anthony DiPierro, Holly Garcia, Michael Marchese, Stephanie Martins, Wayne Matewsky, Vivian Nguyen, Peter Pietrantonio, Katy Rogers, Stephanie Smith

PLEDGE OF ALLEGIANCE

NEW BUSINESS

1. **C0001-26** Order/s/ Councilor Wayne A. Matewsky, as Senior Member

An order recommending the adoption of the updated 2025 rules of the City Council as the initial rules of the City Council for the year 2026

MOTION:	Favorable Action
MOVER:	Michael Marchese
SECONDER:	Holly Garcia
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
NAYS:	
AWAY:	

2. **C0002-26** Order/s/ Councilor Wayne A. Matewsky, as Senior Member

An order to elect a President of the City Council for the year 2026

MOTION:	Favorable Action
MOVER:	Peter Pietrantonio
SECONDER:	Guerline Alcy Jabouin

Organizational Meeting of the City Council 01/05/2026 7:30 PM

Page 1

RESULT:	Passed [11 TO 0]	Item Number {{item.number}}
AYES:	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Ngyuen, Pietrantonio, Rogers, Smith	
NAYS:		
AWAY:		

Motion was made by Councilor Pietrantonio to nominate Councilor SMith as President and second by Councilor Alcy Jabouin. Nominations were closed and Councilor Smith was elected President unanimously.

3. C0003-26 Order/s/ Newly Elected President

An order to elect a Clerk of Committees for the years 2026-2027

MOTION:	Favorable Action
MOVER:	Michael Marchese
SECONDER:	Holly Garcia
RESULT:	Passed [11 TO 0]
AYES:	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Ngyuen, Pietrantonio, Rogers, Smith
NAYS:	
AWAY:	

John Burley was nominated and elected unanimously as Clerk of Committees to the City Council for the years 2026-2027.

4. C0004-26 Order/s/ Newly Elected President

An order confirming the appointment by the newly elected President of the City Council of three members of the City Council to serve as messengers to notify His Honor the Mayor of their organization

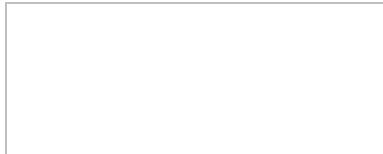
Council President nominated Councilors Capone, Ngyuen and Garcia that the Council organized for the year 2026.

MOTION:	Favorable Action
MOVER:	Stephanie Smith
SECONDER:	Stephanie Martins
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	

ADJOURNMENT

Organizational Meeting of the City Council 01/05/2026 7:30 PM
Page 2

MOTION:	Adjourn
MOVED:	Anthony DiPierro
SECONDER:	Katy Rogers
RESULT:	Passed [0 TO 0]
AYES:	
NAYS:	
AWAY:	





C0029-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

An order requesting approval to appropriate by borrowing the amount of \$1,234,108.00 for the Fuller Street Park renovation project

Background and Explanation:

Attachments:



CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149
☎ 617-394-2270
✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAJOR

January 21, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby request the amount of **\$1,234,108** be appropriated by borrowing for the improvements to the Fuller Street Park renovation project.

I recommend your favorable passage of this order.

Respectfully submitted,

Robert J. Van Campen
Mayor



January, 2026

City of Everett, Massachusetts

CITY COUNCIL

Offered By:

Councilor Stephanie Smith, as President

Bill Number:

Be it

Bill Type:

Ordered: BY City Council OF THE CITY OF EVERETT, as

Order

follows:

That the City hereby appropriates the amount of One Million Two Hundred Thirty-Four Thousand One Hundred Eight dollars to be funded by borrowing for the renovation of the Fuller Street Park, located on Lynn street, including the payment of all other costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8 or pursuant to any other enabling authority, and to issue bonds and notes therefore, provided, that any premium received upon the sale of any bonds or notes approved by this Order, less any such premium applied to the payment of the costs of such issuance of bonds or notes, may be applied to the payment of costs approved by this order in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to take any other action relative thereto.

Fuller St. Park Renovation
Project No.: DPW-26-58
Status: Design

The original funding assumptions for this important project were based on construction being completed in 2024–2025. This additional funding request has been updated to include escalation costs associated with construction now anticipated to be completed in 2026. The revised request reflects both the previous 2024 cost opinion and the new 100% Construction Documents prepared by the City's landscape designer, NESRA Engineering, dated December 30, 2025.

Based on the updated estimated cost of construction, we are seeking additional funding to support the current projected costs.

Below, is the current financial status of the project, which includes updated escalation and contingency lines to cover the total anticipated project costs as currently forecasted. This also highlights the funding deficit we are seeking to close in order to fully fund the project. Additionally, the cost opinion provided by NESRA Engineering is included for further financial detail.

Financial Status:

Sources of Funds		Uses of Funds (Example)	
Bond Funds	\$920,000	Direct Construction	\$ 958,100
		Contingency (10%)	\$ 95,810
		Architecture & Engineering	\$ 131,000
		General Development	\$ 25,000
		Project Contingency (2%)	\$24,198
Total Funds	\$ 920,000	Total Project Budget	\$1,234,108
Sources less Uses	(\$314,108)		



Project Name		Fuller Park Everett MA				Total Cost
List Items		Unit	Quantity	Unit Cost	Cost	
General Conditions						
Bond		LS	1	\$ 20,000.00	\$ 20,000.00	
Site Mobilization		LS	1	\$ 10,000.00	\$ 10,000.00	
General Conditions		LS	1	\$ 20,000.00	\$ 20,000.00	\$ 50,000.00
Demolition						
Remove & Dispose Playground Structures		LS	1	\$ 7,500.00	\$ 7,500.00	
Remove & Dispose Existing Wood Mulch Surfacing		CY	250	\$ 60.00	\$ 15,000.00	
Remove & Dispose Bituminous Concrete Basketball Court		LS	1	\$ 5,000.00	\$ 5,000.00	
Remove & Dispose Concrete		SF	1200	\$ 23.00	\$ 27,600.00	
Remove & Dispose Flagpole		LS	1	\$ 3,500.00	\$ 3,500.00	
Remove & Dispose Catch Basin		EA	2	\$ 2,500.00	\$ 5,000.00	
Remove & Dispose Water Line, Cabinets, & Play Structures		LS	1	\$ 3,500.00	\$ 3,500.00	
Remove & Dispose Drain Line		LF	75	\$ 15.00	\$ 1,125.00	
Remove & Dispose Wooden Retaining Wall		LF	315	\$ 15.00	\$ 4,725.00	
Remove & Dispose Concrete Retaining Wall		LF	550	\$ 35.00	\$ 19,250.00	
Remove & Dispose of Trees & Bushes		LS	1	\$ 30,000.00	\$ 30,000.00	
Remove & Dispose 4-ft Chain Link Fence		LF	375	\$ 10.00	\$ 3,750.00	
Remove & Dispose 10-ft Chain Link Fence		LF	110	\$ 25.00	\$ 2,750.00	
Misc. Demolition (Signs, Tables, Benches, etc)		LS	1	\$ 5,000.00	\$ 5,000.00	\$ 133,700.00
Site Preparation						
Install Construction Entrance		LS	1	\$ 2,500.00	\$ 2,500.00	
6-ft High Construction Fence		LF	450	\$ 8.65	\$ 3,892.50	\$ 6,392.50
Earthwork						
Stone Base for Playground (12")		TON	225	\$ 28.00	\$ 6,300.00	
Fill		CY	679	\$ 20.00	\$ 13,580.00	
Prepare sub-base, shape and compact		SY	1,000	\$ 2.50	\$ 2,500.00	\$ 22,380.00
Planting & Curbing						
Granite Curbing		LF	50	\$ 100.00	\$ 5,000.00	
Planting		LS	1	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00
Pavement						
Conc. Walkways		SY	190	\$ 75.00	\$ 14,250.00	
Bit. Conc. Basketball Court w/ Acrylic Surfacing		LS	1	\$ 35,000.00	\$ 35,000.00	\$ 49,250.00
Fencing & Perimeter Retaining Wall						
Concrete Segmented Retaining Wall		LF	1250	\$ 50.00	\$ 62,500.00	
4-ft Black Vinyl Coated Chain Link Fence		LF	275	\$ 90.00	\$ 24,750.00	
10-ft Black Vinyl Coated Chain Link Fence		LF	350	\$ 115.00	\$ 40,250.00	
Single Swing Chain Link Gate		EA	7	\$ 1,500.00	\$ 10,500.00	\$ 138,000.00
Site Furniture						
Flagpole		EA	1	\$ 15,000.00	\$ 15,000.00	
Benches		EA	4	\$ 2,500.00	\$ 10,000.00	
Tables		EA	2	\$ 3,000.00	\$ 6,000.00	
Shade Shelter		EA	1	\$ 15,000.00	\$ 15,000.00	
Bike Rack		EA	1	\$ 5,000.00	\$ 5,000.00	
Granite Park Sign		EA	1	\$ 15,000.00	\$ 15,000.00	\$ 66,000.00
Playground Structures and Surfacing						
Playground Surfacing		SF	3800	\$ 28.00	\$ 106,400.00	
Playground Structures and Installation		LS	1	\$ 175,000.00	\$ 175,000.00	
Splash Pad		LS	1	\$ 67,000.00	\$ 67,000.00	\$ 348,400.00
						Subtotal: \$ 829,122.50
						Contingency(5%) \$ 41,456.13
						Total \$ 870,578.63



C0030-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

An order requesting approval to appropriate by borrowing the amount of \$1,326,928.00 for the Chelsea Street Park renovation project

Background and Explanation:

Attachments:



CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149
☎ 617-394-2270
✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAYOR

January 21, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby request the amount of **\$1,326,928** be appropriated by borrowing for improvements to the Chelsea Street Park renovation. This additional request is based on the revised budget recommended by the City's design firm.

I recommend your favorable passage of this order.

Respectfully submitted,

Robert J. Van Campen
Mayor



January 21, 2026

City of Everett, Massachusetts

CITY COUNCIL

Offered By: _____
Councilor Stephanie Smith, as President

Bill Number:

Be it

Bill Type:

Ordered: BY City Council OF THE CITY OF EVERETT, as

Order

follows:

That the City hereby appropriates the amount of One Million Three Hundred Twenty-Six Thousand Nine Hundred Twenty eight dollars to be funded by borrowing for the renovation of the Chelsea Street Park, located at 34 Cabot Street, including the payment of all other costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8 or pursuant to any other enabling authority, and to issue bonds and notes therefore, provided, that any premium received upon the sale of any bonds or notes approved by this Order, less any such premium applied to the payment of the costs of such issuance of bonds or notes, may be applied to the payment of costs approved by this order in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to take any other action relative thereto.

Chelsea St. Park Renovation
Project No.: PLD-26-64
Status: Design

The original funding assumptions for this important project were based on construction being completed in 2024–2025. This additional funding request is now based on the revised budget included in the 100% Construction Documents prepared by the City's landscape designer, SLR, dated December 2, 2025.

Based on the updated estimated cost of construction, we are seeking additional funding to support the current projected costs.

Below, is the current financial status of the project, which includes updated escalation and contingency lines to cover the total anticipated project costs as currently forecasted. This also highlights the funding deficit we are seeking to close in order to fully fund the project. Additionally, the cost opinion provided by SLR is included for further financial detail.

Financial Status:

Sources of Funds	Uses of Funds	
Bond Funds	Direct Construction	\$ 1,073,500
	Contingency (10%)	94,150
	Architecture & Engineering	108,260
	General Development	25,000
	Project Contingency (2%)	26,018
Total Funds	Total Project Budget	\$ 1,326,928
Sources less Uses		

Chelsea St. Park- 100% Design Opinion of Probable Construction Costs

Everett, MA

Prepared for: City of Everett

SLR project #15958.00002

December 2, 2025



	ITEM/DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
	PHASE I				
1	SITE PREPARATION & REMOVALS (rounded)				\$ 147,000
	General Conditions, Mobilization, Site Security, Temp Signage, Safety Plan	EST	10%	\$ 767,360	\$ 76,800
	DEMO- PAVING & SUBBASE MATERIAL	SF	5,000	\$ 5	\$ 25,000
	DEMO- CURBS & TIMBER EDGING	LF	375	\$ 10	\$ 3,800
	DEMO- REMOVE & DISPOSE TREES AND STUMPS	EA	11	\$ 1,200	\$ 13,200
	SAWCUT PAVEMENT	LF	100	\$ 4	\$ 400
	DEMO-CHAINLINK FENCE (4' HT.)	LF	80	\$ 6	\$ 500
	DEMO-CHAINLINK FENCE (9' HT.)	LF	160	\$ 6	\$ 960
	DEMO- SAND & SUBBASE MATERIAL	LS	1	\$ 4,000	\$ 4,000
	DEMO-REMOVE MISC. (Ramp, posts, benches, timber edging)	EST	1	ALLOW	\$ 8,000
	REMOVE & STORE SIGNS, BENCHES, ETC.	EST	1	ALLOW	\$ 1,500
	MAINTENANCE OF TRAFFIC	LS	1	\$ 12,000	\$ 12,000
2	SEDIMENT AND EROSION CONTROLS (rounded)				\$ 7,000
	INLET PROTECTION	EA	2	\$ 200	\$ 400
	TOPSOIL- STRIP & STOCKPILE (6" depth)	CY	50	\$ 40	\$ 2,000
	SILT FENCE OR COMPOST FILTER TUBES	LF	156	\$ 8	\$ 1,300
	TREE PROTECTION (timber wrapped and snow fence)	EA	2	\$ 500	\$ 1,000
	CONST-ENTRANCE	LS	1	\$ 2,000	\$ 2,000
3	GRADING AND EARTHWORK (rounded)				\$ 38,000
	EARTHWORK	CY	550	\$ 40	\$ 22,000
	FINE GRADING	SY	1,350	\$ 5	\$ 6,800
	TOPSOIL (additional)	CY	150	\$ 60	\$ 9,000

	ITEM/DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
4	Hardscape Surfaces (rounded)				\$ 142,000
	CONCRETE CURBING	LF	220	\$ 50	\$ 11,000
	CONCRETE SIDEWALK (5" depth, plus base stone)	SY	430	\$ 180	\$ 77,400
	SAWCUT PATTERN CONCRETE PLAZA	SF	200	\$ 18	\$ 3,600
	FITNESS SURFACE POURED-IN-PLACE (2-3" depth)	SF	1,030	\$ 20	\$ 20,600
	FITNESS SURFACE. BASE - 304.3 CRUSHED GRAVEL (6" average for PIP)	CY	58	\$ 80	\$ 4,700
	LANDSCAPE BOULDER SEATS	EA	5	\$ 1,300	\$ 6,500
	BOCCE BALL COURT w/ ARTIFICIAL TURF	LS	1	\$ 18,000	\$ 18,000
5	Landscaping (rounded)				\$ 96,000
	FURNISH & PLACE TOPSOIL IN PLANTBEDS (12" depth)	CY	40	\$ 45	\$ 1,800
	PINE BARK MULCH (3" depth)	SY	116	\$ 15	\$ 1,800
	ORNAMANETAL TREES	EA	13	\$ 1,000	\$ 13,000
	EVERGREEN TREES	EA	49	\$ 500	\$ 24,500
	SHRUBS	EA	16	\$ 85	\$ 1,400
	PERENNIALS	EA	331	\$ 35	\$ 11,600
	ROOT BARRIER	LF	210	\$ 150	\$ 31,500
	TEMP LAWN (seed)	SF	1,700	\$ 0.50	\$ 900
	TEMP IRRIGATION SYSTEM (plus planting beds)	SF	4,150	\$ 1.00	\$ 4,150
	PERMANENT LAWN (sod at open lawn)	SF	3,370	\$ 1.50	\$ 5,055
6	STRUCTURES & UTILITIES (rounded)				\$ 95,000
	WATER PIPE/ CONNECTION/ METER	LS	1	\$ 10,000	\$ 10,000
	STORM PIPE AND STRUCTURES	LS	1	\$ 8,000	\$ 8,000
	TRENCH DRAIN	LF	10	\$ 225	\$ 2,250
	FLEXIBLE TRENCH DRAIN SYSTEM	LF	25	\$ 150	\$ 3,750
	SOLAR SITE LIGHTS- PEDESTRIAN 12-14' HT	EA	6	\$ 8,500	\$ 51,000
	FITNESS/PLAY STRUCTURAL ENGINEERING (design for foundations)	ALLOW	1	\$ 20,000	\$ 20,000

