



Posted in accordance with the  
provisions of Mass. General Laws  
Chapter 30A- Sections 18-25

on April 9, 2026 at 8:08 a.m.  
Attest: Sergio Cornelio  
Sergio Cornelio City Clerk

**AGENDA PACKET**

**REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 13, 2026 7:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149**

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EVERETT CITY CLERK'S OFFICE  
REC'D 2026 APR 9 AM 8:08



## AGENDA

### REGULAR MEETING OF THE CITY COUNCIL MONDAY, APRIL 13, 2026 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### PUBLIC HEARINGS

**1. C0082-26** Public Hearing/s/ Councilor Stephanie V. Smith, as President

A petition from National Grid requesting permission to install 2 SO poles (#931 and #932) on Boston Street near 329-331 Second Street.

**2. C0083-26** Public Hearing/s/ Councilor Stephanie V. Smith, as President

A petition from National Grid requesting permission to install underground facilities on Charlton Street and Broadway in a northeasterly direction. This includes approximately 3,500 feet of concrete encased conduit, 10 manholes and miscellaneous underground equipment.

**3. C0048-26** Order/s/ Councilor Stephanie V. Smith, as President

An order proposing to amend the city's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Officer

**4. C0049-26** Order/s/ Councilor Stephanie V. Smith, as President

An order proposing to amend the city's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer

**5. C0094-26** Public Hearing/s/ Councilor Stephanie V. Smith, as President

A joint petition from National Grid and Verizon requesting permission to install 1 JO Pole (#915) and miscellaneous electrical equipment on Vine Street next to 82 Boston Street

**6. C0095-26 Public Hearing/s/ Councilor Stephanie V. Smith, as President**

A joint petition from National Grid and Verizon requesting permission to install 1 JO Pole (#945) and miscellaneous electric equipment near the intersection of Spring Street and Second Street

**7. C0096-26 Public Hearing/s/ Councilor Stephanie V. Smith, as President**

A joint petition from National Grid and Verizon requesting permission to install 1 JO Pole (#1923) and miscellaneous electric equipment near the intersection of Third Street and Boston Street

**8. C0097-26 Public Hearing/s/ Councilor Stephanie V. Smith, as President**

A joint petition from National Grid and Verizon requesting permission to install 2 JO Poles (#1576-50 & #1579-50) and miscellaneous electric equipment near the intersection of Second Street and Revere Beach Parkway

**9. C0098-26 Public Hearing/s/ Councilor Stephanie V. Smith, as President**

A joint petition from National Grid and Verizon requesting permission to install 1 JO Pole (#2163-75) and miscellaneous electric equipment in front of 337 Second Street

**10. C0099-26 Public Hearing/s/ Councilor Stephanie V. Smith, as President**

A joint petition from National Grid and Verizon requesting permission to install 1 JO Pole (#1681) and miscellaneous electric equipment in front of 329-331 Second Street

**PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Minutes of the Regular Meeting of the City Council of 01/12/2026

Minutes of the Regular Meeting of the City Council of 02/09/2026

Minutes of the Regular Meeting of the City Council of 02/26/2026 (Rescheduled from 02/23/2026)

**COMMUNICATIONS FROM HIS HONOR THE MAYOR**

**11. C0106-26 Order/s/ Councilor Stephanie V. Smith, as President**

An order requesting that the City Council vote, pursuant to MGL 268A, to designate the members of the Library Board of Trustees as special municipal employees.

**12. C0107-26 Order/s/ Councilor Stephanie V. Smith, as President**

An order requesting the confirmation of the appointment of Jeremiah F. Sheehan to the Everett Public Works Commission/Glenwood Cemetery Commission for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029

**13. C0108-26 Order/s/ Councilor Stephanie V. Smith, as President**

An order requesting the confirmation of the appointment of Michael Piazza to the Everett Housing Authority Board as a member, for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on February 1, 2029.

**14. C0109-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Mary Puleo to the City of Everett Library Board of Trustees for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029

**15. C0110-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Beverly Leonard to the City of Everett Library Board of Trustees for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029

**16. C0111-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Farah Costa to the City of Everett Licensing Commission for a term not to exceed six (6) years, commencing on April 27, 2026 and ending on April 27, 2032

**17. C0112-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Laura Evans to the Everett Disability Commission for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029

**18. C0113-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to accept and expend a grant for \$6,718.87 from the Massachusetts Department of Fire Services (DFS).

## **PETITIONS AND LICENSES**

**19. C0091-26** Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Sunrise Auto DBA Circle Auto Body

**20. C0100-26** Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a second hand dealer's antique, precious metals license for Art Gold Jewelry Inc. at 159 Main St

## **COMMUNICATIONS AND REPORTS**

**21. Communication/s/ Councilor Stephanie V. Smith, as President**

Communications from The Davis Company in regards to the proposed data center zoning amendment for the Everett Docklands Innovation District

## **COMMITTEE REPORTS**

**22. C0085-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate \$115,000 from the general fund budgetary fund balance (free cash) to the auditing department's professional and technical account, to fund the city's annual outside audit by Roselli, Clark and Associates

**23. C0086-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate \$150,000 from the water and sewer retained earnings to the water and sewer emergency repairs account to fund emergency repairs for the remainder of the fiscal year

**24. C0087-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate \$40,000 from the general fund budgetary fund balance (free cash) to the Mayor's Office advertising account to fund city-wide legally required advertising

**25. C0090-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to accept and expend a grant in the amount of \$43,103.44 from Second and Vine LLC, c/o Block Properties, for the purchase and installation of a Bluebike station at the Second and Vine location

**26. C0088-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Samuel W. Fern to the City of Everett Licensing Commission for a term not to exceed six (6) years, commencing on April 6, 2026 and ending on April 6, 2032

**27. C0089-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Antonio Cornelio to the City of Everett Public Works Commission/Glenwood Cemetery Commission for a term not to exceed three (3) years, commencing on March 23, 2026 and ending on March 23, 2029

**UNFINISHED BUSINESS**

**28. C0026-26** Ordinance/s/ Councilor Stephanie V. Smith

An ordinance proposing amendments to the city's fire prevention and protection regulations

**29. C0030-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate by borrowing the amount of \$1,326,928.00 for the Chelsea Street Park renovation project

**30. C0042-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Monica R. Lamboy to the position of Chief Development Officer for the City of Everett

**31. C0044-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett

**32. C0056-26** Ordinance/s/ Councilor Stephanie Martins, Councilor Vivian Nguyen, Councilor Wayne Matewsky, Councilor Katy Rogers, Councilor Anthony DiPierro, Councilor Holly Garcia

An ordinance promoting fair labor standards and preventing wage theft in the City of Everett.

**NEW BUSINESS**

**33. C0092-26** Resolution/s/ Councilor Anthony DiPierro, Councilor Wayne A. Matewsky, Councilor Katy L. Rogers, Councilor Michael K. Marchese

A resolution requesting a bench be placed in front of The Barber Shop, located at 225 Elm Street, in memory of Edward Joseph Lucas, Jr

**34. C0093-26** Resolution/s/ Councilor Anthony DiPierro

A resolution requesting the Department of Public Works re-install the Ali memorial bench, located at 696 Broadway, and to incorporate a memorial tribute to Najah Ali

**35. C0104-26** Resolution/s/ Councilor Wayne A. Matewsky

That the Encore Casino provide their future Las Vegas Style entertainment plans that was expected to occur since they opened

**ADJOURNMENT**

[www.cityofeverett.com](http://www.cityofeverett.com)

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

***Michael J. Mangan***

Legislative Aide  
Everett City Council Office



C0082-26

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**To:** Mayor and City Council  
**From:** Councilor Stephanie V. Smith  
**Date:** April 13, 2026

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**Agenda Item:**  
National Grid Broadway

**Background and Explanation:**

**Attachments:**

Questions contact – Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

**PETITION FOR POLE AND WIRE LOCATIONS**

To the City Council  
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Boston Street - National Grid to install 2 SO poles on Boston Street beginning at a point approximately 100 feet Northeast of the centerline of the intersection of Boston Street and Vine Street and continuing approximately 125 feet in a North Easterly direction. Installation of two SO poles #932 and #931, anchors and miscellaneous electric equipment on Boston Street Everett, MA, 02149.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Boston - Everett, Massachusetts.

**No.# 31173828**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Nick Memmolo*

BY \_\_\_\_\_  
Engineering Department

March 5, 2026

Questions contact – Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

**ORDER FOR POLE AND WIRE LOCATIONS**

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and  
be and it is hereby granted a location for and permission to erect and maintain poles and wires to  
be placed thereon, together with such sustaining and protecting fixtures as said Company may  
deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said  
Company dated the 4th day of February, 2026.

All construction under this order shall be in accordance with the following conditions:  
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points  
indicated upon the plan marked – Boston Street - Everett, Massachusetts.

**No.# 311773828**

Filed with this order:

There may be attached to said poles such wires, cables, and fixtures as needed in their business and  
all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the  
ground.

The following are the public ways or part of ways along which the poles above referred to may be  
erected, and the number of poles which may be erected thereon under this order:

Boston Street - National Grid to install 2 SO poles on Boston Street beginning at a point  
approximately 100 feet Northeast of the centerline of the intersection of Boston Street and Vine  
Street and continuing approximately 125 feet in a North Easterly direction. Installation of two SO  
poles #932 and #931, anchors and miscellaneous electric equipment on Boston Street Everett, MA,  
02149.

I hereby certify that the foregoing order was adopted at a meeting of the \_\_\_\_\_ of the  
City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

Massachusetts

City/Town Clerk.  
20

Received and entered in the records of location orders of the City/Town of  
Book Page

Attest:  
City/Town Clerk

I hereby certify that on 20, at o'clock, M  
at a public hearing was held on the petition of

Massachusetts Electric Company d/b/a NATIONAL GRID for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

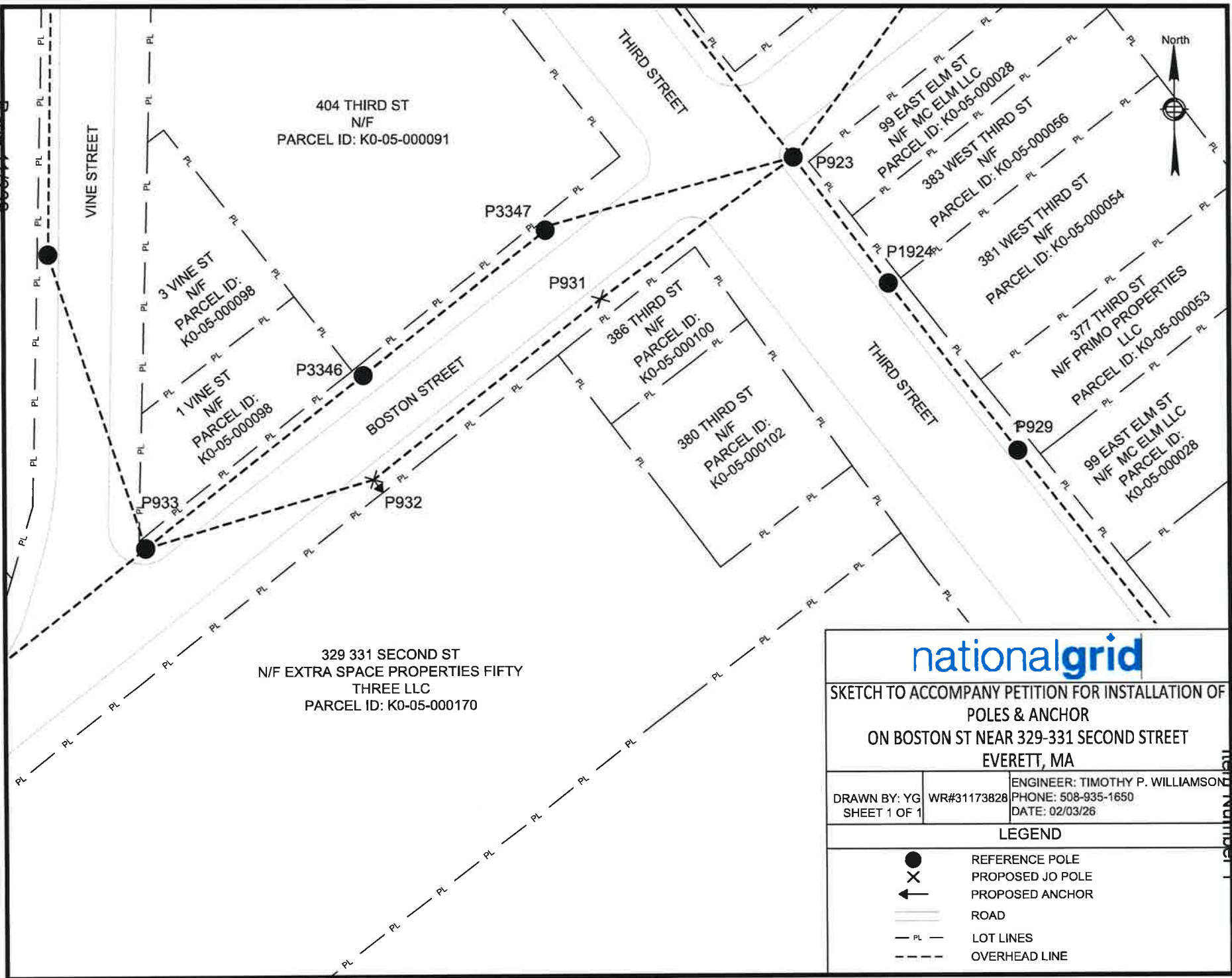
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.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20, and recorded with the records of location orders of the said City, Book, Page. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk



**nationalgrid**

SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
POLES & ANCHOR  
ON BOSTON ST NEAR 329-331 SECOND STREET  
EVERETT, MA

DRAWN BY: YG SHEET 1 OF 1	WR#31173828 PHONE: 508-935-1650 DATE: 02/03/26	ENGINEER: TIMOTHY P. WILLIAMSON PHONE: 508-935-1650 DATE: 02/03/26
<b>LEGEND</b>		
●	REFERENCE POLE	
X	PROPOSED JO POLE	
←	PROPOSED ANCHOR	
—	ROAD	
- PL -	LOT LINES	
- - -	OVERHEAD LINE	

Item Number 1



City of  
**Everett**  
Massachusetts

C0083-26

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**To:** Mayor and City Council  
**From:** Councilor Stephanie V. Smith  
**Date:** April 13, 2026

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**Agenda Item:**  
National Grid Boston St

**Background and Explanation:**

**Attachments:**

Questions contact – Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID  
Of NORTH ANDOVER, MASSACHUSETTS  
For Electric Conduit Location:

To the City Council of Everett, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Broadway - Everett, Massachusetts.

The following are the streets and highways referred to:

**WR# 31173828**

Broadway - National Grid to install underground facilities on Broadway beginning at a point approximately 350 feet Northwest of the centerline of the intersection of Charlton Street and Broadway and continuing approximately 3,500 feet in a Northeasterly direction. Installation of (+/- 3,500 feet) of conduits encased in concrete (various configurations), ten manholes, and miscellaneous underground equipment on Broadway, Everett, MA 02149.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Nick Memmolo*

BY \_\_\_\_\_  
Engineering Department

Questions contact – Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

Dated: March 5, 2026

**ORDERED:**

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 4<sup>th</sup> day of February, 2026.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Broadway - Everett, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

**WR# 31173828**

Broadway - National Grid to install underground facilities on Broadway beginning at a point approximately 350 feet Northwest of the centerline of the intersection of Charlton Street and Broadway and continuing approximately 3,500 feet in a Northeasterly direction. Installation of (+/- 3,500 feet) of conduits encased in concrete (various configurations), ten manholes, and miscellaneous underground equipment on Broadway, Everett, MA 02149.

I hereby certify that the foregoing order was adopted at a meeting of the .....

.....

....., held on the ..... day of ....., 20 .....

....., 20 .....

Received and entered in the records of location orders of the City/Town of

Book ..... Page .....

Attest:

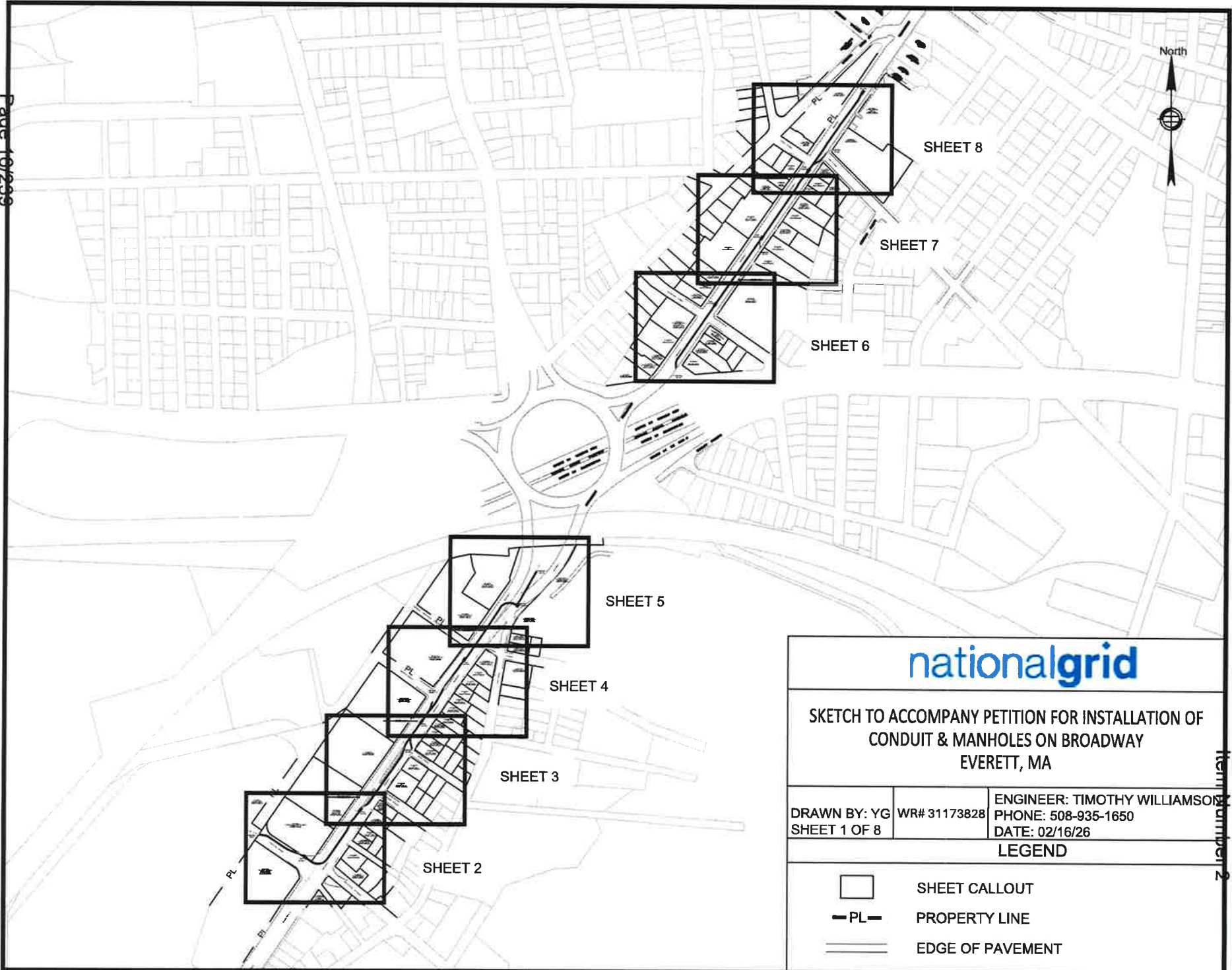
.....

..... hereby certify that on .....20....., at ..... o'clock, ....M

at ....., a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the

underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....  
.....  
.....






**nationalgrid**

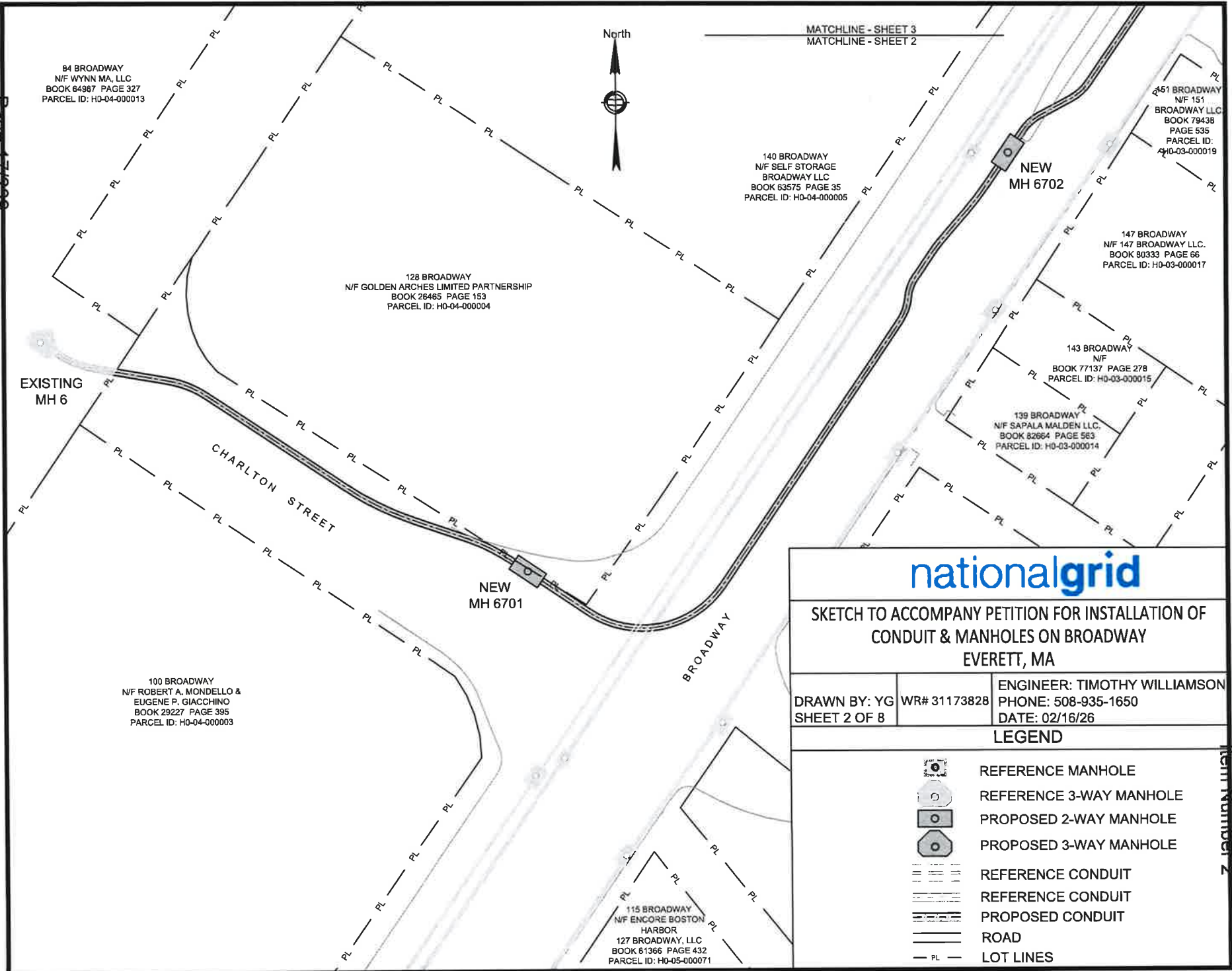
SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
CONDUIT & MANHOLES ON BROADWAY  
EVERETT, MA

DRAWN BY: YG SHEET 1 OF 8	WR# 31173828	ENGINEER: TIMOTHY WILLIAMSON PHONE: 508-935-1650 DATE: 02/16/26
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LEGEND

-  SHEET CALLOUT
-  PROPERTY LINE
-  EDGE OF PAVEMENT

Sheet Number 2



SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
CONDUIT & MANHOLES ON BROADWAY  
EVERETT, MA

DRAWN BY: YG	WR# 31173828	ENGINEER: TIMOTHY WILLIAMSON
SHEET 2 OF 8		PHONE: 508-935-1650
		DATE: 02/16/26

LEGEND

- REFERENCE MANHOLE
- REFERENCE 3-WAY MANHOLE
- PROPOSED 2-WAY MANHOLE
- PROPOSED 3-WAY MANHOLE
- REFERENCE CONDUIT
- REFERENCE CONDUIT
- PROPOSED CONDUIT
- ROAD
- LOT LINES



MATCHLINE - SHEET 4  
MATCHLINE - SHEET 3

NEW  
MH 6703

183 BROADWAY  
N/F  
BOOK 62845 PAGE 236  
PARCEL ID: H0-01-000006

181 BROADWAY  
N/F JOSEPH TR. BONO  
BOOK 82337 PAGE 429  
PARCEL ID: H0-01-000004

179 BROADWAY  
N/F  
BOOK 62828 PAGE 401  
PARCEL ID: H0-01-000003

177 BROADWAY  
N/F MANDIP SINGH  
BOOK 66280 PAGE 470  
PARCEL ID: H0-01-000002

173 BROADWAY  
N/F  
BOOK 57243 PAGE 322  
PARCEL ID: H0-01-000001

EXISTING  
MH 308

160 BROADWAY  
N/F W.W. GRAINGER INC.  
PARCEL ID: H0-02-000084

171 BROADWAY  
N/F  
BOOK 61997 PAGE 211  
PARCEL ID: H0-03-000035

DANE STREET

167 BROADWAY  
N/F  
BOOK 58055 PAGE 254  
PARCEL ID: H0-03-000033

LANGDON STREET

161 BROADWAY  
N/F 151  
BROADWAY LLC.  
BOOK 79438  
PAGE 535  
PARCEL ID: H0-03-000019

NEW  
MH 6702

140 BROADWAY  
N/F SELF STORAGE  
BROADWAY LLC  
BOOK 63575 PAGE 35  
PARCEL ID: H0-04-000005

147 BROADWAY  
N/F 147 BROADWAY LLC.  
BOOK 80333 PAGE 66  
PARCEL ID: H0-03-000017

MATCHLINE - SHEET 3  
MATCHLINE - SHEET 2











SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
CONDUIT & MANHOLES ON BROADWAY  
EVERETT, MA

DRAWN BY: YG  
SHEET 3 OF 8

WR# 31173828

ENGINEER: TIMOTHY WILLIAMSON  
PHONE: 508-935-1650  
DATE: 02/16/26

LEGEND

-  REFERENCE MANHOLE
-  REFERENCE 3-WAY MANHOLE
-  PROPOSED 2-WAY MANHOLE
-  PROPOSED 3-WAY MANHOLE
-  REFERENCE CONDUIT
-  PROPOSED CONDUIT
-  ROAD
-  LOT LINES

Item Number 2



MATCHLINE - SHEET 5  
MATCHLINE - SHEET 4

1 BOWDOIN STREET  
N/F BATCH APARTMENTS LLC.  
BOOK 83419 PAGE 426  
PARCEL ID: H0-04-000005

2 BOWDOIN STREET  
N/F BATCH APARTMENTS LLC.  
BOOK 83419 PAGE 426  
PARCEL ID: H0-04-000005

MATCHLINE - SHEET 4  
MATCHLINE - SHEET 3

NEW  
MH 6703

EXISTING  
MH 688

NEW  
MH 6704

207 BROADWAY  
N/F BROADWAY ASSETS LLC.  
BOOK 62815 PAGE 142  
PARCEL ID: H0-01-000014

199 BROADWAY  
N/A  
PARCEL ID: H0-01-000012

197 BROADWAY  
N/F  
BOOK 72424 PAGE 49  
PARCEL ID: H0-01-000011

195 BROADWAY  
N/F  
PARCEL ID: H0-01-000010

191 BROADWAY  
N/F  
BOOK 76932 PAGE 184  
PARCEL ID: H0-01-000009

187 BROADWAY  
N/F  
BOOK 71642 PAGE 514  
PARCEL ID: H0-01-000008

183 BROADWAY  
N/F  
BOOK 62845 PAGE 236  
PARCEL ID: H0-01-000006

181 BROADWAY  
N/F JOSEPH TR. BONO  
BOOK 82337 PAGE 429  
PARCEL ID: H0-01-000004

179 BROADWAY  
N/F  
BOOK 62828 PAGE 401  
PARCEL ID: H0-01-000003

207 BOW STREET  
N/F RITA M. BRANDANO  
BOOK 64110 PAGE 260  
PARCEL ID: H0-01-000120

205 BOW STREET  
N/F KEVIN V. NGUYEN  
BOOK 83712 PAGE 262  
PARCEL ID: H0-01-000119










197 BOW STREET  
N/F JOSEPH A. BAGNRELL  
PARCEL ID: H0-01-000104



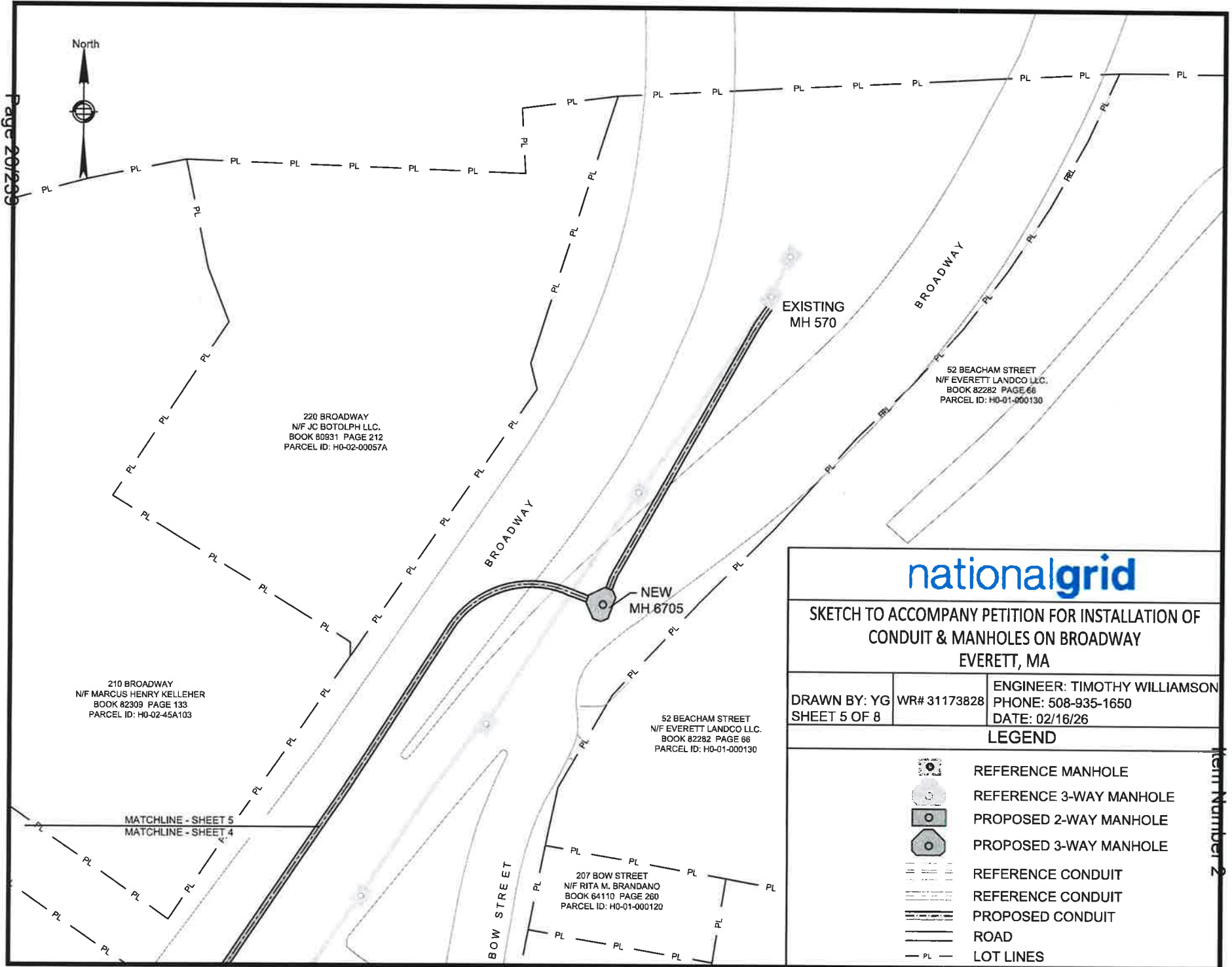
SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
CONDUIT & MANHOLES ON BROADWAY  
EVERETT, MA

DRAWN BY: YG SHEET 4 OF 8	WR# 31173828	ENGINEER: TIMOTHY WILLIAMSON
		PHONE: 508-935-1650
		DATE: 02/16/26

LEGEND

-  REFERENCE MANHOLE
-  REFERENCE 3-WAY MANHOLE
-  PROPOSED 2-WAY MANHOLE
-  PROPOSED 3-WAY MANHOLE
-  REFERENCE CONDUIT
-  REFERENCE CONDUIT
-  PROPOSED CONDUIT
-  ROAD
-  LOT LINES

