

SECTION 01 00 00
GENERAL REQUIREMENTS
City Project No.: EPS-26-98 Interior Painting Services
George Keverian School & Sumner G. Whittier School

PART 1 – GENERAL

1.1 SUMMARY

A. This Section includes the administrative, procedural, and coordination requirements applicable to all Work of the Contract. B. Requirements of Division 00 and all other Division 01 Sections apply to this Section. C. The Contractor shall provide all labor, materials, equipment, supervision, and incidentals necessary to complete the Work as specified.

1.2 RELATED DOCUMENTS

A. Drawings and Specifications, including Division 00 Procurement and Contracting Requirements. B. Section 01 10 00 – Summary of Work. C. Section 01 70 00 – Execution and Closeout Requirements.

1.3 PROJECT COORDINATION

A. Coordinate all Work with Everett Public Schools (EPS) Facilities. B. Attend required meetings, including:

1. Pre-construction meeting
2. Weekly progress meetings
3. Closeout and punch list meetings C. Designate a full-time on-site supervisor with authority to direct the Work.

1.4 CONTRACTOR USE OF PREMISES

A. Limit operations to areas designated by EPS. B. Maintain safe, unobstructed egress paths at all times. C. Protect existing finishes, equipment, and school property. D. Secure all tools, ladders, and materials daily. E. Smoking, vaping, and open flames are prohibited on school property.

1.5 WORK RESTRICTIONS

A. Work shall occur during the summer construction window unless otherwise approved. B. Extended hours or weekend work may be permitted with prior approval. C. Noise, odors, and dust must be controlled at all times. D. All personnel must sign in/out per EPS procedures. E. All workers must have valid OSHA-10 certification.

1.6 SUBMITTALS

A. Submit the following for review and approval:

1. Product data for all primers and paints
 2. Safety Data Sheets (SDS)
 3. Proposed work sequencing plan
 4. Construction schedule with milestones
 5. Daily progress updates (as requested)
- B. No materials may be used until submittals are approved.

1.7 SAFETY REQUIREMENTS

A. Maintain a safe work environment at all times. B. Comply with all EPS safety protocols. C. Implement dust control, odor control, and ventilation measures. D. Immediately report any incidents or unsafe conditions to EPS.

PART 2 – PRODUCTS

2.1 MATERIALS AND EQUIPMENT

A. Provide only materials specified or approved through submittals. B. Deliver materials in original, unopened containers with manufacturer labels intact. C. Store materials in designated areas approved by EPS.

2.2 TEMPORARY FACILITIES AND CONTROLS

A. Provide temporary protection, barriers, and coverings as required. B. Provide dust containment systems and ventilation as needed. C. EPS will provide access to restrooms and water as available. D. Contractor shall provide waste removal and maintain clean work areas.

PART 3 – EXECUTION

3.1 QUALITY CONTROL

A. Perform all work in a neat, professional, and workmanlike manner. B. Inspect all surfaces prior to painting. C. Ensure proper surface preparation and compatibility of coatings. D. EPS reserves the right to reject work that does not meet required standards.

3.2 CLEANING

A. Perform daily cleanup of all work areas. B. Remove masking, debris, and waste materials daily. C. Maintain clean, orderly work zones. D. Perform final cleaning prior to substantial completion.

3.3 CLOSEOUT PROCEDURES

A. Participate in punch list walkthroughs. B. Complete all punch list items promptly. C. Submit all closeout documentation, including:

1. Warranties
2. Final product data sheets
3. SDS for all materials used
4. Final schedule with actual completion dates
5. Subcontractor list (if any)
6. Final lien waivers (as applicable)

3.4 WARRANTY

A. Provide a one-year warranty covering labor, materials, workmanship, and finish failures. B. Warranty period begins on the date of final acceptance.

END OF SECTION

SECTION 01 10 00
SUMMARY OF WORK
City Project No.: EPS-26-98 Interior Painting Services –
George Keverian School & Sumner G. Whittier School

1. Project Overview

The City of Everett, acting through its Chief Procurement Officer and on behalf of Everett Public Schools, is soliciting bids for **Interior Painting Services** at the George Keverian School and the Sumner G. Whittier School. Everett Public Schools will serve as the project owner and will manage all work performed under the contract.

The project consists of interior surface preparation, priming, and painting across multiple instructional, administrative, and circulation spaces within both schools. Work must be completed within a **strict summer construction window** to ensure full readiness for the 2026–2027 school year.