	ITEM/DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
7	SITE AMENITIES (rounded)				\$ 320,000
	SEATING- BENCH (timber & metal)	EA	4	\$ 3,000	\$ 12,000
	SEATING- ADA PICNIC TABLE (timber & metal)	EA	1	\$ 5,000	\$ 5,000
	SEATING- PICNIC TABLES (timber)	EA	1	\$ 1,500	\$ 1,500
	SEATING- GAME TABLES	EA	1	\$ 3,000	\$ 3,000
	SEATING- CAFÉ STYLE TABLES & CHAIRS	EA	2	\$ 5,000	\$ 10,000
	SIGNAGE- PARK ENTRY/RULES	EA	1	\$ 1,000	\$ 1,000
	SIGNAGE FOR GATEWAY	LS	1	\$ 10,000	\$ 10,000
	GATEWAY COLUMNS STONE VENEER BASE	LS	1	\$ 10,000	\$ 10,000
	PRIVACY WALL/ SCREEN (laser-cut steel in frame)	EA	7	\$ 5,500	\$ 38,500
	TRASH & RECYCLING RECEPTACLE	EA	2	\$ 2,500	\$ 5,000
	DRINKING FOUNTAIN (with bottle filler)	LS	1	\$ 4,000	\$ 4,000
	BIKE RACK	EA	2	\$ 3,000	\$ 6,000
	FLAG POLE (20' ht. plus foundation)	EA	1	\$ 10,000	\$ 10,000
	BENCH SWING (freestanding on simple frame plus foundation)	EA	1	\$ 20,000	\$ 20,000
	BENCH SWING (on pergola structure plus foundation)	EA	1	\$ 30,000	\$ 30,000
	FENCING- 4' METAL ORNAMENTAL	LF	185	\$ 100	\$ 18,500
	FENCING- GATE (Double Swing Metal Ornamental)	EA	1	\$ 5,000	\$ 5,000
	FITNESS EQUIPMENT (plus foundations)	LS	1	\$ 100,000	\$ 100,000
	FITNESS EQUIPMENT INSTALL (sub install, 30% of equip cost)	LS	1	\$ 30,000	\$ 30,000
	SUBTOTAL (rounded)				\$ 845,000
	CONSTRUCTION CONTINGENCY (15%)				\$ 126,800
	PROJECT COST OPINION (rounded)				\$ 972,000
	2026 Approximate Escalation (5%)				\$ 48,600.00

General Notes:

1. Costs are based on 2024-2025 construction costs. Escalation of 3-5% is recommended for planning purposes if bidding or construction will be beyond 2025.
2. Costs include installation of equipment/ products



C0031-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

An order to accept and expend a grant from the Massachusetts Department of Developmental Services in the amount of \$100,000,00 for the Office of Planning and Development for the development of a Floating Boardwalk

Background and Explanation:

Attachments:



Robert J. Van Campen
Mayor

January 21, 2026

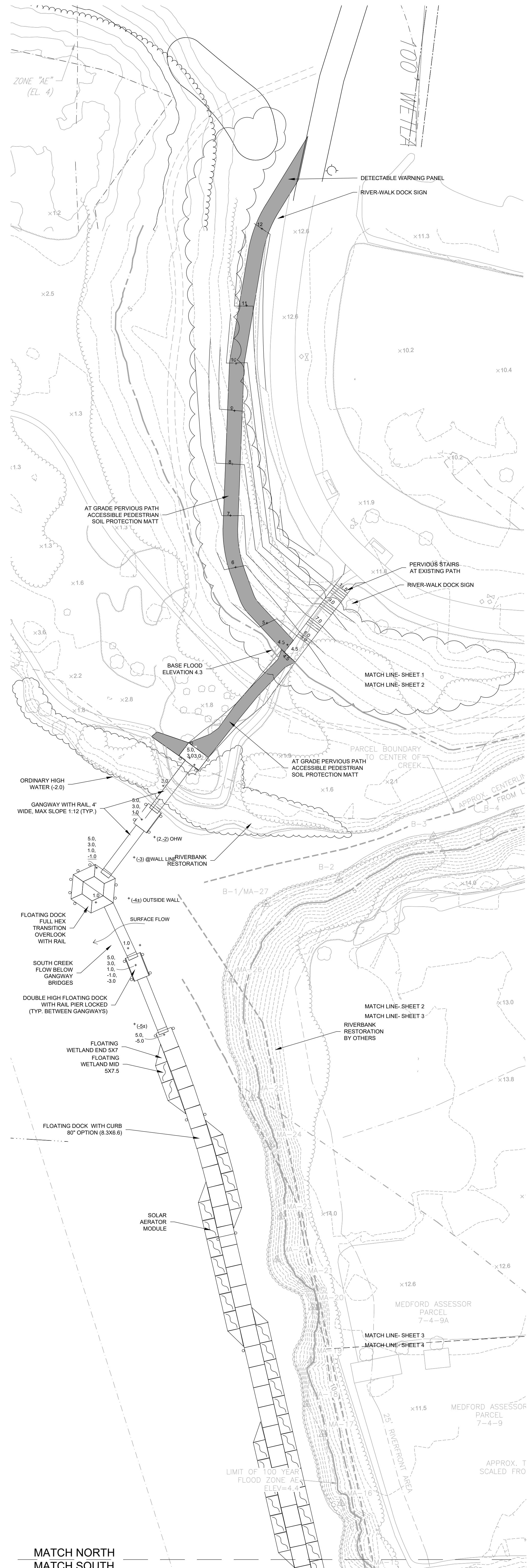
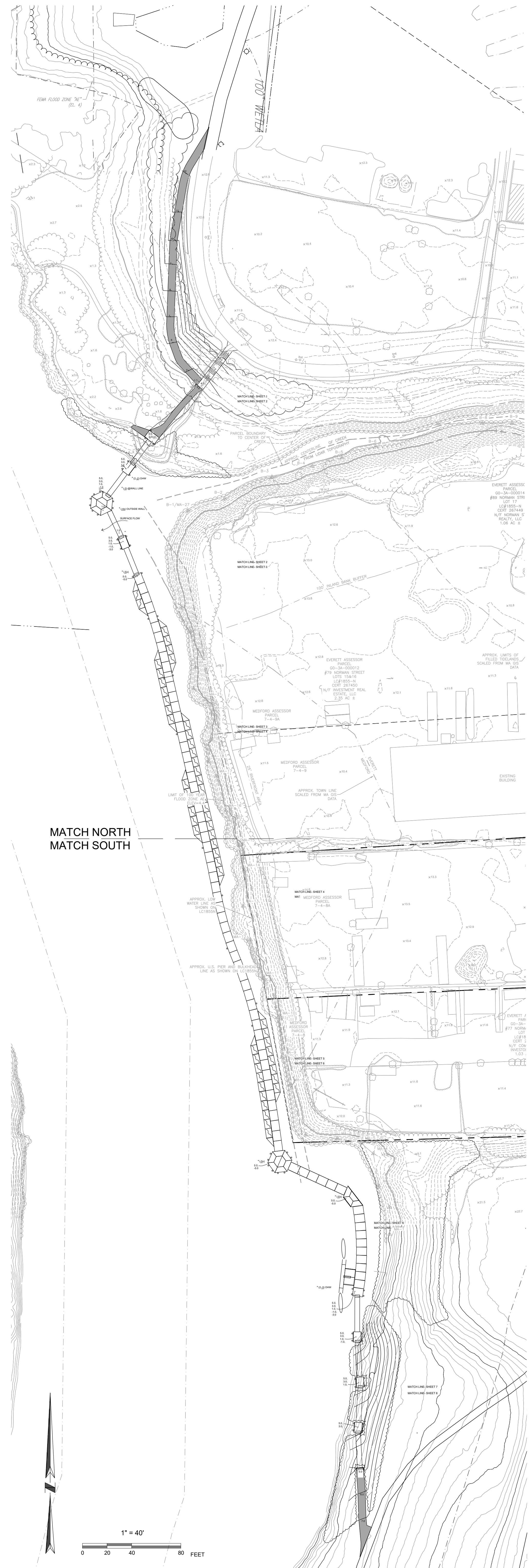
Dear Honorable Council Members:

I hereby submit for your consideration an order to accept and expend a grant from the State of Massachusetts, Department of Developmental Services in the amount of \$100,000 for the Office of Planning and Development to hire a contractor to conduct assessments, design and permitting for the development of a Floating Boardwalk and other mitigation measures in accordance with the contract specifications attached herein.

I recommend your favorable passage of this order.

Respectfully submitted,

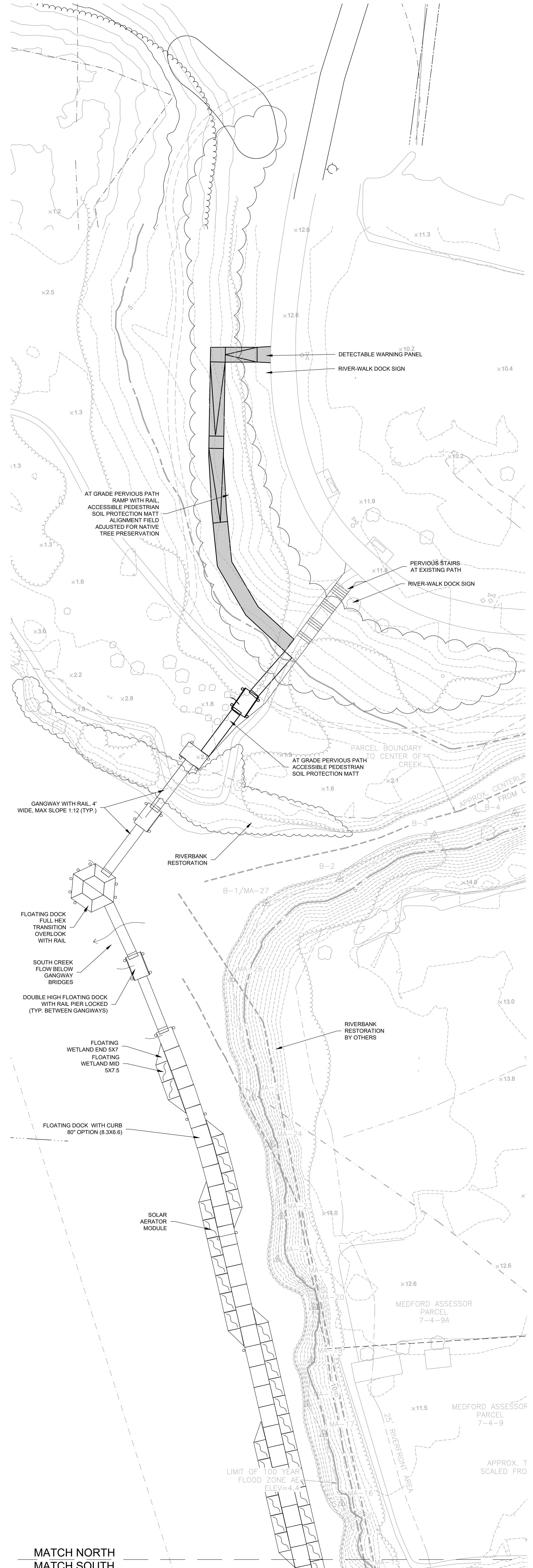
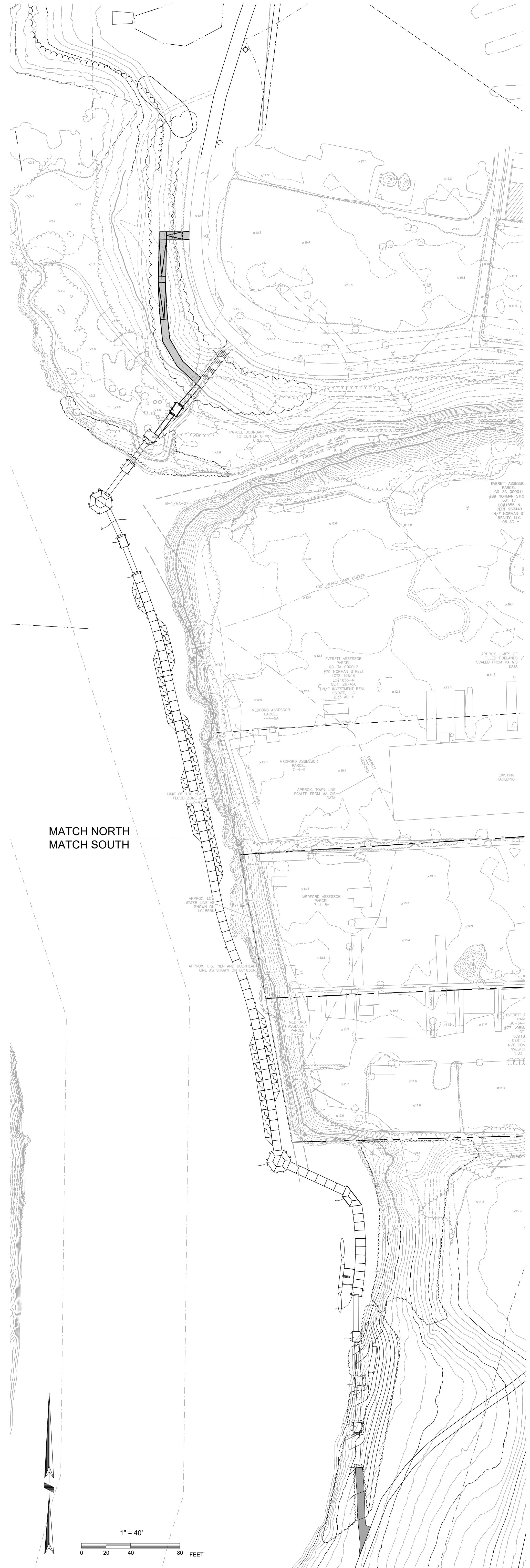
Robert J. Van Campen
Mayor



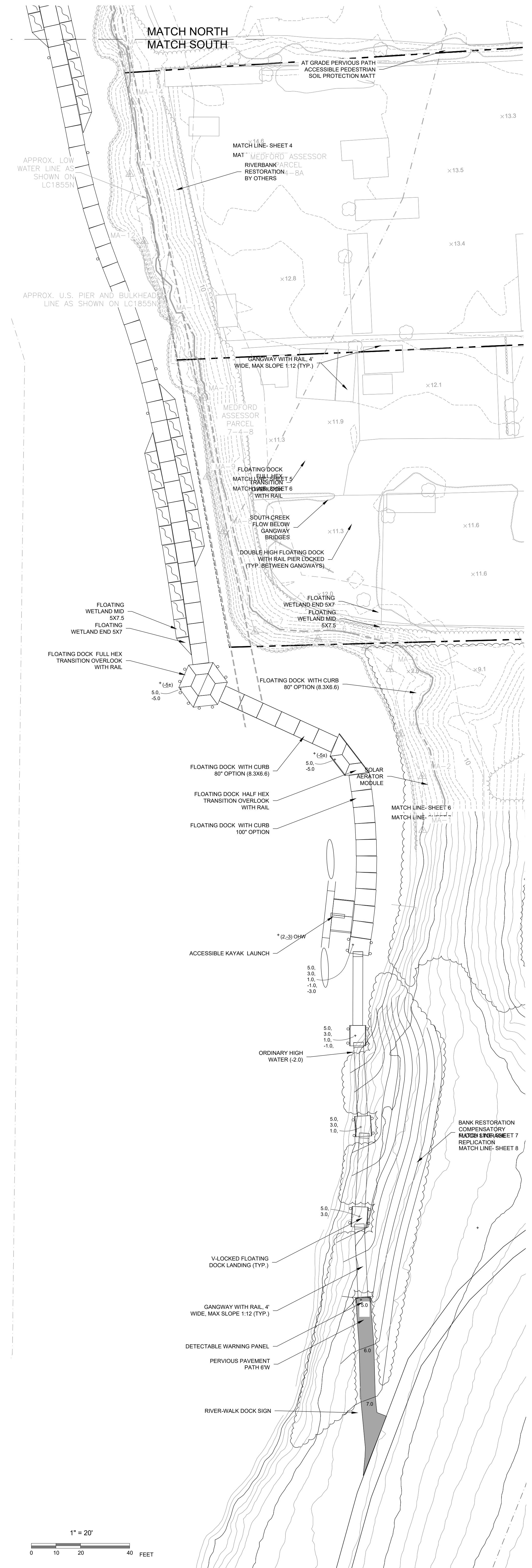
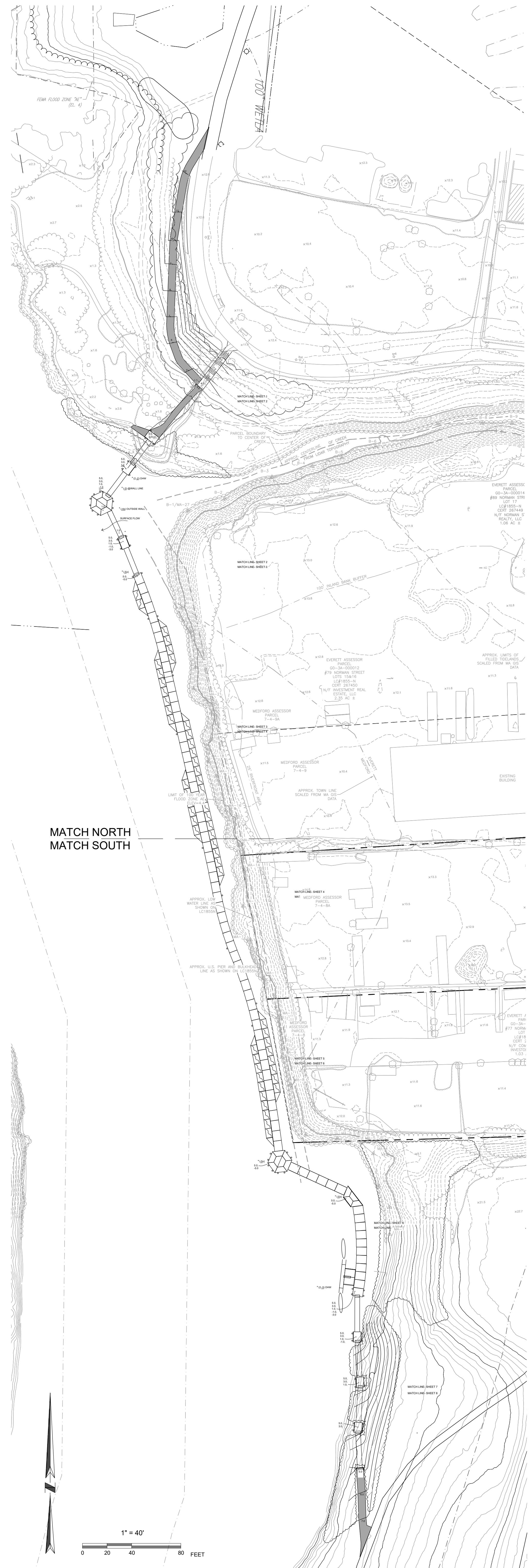
SCHEMATIC LAYOUT NORTH OPTION A