Item Number 2



220 BROADWAY  
N/F J.C. BOTOLPH LLC.  
BOOK 80931 PAGE 212  
PARCEL ID: H0-02-00057A

210 BROADWAY  
N/F MARCUS HENRY KELLEHER  
BOOK 82309 PAGE 133  
PARCEL ID: H0-02-45A103

MATCHLINE - SHEET 5  
MATCHLINE - SHEET 4

207 BOW STREET  
N/F RITA M. BRANDANO  
BOOK 64110 PAGE 260  
PARCEL ID: H0-01-000120

52 BEACHAM STREET  
N/F EVERETT LANDCO LLC.  
BOOK 82282 PAGE 66  
PARCEL ID: H0-01-000130

BROADWAY

BROADWAY

BOW STREET

EXISTING  
MH 570

NEW  
MH 6705










52 BEACHAM STREET  
N/F EVERETT LANDCO LLC.  
BOOK 82282 PAGE 66  
PARCEL ID: H0-01-000130

**nationalgrid**

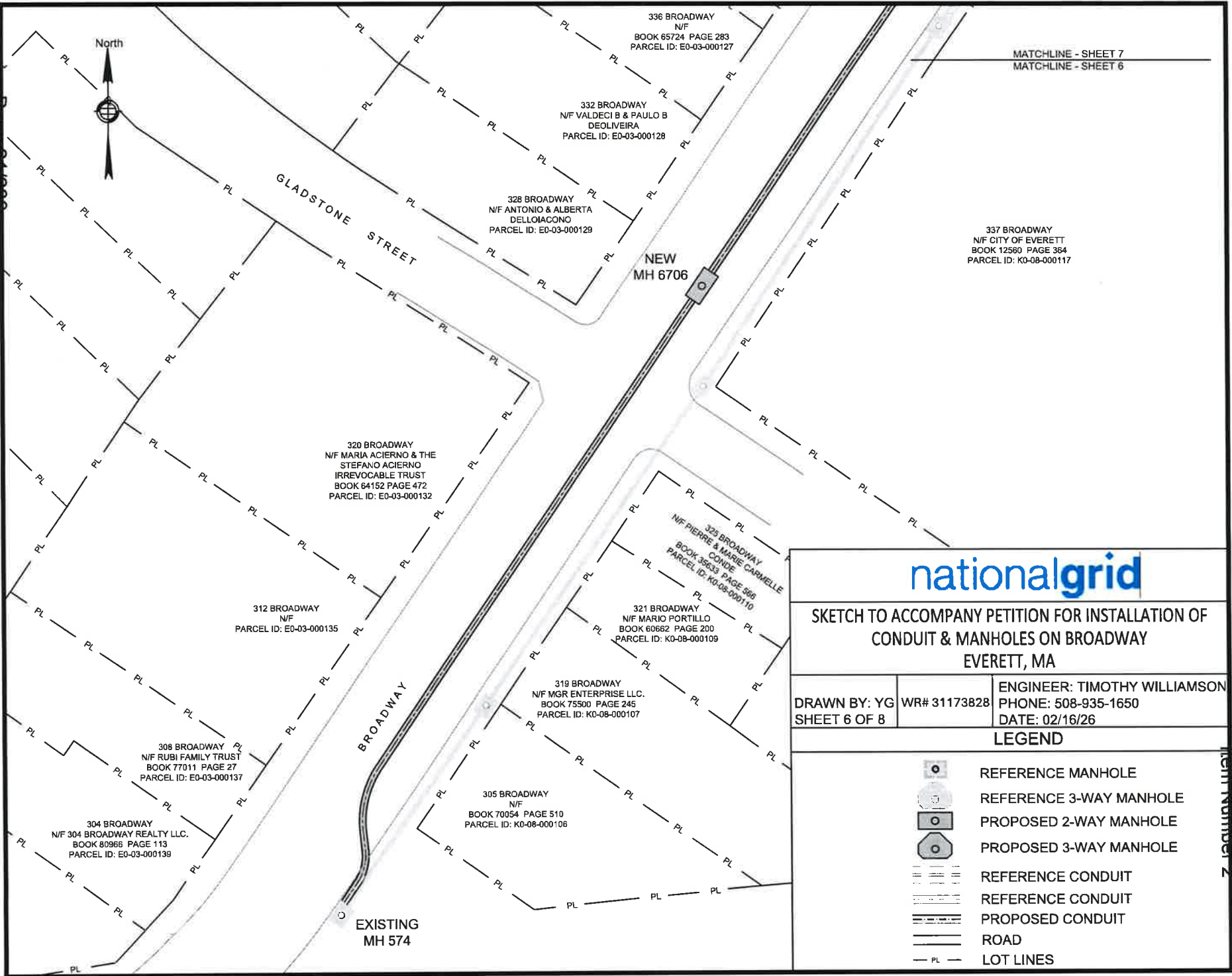
SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
CONDUIT & MANHOLES ON BROADWAY  
EVERETT, MA

DRAWN BY: YG	WR# 31173828	ENGINEER: TIMOTHY WILLIAMSON
SHEET 5 OF 8		PHONE: 508-935-1650
		DATE: 02/16/26

LEGEND

-  REFERENCE MANHOLE
-  REFERENCE 3-WAY MANHOLE
-  PROPOSED 2-WAY MANHOLE
-  PROPOSED 3-WAY MANHOLE
-  REFERENCE CONDUIT
-  REFERENCE CONDUIT
-  PROPOSED CONDUIT
-  ROAD
-  LOT LINES

Item Number 2



MATCHLINE - SHEET 7  
MATCHLINE - SHEET 6

337 BROADWAY  
N/F CITY OF EVERETT  
BOOK 12580 PAGE 364  
PARCEL ID: K0-08-000117

336 BROADWAY  
N/F  
BOOK 65724 PAGE 283  
PARCEL ID: E0-03-000127

332 BROADWAY  
N/F VALDECI B & PAULO B  
DEOLIVEIRA  
PARCEL ID: E0-03-000128

328 BROADWAY  
N/F ANTONIO & ALBERTA  
DELLOIACONO  
PARCEL ID: E0-03-000129

NEW  
MH 6706

320 BROADWAY  
N/F MARIA ACIERNO & THE  
STEFANO ACIERNO  
IRREVOCABLE TRUST  
BOOK 64152 PAGE 472  
PARCEL ID: E0-03-000132

312 BROADWAY  
N/F  
PARCEL ID: E0-03-000135

325 BROADWAY  
N/F PIERRE & MARIE CARMELLE  
CONDE  
BOOK 35033 PAGE 588  
PARCEL ID: K0-08-000110

321 BROADWAY  
N/F MARIO PORTILLO  
BOOK 60662 PAGE 200  
PARCEL ID: K0-08-000109

319 BROADWAY  
N/F MGR ENTERPRISE LLC.  
BOOK 75500 PAGE 245  
PARCEL ID: K0-08-000107

308 BROADWAY  
N/F RUBI FAMILY TRUST  
BOOK 77011 PAGE 27  
PARCEL ID: E0-03-000137

304 BROADWAY  
N/F 304 BROADWAY REALTY LLC.  
BOOK 80966 PAGE 113  
PARCEL ID: E0-03-000139

305 BROADWAY  
N/F  
BOOK 70054 PAGE 510  
PARCEL ID: K0-08-000106

EXISTING  
MH 574



SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
CONDUIT & MANHOLES ON BROADWAY  
EVERETT, MA

DRAWN BY: YG SHEET 6 OF 8	WR# 31173828	ENGINEER: TIMOTHY WILLIAMSON
		PHONE: 508-935-1650
		DATE: 02/16/26

LEGEND

- REFERENCE MANHOLE
- REFERENCE 3-WAY MANHOLE
- PROPOSED 2-WAY MANHOLE
- PROPOSED 3-WAY MANHOLE
- REFERENCE CONDUIT
- PROPOSED CONDUIT
- ROAD
- LOT LINES

Item Number 2



MATCHLINE - SHEET 8  
MATCHLINE - SHEET 7

366 BROADWAY  
N/F 366 BROADWAY  
REALTY TRUST  
PARCEL ID: E0-03-000112

370 BROADWAY  
N/F  
PARCEL ID: E0-03-000114

383 BROADWAY  
N/F  
PARCEL ID: K0-08-000146

588 SECOND ST  
N/F MARLENE G  
PARCEL ID: K0-08-000145

373 BROADWAY  
N/F  
BOOK 76838 PAGE 472  
PARCEL ID: K0-08-000145

369 BROADWAY  
N/F 369 BROADWAY  
HOLDINGS LLC.  
BOOK 79142 PAGE 55  
PARCEL ID: K0-08-000143

365 BROADWAY  
N/F  
PARCEL ID: K0-08-141001

357, 361 BROADWAY  
N/F CARMINE ROMANO  
BOOK 82946 PAGE 404  
PARCEL ID: K0-08-000140

356 BROADWAY  
N/F  
BOOK 61798 PAGE 472  
PARCEL ID: E0-03-000119

350 BROADWAY  
N/F  
PARCEL ID: E0-03-000124

335 BROADWAY  
N/F  
PARCEL ID: K0-08-000135

NEW  
MH 6707

EXISTING  
MH 416

349 BROADWAY  
N/F  
PARCEL ID: K0-08-000132

336 BROADWAY  
N/F  
BOOK 65724 PAGE 283  
PARCEL ID: E0-03-000127

MATCHLINE - SHEET 7  
MATCHLINE - SHEET 6












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EVERETT, MA

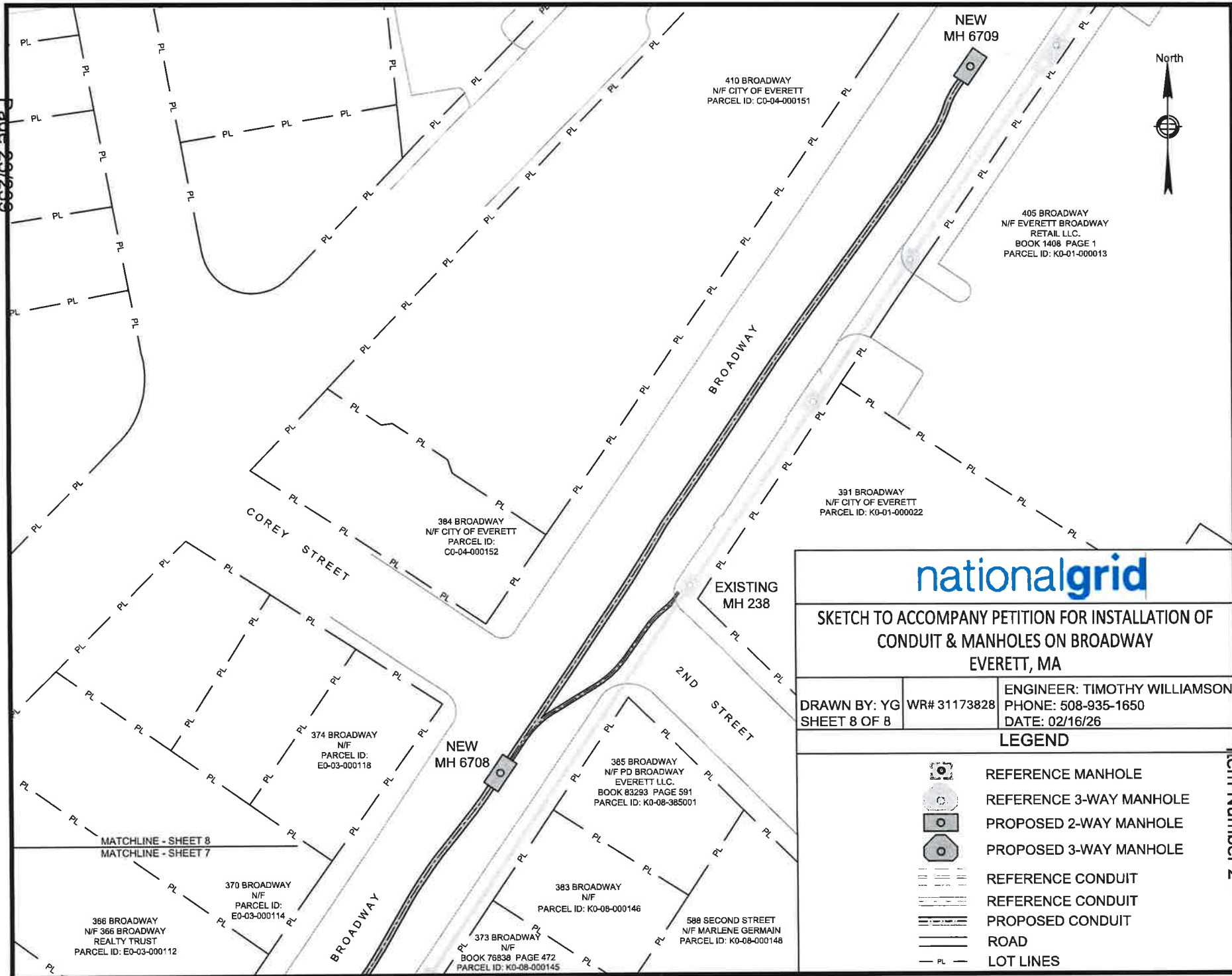
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SHEET 7 OF 8

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SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
CONDUIT & MANHOLES ON BROADWAY  
EVERETT, MA

DRAWN BY: YG	WR# 31173828	ENGINEER: TIMOTHY WILLIAMSON
SHEET 8 OF 8		PHONE: 508-935-1650
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- REFERENCE CONDUIT
- REFERENCE CONDUIT
- PROPOSED CONDUIT
- ROAD
- LOT LINES

Item Number 2



C0048-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** February 9, 2026

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**Agenda Item:**

An order proposing to amend the city's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Officer

**Background and Explanation:**

**Attachments:**



**Robert Van Campen**  
**MAYOR**

**CITY OF EVERETT - OFFICE OF THE MAYOR**

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ Mayor.Robert.VanCampen@ci.everett.ma.us

February 4, 2026

Honorable City Council  
484 Broadway  
Everett, MA 02149

Dear Honorable Members:

I hereby respectfully request, in accordance with the provisions of Section 5-1 of the City Charter, that Section IV, F and G of the Administrative Code be amended to reflect the attached language regarding the establishment of a department of strategic planning and community development and the position of Chief Development Officer.

Respectfully submitted,

Robert Van Campen  
Mayor

**Administrative Order**

#XXX

Promulgated Date

In accordance with the provisions of Section 5-1 of the City Charter, I hereby submit the following administrative order:

Established: Department of Strategic Planning, and Community Development

**Chief Development Officer-Appointment-Duties Generally**

The mayor shall appoint a chief development officer for a term not to exceed 3 years. The chief development officer shall be responsible for policy direction and coordination of the city's activities in the general areas of economic development, planning, housing, community development, transportation and mobility as well as inspectional services. The chief development officer and serve as the chief administrative contact for all activities of the personnel of the department of planning and community development, the department of inspectional services and the transportation and mobility department. As contained in Section IV, F and G of the Administrative Code of the city of Everett (Order C0138-15; Order C0155-18, Order C0089-19; Order C0385-20; amended as part of October 2021 update).

**Commented (\$1):** Need to discuss terms for all appointments.

Further, the department of planning and community development shall be renamed the division of planning and community development.

Further, the department of inspectional services shall be renamed the division of inspectional services and the inspectional services divisions of building and maintenance; plumbing; the gas fittings and gas appliances; electrical inspections and maintenance; health and sanitation; code enforcement; and weights and measures shall all be renamed as bureaus.

Further, the transportation and mobility department shall be renamed the transportation and mobility division.

Further, the administrative code shall be codified to accommodate this order

#10- C0048-26

Legislative Affairs & Election Committee  
February 26, 2026

The Committee on Legislative Affairs & Elections met on Thursday, February 16, 2026 at 5:30pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Anthony DiPierro, presiding, Councilors Stephanie Martins and Katy Rogers. Member absent was Michael Marchese who was away out of State and unable to return due to recent blizzard.

The Committee considered an Order offered by Councilor Stephanie Smith, as President: An Order proposing to amend the City's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Officer.

David Flood, Legislative Research Specialist was also present.

Mr. Flood explained that consultant Steve McGoldrick had provided some draft language for the new positions and that he tried to put them into the appropriate format but he noted that it needed a little more work in addition to some amendments expressed by Omar Boukili. He recommended that the matter be referred out to the March 9<sup>th</sup> regular meeting with no recommendation so the proposed amendments could be provided at that time which would allow a public hearing on the new positions to be held on March 23<sup>rd</sup>.

The Committee voted: To report back to the City Council meeting on March 9<sup>th</sup> with no recommendation pending receipts of the appropriate changes needed.

Respectfully Submitted,

John W. Burley  
Clerk of Committees



March 18, 2026

The Honorable Stephanie Smith  
President, Everett City Council  
484 Broadway  
Everett MA 02149

Re: Administrative Code Changes  
C0048-26 (An order proposing to amend the city's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Office)

C0049-26 (An order proposing to amend the city's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer)

Dear Madam President,

My office has reviewed the above-captioned administrative code changes to establish: 1) a Department of Strategic Planning and Community Development and the position of Chief Development Office; and 2) a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer. My recommendations are as follows:

1. C0048-26
  - a. Section F(II)(a)(1) should be amended as follows: The mayor shall appoint an executive director of planning and development ~~to~~ **for** a term not to exceed 3 years.
  - b. Section F(III)(a) header should be amended as follows: Director of Transportation and Mobility; **Appointment and Duties.**
  - c. Section F(III)(a)(1) should be amended as follows: The director of transportation and mobility shall be appointed by the mayor ~~to up to~~ **for** a term not to exceed 3 years.
  - d. Section F(IV)(b) header should be amended as follows: Director of Inspectional Services: Generally: **Appointment; Duties**
  - e. Section F(IV)(c)(1)(a) should be amended as follows: ~~Perform all the duties incumbent upon him under M.G.L.c.143 and of all amendments and additions thereto, insofar as the same may be applicable;~~ **Perform all duties in accordance with M.G.L. ch. 143, as amended, and any other applicable law.**
  - f. Section F(IV)(c)(2)(c)(i) should be amended as follows: Be the inspector of gas fittings under the supervision of the director of code enforcement, **as described herein**, and concurrently enforce all responsibilities of the bureau of gas fittings and gas appliances.
  - g. Section F(IV)(f)(2)(c)(i)-(iv) should be amended as follows:



**City of Everett**

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- (i) ~~Be an electrician licensed under~~ **Maintain an electrician license and any other applicable licenses and certifications in accordance with** the laws of the Commonwealth;
  - (ii) Have authority to execute any state or local law under their charge;
  - (iii) Perform other duties as assigned by the director of inspectional services; ~~and~~
  - (iv) ~~Comply with and hold all required certifications and licenses in accordance with Massachusetts General Laws.~~
- h. Section F(IV)(g)(1) should be amended as follows: ~~The enforcement of all provision of the state sanitary code promulgated by the Massachusetts Department of Public Health which are subject to enforcement by cities and towns~~ **Enforcing the state sanitary code, 105 CMR 410.**
- i. Section F(IV)(h)(1)(a)-(b) should be amended as follows:
- a. ~~Be responsible for the enforcement of~~ **Enforce** chapter 13A of the Revised Ordinances of the City of Everett;
  - b. ~~Enforce all relevant ordinances;~~
2. C0049-26
- a. Ensure correct citation to the Code and more specifically, Section II(B)(II)(a)(1)
  - b. Ensure that citations to relevant sections have been correctly revised for clarity.

I look forward to the opportunity to answer any further questions you or the Council may have related to these administrative orders.

Respectfully,

Jaclyn Munson  
City Solicitor





**CITY COUNCIL .....No. C0048-26**

IN THE YEAR TWO THOUSAND AND TWENTY-SIX

**AN ORDER PROPOSING TO AMEND THE CITY'S ADMINISTRATIVE CODE TO ESTABLISH A DEPARTMENT OF STRATEGIC PLANNING AND COMMUNITY DEVELOPMENT AND THE POSITION OF CHIEF DEVELOPMENT OFFICER**

/s/Councilor Stephanie V. Smith, as President

**Whereas:** In accordance with Section 5-1 of the City of Everett's Home Rule Charter, the organization of the city into operating agencies for the provision of services and the administration of the government may only be accomplished through an administrative order; and

**Whereas:** By consolidating the administrative orders adopted since the implementation of the city's Home Rule Charter, the city has promulgated an Administrative Code; and

**Whereas:** At any time, the mayor may, subject only to express prohibitions in any general law or the city charter, propose to reorganize, consolidate or abolish any city agency, in whole or in part, or to establish such new city agencies as is deemed necessary; and

**Whereas:** ;and

**Whereas:** Approval by the city council of an administrative order submitted by the mayor shall cause the city's Administrative Code to be updated as approved.

**Now,** therefore, by the authority granted by Section 5-1 of the city's Home Rule Charter to organize the city into operating agencies for the provision of services and the administration of the city government.

**Be it Ordered** by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby grants approval to amend the Administrative Code of the City of Everett as follows:

Section IV, F. is hereby deleted in its entirety and replaced with a new Section IV, F. as follows:

- F. Department of Strategic Planning and Community Development  
(C0048-26)

The department of strategic planning and community development shall include the divisions of planning and community development, transportation and mobility and inspectional services.

I. Chief Development Officer (CDO)

- a. Supervision, policy direction and coordination of the divisions under the control of the department of strategic planning and community development shall be vested in the chief development officer (CDO).
- b. The CDO shall be appointed by the mayor, with the approval of the city council, for a term not to exceed 3 years.
- c. The CDO is a management and policy level position as defined by MGL c. 150E and is therefore not eligible for membership in a bargaining unit.
- d. The CDO shall serve as the chief administrative contact for all activities of their department's personnel.

II. Division of Planning and Development

a. Executive Director of Planning and Development; Appointment; Duties

1. The mayor shall appoint an executive director of planning and development for a term not to exceed 3 years.
2. The executive director of planning and development shall supervise the personnel of the division of planning and development.

b. Duties and responsibilities

Under the direction of its executive director of planning, the division of planning and development shall:

1. Administer and assist the planning board, the conservation commission, and other commissions and committees as directed by the mayor;
2. Maintain the city's geographic information services (GIS);
3. Maintain records and maps of the city, and keep such maps in updated order;
4. Manage planning initiatives;
5. Facilitate commercial and residential development;
6. Assist in developing policy for planning purposes;
7. Provide long-term planning for multi-modal transportation needs;
8. Ensure that new developments adhere to adopted plans and in conformance with applicable environmental law and regulations.
9. With consultation from the inspector of buildings, review and inspect new construction to assure compliance with building codes

and other mandated standards for protecting safety, public health and environmental quality; and  
(C0115-18)

10. Enforce land use codes to protect public assets.

III. Division of Transportation and Mobility; Appointment and Duties  
(C0385-20)

a. Director of Transportation and Mobility: Appointment and Duties

1. The director of transportation and mobility shall be appointed by the mayor for a term not to exceed 3 years;
2. The director of transportation and mobility shall oversee and administer all aspects of the division of transportation and mobility and take all measures necessary and prudent to ensure prompt delivery of services.

b. Responsibilities

The division of transportation and mobility shall:

1. Provide long-term planning for multi-modal transportation needs;
2. Assist in developing policy for planning purposes related to transportation, parking and travel demand;
3. Administer the city's transportation policies for new residential, commercial and industrial development;
4. Assist in the facilitation of inter-municipal and inter-agency policies and plans related to transportation;
5. Administer grants related to transportation planning and policy;
6. Serve as a member of the traffic, safety and parking commission;
7. Maintain data, maps and other records related to multi-modal transportation in the city and region; and
8. Assist in the development and implementation of multimodal transportation projects.

IV. Division of Inspectional Services

a. Organization

1. The division of inspectional services, pursuant to Chapter 332 of the Acts of 2010, shall be organized into the following bureaus and divisions:

(C0138-15)

- a. Bureau of building inspection and maintenance;
- b. Bureau of plumbing;
- c. Bureau of gas fittings and gas appliances;

- d. Bureau of electrical inspections and maintenance;
- e. Bureau of health and sanitation;
- f. Bureau of code enforcement;
- g. Bureau of weights and measures;
- h. Code Enforcement Task Force Bureau; and
- i. Board of appeals

2. Duties, responsibilities

The division of inspectional services shall:

- a. Coordinate all inspection functions carried out by the division;
- b. Maintain, in a central place, all records relating to inspections;
- c. Coordinate all enforcement actions for violations of the general laws, state building code, city ordinances including, but not limited to Chapter 13A and rules or regulations which are subject to enforcement by an officer or employee of the city;
- d. Render advice, assistance and guidance to all city offices and agencies in any matter relating to city inspection services; and
- e. Render advice, assistance and guidance to all members of the public relating to city inspection services and the development of user-friendly systems for the convenience of the public.

b. Director of Inspectional Services; Generally; Appointment; Duties

- 1. The director of inspectional services shall be appointed by the mayor to a 3 year term; such term shall not be extended without reappointment beyond the stated term; the mayor may, at their discretion, remove the director of inspectional services prior to the expiration of the director's stated term.
- 2. The director shall possess, without exception, all the necessary qualifications, experience and certifications required for an inspector of buildings or building commissioner under M.G.L. c. 143 s. 3; the appointment of a director of inspectional services shall satisfy the requirements of M.G.L. c. 143 s. 3 as to the appointment of an inspector of buildings.
- 3. The director of inspectional services shall:
  - a. Serve as the executive and administrative head of the division;

- b. Establish a full and complete inventory of all inspection services performed by any officer of the city that falls within the scope of this act;
- c. Establish common files, by property address, which shall be accessible to all persons performing inspection services for the city, containing recordings of all inspections performed by any city officer or employee;
- d. Provide common services for all inspection related personnel and a centralized location for consumers of city inspection services;
- e. Expedite the issuance or denial of all permits;
- f. Establish, within 90 days of appointment, a division service manual; and
- g. Perform other relevant duties as assigned or required.  
(C0138-15)

c. Bureau of Building Inspection and Maintenance

The bureau of building inspection and maintenance shall be responsible for the enforcement of the state building code pertaining to buildings and other structures and for enforcement of related ordinances in the Revised Ordinances of the City of Everett, including, but not limited to the local zoning ordinance and Massachusetts State Building Code.

(C0138-15)

1. Inspector of Buildings; Generally; Appointment

The inspector of buildings shall:

- a. Perform all the duties in accordance with M.G.L. c.143. as amended, and any other applicable law;
- b. Not be considered a department head for the purposes of this code or any other applicable law; and
- c. Supervise the activity and performance of all local inspectors employed by the city.

d. Bureau of Plumbing

1. Responsibilities

The bureau of plumbing shall be responsible for:

- a. The enforcement of the state building code applicable to plumbing; and

- b. The enforcement of related ordinances in the Revised Ordinances of the City of Everett.

2. Inspector of Plumbing

- a. The mayor shall appoint an inspector of plumbing to a term not to exceed 3 years.
- b. The inspector of plumbing shall not be considered a department head for the purposes of this code or any other applicable law.

(C0138-15)

- c. The inspector of plumbing shall:\

- (i) Be the inspector of gas fittings under the supervision of the director of code enforcement, as described herein, and concurrently enforce all responsibilities of the bureau of gas fittings and gas appliances.

(C0138-15)

- (ii) Comply with and hold all required certifications and licenses in accordance with Massachusetts General Laws.

(C0115-18)

e. Bureau of Gas Fittings and Gas Appliances

The bureau of gas fittings and gas appliances shall be responsible for the enforcement of the state building code applicable to gas fittings and gas appliances and for enforcement of related ordinances in the Revised Ordinances of the City of Everett.

f. Bureau of Electrical Inspections and Maintenance

1. Responsibilities

The bureau of electrical inspections and maintenance shall be responsible for:

- a. The enforcement of the state building code applicable to electrical wires and electrical fixtures;
- b. The ordinary maintenance of electrical wires and fixtures in city buildings and other structures including all city recreational facilities;
- c. The operation and maintenance of the electrical components of the traffic regulatory signals and devices and fire alarm signals and devices; and

- d. The enforcement of related ordinances in the Revised Ordinances of the City of Everett.

2. Inspector of Wires

- a. The mayor shall appoint an inspector of wires, as required by M.G.L. c. 166, s. 32, to a term not to exceed 3 years.
- b. The inspector of wires shall not be considered a department head for the purposes of this Code or any other applicable law.

(C0138-15)

- c. The inspector of wires shall:

- (i) Maintain an electrician license and any other applicable licenses and certifications in accordance with the laws of the Commonwealth;
- (ii) Have authority to execute any state or local law under their charge; and
- (iii) Perform other duties as assigned by the director of inspectional services.

(C0115-18)

g. Bureau of Health and Sanitation

The bureau of health and sanitation shall be responsible for:

- 1. Enforcing the state sanitary code, 105 CMR 410.
- 2. The adoption, from time to time, of additional regulations as are necessary or desirable to protect the public health of the residents of the city; and
- 3. The enforcement of all regulations so promulgated by the board of health.

h. Bureau of Code Enforcement

- 1. The bureau of code enforcement shall:
  - a. Enforce chapter 13A of the Revised Ordinances of the City of Everett;
  - b. Maintain a high quality of life for all Everett residents;
  - c. Working in conjunction with the office of the city solicitor, prosecute all infractions and violations of city ordinances; and
  - d. Perform other relevant duties as assigned.
- 2. Director of Code Enforcement

- a. The mayor shall appoint a director of code enforcement to a term not to exceed 3 years.  
(C0138-15)
  - b. The director of code enforcement, under the supervision of the director of inspectional services, shall:
    - (i) Coordinate the activities of the bureau of code enforcement and all inspectors employed to enforce City of Everett ordinances;
    - (ii) Coordinate administrative functions as related to the execution of the bureau's duties; and
    - (iii) Perform other relevant duties as assigned by the director of code enforcement.
- i. Bureau of Weights and Measures
- 1. Inspector of Weight and Measures
    - a. The mayor shall appoint an inspector of weights and measures, as required by M.G.L. c. 98 s. 34 to a term not to exceed 3 years.
    - b. The inspector of weights and measures shall not be considered a department head for the purposes of this code or any other applicable law.  
(C0138-15)
    - c. The inspector of weights and measures shall:
      - (i) Have general charge and supervision of all the public scales of the city's custody of the standards and property of the bureau of weights and measures; and
      - (ii) Submit to the mayor and executive director of inspectional services a report of all matters pertaining to the bureau of weights and measures, together with an inventory of all property of the city in their charge.
- j. Code Enforcement Task Force
- 1. There shall be in the City of Everett a Code Enforcement Task Force (CETF). It shall be the responsibility of the Code Enforcement Task Force to coordinate the enforcement of the City ordinances pursuant to Chapter 13A of the Revised Ordinances of the City of Everett in order to combat blight, reduce nuisances, discourage criminal activity and ensure a higher quality of life for the residents of the city.

2. The Task Force shall consist of the following:
  - a. Chairperson to be appointed by the mayor and who will serve as the supervisor of the CETF members or designees;
  - b. Chief of the Police Department or their designee;
  - c. Chief of the Fire Department or their designee;
  - d. City Clerk or their designee;
  - e. City Solicitor or their designee;
  - f. Inspector of Buildings or their designee;
  - g. Director of the Office of Public Health or their designee;
  - h. Chairperson of the Licensing Board or their designee;
  - i. Director of Public Works or their designee; and
  - j. The Superintendent of the School Department or their designee.

(C0089-19)

k. Board of Appeals

See City of Everett Administrative Code Section III(Q).

Section IV, G. is hereby deleted in its entirety; and

Section IV, P. is hereby deleted in its entirety.

This order shall take effect upon passage by the City Council and subsequent approval by His Honor the Mayor.



A true copy attest

A handwritten signature in black ink that reads "Sergio Cornelio".

Sergio Cornelio, City Clerk

Administrative Code Changes - C0048-26 & C0049-26

Jaclyn,

Thank you for your recommendations for additional changes to these two administrative orders. These changes were made and included in the versions of these orders included in the agenda packet distributed for the City Council Meeting of March 23, 2026.

However, just for the sake of clarity, I do have a few things I'd like to bring to your attention just so that we can all be sure that we are on the same page with these orders.

1. C0048-26

- a. I wrote preambles for these two administrative orders. It is not something that I usually do when I write a piece of legislation for someone. I can explain what needs to be done but I'd rather that the sponsor provides the why.

The preambles that I wrote for these two orders are mostly identical and speak to the development of the administrative code as Section 5-1 of the City Charter only speaks to administrative orders. I did, however, leave one place where the benefits of the change can be addressed.

For the other order, I added a brief explanation of the benefits of the change that were distilled from some language provided by Omar. In this order, the corresponding part of the preamble remains blank. Either appropriate language should be developed and inserted in the preamble or that section of the preamble should be deleted.

- b. All of the Administrative Code citations that you listed for this docket number should have been preceded with "(IV)" as they are all located in the Executive Administration Section (Section IV) of the Administrative Code.
- c. I believe that the citation that you have listed under C0048-26 f. in your letter should be (IV)(F)(IV)(d)(2)(c)(i) rather than (IV)(F)(IV)(c)(2)(c)(i). The recommended change was applied as such.

2. C0049-26

- a. The citation that you have listed under C0049-26 a. in your letter was indeed originally incorrect, (II)(B)(II)(1)(a) rather than (II)(B)(II)(a)(1). This correction was included in the version of the order that appears in the meeting's agenda packet.
- b. While researching the above issue, I noticed that in both (II)(B)(II)(a) and (II)(B)(II)(a)(1), auditing was still included under the umbrella of the department of administrative and financial services. This is something that should have been addressed when the auditing function was separated in the prior Administrative Code changes. As such, I updated this administrative order to correct the issue.

- c. I have reviewed all of the citations to relevant sections at least a couple of times and I will do it at least one more time as much of the Code has been reordered. However, if you have any particular concerns, please let me know.

As I said previously, all of these changes were incorporated in the versions of the orders included in the agenda packet. I will have a copy of this e-mail placed on each councilor's desk though for tonight's meeting to explain any differences the councilors may have noticed.

It would have been a good thing if we didn't have more changes to these orders. However, we can still make any changes necessary (if we have to) as long as we provide the changes in writing and put them in front of the councilors prior to the final vote on these orders. The sooner the better though.

Let me know what you think/

Thanks.

Dave

**LEGAL NOTICE**

**CITY OF EVERETT**



**EVERETT CITY COUNCIL**

**PUBLIC HEARING NOTICE**

**PUBLIC HEARING FOR A PROPOSED AMENDMENT TO THE CITY'S  
ADMINISTRATIVE CODE TO ESTABLISH A DEPARTMENT OF STRATEGIC  
PLANNING AND COMMUNITY DEVELOPMENT AND THE POSITION OF CHIEF  
DEVELOPMENT OFFICER**

To all interested parties,

The Everett City Council, in accordance with Section 5-1(e) of the City Charter, shall conduct a public hearing during a regular meeting of the council on Monday, April 13, 2026 at 7:00 PM in the City Council Chambers at Everett City Hall, Third Floor, 484 Broadway, Everett, MA 02149.

At said meeting, the public shall be allowed to speak on the proposed amendment to the City of Everett's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Officer (CDO).

A copy of all documents associated with the proposed amendment shall be located in the City Clerk's Office for public inspection. A copy of these documents may also be found on pages 108 - 132 of the agenda packet for the March 23, 2026 regular meeting of the City Council which can be found at the following link: <https://cityofeverett.com/wp-content/uploads/2026/03/03-23-2026-City-Council-Meeting-Agenda-reduced.pdf>

Questions and comments may be directed in advance of the public hearing to the Legislative Aide for the City Council, Michael Mangan at [Michael.Mangan@ci.everett.ma.us](mailto:Michael.Mangan@ci.everett.ma.us) or 617-394-2237.

Stephanie V. Smith, President  
Michael Mangan, Legislative Aide

April 1, 2026



C0049-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** February 9, 2026

---

**Agenda Item:**

An order proposing to amend the city's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer

**Background and Explanation:**

**Attachments:**



**Robert Van Campen**  
**MAYOR**

**CITY OF EVERETT - OFFICE OF THE MAYOR**

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ Mayor.Robert.VanCampen@ci.everett.ma.us

---

February 4, 2026

Honorable City Council  
484 Broadway  
Everett, MA 02149

Dear Honorable Members:

I hereby respectfully request, in accordance with the provisions of Section 5-1 of the City Charter, that Section IV, F and G of the Administrative Code be amended to reflect the attached language regarding the establishment of a department of administrative and financial services and the position of Chief Administrative and Financial Officer.

I recommend your favorable passage of this order.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. Van Campen", is written over a light blue horizontal line.

Robert Van Campen  
Mayor

**Administrative Order**

**#XXX**

Promulgated Date

In accordance with the provisions of Section 5-1 of the City Charter, I hereby submit the following administrative order:

Established: Department of Administrative and Financial Services

Chief Administrative and Financial Officer -Appointment- Duties Generally

The mayor shall appoint a chief administrative and financial officer for a term not to exceed 3 years. The chief administrative and financial officer shall be responsible for policy direction and coordination of the division of human resources, the division of financial services and the division of information technology. The chief administrative and financial officer shall serve as the chief administrative contact for all activities of the personnel of said departments contained in Section IV, F and G of the Administrative Code of the city of Everett (Order C0138-15; Order C0155-18, Order C0089-19; Order C0385-20; amended as part of October 2021 update).