2. Contract Type

This is a **single-trade Chapter 149 general contract**. Only **DCAMM-certified General Contractors in the category of Painting** may submit bids.

No filed sub-bids are required.

3. Project Schedule

The contractor must complete all work within the following dates:

- **On-Site Construction Start:** June 29, 2026
- **Substantial Completion:** August 13, 2026
- **Final Completion:** August 28, 2026

These dates are **non-negotiable**. Contractors must plan for:

- Multiple crews
- Extended hours
- Weekend work, if necessary
- Coordination with school staff and EPS Facilities

Failure to meet the schedule may result in liquidated damages as defined in the contract.

4. Scope of Work – General Requirements

The Work includes, but is not limited to:

A. Surface Preparation

- Cleaning, sanding, patching, and repair of interior surfaces
- Removal of loose, peeling, or failing paint
- Minor plaster or drywall repairs as required for paint-ready surfaces

B. Painting

- Application of primer and finish coats
- Use of products specified in Division 01 and Technical Specifications
- Painting of walls, ceilings, doors, frames, trim, and other designated surfaces

C. Protection & Containment

- Protection of floors, furniture, equipment, and adjacent finishes
- Dust control and containment measures
- Compliance with school safety and indoor air quality requirements

D. Coordination

- Sequencing work to minimize disruption to EPS summer operations
- Daily communication with EPS Facilities
- Coordination of access, staging, and material deliveries

E. Cleanup & Closeout

- Daily cleanup of work areas
- Final cleaning and removal of all debris
- Touch-ups and corrections identified during punch list review
- Submission of closeout documents, warranties, and product data

5. Work Locations

The Work is divided into two school campuses:

1. **George Keverian School 20 Nichols St, Everett, MA 02149**
2. **Sumner G. Whittier School: 337 Broadway, Everett, MA 02149**
3. Detailed, room-by-room scopes for each school are provided in:
 - **Section 01 10 10 – School-Specific Scope: George Keverian School**
 - **Section 01 10 20 – School-Specific Scope: Sumner G. Whittier School**

Contractors must review both sections carefully and visit each site prior to bidding.

6. Contractor Responsibilities

The Contractor shall:

- Provide all labor, materials, equipment, and supervision
- Maintain a safe work environment at all times
- Ensure all workers have OSHA-10 certification
- Comply with all prevailing wage requirements
- Maintain daily communication with EPS Facilities
- Provide adequate staffing to meet the schedule
- Protect existing finishes, equipment, and school property
- Restore all areas to pre-construction condition

7. Owner Responsibilities

Everett Public Schools will:

- Provide access to all work areas
- Coordinate with school administrators
- Identify staging and storage locations
- Conduct daily check-ins with the Contractor
- Review and approve schedules, sequencing, and closeout documents

8. Special Conditions

- Work must be performed in unoccupied school buildings; however, EPS staff may be present.
- Noise, odors, and dust must be controlled at all times.
- All materials must comply with low-VOC requirements.
- Contractor must secure all tools and materials daily.
- No work may extend beyond the final completion date.

END OF SECTION

SECTION 01 10 10
SCHOOL-SPECIFIC SCOPE OF WORK
GEORGE KEVERIAN SCHOOL

City Project No.: EPS-26-98 Interior Painting Services – George Keverian School

1. General Description

This section describes the interior painting work to be performed at the **George Keverian School**. The Contractor shall review all drawings, walkthrough notes, and field conditions to ensure full understanding of the required scope.

Everett Public Schools will coordinate building access, staging areas, and daily communication with the Contractor.

2. Work Areas

Work at the George Keverian School includes, but is not limited to, the following interior spaces:

- Classrooms
- Corridors and stairwells
- Administrative offices
- Restrooms
- Cafeteria and adjacent spaces
- Mechanical and support rooms (as designated)
- Doors, frames, trim, and selected millwork

3. Surface Preparation

The Contractor shall:

- Repair minor wall and ceiling imperfections
- Remove loose, peeling, or failing paint
- Sand and prepare surfaces for primer
- Clean surfaces to remove dust, residue, and contaminants
- Protect adjacent finishes, flooring, and equipment

All preparation must comply with the Technical Specifications.