EVERETT MALDEN RIVER BOARDWALK

DECEMBER 2025



SCHEMATIC LAYOUT NORTH OPTION B



SCHEMATIC LAYOUT SOUTH - OPTION A

EVERETT MALDEN RIVER BOARDWALK

DECEMBER 2025

BSC GROUP 
BUILD | SUPPORT | CONNECT



C0032-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

An order requesting approval of an intra departmental transfer in the amount of \$85,000 from the Public Health Department's professional services account to the salaries account, to cover overtime expenses

Background and Explanation:

Attachments:



CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149
☎ 617-394-2270
✉ Mayor.Robert.VanCampen@ci.everett.ma.us

Robert Van Campen
MAYOR

January 21, 2026

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I respectfully request approval of an intradepartmental transfer in the amount of \$ 85,000 from the Public Health department's professional services to salaries to cover overtime expenses.

I recommend your favorable passage of this order.

Respectfully submitted,

Robert Van Campen
Mayor



January 21, 2026
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Smith, as President

Bill Number: Be it

Bill Type: Order Ordered: BY City Council OF THE CITY OF EVERETT, as follows:

An intra departmental transfer in the amount of \$85,000 from the Public Health department's professional services account to the salaries account to cover overtime expenses



C0035-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order to accept and expend an EmPower grant from the Massachusetts Clean Energy Center in the amount of \$50,000.00 to support preliminary design work for the Connolly Center Reconstruction project

Background and Explanation:

Attachments:



Robert J. Van Campen
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149
☎ 617-394-2270
✉ mayor@ci.everett.ma.us

January 28, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby request City Council approval for acceptance of a Fifty Thousand Dollar (\$50,000) EmPower Grant awarded by the Massachusetts Clean Energy Center (MassCEC). This grant will support preliminary design and engineering work associated with the Connolly Center reconstruction project.

The EmPower Grant funding will be used to address barriers related to design and engineering by engaging an operations project manager (OPM) and undertaking a community-engaged design process. The grant will fund feasibility analysis, schematic design, and design development activities necessary to complete engineering and construction plans. These plans will position the City to pursue additional funding to implement clean energy and resilience measures, including designs for a new roof, weatherization, and an electrified heating, ventilation, and air conditioning (HVAC) system. Upon completion, these upgrades will enable future clean energy measures such as solar photovoltaic (PV) and battery storage systems, which will directly benefit the residents of Everett.

The total grant award is \$50,000 and will be allocated as follows:

Project Team Member	Proposed Activity	Funding Amount
City of Everett	Funding for feasibility study (meetings, site visits, OPM/designer scope)	\$15,492
City of Everett	Funding for schematic design (design meetings, budget development, planning session)	\$17,755

Item Number 7		
City of Everett	Funding for design development (design meetings, site visit, community outreach, design development)	\$16,753
Total Budget		\$50,000

The City's required match will be provided through in-kind services, specifically covering the cost of a project manager for the Connolly Center reconstruction.

The grant period extends through January 2027, by which time all grant funds must be expended.

I recommend your favorable consideration and approval of the acceptance of this grant.

Respectfully submitted,



Robert J. Van Campen
Mayor



January 28, 2026

City of Everett, Massachusetts

CITY COUNCIL

Offered By: _____
Councilor Stephanie Smith, as President

Bill Number:

Be it

Bill Type:

Ordered: BY City Council OF THE CITY OF EVERETT, as

Order

follows:

That the City hereby accepts a Fifty Thousand Dollar (\$50,000) EmPower Grant from the Massachusetts Clean Energy Center (MassCEC) to support design and engineering services related to the Connolly Center reconstruction project, including feasibility studies, schematic design, and design development; and that the Mayor or his designee is authorized to execute any and all documents necessary to accept and administer said grant; and to take any other action relative thereto.

From: [Kristin Leonard](#)
To: [Michael Mangan](#)
Subject: FW: Request for Grant Approval
Date: Tuesday, January 27, 2026 2:01:19 PM
Attachments: [Image001.png](#)
[Image002.png](#)

FYI...



Kristin Leonard
Executive Office Manager
617-944-0202
Kristin.Leonard@ci.everett.ma.us

From: Katherine Jenkins-Sullivan <Kate.Jenkins-Sullivan@ci.everett.ma.us>
Sent: Tuesday, January 27, 2026 1:40 PM
To: Kristin Leonard <Kristin.Leonard@ci.everett.ma.us>
Cc: Jamillah Kasuswa <Jamillah.Kasuswa@ci.everett.ma.us>
Subject: Request for Grant Approval

Good afternoon Kristin,

We are seeking City Council approval for a \$50,000 EmPower grant from the Massachusetts Clean Energy Center (MassCEC). Please see information about the grant listed below.

- **Grant awarded:**
 - The EmPower Grant from the Massachusetts Clean Energy Center (MassCEC).
- **The amount of the grant:**
 - The award amounts to \$50,000.
 - **Budget:**

Project Team Member	Proposed Activity	Funding Amount
City of Everett	Funding for feasibility study (meetings, site visits, OPM/designer scope)	\$15,492
City of Everett	Funding for schematic design (Design meetings, budget development, planning session)	\$17,755
City of Everett	Funding for design development (Design meetings, site visit, community outreach, design development)	\$16,753

Total Budget	\$50,000
--------------	----------

- **Identify if there is a city match, and if there is, what is that amount, and what is the source of the city's matching funds?:**
 - The City's match is to cover a project manager for the Connolly Center reconstruction.
- **How long is the grant period, i.e. when does the grant need to be spent**
 - The grant funds need to be spent by January 2027.
- **What project, effort, or initiative is the grant funding going to support, and why is that important to the residents of Everett**
 - The Project will primarily address the identified barrier of design and engineering by seeking an operations project manager ("OPM") to perform a community-engaged design process, and the technical work needed to complete engineering and construction plans which will enable them to seek additional funding sources to implement the clean energy and resilience measures. Plans propose to include designs for a new roof, weatherization, and an electrified heating, ventilation, and air conditioning ("HVAC") system, which once completed will enable measures such as solar photovoltaic ("PV") and battery storage. Which department(s) will be responsible for administering the grant, and how it is being spent

Planning Department

Kate Jenkins-Sullivan
 Sustainability Manager
 City of Everett
 484 Broadway, Rm 25
 Everett, MA 02149
 P: 617-944-0236





C0036-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order to accept and expend the FY2026 Radio grant from the Massachusetts Department of Fire Services in the amount of \$50,000.00 to support an upgrade of fire department's communications equipment

Background and Explanation:

Attachments:



Robert J. Van Campen
MAYOR

CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149
☎ 617-394-2270
✉ mayor@ci.everett.ma.us

January 29, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby request City Council approval for acceptance of a **Fifty Thousand Dollar (\$50,000) FY2026 Radio Grant** awarded pursuant to line item **8324-0050 of the FY2026 General Appropriations Act (Chapter 9 of the Acts of 2025)** and administered by the **Massachusetts Department of Fire Services**. This grant will support the upgrade of fire department communications equipment.

The Radio Grant funding will be used to support improvements to the Fire Department's emergency communications infrastructure, including updates to **Channel 2** and the evaluation and potential acquisition of a **mobile repeater and/or mobile radios**. These upgrades are critical to maintaining reliable, interoperable communication systems for emergency responders and will enhance public safety operations throughout the City.

The total grant award is **\$50,000**. No local matching funds are required.

The grant period terminates on **June 30, 2026**, by which time all grant funds must be fully expended.

The **Fire Department** will be responsible for administering the grant and overseeing all related expenditures.

I recommend your favorable consideration and approval of the acceptance of this grant.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R.J. Van Campen".

Robert J. Van Campen
Mayor



January 29, 2026

City of Everett, Massachusetts

CITY COUNCIL

Offered By: _____
Councilor Stephanie Smith, as President

Bill Number:

Be it

Bill Type:

Ordered: BY City Council OF THE CITY OF EVERETT, as

Order

follows:

That the City hereby accepts a **Fifty Thousand Dollar (\$50,000)** **FY2026 Radio Grant** awarded pursuant to line item 8324-0050 of the FY2026 General Appropriations Act and administered by the Massachusetts Department of Fire Services, to support upgrades to fire department communications equipment, including Channel 2 improvements and the evaluation and potential acquisition of mobile communications equipment; and that the Mayor or his designee is authorized to execute any and all documents necessary to accept and administer said grant; and to take any other action relative thereto.



C0039-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting the confirmation of the appointment of Thawanna Pessoa to the Planning Board for a term of three (3) years, expiring February 23,2029

Background and Explanation:

Attachments:



CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAYOR

February 4, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

Please be advised that in accordance with Section 3 – 3 of the City Charter and, Section K (II) of the City of Everett Administrative Code, I hereby appoint, subject to confirmation by the City Council, Thawanna Pessoa to the Planning Board for a term of three (3) years, expiring February 23, 2029.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen
Mayor



February 4, 2026
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Smith, as President

Bill Number:

Be it

Bill Type:

Ordered: BY City Council OF THE CITY OF EVERETT, as

Order

follows:

I hereby submit for your approval the appointment of Thawanna Pessoa to the Planning Board for a term of three (3) years, expiring February 23, 2029.



C0040-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting the confirmation of the appointment of David Ela to the Everett Housing Authority Board for a term of four (4) years, beginning March 1, 2026

Background and Explanation:

Attachments:



Item Number 10

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAYOR

February 4, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

Please be advised that in accordance with Section 3 – 3 of the City Charter and, Chapter 121B SSS of Massachusetts General Laws, I hereby appoint, subject to confirmation by the City Council, David Ela to the Everett Housing Authority Board for a term of four (4) years, beginning March 1, 2026.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen
Mayor



C0041-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting the confirmation of the appointment of Ellen Collins to the position of Director of Human Resources for the City of Everett

Background and Explanation:

Attachments:



Item Number 11

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAYOR

February 3, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I write to respectfully request your favorable action on the appointment of Ellen Collins to the position of Director of Human Resources for the City of Everett.

Ms. Collins brings extensive experience in human resources management, organizational development, and public-sector administration. She has demonstrated a strong ability to support a professional workforce, ensure compliance with applicable laws and regulations, and implement policies that promote fairness, accountability, and operational excellence.

Throughout her career, Ms. Collins has shown a consistent commitment to collaboration, transparency, and effective problem-solving. Her leadership style emphasizes employee engagement, sound labor relations, and continuous improvement, all of which align with my administration's vision for managing the day-to-day operations of our city.

I respectfully urge the City Council to take favorable action on her appointment as Director of Human Resources.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen
Mayor



C0042-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting the confirmation of the appointment of Monica R. Lamboy to the position of Chief Development Officer for the City of Everett

Background and Explanation:

Attachments:



Item Number 12

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAYOR

February 3, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I write to respectfully request your favorable action on the appointment of Monica R. Lamboy to serve as Chief Development Officer for the City of Everett.

Ms. Lamboy brings a rare combination of strategic vision, technical expertise, and collaborative leadership essential to guiding the complex development initiatives our community will navigate in the coming years. Her experience working across the public and private sectors demonstrates a consistent ability to advance economic growth while remaining attentive to community needs and long-term sustainability.

Throughout her career, Ms. Lamboy has shown a clear commitment to transparency, thoughtful planning, and effective stakeholder engagement. These qualities are critical for a Chief Development Officer, particularly as our city works to balance growth, equity, and responsible development.

I respectfully urge the City Council to take favorable action on her appointment as Chief Development Officer.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen
Mayor



C0043-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting the confirmation of the appointment of Jaclyn Munson to the position of City Solicitor for the City of Everett

Background and Explanation:

Attachments:



Item Number 13

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAYOR

February 3, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I write to respectfully request your favorable action on the appointment of Jaclyn Munson to the position of City Solicitor for the City of Everett.

Ms. Munson is a highly qualified legal professional with extensive experience in municipal law, regulatory matters, and public-sector governance. She brings a strong understanding of the legal complexities facing cities and towns today.

Throughout her legal career, Ms. Munson has demonstrated the highest standards of professionalism, integrity, and diligence. In her most recent role as Deputy Town Counsel for the Town of Arlington, she provided clear, reliable legal guidance while working collaboratively with elected officials, department heads, staff, and community members. Her commitment to public service and adherence to ethical principles make her exceptionally well suited to serve as City Solicitor.

I am confident that Ms. Munson will be a valuable asset to the City of Everett and a trusted member of my leadership team. I respectfully urge the City Council to take favorable action on her appointment.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen
Mayor



C0044-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting the confirmation of the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett

Background and Explanation:

Attachments:



Item Number 14

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAYOR

February 3, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I write to respectfully request your favorable action on the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett.

Mr. Boukili brings substantial experience in public administration, financial management, and organizational leadership. Throughout his career, he has demonstrated a strong ability to oversee complex operations, ensure fiscal responsibility, and support effective decision-making across municipal departments. His analytical approach and attention to detail are complemented by a collaborative leadership style that promotes accountability and operational efficiency.

I am confident that Mr. Boukili will serve the people of Everett with integrity, professionalism, and a strong commitment to public service. I respectfully urge the City Council to take favorable action on his appointment as Chief Administrative and Financial Officer.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen
Mayor



C0045-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting the confirmation of the appointment of Robert Knox, Jr. to serve as Executive Director of City Services for the City of Everett

Background and Explanation:

Attachments:



Item Number 15

CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ mayor@ci.everett.ma.us

Robert J. Van Campen
MAYOR

February 3, 2026

The Honorable City Council
City Hall
484 Broadway
Everett, Massachusetts 02149

Dear Honorable Members:

I write to respectfully request your favorable action on the appointment of Robert Knox, Jr. to serve as Executive Director of City Services for the City of Everett.

Mr. Knox brings extensive experience in public works operations, leadership, and service delivery. Throughout his career, he has demonstrated a deep understanding of how public works functions—working collaboratively with other municipal departments—to serve residents and community stakeholders effectively, efficiently, and equitably. His ability to manage complex operations while maintaining a strong focus on accountability and results makes him exceptionally well qualified for this role.

Throughout his distinguished career with the City of Malden, Mr. Knox has consistently demonstrated a commitment to strengthening city services, supporting staff, and ensuring that residents receive high-quality, responsive municipal services. I have no doubt that he will be a valuable asset to the people of Everett.

I respectfully urge the City Council to take favorable action on his appointment as Executive Director of City Services.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen
Mayor



C0046-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting approval to re-purpose a total of \$1,028,317.30 in remaining balances (cost savings) from various completed Everett Public Schools capital improvement projects as attached

Background and Explanation:

Attachments:



CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149
☎ 617-394-2270
✉ Mayor.Robert.VanCampen@ci.everett.ma.us

Robert Van Campen
MAYOR

February 4, 2026

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I respectfully submit for your consideration a request to repurpose a total of \$1,028,317.30 in remaining balances (cost savings) from various completed Everett Public Schools capital improvement projects.