**Commented [S1]:** Need to discuss terms for all appointments.

Further, the department of financial services shall be renamed the department of administrative and financial services.

Further, the department of human resources shall be renamed the division of human resources.

Further, the department of information technology shall be renamed the division of information technology.

Further, the administrative code shall be codified to accommodate this order.

Goals and benefits of merging administrative and financial functions:

- Separating administrative operations from financial authority and functions can create misalignment between policy intent and fiscal execution. Unifying both into an Administrative and Financial Services Department, headed by a Chief Administrative and Financial Officer ensures that:
  - Information asymmetry through the administrative and financial structures is reduced
  - Strategic initiatives are efficiently and appropriately stress-tested before launch
  - Operational reforms are backed by real-time, candid fiscal insights
  - Long-term capital planning and service delivery are aligned
  - There is a clear drive toward operational efficiency as a financial imperative

Everett, Mass.

#11- C0049-26

Legislative Affairs & Election Committee.....  
February 26, 2026

### COMMITTEE REPORT

The Committee on Legislative Affairs & Elections met on Thursday, February 16, 2026 at 5:30pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Anthony DiPierro, presiding, Councilors Stephanie Martins and Katy Rogers. Member absent was Michael Marchese who was away out of State and unable to return due to recent blizzard.

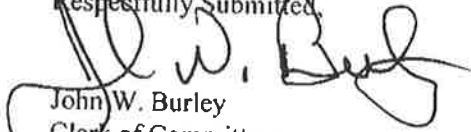
The Committee considered an Order offered by Councilor Stephanie Smith, as President: An Order proposing to amend the City's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer.

David Flood, Legislative Research Specialist was also present.

Mr. Flood explained that consultant Steve McGoldrick had provided some draft language for the new positions and that he tried to put them into the appropriate format but he noted that it needed a little more work in addition to some amendments expressed by Omar Boukili. He recommended that the matter be referred out to the March 9<sup>th</sup> regular meeting with no recommendation so the proposed amendments could be provided at that time which would allow a public hearing on the new positions to be held on March 23<sup>rd</sup>.

The Committee voted: To report back to the City Council meeting on March 9<sup>th</sup> with no recommendation pending receipts of the appropriate changes needed.

Respectfully Submitted,

  
John W. Burley  
Clerk of Committees



## Department of the City Solicitor

March 18, 2026

The Honorable Stephanie Smith  
President, Everett City Council  
484 Broadway  
Everett MA 02149

Re: Administrative Code Changes  
C0048-26 (An order proposing to amend the city's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Office)

C0049-26 (An order proposing to amend the city's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer)

Dear Madam President,

My office has reviewed the above-captioned administrative code changes to establish: 1) a Department of Strategic Planning and Community Development and the position of Chief Development Office; and 2) a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer. My recommendations are as follows:

1. C0048-26
  - a. Section F(II)(a)(1) should be amended as follows: The mayor shall appoint an executive director of planning and development ~~to~~ **for** a term not to exceed 3 years.
  - b. Section F(III)(a) header should be amended as follows: Director of Transportation and Mobility; **Appointment and Duties.**
  - c. Section F(III)(a)(1) should be amended as follows: The director of transportation and mobility shall be appointed by the mayor ~~to up to~~ **for** a term not to exceed 3 years.
  - d. Section F(IV)(b) header should be amended as follows: Director of Inspectional Services: Generally: **Appointment; Duties**
  - e. Section F(IV)(c)(1)(a) should be amended as follows: ~~Perform all the duties incumbent upon him under M.G.L.c.143 and of all amendments and additions thereto, insofar as the same may be applicable;~~ **Perform all duties in accordance with M.G.L. ch. 143, as amended, and any other applicable law.**
  - f. Section F(IV)(c)(2)(c)(i) should be amended as follows: Be the inspector of gas fittings under the supervision of the director of code enforcement, **as described herein**, and concurrently enforce all responsibilities of the bureau of gas fittings and gas appliances.
  - g. Section F(IV)(f)(2)(c)(i)-(iv) should be amended as follows:



**City of Everett**

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Department of the  
**City Solicitor**

Item Number 4

- (i) ~~Be an electrician licensed under~~ **Maintain an electrician license and any other applicable licenses and certifications in accordance with** the laws of the Commonwealth;
  - (ii) Have authority to execute any state or local law under their charge;
  - (iii) Perform other duties as assigned by the director of inspectional services. ~~and~~
  - (iv) ~~Comply with and hold all required certifications and licenses in accordance with Massachusetts General Laws.~~
- h. Section F(IV)(g)(1) should be amended as follows: ~~The enforcement of all provision of the state sanitary code promulgated by the Massachusetts Department of Public Health which are subject to enforcement by cities and towns~~ **Enforcing the state sanitary code, 105 CMR 410.**
- i. Section F(IV)(h)(1)(a)-(b) should be amended as follows:
- a. ~~Be responsible for the enforcement of~~ **Enforce** chapter 13A of the Revised Ordinances of the City of Everett;
  - b. ~~Enforce all relevant ordinances;~~
2. C0049-26
- a. Ensure correct citation to the Code and more specifically, Section II(B)(II)(a)(1)
  - b. Ensure that citations to relevant sections have been correctly revised for clarity.

I look forward to the opportunity to answer any further questions you or the Council may have related to these administrative orders.

Respectfully,

Jaclyn Munson  
City Solicitor



**City of Everett**

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**CITY COUNCIL .....No. C0049-26**

IN THE YEAR TWO THOUSAND AND TWENTY-SIX

**AN ORDER PROPOSING TO AMEND THE CITY’S ADMINISTRATIVE CODE TO ESTABLISH A DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES AND THE POSITION OF CHIEF ADMINISTRATIVE AND FINANCIAL OFFICER**

*/s/Councilor Stephanie V. Smith, as President*

**Whereas:** In accordance with Section 5-1 of the City of Everett’s Home Rule Charter, the organization of the city into operating agencies for the provision of services and the administration of the government may only be accomplished through an administrative order; and

**Whereas:** By consolidating the administrative orders adopted since the implementation of the city’s Home Rule Charter, the city has promulgated an Administrative Code; and

**Whereas:** At any time, the mayor may, subject only to express prohibitions in any general law or the city charter, propose to reorganize, consolidate or abolish any city agency, in whole or in part, or to establish such new city agencies as is deemed necessary; and

**Whereas:** Separating administrative operations from financial authority and functions can create misalignment between policy intent and fiscal execution. By unifying both into a department of administrative and financial services, there is a clear drive toward operation efficiency as a financial imperative; and

**Whereas:** Approval by the city council of an administrative order submitted by the mayor shall cause the city’s Administrative Code to be updated as proposed.

**Now,** therefore, by the authority granted by Section 5-1 of the city’s Home Rule Charter to organize the city into operating agencies for the provision of services and the administration of the city government.

**Be it Ordered** by the City Council of the City of Everett, Massachusetts, as follows:

That the Everett City Council hereby grants approval to amend the Administrative Code of the City of Everett as follows:

Section II, B.II.a.1. is hereby amended by deleting the phrase “, auditing”;

Section II, B.II.a.1. is hereby further amended by replacing the phrase “Office of Financial Services and under the supervision of the Chief Financial Officer” with the phrase ”department

of administrative and financial services and under the supervision of the chief administrative and financial officer”;

Section III, P.II.a.. is hereby amended by replacing the phrase “City Auditor” with the phrase “Chief Administrative and Financial Officer”;

Section III, R.III.a.6. is hereby amended by replacing the phrase “A member of the City of Everett Finance Department” with the phrase “The city’s Chief Administrative and Financial Officer”;

Section IV, D. is hereby deleted in its entirety and shall be replaced with a new Section IV, D. as follows:

D. Department of Administrative and Financial Services

(C0049-26)

The department of administrative and financial services shall include the divisions of financial services, human resources and information technology.

I. Chief Administrative and Financial Officer (CAFO)

a. Duties and responsibilities

1. Supervision, policy direction and coordination of the divisions under the control of the department of administrative and financial services shall be vested in the chief administrative and financial officer (CAFO).
2. The CAFO shall serve as the chief administrative contact for all activities of their department’s personnel.
3. In addition, the CAFO shall have the following specific powers and duties:
  - a. To ensure that the budget director compiles and submits an annual operating budget and an annual capital budget to the mayor. The CAFO shall assist the budget director by ensuring that every city department furnishes requests for the expenditure of city funds in a form deemed to be best suited to show a complete financial plan for all city funds and activities for the ensuing fiscal year.
  - b. At the direction of the mayor, the CAFO shall submit annually to the mayor a five-year capital improvements plan.
  - c. At the direction of the mayor, the CAFO shall submit to the mayor a five-year financial forecast of the City's revenue, expenditures and debt.

- d. To disburse, as city government operations may require, all funds and sign all checks pursuant to warrants signed by the mayor and city auditor, to ensure the efficient operation of government.
- e. To communicate financial matters affecting city government to the mayor and the city council on request.
- f. To coordinate and act as the city's chief contact with the state department of revenue pertaining to all financial matters.
- g. To coordinate and manage all financial information received from the board of assessors to forecast future financial growth and anticipated revenues and advise the mayor accordingly.
- h. To create and implement written policies and procedures and be responsible for the collection and deposit of all monies received by various city agencies.

4. The CAFO shall have an affirmative obligation to report to the city auditor any identified instances in which the city's internal controls have not been followed.

b. Appointment

The CAFO shall be appointed by the mayor, with the approval of the city council, for a term not to exceed 3 years.

c. Prohibitions

- 1. The CAFO is a management and policy level position as defined by MGL c. 150E and is therefore not eligible for membership in a bargaining unit.
- 2. The CAFO shall not also serve as either the city auditor or the treasurer/collector.
- 3. The CAFO shall not exercise any control or authority over the office of the city auditor.

(C0141-25)

II. Division of Financial Services

a. Authority; responsibilities

The division of financial services shall coordinate and administrate the city's financial services and activities including:

- 1. Development of city's financial planning and budgetary policy and annual operating budget;

2. Investment of city's funds;
3. Maintenance of city accounting records and financial statements;
4. Payment of all City's obligations, subject to applicable approvals; monitoring of all expenditures of city funds;
5. Timely reporting to the mayor and to other appropriate boards and officers of actual or foreseeable incurring of obligation of expenditures of funds in excess of budgeted appropriations;
6. Maintenance of payroll and other financial records relating to all city personnel;
7. Supervision of city purchasing and inventory control procedures;
8. Administration of disposal of city property;
9. Ensuring that financial and internal support is provided to all departments;
10. Providing the general public with departmental information; and
11. Development and enforcement of internal controls.

b. Office of the Treasurer/Collector

1. The treasurer/collector shall be appointed by the mayor to a term not to exceed 3 years.
2. The treasurer/collector shall, in addition to responsibilities established and imposed by state law:
  - a. Give a bond annually for the faithful performance of their duties as required by the General Laws, chapter 41, section 35. The premium for such bond shall be paid by the city;
  - b. Exercise the powers, duties and responsibilities of a collector of taxes and a city collector under the title of city collector;
  - c. Cause an accurate and true account to be kept of all receipts and disbursements on behalf of the city, and such records shall conform as far as practicable with the accounts of the city auditor;
  - d. Cause all books, papers, vouchers and documents under their care, together with all money not deposited in banks, and belonging to the city, when not in use, to be kept in a proper safe or vault;
  - e. Make payment, based on departmental payrolls and warrants issued by the city auditor and approved by the

mayor and the city auditor, to each employee or official, or their authorized agent or attorney, or their assignee and shall take therefore the receipt of no person other than such employee or official, their authorized agent or attorney or assignee.

(C0138-15)

- f. Furnish to the city auditor, not later than the twenty-first day of each month, a detailed statement of all cash receipts, including trust and investment funds, during the preceding month; and
- g. Collect all taxes, accounts and other sums payable to the city, not otherwise specifically provided for, together with interest, costs and charges thereon.

c. Office of Purchasing and Procurement; Purchasing Agent

- 1. A purchasing agent/chief procurement officer (CPO) shall be appointed by the mayor in accordance with Chapter 432 of the Acts of 1962 to a term not to exceed 3 years. The CPO shall have, or obtain in a timely manner, all certifications incumbent upon that designation by the commonwealth of Massachusetts.

(C0138-15)

- 2. The CPO, or their designee, shall:
  - a. Have the power to transfer all supplies, materials, and equipment between city departments as necessary and prudent;
  - b. Have the power to sell, exchange or trade any supplies, material and equipment which have become unsuitable for public use if the item has value less than \$500.00. If the item has a value greater than or equal to \$500.00, the sale, exchange or trade of the item shall be subject to the approval of the city council.
  - c. Create, manage and serve as custodian for all contracts entered into by the city for goods and services; serve as custodian of all other contracts entered into by the city;
  - d. Keep a public record of all sales, exchanges and trades;
  - e. Manage and supervise all assets in the possession or legal custody of the city; and
  - f. Require that each using agency shall make an inventory during the month of May in each year of all personal property under its charge.

d. Office of Budgeting

1. The mayor shall appoint a budget director to a term not to exceed 3 years.
2. The budget director, as supervisor of the office of budgeting, shall:
  - a. Assemble budget estimates and provide analysis and advice to the mayor and CAFO as to budgetary matters and procedures;
  - b. Conduct studies relative to improvements to administrative organization and procedures;
  - c. Develop, along with the city auditor, departmental work measurement studies and standards for analysis by the mayor and the CAFO; and
  - d. Provide analysis and recommendations regarding departmental user fees to relevant personnel; analyze federal, state and local legislative and executive proposals for impact on budgetary operations; perform other relevant duties as assigned.

e. Office of Assessing

1. The mayor shall appoint a chief assessor to a term not to exceed 3 years.
2. The office of assessing shall:
  - a. Be responsible for accurately determining the value of all real and personal property located within the city for the purpose of taxation;
  - b. Assess all property at its full and fair market value as of January 1 of each year, or within a time frame accepted by local option;
  - c. Be responsible for the administration of all property tax data records and maintains accurate parcel ownership data based upon recorded property transactions at the Registry of Deeds; and
  - d. Administer the tax billing for the motor vehicle excise and boat excise tax.

III. Division of Human Resources

a. Director of Human Resources; appointment

1. The director of human resources shall be appointed by the mayor to up to a term not to exceed 3 years.

2. The director of human resources shall oversee and administer all aspects of the division of human resources and take all measures necessary and prudent to ensure the prompt delivery of services.  
(C0138-15)

b. Duties and responsibilities

The division of human resources shall:

1. Provide employee benefits administration;
2. Provide advice and support regarding employee and labor relations;
3. Develop recruitment and retention strategies;
4. Monitor city activities for compliance with the Equal Opportunity Act (EEO), Americans with Disabilities Act (ADA), Fair Labor Standards Act (FLSA), Family and Medical Leave Act (FMLA) and all other pertinent federal, state and local laws;
5. Work with city's legal counsel and other relevant staff to coordinate city's response to all reports and/or complaints of discrimination;
6. Serve as city's ADA coordinator;
7. Serve as mayor's liaison/appointing authority to the Massachusetts Human Resources Division for all matters pertaining to civil service hiring, promotion and discipline; and
8. Provide efficient administration of all other pertinent human resource matters, including but not limited to the hiring, discipline, support and termination of all city employees, as necessary.

IV. Division of Information Technology

a. Director of Information Technology; Appointment; Duties

The director of information technology shall:

1. Be appointed by the mayor to a term not to exceed 3 years; and
2. Oversee and administer all aspects of the division of information technology and take all measures necessary and prudent to ensure the prompt delivery of services.

(C0138-15)

b. Duties and responsibilities

The division of information technology shall:

1. Manage storage, security and integrity of all electronic data in the custody of the city;

2. Develop, enhance and manage the city's networks to provide high-speed, transparent and highly functional connectivity among all information and communication resources;
3. Assist all department and division heads in the selection and setup of all software, equipment and applications;
4. Develop new solutions and applications to address current and future needs for all departments and employees; and
5. Provide other services and take other actions as prudent and assigned to ensure the prompt delivery of services.

(C0138-15)

Section IV, H. is hereby deleted in its entirety and shall be replaced with a new Section IV, H. as follows:

H Office of the City Auditor  
(C0141-25, C0049-26)

I. Appointment

The city auditor shall be appointed by the mayor to a term not to exceed 3 years.  
(C0138-15)

II. Responsibilities

The city auditor shall, in addition to responsibilities established and imposed by state law:

- a. Cause a complete set of books to be kept, consistent with the Uniform Municipal Accounting System prescribed by the General Laws, chapter 44, section 38. Such records shall also include a detailed record of the city debt, showing the purpose for which it was incurred, maturity date and the rate of interest;
- b. Countersign all bonds, notes and certificates of indebtedness issued by the city treasurer, as authorized by the mayor and city council;
- c. Prepare an annual report which complies with the requirements of the Uniform Municipal Accounting System, as prescribed by the Director of the Bureau of Accounts and shall provide a copy of this report, together with copies of the audited General Purpose Financial Statements of the city to the mayor and the city council.

III. Prohibitions

- a. The city auditor shall be independent of the CAFO and also may not hold the position of CAFO or treasurer/collector.

- b. The city auditor is a management and policy level position as defined by MGL c. 150E and is therefore not eligible for membership in a bargaining unit.

Section IV, K is hereby deleted in its entirety; and

Section IV, N is hereby deleted in its entirety; and

Section IV, O is hereby deleted in its entirety; and

Once all of the other changes in this order and administrative order C0048-26 have been applied, to the Administrative Code, the Code shall be further amended by renaming the following subsections as listed below:

Section IV, H is hereby renamed to Section IV, G;

Section IV, I is hereby renamed to Section IV, H;

Section IV, J is hereby renamed to Section IV. I;

Section IV, L is hereby renamed to Section IV. J;

Section IV, M is hereby renamed to Section IV. K;

This order shall take effect upon passage by the City Council and subsequent approval by His Honor the Mayor.



A true copy attest

A handwritten signature in black ink that reads "Sergio Cornelio". The signature is written in a cursive style.

Sergio Cornelio, City Clerk

Administrative Code Changes - C0048-26 & C0049-26

Jaclyn,

Thank you for your recommendations for additional changes to these two administrative orders. These changes were made and included in the versions of these orders included in the agenda packet distributed for the City Council Meeting of March 23, 2026.

However, just for the sake of clarity, I do have a few things I'd like to bring to your attention just so that we can all be sure that we are on the same page with these orders.

1. C0048-26

- a. I wrote preambles for these two administrative orders. It is not something that I usually do when I write a piece of legislation for someone. I can explain what needs to be done but I'd rather that the sponsor provides the why.

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- b. All of the Administrative Code citations that you listed for this docket number should have been preceded with "(IV)" as they are all located in the Executive Administration Section (Section IV) of the Administrative Code.
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2. C0049-26

- a. The citation that you have listed under C0049-26 a. in your letter was indeed originally incorrect, (II)(B)(II)(1)(a) rather than (II)(B)(II)(a)(1). This correction was included in the version of the order that appears in the meeting's agenda packet.
- b. While researching the above issue, I noticed that in both (II)(B)(II)(a) and (II)(B)(II)(a)(1), auditing was still included under the umbrella of the department of administrative and financial services. This is something that should have been addressed when the auditing function was separated in the prior Administrative Code changes. As such, I updated this administrative order to correct the issue.

- c. I have reviewed all of the citations to relevant sections at least a couple of times and I will do it at least one more time as much of the Code has been reordered. However, if you have any particular concerns, please let me know.

As I said previously, all of these changes were incorporated in the versions of the orders included in the agenda packet. I will have a copy of this e-mail placed on each councilor's desk though for tonight's meeting to explain any differences the councilors may have noticed.

It would have been a good thing if we didn't have more changes to these orders. However, we can still make any changes necessary (if we have to) as long as we provide the changes in writing and put them in front of the councilors prior to the final vote on these orders. The sooner the better though.

Let me know what you think/

Thanks.

Dave

**LEGAL NOTICE**

**CITY OF EVERETT**



**EVERETT CITY COUNCIL**

**PUBLIC HEARING NOTICE**

**PUBLIC HEARING FOR A PROPOSED AMENDMENT TO THE CITY'S ADMINISTRATIVE CODE TO ESTABLISH A DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES AND THE POSITION OF CHIEF ADMINISTRATIVE AND FINANCIAL OFFICER (CAFO).**

To all interested parties,

The Everett City Council, in accordance with Section 5-1(e) of the City Charter, shall conduct a public hearing during a regular meeting of the council on Monday, April 13, 2026 at 7:00 PM in the City Council Chambers at Everett City Hall, Third Floor, 484 Broadway, Everett, MA 02149.

At said meeting, the public shall be allowed to speak on the proposed amendment to the City of Everett's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer (CAFO).

A copy of all documents associated with the proposed amendment shall be located in the City Clerk's Office for public inspection. A copy of these documents may also be found on pages 133-148 of the agenda packet for the March 23, 2026 regular meeting of the City Council which can be found at the following link: <https://cityofeverett.com/wp-content/uploads/2026/03/03-23-2026-City-Council-Meeting-Agenda-reduced.pdf>.

Questions and comments may be directed in advance of the public hearing to the Legislative Aide for the City Council, Michael Mangan at [Michael.Mangan@ci.everett.ma.us](mailto:Michael.Mangan@ci.everett.ma.us) or 617-394-2237.

Stephanie V. Smith, President  
Michael Mangan, Legislative Aide

April 1, 2026



C0094-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

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**Agenda Item:**

National Grid Vine St

**Background and Explanation:**

**Attachments:**

Questions contact - Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council  
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Vine Street - National Grid to install 1 JO pole on Vine Street beginning at a point approximately 75 feet Southeast of the centerline of the intersection of Garden Street and Vine Street and continuing approximately 0 feet in a Southeasterly direction. Installation of One JO pole #915 and miscellaneous electric equipment on Vine St, Everett, MA 02149.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Vine Street - Everett, Massachusetts.

**No.# 31173828**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Nick Memmolo*  
BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.  
BY *[Signature]*  
Manager / Right of Way

March 25, 2026

Questions contact – Central Design, Tim Williamson (508)-935-1650 or  
timothy.p.williamson@leidos.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and  
VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND  
TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and  
permission to erect and maintain poles and wires to be placed thereon, together with such  
sustaining and protecting fixtures as said Companies may deem necessary, in the public way or  
ways hereinafter referred to, as requested in petition of said Companies dated the 4th day of  
February, 2026.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points  
indicated upon the plan marked – Vine Street - Everett, Massachusetts.

**No.# 31173828**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL  
GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business  
and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from  
the ground.

The following are the public ways or part of ways along which the poles above referred to may  
be erected, and the number of poles which may be erected thereon under this order:

Vine Street - National Grid to install 1 JO pole on Vine Street beginning at a point approximately  
75 feet Southeast of the centerline of the intersection of Garden Street and Vine Street and  
continuing approximately 0 feet in a Southeasterly direction. Installation of One JO pole #915  
and miscellaneous electric equipment on Vine St, Everett, MA 02149.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or  
intersecting public ways for the purpose of making connections with such poles and buildings as  
each of said petitioners may desire for distributing purposes

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

\_\_\_\_\_  
City/Town Clerk.  
Massachusetts 20\_\_ .  
Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_ , at \_\_\_\_\_ o'clock, M

At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith  
recorded, and that we mailed at least seven days before said hearing a written notice of the time  
and place of said hearing to each of the owners of real estate (as determined by the last preceding  
assessment for taxation) along the ways or parts of ways upon which the Company is permitted  
to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk

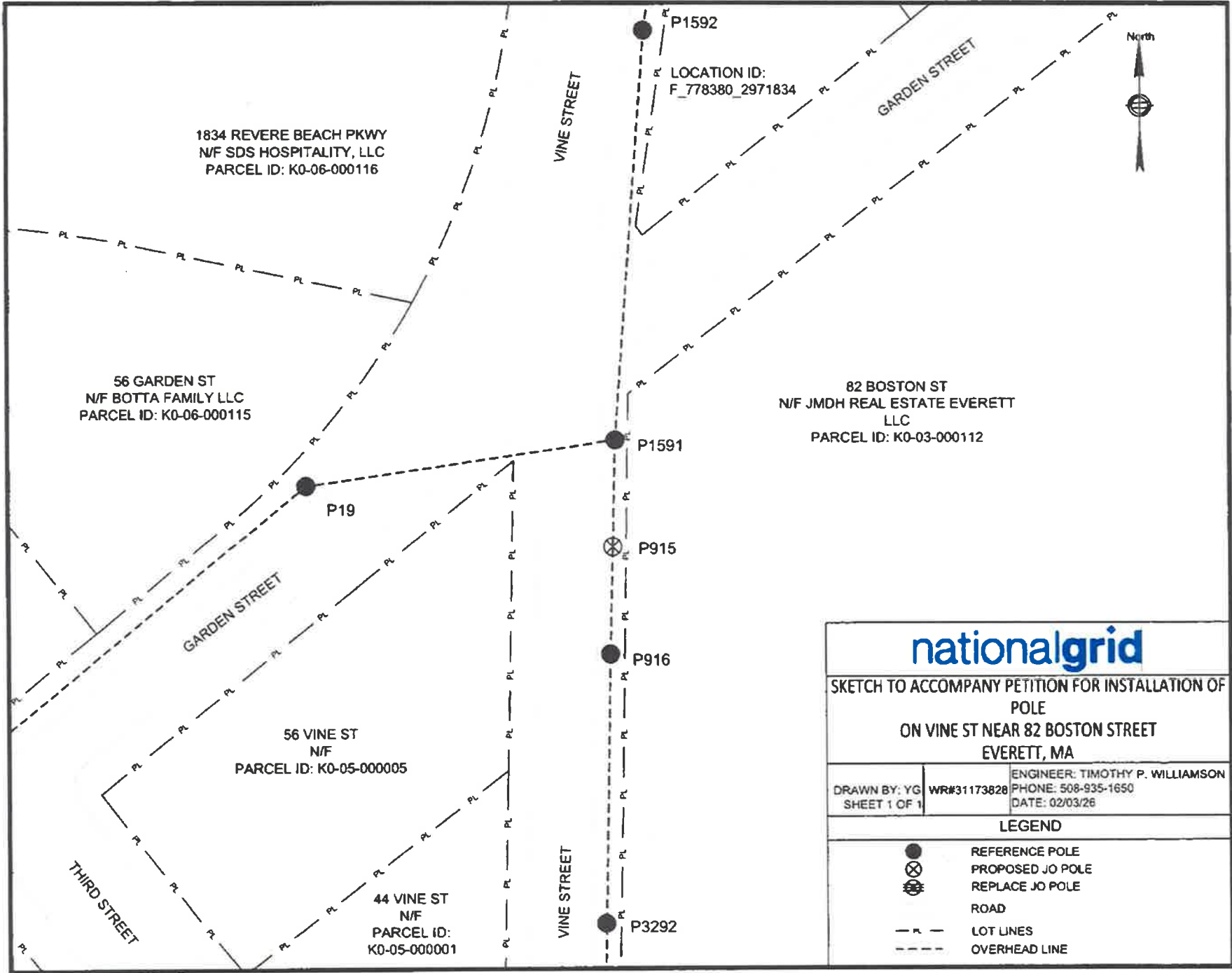
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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk



<b>nationalgrid</b>	
SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF POLE ON VINE ST NEAR 82 BOSTON STREET EVERETT, MA	
DRAWN BY: YG SHEET 1 OF 1	WR#31173828 ENGINEER: TIMOTHY P. WILLIAMSON PHONE: 508-935-1650 DATE: 02/03/26
<b>LEGEND</b>	
●	REFERENCE POLE
⊗	PROPOSED JO POLE
⊗	REPLACE JO POLE
— — —	ROAD
- - -	LOT LINES
· · ·	OVERHEAD LINE

Abutters List for National Grid Overhead Pole Petition on Vine St, in Everett, MA 02149  
 WR# 31173828

Parcel ID	Parcel Address	Owner Name	Owner Mailing Address			
K0-03-000112	82 BOSTON ST	JMDH REAL ESTATE EVERETT LLC	17-10 WHITESTONE EXPRESSWAY	WHITESTONE	NY	11357
K0-05-000001	44 VINE ST		45 WINTHROP ROAD #BSMT	EVERETT	MA	02149
K0-05-000005	56 VINE ST		57 GARDEN ST	EVERETT	MA	02149
K0-06-000115	56 GARDEN ST	BOTTA FAMILY LLC	8 MARSHALL CIR	PEABODY	MA	01860
K0-06-000116	1834 REVERE BEACH PKWY	SDS HOSPITALITY, LLC	1834 REVERE BEACH PKW	EVERETT	MA	02149



C0095-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

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**Agenda Item:**

National Grid Spring St

**Background and Explanation:**

**Attachments:**

Questions contact - Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council  
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Spring Street - National Grid to install 1 JO pole on Spring Street beginning at a point approximately 25 feet Northwest of the centerline of the intersection of Second Street and Spring Street and continuing approximately 0 feet in a Northwesterly direction. Installation of One JO pole #945 and miscellaneous electric equipment on Spring St, Everett, MA 02149.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Spring Street - Everett, Massachusetts.

No.# 31173828

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Nick Mammolo*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.  
BY *[Signature]* \_\_\_\_\_  
Manager / Right of Way

March 25, 2026

Questions contact – Central Design, Tim Williamson (508)-935-1650 or  
timothy.p.williamson@leidos.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and  
VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND  
TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and  
permission to erect and maintain poles and wires to be placed thereon, together with such  
sustaining and protecting fixtures as said Companies may deem necessary, in the public way or  
ways hereinafter referred to, as requested in petition of said Companies dated the 4th day of  
February, 2026.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points  
indicated upon the plan marked – Spring Street - Everett, Massachusetts.

**No.# 31173828**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL  
GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business  
and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from  
the ground.

The following are the public ways or part of ways along which the poles above referred to may  
be erected, and the number of poles which may be erected thereon under this order:

Spring Street - National Grid to install 1 JO pole on Spring Street beginning at a point  
approximately 25 feet Northwest of the centerline of the intersection of Second Street and Spring  
Street and continuing approximately 0 feet in a Northwesterly direction. Installation of One JO  
pole #945 and miscellaneous electric equipment on Spring St, Everett, MA 02149.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or  
intersecting public ways for the purpose of making connections with such poles and buildings as  
each of said petitioners may desire for distributing purposes

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
City/Town Clerk.  
Massachusetts 20\_\_  
Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_, at \_\_\_\_\_ o'clock, M

At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith  
recorded, and that we mailed at least seven days before said hearing a written notice of the time  
and place of said hearing to each of the owners of real estate (as determined by the last preceding  
assessment for taxation) along the ways or parts of ways upon which the Company is permitted  
to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk

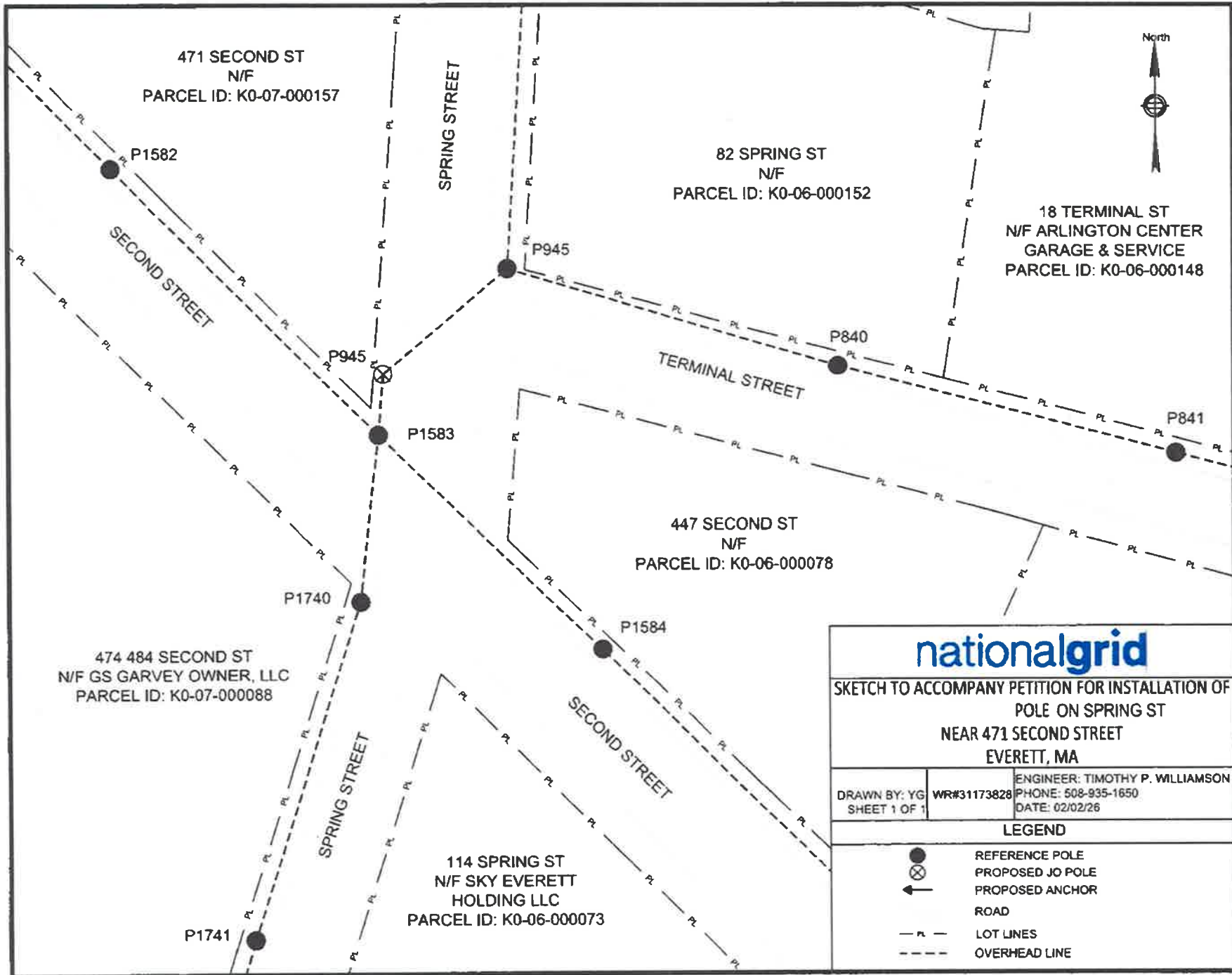
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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk



**nationalgrid**

SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
POLE ON SPRING ST  
NEAR 471 SECOND STREET  
EVERETT, MA

DRAWN BY: YG SHEET 1 OF 1	WR#31173828	ENGINEER: TIMOTHY P. WILLIAMSON PHONE: 508-935-1650 DATE: 02/02/26
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**LEGEND**

- REFERENCE POLE
- PROPOSED JO POLE
- PROPOSED ANCHOR
- ROAD
- LOT LINES
- OVERHEAD LINE

Abutters List for National Grid Overhead Pole Petition on Spring St, in Everett, MA 02149  
 WR# 31173828

Parcel ID	Parcel Address	Owner Name	Owner Mailing Address			
K0-07-000157	471 SECOND ST		2400 E COMMERCIAL BLVD, STE 901	FORT LAUDERDALE	FL	33308
K0-06-000152	82 SPRING ST		82 SPRING ST	EVERETT	MA	02149
K0-06-000078	447 SECOND ST		447 SPRING ST	EVERETT	MA	02149
K0-07-000088	474 484 SECOND ST	GS GARVEY OWNER, LLC	465 MEETING ST	CHARLESTON	SC	29403
K0-06-000073	114 SPRING ST	SKY EVERETT HOLDING LLC	PO BOX 638	WINCHESTER	MA	01890



C0096-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

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**Agenda Item:**

National Grid Third St

**Background and Explanation:**

**Attachments:**

Questions contact - Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council  
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Third Street - National Grid to install 1 JO pole on Third Street beginning at a point approximately 50 feet Southeast of the centerline of the intersection of Third Street and Boston Street and continuing approximately 0 feet in a Northwesterly direction. Installation of one JO pole #1923 and miscellaneous electric equipment on Third St, Everett, MA 02149.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Third Street - Everett, Massachusetts.

