



**CITY OF EVERETT
MIDDLE SCHOOL CONVERSION – DESIGN
SERVICES**

ADDENDUM NO. 3

Date Issued: March 25, 2026

Project: #EPS-26-21 – Middle School Conversion Designer Selection

NOTICE TO ALL BIDDERS

This Addendum is issued to amend the Request for Services for Design Services at 888 Broadway & 548 Broadway in Everett.

- 1. Question:** Can you provide a list of RFS-holders?

Answer: Please find attached the list of registered plan holders.

- 2. Question:** What is the anticipated project schedule?

Answer: As noted on Page 4 of the original RFS, this feasibility study runs parallel to the Everett High School MSBA Project the PDP for the MSBA project is scheduled to be submitted in August 2026 and PSR being submitted in December 2026, therefore this project Designer must complete the feasibility study by December 2026.

- 3. Question:** Does the City have any specific sustainable design goals for the project and/or are there any sustainable design or climate action bylaws that would govern?

Answer: The City of Everett is a green community and specific sustainable design goals for the project will be provided during contract award.

- 4. Question:** A fee proposal is not required in this submission, correct?

Answer: Correct, this is a qualifications-based designer procurement.

- 5. Question:** We saw that there was a separate RFP for hazardous materials. Should we include a HazMat consultant on our team for this project, or would the team work with the firm selected in that RFP?

Answer: Yes, you should include a hazmat consultant on your team for this project.

- 6. Question:** In the City's answer to Question 1 of Addendum 2, you specify that a separate Technical Proposal, in addition to the six pages of Section 10, is acceptable to fit the Minimum Qualifications and Evaluation Criteria of the RFS. Is there a page limit on this Technical Proposal section?

Answer: There is no page limit for the technical proposal section.

This Addendum modifies and becomes part of the original bid documents for this RFQ. All other terms and

conditions of the RFQ remain unchanged. Proposers must acknowledge receipt of this Addendum with their submission.

Kiara M. Freeman
Chief Procurement Officer
City of Everett

ID	Bid Number	Company Name	Name	Phone	Email	City	State	Bid Submitted
455	EPS-26-21	RGB Architects	Doreen M Bennett	401-272-1730	marketing@rgb.net	Providence	RI	3/19/2026 15:32
456	EPS-26-21	IMEG	Nick Ferzacca	617 820 8569	nick.d.ferzacca@imegcorp.com	Boston	Massachusetts	3/20/2026 11:17
462	EPS-26-21	Derby Square Architects	Nicholas Moraes	(978) 740-9979	nick@derbysq.com	Salem	Massachusetts	3/23/2026 13:26
465	EPS-26-21	Perkins Eastman	Jamie Dondero	617-449-4038	j.dondero@perkinseastman.com	Boston	MA	3/25/2026 12:56