Everett Public Schools intends to apply these funds towards the following projects:

- Whittier Bathrooms: \$208,317.30
- District-wide Roofing: \$120,000
- District-wide Elevator Modernization: \$500,000
- District-wide Floor Replacement: \$200,000

I am submitting for your information a memo from Superintendent Hart providing more details and about these capital improvement projects. City and school staff will be available at your request to answer any questions you may have.

Respectfully submitted,

Robert Van Campen
Mayor



February 4, 2026
City of Everett, Massachusetts
CITY COUNCIL

Offered By: _____
Councilor Stephanie Smith, as President

Bill Number: Be it

Bill Type: Order Ordered: BY City Council OF THE CITY OF EVERETT, as follows:

Repurpose \$1,028,317.30 in available balances from completed Everett Public Schools Capital Improvement Projects to the following projects:

- Whittier Bathrooms: \$208,317.30
- District-wide Roofing: \$120,000
- District-wide Elevator Modernization: \$500,000
- District-wide Floor Replacement: \$200,000



EVERETT PUBLIC SCHOOLS

Superintendent William D. Hart

January 6, 2026

The Honorable Mayor Robert Van Campen
Mayor's Office
484 Broadway
Everett, MA 02149

Dear Mayor Van Campen,

This overview supports the request to repurpose **\$1,028,317.30** in available, unencumbered balances from current capital projects to better meet the immediate capital needs of Everett Public Schools.

There is an immediate need to redirect these balances to the critical work needed at the Whittier School and to revise the titles of selected projects to further maximize our investment in the facilities that serve students, staff, and families.

1. Request approval to repurpose unencumbered balances from five completed Capital Improvement Projects listed below to support a critical and time-sensitive school project at the Whittier School.

No.	Project Code	Description	Amount
1	7374	FY23 Central Storage	143,709.30
2	7375	FY23 Keverian Health Center	3,750.00
3	7376	FY23 Lafayette Library	5,000.00
4	7642	FY23 High School Boiler	28,438.00
5	7667	FY24 High School Replacement of Controls	27,420.00
TOTAL			208,317.30

The repurposed funds and the authorization for the new school project below will allow us to move forward with essential upgrades to the Whittier bathrooms. These funds will replace all toilets and sinks in the communal bathrooms on the first, second, and third floors, fixtures that have remained unchanged since the school was built in 1976 and are now well beyond their service life.

No.	Project Code	Description	Amount
1	N/A	FY26 Whittier Bathrooms	208,317.30

BACKGROUND DETAILS SUPPORTING THE NEED TO REPURPOSE CAPITAL IMPROVEMENT PROJECT FUNDS:

7374 - FY23 CENTRAL STORAGE

- Original Budget: \$400,000.00
- **REPURPOSE REQUEST: \$143,709.30**

The City Council has already approved the repurposing of **\$203,614.29** to cover costs related to the School District Shades project. There remains an unencumbered balance of **\$138,709.30** and an open purchase order of **\$5,000** for architect fees associated with the project.

7375 - FY23 KEVERIAN HEALTH CENTER

- Original Budget: \$300,000.00
- **REPURPOSE REQUEST: \$3,750.00**

The City Council has already approved the repurposing of **\$285,000** to cover costs related to the School District Shades project, the School IT Infrastructure Improvement Project, and the School Districtwide Fencing Improvement Project. The remaining balance of **\$3,750** represents an open purchase order for architect fees associated with the original project.

7376 - FY23 LAFAYETTE LIBRARY

- Original Budget: \$65,000.00
- **REPURPOSE REQUEST: \$5,000.00**

The City Council has already approved the repurposing of **\$45,000** to cover costs related to the School Districtwide Fencing Improvement Project. The remaining balance of **\$5,000** represents an open purchase order for architect fees associated with the project.

7642 - FY23 HIGH SCHOOL BOILER

- Original Budget: \$185,000.00
- **REPURPOSE REQUEST: \$28,438.00**

The project is complete and came in under budget.

7667 - FY24 HIGH SCHOOL REPLACEMENT OF CONTROLS

- Original Budget: \$1,200,000.00
- **REPURPOSE REQUEST: \$27,420.00**

The project is complete and came in under budget.

2. Request approval to repurpose the unencumbered balances from the three Capital Improvement Projects listed below and to revise the titles of these projects to support additional critical and time-sensitive districtwide school needs.

No.	Project	Description	Project Budget	Unencumbered Balance	Project Title & Scope Requested Change
1	7641	FY23 High School Gym Roof	120,000.00	120,000.00	FY26 Districtwide Roof Repairs
2	7665	FY24 High School Elevators	500,000.00	500,000.00	FY26 Districtwide Elevator Modernization
3	7670	FY24 Devens School Gym Floor	200,000.00	200,000.00	FY26 Districtwide Floor Repairs
TOTAL			820,000	820,000	

BACKGROUND DETAILS SUPPORTING THE REPURPOSING OF CAPITAL IMPROVEMENT FUNDS AND ADJUSTING PROJECT TITLES AND SCOPES TO ADDRESS DISTRICTWIDE NEEDS:

7641- FY23 HIGH SCHOOL GYM ROOF

- Original Budget: \$120,000.00
- **REPURPOSE REQUEST: \$120,000**

We request approval to repurpose these funds toward **FY26 DISTRICTWIDE ROOF REPAIRS**. The original scope of this project limits our Facility Management staff's ability to maximize the use of funds for the improvement of all school roofs.

A recent inspection of school facilities identified repair needs at multiple schools, including an emergency repair at the Lafayette School estimated at **\$44,000**. The repurposed funds from this project will be used to address these urgent and necessary roof repairs, allowing us to more effectively maintain and protect district facilities.

7665 - FY24 HIGH SCHOOL ELEVATORS

- Original Budget: \$500,000.00
- **REPURPOSE REQUEST: \$500,000**

We request approval to repurpose these funds toward **FY26 DISTRICTWIDE ELEVATOR MODERNIZATION**. The prior administration had planned to replace the entire freight elevator at the Everett High School. It was subsequently determined that expanding the scope of this project to include the modernization of additional elevators across the district would better serve the District's long-term facility needs.

As the buildings continue to age, the condition of the elevators has declined. Although these elevators continue to pass annual state inspections, securing replacement parts for necessary repairs has become increasingly challenging. This item will use the funds repurposed above to support the modernization of the elevators at the Parlin and Whittier Schools.

7670- FY24 DEVENS SCHOOL GYM FLOOR

- Original Budget: \$200,000.00
- **REPURPOSE REQUEST: \$200,000**

We request approval to repurpose these funds toward **FY26 DISTRICTWIDE FLOOR REPAIRS**. The prior administration had planned to replace the gym floor at the Devens School. It was subsequently determined that expanding the scope of this project to support other critical facility improvements would better serve the District's long-term needs.

The repurposed funds will be used for addressing necessary floor replacement projects at several schools, including the replacement of flooring in three kindergarten classrooms at the Madeline English School. This approach maximizes the impact of the original allocation and supports key facility improvements across the district.

Thank you for your consideration and attention to this matter. It is greatly appreciated.

Sincerely,

William D. Hart
Superintendent



C0047-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order requesting approval to accept and expend a grant from the Commonwealth of Massachusetts in the amount of \$297,525 for the Municipal Vulnerability Program (MVP)

Background and Explanation:

Attachments:



City Council - City of Everett
Everett City Hall
484 Broadway
Everett, MA 02149

January 21, 2026

Dear Council Members,

I am writing in support of the City of Everett's MVP project "Creating oases in our hottest neighborhoods: increasing urban forest health through green-grey solutions in the Mystic Watershed." We see great promise in this project that uses tree infiltration trenches as key elements of a wider regional strategy for cooling our highly urbanized watershed in the face of extreme heat while also managing flooding and reducing pollution in our water bodies.

As an environmental non-profit organization devoted to the protection of the residents and the natural resources of the most urbanized watershed in New England, the Mystic River Watershed Association (MyRWA) has worked in collaboration with the City of Everett for years both on issues of extreme heat and on issues of stormwater management. This project that will install tree trenches to combat heat and flooding in Everett, Chelsea, and Melrose using stormwater infiltration structures is strongly in line with MyRWA's vision.

We are therefore eager to support this effort to pilot and evaluate a way of implementing street trees alongside infiltration trenches as a nature-based climate solution for the benefit of our residents. We anticipate that the way these installations are designed will enhance tree survivability and potentially reduce the likelihood of street flooding in extreme precipitation events by redirecting flow away from the stormwater network.

Extreme heat is of huge importance and concern in our watershed, and I fully support this effort. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Patrick Herron".

Patrick Herron
Executive Director



CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149
☎ 617-394-2270
✉ Mayor.Robert.VanCampen@ci.everett.ma.us

Robert Van Campen
MAYOR

February 4, 2026

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby submit for your consideration an order to accept and expend a grant from the Commonwealth of Massachusetts in the amount of \$297,525 for the Municipal Vulnerability Program (MVP).

I recommend your favorable passage of this order.

Respectfully submitted,

Robert J. Van Campen
Mayor

Thank you for your favorable consideration.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. Van Campen".

Robert Van Campen
Mayor



C0048-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order proposing to amend the city's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Officer

Background and Explanation:

Attachments:



CITY OF EVERETT - OFFICE OF THE MAYOR

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ Mayor.Robert.VanCampen@ci.everett.ma.us

**Robert Van Campen
MAYOR**

February 4, 2026

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby respectfully request, in accordance with the provisions of Section 5-1 of the City Charter, that Section IV, F and G of the Administrative Code be amended to reflect the attached language regarding the establishment of a department of strategic planning and community development and the position of Chief Development Officer.

Respectfully submitted,

Robert Van Campen
Mayor

Administrative Order**#XXX**

Promulgated Date

In accordance with the provisions of Section 5-1 of the City Charter, I hereby submit the following administrative order:

Established: Department of Strategic Planning, and Community Development

Chief Development Officer-Appointment-Duties Generally

The mayor shall appoint a chief development officer for a term not to exceed 3 years. The chief development officer shall be responsible for policy direction and coordination of the city's activities in the general areas of economic development, planning, housing, community development, transportation and mobility as well as inspectional services. The chief development officer and serve as the chief administrative contact for all activities of the personnel of the department of planning and community development, the department of inspectional services and the transportation and mobility department. As contained in Section IV, F and G of the Administrative Code of the city of Everett (**Order C0138-15; Order C0155-18, Order C0089-19; Order C0385-20; amended as part of October 2021 update**).

Commented [S1]: Need to discuss terms for all appointments.

Further, the department of planning and community development shall be renamed the division of planning and community development.

Further, the department of inspectional services shall be renamed the division of inspectional services and the inspectional services divisions of building and maintenance; plumbing; the gas fittings and gas appliances; electrical inspections and maintenance; health and sanitation; code enforcement; and weights and measures shall all be renamed as bureaus.

Further, the transportation and mobility department shall be renamed the transportation and mobility division.

Further, the administrative code shall be codified to accommodate this order



C0049-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

An order proposing to amend the city's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer

Background and Explanation:

Attachments:



CITY OF EVERETT - OFFICE OF THE MAYOR
484 Broadway Everett, Massachusetts 02149
☎ 617-394-2270
✉ Mayor.Robert.VanCampen@ci.everett.ma.us

Robert Van Campen
MAYOR

February 4, 2026

Honorable City Council
484 Broadway
Everett, MA 02149

Dear Honorable Members:

I hereby respectfully request, in accordance with the provisions of Section 5-1 of the City Charter, that Section IV, F and G of the Administrative Code be amended to reflect the attached language regarding the establishment of a department of administrative and financial services and the position of Chief Administrative and Financial Officer.

I recommend your favorable passage of this order.

Respectfully submitted,

Robert Van Campen
Mayor

Administrative Order

#XXX

Promulgated Date

In accordance with the provisions of Section 5-1 of the City Charter, I hereby submit the following administrative order:

Established: Department of Administrative and Financial Services

Chief Administrative and Financial Officer -Appointment- Duties Generally

The mayor shall appoint a chief administrative and financial officer for a term not to exceed 3 years. The chief administrative and financial officer development shall be responsible for policy direction and coordination of the division of human resources, the division of financial services and the division of information technology. The chief administrative and financial officer shall serve as the chief administrative contact for all activities of the personnel of said departments contained in Section IV, F and G of the Administrative Code of the city of Everett (**Order C0138-15; Order C0155-18, Order C0089-19; Order C0385-20; amended as part of October 2021 update**).

Commented [S1]: Need to discuss terms for all appointments.

Further, the department of financial services shall be renamed the department of administrative and financial services.

Further, the department of human resources shall be renamed the division of human resources.

Further, the department of information technology shall be renamed the division of information technology.

Further, the administrative code shall be codified to accommodate this order.



C0022-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Best Cars Auto Sales at 3 Everett Ave

Background and Explanation:

Attachments:



C0023-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Avanti Motors INC at 152 Ferry St

Background and Explanation:

Attachments:



C0024-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Stadium Auto Sales at 35 Everett Ave

Background and Explanation:

Attachments:



C0033-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

A petition requesting the renewal of a lodging house license for 450 Ferry St-BREC LHP LLC at 450 Ferry St

Background and Explanation:

Attachments:



C0038-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: February 9, 2026

Agenda Item:

A petition requesting the renewal of a class two motor vehicle dealer license for Fast & Furious Motor Inc. at 153 Ferry St

Background and Explanation:

Attachments:



C0010-26

To: Mayor and City Council
From: Councilor Guerline Alcy Jabouin
Date: January 12, 2026

Agenda Item:

That the Assessor appear at the next meeting and explain the new assessments to the public

Background and Explanation:

Attachments:

From: [Guerline AlcyJabouin](#)
To: [Beninson Pena](#); [Ronald Keohan](#); [Michael Mangan](#); [David Flood](#); [Stephanie Smith](#); [Peter Pietrantonio](#); [Stephanie Martins](#)
Subject: Assessor's question
Date: Tuesday, January 20, 2026 2:59:46 PM

Questions from councilor Stephanie Smith:

How were assessments derived:

- What data sources are used to calculate property values (recent sales, MLS listings, deeds, income data, construction costs)? A combination?
- Are assessments based on actual sale prices in my neighborhood, or modeled estimates? If modeled - who does the model?
- How does the Assessor account for market changes like interest rates, inventory shortages, or price volatility

Model

- Do you use closed sales only, or do active listings influence assessments?
- How far back do you look at sales (6 months, 12 months, longer)?
- How are outlier sales (family transfers, foreclosures, distressed sales) treated?
- Are condos, multi-families, and single-family homes modeled differently?
- How does property condition factor into assessments if inspectors do not enter homes?
- Are properties ever physically inspected, or is it entirely data-driven?
- How do you distinguish between cosmetic upgrades and value-adding structural improvements? Do you look at building permits and update?
- Can outdated condition assumptions inflate values unfairly?

How often are they updated:

- How often does the City conduct a full revaluation (statistical or physical)? And when was the last one approved by the DOR?
- What firm does the evaluation and how are they selected? (normal procurement bidding process?)
- In non-revaluation years, are values indexed or adjusted annually, or only changed for permits/sales?
- Are assessments updated citywide at the same time, or phased?

Appeal process

- What is the appeal process and timeline?
- What evidence is most effective in an appeal (comparable sales, photos, inspection reports)?
- How often do appeals result in adjustments, historically?
- If a resident's assessment increased significantly, how can they tell whether it's due to market changes versus property-specific factors?
- Can residents review the comparable properties used in their assessment?

Thank you,
Councilor Guerline

"The greatness of a community is most accurately measured by the compassionate actions of its members...a heart of grace and a soul generated by love."
— Coretta Scott King

From: [Guerline AlcyJabouin](#)
To: [Beninson Pena](#); [Ronald Keohan](#); [Michael Mangan](#); [David Flood](#); [Peter Pietrantonio](#); [Stephanie Smith](#); [Stephanie Martins](#)
Subject: Question for the Assessor
Date: Tuesday, January 20, 2026 3:04:42 PM

Question from councilor Peter Pietrantonio

> In the Stadium deal what is the tax dollars the City is getting on 29,742,800.00 on the parcel only?
>

Thank you,
Councilor Guerline

"The greatness of a community is most accurately measured by the compassionate actions of its members...a heart of grace and a soul generated by love."
— Coretta Scott King

From: [Guerline AlcyJabouin](#)
To: [Beninson Pena](#); [Ronald Keohan](#); [Michael Mangan](#); [David Flood](#); [Stephanie Smith](#); [Peter Pietrantonio](#); [Stephanie Martins](#)
Subject: Question for next meeting
Date: Tuesday, January 20, 2026 2:51:24 PM

Hello Ben,

I hope this email finds you well.

As promised, here are the questions for your office for our next meeting. I will be sending multiple emails from several members of the council as well.