**No.# 31173828**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Nick Memmolo*  
BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.  
BY *AS* \_\_\_\_\_  
Manager / Right of Way

March 25, 2026

Questions contact – Central Design, Tim Williamson (508)-935-1650 or  
timothy.p.williamson@leidos.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and  
VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND  
TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and  
permission to erect and maintain poles and wires to be placed thereon, together with such  
sustaining and protecting fixtures as said Companies may deem necessary, in the public way or  
ways hereinafter referred to, as requested in petition of said Companies dated the 4th day of  
February, 2026.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points  
indicated upon the plan marked – Third Street - Everett, Massachusetts.

**No.# 31173828**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL  
GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business  
and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from  
the ground.

The following are the public ways or part of ways along which the poles above referred to may  
be erected, and the number of poles which may be erected thereon under this order:

Third Street - National Grid to install 1 JO pole on Third Street beginning at a point  
approximately 50 feet Southeast of the centerline of the intersection of Third Street and Boston  
Street and continuing approximately 0 feet in a Northwesterly direction. Installation of one JO  
pole #1923 and miscellaneous electric equipment on Third St, Everett, MA 02149.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or  
intersecting public ways for the purpose of making connections with such poles and buildings as  
each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

City/Town Clerk.

Massachusetts

20\_\_ .

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_ , at \_\_\_\_\_ o'clock, M

At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith  
recorded, and that we mailed at least seven days before said hearing a written notice of the time  
and place of said hearing to each of the owners of real estate (as determined by the last preceding  
assessment for taxation) along the ways or parts of ways upon which the Company is permitted  
to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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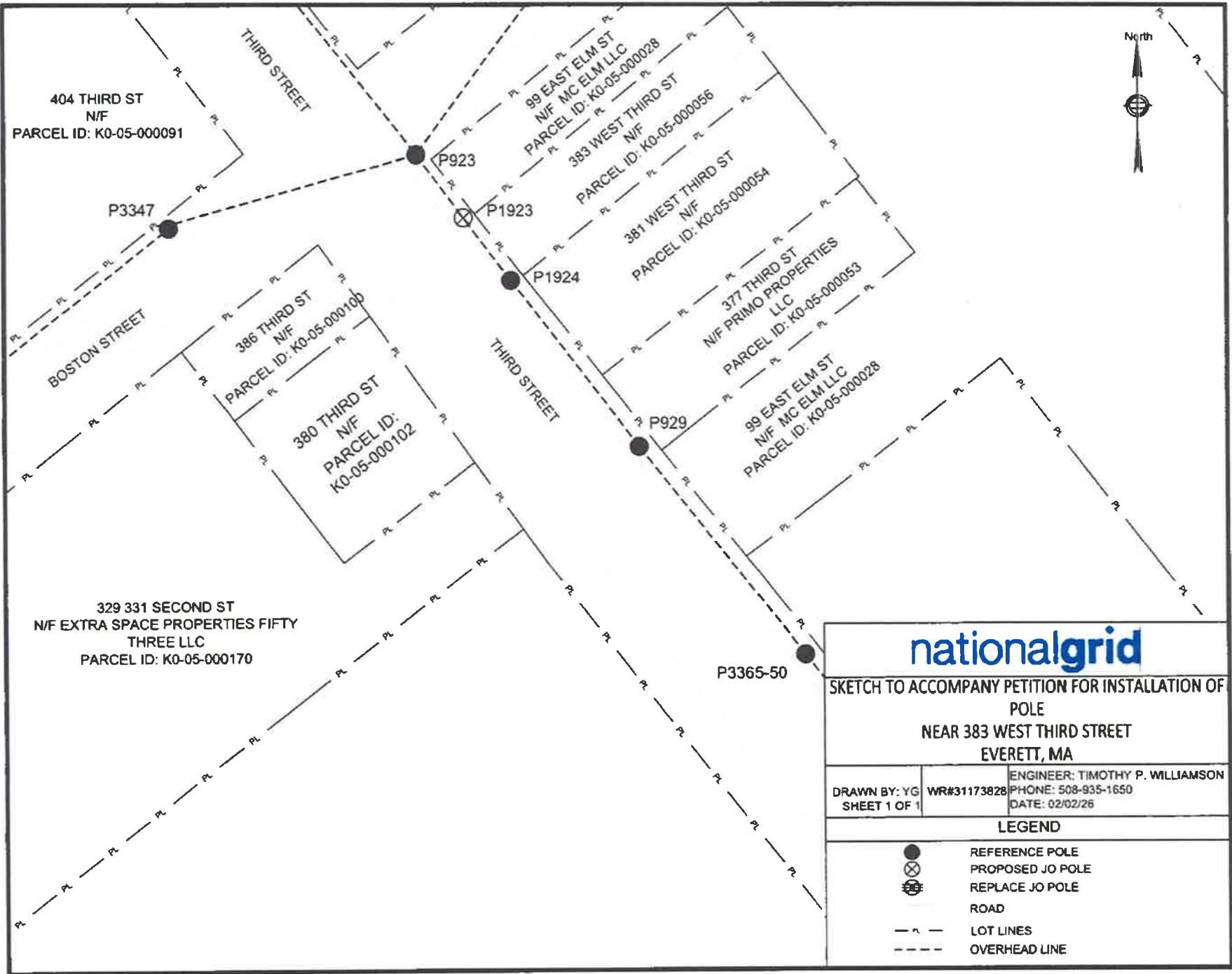
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk



**nationalgrid**

SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
POLE  
NEAR 383 WEST THIRD STREET  
EVERETT, MA

DRAWN BY: YG SHEET 1 OF 1	WR#31173828	ENGINEER: TIMOTHY P. WILLIAMSON PHONE: 508-935-1650 DATE: 02/02/26
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**LEGEND**

- REFERENCE POLE
- PROPOSED JO POLE
- REPLACE JO POLE
- ROAD
- LOT LINES
- OVERHEAD LINE

Abutters List for National Grid Overhead Pole Petition on West Third St, in Everett, MA 02149  
 WR# 31173828

Parcel ID	Parcel Address	Owner Name	Owner Mailing Address			
K0-05-000091	404 THIRD ST		80 MARBLEHEAD ST	NORTH READING	MA	01864
K0-05-000170	329 331 SECOND ST	EXTRA SPACE PROPERTIES FIFTY THREE LLC	P.O. BOX 71870	SALT LAKE CITY	UT	84171
K0-05-000100	386 THIRD ST		72 SCHOOL ST # 3	EVERETT	MA	02149
K0-05-000102	380 THIRD ST		72 SCHOOL ST # 3	EVERETT	MA	02149
K0-05-000028	99 EAST ELM ST	MC ELM LLC	P.O. BOX 990009	BOSTON	MA	02199
K0-05-000056	383 WEST THIRD ST		383 WEST THRD ST	EVERETT	MA	02149
K0-05-000054	381 WEST THIRD ST		381 WEST THIRD ST	EVERETT	MA	02149
K0-05-000053	377 THIRD ST	PRIMO PROPERTIES LLC	377 WEST THIRD ST	EVERETT	MA	02149



C0097-26

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**To:** Mayor and City Council  
**From:** Councilor Stephanie V. Smith  
**Date:** April 13, 2026

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**Agenda Item:**

National Grid Second St/Revere Beach Pkwy

**Background and Explanation:**

**Attachments:**

Questions contact - Tim Williamson (508)-935-1650 or [timothy.p.williamson@uleidos.com](mailto:timothy.p.williamson@uleidos.com)

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council  
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Second Street - National Grid to install 2 JO poles on Second Street beginning at a point approximately 125 feet Northwest of the centerline of the intersection of Second Street and Revere Beach Pkwy and continuing approximately 350 feet in a Southeasterly direction. Installation of Two JO pole #1576-50 and #1579-50 and miscellaneous electric equipment on Second St, Everett, MA 02149 (near Revere Beach Pkwy).

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Second Street - Everett, Massachusetts.

**No.# 31173828**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Nick Mammola*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *RB* \_\_\_\_\_  
Manager / Right of Way

March 25, 2026

Questions contact – Central Design, Tim Williamson (508)-935-1650 or  
timothy.p.williamson@leidos.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and  
VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND  
TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and  
permission to erect and maintain poles and wires to be placed thereon, together with such  
sustaining and protecting fixtures as said Companies may deem necessary, in the public way or  
ways hereinafter referred to, as requested in petition of said Companies dated the 4th day of  
February, 2026.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points  
indicated upon the plan marked – Second Street - Everett, Massachusetts.

**No.# 31173828**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID  
and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all  
of said wires and cables shall be placed at a height of not less than twenty (20) feet from the  
ground.

The following are the public ways or part of ways along which the poles above referred to may be  
erected, and the number of poles which may be erected thereon under this order:

Second Street - National Grid to install 2 JO pole on Second Street beginning at a point  
approximately 125 feet Northwest of the centerline of the intersection of Second Street and Revere  
Beach Pkwy and continuing approximately 350 feet in a Southeasterly direction. Installation of  
Two JO poles #1576-50 and #1579-50 and miscellaneous electric equipment on Second St,  
Everett, MA 02149. (near Revere Beach Pkwy)

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or  
intersecting public ways for the purpose of making connections with such poles and buildings as  
each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

City/Town Clerk.

Massachusetts

20 \_\_\_\_\_

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_

Book \_\_\_\_\_

Page \_\_\_\_\_

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20 \_\_\_\_\_, at \_\_\_\_\_ o'clock, M

At \_\_\_\_\_ a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND, INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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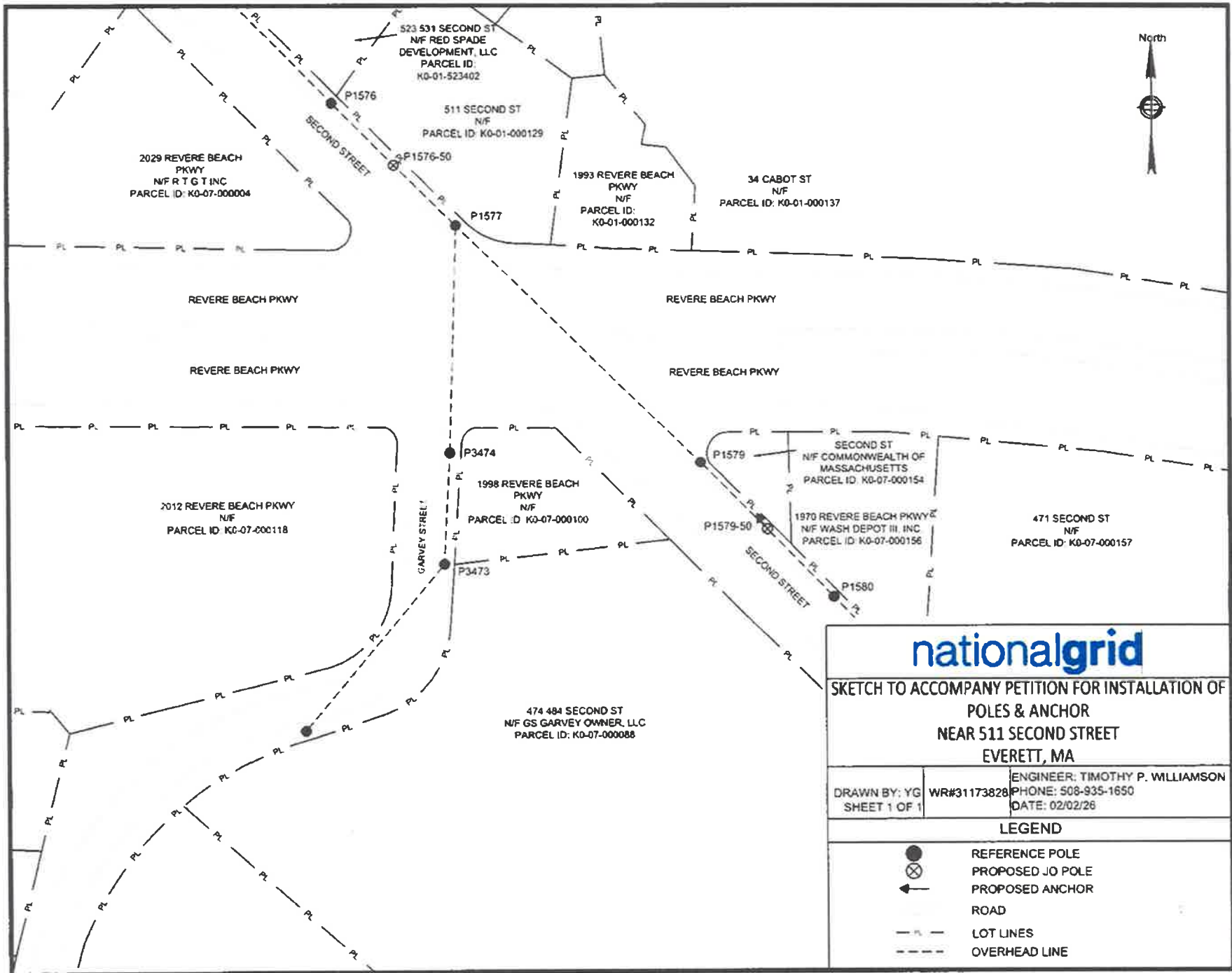
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_ Massachusetts, on the \_\_\_\_\_ day of 20 \_\_\_\_\_ and recorded with the records of location orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk



Abutters List for National Grid Overhead Pole Petition on Second St, in Everett, MA 02149  
 WR# 31173828

Parcel ID	Parcel Address	Owner Name	Owner Mailing Address			
K0-01-523402	523 - 531 SECOND ST	RED SPADE DEVELOPMENT, LLC	BROADWAY	EVERETT	MA	02149
K0-01-000129	511 SECOND ST		20 PINETREE DRIVE	SAUGUS	MA	01906
K0-01-000132	1993 REVERE BEACH PKWY		20 PINETREE DRIVE	SAUGUS	MA	01906
K0-07-000004	2029 REVERE BEACH PKWY	R T G T INC	100 FRONT ST, 5TH FL	WORCESTER	MA	02149
K0-07-000100	1998 REVERE BEACH PKWY		425 HUEHL ROAD BLDG 3	NORTHBROOK	IL	60062
K0-07-000154	SECOND ST	COMMONWEALTH OF MASSACHUSETTS	519 APPLETON STREET	ARLINGTON	MA	02476
K0-07-000156	1970 REVERE BEACH PKWY	WASH DEPOT III, INC.	2400 E COMMERCIAL BLVD, STE 901	FORT LAUDERDALE	FL	33308
K0-07-000088	474 484 SECOND ST	GS GARVEY OWNER, LLC	465 MEETING ST	CHARLESTON	SC	29403



C0098-26

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**To:** Mayor and City Council  
**From:** Councilor Stephanie V. Smith  
**Date:** April 13, 2026

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**Agenda Item:**

National Grid Second St/Boston St

**Background and Explanation:**

**Attachments:**

Questions contact - Tim Williamson (508)-935-1650 or [timothy.p.williamson@alcedos.com](mailto:timothy.p.williamson@alcedos.com)

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council  
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Second Street - National Grid to install 1 JO pole on Second Street beginning at a point approximately 275 feet Northwest of the centerline of the intersection of Second Street and Boston Street and continuing approximately 0 feet in a Northwesterly direction. Installation of one JO pole #2163-75 and miscellaneous electric equipment on Second St, Everett, MA 02149.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Second Street - Everett, Massachusetts.

No.# 31173828

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Nick Mommola*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *LB* \_\_\_\_\_  
Manager / Right of Way

March 25, 2026

Questions contact – Central Design, Tim Williamson (508)-935-1650 or  
timothy.p.williamson@leidos.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and  
VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND  
TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and  
permission to erect and maintain poles and wires to be placed thereon, together with such  
sustaining and protecting fixtures as said Companies may deem necessary, in the public way or  
ways hereinafter referred to, as requested in petition of said Companies dated the 4th day of  
February, 2026.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points  
indicated upon the plan marked – Second Street - Everett, Massachusetts.

**No.# 31173828**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID  
and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all  
of said wires and cables shall be placed at a height of not less than twenty (20) feet from the  
ground.

The following are the public ways or part of ways along which the poles above referred to may be  
erected, and the number of poles which may be erected thereon under this order:

Second Street - National Grid to install 1 JO pole on Second Street beginning at a point  
approximately 275 feet Northwest of the centerline of the intersection of Second Street and Boston  
Street and continuing approximately 0 feet in a Northwesterly direction. Installation of one JO pole  
#2163-75 and miscellaneous electric equipment on Second St, Everett, MA 02149.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or  
intersecting public ways for the purpose of making connections with such poles and buildings as  
each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

City/Town Clerk.

Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20 , at \_\_\_\_\_ o'clock, M

At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

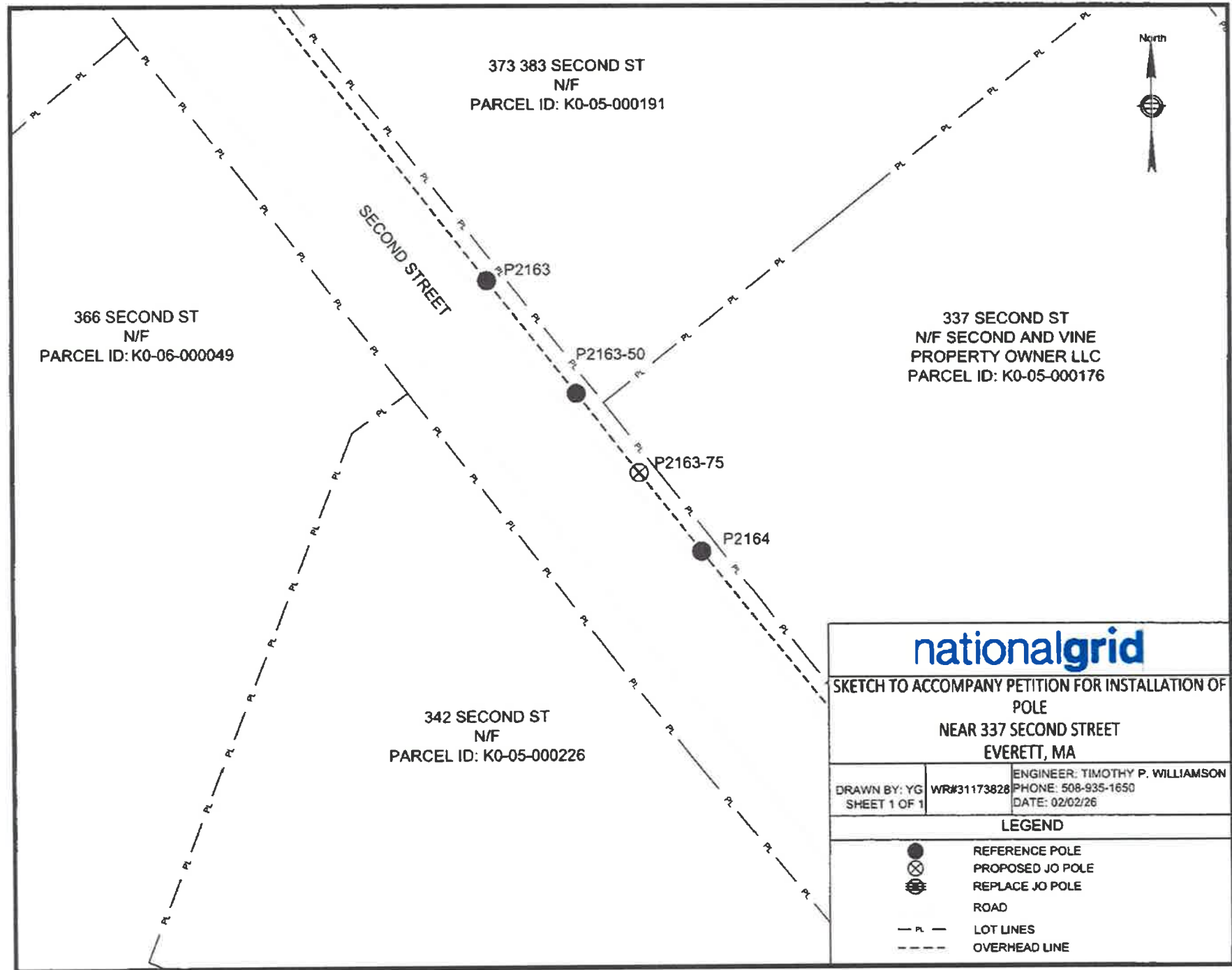
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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of  
Massachusetts, on the \_\_\_\_\_ day of 20 \_\_\_\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk



<b>nationalgrid</b>	
SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF POLE NEAR 337 SECOND STREET EVERETT, MA	
DRAWN BY: YG SHEET 1 OF 1	WR#31173828 ENGINEER: TIMOTHY P. WILLIAMSON PHONE: 508-935-1650 DATE: 02/02/26
<b>LEGEND</b>	
	REFERENCE POLE
	PROPOSED JO POLE
	REPLACE JO POLE
	ROAD
	LOT LINES
	OVERHEAD LINE

Item Number 9

Abutters List for National Grid Overhead Pole Petition on Second St, in Everett, MA 02149  
 WR# 31173828

Parcel ID	Parcel Address	Owner Name	Owner Mailing Address			
K0-06-000049	366 SECOND ST		366 SEOND ST	EVERETT	MA	02149
K0-05-000176	337 SECOND ST	SECOND AND VINE PROPERTY OWNER LLC	1780 SOUTH POST OAK LANE	HOUSTON	TX	77056
K0-05-000226	342 SECOND ST		366 SECOND ST	EVERETT	MA	02149
K0-05-000191	373 383 SECOND ST		20 WINTHROP SQ	BOSTON	MA	02110



C0099-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

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**Agenda Item:**

National Grid Second St & Boston St

**Background and Explanation:**

**Attachments:**

Questions contact - Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council  
Of Everett, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Second Street - National Grid to install 1 JO pole on Second Street beginning at a point approximately 130 feet Southwest of the centerline of the intersection of Second Street and Boston Street and continuing approximately 0 feet in a Northwesterly direction. Installation of one JO pole #1681-50 and miscellaneous electric equipment on Second St, Everett, MA 02149.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Second Street - Everett, Massachusetts.

No.# 31173828

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Nick Mammolo*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *JB* \_\_\_\_\_  
Manager / Right of Way

March 25, 2026

Questions contact – Central Design, Tim Williamson (508)-935-1650 or [timothy.p.williamson@leidos.com](mailto:timothy.p.williamson@leidos.com)

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council of Everett, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 4th day of February, 2026.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Second Street - Everett, Massachusetts.

**No.# 31173828**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

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Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

City/Town Clerk.

Massachusetts \_\_\_\_\_ 20 .

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20 , at \_\_\_\_\_ o'clock, M

At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
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Massachusetts, on the \_\_\_\_\_ day of 20 \_\_\_\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk



337 SECOND ST  
N/F SECOND AND VINE  
PROPERTY OWNER LLC  
PARCEL ID: K0-05-000176

329 331 SECOND ST  
N/F EXTRA SPACE PROPERTIES FIFTY  
THREE LLC  
PARCEL ID: K0-05-000170

342 SECOND ST  
N/F  
PARCEL ID: K0-05-000226

BOSTON STREET

SECOND STREET

NEWBURYPORT/ROCKPORT LINE

P2164

P935

P934

P937

P937-84

P1681

P1681-50

P1682

**nationalgrid**







SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
POLE & ANCHOR  
NEAR 329-331 SECOND STREET  
EVERETT, MA

DRAWN BY: YG  
SHEET 1 OF 1

WR#31173828

ENGINEER: TIMOTHY P. WILLIAMSON  
PHONE: 508-935-1650  
DATE: 02/09/26

LEGEND

-  REFERENCE POLE
-  PROPOSED JO POLE
-  REPLACE JO POLE
-  ROAD
-  LOT LINES
-  OVERHEAD LINE

Abutters List for National Grid Overhead Pole Petition on Second St, in Everett, MA 02149  
 WR# 31173828

Parcel ID	Parcel Address	Owner Name	Owner Mailing Address			
K0-05-000176	337 SECOND ST	SECOND AND VINE PROPERTY OWNER LLC	1780 SOUTH POST OAK LANE	HOUSTON	TX	77056
K0-05-000226	342 SECOND ST		386 SECOND ST	EVERETT	MA	02149
K0-05-000170	329 331 SECOND ST	EXTRA SPACE PROPERTIES FIFTY THREE LLC	P.O. BOX 71870	SALT LAKE CITY	UT	84171



## MEETING MINUTES

### REGULAR MEETING OF THE CITY COUNCIL MONDAY, JANUARY 12, 2026 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149

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#### ROLL CALL

##### Members Present

Guerline Alcy Jabouin, Michele Capone, Anthony DiPierro, Holly Garcia, Michael Marchese, Stephanie Martins, Wayne Matewsky, Vivian Nguyen, Peter Pietrantonio, Katy Rogers, Stephanie Smith

#### PLEDGE OF ALLEGIANCE

#### PUBLIC PARTICIPATION

#### APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Minutes of the Special City Council Meeting of 11/24/2025

The minutes for the previous 5 meetings were approved unanimously.

<b>MOTION:</b>	Accept Meeting Minutes
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

Minutes of the Regular City Council Meeting of 11/24/2025

Minutes of the Special City Council Meeting of 12/08/2025

Minutes of the Regular City Council Meeting of 12/08/2025

**COMMUNICATIONS FROM HIS HONOR THE MAYOR**

**1. C0018-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to accept and expend a donation from the Everett Bank in the amount of \$300.00 to support the Tree Lighting Celebration

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Stephanie Martins
<b>RESULT:</b>	<b>Passed [11 TO 0]</b>
<b>AYES:</b>	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

**2. C0019-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Lieutenant Neil Burke to the position of Captain in the Everett Police Department

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Stephanie Martins
<b>RESULT:</b>	<b>Passed [11 TO 0]</b>
<b>AYES:</b>	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

**3. C0020-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Sergeant Heather Dupont to the position of Lieutenant in the Everett Police Department

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [11 TO 0]</b>
<b>AYES:</b>	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

4. **C0021-26** Order/s/ Councilor Stephanie V. Smith, as President  
Item Number {{item.number}}

An order requesting the confirmation of the appointment of Patrol Officer Eric Williamson to the position of Sergeant in the Everett Police Department

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Wayne Matewsky
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [11 TO 0]</b>
<b>AYES:</b>	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

### PETITIONS AND LICENSES

5. **C0008-26** Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Classic Cars of Boston Inc at 5-7 Beacham St

Councilor Martins made a motion to take items number five and six collectively.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [11 TO 0]</b>
<b>AYES:</b>	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

6. **C0009-26** Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a lodging house license for Fenno's at 336 Broadway

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [11 TO 0]</b>
<b>AYES:</b>	Alcy Jabouin, Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

### NEW BUSINESS

7. **C0007-26** Ordinance/s/ Councilor Katy L. Rogers, Councilor Vivian Nguyen, Councilor Stephanie Martins

An ordinance amending Section 37 (Everett Docklands Innovation District ("EDID")) of the city's Zoning Ordinance to add data centers to the prohibited uses portion of the section's use category table

Councilor Rogers made a motion to change the language from "recommending the amendment" to amend, seconded by Councilor Martins. The motion passed. Councilor Rogers explained that this came to her attention after it was before the planning board that there was language that included data centers. She stated her understanding is that they use astronomical amounts of water, electricity, and create noise, which can be detrimental to the quality of life in Everett, so the city needs to be extremely cautious before allowing data centers to proceed. Per procedure, this must first be referred to the planning board. Councilor Martins spoke on the motion, recalling when council members were taken on a tour of the site by the Davis Companies. She stated she clearly remembers telling a representative that they did a great job in Somerville and not to businesses that will blight our community. Motion was made to add councilor Martins and Nguyen as co-sponsors. Item was referred to the Planning Board in accordance with statute.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Katy Rogers
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

8. **C0010-26** Resolution/s/ Councilor Guerline Alcy Jabouin

That the Assessor appear at the next meeting and explain the new assessments to the public

Item referred to the Assessor's Office for a response at teh next meeting.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Guerline Alcy Jabouin
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

9. **C0012-26** Resolution/s/ Councilor Michael K. Marchese, Councilor Holly D. Garcia, Councilor Katy L. Rogers, Item Number {{item.number}}

A resolution requesting an update from the Traffic Commission on an item referred to them on October 27, 2025 (C0319-25) regarding the usage of bike lanes and sidewalks by motorized vehicles

Councilor Garcia noted that she and Council President Smith both attended the traffic commission meeting in December where this was discussed, and there is legislation being created in the state house right now to focus on this. She suggested referring the item back to the sponsor.

<b>MOTION:</b>	Refer Back to Sponsor(s)
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

10. **C0013-26** Resolution/s/ Councilor Michael K. Marchese, & the entire City Council

A resolution requesting an update from the Veterans Services Office on an item referred to their director for action on February 10, 2025 (C0056-25) regarding the dedication of a veterans' square at the corner of Woodville and Main Streets in the name of Corporal Salvatore F. Sachetta

Councilor Pietrantonio spoke, stating that Sal was a big part of him running for council and that Sachetta is a big name in the city. He said the Sachetta family would really appreciate this. Councilor Pietrantonio spoke, stating that Sal was a big part of him running for council and that Sachetta is a big name in the city. He said the Sachetta family would really appreciate this. Item is referred to the Veteran's Services Director for action.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Michael Marchese
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

11. **C0014-26** Resolution/s/ Councilor Michael K. Marchese

A resolution requesting that the Kraft Group consider partnering with the city to make the payments on any funds borrowed to renovate the former Pope John High School and, in turn, the city would rename the renovated building after the Krafts

He clarified he didn't say they have to name it after Bob Kraft, but noted that men's and women's clubs throughout the state with the Kraft name on donations seem to be fine. He argued that if the Krafts give 25 to 50 million to renovate a school, that's preferable to borrowing money and charging another \$5,000,000 a year. He stated he doesn't care what name they put on it as long as they give the money to take and build the school. Council President Smith asked for his pleasure on the item. Councilor Marchese moved to refer to the mayor's office and the Kraft Group.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Michael Marchese
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

12. **C0015-26** Resolution/s/ Councilor Stephanie Martins

That the administration provide a copy of the MOU recently signed with Wynn and the agreement with the Kraft group signed at the end of the previous administration

Councilor Martins stated that in "true DeMaria fashion," documents were signed from Aruba at the last minute and nobody got any information, especially the legislative body. She noted that the administration was incredibly proactive and they already received the MOU for the Wynn signature, but not the Kraft agreement yet. She moved to refer the item to the administration requesting that they also receive the agreement signed with the Krafts.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

13. **C0016-26** Resolution/s/ Councilor Stephanie Martins, Councilor Guerline Alcy Jabouin

That the administration provide copies of the MOUs signed by the organizations that received ARPA funds

Councilor Martins explained that the council spent at least three months asking for this from the last administration. She stated they want to see the actual agreements

signed so they can make sure everyone that received ARPA funds is complying with their requirements and if there were any requirements for them to comply with. She moved to refer this item to the administration and request copies of the MOUs signed by organizations receiving ARPA funds.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Michael Marchese
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**14. C0017-26** Resolution/s/ Councilor Stephanie Martins, Councilor Guerline Alcy Jabouin

That the administration revise the process for disbursement ARPA funds to businesses to award businesses that were deliberately disqualified

Councilor Martins explained that the council had a few months of fighting with this issue, and some businesses in Everett that were certainly hit by COVID were disqualified, perhaps due to personal preferences. She argued that if they are in the city of Everett, they should have received funds just like businesses that weren't even open during COVID that received funds. She moved to refer this item to the administration so they can revise the process and hopefully award the businesses that were left out, either deliberately or due to lack of communication, so all of them can take advantage of this program.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Guerline Alcy Jabouin
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**ADJOURNMENT**

Meeting adjourned at 8:15PM





Item Number {{item.number}}



## MEETING MINUTES

### REGULAR MEETING OF THE CITY COUNCIL MONDAY, FEBRUARY 09, 2026 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149

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#### ROLL CALL

##### Members Present

**Michele Capone, Anthony DiPierro, Holly Garcia, Michael Marchese, Stephanie Martins, Wayne Matewsky, Vivian Nguyen, Peter Pietrantonio, Katy Rogers, Stephanie Smith**

#### PLEDGE OF ALLEGIANCE

#### PUBLIC HEARINGS

**1. C0005-26** Public Hearing/s/ Councilor Stephanie V. Smith, as President

A petition from National Grid requesting permission to relocate JO Pole #153-0 on Abbot Avenue approximately 20 feet in a northwesterly direction

Councilor Martins moved to invite the petitioner, seconded by Councilor DiPierro. Enes Asha, an engineer with National Grid, appeared before the council to petition for the relocation of a pole on Abbott Ave. He explained that the proposal is to move the pole approximately 20 feet northwest of its current location, from in front of 270 Elm Street to in front of 17 Abbott Ave. The reason for the relocation is to allow the property owner of 270 Elm Street to expand the driveway going into 274 Elm Street to allow easier accessibility for people driving to and from 302 Elm Street, which is a cemetery. Mr. Asha stated that an engineer met with the property owner of 17 Abbott Ave, who gave verbal approval for the pole to be placed in front of her house.

Public Hearing was held.

Councilors expressed concern over placing this pole in front of the neighbors home without knowing if the neighbor agreed or knew about the pole move. The Councilors motioned to postpone this to the next meeting. The neighbor was in the audience and informed the Council she was aware and is ok with the change in location. The Council withdrew the motion to postpone the item and Favorable action was then motioned.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Peter Pietrantonio
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	Rogers

**2. C0011-26** Public Hearing/s/ Councilor Stephanie V. Smith, as President

A petition from National Grid requesting permission to relocate 2 JO Poles on Behen Street to accommodate the Island End River flood resiliency project at 201 Beacham Street. JO Pole 2570-1 to be moved approximately 3 feet to the southeast; JO Pole 2571-1 to be moved approximately 45 feet to the southeast

**At the request of National Grid, the petition has been withdrawn**

Councilor Garcia moved to grant leave to withdraw without prejudice at the request of National Grid.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Katy Rogers
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Minutes of the Regular City Council Meeting of 12/22/2025

The minutes were approved collectively and unanimously.

<b>MOTION:</b>	Accept Meeting Minutes
<b>MOVER:</b>	Wayne Matewsky
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Failed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	

Minutes of the 2026 Organizational Meeting of the City Council of 01/05/2026

**MOTION:** Accept Meeting Minutes  
**MOVER:** Wayne Matewsky  
**SECONDER:** Anthony DiPierro  
**RESULT:** **Passed [0 TO 0]**  
**AYES:**  
**NAYS:**  
**AWAY:**

**COMMUNICATIONS FROM HIS HONOR THE MAYOR**

**3. C0029-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate by borrowing the amount of \$1,234,108.00 for the Fuller Street Park renovation project

Motion to take items 3, 4, and 6 collectively and to refer items 3, 4, and 6 to the committee on ways and means.

**MOTION:** Refer  
**MOVER:** Anthony DiPierro  
**SECONDER:** Holly Garcia  
**RESULT:** **Passed [0 TO 0]**  
**AYES:**  
**NAYS:**  
**AWAY:**

**4. C0030-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate by borrowing the amount of \$1,326,928.00 for the Chelsea Street Park renovation project

**MOTION:** Refer  
**MOVER:** Anthony DiPierro  
**SECONDER:** Holly Garcia  
**RESULT:** **Passed [0 TO 0]**  
**AYES:**  
**NAYS:**  
**AWAY:**

**5. C0031-26** Order/s/ Councilor Stephanie V. Smith, as President

An order to accept and expend a grant from the Massachusetts Department of Developmental Services in the amount of \$100,000.00 for the Office of Planning and Development for the development of a Floating Boardwalk Item Number: {item number}}

This item was taken collectively with item 5. Matthew Lattanzi, Director of Planning and Development, explained that this \$297,525 MVP (Municipal Vulnerability Program) grant is a regional partnership between three municipalities where Everett serves as the lead and would accept all funds for the three municipalities. They have been working with these municipalities and consultants to do community engagement, and are now at the construction phase to install tree trenches.

Mr. Lattanzi explained that tree trenches look like traditional street tree pits but have underneath an infiltration system and water retention system. They increase the ability to capture stormwater during rain events so it's not just going into the soil but is captured underneath, cleaned, and slowly fed into the groundwater system.

Councilor DiPierro asked if they expected to expend only the grant amount or add additional funds. Mr. Lattanzi stated there is a city match of approximately \$190,000-\$200,000, but it is covered entirely through in-kind contribution from staff hours.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [9 TO 1]</b>
<b>AYES:</b>	DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	Capone
<b>AWAY:</b>	

6. **C0032-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval of an intra departmental transfer in the amount of \$85,000 from the Public Health Department's professional services account to the salaries account, to cover overtime expenses

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

7. **C0035-26** Order/s/ Councilor Stephanie V. Smith, as President

An order to accept and expend an EmPower grant from the Massachusetts Clean Energy Center in the amount of \$50,000.00 to support preliminary design work for the Connolly Center Reconstruction project

Motion to take items 7 and 8 collectively and to refer items 7 and 8 to the committee on ways and means.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

8. **C0036-26** Order/s/ Councilor Stephanie V. Smith, as President

An order to accept and expend the FY2026 Radio grant from the Massachusetts Department of Fire Services in the amount of \$50,000.00 to support an upgrade of fire department's communications equipment

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

9. **C0039-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Thawanna Pessoa to the Planning Board for a term of three (3) years, expiring February 23,2029

Councilor Garcia moved to take items 9 through 15, 18, and 19 out of order and invite the Mayor. Councilor Martins seconded. The clerk read the items.

Mayor Robert Van Campen appeared before the council to present his senior leadership team. He stated that he committed to bringing in a professional leadership team to manage the affairs of the city during the election, transition, and first month in office.

Motion to refer items 9-15, 18, and 19 to the committee on legislative affairs and elections.

**MOTION:** Refer  
**MOVER:** Anthony DiPierro  
**SECONDER:** Holly Garcia  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

10. **C0040-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of David Ela to the Everett Housing Authority Board for a term of four (4) years, beginning March 1, 2026

**MOTION:** Refer  
**MOVER:** Anthony DiPierro  
**SECONDER:** Holly Garcia  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

11. **C0041-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Ellen Collins to the position of Director of Human Resources for the City of Everett

**MOTION:** Refer  
**MOVER:** Anthony DiPierro  
**SECONDER:** Holly Garcia  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

12. **C0042-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Monica R. Lamboy to the position of Chief Development Officer for the City of Everett

**MOTION:** Refer  
**MOVER:** Anthony DiPierro  
**SECONDER:** Holly Garcia  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

13. **C0043-26** Order/s/ Councilor Stephanie V. Smith, as President  
Item Number {{item.number}}

An order requesting the confirmation of the appointment of Jaclyn Munson to the position of City Solicitor for the City of Everett

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

14. **C0044-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

15. **C0045-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Robert Knox, Jr. to serve as Executive Director of City Services for the City of Everett

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

16. **C0046-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to re-purpose a total of \$1,028,317.30 in remaining balances (cost savings) from various completed Everett Public Schools capital improvement projects as attached

Chris Barrett from Everett Public Schools appeared before the council. He thanked the council for their support of capital projects and explained that the Superintendent has made it his goal to be strategic with capital money. The request is to make current capital projects more general and strategic rather than specific to different schools,

allowing more flexibility district-wide.

Item Number {{item.number}}

Mr. Barrett explained the first five projects total approximately \$208,000 from completed projects with money left over:

Councilor Capone asked how it was done in the past if there was extra money. Mr. Barrett explained it is similar to what they're doing now - taking additional funds earmarked for schools in the capital improvement plan and authorizing the Superintendent to use them.

Councilor Martins moved to refer to the committee on ways and means, seconded by Councilor Garcia.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**17. C0047-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to accept and expend a grant from the Commonwealth of Massachusetts in the amount of \$297,525 for the Municipal Vulnerability Program (MVP)

This item was taken collectively with item 5. Matthew Lattanzi, Director of Planning and Development, explained that this \$297,525 MVP (Municipal Vulnerability Program) grant is a regional partnership between three municipalities where Everett serves as the lead and would accept all funds for the three municipalities. They have been working with these municipalities and consultants to do community engagement, and are now at the construction phase to install tree trenches.

Mr. Lattanzi explained that tree trenches look like traditional street tree pits but have underneath an infiltration system and water retention system. They increase the ability to capture stormwater during rain events so it's not just going into the soil but is captured underneath, cleaned, and slowly fed into the groundwater system.

Councilor DiPierro asked if they expected to expend only the grant amount or add additional funds. Mr. Lattanzi stated there is a city match of approximately \$190,000-\$200,000, but it is covered entirely through in-kind contribution from staff hours.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins

**SECONDER:** Anthony DiPierro Item Number {{item.number}}  
**RESULT:** **Passed [9 TO 1]**  
**AYES:** DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen,  
Pietrantonio, Rogers, Smith  
**NAYS:** Capone  
**AWAY:**

**18. C0048-26** Order/s/ Councilor Stephanie V. Smith, as President

An order proposing to amend the city's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Officer

**MOTION:** Refer  
**MOVER:** Anthony DiPierro  
**SECONDER:** Holly Garcia  
**RESULT:** **Passed [0 TO 0]**  
**AYES:**  
**NAYS:**  
**AWAY:**

**19. C0049-26** Order/s/ Councilor Stephanie V. Smith, as President

An order proposing to amend the city's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer

**MOTION:** Refer  
**MOVER:** Anthony DiPierro  
**SECONDER:** Holly Garcia  
**RESULT:** **Passed [0 TO 0]**  
**AYES:**  
**NAYS:**  
**AWAY:**

**PETITIONS AND LICENSES**

**20. C0022-26** Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Best Cars Auto Sales at 3 Everett Ave

Favorable action on items 20-24 collectively

**MOTION:** Favorable Action  
**MOVER:** Holly Garcia  
**SECONDER:** Michael Marchese

<b>RESULT:</b>	<b>Passed [10 TO 0]</b>	Item Number {{item.number}}
<b>AYES:</b>	Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith	
<b>NAYS:</b>		
<b>AWAY:</b>		

21. C0023-26 Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Avanti Motors INC at 152 Ferry St

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Michael Marchese
<b>RESULT:</b>	<b>Passed [10 TO 0]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

22. C0024-26 Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a class two motor vehicle dealer license for Stadium Auto Sales at 35 Everett Ave

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Michael Marchese
<b>RESULT:</b>	<b>Passed [10 TO 0]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

23. C0033-26 Petition/s/ Councilor Stephanie V. Smith, as President

A petition requesting the renewal of a lodging house license for 450 Ferry St-BREC LHP LLC at 450 Ferry St

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Michael Marchese
<b>RESULT:</b>	<b>Passed [10 TO 0]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

**24. C0038-26** Petition/s/ Councilor Stephanie V. Smith, as President  
Item Number {{item.number}}

A petition requesting the renewal of a class two motor vehicle dealer license for Fast & Furious Motor Inc. at 153 Ferry St

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Michael Marchese
<b>RESULT:</b>	<b>Passed [10 TO 0]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Marchese, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

**UNFINISHED BUSINESS**

**25. C0010-26** Resolution/s/ Councilor Guerline Alcy Jabouin

That the Assessor appear at the next meeting and explain the new assessments to the public

**NEW BUSINESS**

**26. C0006-26** Order/s/ Councilor Stephanie V. Smith, as President

An order amending the City Council Rules to simplify and clarify the determination of seniority for City Council members

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

Item referred to the committee on legislative affairs and elections.

**27. C0025-26** Resolution/s/ Councilor Katy L. Rogers

A resolution to declare the month of May as Bike Month

Councilor Rogers explained she has been actively attending the transportation meetings, and one of the ideas proposed was to designate May as bike month to broaden opportunities to promote various transportation and give an understanding to the public for bike safety.

<b>MOTION:</b>	Favorable Action	Item Number {{item.number}}
<b>MOVER:</b>	Holly Garcia	
<b>SECONDER:</b>	Katy Rogers	
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>	
<b>AYES:</b>		
<b>NAYS:</b>		
<b>AWAY:</b>		

**28. C0026-26** Ordinance/s/ Councilor Stephanie V. Smith

An ordinance proposing amendments to the city's fire prevention and protection regulations

Item referred to the committee on legislative affairs and elections.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**29. C0028-26** Resolution/s/ Councilor Holly D. Garcia

That the Addiction Recovery Resource Specialist Paul Guarino from the Everett Fire Department Roadmap to Recovery appears at our next Government Operations, Public Service, & Public Safety committee meeting to discuss the 2025 data for calls and placements

Item referred to the committee on government operations.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Wayne Matewsky
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**30. C0037-26** Resolution/s/ Councilor Peter Pietrantonio

That the Director of Inspectional Services appear at the next Government Operations, Public Service & Public Safety committee meeting to answer questions about the most recent snow storm.

Motion to invite Director of Inspectional Services to next government operations meeting. Item Number {{item.number}}

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Peter Pietrantonio
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**ADJOURNMENT**

Adjourned at 8:40 PM





Item Number {{item.number}}

## MEETING MINUTES

### REGULAR MEETING OF THE CITY COUNCIL THURSDAY, FEBRUARY 26, 2026 7:00 PM

EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR  
EVERETT, MA 02149

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#### ROLL CALL

##### Members Present

Michele Capone, Anthony DiPierro, Holly Garcia, Stephanie Martins, Wayne Matewsky, Vivian Nguyen, Peter Pietrantonio, Katy Rogers, Stephanie Smith

#### PLEDGE OF ALLEGIANCE

#### PUBLIC HEARINGS

1. **C0050-26** Public Hearing/s/ Councilor Stephanie V. Smith, as President

A petition from National Grid requesting permission to install 3PH underground primary in concrete encased duct from pole #3438 to a new pad-mounted transformer located on the property at 530 Second Street

Motion to open public hearing and keep public hearing open until next meeting when the petitioner will be in attendance.

<b>MOTION:</b>	Postpone
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

#### PUBLIC PARTICIPATION

#### COMMUNICATIONS FROM HIS HONOR THE MAYOR

2. **C0052-26** Order/s/ Councilor Stephanie V. Smith, as President Item Number {{item.number}}

An order requesting the confirmation of the appointment of Christopher Snook to the Everett Housing Authority Board as a Labor Representative for a term of two (2) years, beginning March 1, 2026

Items 2 and 3 were taken collectively and both were referred to the Committee on Legislative Affairs.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

3. **C0053-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Margaret Lever to the Everett Housing Authority Board as a Tenant Representative for a term of one (1) year, beginning March 1, 2026

Items 2 and 3 were taken collectively and both were referred to the Committee on Legislative Affairs.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>[0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

### COMMITTEE REPORTS

4. **C0029-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate by borrowing the amount of \$1,234,108.00 for the Fuller Street Park renovation project

Councilor DiPierro spoke in favor of the project, noting that many children and families in North Everett have been waiting for this playground to be completed. | Motion for favorable action and to accept committee report for Fuller Street Park renovation borrowing

<b>MOTION:</b>	Favorable Action	Item Number {{item.number}}
<b>MOVER:</b>	Anthony DiPierro	
<b>SECONDER:</b>	Holly Garcia	
<b>RESULT:</b>	<b>Passed [8 TO 0]</b>	
<b>AYES:</b>	Capone, DiPierro, Garcia, Matewsky, Nguyen, Pietrantonio, Rogers, Smith	
<b>NAYS:</b>		
<b>AWAY:</b>	Martins	

5. **C0030-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to appropriate by borrowing the amount of \$1,326,928.00 for the Chelsea Street Park renovation project

Councilor Matewsky spoke at length in support of the project, noting it was submitted last year and there is considerable information on what is planned including landscaping, a bocce court, and possibly a fountain element. He stated this is a new type of park for people of any age, not just a tot lot.

Motion to postpone to the second meeting in March pending receipt of the park design and overall parks plan from DPW.

6. **C0032-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval of an intra departmental transfer in the amount of \$85,000 from the Public Health Department's professional services account to the salaries account, to cover overtime expenses

| Motion for favorable action and to accept committee report for \$85,000 transfer.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Stephanie Martins
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	
<b>AWAY:</b>	

7. **C0035-26** Order/s/ Councilor Stephanie V. Smith, as President

An order to accept and expend an EmPower grant from the Massachusetts Clean Energy Center in the amount of \$50,000.00 to support preliminary design work for the Connolly Center Reconstruction project

moved for favorable action and to accept the committee report

<b>MOTION:</b>	Favorable Action	Item Number {{item.number}}
<b>MOVER:</b>	Katy Rogers	
<b>SECONDER:</b>	Holly Garcia	
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>	
<b>AYES:</b>	Capone, DiPierro, Garcia, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith	
<b>NAYS:</b>		
<b>AWAY:</b>		

8. **C0036-26** Order/s/ Councilor Stephanie V. Smith, as President

An order to accept and expend the FY2026 Radio grant from the Massachusetts Department of Fire Services in the amount of \$50,000.00 to support an upgrade of fire department's communications equipment

Motion for favorable action and to accept committee report for FY2026 Radio grant.

<b>MOTION:</b>	Favorable Action	
<b>MOVER:</b>	Holly Garcia	
<b>SECONDER:</b>	Anthony DiPierro	
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>	
<b>AYES:</b>	Capone, DiPierro, Garcia, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith	
<b>NAYS:</b>		
<b>AWAY:</b>		

9. **C0046-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting approval to re-purpose a total of \$1,028,317.30 in remaining balances (cost savings) from various completed Everett Public Schools capital improvement projects as attached

The motion passed. Rob Moreschi, Director of Facilities for Everett Public Schools, and Chris Barrett, Assistant Superintendent of Finance, appeared before the Council and answered questions. Mr. Moreschi explained that many projects from FY25 are being planned for April vacation and summertime. Mr. Barrett emphasized that Superintendent Hart wants to allow flexibility that prior administrations did not, so money can be spent effectively and immediately across the district for roof repairs, floors, and other needs, ensuring every dollar gets to the classroom.

Motion for favorable action and to accept committee report for repurposing \$1,028,317.30 in school capital improvement funds.

<b>MOTION:</b>	Favorable Action	
<b>MOVER:</b>	Anthony DiPierro	
<b>SECONDER:</b>	Holly Garcia	

<b>RESULT:</b>	<b>Passed [8 TO 1]</b>	Item Number {{item.number}}
<b>AYES:</b>	DiPierro, Garcia, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith	
<b>NAYS:</b>	Capone	
<b>AWAY:</b>		

**10. C0028-26** Resolution/s/ Councilor Holly D. Garcia

That the Addiction Recovery Resource Specialist Paul Guarino from the Everett Fire Department Roadmap to Recovery appears at our next Government Operations, Public Service, & Public Safety committee meeting to discuss the 2025 data for calls and placements

Motion to accept committee report and place on file.

<b>MOTION:</b>	Refer Back to Sponsor(s)
<b>MOVER:</b>	Holly Garcia
<b>SECONDER:</b>	Katy Rogers
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**11. C0037-26** Resolution/s/ Councilor Peter Pietrantonio

That the Director of Inspectional Services appear at the next Government Operations, Public Service & Public Safety committee meeting to answer questions about the most recent snow storm.

Granted further time in committee.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Katy Rogers
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**12. C0006-26** Order/s/ Councilor Stephanie V. Smith, as President

An order amending the City Council Rules to simplify and clarify the determination of seniority for City Council members

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Anthony DiPierro

<b>SECONDER:</b>	Katy Rogers	Item Number {{item.number}}
<b>RESULT:</b>	<b>Passed [9 TO 0]</b>	
<b>AYES:</b>	Capone, DiPierro, Garcia, Martins, Matewsky, Nguyen, Pietrantonio, Rogers, Smith	
<b>NAYS:</b>		
<b>AWAY:</b>		

**13. C0026-26 Ordinance/s/ Councilor Stephanie V. Smith**

An ordinance proposing amendments to the city's fire prevention and protection regulations

<b>MOTION:</b>	Postpone
<b>MOVER:</b>	Anthony DiPierro
<b>SECONDER:</b>	Stephanie Martins
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**14. C0039-26 Order/s/ Councilor Stephanie V. Smith, as President**

An order requesting the confirmation of the appointment of Thawanna Pessoa to the Planning Board for a term of three (3) years, expiring February 23, 2029

Councilor Martins suggested adding items 14, 15, 16, 18, and 20 as appointments that have been through committee and do not require administrative code amendments.

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [8 TO 1]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Martins, Matewsky, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	Nguyen
<b>AWAY:</b>	

**15. C0040-26 Order/s/ Councilor Stephanie V. Smith, as President**

An order requesting the confirmation of the appointment of David Ela to the Everett Housing Authority Board for a term of four (4) years, beginning March 1, 2026

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [8 TO 1]</b>

<b>AYES:</b>	Capone, DiPierro, Garcia, Martins, Matewsky, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	Nguyen
<b>AWAY:</b>	

**16. C0041-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Ellen Collins to the position of Director of Human Resources for the City of Everett

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [8 TO 1]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Martins, Matewsky, Pietrantonio, Rogers, Smith
<b>NAYS:</b>	Nguyen
<b>AWAY:</b>	

**17. C0042-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Monica R. Lamboy to the position of Chief Development Officer for the City of Everett

Items 17, 19, 21 and 22 were all postponed until the Council can hold a public hearing for the Administrative Code changes that will affect thee appointments and Admin changes.

<b>MOTION:</b>	Postpone
<b>MOVER:</b>	Katy Rogers
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**18. C0043-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Jaclyn Munson to the position of City Solicitor for the City of Everett

<b>MOTION:</b>	Favorable Action
<b>MOVER:</b>	Stephanie Martins
<b>SECONDER:</b>	Anthony DiPierro
<b>RESULT:</b>	<b>Passed [8 TO 1]</b>
<b>AYES:</b>	Capone, DiPierro, Garcia, Martins, Matewsky, Pietrantonio, Rogers, Smith

**NAYS:** Nguyen  
**AWAY:** Item Number {{item.number}}

**19. C0044-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett

**MOTION:** Postpone  
**MOVER:** Katy Rogers  
**SECONDER:** Holly Garcia  
**RESULT:** **Passed [0 TO 0]**  
**AYES:**  
**NAYS:**  
**AWAY:**

**20. C0045-26** Order/s/ Councilor Stephanie V. Smith, as President

An order requesting the confirmation of the appointment of Robert Knox, Jr. to serve as Executive Director of City Services for the City of Everett

**MOTION:** Favorable Action  
**MOVER:** Stephanie Martins  
**SECONDER:** Anthony DiPierro  
**RESULT:** **Passed [8 TO 1]**  
**AYES:** Capone, DiPierro, Garcia, Martins, Matewsky, Pietrantonio, Rogers, Smith  
**NAYS:** Nguyen  
**AWAY:**

**21. C0048-26** Order/s/ Councilor Stephanie V. Smith, as President

An order proposing to amend the city's Administrative Code to establish a Department of Strategic Planning and Community Development and the position of Chief Development Officer

**MOTION:** Postpone  
**MOVER:** Stephanie Martins  
**SECONDER:** Anthony DiPierro  
**RESULT:** **Passed [0 TO 0]**  
**AYES:**  
**NAYS:**  
**AWAY:**

**22. C0049-26** Order/s/ Councilor Stephanie V. Smith, as President

An order proposing to amend the city's Administrative Code to establish a Department of Administrative and Financial Services and the position of Chief Administrative and Financial Officer

<b>MOTION:</b>	Postpone	Item Number {{item.number}}
<b>MOVER:</b>	Stephanie Martins	
<b>SECONDER:</b>	Anthony DiPierro	
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>	
<b>AYES:</b>		
<b>NAYS:</b>		
<b>AWAY:</b>		

**NEW BUSINESS**

**23. C0051-26** Order/s/ Councilor Katy L. Rogers

An order amending the City Council Rules to update the public participation rules for City Council meetings

Councilor Rogers provided context, explaining that the council rules are inconsistent across forms of government. The school committee has a three-minute rule where people can use their time for either agenda or non-agenda items with freedom of speech. The council have separate agenda and non-agenda lists at two minutes each, which causes confusion and extends meetings because depending on who is presiding, non-agenda items may wait until the end. Councilor Rogers recommended having one three-minute list consistent with the school committee, where people can address agenda or non-agenda items.

Item was referred to the Legislative Affairs committee for review.

<b>MOTION:</b>	Refer
<b>MOVER:</b>	Katy Rogers
<b>SECONDER:</b>	Holly Garcia
<b>RESULT:</b>	<b>Passed [0 TO 0]</b>
<b>AYES:</b>	
<b>NAYS:</b>	
<b>AWAY:</b>	

**24. C0055-26** Resolution/s/ Councilor Stephanie Martins, Councilor Stephanie V. Smith

That a representative from the DPW appear at the next Government Operations committee meeting to answer questions for transparency regarding snow removal planning and strategy during snowstorms and post storm street clean up

Motion to refer to Government Operations committee.

<b>MOTION:</b>	Refer
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**MOVER:** Holly Garcia Item Number {{item.number}}  
**SECONDER:** Peter Pietrantonio  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

- 25. C0056-26** Ordinance/s/ Councilor Stephanie Martins, Councilor Vivian Nguyen, Councilor Wayne Matewsky, Councilor Katy Rogers, Councilor Anthony DiPierro, Councilor Holly Garcia

An ordinance promoting fair labor standards and preventing wage theft in the City of Everett.

Motion to amend to add cosponsors refer to Committee on Legislative Affairs as amended.

**MOTION:** Refer  
**MOVER:** Stephanie Martins  
**SECONDER:** Holly Garcia  
**RESULT:** Passed [0 TO 0]  
**AYES:**  
**NAYS:**  
**AWAY:**

## **ADJOURNMENT**

Meeting adjourned at 8:16 PM





C0106-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

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**Agenda Item:**

An order requesting that the City Council vote, pursuant to MGL 268A, to designate the members of the Library Board as special municipal employees.

**Background and Explanation:**

**Attachments:**



C0107-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

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**Agenda Item:**

An order requesting confirmation of the appointment of Jeremiah F. Sheehan to the Everett Public Works Commission/Glenwood Cemetery Commission for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029

**Background and Explanation:**

**Attachments:**



Office of Mayor  
**Robert J. Van Campen**

Item Number 12

April 8, 2026

The Honorable Stephanie Smith  
President, Everett City Council  
484 Broadway  
Everett, Massachusetts 02149

Dear Madam President:

Pursuant to the City of Everett Administrative Code, § III(D), I hereby appoint, subject to confirmation by the City Council, Jeremiah F. Sheehan to the Everett Public Works Commission/Glenwood Cemetery Commission for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029.

Jeremiah T. Sheehan will replace Carmine DeMaria, whose term expired on June 30, 2025.

I respectfully request that the City Council confirm the appointment of Jeremiah F. Sheehan in accordance with the above-mentioned laws.

Thank you for your attention to this matter.

Thank you,

**Robert J. Van Campen**  
Mayor of the City of Everett



**City of Everett**

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C0108-26

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**To: Mayor and City Council**

**From: Councilor Stephanie V. Smith**

**Date: April 13, 2026**

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**Agenda Item:**

An order requesting the confirmation of the appointment of Michael Piazza to the Everett Housing Authority Board as a member, for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029.

**Background and Explanation:**

**Attachments:**



Office of Mayor  
**Robert J. Van Campen**

Item Number 13

April 8, 2026

The Honorable Stephanie Smith  
President, Everett City Council  
484 Broadway  
Everett, Massachusetts 02149

Dear Madam President:

Please be advised that in accordance with Sections 2-10 and 3-3 of the City Charter and Chapter 121B § 5 of Massachusetts General Laws, I hereby appoint Michael Piazza to the Everett Housing Authority Board as a member, for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on February 1, 2029. I respectfully request that the City Council confirm the appointment of Michael Piazza in accordance with the above-mentioned laws.

Michael Piazza is being appointed to replace Philip Colameta, whose term ended on March 9, 2026 in accordance with established removal procedures. In accordance with law, Mr. Piazza's appointment shall be for the duration of Mr. Colameta's unexpired term.

I respectfully request that the City Council confirm the appointment of Michael Piazza in accordance with the above-mentioned laws.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. J. Van Campen".

**Robert J. Van Campen**  
Mayor of the City of Everett



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C0109-26

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**To: Mayor and City Council**

**From: Councilor Stephanie V. Smith**

**Date: April 13, 2026**

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**Agenda Item:**

An order requesting the confirmation of the appointment of Mary Puleo to the City of Everett Library Board of Trustees for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029

**Background and Explanation:**

**Attachments:**



Office of Mayor  
**Robert J. Van Campen**

April 8, 2026

The Honorable Stephanie Smith  
President, Everett City Council  
484 Broadway  
Everett, Massachusetts 02149

Dear Madam President:

Pursuant to Massachusetts General Laws Ch. 78 §§ 10-11 and the City of Everett Administrative Code, § III(I), I hereby appoint, subject to the confirmation by City Council, Mary Puleo to the City of Everett Library Board of Trustees for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029.

This appointment of Mary Puleo will fill a current vacancy on the Everett Library Board of Trustees.

I respectfully request that the City Council confirm the appointment of Mary Puleo in accordance with the above-mentioned laws.

Thank you for your attention to this matter.

Thank you,

A handwritten signature in blue ink, appearing to read "R. J. Van Campen".

**Robert J. Van Campen**  
Mayor of the City of Everett



**City of Everett**



C0110-26

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**To: Mayor and City Council**

**From: Councilor Stephanie V. Smith**

**Date: April 13, 2026**

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**Agenda Item:**

An order requesting the confirmation of the appointment of Beverly Leonard to the City of Everett Library Board of Trustees for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029

**Background and Explanation:**

**Attachments:**



Office of Mayor  
**Robert J. Van Campen**

Item Number 15

April 8, 2026

The Honorable Stephanie Smith  
President, Everett City Council  
484 Broadway  
Everett, Massachusetts 02149

Dear Madam President:

Pursuant to Massachusetts General Laws Ch. 78 §§ 10-11 and the City of Everett Administrative Code, § III(I), I hereby appoint, subject to confirmation by the City Council, Beverly Leonard to the City of Everett Library Board of Trustees for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029.

This appointment of Beverly Leonard will fill a current vacancy on the Everett Library Board of Trustees.

I respectfully request that the City Council confirm the appointment of Beverly Leonard in accordance with the above-mentioned laws.

Thank you for your attention to this matter.

Thank you,

**Robert J. Van Campen**  
Mayor of the City of Everett



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C0111-26

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**To:** Mayor and City Council  
**From:** Councilor Stephanie V. Smith  
**Date:** April 13, 2026

---

**Agenda Item:**

An order requesting the confirmation of the appointment of Farah Costa to the City of Everett Licensing Commission for a term not to exceed six (6) years, commencing on April 27, 2026 and ending on April 27, 2032

**Background and Explanation:**

**Attachments:**



Office of Mayor  
**Robert J. Van Campen**

Item Number 16

April 8, 2026

The Honorable Stephanie Smith  
President, Everett City Council  
484 Broadway  
Everett, Massachusetts 02149

Dear Madam President:

Pursuant to Massachusetts General Laws Ch. 138, § 4 and the City of Everett Administrative Code, § III(O)(II)(a) - (b), I hereby appoint, subject to confirmation by the City Council, Farah Costa to the City of Everett Licensing Commission for a term not to exceed six (6) years, commencing on April 27, 2026 and ending on April 27, 2032.

Farah Costa will replace Filipo Arloro Jr., whose term expired on November 23, 2024.

I respectfully request that the City Council confirm the appointment of Farah Costa in accordance with the above-mentioned laws.

Thank you for your attention to this matter.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "R. J. Van Campen".

**Robert J. Van Campen**  
Mayor of the City of Everett



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C0112-26

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**To:** Mayor and City Council  
**From:** Councilor Stephanie V. Smith  
**Date:** April 13, 2026

---

**Agenda Item:**

An order requesting confirmation of the appointment of Laura Evans to the Everett Disability Commission for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029

**Background and Explanation:**

**Attachments:**



Office of Mayor  
**Robert J. Van Campen**

Item Number 17

April 8, 2026

The Honorable Stephanie Smith  
President, Everett City Council  
484 Broadway  
Everett, Massachusetts 02149

Dear Madam President:

Pursuant to the City of Everett Administrative Code, Section III(F), I hereby appoint, subject to confirmation by the City Council, Laura Evans to the Everett Disability Commission for a term not to exceed three (3) years, commencing on April 27, 2026 and ending on April 27, 2029.

This appointment of Laura Evans will fill a current vacancy on the Everett Disability Commission.

I respectfully request that the City Council confirm the appointment of Laura Evans in accordance with the City's administrative code.

Thank you for your attention to this matter.

Thank you,

A handwritten signature in blue ink, appearing to read "R. J. Van Campen".

**Robert J. Van Campen**  
Mayor of the City of Everett



**City of Everett**

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C0113-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

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**Agenda Item:**

An order requesting approval to accept and expend a grant for \$6,718.87 from the Massachusetts Department of Fire Services (DFS). This funding, known as the FY26 Firefighter Safety Equipment Grant, will be used to purchase firefighter safety equipment, including hand tools (Halligans, axes, bars, etc.), hoses, nozzles, and valves, rubber boots, structural gloves, helmets, Nomex or PBI hoods, and individual SCBA face pieces. All necessary ancillary equipment, such as batteries, chargers, mounting stations, and carrying cases, is included

**Background and Explanation:**

**Attachments:**



OFFICE OF THE GOVERNOR  
**COMMONWEALTH OF MASSACHUSETTS**  
STATE HOUSE BOSTON, MA 02133  
(617) 725-4000

**MAURA T. HEALEY**  
GOVERNOR

**KIMBERLEY DRISCOLL**  
LIEUTENANT GOVERNOR

March 31, 2026

Chief Joseph Hickey  
City of Everett  
384 Broadway Street  
Everett, MA 02149

Dear Chief Hickey,

Congratulations! I am pleased to inform you that the Executive Office of Public Safety and Security and the Department of Fire Services (DFS) has awarded the City of Everett Fire Department \$6,718.87 of funding for the Firefighter Safety Equipment Grant Program in State Fiscal Year 2026.

With each new challenge, the fire service in Massachusetts demonstrates its ability to adapt, overcome, and continue providing the excellent level of services that the citizens of the Commonwealth have come to expect. Please know how thankful I am for this, and how grateful I am to be able to provide your department with this important equipment.

The contract, terms and conditions, and other documents for this program will be provided to you by DFS. Please contact Tim Moore at DFS with any questions about this award at 978-567-3721 or [Timothy.Moore@mass.gov](mailto:Timothy.Moore@mass.gov) for contract terms, conditions, and other award documents.  
Sincerely,

Handwritten signature of Maura T. Healey in blue ink.

GOVERNOR MAURA T. HEALEY

Handwritten signature of Kimberley Driscoll in blue ink.

LT. GOVERNOR KIMBERLEY DRISCOLL

*CC: Administrative Assistant Mellissa Neil*



MAURA T. HEALEY  
GOVERNOR

KIMBERLEY DRISCOLL  
LIEUTENANT GOVERNOR

GINA K. KWON  
SECRETARY

*The Commonwealth of Massachusetts*  
*Executive Office of Public Safety and Security*  
*Department of Fire Services*

*P.O. Box 1025 ~ State Road*

*Stow, Massachusetts 01775*

*Telephone (978) 567~3100*

*[www.mass.gov/dfs](http://www.mass.gov/dfs)*



JON M. DAVINE  
STATE FIRE MARSHAL

March 31, 2026

Chief Joseph Hickey  
City of Everett  
384 Broadway Street  
Everett, MA 02149

Dear Chief Hickey,

I am pleased to provide you with a Commonwealth of Massachusetts Standard Contract Form and Contract Addendum for your FY26 Firefighter Safety Equipment Grant award. Please print and mail copies of these documents with original signatures to Tim Moore at the Department of Fire Services (DFS) address above. The Standard Contract Form Instructions and Commonwealth Terms and Conditions, which are incorporated by reference into this contract, may be found at [www.macomptroller.org/forms](http://www.macomptroller.org/forms). As a reminder, equipment orders may not be placed until this contract has been fully executed by DFS and your department. DFS will provide you with a copy of the fully executed contract and provide specific direction to proceed when your contract has been executed.

The funds for this program will be disbursed on a reimbursement basis in accordance with the terms of the grant Notice of Funding Opportunity. Once you have received your equipment and paid the vendor(s), reimbursement requests may be submitted to DFS by submitting the following documents to OPS.DFS-TM-Grants@mass.gov:

- Completed Final Report Template.
- Copy of invoice(s) with detailed description of all eligible costs.
- Proof of payment to the vendor(s) (cancelled check copy or other official financial system record).

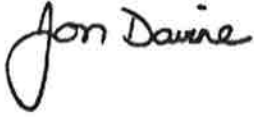
If your award amount is less than your application amount, you will note that all of the items that you applied for are listed in the table of equipment that is eligible for reimbursement through this program on the second page of your Contract Addendum. You may use your discretion to adjust the originally proposed quantities of each item on that list however you deem necessary to obtain the best value for your department within the awarded budget.

If you have any questions during the grant performance period, please contact Tim Moore at 978-567-3721 or OPS.DFS-TM-Grants@mass.gov.