Thank you,
Councilor Guerline

1)

Can you explain how properties are assessed.

2)

Does the assessor or board have input?
If so can you share the minutes?

3)

This year bill only has total value
Not a split Why?

4)

Does your office check to see if property owners claiming residential exception still live here.
Anything being done to identify the owners?
Does your office go out to reassess any properties?.if so how many ?

5)

Why would 75 Abbott only see a 2.2 percent increase while other homes on Abbott Ave are over 6 percent.

6)

Why can't residents no longer look back at previous year taxes, every year has 2026 numbers.

7)

How can a 2 family assessment increase about 300 dollars a quarter while a small 2 br one bath assessment went up over 200 dollars a quarter.

8)

For stadium deal it noted an assessment, was your office involved? If so, did you raise any concerns with not assessing property annually?
And structures not included at all.

9)

Can you estimate what the casino would be paying in RE taxes ?

"The greatness of a community is most accurately measured by the compassionate actions of its members...a heart of grace and a soul generated by love."

— Coretta Scott King

Questions and Answers for City Councilors – 1/26/2026 Meeting

Answers prepared by Beninson Peña – Director of Assessing

- 1) Can you explain how properties are assessed?

There are three approaches to valuing real estate properties. 1) sales approach, 2) Income approach, 3) Cost approach. Depending on the type of property, one of these is used. Condos, single-family, two-family, and three-family homes are assessed based on the sales approach. Commercial properties are assessed based on the income approach. My patriot CAMA system uses a market-based cost approach. The cost approach is only reliable for new construction projects.

- 2) Does the assessor or board have input?

We submit the recommendations from my vendor based on the sales analysis to the BLA (Bureau of Local Assessments), and before submission, the Board of Assessors has to sign the LA3 form.

If so, can you share the minutes?

- 3) This year's bill only has total value, not a split. Why?

It is my understanding that our bill vendor chose to do it this way.

- 4) Does your office check to see if property owners claiming the residential exemption still live here?

We are adding and removing residential exemptions throughout the year. We have to input all transfers into our CAMA system. Depending on the transfer, we will remove the exemption or keep it in the case of a Trust. We also use the change of address form to remove the exemption. The change of address form is for the owner to tell us where they want the tax bill to go. If they move, they change the address, then we remove the residential exemption.

5) Anything being done to identify the owners?

I am currently working with Ron Keohan on this. He has identified over 1,000 parcels that could potentially qualify for the residential exemption. My goal is to get them out by the end of February

6) Does your office go out to reassess any properties? If so, how many?

Properties are reassessed every year. We use transfer information (MLS) to update property record cards; we also run monthly permit reports to input into the property records so my vendor can go out and reassess (this also includes new construction), cyclical inspections, abatements, and taxpayers' requests

7) Why would 75 Abbott only see a 2.2 percent increase, while other homes on Abbott Ave are over 6 percent?

On average, single-family homes in Everett went up 3.95%; some could have gone up more or less, depending on whether they pull permits to renovate, new construction, fire damages, changes in condition, etc. 75 Abbot is an over-improved property in Everett; it is very difficult to find another comparable property. This property is very unique. (Please see the Excel file submitted with this document)

8) Why can't residents look back at the previous year's taxes? Every year has 2026 numbers.

According to the Assistant Collector, you can only check FY25 and FY26 taxes.

9) How can a 2-family assessment increase by about 300 dollars a quarter, while a small 2-bedroom one-bath assessment went up over 200 dollars a quarter?

On Average two family houses went up 4.67% while condos went up 6.24%. These are two different types of properties. I can't compare the two, even comparing 2 families to each other, you will get different assessments and therefore different taxes.

10) For the stadium deal, it noted an assessment. Was your office involved? If so, did you raise any concerns about not assessing property annually?

My office was involved towards the end of the HOST agreement negotiations. Since this was a HOST agreement and by such a PILOT (Payment In Lieu of Taxes), the PILOT agreement does not pay taxes on valuation; they instead pay based on the agreement.

And structures are not included at all?

Structure is not included.

11) Can you estimate what the casino would be paying in RE taxes?

FY26 would have been \$35,011,210.71,

How were assessments derived:

12) What data sources are used to calculate property values (recent sales, MLS listings, deeds, income data, construction costs)? A combination?

For FY26, we value the properties as of 1/1/2025 and use the market (calendar year) 2024. We analyze all sales for the City of Everett, and only use arm-length-sales, in accordance with DOR standards to derive a market value. This will be what a seller is willing to accept and a buyer is willing to pay.

13) Are assessments based on actual sale prices in my neighborhood, or modeled estimates? If modeled - who does the model? The assessment is based on the actual sale price of arms-length sales. My vendor (Catalis) Patriot systems will do the regression modeling based on a market cost approach using the sales.

14) How does the Assessor account for market changes like interest rates, inventory shortages, or price volatility? These are not part of the analysis since it is a factor into the price a willing buyer and a willing seller can agree to.

Model

15) Do you use closed sales only, or do active listings influence assessments?

We use closed sales. Active listing does not influence the assessments.

16) How far back do you look at sales (6 months, 12 months, longer)?

DOR standard stipulates that I need to have a 2% of sales based on parcel count; if I don't meet that requirement, then I have to do 2 years of sales.

17) How are outlier sales (family transfers, foreclosures, distressed sales) treated?

Non-arm's-length sales are not included in the analysis and are coded out based on DOR standards

18) Are condos, multi-families, and single-family homes modeled differently?

Yes, condos, multi-families, and single-family homes are modeled differently based on market sales.

19) How does property condition factor into assessments if inspectors do not enter homes? We use MLS for property that sold and make adjustments to the Property Record Cards, we also perform inspections based on permits and new construction and mandated by DOR we have to also inspect properties we have not seen in 10 years. All this is done to keep up with changes in the properties. We would also inspect the property during the abatement season and we will also inspect properties at homeowners' requests. I always urge property owners to review their property record card to make sure it is accurate.

20) Are properties ever physically inspected, or is it entirely data-driven?

All properties are adjusted annually based on the market. But we will also go out to see properties based on permits, and the Cyclical inspection

21) How do you distinguish between cosmetic upgrades and value-adding structural improvements? Do you look at building permits and updates?

We visit properties based on permits and update the property accordingly. Some of the things that affect the assessment are, but not limited to, square footage, kitchens reno, bath reno, adding baths, finishing the basement, etc.

22) Can outdated condition assumptions inflate values unfairly?

If I understand your question correctly, does incorrect data inflate or deflate the assessment value, then, yes. Incorrect property data, one way or the other, is going to give you an inflated or deflated assessment.

How often are they updated:

23) How often does the city conduct a full revaluation (statistical or physical)? And when was the last one approved by the DOR?

A revaluation has to be done every 5 years, and the last one we had was FY25. Our next revaluation is FY30. The revaluation is purely statistical. Anything dictating physical inspection is also mandated by DOR and is at least every 10 years.

24) What firm does the evaluation, and how are they selected? (Normal procurement bidding process?)

We currently have Patriot AssessPro (owned by Catalis). It was first done through the normal procurement process back in 2014, I believe. Changing from one system to another is a long and difficult process that can cause a lot of potential issues due to data conversion.

25) In non-revaluation years, are values indexed or adjusted annually, or only changed for permits/sales? We do an interim adjustment every year, on a revaluation year; the process and the statistics are scrutinized and dug deeper by DOR. Interim adjustments are dictated by BLA (Bureau of Local Assessments)

26) Are assessments updated citywide at the same time, or phased?

All values are adjusted at the same time.

Appeal process

27) What is the appeal process and timeline?

Abatements are now open (from January 02 until February 02). This corresponds with the third-quarter tax bill; all you need is to fill out the application

28) What evidence is most effective in an appeal (comparable sales, photos, inspection reports)?

Usually, the first thing we do is inspect the property to make sure there is no data discrepancy. In most cases, this will fix whatever issue with the valuation. I also recommend finding comparable sales for your property type. Sales should be arms-length sales within 2024 for the fiscal year we are in.

29) How often do appeals result in adjustments, historically?

For FY2025, we received a total of 49 abatement applications; 16 (33%) were abated, 2 (4%) withdrew, 31 (63%) were denied.

30) If a resident's assessment increased significantly, how can they tell whether it's due to market changes versus property-specific factors? The homeowner can usually tell because they know if they have done substantial work to the property. If they are unsure, they can always contact my office. A lot of times, homeowners are looking at the tax increase, and that is due to the assessment and also due to the tax rate increase.

31) Can residents review the comparable properties used in their assessment?

If they like, they can review that information. The sales report is available online through the Department of Revenue.

32) In the Stadium deal, what are the tax dollars the city is getting on \$29,742,800.00 on the parcel only?

At the current commercial tax rate of \$25.19, that equates to \$749,221.13 in taxes.



C0006-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 12, 2026

Agenda Item:

An order simplifying and clarifying the determination of seniority for City Council members

Background and Explanation:

Attachments:



CITY COUNCILNo. C0006-26

IN THE YEAR TWO THOUSAND AND TWENTY-SIX

**AN ORDER AMENDING THE CITY COUNCIL RULES FOR THE DETERMINATION
OF SENIORITY OF CITY COUNCIL MEMBERS**

/s/Councilor Stephanie V. Smith

Whereas: Seniority for City Council members is determined to establish an order of succession for the City Council chair if, currently, there is no elected president for the body or the elected City Council president is absent from a meeting of the entire body; and

Whereas: Seniority for City Council members is also used to determine the seating arrangements in the City Council chambers for the members other than the president, with seats being chosen in descending seniority order; and

Whereas: To determine seniority for the members of the City Council, the City Council Rules currently state that said members should be ranked by their total years of current continuous service on the City Council and, if identical, by age, from oldest to youngest; and

Whereas: However, it seems that the City Council seniority rule currently has been interpreted to include prior service on the City Council as part of the determination of seniority; and

Whereas: Since the councilors seem to accept this interpretation of the rule and it is not an unreasonable addition to the rule, it makes sense to modify the rule to match the current practice.

Now, therefore, by the authority granted by the city's Home Rule Charter for the City Council to adopt rules regulating its own procedures:

Be it Ordered by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby grants approval to amend the Everett City Council Rules' Definition U (Seniority) as listed below:

The current version Definition U is hereby deleted in its entirety and shall be replaced by the following new Definition:

U. Seniority: The ranking of members of the city council by total current continuous service time on the city council, total other prior accumulated service time on any version of the city council and age. The seniority of members shall be determined in the following manner:

1. The member who has the longest period of current continuous service time on the city council; and

2. If two or more members have an identical amount of current continuous service time, the member who has the longest accumulated total of other prior service time on any version of the city council; and
3. If two or more members have an identical amount of current continuous service time and prior accumulated service time, the member who is most senior in age.

(C0006-26)



A true copy attest

Sergio Cornelio, City Clerk



C0025-26

To: Mayor and City Council

From: Councilor Katy L. Rogers

Date: January 26, 2026

Agenda Item:

A resolution to declare the month of May as Bike Month

Background and Explanation:

SUMMARY:

May is recognized nationally as a time to highlight the benefits of bicycling for transportation, recreation, and health. In Everett, promoting cycling aligns with our goals of reducing traffic congestion, improving public health, and lowering our carbon footprint. This initiative encourages residents to explore Everett's network of bike paths, such as the Northern Strand Trail.

BACKGROUND:

Per the request of Everett Transportation committee, by declaring the entire month of May as Bike Month, we provide a longer window to engage the community on bike safety and accessibility.

RECOMMENDATIONS:

- Request the administration declare the month of May as Bike Month.
- Encourage city departments to promote bicycle safety awareness and highlight local cycling infrastructure throughout the month.

Attachments:



C0026-26

To: Mayor and City Council
From: Councilor Stephanie V. Smith
Date: January 26, 2026

Agenda Item:

Ordinance

Background and Explanation:

Attachments:

New ordinance for assembly details:

Assembly venue with capacity above 6000 people.

1-10%: 2 members and 1 officer

11-25%: 4 members and 1 officer

26-50%: 6 members and 2 officers

51-75%: 8 members and 2 officers

76-100%: 10 members, 3 officers and a chief officer

(Officers based on optimal span of control)

*Or as deemed necessary upon determination by the Fire Chief (or their designee) *

Assembly venue with capacity from 1000-5999 people.

1-25%: 2 members

26-50%: 3 members and 1 officer

51-75%: 4 members and 1 officer

76-100%: 6 members and 2 officers

*Or as deemed necessary upon determination by the Fire Chief (or their designee) *

Assembly venue with capacity under 1000

*All determinations for details will be at the discretion of the Fire Chief (or their designee) *

8.1: add a definition for pyrotechnics: 'Pyrotechnic", any commercially manufactured combustible or explosive composition or manufactured article designed and prepared for the purpose of producing an audible effect or a visible display and regulated by chapter 148 including, but not limited to: (i) fireworks, firecrackers; (ii) flares, fuses and torpedoes, so-called, and similar signaling devices.

8.1: add grinding to "hot work" definition

8.8: modify due to us being a non-open burn community. Should read: "Everett is on the list of Massachusetts communities where open burning is prohibited at all times. This shall include all chimineas, fire pits, and outdoor fireplaces."

8.12: remove the phrase "for a period not to exceed 45 days for any purpose"

* also remove the height requirement, this will apply to all buildings

8.12 (b): "If deemed necessary by the Fire Chief, a horn/strobe on the outside may also be required"

8.12 (e): increase fees to \$100-\$250-\$500-\$1000, keep the wording in place for the fee schedule and move this section out of the unoccupied building section (8.12) and create a new section for false alarms for all buildings in the city

The Fire Chief or their designee is empowered to enforce the following schedule of fees and penalties which shall be assessed to owners of property, to include "absentee landlords" and or persons in possession of property equipped with electronic or battery operated signal systems which detect smoke or fire, or any life safety system as determined by the Fire Chief, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment. This shall also include penalties for any unauthorized individuals tampering with the system:

8.16: Reestablish this section with the new language: Key Boxes (a) When a property within the city is protected by an automatic alarm system or a fire sprinkler system, a key box of UL type approved by the Fire Chief shall be installed on the property in a location approved by the Fire Chief (or their designee). (b) Such key box shall contain a complete set of each of the following: 1. Keys to all locked points of egress on the interior and exterior of the building. 2. Keys to locked mechanical and electrical rooms. 3. Keys to any other areas as determined by the Fire Chief (or their designee).

8.18: add section for details being required during all hot work operations: *Required for hot work. Any work or repairs involving “hot work” shall require an Everett Fire Detail. It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws.

8.18: add section stating fines for not adhering to the hiring of details. It should read: If a detail is not hired for any work where a detail is required, fines will be issued beginning at \$1000 for each offense/occurrence where work was conducted without a detail on scene.

8.18 (a): remove the 100' rule for demolition. Require for all demolition, regardless of location

New Section: Regardless of when the residential dwelling unit was built, in addition to MGL Chapter 148 Sections 26E, 26F, and 26 F½, the City of Everett shall also require in addition to the MGL requirements, one smoke alarm inside every bedroom and sleeping area. This will also include all certificate of occupancy or habitability inspections, any new tenancy, any transfer of possession or sale, or as ordered by the Fire Chief (or their designee). (*Applicable regulation would be NFPA 72 29.8.1.1)

Fire Regulations Update

WHEREAS the City of Everett has a responsibility to protect the health, safety, and welfare of residents, visitors, and first responders through clear, enforceable, and up-to-date fire prevention regulations; and

WHEREAS, advances in technology, entertainment, and construction practices require the City to update and clarify the definitions of pyrotechnics and hot work to ensure consistent interpretation, permitting, and enforcement by the Fire Department (8-1); and

WHEREAS, the City of Everett is designated as a non-open burn community, and existing regulatory language must be amended to accurately reflect this status and eliminate ambiguity regarding prohibited burning activities (8-8); and

WHEREAS, unoccupied or vacant buildings present unique fire and life safety hazards, and the requirement for enhanced fire warning and detection measures in such structures is necessary to ensure early notification, reduce the risk of undetected fires, and protect first responders and neighboring properties (8-12); and

WHEREAS, the re-establishment and modernization of key box (Knox Box) requirements is necessary to provide emergency responders with timely access to buildings during emergencies, thereby reducing response times and minimizing property damage (8-16); and

WHEREAS, the performance of hot work activities, including but not limited to welding, cutting, grinding, and similar operations, presents a heightened fire risk, and the establishment of clear permitting, oversight, and safety requirements is necessary to prevent fires and protect surrounding properties and occupants (8-18); and

WHEREAS, fire prevention fees and penalties have not been comprehensively updated since the 1970s, resulting in amounts that no longer reflect current administrative costs, enforcement demands, or the deterrent effect necessary to promote compliance (8-71); and

WHEREAS, changes in residential construction methods and life-safety best practices warrant the clarification of required locations for smoke detectors to improve early detection, occupant notification, and overall fire safety (8-72); and

WHEREAS, existing fire regulations do not fully reflect the current scale, capacity, and complexity of assembly venues operating within the City, necessitating the establishment of mandatory fire staffing requirements to ensure safe occupancy, unobstructed means of egress, and compliance with applicable fire and life safety codes (8-73); and

WHEREAS, updating these regulations will align the City of Everett's fire prevention code with current state law, nationally recognized standards, and modern fire service practices, while enhancing public safety and operational efficiency.

Chapter 8

FIRE PREVENTION AND PROTECTION

	Article I In General		Section 8-20.	Entering Fire Lines by Certain Persons Prohibited.
Section 8-1.	Definitions.		Section 8-21.	Right-of-way of Fire Department.
Section 8-2.	Storage of Flammable Products.		Section 8-22.	Interfering with Signal Boxes, etc.
Section 8-3.	Applications for Storage of Flammable Products.		Section 8-23.	Interfering with Refusal to Obey Orders, etc., of Fire Department.
Section 8-4.	Construction of Certain Plants Forbidden.		Section 8-24.	through Section 8-59. (Reserved)
Section 8-5.	Sprinkler Systems Required in Certain Buildings.			
Section 8-6.	Transportation of Liquefied Energy Gases.			
Section 8-7.	Regulation of Vehicle Cargo.			
Section 8-8.	Bonfires.		Section 8-60.	Appointment of Chief, other Firefighters.
Section 8-9.	Permits for Rockets, Missiles, Similar Projectiles.		Section 8-61.	Powers and Duties of Chief.
Section 8-10.	Public Buildings Fire Alarm System.		Section 8-62.	Duties Generally of Fire Fighters.
Section 8-11.	Apartment House Buildings Fire Alarm System.		Section 8-62.5.	Residency Requirement.
Section 8-12.	Automatic Fire Warning and Smoke Detector Systems in Unoccupied Buildings.		Section 8-63.	Bureau of Fire Prevention.
Section 8-13.	Driving Over a Fire Hose.		Section 8-64.	Badge to be Worn by Fire Fighters.
Section 8-14.	Self-Service Gasoline Stations.		Section 8-65.	Calls Outside of the City.
Section 8-15.	Permit Fee Schedule.		Section 8-66.	Taking Fire Apparatus Outside the City.
Section 8-16.	(Reserved)		Section 8-67.	Gambling and Spirituous Liquors Prohibited in Fire Department Buildings.
Section 8-17.	Outside Details.		Section 8-68.	Agreement to be Signed by Members of Fire Department.
Section 8-18.	Fire Details.		Section 8-69.	Chaplains.
Section 8-19.	Hot Work at Marine Terminals.		Section 8-70.	Fire Hydrant Markers.

City of Everett, MA

Section 8-1

FIRE PREVENTION AND PROTECTION

Section 8-1

Article I
In General

Section 8-1. Definitions. (A0173-12; Ord of 5-26-98; C0046-20; amended as part of October 2021 update)

The following words and phrases, when used in this chapter, shall have the meaning ascribed to them in this section:

- (a) “Capacity” means a maximum combined total of all flammable products or their by-products licensed by the city council on a person’s property.
- (b) “Carrier” means a person engaged in the business of transporting L.E.G. by L.E.G. trailer or other vehicle; if the trailer or vehicle is leased, the lessee is the carrier.
- (c) “Class I liquid” means any flammable liquid. Class I liquids are further divided into Class IA, Class IB and Class IC liquids.
- (d) “Class IA liquid” means a flammable liquid that has a flash point less than 73°F (22.8° C) and a boiling point less than 100°F (37.8°C). Additionally, unstable flammable liquids are treated as Class IA liquids.
- (e) “Class IB liquid” means a flammable liquid that has a flash point less than 73°F (22.8° C) and a boiling point equal to or greater than 100°F (37.8°C).
- (f) “Class IC liquid” means a flammable liquid that has a flash point equal to or greater than 73°F (22.8° C) and less than 100°F and a boiling point equal to or greater than 100°F (37.8°C).
- (g) “Class II liquid” means a combustible liquid that has a flash point at or above 100° F (37.8°C) and below 140°F (60° C).
- (h) “Class IIIA liquid” means a combustible liquid that has a flash point at or above 140°F (60° C), but below 200°F (93° C).
- (i) “Class IIIB liquid” means a combustible liquid that has a flash point at above 200°F (93° C).
- (j) “Combustible liquid” means any liquid that has a closed-cup flashpoint at or above 100° F (37.8°C), as determined by the test procedure and apparatus specified in Section 4.4 of NFPA 30, Flammable and Combustible Liquids Code.
- (k) “Fire chief” means the Everett fire chief or his designee.
- (l) “Fire detail” means a contingent consisting of 1 firefighter or more, which shall be present during events requiring same, to ensure the safety of lives, the environment, and property from the perils of fire, hazardous materials and/or other causes under the jurisdiction of the fire department.
- (m) **Fire Watch.**

A fire watch shall be composed of permanently appointed firefighters taken from the active ranks of the city of Everett fire department and are here considered equivalent or equal to a fire detail.

- (n) “Firefighter” means a full-time permanently appointed firefighter employed by the city of Everett and working for the city of Everett and/or those similarly employed by adjacent communities that are part of the mutual-aid agreement.

City of Everett, MA

Section 8-1

FIRE PREVENTION AND PROTECTION

Section 8-1

City of Everett, MA

Section 8-7

FIRE PREVENTION AND PROTECTION

Section 8-9

- (o) "Flammable gas" means a material that is a gas at 68° F (20° C) or less at an absolute pressure of 14.7 psi (101.3 kPa), that is ignitable at an absolute pressure of 14.7 psi (101.3 kPa), when in a mixture of 13 percent or less by volume with air, or that has a flammable range at an absolute pressure of 14.7 psi (101.3 kPa) with air of at least 12 percent, regardless of the lower limit.
- (p) "Flammable liquid" means any liquid that has a closed-cup flashpoint below 100° F (37.8°C), as determined by the test procedure and apparatus specified in Section 4.4 of NFPA 30, Flammable and Combustible Liquids Code and a Reid vapor pressure that does not exceed an absolute pressure of 40 psi (276 kPa) at 100° F (37.8°C), as determined by ASTM D 323, Standard Test Method for Vapor Pressure of Petroleum Products (Reid Method).
- (q) "Flammable solid" means a solid, other than a substance defined as a blasting agent or explosive, that is liable to cause fire resulting from friction or retained heat from manufacture, that has an ignition temperature below 212°F (100° C) or that burns so vigorously or persistently when ignited that it creates a serious hazard.
- (r) "Flash point" means the minimum temperature at which sufficient vapor is given off a liquid to form an ignitable mixture with air, near the surface of the liquid or within the vessel used, as determined by the appropriate test procedure and apparatus specified in Section 4.4 of NFPA 30, Flammable and Combustible Liquids Code.
- (s) "Gallon" means the U.S. standard gallon.
- (t) "Hot work" includes any open flame, electrical equipment which may cause sparks, including welding, cutting, grinding or spark producing operation.
- (u) "L.E.G." means liquefied energy gases.
- (v) "L.E.G. trailer" means a tank trailer designed for the bulk transport of L.E.G.
- (w) "NFPA" means National Fire Protection Association.
- (x) "Person" means any agency or political subdivision of the Federal Government or the Commonwealth of Massachusetts; any state, public or private corporation or authority, individual, trust, firm, joint stock company, partnership, association, consortium, joint venture, or other commercial entity; and any officer, employee or agent of said person, and any group of said persons.
- (y) "Police chief" means the Everett police chief or his designee.
- (z) "Psi" means pound per square inch and is the pressure resulting from a force of 1 pound-force applied to an area of 1 square inch.
- (aa) (aa) "Psia" means pounds per square inch absolute and is used to make it clear that the pressure is relative to a vacuum rather than the ambient atmospheric pressure. Since atmospheric pressure at sea level is around 14.7 psi, this will be added to any pressure reading made in air at sea level.
- (bb) "Pyrotechnic" means any commercially manufactured combustible or explosive composition or manufactured article designed and prepared for the purpose of producing an audible effect or a visible display and regulated by chapter 148 including, but not limited to: (i) fireworks, firecrackers; (ii) flares, fuses and torpedoes, so-called, and similar signaling devices

Section 8-8. Open Burn & Bonfires. (Rev. Ords. 1976, Pt. 2, Ch. 7, § 31)

Everett is on the list of Massachusetts communities where open burning is prohibited at all times. This shall include all bonfires, chimineas, fire pits, and outdoor fireplaces. No person shall make

Downloaded from https://ecode360.com/EV4435 on 2026-01-20

City of Everett, MA

Section 8-7

FIRE PREVENTION AND PROTECTION

Section 8-9

~~a bonfire or any other fire in a public way or in close proximity to any building, except in accordance with a permit from the chief of the fire department.~~

City of Everett, MA

Section 8-7

FIRE PREVENTION AND PROTECTION

Section 8-9

City of Everett, MA

Section 8-9

EVERETT CODE

Section 8-12

Section 8-12. Automatic Fire Warning and Smoke Detector Systems in Unoccupied Buildings. (Ord. of 11-14-83; Ord. of 7-13-98)

- (a) Every building or structure ~~not exceeding seventy (70) feet in height above the mean grade erected or substantially altered to be~~ occupied or unoccupied, ~~for any purposes or erected or substantially altered and presently unoccupied for a period not to exceed forty-five (45) days for any purpose,~~ shall be protected with an approved automatic fire warning system in accordance with the provisions of the state building code. Such system shall include the features of automatic smoke detection in conjunction with the approved fire detection devices.
- (b) The fire detection devices shall be placed in or outside the unoccupied building so as to give an audible signal of a noise decibel satisfactory to the fire chief. If deemed necessary by the Fire Chief, a horn/strobe on the outside may also be required
- (c) The chief of the fire department shall enforce the provisions of this section.
- (d) Whoever is aggrieved by the chief of the fire department's interpretation, order, requirement, direction or failure to act under the provisions of this section may, within forty-five (45) days after the service of notice thereof, appeal from such interpretation, order, requirement, direction, or failure to act, to the state board of appeals as provided in the state building code.
- (e) The Fire Chief or his designee is empowered to enforce the schedule of fees and penalties as per Chapter 8-71 following schedule of fees and penalties which shall be assessed to owners of property, to include "absentee landlords" and or persons in

City of Everett, MA

Section 8-9

EVERETT CODE

Section 8-12

City of Everett, MA

Section 8-12

FIRE PREVENTION AND PROTECTION

Section 8-14

possession of property equipped with electronic or battery operated signal systems which detect smoke or fire, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment:

(1)(f) No fee will be charged for the first two responses to alarm activation, where no smoke or fire condition exists, within a six month period. After the first two offenses the following fees apply:

(2)(1) Response to alarm activation, third offense, where no smoke or fire condition exists, a twenty-five dollar (\$25.00) fee.

(3)(2) Response to alarm activation, fourth offense, where no smoke or fire condition exists, a fifty dollar (\$50.00) fee.

(4)(3) Response to alarm activation, fifth offense, where no smoke or fire condition exists, a one hundred dollar (\$100.00) fee.

(5)(4) Response to alarm activation, sixth and subsequent offense, where no smoke or fire condition exists, a two hundred dollar (\$200.00) fee.

(f) Any person aggrieved by the assessment of a fee pursuant to section (e) above, may, within seven days of notice of said assessment, appeal in writing to the Chief of the Fire Department. The appeal will be heard by the Fire Chief or his designee.

City of Everett, MA

Section 8-12

FIRE PREVENTION AND PROTECTION

Section 8-14

City of Everett, MA

Section 8-15

FIRE PREVENTION AND PROTECTION

Section 8-17

Section 8-16. ~~(Reserved)~~¹ Key Boxes

(a) When a property within the city is protected by an automatic alarm system or a fire sprinkler system, a key box of UL type approved by the Fire Chief shall be installed on the property in a location approved by the Fire Chief (or their designee)

(b) Such key box shall contain a complete set of each of the following:

- a. Keys to all locked points of egress on the interior and exterior of the building.
- b. Keys to locked mechanical and electrical rooms.

Keys to any other areas as determined by the Fire Chief (or their designee).

1. ~~Editor's note: Ord. of 3-8-93, repealed the provisions of former § 8-16, which pertained to key box requirements, as derived from Ord. of 9-3-91 and Ord. of 10-28-91(1). Said provisions were never codified and contained in this Code.~~

City of Everett, MA

Section 8-15

FIRE PREVENTION AND PROTECTION

Section 8-17

City of Everett, MA

Section 8-17

EVERETT CODE

Section 8-18

Section 8-18. Fire Details. (Ord. of 6-23-98)(a) **Required during demolition work.**

Where any contractor is doing demolition work in the City of Everett, ~~and where said work is taking place within one hundred (100) feet of a dwelling unit or other building that is occupied~~, and where the safety, health and welfare of the general public is concerned, said contractor shall produce, at his expense, sufficient fire details, as in the opinion of the Chief of the Fire Department may be needed and furnished by the Everett Fire Department and under such terms and conditions he may prescribe.

(b) **Required during work on gas lines.**

Whenever any work is being performed on charged or unpurged gas lines or gas mains in the City of Everett, the Chief of the Fire Department, may, if deemed necessary for the safety, health and welfare of the general public concerned, order a fire detail with or without a charged hose line. It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws.

(c) **Required during blasting.**

Whenever blasting is to be done in the City of Everett, the Chief of the Fire Department may, if deemed necessary for the safety, health and welfare of the general public, order a fire detail with or without a charged hose line. It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws.

(d) **Required for pyrotechnics.**

Whenever pyrotechnics are being displayed, stored, or assembled in the City of Everett, the Chief of the Fire Department may, if deemed necessary for the safety, health and welfare of the general public, order a fire detail with or without a charged hose line. It shall be the function of the fire detail to

City of Everett, MA

Section 8-17

EVERETT CODE

Section 8-18

City of Everett, MA

Section 8-18

FIRE PREVENTION AND PROTECTION

Section 8-22

observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws.

(a) **Required for Hot Work**
Any work or repairs involving “hot work” shall require an Everett Fire Detail. It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws

(b) Other conditions which may warrant details. Whenever conditions, if in the opinion of the Chief of the Fire Department, present themselves to be a hazard from fire, hazardous material, or to the safety, health and welfare of the general public, he may order a fire detail with or without a charged hose line and under such conditions as he may require for the prevention of fire or for fire protection and also as required by state law.

(c) If a detail is not hired for any work where a detail is required, fines will be issued beginning at one thousand dollars (\$1000.0) for each offense/occurrence where work was conducted without a detail on scene.

Section 8-71. False Alarm schedule of fees and penalties

The Fire Chief or his designee is empowered to enforce the following schedule of fees and penalties which shall be assessed to owners of property, to include "absentee landlords" and or persons in possession of property equipped with electronic or battery operated signal systems which detect smoke or fire or any life safety system as determined by the Fire Chief, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment. This shall also include penalties for any unauthorized individuals tampering with the system:, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment:

(g)

- (1) No fee will be charged for the first two responses to alarm activation, where no smoke or fire condition exists, within a six month period. After the first two offenses the following fees apply:
- (2) Response to alarm activation, third offense, where no smoke or fire condition exists, a twenty-five dollar one hundred dollar (\$100.25.00) fee.
- (3) Response to alarm activation, fourth offense, where no smoke or fire condition exists, a two hundred and fifty dollar (\$250.00) fee.
- (4) Response to alarm activation, fifth offense, where no smoke or fire condition exists, a five one hundred dollar (\$5100.00) fee.
- (5) Response to alarm activation, sixth and subsequent offense, where no smoke or fire condition exists, a two hundred one thousand dollar (\$10200.00) fee.

(g)(h) Any person aggrieved by the assessment of a fee pursuant to section (e) above, may, within seven days of notice of said assessment, appeal in writing to the Chief of the Fire Department. The appeal will be heard by the Fire Chief or his designee.

(a)

Section 8-72. Location of Smoke Detectors in Dwellings

Without regard to the date of construction of the dwelling unit in addition to MGL Chapter 148 Sections 26E, 26F, and 26 F½, the City of Everett shall require one smoke alarm inside each bedroom and sleeping area. This will also include all certificate of occupancy or habitability inspections, any new tenancy, any transfer of possession or sale, as ordered by the Fire Chief or their designee.