*Administrative Services • Division of Fire Safety*  
*Hazardous Materials Response • Massachusetts Firefighting Academy*

This program is an excellent opportunity to improve the health and safety of firefighters across the Commonwealth, and I am grateful that we are able to provide this vital equipment to your department this year.

Sincerely,

A handwritten signature in black ink that reads "Jon Davine". The signature is written in a cursive style with a large, looped initial "J".

Jon M. Davine  
State Fire Marshal

*CC: Administrative Assistant Mellissa Neil*



Office of Mayor  
**Robert J. Van Campen**

April 8, 2026

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

I respectfully request City Council approval to acceptance and expend **\$6,718.87** from the **Massachusetts Department of Fire Services (DFS)**.

This funding, known as the **FY26 Firefighter Safety Equipment Grant**, will be used to purchase firefighter safety equipment, including hand tools (Halligans, axes, bars, etc.), hoses, nozzles, and valves, rubber boots, structural gloves, helmets, Nomex or PBI hoods, and individual SCBA facepieces. All necessary ancillary equipment, such as batteries, chargers, mounting stations, and carrying cases, is included.

This grant will support the **City of Everett Fire Department's safety and operational readiness**, ensuring that firefighters have the equipment required to respond safely and effectively. The funds may not be used as a match for federal grants or for construction projects, and all applicable local and state procurement requirements will be followed.

This is a **one-time award** and will be administered by the **City of Everett Fire Department**. The grantee's grant manager is **Melissa Neil, Administrative Assistant**, who can be reached at 384 Broadway Street, Everett, MA 02149, 617-394-2348, or [melissa.neil@cityofeverett.org](mailto:melissa.neil@cityofeverett.org). The DFS grant manager is **David Clemons, Director of Operations**, 1 State Road, Stow, MA 01775, 978-567-3179, [David.Clemons@mass.gov](mailto:David.Clemons@mass.gov)

I recommend your favorable passage of this order.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. Van Campen".

**Robert J. Van Campen**  
Mayor of the City of Everett



**City of Everett**



Month / Day, 2026  
**City of Everett, Massachusetts**  
**CITY COUNCIL**

Offered By: \_\_\_\_\_  
**Councilor Stephanie Smith, as President**

<p>Bill Number: Bill Type: Order</p>	<p>Be It Ordered: By City Council OF THE CITY OF EVERETT, as follows:</p>
	<p>That the City hereby <b>accepts and authorizes the expenditure of the FY26 Firefighter Safety Equipment Grant</b> in the amount of <b>\$6,718.87</b> from the <b>Massachusetts Department of Fire Services (DFS)</b>, to purchase firefighter safety equipment, including hand tools, hoses, nozzles, boots, gloves, helmets, hoods, and SCBA facepieces, along with necessary ancillary items. This will support the <b>City of Everett Fire Department’s safety and operational readiness.</b></p>



**City of Everett**



C0091-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

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**Agenda Item:**

A petition requesting the renewal of a class two motor vehicle dealer license for Sunrise Auto DBA Circle Auto Body

**Background and Explanation:**

**Attachments:**



C0100-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** April 13, 2026

---

**Agenda Item:**

A petition requesting the renewal of a second hand dealer's antique, precious metals license for Art Gold Jewelry Inc. at 159 Main St

**Background and Explanation:**

**Attachments:**

April 8, 2026

**Via Electronic Mail and Hand Delivery**

Stephanie Smith, President  
Everett City Council  
484 Broadway  
Room 38  
Everett, MA 02149  
[councilors@ci.everett.ma.us](mailto:councilors@ci.everett.ma.us)

Re: Proposed Data Center Amendment to Everett Docklands Innovation District

Dear Councilors:

We know that in recent weeks you have heard concerns from community members about data centers. We have heard those concerns as well. As a relative newcomer to Everett, we want to participate and partner as a good neighbor that is responsive to community concerns. We have no current plans for a data center in Everett and no potential tenants or subdevelopers have reached out to us to request the construction of a data center. Our efforts to date have been focused on the theoretical idea of a data center as a significant economic and tax contributor to the Docklands Innovation District and the City of Everett. But we now know from our conversations with community members, and with many of you, that a standalone data center is not welcome in Everett. While we are disappointed with this outcome, we understand and are respectful of your thought process.

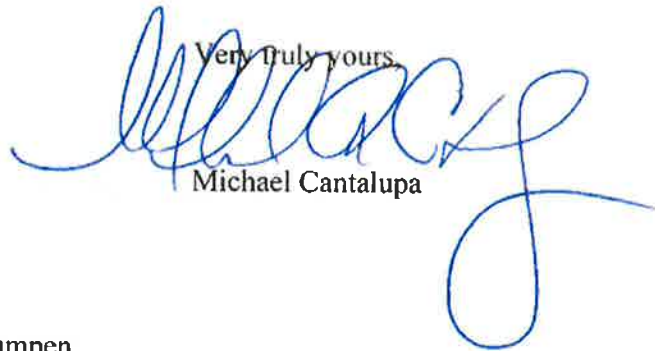
What we have not heard in our conversations with you or other leaders in Everett is a desire to cripple the economic development potential of the district by raising unnecessary or insurmountable barriers to accessory computer rooms (server rooms) that are standard components of many office, lab, or advanced manufacturing developments. Unfortunately, we believe the zoning language that is before you for a vote on Monday, April 13th, has the unintended consequence of establishing these very barriers. We urge you to defer a vote on this matter while we work with the City to craft language that does not strangle the economic potential of the district, preventing Everett from welcoming leading institutions and firms in the knowledge economy. We believe it will be possible for Everett to establish the strictest, most thoughtful regulations on data centers of any community in the Commonwealth, while also accommodating accessory computer rooms and data infrastructure that are essential to attracting knowledge-economy tenants.

If the Council chooses to pursue the passage of the zoning language proposed at its April 13<sup>th</sup> meeting, we hope you will consider the content of the attached letter filed concurrently here with which is more technical in nature by referring same to the appropriate committee or board for further deliberation.

OFFICE  
EVERETT, MA  
APR 13 2026

April 8, 2026  
Page 2

To preserve options for all sides of this debate and with the hope of continuing the conversation with you, Mayor van Campen, the Planning Board, and other city leaders, we have reluctantly filed a subdivision plan based on the existing zoning already in place. We would be glad to amend or withdraw this filing after having had the opportunity to work with you and the Planning Board on revised language that protects the City and responds to community concerns without harming our shared goals for economic growth and opportunity.

Very truly yours,  
  
Michael Cantalupa

None

cc: Mayor Robert Van Campen  
Monica Lamboy, Chief Development Officer  
Matt Lattanzi Director of the Planning & Development Department

7961938.1

April 8, 2026

Via Electronic Mail and Hand Delivery

Stephanie Smith, President  
Everett City Council  
484 Broadway  
Room 38  
Everett, MA 02149  
[councilors@ci.everett.ma.us](mailto:councilors@ci.everett.ma.us)

Re: Proposed Data Center Amendment to Everett Docklands Innovation District

Dear Councilors:

We appreciate the Council and the Planning Board's efforts to work with us to attempt to create an ordinance that balances the significant economic opportunities that digital infrastructure (either by way of data center, or an accessory "Computer Rooms") can provide with responsible community protections. Such a thoughtful approach is critical here as nearly all modern industries depend on such information technology infrastructure and public concerns regarding electricity costs, water consumption, sound, and emissions are valid and should be prudently addressed. We remain eager to work with the City to find a balanced solution that ensures the proposed amendment does not create unintended consequences. That said, we are concerned that, as drafted, the proposed amendment creates a number of problems, both structural and practical in nature, that may result in unintended consequences, including but not limited to precluding certain modern office, research, and development companies.

2026 APR 13 10:02 AM  
CITY OF EVERETT, MA  
OFFICE

**COMPUTER ROOMS:**

First, when considering critical digital infrastructure as an accessory use, we believe the intent here is to support legitimate users whose computing infrastructure is secondary, or ancillary, to the main use (e.g. office, laboratory, etc.). If so, the proposed definition of a "Computer Room" is too broad, and as such likely prohibits unintended uses for three main reasons. First, the definition provided largely originates from the American Society of Heating, Refrigeration, and Air-Conditioning Engineers (ASHRAE) standards, which is focused on how to adequately heat and cool spaces, not on the breadth of elements that must be considered by zoning ordinances. The targeted ITE power density of 20 watts/ft<sup>2</sup> as copied from the ASHRAE Standard is intended to address a variety of spaces, including small IT closets and similar spaces that exist in every building. In fact, as written, the definition would encompass certain research laboratories which can exceed 25 watts/ft<sup>2</sup>, or advanced manufacturing R&D spaces which we have experienced multiple tenants searching for space that exceeds 35-65 watts/ft<sup>2</sup>. These are very different from power densities of actual "computer rooms" that many of us envision when discussing this ordinance. Such computer rooms often have power densities of 200-400+ watts/ft<sup>2</sup>. Second, the ASHRAE definition was modified in the proposed ordinance to remove the qualifier that the primary function is to house equipment for the "processing and storage of

electronic data”, which further broadens its application away from strict data center type uses. Lastly, the threshold limiting computer rooms to 10% of the square footage of the building is overly restrictive for modern technology-focused companies. By way of example, financial services firms can have 5-20% of their floor space utilized in such a manner; hospitals could use 5-15%, and compute-heavy research and development labs could use as much as 10-25%. The combination of these factors results in a definition that could accidentally preclude certain desired uses, such as research laboratories, financial firms, and even hospitals. As such, we would request the City Council consider the revised language below.

*Para 3. (3) Computer Room: A room within a building whose primary function is to house equipment for the processing and storage of electronic data that is secondary or ancillary to a permitted principal use on the same premises, with a designed information technology equipment (ITE) power density exceeding 100 watts/ft<sup>2</sup> of conditioned floor area. Such a computer room shall constitute no more than 25% of the square footage without a special permit.*

#### **DATA CENTERS:**

Second, when considering a stand-alone data center, the ordinance both prohibits stand-alone in Section 1 while also contemplating one in Section 4. As it relates to the size of a Data Center, the ordinance sets an upper bound of 20,000 square feet or 5MW. Such a size for a stand-alone facility is not viable, and effectively represents a full ban. As technology continues to change at a rapid pace, modern best practices in zoning have shifted away from such prescriptively prohibitive language based on size alone, towards language that emphasizes performance-based standards that regulate measurable impacts, which are proposed below. Nonetheless, we appreciate the community’s concerns around large, hyperscale type data center development, and agree that restriction at an appropriate scale can be implemented into the ordinance without significant risk of negative unintended consequences. The types of companies that we collectively are seeking to attract to the Everett Dockland’s Innovation District will likely utilize substantial computing processing power and storage. Some may be able to utilize data center capacity in remote locations, but latency-sensitive and security-critical applications will require such computational uses to be proximate. Further, it is not clear to us that the South of Broadway area of Everett has adequate fiber infrastructure to support data center technology as a service transmitting from other communities. Lastly, many of the items considered in the ordinance pertaining to efficiency require standalone facilities at a certain scale to justify the level of investment into the mechanical, electrical, and plumbing systems. As such, we believe that restricting data center facilities no more than 100MW provides a reasonable balance between the scale necessary to construct an efficient data center, and an appropriate limit to prevent hyperscale type developments, which are often in the 1,000MW range.

While the original intent of the master plan special permit was to approve uses as a means to provide predictability for the targeted tenants and uses on the site, we understand in the evolving world of data centers the need for additional future review of a particular facility. As such, the requirement for a subsequent Special Permit process is reasonable. That being said, many of the requirements presented are problematic or unreasonable. We have provided thoughts on each, as well as suggested alternative language for your consideration:

**WATER USAGE:**

It is unclear whether the proposed language is compliant with MRWA requirements and expectations. It is also overly prescriptive, and may restrict new future technologies. We recommend establishing water usage limits for data center uses that will require high-efficiency designs, consistent with modern liquid-cooled facilities, without restricting the design elements to a particular system type. It should be noted that a modern closed-loop system utilizes significantly less water than residential or traditional office uses on a per sq. ft. basis, so the technology is available to properly address the City's concerns without setting unrealistic requirements.

*Water: Allowable 20 gal/sf/year (not including the initial filling or charging of the system). If greater proponent shall submit mitigation plan to SPGA.*

**NOISE**

There are two primary issues with the proposed ordinance language pertaining to noise. First, the ordinance as-written is vague, and does not reference existing noise standards applicable to all buildings (which should also be applicable to Data Centers). This can be easily addressed by referencing the Massachusetts DEP Noise Ordinance, 310 CMR 7.10. Second, requirements for quarterly noise monitoring are not established, and we are not aware of any long-term noise monitoring systems currently available or in use that would be able to comply with this requirement. That being said, a one-time study could be performed following completion of the building to confirm the calculated or anticipated volume of noise under which the SPGA granted the special permit.

*Noise: A minimum 200 ft. setback shall be provided between Data Center and residential and/or noise-sensitive uses, unless the Proponent provides a noise study evidencing compliance with 310 CMR 7.10 – the Massachusetts DEP "Noise Ordinance". In the event such development relies on a noise study, Proponent shall validate the design noise levels via actual measurements following completion of the building.*

**ELECTRICITY:**

The proposed requirements pertaining to the power supply violate Massachusetts law. In 2023, the Superior Court affirmed the Attorney General's decision that the Town of Brookline's

zoning by-law prohibiting new fossil fuel connections unlawfully regulated the use of materials or methods of construction of structures regulated by the state building code in violation of G.L. c. 40A, § 3 and G.L. c. 164. *See Town of Brookline v. Healey*, Superior Court No. 2282-00400 (Memorandum of Decision and Order on Cross Motions for Judgment on the Pleadings March 23, 2023). The proposed amendment appears to have the very same issues that the Brookline ordinance had. As a result of this, we believe the proposed amendment violates Massachusetts law. Additionally, it is generally not feasible to come to an agreement with a power provider regarding the delivery of power, costs for infrastructure improvements related to the delivery of the power (if any), and power purchase agreements prior to the receipt of entitlements and approvals (most power providers want to know that the project is entitled before engineering and evaluating such solutions). Lastly, rates are charged by the utility companies on a regional basis by the utility.

*Electricity: Proponent shall provide on-site renewable solar covering a min. of 50% of the building's open roof area (that is that area of the roof not occupied by equipment serving the building), or agree to a power purchase agreement for the equivalent renewable energy that would have been provided by the on-site renewable solar array covering 50% of the open roof area. Proponent shall make their electricity usage publicly available on a monthly basis following receipt of a certificate of occupancy for the building.*

*Backup Electricity: Any generators that are to be used as a backup energy source to support the Data Center may only be operated during emergency power outages and for routine testing.*

#### **LOCAL JOB CREATION:**

It will not be possible during the permitting process to evidence the number of jobs within 1,000 ft. of the proposed data center, and likely cannot be reliably calculated following completion as the specific nature of tenancy in the data center will change over time, and can be confidential. As such, we believe that this requirement will not be able to be met, and should be struck in its entirety. However, the spirit of this requirement exists in the limitations on size that have been included elsewhere, as such a scale of data center development will inevitably be focused on either a single enterprise user or a facility that is ultimately shared by latency or security-sensitive tenants who by their very nature will require proximity to the data center.

#### **FURTHER PLANNING:**

We believe that the amendment should not be passed as drafted. As enacted, the existing ordinance allows the City to regulate data centers both through the master plan special permit process and through the site plan review process. The Planning Board has the discretion to impose appropriate conditions on a master plan special permit and a site plan approval decision

April 8, 2026  
Page 5

that allow it to respond to both the community's need for impact mitigation and the City's need to remain economically competitive to attract modern businesses.

If the Council chooses to pass the Ordinance, we hope you will seriously consider the proposed technical amendments noted above that we believe will help address some of the concerns. To effectively do so, we believe the ordinance should be referred either back to Planning Board or to another appropriate committee for further deliberation. Additionally, as recommended by the City's attorney at the Planning Board hearing, we recommend that the proposed amendment include the ability for the Planning Board to grant waivers from the special permit criteria and size limitations during the special permit process. This will ensure that site and user specific considerations can be taken into consideration, and that the Planning Board can react to changes in technology over time that will render some of the criteria's stringency obsolete.

To preserve options for all sides of this debate and with the hope of continuing the conversation with you, Mayor van Campen, the Planning Board, and other city leaders, we have reluctantly filed a subdivision plan to freeze the existing zoning. We would be glad to amend or withdraw this filing after having had the opportunity to work with you and the Planning Board on revised language that protects the City and responds to community concerns without harming our shared goals for economic growth and opportunity. In the meantime, the City is protected because any data center we might propose in the future would be the subject of a special permit and site plan review.

Very truly yours,

  
Michael Cantalupa

None

cc: Mayor Robert Van Campen  
Monica Lamboy, Chief Development Officer  
Matt Lattanzi Director of the Planning & Development Department

7961938.1



City of  
**Everett**  
Massachusetts

C0085-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** March 23, 2026

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**Agenda Item:**

An order requesting approval to appropriate \$115,000 from the general fund budgetary fund balance (free cash) to the auditing department's professional and technical account, to fund the city's annual outside audit by Roselli, Clark and Associates

**Background and Explanation:**

**Attachments:**



**Robert Van Campen**  
**MAYOR**

**CITY OF EVERETT - OFFICE OF THE MAYOR**  
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ Mayor@ci.everett.ma.us

---

March 18, 2026

Honorable City Council  
484 Broadway  
Everett, MA 02149

Dear Honorable Members:

I respectfully request your honorable council's approval to appropriate \$115,000 from the general fund budgetary fund balance (free cash) to the auditing department's professional and technical account, to fund the city's annual outside audit by Roselli, Clark and Associates.

Respectfully submitted,

Robert Van Campen  
Mayor



March , 2026  
**City of Everett, Massachusetts**  
**CITY COUNCIL**

Offered By: \_\_\_\_\_  
**Councilor Stephanie Smith, as President**

**Bill Number:** Be it  
**Bill Type: Order** Ordered: BY City Council OF THE CITY OF EVERETT, as follows:

That the sum of \$115,000 be appropriated from the General Fund Budgetary Fund Balance (Free Cash) to the auditing professional and technical account.



C0086-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** March 23, 2026

---

**Agenda Item:**

An order requesting approval to appropriate \$150,000 from the water and sewer retained earnings to the water and sewer emergency repairs account to fund emergency repairs for the remainder of the fiscal year

**Background and Explanation:**

**Attachments:**



**Robert Van Campen**  
**MAYOR**

***CITY OF EVERETT - OFFICE OF THE MAYOR***

*484 Broadway Everett, Massachusetts 02149*

☎ 617-394-2270

✉ [Mayor@ci.everett.ma.us](mailto:Mayor@ci.everett.ma.us)

---

March 18, 2026

Honorable City Council  
484 Broadway  
Everett, MA 02149

Dear Honorable Members:

I respectfully request your honorable council's approval to appropriate \$150,000 from the water and sewer retained earnings to the water and sewer emergency repairs account to fund emergency repairs for the remainder of the fiscal year.

Respectfully submitted,

**Robert Van Campen**  
**Mayor**



March , 2026  
**City of Everett, Massachusetts**  
**CITY COUNCIL**

Offered By: \_\_\_\_\_  
**Councilor Stephanie Smith, as President**

**Bill Number:**  
**Bill Type: Order**

Be it  
Ordered: BY City Council OF THE CITY OF EVERETT, as  
follows:

That the sum of \$150,000 be appropriated from the water and sewer retained earnings to the emergency repairs account to pay for emergency repair work.



City of  
**Everett**  
Massachusetts

C0087-26

---

**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** March 23, 2026

---

**Agenda Item:**

An order requesting approval to appropriate \$40,000 from the general fund budgetary fund balance (free cash) to the Mayor's Office advertising account to fund city-wide legally required advertising

**Background and Explanation:**

**Attachments:**



**Robert Van Campen**  
**MAYOR**

**CITY OF EVERETT - OFFICE OF THE MAYOR**

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ Mayor@ci.everett.ma.us

---

March 18, 2026

Honorable City Council  
484 Broadway  
Everett, MA 02149

Dear Honorable Members:

I respectfully request your honorable council's approval to appropriate \$40,000 from the general fund budgetary fund balance (free cash) to the Mayor's Office advertising account to fund city-wide legally required advertising.

Respectfully submitted,

Robert Van Campen  
Mayor



March , 2026  
**City of Everett, Massachusetts**  
**CITY COUNCIL**

Offered By: \_\_\_\_\_  
**Councilor Stephanie Smith, as President**

**Bill Number:**  
**Bill Type: Order**

Be it  
Ordered: BY City Council OF THE CITY OF EVERETT, as  
follows:

That the sum of \$40,000 be appropriated from the general fund budgetary fund balance (free cash) to the Mayor's Office advertising account to fund city-wide legally required advertising.



C0090-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** March 23, 2026

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**Agenda Item:**

An order requesting approval to accept and expend a grant in the amount of \$43,103.44 from Second and Vine LLC, c/o Block Properties, for the purchase and installation of a Bluebike station at the Second and Vine location

**Background and Explanation:**

**Attachments:**



**CITY OF EVERETT - OFFICE OF THE MAYOR**

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ [mayor@ci.everett.ma.us](mailto:mayor@ci.everett.ma.us)

**Robert J. Van Campen**  
**MAYOR**

---

March 18, 2026

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

I respectfully request that the City Council vote to accept and expend a grant in the amount of Forty-Three Thousand One Hundred Three Dollars and Forty-Four Cents (\$43,103.44) from Second and Vine LLC, c/o Block Properties, for the purchase and installation of a Bluebike station at the Second and Vine location.

The purpose of this grant is to fund the acquisition and installation of one fifteen (15) dock Bluebike station, including bicycles, to enhance public transportation options and mobility within the area.

I recommend your favorable passage of this order.

Respectfully submitted,

Robert J. Van Campen  
Mayor

March 18, 2026

# City of Everett, Massachusetts CITY COUNCIL



Offered By: \_\_\_\_\_  
Councillor Stephanie Smith, as President

**Bill Number:**  
**Bill Type:**  
**Order**

Be it  
Ordered: BY City Council OF THE CITY OF EVERETT, as  
follows:

That the City hereby accepts and authorizes the expenditure of a grant in the amount of Forty-Three Thousand One Hundred Three Dollars and Forty-Four Cents (\$43,103.44) from Second and Vine LLC, c/o Block Properties, for the purpose of purchasing and installing one fifteen (15) dock Bluebike station, including bicycles, at the Second and Vine location, and to expend said funds for this purpose.



C0088-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** March 23, 2026

---

**Agenda Item:**

An order requesting the confirmation of the appointment of Samuel W. Fern to the City of Everett Licensing Commission for a term not to exceed six (6) years, commencing on April 6, 2026 and ending on April 6, 2032

**Background and Explanation:**

**Attachments:**



Office of Mayor  
**Robert J. Van Campen**

March 17, 2026

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

Pursuant to Massachusetts General Laws Ch. 138, § 4 and the City of Everett Administrative Code, § III(O)(II)(a) -(b), I hereby appoint Samuel W. Fern to the City of Everett Licensing Commission for a term not to exceed six (6) years, commencing on April 6, 2026 and ending on April 6, 2032. I respectfully request that the City Council confirm the appointment of Samuel W. Fern in accordance with the above-mentioned laws.

Thank you for your attention to this matter.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "R. J. Van Campen".

**Robert J. Van Campen**  
Mayor of the City of Everett



**City of Everett**

484 Broadway, Everett, MA 02149 • 617-394-2270 • [www.cityofeverett.com](http://www.cityofeverett.com)



C0089-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** March 23, 2026

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**Agenda Item:**

An order requesting the confirmation of the appointment of Antonio Cornelio to the City of Everett City Services Commission for a term not to exceed three (3) years, commencing on March 23, 2026 and ending on March 23, 2029

**Background and Explanation:**

**Attachments:**



Office of Mayor  
**Robert J. Van Campen**

March 4, 2026

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

Pursuant to the City of Everett Administrative Code, § II(A)(III)(a) and (c), I hereby appoint Antonio Cornelio to the City of Everett Public Works Commission/Glenwood Cemetery Commission for a term not to exceed three (3) years, commencing on March 23, 2026 and ending on March 23, 2029. I respectfully request that the City Council confirm the appointment of Antonio Cornelio in accordance with the above-mentioned laws.

Thank you for your attention to this matter.

Thank you,

A handwritten signature in blue ink, appearing to read "R. J. Van Campen".

**Robert J. Van Campen**  
Mayor of the City of Everett



**City of Everett**

484 Broadway, Everett, MA 02149 • 617-394-2270 • [www.cityofeverett.com](http://www.cityofeverett.com)



City of  
**Everett**  
Massachusetts

C0026-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** January 26, 2026

---

**Agenda Item:**

Ordinance

**Background and Explanation:**

**Attachments:**

New ordinance for assembly details:

Assembly venue with capacity above 6000 people.

1-10%: 2 members and 1 officer

11-25%: 4 members and 1 officer

26-50%: 6 members and 2 officers

51-75%: 8 members and 2 officers

76-100%: 10 members, 3 officers and a chief officer

(Officers based on optimal span of control)

\*Or as deemed necessary upon determination by the Fire Chief (or their designee) \*

Assembly venue with capacity from 1000-5999 people.

1-25%: 2 members

26-50%: 3 members and 1 officer

51-75%: 4 members and 1 officer

76-100%: 6 members and 2 officers

\*Or as deemed necessary upon determination by the Fire Chief (or their designee) \*

Assembly venue with capacity under 1000

\*All determinations for details will be at the discretion of the Fire Chief (or their designee) \*

8.1: add a definition for pyrotechnics: 'Pyrotechnic', any commercially manufactured combustible or explosive composition or manufactured article designed and prepared for the purpose of producing an audible effect or a visible display and regulated by chapter 148 including, but not limited to: (i) fireworks, firecrackers; (ii) flares, fuses and torpedoes, so-called, and similar signaling devices.

8.1: add grinding to "hot work" definition

8.8: modify due to us being a non-open burn community. Should read: "Everett is on the list of Massachusetts communities where open burning is prohibited at all times. This shall include all chimineas, fire pits, and outdoor fireplaces."

8.12: remove the phrase "for a period not to exceed 45 days for any purpose"

\* also remove the height requirement, this will apply to all buildings

8.12 (b): "If deemed necessary by the Fire Chief, a horn/strobe on the outside may also be required"

8.12 (e): increase fees to \$100-\$250-\$500-\$1000, keep the wording in place for the fee schedule and move this section out of the unoccupied building section (8.12) and create a new section for false alarms for all buildings in the city

The Fire Chief or their designee is empowered to enforce the following schedule of fees and penalties which shall be assessed to owners of property, to include "absentee landlords" and or persons in possession of property equipped with electronic or battery operated signal systems which detect smoke or fire, or any life safety system as determined by the Fire Chief, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment. This shall also include penalties for any unauthorized individuals tampering with the system:

8.16: Reestablish this section with the new language: Key Boxes (a) When a property within the city is protected by an automatic alarm system or a fire sprinkler system, a key box of UL type approved by the Fire Chief shall be installed on the property in a location approved by the Fire Chief (or their designee). (b) Such key box shall contain a complete set of each of the following: 1. Keys to all locked points of egress on the interior and exterior of the building. 2. Keys to locked mechanical and electrical rooms. 3. Keys to any other areas as determined by the Fire Chief (or their designee).

8.18: add section for details being required during all hot work operations: \*Required for hot work. Any work or repairs involving “hot work” shall require an Everett Fire Detail. It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws.

8.18: add section stating fines for not adhering to the hiring of details. It should read: If a detail is not hired for any work where a detail is required, fines will be issued beginning at \$1000 for each offense/occurrence where work was conducted without a detail on scene.

8.18 (a): remove the 100’ rule for demolition. Require for all demolition, regardless of location

New Section: Regardless of when the residential dwelling unit was built, in addition to MGL Chapter 148 Sections 26E, 26F, and 26 F½, the City of Everett shall also require in addition to the MGL requirements, one smoke alarm inside every bedroom and sleeping area. This will also include all certificate of occupancy or habitability inspections, any new tenancy, any transfer of possession or sale, or as ordered by the Fire Chief (or their designee). (\*Applicable regulation would be NFPA 72 29.8.1.1)

**Fire Regulations Update**

WHEREAS the City of Everett has a responsibility to protect the health, safety, and welfare of residents, visitors, and first responders through clear, enforceable, and up-to-date fire prevention regulations; and

WHEREAS, advances in technology, entertainment, and construction practices require the City to update and clarify the definitions of pyrotechnics and hot work to ensure consistent interpretation, permitting, and enforcement by the Fire Department (8-1); and

WHEREAS, the City of Everett is designated as a non-open burn community, and existing regulatory language must be amended to accurately reflect this status and eliminate ambiguity regarding prohibited burning activities (8-8); and

WHEREAS, unoccupied or vacant buildings present unique fire and life safety hazards, and the requirement for enhanced fire warning and detection measures in such structures is necessary to ensure early notification, reduce the risk of undetected fires, and protect first responders and neighboring properties (8-12); and

WHEREAS, the re-establishment and modernization of key box (Knox Box) requirements is necessary to provide emergency responders with timely access to buildings during emergencies, thereby reducing response times and minimizing property damage (8-16); and

WHEREAS, the performance of hot work activities, including but not limited to welding, cutting, grinding, and similar operations, presents a heightened fire risk, and the establishment of clear permitting, oversight, and safety requirements is necessary to prevent fires and protect surrounding properties and occupants (8-18); and

WHEREAS, fire prevention fees and penalties have not been comprehensively updated since the 1970s, resulting in amounts that no longer reflect current administrative costs, enforcement demands, or the deterrent effect necessary to promote compliance (8-71); and

WHEREAS, changes in residential construction methods and life-safety best practices warrant the clarification of required locations for smoke detectors to improve early detection, occupant notification, and overall fire safety (8-72); and

WHEREAS, existing fire regulations do not fully reflect the current scale, capacity, and complexity of assembly venues operating within the City, necessitating the establishment of mandatory fire staffing requirements to ensure safe occupancy, unobstructed means of egress, and compliance with applicable fire and life safety codes (8-73); and

WHEREAS, updating these regulations will align the City of Everett's fire prevention code with current state law, nationally recognized standards, and modern fire service practices, while enhancing public safety and operational efficiency.

City of Everett, MA

**Chapter 8****FIRE PREVENTION AND PROTECTION**

	<b>Article I In General</b>		
<b>Section 8-1.</b>	<b>Definitions.</b>	<b>Section 8-20.</b>	<b>Entering Fire Lines by Certain Persons Prohibited.</b>
<b>Section 8-2.</b>	<b>Storage of Flammable Products.</b>	<b>Section 8-21.</b>	<b>Right-of-way of Fire Department.</b>
<b>Section 8-3.</b>	<b>Applications for Storage of Flammable Products.</b>	<b>Section 8-22.</b>	<b>Interfering with Signal Boxes, etc.</b>
<b>Section 8-4.</b>	<b>Construction of Certain Plants Forbidden.</b>	<b>Section 8-23.</b>	<b>Interfering with Refusal to Obey Orders, etc., of Fire Department.</b>
<b>Section 8-5.</b>	<b>Sprinkler Systems Required in Certain Buildings.</b>	<b>Section 8-24.</b>	<b>through Section 8-59. (Reserved)</b>
<b>Section 8-6.</b>	<b>Transportation of Liquefied Energy Gases.</b>		
<b>Section 8-7.</b>	<b>Regulation of Vehicle Cargo.</b>		<b>Article II Fire Department</b>
<b>Section 8-8.</b>	<b>Bonfires.</b>	<b>Section 8-60.</b>	<b>Appointment of Chief, other Firefighters.</b>
<b>Section 8-9.</b>	<b>Permits for Rockets, Missiles, Similar Projectiles.</b>	<b>Section 8-61.</b>	<b>Powers and Duties of Chief.</b>
<b>Section 8-10.</b>	<b>Public Buildings Fire Alarm System.</b>	<b>Section 8-62.</b>	<b>Duties Generally of Fire Fighters.</b>
<b>Section 8-11.</b>	<b>Apartment House Buildings Fire Alarm System.</b>	<b>Section 8-62.5.</b>	<b>Residency Requirement.</b>
<b>Section 8-12.</b>	<b>Automatic Fire Warning and Smoke Detector Systems in Unoccupied Buildings.</b>	<b>Section 8-63.</b>	<b>Bureau of Fire Prevention.</b>
<b>Section 8-13.</b>	<b>Driving Over a Fire Hose.</b>	<b>Section 8-64.</b>	<b>Badge to be Worn by Fire Fighters.</b>
<b>Section 8-14.</b>	<b>Self-Service Gasoline Stations.</b>	<b>Section 8-65.</b>	<b>Calls Outside of the City.</b>
<b>Section 8-15.</b>	<b>Permit Fee Schedule.</b>	<b>Section 8-66.</b>	<b>Taking Fire Apparatus Outside the City.</b>
<b>Section 8-16.</b>	<b>(Reserved)</b>	<b>Section 8-67.</b>	<b>Gambling and Spirituous Liquors Prohibited in Fire Department Buildings.</b>
<b>Section 8-17.</b>	<b>Outside Details.</b>	<b>Section 8-68.</b>	<b>Agreement to be Signed by Members of Fire Department.</b>
<b>Section 8-18.</b>	<b>Fire Details.</b>	<b>Section 8-69.</b>	<b>Chaplains.</b>
<b>Section 8-19.</b>	<b>Hot Work at Marine Terminals.</b>	<b>Section 8-70.</b>	<b>Fire Hydrant Markers.</b>

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City of Everett, MA

Section 8-1

## FIRE PREVENTION AND PROTECTION

Section 8-1

**Article I  
In General**

**Section 8-1. Definitions. (A0173-12; Ord of 5-26-98; C0046-20; amended as part of October 2021 update)**

The following words and phrases, when used in this chapter, shall have the meaning ascribed to them in this section:

- (a) "Capacity" means a maximum combined total of all flammable products or their by-products licensed by the city council on a person's property.
- (b) "Carrier" means a person engaged in the business of transporting L.E.G. by L.E.G. trailer or other vehicle; if the trailer or vehicle is leased, the lessee is the carrier.
- (c) "Class I liquid" means any flammable liquid. Class I liquids are further divided into Class IA, Class IB and Class IC liquids.
- (d) "Class IA liquid" means a flammable liquid that has a flash point less than 73°F (22.8° C) and a boiling point less than 100°F (37.8°C). Additionally, unstable flammable liquids are treated as Class IA liquids.
- (e) "Class IB liquid" means a flammable liquid that has a flash point less than 73°F (22.8° C) and a boiling point equal to or greater than 100°F (37.8°C).
- (f) "Class IC liquid" means a flammable liquid that has a flash point equal to or greater than 73°F (22.8° C) and less than 100°F and a boiling point equal to or greater than 100°F (37.8°C).
- (g) "Class II liquid" means a combustible liquid that has a flash point at or above 100° F (37.8°C) and below 140°F (60° C).
- (h) "Class IIIA liquid" means a combustible liquid that has a flash point at or above 140°F (60° C), but below 200°F (93° C).
- (i) "Class IIIB liquid" means a combustible liquid that has a flash point at above 200°F (93° C).
- (j) "Combustible liquid" means any liquid that has a closed-cup flashpoint at or above 100° F (37.8°C), as determined by the test procedure and apparatus specified in Section 4.4 of NFPA 30, Flammable and Combustible Liquids Code.
- (k) "Fire chief" means the Everett fire chief or his designee.
- (l) "Fire detail" means a contingent consisting of 1 firefighter or more, which shall be present during events requiring same, to ensure the safety of lives, the environment, and property from the perils of fire, hazardous materials and/or other causes under the jurisdiction of the fire department.