Commented [ss1]: NFPA 72 29.8.1.1

(a) Section 8-73. Paid Fire Detail – Mandatory Requirement for Assembly Venues

- (b) A paid fire detail shall be required at any place of assembly during all periods of occupancy in accordance with the capacity thresholds and staffing requirements set forth herein.
- (c) Minimum staffing levels based on Occupant Load
 - a. Assembly Venues with Approved Occupant Load Under 1,000 Persons
 - i. For assembly venues with an approved occupant load of less than one thousand (1,000) persons, the requirement for a paid fire detail, including the number and rank of personnel assigned, shall be at the discretion of the Chief of the Fire Department or designee
 - b. Assembly Venues with Approved Occupant Load of 1,000 to 5,999 Persons
 - i. The staffing levels set forth below are minimum requirements and may be increased or decreased as deemed necessary upon determination by the Chief of the Fire Department or designee

Commented [ss2]: Do we want to put increased or decreased or just leave as increased

City of Everett, MA

Section 8-70

EVERETT CODE

Section 8-70

ii. The minimum paid fire detail staffing shall be based on the percentage of the approved occupant load in use at any time, as follows:

City of Everett, MA

Section 8-70

EVERETT CODE

Section 8-70

<u>1-25% of approved capacity</u>	<u>Two (2) fire department members</u>
<u>26-50% of approved capacity</u>	<u>Three (3) fire department members and one (1) officer</u>
<u>51-75% of approved capacity</u>	<u>Four (4) fire department members and one (1) officer</u>
<u>76-100% of approved capacity</u>	<u>Six (6) fire department members and two (2) officers</u>

a. Assembly Venues with Approved Occupant Load in excess of 6,000 persons

- i. The staffing levels set forth below are minimum requirements and may be increased or decreased as deemed necessary upon determination by the Chief of the Fire Department or designee
- ii. The minimum paid fire detail staffing shall be based on the percentage of the approved occupant load in use at any time, as follows:

Commented [ss3]: Do we want to put increased or decreased or just leave as increased

<u>1-10% of approved capacity</u>	<u>Two (2) fire department members</u>
<u>11-25% of approved capacity</u>	<u>Four (4) fire department members and one (1) officer</u>
<u>26-50% of approved capacity</u>	<u>Six (6) fire department members and two (2) officers</u>
<u>51-75% of approved capacity</u>	<u>Eight (8) fire department members and two (2) officers</u>
<u>76-100% of approved capacity</u>	<u>Ten (10) fire department members, three (3) officers and one (1) chief officer</u>

- (a) Determination of Occupancy: The percentage of occupancy shall be determined by the actual or anticipated number of occupants, as approved by the Chief of the Fire Department or designee, and may be adjusted during the event as conditions warrant
- (b) Minimums and Additional Staffing: The staffing levels set forth in above are minimum requirements and shall not be adjusted without approval from the Chief of the Fire Department or designee. The Chief of the Fire Department may require additional personnel where conditions present an increased risk.

(a)



C0028-26

To: Mayor and City Council
From: Councilor Holly D. Garcia
Date: January 26, 2026

Agenda Item:

That the Addiction Recovery Resource Specialist Paul Guarino from the Everett Fire Department Roadmap to Recovery appears at our next Government Operations, Public Service, & Public Safety meeting to discuss the 2025 data for calls and placements

Background and Explanation:

Attachments:

EVERETT FIRE DEPARTMENT

2025 OVERDOSE INCIDENT REPORT



PAUL GUARINO (ROADMAP TO RECOVERY)

ADDICTION RESOURCE SPECIALIST

2025 OVERDOSE INCIDENTS (327 CODE)

JANUARY)	3
FEBRUARY)	2
MARCH)	3
APRIL)	3
MAY)	4
JUNE)	1
JULY)	1
AUGUST)	3
SEPTEMBER)	3
OCTOBER)	1
NOVEMBER)	5
DECEMBER)	5

TOTAL INCIDENTS) 34

RECAP: From January 1,2025- December 31,2025, the Everett Fire Department had responded to **34** overdose-related incidents. The monthly average overdose response for 2025 is **2.8** and the average weekly overdose related incidents is **0.65**.

2025 OVERDOSE INCIDENTS WITH USE OF NARCAN(328 CODE)

RECAP: 328 is the code used for local administration of Narcan in the Everett Fire Department. Out of the **34** overdose incidents that EFD responded to, **21** were coded as 328, where EFD administered Narcan at these events.

A Total of **25** doses of Narcan 4mg/ml were dispersed during these **21** events where EFD administered Narcan.

OVERDOSE INCIDENTS FROM PAST 8 YEARS:

2018) 130 INCIDENTS

2019) 100 INCIDENTS

2020) 109 INCIDENTS

2021) 111 INCIDENTS

2022) 106 INCIDENTS

2023) 88 INCIDENTS

2024) 40 INCIDENTS

2025) 34 INCIDENTS

DEMOGRAPHIC DATA FOR 2025 OVERDOSE INCIDENTS:

MALE-20

FEMALE-14

AGE RANGE:

20-29-----7 individuals

30-39-----9 individuals

40-49-----13 individuals

50-59-----5 individuals

From the 34 incidents recorded, 30 of these individuals were Everett residents and 4 were non-Everett residents.

Also from our surrounding towns in which we collaborate with, there were 6 Everett residents that had an overdose incident in another town.

From the reported 34 overdose incidents that EFD responded to, there were 4 fatal incidents.

WE HAVE CONTINUED TO TRACK THE DATA WITH FIRE TRACK AND THE EVERETT POLICE DEPARTMENT. WITH THE COLLABORATION BETWEEN THE TWO DEPARTMENTS, WE ARE COLLECTING AN ACCURATE DATA SET TO BE ABLE TO APPLY IMPROVEMENTS AND GROWTH TO THE PROGRAM.

THE DATA TRACKING IS ONE MAJOR PIECE OF THE PUZZLE, BUT AFTER EACH OVERDOSE IN THE CITY, IT IS THEN FOLLOWED UP WITH A HOUSE VISIT TO THE ADDRESS IN WHICH WAS REPORTED TO ENGAGE WITH THE INDIVIDUAL AND THEIR FAMILY TO PROVIDE SUPPORT SERVICES AND OFFER TREATMENT OPTIONS.

RESPONSES TO OVERDOSE INCIDENTS BY APPARATUS:

ENGINE 1---3

LADDER 1---6

ENGINE 2---7

ENGINE 3---10

LADDER 2---4

AMBULANCE (1)--23

HIGHLIGHTS FROM 2025 EFD ROADMAP TO RECOVERY:

- 1) 19 INDIVIDUALS INTO DETOX FACILITIES
- 2) 15 INDIVIDUALS INTO SOBER HOME LIVING WITH GRANT MONIES (SOBER HOMES UTILIZED: OUT OF SHADOWS (EVERETT), MIDDLESEX TRANSITIONS (EVERETT), CHELSEA HOUSE (LYNN AND CHELSEA), RUTHS WAY (WAKEFIELD)), AMERICA SOBER (LYNN), SOLUTIONS TO RECOVERY (STONEHAM) NEW CHAPTERS (EVERETT). USUALLY EACH INDIVIDUAL IS GIVEN UPTO 1 MONTH SCHOLARSHIP FOR HOUSING.
- 3) EVENTS: OVERDOSE AWARENESS DAY (HELD AT CITY HALL 8/28/25)

STOP THE STIGMA DAY (HELD AT REC CENTER 9/25/25) AND HELD AT MULTIPLE SCHOOLS IN THE DISTRICT DURING THE WEEK WHERE MYSELF, AND ERIC MAZZEO (ASSISTANT DIRECTOR OF YOUTH PREVENTION) TALKED TO THE YOUTH ABOUT THE IMPORTANCE OF STIGMA, AND WHAT IT REPRESENTS AND HAVING YOUTH MAKE BETTER HEALTHY DECISIONS, AND GETTING CONNECTED TO THEIR COMMUNITY.

- 4) MULTIPLE NARCAN TRAININGS AND TALKS WITH EHS STUDENTS AND TEACHERS THROUGHOUT THE SCHOOL YEAR. THE GOAL OF THESE TRAININGS WAS TO ENGAGE WITH EHS STUDENTS AND TEACHERS ON WHAT THE MEANING OF HARM REDUCTION IS AND HOW THE LIFESAVING DRUG NARCAN WORKS. THE NEED TO SPREAD AWARENESS TO ALL HIGH SCHOOL STUDENTS ABOUT FENTANYL, THE DANGERS OF COUNTERFEIT PILLS AND THE USE OF NARCAN IS VITAL.
- 5) NARCAN TRAINING TO ALL EVERETT SCHOOL NURSES HELD AT HEALTH DEPARTMENT IN AUGUST.
- 6) NARCAN TRAINING AND PRESENTATION AT SAUGUS-EVERETT ELKS LODGE WITH SENIORS ABOUT THE EFFECTS OF SUBSTANCE USE ON INDIVIDUALS AND THE COMMUNITY. (HELD IN APRIL)
- 7) IMPLEMENTATION OF STARTING UP A MONTHLY HUB MEETING WITH EPD, AND IDENTIFYING HIGH RISK INDIVIDUALS AND GETTING THEM THE HELP AND RESOURCES THEY NEED AND GET ACCESS TO.
- 8) WEEKLY VISITS FROM MYSELF TO LOCAL SOBER HOMES TO STAY ENGAGED WITH THOSE INDIVIDUALS TO KEEP THEM ON THE RIGHT PATH.
- 9) AS MENTIONED PREVIOUSLY IN REPORT, EVERY OVERDOSE INCIDENT IS FOLLOWED UP ON IN COLLABORATION WITH OUR HARM REDUCTION OUTREACH WORKER FROM FENWAY HEALTH (ACCESS DRUG USER HEALTH PROGRAM) IN WHICH A DOOR KNOCK OR PHONE CALL IS MADE TO INTERACT WITH THAT PERSON TO GET THEM THE HELP OR RESOURCES THEY MIGHT NEED IF SO BE.
- 10) IN JUNE, EFD WAS TRAINED IN TACTICAL COMPASSION-DE-ESCALATION SKILLS FOR FIREFIGHTERS. THE GOAL OF THESE TRAININGS WAS DESIGNED TO EQUIP FIRST RESPONDERS WITH THE KNOWLEDGE AND TOOLS TO RECOGNIZE SIGNS OF MENTAL HEALTH CHALLENGES AND EFFECTIVELY DE-ESCALATE CRISES IN THE FIELD.

EVERETT FIRE DEPARTMENT
LOG SEARCH REPORT

action code: 327 EMS OVERDOSE grp: ALL off: ALL unit:
ALL

geo code: ALL to: from: 01/01/25 to: 12/31/25
where: ALL string:

	date	s	case#	geo	loc#	location	
(1)	01/01/25	A	170761	3321	9884	172 RUSSELL ST
(2)	01/02/25	B	170808	3220	8189	2 MEADER RD
(3)	01/18/25	A	171264	2520	18906	45 SWAN ST
(4)	02/19/25	C	172233	3320	11611	34 VETERANS AV
(5)	02/26/25	B	172428	2620	16428	93 TREMONT ST
(6)	03/14/25	C	172887	2	8383	51 MYRTLE ST
(7)	03/23/25	A	173132	4530	16424	19 HANCOCK ST
(8)	03/31/25	A	173369	3	8520	94 NICHOLS ST
(9)	04/17/25	C	173849	2510	1712	111 BUCKNAM ST
(10)	04/22/25	C	173973	4520	16338	21 STAPLES AV
(11)	04/29/25	C	174169	1	15661	1 BROADWAY ST
(12)	05/02/25	B	174247	2620	15653	22 ELM RD
(13)	05/11/25	C	174488	2630	14591	410 BROADWAY ST
(14)	05/24/25	B	174872	3210	9763	25 ROSEDALE AV
(15)	05/27/25	A	174943	1120	11330	107 UNION ST
(16)	06/23/25	C	175736	1120	13549	0 EVERETT AV
(17)	07/18/25	B	176493	3	10728	15 STEVENSON AV
(18)	08/10/25	A	177114	5200	15661	1 BROADWAY ST
(19)	08/15/25	A	177242	4410	9293	21 PORTER ST
(20)	08/27/25	B	177602	1	11268	32 TUFTS AV
(21)	09/05/25	C	177863	2530	11953	31 WARREN ST
(22)	09/06/25	C	177883	4420	8923	30 PARKER ST
(23)	09/17/25	C	178201	4530	16424	19 HANCOCK ST
(24)	10/11/25	C	178838	5200	15661	1 BROADWAY ST
(25)	11/03/25	B	179479	5100	15863	135 BROADWAY ST
(26)	11/03/25	C	179490	3420	13148	0 BROADWAY ST
(27)	11/09/25	B	179649	4411	1903	41 CARLSON ST
(28)	11/15/25	C	179806	3210	9681	11 ROAD B ST
(29)	11/30/25	A	180177	5200	15661	1 BROADWAY ST
(30)	12/01/25	C	180227	1130	14218	188 CHELSEA ST
(31)	12/04/25	B	180303	2530	9195	20 PLEASANT ST
(32)	12/13/25	B	180563	1130	12765	51 WOLCOTT ST
(33)	12/20/25	C	180768	1110	18646	15 ORANGE CT
(34)	12/21/25	B	180775	3210	9681	11 ROAD B ST

EVERETT FIRE DEPARTMENT
LOG SEARCH REPORT

action code: 328 EMS NARCAN ADMINISTE grp: ALL off: ALL unit:
ALL

geo code: ALL to: from: 01/01/25 to: 12/31/25
where: ALL string:

	date	s	case#	geo	loc#	location	
(1)	01/01/25	A	170761	3321	9884	172 RUSSELL ST	
(2)	01/02/25	B	170808	3220	8189	2 MEADER RD	
(3)	01/10/25	B	171041	1130	13330	2010 REVERE BEACH PW	
(4)	02/17/25	B	172142	1130	16339	1850 REVERE BEACH PW	
(5)	02/26/25	B	172428	2620	16428	93 TREMONT ST	A
(6)	03/14/25	C	172887	2	8383	51 MYRTLE ST	1
(7)	03/23/25	A	173132	4530	16424	19 HANCOCK ST	304
(8)	05/11/25	C	174488	2630	14591	410 BROADWAY ST	
(9)	07/18/25	B	176493	3	10728	15 STEVENSON AV	2
(10)	08/10/25	A	177114	5200	15661	1 BROADWAY ST	MAIN
(11)	08/15/25	A	177242	4410	9293	21 PORTER ST	1`
(12)	08/26/25	A	177544	3230	8588	156 NICHOLS ST	
(13)	08/27/25	B	177602	1	11268	32 TUFTS AV	C
(14)	09/05/25	C	177863	2530	11953	31 WARREN ST	1
(15)	09/06/25	C	177883	4420	8923	30 PARKER ST	2
(16)	10/11/25	C	178838	5200	15661	1 BROADWAY ST	
(17)	11/03/25	C	179490	3420	13148	0 BROADWAY ST	
(18)	11/09/25	B	179649	4411	1903	41 CARLSON ST	
(19)	11/15/25	C	179806	3210	9681	11 ROAD B ST	
(20)	11/22/25	B	180009	5200	15661	1 BROADWAY ST	
(21)	12/01/25	C	180227	1130	14218	188 CHELSEA ST	
(22)	12/26/25	A	180884	2530	8651	76 NORWOOD ST	KITCHEN

As of May 19, 2025, the Everett Fire Department has added a **325** code which is signified for EDP (Emotionally Disturbed Patient). (See attached call log) This has been added since the uptick on these calls and seeing the need for the help for these individuals. These calls range in a different array of situations, i.e. suicidal ideation, psychosis, schizophrenia, depression, anxiety and substance use disorder. The need for more resources for these individuals is of utmost priority since the huge uptick of number of calls EFD personnel have gone on. By tracking these incidents, it shows the need for more support and resources to help and treat these individuals to help them navigate the mental health resources out there.

As of now, the EPD (Everett Police Department) is in process looking for a mental health social worker to facilitate with these calls but as numbers and calls go up, the city is in need for a full-time mental health clinician and more support for our EFD members in dealing with these patients as this seems to be a rising concern. As these calls go up, the calls for overdose incidents have gone drastically down over the past few years, which is a great thing. But a need is for more help on the mental health aspect.

We envision a future when everyone with a mental illness will recover, a future when mental illnesses can be prevented or cured, and a future when everyone with a mental illness at any stage of life has access to effective treatment and supports essentials for living, working, learning and participating fully in the community.