(m) **Fire Watch.**

A fire watch shall be composed of permanently appointed firefighters taken from the active ranks of the city of Everett fire department and are here considered equivalent or equal to a fire detail.

- (n) "Firefighter" means a full-time permanently appointed firefighter employed by the city of Everett and working for the city of Everett and/or those similarly employed by adjacent communities that are part of the mutual-aid agreement.

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Section 8-1

FIRE PREVENTION AND PROTECTION

Section 8-1



City of Everett, MA

Section 8-7

## FIRE PREVENTION AND PROTECTION

Section 8-9

- (o) "Flammable gas" means a material that is a gas at 68° F (20° C) or less at an absolute pressure of 14.7 psi (101.3 kPa), that is ignitable at an absolute pressure of 14.7 psi (101.3 kPa), when in a mixture of 13 percent or less by volume with air, or that has a flammable range at an absolute pressure of 14.7 psi (101.3 kPa) with air of at least 12 percent, regardless of the lower limit.
- (p) "Flammable liquid" means any liquid that has a closed-cup flashpoint below 100° F (37.8°C), as determined by the test procedure and apparatus specified in Section 4.4 of NFPA 30, Flammable and Combustible Liquids Code and a Reid vapor pressure that does not exceed an absolute pressure of 40 psi (276 kPa) at 100° F (37.8°C), as determined by ASTM D 323, Standard Test Method for Vapor Pressure of Petroleum Products (Reid Method).
- (q) "Flammable solid" means a solid, other than a substance defined as a blasting agent or explosive, that is liable to cause fire resulting from friction or retained heat from manufacture, that has an ignition temperature below 212°F (100° C) or that burns so vigorously or persistently when ignited that it creates a serious hazard.
- (r) "Flash point" means the minimum temperature at which sufficient vapor is given off a liquid to form an ignitable mixture with air, near the surface of the liquid or within the vessel used, as determined by the appropriate test procedure and apparatus specified in Section 4.4 of NFPA 30, Flammable and Combustible Liquids Code.
- (s) "Gallon" means the U.S. standard gallon.
- (t) "Hot work" includes any open flame, electrical equipment which may cause sparks, including welding, cutting, grinding or spark producing operation.
- (u) "L.E.G." means liquefied energy gases.
- (v) "L.E.G. trailer" means a tank trailer designed for the bulk transport of L.E.G.
- (w) "NFPA" means National Fire Protection Association.
- (x) "Person" means any agency or political subdivision of the Federal Government or the Commonwealth of Massachusetts; any state, public or private corporation or authority, individual, trust, firm, joint stock company, partnership, association, consortium, joint venture, or other commercial entity; and any officer, employee or agent of said person, and any group of said persons.
- (y) "Police chief" means the Everett police chief or his designee.
- (z) "Psi" means pound per square inch and is the pressure resulting from a force of 1 pound-force applied to an area of 1 square inch.
- (aa) ~~(aa)~~ "Psia" means pounds per square inch absolute and is used to make it clear that the pressure is relative to a vacuum rather than the ambient atmospheric pressure. Since atmospheric pressure at sea level is around 14.7 psi, this will be added to any pressure reading made in air at sea level.
- (bb) "Pyrotechnic" means any commercially manufactured combustible or explosive composition or manufactured article designed and prepared for the purpose of producing an audible effect or a visible display and regulated by chapter 148 including, but not limited to: (i) fireworks, firecrackers; (ii) flares, fuses and torpedoes, so-called, and similar signaling devices

**Section 8-8. Open Burn & Bonfires. (Rev. Ords. 1976, Pt. 2, Ch. 7, § 31)**

Everett is on the list of Massachusetts communities where open burning is prohibited at all times. This shall include all bonfires, chimineas, fire pits, and outdoor fireplaces. No person shall make

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City of Everett, MA

Section 8-7

FIRE PREVENTION AND PROTECTION

Section 8-9

~~a bonfire or any other fire in a public way or in close proximity to any building, except in accordance with a permit from the chief of the fire department.~~

City of Everett, MA  
Section 8-7

FIRE PREVENTION AND PROTECTION

Section 8-9

**Section 8-12. Automatic Fire Warning and Smoke Detector Systems in Unoccupied Buildings. (Ord. of 11-14-83; Ord. of 7-13-98)**

- (a) Every building or structure ~~not exceeding seventy (70) feet in height above the mean grade erected or substantially altered to be~~ occupied or unoccupied, ~~for any purposes or erected or substantially altered and presently unoccupied for a period not to exceed forty-five (45) days for any purpose,~~ shall be protected with an approved automatic fire warning system in accordance with the provisions of the state building code. Such system shall include the features of automatic smoke detection in conjunction with the approved fire detection devices.
- (b) The fire detection devices shall be placed in or outside the unoccupied building so as to give an audible signal of a noise decibel satisfactory to the fire chief. If deemed necessary by the Fire Chief, a horn/strobe on the outside may also be required
- (c) The chief of the fire department shall enforce the provisions of this section.
- (d) Whoever is aggrieved by the chief of the fire department's interpretation, order, requirement, direction or failure to act under the provisions of this section may, within forty-five (45) days after the service of notice thereof, appeal from such interpretation, order, requirement, direction, or failure to act, to the state board of appeals as provided in the state building code.
- ~~(e) The Fire Chief or his designee is empowered to enforce the schedule of fees and penalties as per Chapter 8-71 following schedule of fees and penalties which shall be assessed to owners of property; to include "absentee landlords" and or persons in~~

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Section 8-9

EVERETT CODE

Section 8-12

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~~possession of property equipped with electronic or battery-operated signal systems which detect smoke or fire, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment:~~

~~(1)(f) No fee will be charged for the first two responses to alarm activation, where no smoke or fire condition exists, within a six-month period. After the first two offenses the following fees apply:~~

~~(2)(1) Response to alarm activation, third offense, where no smoke or fire condition exists, a twenty-five dollar (\$25.00) fee.~~

~~(3)(2) Response to alarm activation, fourth offense, where no smoke or fire condition exists, a fifty dollar (\$50.00) fee.~~

~~(4)(3) Response to alarm activation, fifth offense, where no smoke or fire condition exists, a one hundred dollar (\$100.00) fee.~~

~~(5)(4) Response to alarm activation, sixth and subsequent offense, where no smoke or fire condition exists, a two hundred dollar (\$200.00) fee.~~

~~(f) Any person aggrieved by the assessment of a fee pursuant to section (e) above, may, within seven days of notice of said assessment, appeal in writing to the Chief of the Fire Department. The appeal will be heard by the Fire Chief or his designee.~~

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Section 8-12

FIRE PREVENTION AND PROTECTION

Section 8-14

Section	Description
8-14.1	...
8-14.2	...
8-14.3	...
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8-14.50	...

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FIRE PREVENTION AND PROTECTION

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**Section 8-16. (Reserved)<sup>1</sup> Key Boxes**

(a) When a property within the city is protected by an automatic alarm system or a fire sprinkler system, a key box of UL type approved by the Fire Chief shall be installed on the property in a location approved by the Fire Chief (or their designee)

(b) Such key box shall contain a complete set of each of the following:

a. Keys to all locked points of egress on the interior and exterior of the building.

b. Keys to locked mechanical and electrical rooms.

Keys to any other areas as determined by the Fire Chief (or their designee).

---

1. Editor's note: Ord. of 3-8-93, repealed the provisions of former § 8-16, which pertained to key box requirements, as derived from Ord. of 9-3-91 and Ord. of 10-28-91(1). Said provisions were never codified and contained in this Code.

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FIRE PREVENTION AND PROTECTION

Section 8-17



**Section 8-18. Fire Details. (Ord. of 6-23-98)****(a) Required during demolition work.**

Where any contractor is doing demolition work in the City of Everett, ~~and where said work is taking place within one hundred (100) feet of a dwelling unit or other building that is occupied,~~ and where the safety, health and welfare of the general public is concerned, said contractor shall produce, at his expense, sufficient fire details, as in the opinion of the Chief of the Fire Department may be needed and furnished by the Everett Fire Department and under such terms and conditions he may prescribe.

**(b) Required during work on gas lines.**

Whenever any work is being performed on charged or unpurged gas lines or gas mains in the City of Everett, the Chief of the Fire Department, may, if deemed necessary for the safety, health and welfare of the general public concerned, order a fire detail with or without a charged hose line. It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws.

**(c) Required during blasting.**

Whenever blasting is to be done in the City of Everett, the Chief of the Fire Department may, if deemed necessary for the safety, health and welfare of the general public, order a fire detail with or without a charged hose line. It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws.

**(d) Required for pyrotechnics.**

Whenever pyrotechnics are being displayed, stored, or assembled in the City of Everett, the Chief of the Fire Department may, if deemed necessary for the safety, health and welfare of the general public, order a fire detail with or without a charged hose line. It shall be the function of the fire detail to

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Section 8-18

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FIRE PREVENTION AND PROTECTION

Section 8-22

observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws.

- (a) **Required for Hot Work**  
Any work or repairs involving "hot work" shall require an Everett Fire Detail. It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances, and state laws
- (b) Other conditions which may warrant details. Whenever conditions, if in the opinion of the Chief of the Fire Department, present themselves to be a hazard from fire, hazardous material, or to the safety, health and welfare of the general public, he may order a fire detail with or without a charged hose line and under such conditions as he may require for the prevention of fire or for fire protection and also as required by state law.
- (c) If a detail is not hired for any work where a detail is required, fines will be issued beginning at one thousand dollars (\$1000.0) for each offense/occurrence where work was conducted without a detail on scene.



**Section 8-71. False Alarm schedule of fees and penalties**

The Fire Chief or his designee is empowered to enforce the following schedule of fees and penalties which shall be assessed to owners of property, to include "absentee landlords" and or persons in possession of property equipped with electronic or battery operated signal systems which detect smoke or fire or any life safety system as determined by the Fire Chief, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment. This shall also include penalties for any unauthorized individuals tampering with the system, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment.

(g)

- (1) No fee will be charged for the first two responses to alarm activation, where no smoke or fire condition exists, within a six month period. After the first two offenses the following fees apply:
- (2) Response to alarm activation, third offense, where no smoke or fire condition exists, a ~~twenty-five-dollar~~one hundred dollar (\$100~~25.00~~00) fee.
- (3) Response to alarm activation, fourth offense, where no smoke or fire condition exists, a two hundred and fifty dollar (\$250.00) fee.
- (4) Response to alarm activation, fifth offense, where no smoke or fire condition exists, a ~~five~~one hundred dollar (\$5~~100.00~~00) fee.
- (5) Response to alarm activation, sixth and subsequent offense, where no smoke or fire condition exists, a two-hundred~~one~~ thousand dollar (\$10~~200.00~~00) fee.

(g)(h) Any person aggrieved by the assessment of a fee pursuant to section (e) above, may, within seven days of notice of said assessment, appeal in writing to the Chief of the Fire Department. The appeal will be heard by the Fire Chief or his designee.

(a)

**Section 8-72. Location of Smoke Decters in Dwellings**

Without regard to the date of construction of the dwelling unit in addition to MGL Chapter 148 Sections 26E, 26F, and 26 F½, the City of Everett shall require one smoke alarm inside each bedroom and sleeping area. This will also include all certificate of occupancy or habitability inspections, any new tenancy, any transfer of possession or sale, as ordered by the Fire Chief or their designee.

Commented [ss1]: NFPA 72 29 8.1.1

**(a) Section 8-73. Paid Fire Detail – Mandatory Requirement for Assembly Venues**

(b) A paid fire detail shall be required at any place of assembly during all periods of occupancy in accordance with the capacity thresholds and staffing requirements set forth herein.

**(c) Minimum staffing levels based on Occupant Load**

- a. Assembly Venues with Approved Occupant Load Under 1,000 Persons**
  - i. For assembly venues with an approved occupant load of less than one thousand (1,000) persons, the requirement for a paid fire detail, including the number and rank of personnel assigned, shall be at the discretion of the Chief of the Fire Department or designee
- b. Assembly Venues with Approved Occupant Load of 1,000 to 5,999 Persons**
  - i. The staffing levels set forth below are minimum requirements and may be increased or decreased as deemed necessary upon determination by the Chief of the Fire Department or designee

Commented [ss2]: Do we want to put increased or decreased or just leave as increased

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ii. The minimum paid fire detail staffing shall be based on the percentage of the approved occupant load in use at any time, as follows:

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<u>1-25% of approved capacity</u>	<u>Two (2) fire department members</u>
<u>26-50% of approved capacity</u>	<u>Three (3) fire department members and one (1) officer</u>
<u>51-75% of approved capacity</u>	<u>Four (4) fire department members and one (1) officer</u>
<u>76-100% of approved capacity</u>	<u>Six (6) fire department members and two (2) officers</u>

- a. Assembly Venues with Approved Occupant Load in excess of 6,000 persons
- i. The staffing levels set forth below are minimum requirements and may be increased or decreased as deemed necessary upon determination by the Chief of the Fire Department or designee
  - ii. The minimum paid fire detail staffing shall be based on the percentage of the approved occupant load in use at any time, as follows:

**Commented [ss3]:** Do we want to put increased or decreased or just leave as increased

<u>1-10% of approved capacity</u>	<u>Two (2) fire department members</u>
<u>11-25% of approved capacity</u>	<u>Four (4) fire department members and one (1) officer</u>
<u>26-50% of approved capacity</u>	<u>Six (6) fire department members and two (2) officers</u>
<u>51-75% of approved capacity</u>	<u>Eight (8) fire department members and two (2) officers</u>
<u>76-100% of approved capacity</u>	<u>Ten (10) fire department members, three (3) officers and one (1) chief officer</u>

- (a) Determination of Occupancy: The percentage of occupancy shall be determined by the actual or anticipated number of occupants, as approved by the Chief of the Fire Department or designee, and may be adjusted during the event as conditions warrant
- (b) Minimums and Additional Staffing: The staffing levels set forth in above are minimum requirements and shall not be adjusted without approval from the Chief of the Fire Department or designee. The Chief of the Fire Department may require additional personnel where conditions present an increased risk.

(a)

#2- C0026-26

Legislative Affairs & Election Committee  
February 26, 2026

The Committee on Legislative Affairs & Elections met on Thursday, February 16, 2026 at 5:30pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Anthony DiPierro, presiding, Councilors Stephanie Martins and Katy Rogers. Member absent was Michael Marchese who was away out of State and unable to return due to recent blizzard.

The Committee considered an Ordinance offered by Councilor Stephanie Smith, as President: An Ordinance proposing amendments to the City's fire prevention and protection.

Deputy Fire Chief Will Hurley and Fire Lieutenant Adam Ragucci were also present.

Deputy Hurley explained that the Fire Prevention section in the City Ordinances was outdated that doesn't reflect the times and that it needed to be updated adding new definitions, new language that would now add some teeth to the ordinances. He agreed to review each proposed change line by line with the Committee to help provide some understanding to the proposed changes. Councilor Martins expressed concern with some of the changes as it related to bonfires – fire pits and smoke detectors in bedrooms. Councilor Martins felt that some amendments may be needed to clarify these two sections. Councilor Rogers inquired if they expected to make any additional changes as it relates to all the new anticipated development being proposed for the City but Deputy Hurley responded that everything is pretty well covered by State Law and Regulations. The Committee was informed that the proposal needed to have appropriate format before proceeding for passage.

The Committee voted: To report back to the City Council with no recommendation pending the proposal being included in the proper format for passage.

Respectfully Submitted,

John W. Burley  
Clerk of Committees

**From:** [Jaclyn Munson](#)  
**To:** [Stephanie Martins](#); [Michael Mangan](#)  
**Subject:** Edits to fire prevention and protection ordinance.  
**Date:** Monday, March 9, 2026 6:58:25 PM  
**Attachments:** [image003.png](#)  
**Importance:** High

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1. Section 8-8 (open burn) – delete and change to:

In accordance with law, open burning is prohibited in the City of Everett and such prohibition applies to all bonfires, chimineas, fire pits and outdoor fireplaces. This prohibition shall not apply to legally permissible methods of outdoor grilling and cooking.

2. Section 8-12 (automatic fire warning) – delete and change to:

Every building or structure as defined in M.G.L. ch. 148, whether occupied or unoccupied, shall be protected with an approved automatic fire warning system in accordance with relevant law and the state building code. Such fire warning system shall include the features of automatic smoke detection in conjunction with the approved fire detection devices.

[NOTE FROM SOLICITOR: structure is legally defined for this purpose as follows: "Structure", a combination of materials assembled at a fixed location to give support or shelter, such as a building, framework, retaining wall, tent, reviewing stand, platform, bin, fence, sign, flagpole, mast for radio antenna or the like. The word "structure" shall be construed, where the context allows, as though followed by the words "or part or parts thereof"]

3. Section 8-18 (a) (required for hot work) – add before the first two words ('any work...')

In accordance with 527 CMR 1 and any other relevant law

**Jaclyn Munson**

**City Solicitor**

Legal Department

484 Broadway, Everett, MA 02149

☎: 617-394-2284

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**City of Everett**

**Public Records Notice:** Please note that emails to and from City of Everett staff are considered public records and

may be subject to public disclosure under Massachusetts law.

**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF  
EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.*

ENROLLED: 03/23/2026

DATE OF PROPOSED ORDAINMENT: 04/13/2026



**CITY COUNCIL..... No. C0026-26**

IN THE YEAR TWO THOUSAND AND TWENTY-SIX

**AN ORDINANCE PROPOSING AMENDMENTS TO THE CITY’S FIRE PREVENTION  
AND PROTECTION REGULATIONS**

**Whereas:** The City of Everett has a responsibility to protect the health, safety, and welfare of residents, visitors, and first responders through clear, enforceable, and up-to-date fire prevention regulations; and

**Whereas:** As such, the city’s fire prevention regulations should be reviewed regularly and updated to reflect advancements and address evolving needs; and

**Whereas:** Updating these regulations will align the City of Everett’s fire prevention code with current state law, nationally recognized standards, and modern fire service practices, while enhancing public safety and operational efficiency.

**Now,** therefore, by the authority granted to the City Council of the City of Everett, Massachusetts to make and amend ordinances:

**Be it Ordained** by the City Council of the City of Everett, Massachusetts that Chapter 8 – Fire Prevention and Protection of the Revised Ordinances of the City of Everett is hereby amended as follows:

The first sentence of Section 8-1 is hereby amended by replacing the phrase “The following” with the phrase “Unless another meaning is clearly apparent from the manner in which the word or phrase is used, the following”;

Section 8-1(k) is hereby amended by deleting existing version of the definition and replacing it with the following new version of the definition:

(k) **Fire chief:** The chief of the Everett Fire Department or their designee.  
(C0026-26)

Section 8-1(t) is hereby amended by inserting the phrase ”, grinding” after the word “cutting”;

Section 8-1 is hereby further amended by adding the following new definitions. These new definitions shall be inserted into the section’s list of definitions alphabetically and the existing definitions in the section shall be re-sequenced accordingly;

- (a) Assembly usage: Under NFPA 101, Life Safety Code, a building, or part or parts thereof, used for the gathering of 50 or more persons for purposes such as deliberation, worship, entertainment, eating, drinking, amusement or awaiting transportation. This definition also includes special amusement buildings regardless of occupant load.  
(C0026-26)
- (l) False alarm: A fire alarm activation where no smoke or fire condition exists.  
(C0026-26)
- (dd) Pyrotechnic Any commercially manufactured combustible or explosive composition or manufactured article designed and prepared for the purpose of producing an audible effect or a visible display and regulated by chapter 148 including, but not limited to: (i) fireworks, firecrackers; (ii) flares, fuses and torpedoes, so-called, and similar signaling devices.  
(C0026-26)

In Sections 8-4 thru Section 8-69, all occurrences of the phrases “chief of the fire department”, and “fire chief or their designee” shall be replaced with the phrase “fire chief”;

Section 8-8 is hereby amended by deleting the current version of the section and replacing it with the following new version of the section:

**Section 8-8. Open burning.**  
(C0026-26)

In accordance with law, open burning is prohibited in the City of Everett and such prohibition applies to all bonfires, chimineas, fire pits and outdoor fireplaces. This prohibition shall not apply to legally permissible methods of outdoor grilling and cooking.

The title of Section 8-12 is hereby amended by deleting the word “Unoccupied”;

Section 8-12(a) is hereby amended by deleting the current version of the section and replacing it with the following new version of the section:

- (a) Every building or structure as defined in M.G.L. ch. 148, whether occupied or unoccupied, shall be protected with an approved automatic fire warning system in accordance with relevant law and the state building code. Such fire warning systems shall include the features of automatic smoke detection in conjunction with an approved fire detection device.  
(C0026-26)

Section 8-12(b) is hereby amended by deleting the word “ unoccupied” from its first sentence;

Section 8-12(b) is hereby further amended by inserting a second sentence as follows:

“If deemed necessary by the fire chief, a horn/strobe on the outside of the building may also be required.”;

Section 8-12(e) is hereby amended by deleting the phrase “following schedule of fees and penalties which shall be assessed to owners of property, to include “absentee landlords” and or persons in possession of property equipped with electronic or battery operated signal systems which detect smoke or fire, who cause or allow such systems to broadcast false alarms due to

negligence or failure to maintain such equipment;" and replacing it with the phrase "schedule of fees and penalties as per Section 8-24";

Sections 8-12(e)(1), (e)(2), (e)(3), (e)(4), (e)(5) and (f) are hereby deleted;

Section 8-16 is hereby amended by removing the existing version of the section from reserved status and replacing it with the following new version of the section:

**Section 8-16. Key boxes**

(C0026-26)

- (a) When a property within the city is protected by an automatic alarm system or a fire sprinkler system, a key box of UL type approved by the fire chief shall be installed on the property in a location approved by the fire chief.
- (b) Such key box shall contain a complete set of each of the following:
  - (1) Keys to all locked points of egress on the interior and exterior of the building;
  - (2) Keys to locked mechanical and electrical rooms; and
  - (3) Keys to any other areas as determined by the fire chief.

The editor's note associated with Section 8-16 is hereby deleted.

Section 8-17(a) is hereby amended by replacing the only occurrence of the word "may: with the word "shall";

Section 8-18(a) is hereby amended by deleting the phrase " and where said work is taking place within one hundred (100) feet of a dwelling unit or other building that is occupied,";

Section 8-18 is hereby further amended by inserting a new version of subsection (e) as follows:

(e) Required for Hot Work

(C0026-26)

- (1) In accordance with 527 CMR 1 and any other relevant law, any work or repairs involving hot work shall require a fire detail.
- (2) It shall be the function of the fire detail to observe that all safety precautions are taken and that all work is done in strict conformance with all laws, rules and regulations of the Everett Fire Department, city ordinances and state laws.

The prior version of Section 8-18(e) is hereby re-sequenced as Section 8-18(f);

Section 8-18 is hereby further amended by a new subsection (g) as follows:

- (g) If a fire detail is not hired for any work where a fire detail is required, fines shall be issued beginning at \$1,000.00 for each offense/occurrence where work was conducted without a fire detail on scene.

(C0026-26)

Chapter 8 is hereby further amended by adding a new Section 8-24 as follows:

**Section 8-24. False alarm schedule of fees and penalties**

(C0026-26)

- (a) The fire chief shall be empowered to enforce the schedule below of fees and penalties for false alarms.
- (b) These fees and penalties shall be assessed to owners of property, to include absentee landlords and/or persons in possession of property equipped with electronic or battery-operated signal systems which detect smoke or fire or any life safety system. as determined by the fire chief.
- (c) These fees and penalties shall be assessed to
  - (1) Anyone who causes or allows such systems to broadcast false alarms due to negligence or failure to maintain such equipment; and
  - (2) Unauthorized individuals tampering with the system, who cause or allow such systems to broadcast false alarms due to negligence or failure to maintain such equipment.
- (d) No fee will be charged for the first 2 responses to false alarms, within a 6 month period.
- (e) After the first 2 offenses, the following fees apply:
  - (1) False alarm, third offense, a \$100.00 fee.
  - (2) False alarm, fourth offense, a \$250.00 fee.
  - (3) False alarm, fifth offense, a \$500.00 fee.
  - (4) False alarm, sixth and subsequent offense, a \$1,000.00 fee.
- (f) Any person aggrieved by the assessment of a fee pursuant to section (c) above, may, within 7 days of notice of said assessment, appeal in writing to the fire chief. The appeal shall be heard by the fire chief.

Chapter 8 is hereby further amended by adding a new Section 8-25 as follows:

***Section 8-25. Location of smoke detectors in dwellings***

(C0026-26)

- (a) In addition to the requirements of M.G.L. ch.148 Sections 26E, 26F, and 26 F½, the City of Everett shall require 1 smoke alarm inside each bedroom and sleeping area without regard to the date of construction of the dwelling unit.
- (b) This requirement shall be enforced for all certificates of occupancy or habitability inspections, any new tenancy, any transfer of possession or sale or as ordered by the fire chief.

Chapter 8 is hereby further amended by adding a new Section 8-26 as follows:

***Section 8-26. Paid fire detail – mandatory requirements for assembly occupancy***

(C0026-26)

- (a) A paid fire detail shall be required at any assembly occupancy during all periods of occupancy in accordance with the capacity thresholds and staffing requirements set forth herein.

The percentage of occupancy shall be determined by the actual or anticipated number of occupants, as approved by the fire chief and may be adjusted during the event as conditions warrant.

(b) Determination of occupancy

The percentage of occupancy shall be determined by the actual or anticipated number of occupants, as approved by the fire chief and may be adjusted during the event as conditions warrant.

(c) Minimum and additional staffing levels

- (1) The staffing levels set forth below are minimum requirements and may be increased or decreased as deemed necessary upon determination by the fire chief.
- (2) The fire chief may require additional personnel where conditions present an increased risk.

(d) Minimum fire details for assembly assemblies by occupant load

(1) Assembly assemblies with approved occupant load under 1,000 persons

For assembly assemblies with an approved occupant load of less than 1,000 persons, the requirement for a paid fire detail, including the number and rank of personnel assigned, shall be at the discretion of the fire chief .

(2) Assembly assemblies with approved occupant load of 1,000 to 5,999 persons

The minimum paid fire detail staffing shall be based on the percentage of the approved occupant load in use at any time, as follows:

1-25% of approved capacity	2 fire department members
26-50% of approved capacity	3 fire department members and 1 officer
51-75% of approved capacity	4 fire department members and 1 officer
76-100% of approved capacity	6 fire department members and 2 officers

(3) Assembly assemblies with approved occupant load in excess of 6,000 persons

The minimum paid fire detail staffing shall be based on the percentage of the approved occupant load in use at any time, as follows:

1-10% of approved capacity	2 fire department members
11-25% of approved capacity	4 fire department members and 1 officer
26-50% of approved capacity	6 fire department members and 2 officers
51-75% of approved capacity	8 fire department members and 2 officers
76-100% of approved capacity	10 fire department members,3 officers and 1 chief officer

Any ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed as to their inconsistencies only.

This ordinance shall take effect upon passage by the City Council and subsequent approval by His Honor the Mayor.



A true copy attest

*Sergio Cornelio*

Sergio Cornelio, City Clerk

**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, Section 23.*

ENROLLED: 03/23/2026

DATE OF PROPOSED ORDAINMENT: 04/13/2026



**CITY COUNCIL..... No. C0026-26**

IN THE YEAR TWO THOUSAND AND TWENTY-SIX

**AN ORDINANCE PROPOSING AMENDMENTS TO THE CITY’S FIRE PREVENTION AND PROTECTION REGULATIONS**

**Whereas:** The City of Everett has a responsibility to protect the health, safety, and welfare of residents, visitors, and first responders through clear, enforceable, and up-to-date fire prevention regulations; and

**Whereas:** As such, the city’s fire prevention regulations should be reviewed regularly and updated to reflect advancements and address evolving needs; and

**Whereas:** Updating these regulations will align the City of Everett’s fire prevention code with current state law, nationally recognized standards, and modern fire service practices, while enhancing public safety and operational efficiency.

**Now,** therefore, by the authority granted to the City Council of the City of Everett, Massachusetts to make and amend ordinances:

**Be it Ordained** by the City Council of the City of Everett, Massachusetts that Chapter 8 – Fire Prevention and Protection of the Revised Ordinances of the City of Everett is hereby amended as follows:

A full copy of the proposed Ordinance shall be located at the City Clerk’s Office for public inspection. A full copy of the proposed ordinance and supporting documentation may also be found on pages 71 thru 103 of the agenda packet for the March 23 2026 regular meeting of the City Council which can be found at the following link: <https://cityofeverett.com/wp-content/uploads/2026/03/03-23-2026-City-Council-Meeting-Agenda-reduced.pdf>

This ordinance shall take effect upon passage by the City Council and subsequent approval by His Honor the Mayor.

A true copy attest



Sergio Cornelio, City Clerk



C0030-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** January 26, 2026

---

**Agenda Item:**

An order requesting approval to appropriate by borrowing the amount of \$1,326,928.00 for the Chelsea Street Park renovation project

**Background and Explanation:**

**Attachments:**



**CITY OF EVERETT - OFFICE OF THE MAYOR**  
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ [mayor@ci.everett.ma.us](mailto:mayor@ci.everett.ma.us)

**Robert J. Van Campen**  
**MAYOR**

---

January 21, 2026

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

I hereby request the amount of **\$1,326,928** be appropriated by borrowing for improvements to the Chelsea Street Park renovation. This additional request is based on the revised budget recommended by the City's design firm.

I recommend your favorable passage of this order.

Respectfully submitted,

Robert J. Van Campen  
Mayor

January 21, 2026

# City of Everett, Massachusetts CITY COUNCIL



Offered By: \_\_\_\_\_  
                  **Councilor Stephanie Smith, as President**

**Bill Number:**  
**Bill Type:**  
**Order**

Be it  
Ordered: BY City Council OF THE CITY OF EVERETT, as  
follows:

That the City hereby appropriates the amount of One Million Three Hundred Twenty-Six Thousand Nine Hundred Twenty eight dollars to be funded by borrowing for the renovation of the Chelsea Street Park, located at 34 Cabot Street, including the payment of all other costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8 or pursuant to any other enabling authority, and to issue bonds and notes therefore, provided, that any premium received upon the sale of any bonds or notes approved by this Order, less any such premium applied to the payment of the costs of such issuance of bonds or notes, may be applied to the payment of costs approved by this order in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and to take any other action relative thereto.

**Chelsea St. Park Renovation**  
**Project No.:** PLD-26-64  
**Status:** Design

The original funding assumptions for this important project were based on construction being completed in 2024–2025. This additional funding request is now based on the revised budget included in the 100% Construction Documents prepared by the City’s landscape designer, SLR, dated December 2, 2025.

Based on the updated estimated cost of construction, we are seeking additional funding to support the current projected costs.

Below, is the current financial status of the project, which includes updated escalation and contingency lines to cover the total anticipated project costs as currently forecasted. This also highlights the funding deficit we are seeking to close in order to fully fund the project. Additionally, the cost opinion provided by SLR is included for further financial detail.