EVERETT FIRE DEPARTMENT
LOG SEARCH REPORT

action code: 325 EDP/PSYCH grp: ALL off: ALL unit:
ALL

geo code: ALL to: from: 05/19/25 to: 12/31/25
where: ALL string:

	date	s	case#	geo	loc#	location
(1)	05/19/25	B	174707	5200	15661 1 BROADWAY ST
(2)	05/20/25	A	174730	5200	15661 1 BROADWAY ST
(3)	05/20/25	A	174732	3	17398 100 ELM ST
(4)	05/20/25	B	174745	1110	5307 12 GEORGE ST
(5)	05/21/25	B	174773	5200	15471 128 BROADWAY ST
(6)	05/22/25	B	174829	1	10052 77 SCHOOL ST A-2
(7)	05/24/25	A	174868	1	10050 73 SCHOOL ST 3
(8)	05/24/25	C	174886	3320	3756 148 ELM ST 2
(9)	05/24/25	C	174893	3315	3970 56 ESTES ST 1
(10)	05/25/25	B	174911	5100	13759 0 MYSTIC ST
(11)	05/26/25	B	174928	3220	15858 66 REED AV 1
(12)	05/30/25	B	175045	4530	16424 19 HANCOCK ST 311
(13)	05/31/25	B	175070	3330	14391 45 ELM ST
(14)	05/31/25	C	175073	3220	2525 4 CHESTNUT PL
(15)	06/02/25	A	175101	3330	3759 153 ELM ST 1
(16)	06/03/25	C	175170	3330	14391 45 ELM ST
(17)	06/07/25	C	175306	5200	15661 1 BROADWAY ST
(18)	06/11/25	C	175413	3210	13647 0 LINCOLN ST
(19)	06/13/25	A	175463	3	15417 45 ELM ST
(20)	06/17/25	A	175532	5200	15661 1 BROADWAY ST
(21)	06/19/25	B	175608	3210	13635 0 LAWRENCE ST
(22)	06/20/25	A	175624	1121	11783 227 VINE ST 1
(23)	06/20/25	C	175640	3	19455 537 FERRY ST
(24)	06/23/25	A	175698	3210	12889 121 WOODLAWN ST
(25)	06/23/25	B	175706	4520	10690 15 STAPLES AV 44
(26)	06/23/25	B	175710	3330	18561 289 ELM ST 209A
(27)	06/23/25	C	175734	3330	14391 45 ELM ST
(28)	06/24/25	B	175759	2530	20002 76 NORWOOD ST 101
(29)	06/25/25	A	175783	3320	11623 54 VETERANS AV
(30)	06/25/25	B	175791	2530	16037 19 NORWOOD ST
(31)	06/25/25	B	175792	4220	4627 535 FERRY ST
(32)	06/25/25	B	175793	2530	20002 76 NORWOOD ST 101
(33)	06/25/25	B	175795	4220	19455 537 FERRY ST 1
(34)	06/25/25	B	175798	3330	14231 47 ELM ST
(35)	06/25/25	C	175816	2530	3684 19 ELLSWORTH ST 1
(36)	06/27/25	B	175863	2530	20002 76 NORWOOD ST
(37)	06/27/25	B	175867	3	2525 4 CHESTNUT PL
(38)	06/28/25	A	175880	2530	20002 76 NORWOOD ST 101
(39)	06/28/25	B	175887	1130	9575 59 REVERE ST
(40)	06/28/25	B	175890	2530	20002 76 NORWOOD ST 101
(41)	06/28/25	B	175891	3	13183 0 CHATHAM RD
(42)	06/28/25	C	175898	3	14391 45 ELM ST LOBBY
(43)	06/30/25	C	175960	1130	13925 0 TERMINAL ST
(44)	07/02/25	B	175997	1130	17443 102 MILL RD OUTSIDE

(45)	07/02/25	C	176016	1110	2967	26 CLINTON ST
(46)	07/03/25	A	176021	1110	14339	0 COTTAGE ST
(47)	07/03/25	C	176034	3330	14391	45 ELM ST LOBBY
(48)	07/03/25	C	176037	4220	14421	543 FERRY ST
(49)	07/06/25	B	176098	5200	15661	1 BROADWAY ST
(50)	07/06/25	C	176113	3	11298	21 UNION ST
(51)	07/07/25	A	176122	3	15586	43 ELM ST
(52)	07/07/25	A	176128	1130	13331	2034 REVERE BEACH PW
(53)	07/08/25	B	176180	2530	3502	34 DEVENS ST
(54)	07/08/25	C	176191	3320	46	24 ADAMS AV 2
(55)	07/10/25	B	176242	3330	14391	45 ELM ST
(56)	07/11/25	C	176307	3330	15417	45 ELM ST
(57)	07/15/25	B	176395	5200	15661	1 BROADWAY ST
(58)	07/18/25	C	176512	3310	5400	76 GLEDHILL AV 1-R
(59)	07/21/25	B	176577	1120	11373	161 UNION ST 2
(60)	07/21/25	C	176604	3210	5106	39 FREMONT AV 3
(61)	07/24/25	A	176664	2630	9265	26 PLYMOUTH ST
(62)	07/26/25	B	176742	3310	15443	881 BROADWAY ST
(63)	07/26/25	B	176748	2510	1711	111 BUCKNAM ST 2
(64)	07/26/25	B	176749	2620	7794	256 MAIN ST
(65)	07/26/25	B	176753	2620	18381	154 MAIN ST
(66)	07/27/25	C	176784	1110	13076	0 ARGYLE ST
(67)	07/29/25	A	176805	1	13400	0 DEXTER ST
(68)	07/30/25	C	176869	3	860	14 BERWICK CT
(69)	08/06/25	B	177020	4410	10202	31 SEA ST
(70)	08/06/25	C	177026	3210	15462	205 FERRY ST
(71)	08/08/25	B	177068	1230	5792	42 HAMILTON ST
(72)	08/09/25	C	177104	3210	13721	0 MAGNOLIA CT
(73)	08/12/25	C	177192	3320	29	72 ABBOTT AV
(74)	08/17/25	C	177317	1	11726	165 VINE ST 1
(75)	08/18/25	B	177330	2510	1711	111 BUCKNAM ST 2
(76)	08/21/25	B	177416	1	1005	130 BOW ST
(77)	08/21/25	B	177430	5100	16895	2 MYSTIC VIEW RD
(78)	08/22/25	B	177444	3321	9899	205 RUSSELL ST
(79)	08/22/25	B	177445	2530	14707	37 NORWOOD ST
(80)	08/23/25	A	177457	1110	10892	86 SUMMER ST 1
(81)	08/24/25	B	177504	320	14604	0 FERRY ST
(82)	08/24/25	C	177506	3330	14391	45 ELM ST LOBBY
(83)	08/25/25	C	177539	320	14604	0 FERRY ST
(84)	08/26/25	C	177569	3	4869	64 FOSTER ST 1
(85)	08/29/25	A	177646	5100	16390	30 BEACHAM ST 405
(86)	08/29/25	C	177663	3330	14391	45 ELM ST
(87)	08/30/25	A	177673	3315	3971	56 ESTES ST
(88)	08/30/25	C	177688	2	5953	126 HANCOCK ST 2
(89)	09/01/25	C	177741	2610	619	11 BEACON ST
(90)	09/01/25	C	177742	4510	805	187 BELMONT ST 2
(91)	09/03/25	C	177793	4420	13980	0 WALNUT ST
(92)	09/04/25	C	177832	3210	9702	44 ROAD B ST
(93)	09/06/25	C	177886	3330	14391	45 ELM ST LOBBY
(94)	09/08/25	B	177917	5200	15661	1 BROADWAY ST
(95)	09/08/25	B	177935	3330	18561	289 ELM ST 203A
(96)	09/11/25	C	178032	4220	16736	430 FERRY ST 1
(97)	09/11/25	C	178033	4220	16736	430 FERRY ST 1
(98)	09/12/25	A	178034	1110	9236	7 PLUMER ST

(99)	09/12/25	B	178049	2530	20002	76 NORWOOD ST	101
(100)	09/12/25	B	178050	3220	6539	21 HILLSIDE AV	
(101)	09/12/25	B	178051	4220	17418	450 FERRY ST	104
(102)	09/13/25	A	178071	3330	15498	0 WASHINGTON AV	
(103)	09/15/25	C	178130	1121	11726	165 VINE ST	1
(104)	09/16/25	C	178164	3210	13637	0 LAWRENCE ST	
(105)	09/17/25	A	178173	2	5880	24 HANCOCK ST	2
(106)	09/18/25	B	178220	3330	14391	45 ELM ST	
(107)	09/19/25	B	178230	2510	5880	24 HANCOCK ST	2
(108)	09/19/25	C	178236	4220	19455	537 FERRY ST	1
(109)	09/22/25	B	178290	4220	14127	453 FERRY ST	
(110)	09/22/25	B	178293	3210	5251	38 GARLAND ST	
(111)	09/23/25	B	178330	3220	925	2 BLANCHARD AV	
(112)	09/23/25	C	178352	3330	14391	45 ELM ST	
(113)	09/24/25	B	178359	3320	17398	100 ELM ST	
(114)	09/24/25	C	178366	2610	4060	37 EVERETT ST	
(115)	09/25/25	C	178391	4520	18523	15 STAPLES AV	REAR
(116)	09/25/25	C	178396	3320	13920	0 SYCAMORE ST	
(117)	09/28/25	A	178447	3330	15417	45 ELM ST	
(118)	09/28/25	C	178460	2620	12729	79 WINTHROP ST	
(119)	09/28/25	C	178462	2620	607	6 BALDWIN TR	
(120)	09/30/25	B	178512	1130	13315	173 CHELSEA ST	
(121)	10/02/25	C	178571	1110	8004	36 MANSFIELD ST	
(122)	10/03/25	A	178575	2630	13220	0 COREY ST	
(123)	10/03/25	B	178581	2530	14494	524 BROADWAY ST	
(124)	10/04/25	B	178610	2530	14408	11 NORWOOD ST	
(125)	10/04/25	C	178619	3321	9899	205 RUSSELL ST	
(126)	10/06/25	B	178663	2510	1711	111 BUCKNAM ST	
(127)	10/07/25	A	178695	2620	11219	53 TREMONT ST	
(128)	10/07/25	B	178716	2610	4060	37 EVERETT ST	
(129)	10/08/25	B	178740	3330	18561	289 ELM ST DINING	
(130)	10/08/25	C	178757	3330	15417	45 ELM ST CELL	
(131)	10/09/25	B	178773	3320	17398	100 ELM ST	
(132)	10/09/25	B	178778	1130	17253	90 CHELSEA ST	
(133)	10/10/25	A	178788	5200	15661	1 BROADWAY ST	
(134)	10/10/25	C	178803	3210	15298	321 FERRY ST	
(135)	10/11/25	C	178824	2530	14494	524 BROADWAY ST	
(136)	10/11/25	C	178835	3330	14391	45 ELM ST	
(137)	10/13/25	B	178866	2620	190	15 APPLETON ST	2
(138)	10/13/25	C	178873	1230	493	27 BAKER RD	
(139)	10/14/25	B	178885	3	19455	537 FERRY ST	1
(140)	10/14/25	B	178891	3220	9418	20 PROSPECT ST	B
(141)	10/14/25	C	178911	1130	9546	20 REVERE ST	2
(142)	10/17/25	A	178991	4220	4580	450 FERRY ST	104
(143)	10/18/25	C	179034	3	14127	453 FERRY ST	
(144)	10/20/25	B	179077	3330	15417	45 ELM ST	
(145)	10/20/25	C	179084	1	13348	100 BROADWAY ST	
(146)	10/21/25	C	179117	2510	6993	107 KINSMAN ST	
(147)	10/23/25	A	179156	3320	1846	36 CALHOUN AV	
(148)	10/26/25	A	179255	2630	10050	73 SCHOOL ST	3
(149)	10/29/25	B	179345	1230	18802	46 FLORENCE ST	
(150)	10/29/25	B	179347	2510	16431	72 HANCOCK ST	BSMNT
(151)	10/29/25	B	179352	3310	9401	9 PROCTOR RD	
(152)	10/30/25	B	179373	2620	19960	5 AIRFORCE RD	1313

(153)	10/30/25	B	179378	5200	15661	1 BROADWAY ST	
(154)	11/01/25	B	179420	1130	16661	271 CHELSEA ST	LOBBY
(155)	11/01/25	C	179430	1110	3237	130 COTTAGE ST	2
(156)	11/03/25	A	179462	3315	5193	39 FULLER ST	
(157)	11/05/25	A	179535	5200	15661	1 BROADWAY ST	
(158)	11/05/25	A	179541	1130	9546	20 REVERE ST	
(159)	11/06/25	B	179580	4420	11855	8 WALNUT ST	21
(160)	11/14/25	B	179766	2510	16431	72 HANCOCK ST	
(161)	11/15/25	A	179787	5200	15661	1 BROADWAY ST	
(162)	11/15/25	C	179803	3315	3971	56 ESTES ST	2
(163)	11/17/25	C	179865	1130	13312	1885 REVERE BEACH PW	
(164)	11/18/25	B	179873	2510	1711	111 BUCKNAM ST	
(165)	11/19/25	A	179897	4420	5438	4 GLENDALE PL	
(166)	11/20/25	B	179961	5100	16390	30 BEACHAM ST	408
(167)	11/23/25	B	180030	3	11295	11 UNION ST	
(168)	11/24/25	C	180060	3220	9418	20 PROSPECT ST	1
(169)	11/27/25	C	180131	3	18561	289 ELM ST	
(170)	11/28/25	B	180135	5200	15661	1 BROADWAY ST	
(171)	12/01/25	B	180207	1	10050	73 SCHOOL ST	3
(172)	12/01/25	B	180208	2610	4060	37 EVERETT ST	
(173)	12/02/25	A	180238	2620	7277	40 LINDEN ST	2
(174)	12/03/25	C	180287	4410	9287	16 PORTER ST	L
(175)	12/05/25	C	180343	1130	16485	261 CHELSEA ST	6
(176)	12/06/25	C	180364	2620	7717	164 MAIN ST	2
(177)	12/06/25	C	180366	2620	7717	164 MAIN ST	2
(178)	12/08/25	C	180430	2510	14502	39 BUCKNAM ST	2
(179)	12/10/25	B	180484	3210	19501	62 LAWRENCE ST	
(180)	12/11/25	A	180500	3230	8535	104 NICHOLS ST	1
(181)	12/11/25	B	180508	3320	17398	100 ELM ST	
(182)	12/18/25	B	180700	3320	17398	100 ELM ST	
(183)	12/18/25	B	180709	3230	15269	20 NICHOLS ST	
(184)	12/18/25	C	180712	3330	18561	289 ELM ST LEAV 201	
(185)	12/19/25	B	180741	3230	8559	122 NICHOLS ST	
(186)	12/20/25	C	180762	2610	4060	37 EVERETT ST	
(187)	12/27/25	B	180910	4530	16424	19 HANCOCK ST	209
(188)	12/27/25	C	180915	1120	6637	39 IRVING ST	1



C0037-26

To: Mayor and City Council
From: Councilor Peter Pietrantonio
Date: February 9, 2026

Agenda Item:

That the Director or Inspectional Services appear at the next Government Operations, Public Service & Public Safety committee meeting to answer questions about the most recent snow storm.

Background and Explanation:

Attachments:

From: [David Palumbo](#)
To: [Michael Mangan](#); [Peter Pietrantonio](#)
Cc: [Scott Martinelli](#)
Subject: RE: ISD
Date: Tuesday, February 3, 2026 12:59:51 PM

Hi Peter,

Following up on your questions:

Plan for coverage after the storm:

Yes. Scott Martinelli requested that Code Enforcement come in one hour early on Monday morning and stay one hour later to assist with post-storm operations.

Staffing:

Five Code Enforcement inspectors were on duty. They were on the clock as part of a normal business day and are considered essential employees during snow emergencies.

Warnings issued:

A total of 40 warnings were given.

Tickets issued:

A total of 48 tickets were issued.

Please let me know if you need anything else

David Palumbo
Director of ISD/ Building Commissioner
City of Everett, MA 02149
Inspectional Services Department
617-394-2224
David.Palumbo@ci.everett.ma.us

-----Original Message-----

From: Michael Mangan <Michael.Mangan@ci.everett.ma.us>
Sent: Monday, February 2, 2026 9:21 AM
To: David Palumbo <David.Palumbo@ci.everett.ma.us>
Cc: Peter Pietrantonio <Peter.Pietrantonio@ci.everett.ma.us>
Subject: FW: ISD

Good morning Dave,

Councilor Pietrantonio would like you to appear at the next Government Operations committee meeting to answer some questions including the ones below. We have not scheduled a meeting for that committee as of yet. When we do, I will let you know.

Thanks, Mike

-----Original Message-----

From: Peter Pietrantonio <Peter.Pietrantonio@ci.everett.ma.us>
Sent: Monday, February 2, 2026 7:58 AM
To: Michael Mangan <Michael.Mangan@ci.everett.ma.us>
Subject: ISD

Mike

Can you send Dave Palermo a request for him to attend our next meeting. I have several questions about the last snow storm.

1. Did he have a plan for his group to come in the next day after the storm?
- 2 If so how many employees were on the clock?
- 3 How many warning did they give out?
- 4 How many tickets did they give out?

Peter Pietrantonio

Sent from my iPhone