**Financial Status:**

<b>Sources of Funds</b>		<b>Uses of Funds</b>	
Bond Funds	\$945,000	Direct Construction	\$ 1,073,500
		Contingency (10%)	94,150
		Architecture & Engineering	108,260
		General Development	25,000
		Project Contingency (2%)	26,018
<b>Total Funds</b>	<b>\$ 945,000</b>	<b>Total Project Budget</b>	<b>\$ 1,326,928</b>
<b>Sources less Uses</b>	<b>(381,928)</b>		

**Chelsea St. Park- 100% Design Opinion of Probable Construction Costs**

Everett, MA

Prepared for: City of Everett

SLR project #15958.00002

December 2, 2025



	ITEM/DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
<b>PHASE I</b>					
<b>1</b>	<b>SITE PREPARATION &amp; REMOVALS (rounded)</b>				<b>\$ 147,000</b>
	General Conditions, Mobilization, Site Security, Temp Signage, Safety Plan	EST	10%	\$ 767,360	\$ 76,800
	DEMO- PAVING & SUBBASE MATERIAL	SF	5,000	\$ 5	\$ 25,000
	DEMO- CURBS & TIMBER EDGING	LF	375	\$ 10	\$ 3,800
	DEMO- REMOVE & DISPOSE TREES AND STUMPS	EA	11	\$ 1,200	\$ 13,200
	SAWCUT PAVEMENT	LF	100	\$ 4	\$ 400
	DEMO-CHAINLINK FENCE (4' HT.)	LF	80	\$ 6	\$ 500
	DEMO-CHAINLINK FENCE (9' HT.)	LF	160	\$ 6	\$ 960
	DEMO- SAND & SUBBASE MATERIAL	LS	1	\$ 4,000	\$ 4,000
	DEMO-REMOVE MISC. (Ramp, posts, benches, timber edging)	EST	1	ALLOW	\$ 8,000
	REMOVE & STORE SIGNS, BENCHES, ETC.	EST	1	ALLOW	\$ 1,500
	MAINTENANCE OF TRAFFIC	LS	1	\$ 12,000	\$ 12,000
<b>2</b>	<b>SEDIMENT AND EROSION CONTROLS (rounded)</b>				<b>\$ 7,000</b>
	INLET PROTECTION	EA	2	\$ 200	\$ 400
	TOPSOIL- STRIP & STOCKPILE (6" depth)	CY	50	\$ 40	\$ 2,000
	SILT FENCE OR COMPOST FILTER TUBES	LF	156	\$ 8	\$ 1,300
	TREE PROTECTION (timber wrapped and snow fence)	EA	2	\$ 500	\$ 1,000
	CONST-ENTRANCE	LS	1	\$ 2,000	\$ 2,000
<b>3</b>	<b>GRADING AND EARTHWORK (rounded)</b>				<b>\$ 38,000</b>
	EARTHWORK	CY	550	\$ 40	\$ 22,000
	FINE GRADING	SY	1,350	\$ 5	\$ 6,800
	TOPSOIL (additional)	CY	150	\$ 60	\$ 9,000

	ITEM/DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
4	<b>HARDSCAPE SURFACES (rounded)</b>				<b>\$ 142,000</b>
	CONCRETE CURBING	LF	220	\$ 50	\$ 11,000
	CONCRETE SIDEWALK (5" depth, plus base stone)	SY	430	\$ 180	\$ 77,400
	SAWCUT PATTERN CONCRETE PLAZA	SF	200	\$ 18	\$ 3,600
	FITNESS SURFACE POURED-IN-PLACE (2-3" depth)	SF	1,030	\$ 20	\$ 20,600
	FITNESS SURFACE. BASE - 304.3 CRUSHED GRAVEL (6" average for PIP)	CY	58	\$ 80	\$ 4,700
	LANDSCAPE BOULDER SEATS	EA	5	\$ 1,300	\$ 6,500
	BOCCE BALL COURT w/ ARTIFICIAL TURF	LS	1	\$ 18,000	\$ 18,000
5	<b>LANDSCAPING (rounded)</b>				<b>\$ 96,000</b>
	FURNISH & PLACE TOPSOIL IN PLANTBEDS (12" depth)	CY	40	\$ 45	\$ 1,800
	PINE BARK MULCH (3" depth)	SY	116	\$ 15	\$ 1,800
	ORNAMANETAL TREES	EA	13	\$ 1,000	\$ 13,000
	EVERGREEN TREES	EA	49	\$ 500	\$ 24,500
	SHRUBS	EA	16	\$ 85	\$ 1,400
	PERENNIALS	EA	331	\$ 35	\$ 11,600
	ROOT BARRIER	LF	210	\$ 150	\$ 31,500
	TEMP LAWN (seed)	SF	1,700	\$ 0.50	\$ 900
	TEMP IRRIGATION SYSTEM (plus planting beds)	SF	4,150	\$ 1.00	\$ 4,150
	PERMANENT LAWN (sod at open lawn)	SF	3,370	\$ 1.50	\$ 5,055
6	<b>STRUCTURES &amp; UTILITIES (rounded)</b>				<b>\$ 95,000</b>
	WATER PIPE/ CONNECTION/ METER	LS	1	\$ 10,000	\$ 10,000
	STORM PIPE AND STRUCTURES	LS	1	\$ 8,000	\$ 8,000
	TRENCH DRAIN	LF	10	\$ 225	\$ 2,250
	FLEXIBLE TRENCH DRAIN SYSTEM	LF	25	\$ 150	\$ 3,750
	SOLAR SITE LIGHTS- PEDESTRIAN 12-14' HT	EA	6	\$ 8,500	\$ 51,000
	FITNESS/PLAY STRUCTURAL ENGINEERING (design for foundations)	ALLOW	1	\$ 20,000	\$ 20,000

	ITEM/DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
7	<b>SITE AMENITIES (rounded)</b>				<b>\$ 320,000</b>
	SEATING- BENCH (timber & metal)	EA	4	\$ 3,000	\$ 12,000
	SEATING- ADA PICNIC TABLE (timber & metal)	EA	1	\$ 5,000	\$ 5,000
	SEATING- PICNIC TABLES (timber)	EA	1	\$ 1,500	\$ 1,500
	SEATING- GAME TABLES	EA	1	\$ 3,000	\$ 3,000
	SEATING- CAFÉ STYLE TABLES & CHAIRS	EA	2	\$ 5,000	\$ 10,000
	SIGNAGE- PARK ENTRY/RULES	EA	1	\$ 1,000	\$ 1,000
	SIGNAGE FOR GATEWAY	LS	1	\$ 10,000	\$ 10,000
	GATEWAY COLUMNS STONE VENEER BASE	LS	1	\$ 10,000	\$ 10,000
	PRIVACY WALL/ SCREEN (laser-cut steel in frame)	EA	7	\$ 5,500	\$ 38,500
	TRASH & RECYCLING RECEPTACLE	EA	2	\$ 2,500	\$ 5,000
	DRINKING FOUNTAIN (with bottle filler)	LS	1	\$ 4,000	\$ 4,000
	BIKE RACK	EA	2	\$ 3,000	\$ 6,000
	FLAG POLE (20' ht. plus foundation)	EA	1	\$ 10,000	\$ 10,000
	BENCH SWING (freestanding on simple frame plus foundation)	EA	1	\$ 20,000	\$ 20,000
	BENCH SWING (on pergola structure plus foundation)	EA	1	\$ 30,000	\$ 30,000
	FENCING- 4' METAL ORNAMENTAL	LF	185	\$ 100	\$ 18,500
	FENCING- GATE (Double Swing Metal Ornamental)	EA	1	\$ 5,000	\$ 5,000
	FITNESS EQUIPMENT (plus foundations)	LS	1	\$ 100,000	\$ 100,000
	FITNESS EQUIPMENT INSTALL (sub install, 30% of equip cost)	LS	1	\$ 30,000	\$ 30,000
	<b>SUBTOTAL (rounded)</b>				<b>\$ 845,000</b>
	CONSTRUCTION CONTINGENCY (15%)				\$ 126,800
	<b>PROJECT COST OPINION (rounded)</b>				<b>\$ 972,000</b>
	2026 Approximate Escalation (5%)				\$ 48,600.00

**General Notes:**

1. Costs are based on 2024-2025 construction costs. Escalation of 3-5% is recommended for planning purposes if bidding or construction will be beyond 2025.
2. Costs include installation of equipment/ products

#2 - C0030-26

Ways and Means Committee  
February 12, 2026

The Committee on Ways and Means met on Thursday, February 12, 2026 at 6:00pm in the City Council Chambers at City Hall.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Stephanie Smith, presiding; Councilors Vivian Nguyen, Katy Rogers and Peter Pietrantonio.

The Committee met on a Order offered by Councilor Stephanie Smith, as President: An Order requesting approval to appropriate by borrowing the amount of \$1,326,928.00 for the Chelsea Street Park Renovation Project.

Chief Administrative and Financial Officer Omar Boukili and Chief Procurement Officer Kiara Freeman were also present.

Councilor Rogers question if a portion of the project would be utilized as a dog park, however Ms. Freeman responded that she was not aware of that and Councilor Rogers requested that a finalized design plan be provided to the City Council. Councilor Nguyen questioned some of the line item costs but Ms. Freeman assured her that these were the anticipated cost for each of the line items provided by the City's Landscape Designer, SLR. Chairperson Smith mentioned that the original estimate received two years ago was listed at \$945,000.00 but was never fully funded and has now resulted in an escalated cost of almost \$400,000.00. She questioned if there was any community engagement on the design of the park especially since she was not in agreement with the previous design and Ms. Freeman noted that she was not involved in that aspect of the project. Chairperson Smith informed Mr. Boukili that the City Council needed to see a design plan before a vote for funding could take place.

The Committee voted: to report back to the City Council with no recommendation pending receipt and review of the park design plan.

Respectfully Submitted,

John W. Burley  
Clerk of Committees



C0042-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** February 9, 2026

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**Agenda Item:**

An order requesting the confirmation of the appointment of Monica R. Lamboy to the position of Chief Development Officer for the City of Everett

**Background and Explanation:**

**Attachments:**



**Robert J. Van Campen**  
**MAYOR**

Item Number 30

**CITY OF EVERETT - OFFICE OF THE MAYOR**

484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ [mayor@ci.everett.ma.us](mailto:mayor@ci.everett.ma.us)

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February 3, 2026

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

I write to respectfully request your favorable action on the appointment of Monica R. Lamboy to serve as Chief Development Officer for the City of Everett.

Ms. Lamboy brings a rare combination of strategic vision, technical expertise, and collaborative leadership essential to guiding the complex development initiatives our community will navigate in the coming years. Her experience working across the public and private sectors demonstrates a consistent ability to advance economic growth while remaining attentive to community needs and long-term sustainability.

Throughout her career, Ms. Lamboy has shown a clear commitment to transparency, thoughtful planning, and effective stakeholder engagement. These qualities are critical for a Chief Development Officer, particularly as our city works to balance growth, equity, and responsible development.

I respectfully urge the City Council to take favorable action on her appointment as Chief Development Officer.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen  
Mayor

#6- C0042-26

Legislative Affairs & Election Committee  
February 26, 2026

The Committee on Legislative Affairs & Elections met on Thursday, February 16, 2026 at 5:30pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Anthony DiPierro, presiding, Councilors Stephanie Martins and Katy Rogers. Member absent was Michael Marchese who was away out of State and unable to return due to recent blizzard.

The Committee considered an Order offered by Councilor Stephanie Smith, as President: An Order requesting the confirmation on the appointment of Monica R. Lamboy to the position of Chief Development Officer for the City of Everett.

Appointee Monica P. Lamboy was also present.

The Committee noted that Ms. Lamboy had already been introduced by Mayor Robert Van Campen at a previous City Council meeting in which he outlined Ms. Lamboy's extensive strategic planning background in working for the communities of Cambridge, Chelsea, Randolph and Somerville as well as the University of Massachusetts, Boston. Ms. Lamboy provided the Committee with an overview of her 36 years of public service.

Chairman DiPierro announced that Ms. Lamboy could not be appointed until the Administrative Code was updated to reflect this new position.

The Committee voted: To report back to the City Council a recommendation for Favorable action pending passage of the Administrative Code for this new position.

Respectfully Submitted,

John W. Burley  
Clerk of Committees



City of  
**Everett**  
Massachusetts

C0044-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie V. Smith

**Date:** February 9, 2026

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**Agenda Item:**

An order requesting the confirmation of the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett

**Background and Explanation:**

**Attachments:**



Item Number 31

**CITY OF EVERETT - OFFICE OF THE MAYOR**  
484 Broadway Everett, Massachusetts 02149

☎ 617-394-2270

✉ [mayor@ci.everett.ma.us](mailto:mayor@ci.everett.ma.us)

**Robert J. Van Campen**  
**MAYOR**

---

February 3, 2026

The Honorable City Council  
City Hall  
484 Broadway  
Everett, Massachusetts 02149

Dear Honorable Members:

I write to respectfully request your favorable action on the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett.

Mr. Boukili brings substantial experience in public administration, financial management, and organizational leadership. Throughout his career, he has demonstrated a strong ability to oversee complex operations, ensure fiscal responsibility, and support effective decision-making across municipal departments. His analytical approach and attention to detail are complemented by a collaborative leadership style that promotes accountability and operational efficiency.

I am confident that Mr. Boukili will serve the people of Everett with integrity, professionalism, and a strong commitment to public service. I respectfully urge the City Council to take favorable action on his appointment as Chief Administrative and Financial Officer.

Thank you for your consideration.

Very truly yours,

Robert J. Van Campen  
Mayor

#8- C0044-26

Legislative Affairs & Election Committee  
February 26, 2026

The Committee on Legislative Affairs & Elections met on Thursday, February 16, 2026 at 5:30pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Anthony DiPierro, presiding, Councilors Stephanie Martins and Katy Rogers. Member absent was Michael Marchese who was away out of State and unable to return due to recent blizzard.

The Committee considered an Order offered by Councilor Stephanie Smith, as President: An Order requesting the confirmation on the appointment of Omar Boukili to the position of Chief Administrative and Financial Officer for the City of Everett.

Appointee Omar Boukili was also present.

The Committee noted that Mr. Boukili had already been introduced by Mayor Robert Van Campen at a previous City Council meeting in which he outlined Mr. Boukili's extensive administrative and financial background in working for the communities of Boston and Somerville. Mr. Boukili remarked that he was grateful to be part of this administration. Councilor Martins stated that she was glad to hear about his past experiences and was excited to have him working for the City of Everett.

Chairman DiPierro announced that Mr. Boukili could not be appointed until the Administrative Code was updated to reflect this new position.

The Committee voted: To report back to the City Council a recommendation for Favorable action pending passage of the Administrative Code for this new position.

Respectfully Submitted,

John W. Burley  
Clerk of Committees



City of  
**Everett**  
Massachusetts

C0056-26

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**To:** Mayor and City Council

**From:** Councilor Stephanie Martins

**Date:** February 23, 2026

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**Agenda Item:**

An ordinance promoting fair labor standards and preventing wage theft in the City of Everett.

**Background and Explanation:**

**Attachments:**

**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, SecDon 23.*

ENROLLED:

DATE OF PROPOSED ORDAINMENT:



**CITY COUNCIL** .....**No.**  
IN THE YEAR TWO THOUSAND AND TWENTY SIX

**AN ORDINANCE PROMOTING FAIR LABOR STANDARDS AND PREVENTING WAGE THEFT IN THE CITY OF EVERETT**

/s/ Stephanie Martins

**WHEREAS**, the City of Everett recognizes that fair payment of wages is essential to the economic stability, public health, and general welfare of its residents; and

**WHEREAS**, wage theft—including the failure to pay earned wages, minimum wage, overtime compensation, or prevailing wage, and the misclassification of employees—harms workers and their families, particularly low-income workers, immigrant workers, and workers with limited English proficiency; and

**WHEREAS**, wage theft creates unfair competition that disadvantages law-abiding businesses and undermines responsible employers operating within the City of Everett; and

**WHEREAS**, the Commonwealth of Massachusetts provides strong protections through M.G.L. c. 149 and c. 151 and enforcement by the Attorney General's Fair Labor Division; and

**WHEREAS**, municipalities have the authority to condition the award of municipal contracts, tax agreements, and licenses upon compliance with applicable labor and wage laws in order to protect the public interest; and

**WHEREAS**, the City of Everett seeks to ensure that public funds and municipal benefits are not awarded to entities that have engaged in wage theft; and

**WHEREAS**, the City Council finds that establishing a local reporting and compliance process will strengthen enforcement and promote accountability while working in coordination with state and federal agencies;

**NOW, THEREFORE**, be it ordained by the Everett City Council as follows:

**Section 1. Title**

This chapter shall be known as the “City of Everett Wage Theft Prevention Ordinance.”

**Section 2. Purpose**

The purpose of this chapter is to:

1. Promote fair labor standards and lawful wage practices within the City of Everett;
2. Prevent wage theft;
3. Ensure that the City contracts only with responsible employers;
4. Protect workers through a transparent complaint and referral process; and
5. Safeguard taxpayer funds from supporting employers who violate wage and hour laws.

**Section 3. Definitions**

For purposes of this chapter:

**A. Wage Theft**

Any act or omission by an employer that results in the failure to pay wages lawfully owed under Massachusetts or federal law, including but not limited to:

- Failure to pay minimum wage;
- Failure to pay overtime;
- Failure to pay prevailing wage;
- Failure to timely pay earned wages;
- Unlawful deductions from wages;
- Misclassification of employees as independent contractors.

**B. Administrative Citation**

A civil citation, order, or final determination issued by a state or federal agency for violations of wage or labor law.

**C. Employer**

Any individual, partnership, corporation, limited liability company, business entity, or person acting directly or indirectly in the interest of an employer in relation to an employee.

**Section 4. Complaint and Referral Process**

**A. Establishment of Process**

The City Solicitor's Office shall establish a process, including an online form, for receiving complaints alleging wage theft within the City of Everett.

**B. Posting of Notice**

Notice of the complaint process shall be posted:

1. At Everett City Hall;
2. On the City's official website;
3. In languages spoken by at least five percent (5%) of Everett residents, as determined by the most recent census data.

**C. Referral to Enforcement Agencies**

Within thirty (30) days of receipt, complaints alleging violations of state or federal wage laws shall be referred to the Massachusetts Attorney General's Office and/or the United States Department of Labor, unless the complainant requests otherwise.

**D. Anonymous Complaints**

Complaints may be filed anonymously; however, anonymous complaints may limit the City's ability to investigate or refer the matter.

**Section 5. City Contracts**

**A. Certification Requirement**

Any entity seeking to enter into a contract with the City of Everett shall certify under penalty of perjury that, within the previous five (5) years, neither the entity nor any controlling person has been subject to a final judgment, administrative citation, order, or debarment for wage theft, unless such violation has been fully satisfied and remedied.

**B. Documentation**

The City may require documentation demonstrating compliance with wage and hour laws and proof of payment of any penalties or restitution.

**C. Disqualification**

Failure to provide certification or documentation may result in rejection of a bid or termination of a contract.

### **Section 6. Tax Incentives and Agreements**

Any entity applying for tax increment financing (TIF), tax relief agreements, or other economic development incentives from the City of Everett shall certify compliance with applicable wage laws and disclose any wage theft violations within the prior five (5) years.

The City may deny or revoke such benefits upon finding noncompliance.

### **Section 7. Licensing and Permits**

#### **A. Disclosure Requirement**

Applicants for licenses or permits issued by the City of Everett shall disclose any final judgments, citations, or debarments for wage theft within the previous five (5) years.

#### **B. Grounds for Denial or Revocation**

The licensing authority may deny, suspend, or revoke a license or permit upon determination that an applicant or licensee has engaged in wage theft and failed to remedy such violation.

### **Section 8. Wage Bond Requirement for Repeat Violators**

#### **A. Applicability**

If an employer applying for or holding:

1. A contract with the City of Everett;
2. A business license or permit issued by the City; or
3. A tax incentive, tax increment financing agreement (TIF), or other municipal economic development benefit;

has been found, within the previous five (5) years, to have committed **two (2) or more final violations** of state or federal wage and hour laws, the City may require the employer to post a Wage Bond as a condition of:

- Award or renewal of a contract;
- Issuance or renewal of a license or permit; or
- Approval or continuation of a tax agreement or municipal benefit.

#### **B. Determination of Repeat Violator**

A "repeat violator" shall mean any employer that has been subject to:

- a. Two or more final judgments;

- b. Administrative citations;
- c. Orders of restitution; or
- d. Debarments

for violations of M.G.L. c. 149, c. 151, prevailing wage laws, or equivalent federal wage laws within the prior five (5) years.

Violations shall be considered “final” when appeal rights have been exhausted or waived.

### **C. Amount of Wage Bond**

The amount of the Wage Bond shall be determined by the City Solicitor in consultation with the Chief Financial Officer and shall be:

- a. Not less than \$25,000; and
- b. Not more than \$150,000;

or

An amount equal to the total of any outstanding wage assessments, penalties, and restitution orders, whichever is greater.

The bond amount may take into consideration:

- a. The size of the employer’s workforce;
- b. The severity and number of prior violations;
- c. The dollar amount of prior unpaid wages;
- d. Whether violations were remedied promptly.

### **D. Form of Bond**

The Wage Bond shall:

1. Be issued by a surety authorized to do business in Massachusetts;
2. Run to the benefit of affected employees;
3. Remain in effect for a minimum of two (2) years;
4. Be payable upon proof of additional wage violations occurring during the bond period.

Cash escrow may be accepted in lieu of a surety bond at the City's discretion.

**E. Failure to Post Bond**

Failure to post a required Wage Bond shall constitute grounds for:

- a. Denial of contract award;
- b. Suspension or revocation of a license or permit;
- c. Termination or suspension of a tax agreement or municipal benefit.

**F. Release of Bond**

The Wage Bond may be released after two (2) years if:

1. The employer has not committed additional wage violations; and
2. All outstanding wage judgments or citations have been satisfied.

**Section 9. Non-Retaliation**

No employer shall retaliate against any worker for:

- a. Filing a complaint;
- b. Cooperating in an investigation;
- c. Providing information regarding wage theft;
- d. Exercising rights under this ordinance or state/federal wage laws.

Retaliation shall constitute independent grounds for denial, suspension, or revocation of municipal benefits.

**Section 10. Enforcement Authority**

The City Solicitor, in coordination with:

- a. The Chief Procurement Officer;
- b. The Inspectional Services Department;

c. The Mayor's Office;

d. The City Council (as applicable);

shall have authority to administer and enforce this ordinance.

The City may adopt administrative rules and regulations to implement this chapter.

**Section 11. Severability**

If any provision of this ordinance is found invalid, the remainder shall remain in full force and effect.

**Section 12. Effective Date**

This ordinance shall take effect upon passage by the City Council and subsequent approval by His Honor the Mayor.



A true copy attest

*Sergio Cornelio*

Sergio Cornelio, City Clerk

#4- C0056-26

Legislative Affairs & Election Committee  
March 9, 2026

The Committee on Legislative Affairs & Elections met on Monday, March 9, 2026 at 6:00pm in the City Council Chambers.

The meeting was recorded by ECTV and can be viewed on the City of Everett website.

Members present were Councilor Michael Marchese, presiding, Councilors Stephanie Martins, Anthony DiPierro and Katy Rogers.

The Committee considered an Ordinance offered by Councilors Stephanie Martins, Vivian Nguyen, Wayne Matewsky, Katy Rogers, Anthony DiPierro and Holly Garcia: An Ordinance promoting fair labor standards and preventing wage theft in the City of Everett.

City Solicitor Jaclyn Munson and former Salem City Councilor Jeff Cohen were also present.

Councilor Martins provided the Committee with a revised copy of the proposed ordinance at the start of the discussion on the matter. She stated that the City Council has authority to adopt ordinances to protect the health, safety, and welfare of all residents of the City of Everett. By passing this proposed ordinance the City will be able to protect its residents from a practice commonly known as wage theft, which is the improper withholding of payment from employees and failing to pay them according. She mentioned that low-income, immigrant, and limited English proficient workers, who represent a large percentage of the population of the City of Everett, are most vulnerable to this practice, as are workers in the hospitality, service, and construction industries. She stated that the intent of the ordinance is so the City will be able to ensure that its vendors comply with federal and state wage laws and that City resources are not used to support vendors responsible for wage law violations. She noted that the enforcement authority for wage theft in Massachusetts is the State's Attorney General. Mr. Cohen provided an overview of the wage theft legislation that he helped get passed in his hometown of Salem as well as the City of Revere. He mentioned several examples to the Committee on how potential wage theft was committed amongst the most vulnerable. He explained that the most important aspect of the proposal is the actual reporting of wage theft, but acknowledged that many employees were fearful of reporting because they were scared to lose their jobs. He remarked that he hoped the City of Everett becomes the third community to pass such legislation on wage theft. Solicitor Munson confirmed that this was a mechanism in which individuals impacted by wage theft can come forward to open up the procedures for reporting to the Attorney General and Department of Labor. She mentioned that she had worked on a similar ordinance for the City of Boston and didn't believe that it would be a conflict to get information on wage theft to the Attorney General, but reminded the Committee that the City cannot represent individuals harmed by wage theft. Councilor Martins informed the Committee that she needed to make some minor changes based on the recommendations of the City Solicitor but wanted the Committee to know that this was supported by many labor groups. She requested that the matter be referred out to the City Council regular meeting on Monday March 23, 2026 with the appropriate revisions provided at that time for passage.

The Committee voted: To report back to the City Council regular meeting on Monday March 23, 2026 with a recommendation for Favorable action pending receipt of the appropriate revisions.

Respectfully Submitted,

John W. Burley  
Clerk of Committees

**ENROLLED ORDINANCE**

*PUBLISHED PURSUANT TO CHAPTER 1 SECTION 4.5 OF THE REVISED ORDINANCES OF THE CITY OF EVERETT AND IN COMPLIANCE WITH MASSACHUSETTS GENERAL LAWS Chapter 43, SecDon 23.*

ENROLLED:

DATE OF PROPOSED ORDAINMENT:



**CITY COUNCIL .....No.**  
**IN THE YEAR TWO THOUSAND AND TWENTY SIX**

**AN ORDINANCE PROMOTING FAIR LABOR STANDARDS AND PREVENTING WAGE THEFT IN THE CITY OF EVERETT**

/s/ Stephanie Martins, Katy Rogers, Holly Garcia, Vivian Nguyen, Anthony Dipierro, Wayne Matewsky

**WHEREAS**, the City of Everett recognizes that fair payment of wages is essential to the economic stability, public health, and general welfare of its residents; and

**WHEREAS**, wage theft—including the failure to pay earned wages, minimum wage, overtime compensation, or prevailing wage, and the misclassification of employees—harms workers and their families, particularly low-income workers, immigrant workers, and workers with limited English proficiency; and

**WHEREAS**, wage theft creates unfair competition that disadvantages law-abiding businesses and undermines responsible employers operating within the City of Everett; and

**WHEREAS**, the Commonwealth of Massachusetts provides strong protections through M.G.L. c. 149 and c. 151 and enforcement by the Attorney General’s Fair Labor Division; and

**WHEREAS**, municipalities have the authority to condition the award of municipal contracts, tax agreements, and licenses upon compliance with applicable labor and wage laws in order to protect the public interest; and

**WHEREAS**, the City of Everett seeks to ensure that public funds and municipal benefits are not awarded to entities that have engaged in wage theft; and

**WHEREAS**, the City Council finds that establishing a local reporting and compliance process will strengthen enforcement and promote accountability while working in coordination with state and federal agencies;

**NOW, THEREFORE**, be it ordained by the Everett City Council as follows:

### **Section 1. Purpose**

The Everett City Council has authority to adopt ordinances to protect the health, safety, and welfare of all residents of the City of Everett. In adopting this article, the City shall protect residents from a practice commonly known as “**wage theft**,” the improper withholding of payment from employees and failing to pay them according to required schedules.

Low-income, immigrant, and limited English proficient workers, who represent a high percentage of the population of the City of Everett, are most vulnerable to this practice, as are workers in the hospitality, service, and construction industries.

Through this article, the City shall ensure that its vendors comply with federal and state wage laws and that City resources are not used to support vendors responsible for wage law violations. Finally, this article shall ensure that potential and current recipients of tax relief agreements and licenses issued under Massachusetts General Law (M.G.L.) Chapter 138 and Chapter 140 comply with applicable wage laws.

### **Section 15.15.020 — Definitions**

For the purposes of this ordinance, the following definitions shall apply:

#### **A. Administrative Citation**

A civil citation issued by the Attorney General pursuant to M.G.L. c.149 §27C, a civil citation issued by the Department of Labor pursuant to 29 U.S.C. §201 et seq. and/or 29 C.F.R. §578, or any other civil citation for violation of M.G.L. c.149 or c.151 and/or 29 U.S.C. §201 et seq. issued by any other federal, state, or local administrative agency.

#### **B. Application**

An initial application or a renewal of a license or permit.

#### **C. City**

The City of Everett and/or any of its political subdivisions or departments.

#### **D. Contractor**

A person or entity that holds a contract or seeks to contract with the City of Everett to provide a service, perform work, or provide materials, machinery, or labor necessary to perform work on real property. “Contractor” includes all bidders or proposers, contractors, construction managers, and subcontractors of any tier, including subcontractors that are not subject to M.G.L. Chapter 149 §44F and trade contractors under the bidder.

**E. Debarment/Debarred**

An exclusion from contracting and financial assistance by state or federal entities for a set period of time.

**F. EACC (Economic Assistance Coordinating Council)**

As defined by M.G.L. c.23A §3A and established by M.G.L. c.23A §3B.

**G. Employ**

To suffer or permit to work.

**H. Employee**

A natural person who performs work for an employer operating within the geographic boundaries of Everett, but shall not include any bona fide independent contractor as defined by M.G.L. c.149 §148B.

**I. Employer**

Any natural person or business, whether or not incorporated or unincorporated, who suffers or permits another to work in the City of Everett, under a contract to which the City of Everett or one of its departments is a signatory, or under agreement with the City for tax incentives, or who otherwise maintains a commercial presence in the City of Everett. This definition excludes the United States, or a corporation wholly owned by the government of the United States, and the Commonwealth of Massachusetts, its subdivisions, and corporate bodies.

**J. Independent Contractor**

As defined in M.G.L. c.149 §148B (“Massachusetts Independent Contractor Law”) and any applicable regulations or advisory guidance implementing that statute.

**K. Minimum Wage**

As defined at M.G.L. c.151 §1 as well as any other state or federal statute or regulation establishing a minimum fair wage for particular occupations or classes of workers.

**L. Overtime**

As defined in M.G.L. c.151 §1A.

**M. Prevailing Wage**

As defined in M.G.L. c.149 §§26–27H.

**N. Stop Work Order**

As defined in M.G.L. c.152 §25C and 452 C.M.R. §8.00.

**O. Tax Relief**

Any issuance of tax relief provided under a Tax Increment Financing agreement, a housing development exemption agreement, or any other provision of law or regulation authorizing the issuance of tax relief.

**P. Tax Relief Agreement**

Any agreement or other form of document governing the terms and conditions of the issuance of tax relief by the City of Everett.

**Q. Timely Payment of Wages**

As defined by M.G.L. c.149 §148.

**R. Tipped Employee**

An employee engaged in an occupation in which they customarily and regularly receive tips in an amount equal to or more than the dollar amount provided in the Fair Labor Standards Act.

**S. Wage**

As defined by M.G.L. c.149 §148.

**T. Wage Theft**

Any action by an employer, their officers, agents, or employees causing employer not to make a timely and/or complete payment of wages, to pay the minimum wage or prevailing wage, or to pay overtime earned and owing to an employee.

**Section 15.15.030 — Wage Theft Compliance Process**

**A. Reporting Complaints and Violations**

The Chief Procurement Officer's Office shall create an online complaint form that affected employees, or any other persons, may use to report complaints and violations.

Printed notice, a digital copy of which shall be prepared by the solicitor, shall be displayed in all businesses with employees where mandatory state and federal labor law posters are posted. Such notice shall specify that complaints can be made anonymously.

The notices shall be in all languages spoken by at least five percent (5%) of the city population in the most recent United States Census and displayed on the City's web page, City Hall, and City Hall Annex. The notice shall also be provided to all businesses seeking a business certificate from the City Clerk's Office.

**B. Filing and Receipt of Complaints**

Complaints of violations of state law under M.G.L. c.149 and c.151 may be reported to the Procurement Office. The Chief Procurement's Office shall refer reports of employees affected by wage theft in Everett to appropriate agencies.

Affected employees may fill out complaint forms at the Procurement Office. Complaints may be filed by an affected employee or any other person.

**C. Required Communication with the Attorney General’s Office**

Unless otherwise specified in writing by the complainant, the City shall forward each complaint submitted pursuant to M.G.L. c.149 and c.151 to the Commonwealth’s Office of the Attorney General within thirty (30) days of receipt.

**D. Required Communication with Other City Departments**

The Procurement Office shall forward each verified and sustained complaint submitted to the Planning Board, Inspectional Services Department, Licensing Commission, and City Council.

If a complaint pertains to work performed at any property subject to a City-issued Tax Increment Financing (TIF) or Tax Increment Exemption (TIE) agreement, collectively referred to as “tax relief agreements,” the Procurement Office shall also send a copy to the Commonwealth’s Economic Assistance Coordinating Council (EACC).

**E. Annual Reporting**

The Procurement Office shall maintain a report detailing all verified and sustained wage theft complaints received and action taken in response to such complaints, including the status or final disposition of each complaint.

**Section 15.15.040 — Requirements for Contractors**

**A. Requests for Proposals (RFP) and Invitation for Bids Requirements**

All bidders, contractors, and subcontractors must verify under oath that they comply with this article before entering into a contract with the City of Everett and must continue to comply throughout the duration of the project.

All RFPs and bid solicitations shall require disclosure of any wage theft judgments, administrative citations, final determinations, or debarments within the previous five years.

Entities that have been debarred for wage theft by federal, state, or municipal governments may not contract with the City during the period of debarment.

**B. Certification and Disclosures**

All bidders, contractors, and subcontractors must certify to the City that neither they nor their subcontractors have been subject to criminal or civil judgments, administrative citations, final determinations, or debarments for wage law violations within the previous five years, or must disclose such violations and provide documentation that fines and penalties have been paid.

### **C. Notice Requirements**

Contractors must report any wage theft judgments, citations, administrative determinations, or debarments within five business days if such actions occur during the term of the contract.

### **D. Reporting and Compliance During the Contract Term**

Contractors must:

- a) Maintain industrial accident insurance coverage in accordance with M.G.L. Chapter 152
- b) Properly classify employees in compliance with M.G.L. Chapter 149 §148B.
- c) Maintain daily sign-in/sign-out logs for construction workers on City projects.
- d) Comply with Massachusetts Health Care Reform law (Chapter 58 of the Acts of 2006).
- e) Submit monthly certified payroll records for construction projects.
- f) Report any wage theft related judgments or citations received during the contract period.

### **E. Wage Bonds**

Contractors with wage law violations within the previous five years may be required to obtain a wage bond or other suitable insurance equal to one year of gross wages for employees, with a minimum bond of \$5,000.

### **F. Suspension or Revocation of Contracts**

If a contractor violates applicable wage laws or this ordinance, the City may take the following actions with ten days' notice:

1. Revoke the contract
2. Suspend the contract
3. Impose additional conditions on future contracts, including wage bond requirements

### **G. Applicability to Successor Employers**

These requirements shall apply to successor employers that share principals or officers with the original employer and engage in the same or similar business activity.

## **Section 15.15.050 — Requirements for Tax Relief Agreements**

Any tax relief agreement entered into between the City of Everett and the recipient of tax relief shall include mandatory compliance with this ordinance.

Entities performing construction work on property receiving tax relief must disclose all contractors and subcontractors engaged on the project and certify that those entities are not subject to wage theft violations, debarments, or unpaid judgments.

Contractors performing work must:

- a) Maintain workers' compensation insurance
- b) Properly classify employees
- c) Comply with wage payment laws
- d) Comply with Massachusetts health care reform requirements

If a complaint or legal determination finds a wage theft violation and the issue is not resolved within fourteen (14) business days, the violation may be deemed to materially frustrate the public purpose of the tax relief agreement.

If such frustration occurs, the Everett City Council may hold a public hearing and vote on whether to terminate the tax relief agreement and petition the Economic Assistance Coordinating Council for revocation of certification.

### **Section 15.15.060 — Requirements for Licensees and Prospective Licensees**

#### **A. Violations by License Applicants**

Any application filed by an employer to the Everett Licensing Board for a license issued pursuant to M.G.L. Chapter 138 or Chapter 140 may be denied if the applicant has been subject to a criminal or civil judgment, administrative citation, order, debarment, or final administrative determination related to wage law violations within the previous five years.

Applicants must certify that they have not been found responsible for such violations during the previous five years.

#### **B. Requirements for License Holders**

Any license or permit issued by the Everett Licensing Board under M.G.L. Chapter 138 or Chapter 140 may be modified, suspended, or revoked if the license holder becomes subject to a criminal or civil judgment, administrative citation, final determination, order, or debarment related to wage law violations during the license term.

#### **C. Wage Bonds for License Holders**

Employers granted licenses who have wage law violations within the previous five years may be required to obtain a wage bond or other insurance equal to one year of gross wages for all employees, including tipped employees.

Failure to maintain such bond may result in modification, suspension, or revocation of the license.

**Section 15.15.070 — Severability**

If any provision of this article is held invalid or unenforceable by a court of competent jurisdiction, such a holding shall not invalidate or render unenforceable any other provision of this article. The remainder of the ordinance shall remain in full force and effect.

This ordinance shall take effect upon passage by the City Council and subsequent approval by His Honor the Mayor.



A true copy attest

*Sergio Cornelio*

Sergio Cornelio, City Clerk



C0092-26

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**To:** Mayor and City Council

**From:** Councilor Anthony DiPierro, Councilor Wayne A. Matewsky, Councilor Katy L. Rogers, Councilor Michael K. Marchese

**Date:** April 13, 2026

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**Agenda Item:**

A resolution requesting a bench be placed in front of The Barber Shop, located at 225 Elm Street, in memory of Edward Joseph Lucas, Jr

**Background and Explanation:**

**Attachments:**



C0093-26

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**To:** Mayor and City Council

**From:** Councilor Anthony DiPierro

**Date:** April 13, 2026

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**Agenda Item:**

A resolution requesting the Department of Public Works re-install the Ali memorial bench, located at 696 Broadway, and to incorporate a memorial tribute to Najah Ali

**Background and Explanation:**

**Attachments:**



C0104-26

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**To:** Mayor and City Council  
**From:** Councilor Wayne A. Matewsky  
**Date:** April 13, 2026

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**Agenda Item:**

That the Encore Casino provide there future Las Vegas Style entertainment plans that was expected to occur since they opened

**Background and Explanation:**

**Attachments:**