4. Painting Requirements

The Contractor shall:

- Apply primer and finish coats as specified
- Use only approved low-VOC products
- Paint walls, ceilings, doors, frames, trim, and other designated surfaces
- Match existing colors unless otherwise directed by EPS Facilities
- Provide uniform, professional-grade finishes throughout

5. Coordination Requirements

The Contractor shall:

- Coordinate daily with EPS Facilities
- Sequence work to minimize disruption to summer programs
- Maintain safe access routes for EPS staff
- Protect all school property
- Maintain clean, organized work areas

6. Special Conditions

- Some areas may require evening or weekend work depending on EPS summer activities.
- Contractor must secure all materials and equipment daily.
- Odor control and ventilation measures must be implemented.

7. Final Acceptance

Final acceptance requires:

- Completion of all punch list items
- Clean, uniform finishes
- Removal of all debris and protection materials
- Submission of closeout documents

END OF SECTION

SECTION 01 10 20
SCHOOL-SPECIFIC SCOPE OF WORK
SUMNER G. WHITTIER SCHOOL

City Project No.: EPS-26-98 Interior Painting Services – Sumner G. Whittier School

1. General Description

This section describes the interior painting work to be performed at the **Sumner G. Whittier School**. The Contractor shall review all drawings, walkthrough notes, and field conditions to ensure full understanding of the required scope.

Everett Public Schools will coordinate building access, staging areas, and daily communication with the Contractor.

2. Work Areas

Work at the Sumner G. Whittier School includes, but is not limited to:

- Classrooms
- Hallways and stairwells
- Administrative and guidance offices
- Library/media center
- Gymnasium or multipurpose areas (if designated)
- Restrooms
- Selected mechanical and support spaces
- Doors, frames, trim, and selected millwork

3. Surface Preparation

The Contractor shall:

- Repair minor wall and ceiling imperfections
- Remove loose or failing paint
- Sand and prepare surfaces for primer
- Clean surfaces prior to painting
- Protect adjacent finishes, fixtures, and equipment

All preparation must comply with the Technical Specifications.

4. Painting Requirements

The Contractor shall:

- Apply primer and finish coats as specified
- Use approved low-VOC materials
- Paint walls, ceilings, doors, frames, trim, and other designated surfaces
- Match existing colors unless otherwise directed
- Deliver consistent, high-quality finishes throughout

5. Coordination Requirements

The Contractor shall:

- Coordinate daily with EPS Facilities
- Sequence work to meet the required schedule
- Maintain safe access routes for EPS staff
- Protect all school property
- Maintain clean, organized work areas

6. Special Conditions

- Some areas may require phased access based on EPS summer programming.
- Contractor must secure all materials and equipment daily.
- Odor control and ventilation measures must be implemented.

7. Final Acceptance

Final acceptance requires:

- Completion of all punch list items
- Clean, uniform finishes
- Removal of all debris and protection materials
- Submission of closeout documents

END OF SECTION

SECTION 01 35 00
SECURITY REQUIREMENTS
City Project No.: EPS-26-98 Interior Painting Services
George Keverian School & Sumner G. Whittier School

PART 1 – GENERAL

1.1 SUMMARY

A. This Section defines security, access control, and personnel clearance requirements for all Contractor personnel entering Everett Public Schools (EPS) facilities. B. Requirements apply to all workers, subcontractors, vendors, and delivery personnel who require access to interior spaces.

1.2 RELATED DOCUMENTS

A. Section 01 00 00 – General Requirements B. Section 01 10 00 – Summary of Work C. Section 01 70 00 – Execution and Closeout Requirements D. M.G.L. c. 71, §38R (CORI requirements)

PART 2 – SECURITY AND ACCESS CONTROL

2.1 BACKGROUND CHECK REQUIREMENTS (CORI/SORI)

A. All Contractor personnel entering school property shall undergo CORI background checks in accordance with M.G.L. c. 71, §38R. B. EPS may also require SORI checks for personnel assigned to the project. C. The Contractor shall submit a list of all personnel requiring access and shall coordinate all background checks with EPS. D. No worker may be present on site until clearance is confirmed by EPS. E. The Contractor shall replace any worker denied clearance at no cost to the Owner. F. Failure to comply with CORI/SORI requirements may result in removal from the site or termination of the Contract.

2.2 IDENTIFICATION AND SIGN-IN PROCEDURES

A. All personnel shall sign in and out daily at the location designated by EPS. B. All personnel shall wear visible identification badges at all times while on school property. C. Unauthorized individuals are strictly prohibited from entering the site.

2.3 ACCESS LIMITATIONS

A. Contractor personnel shall remain only in areas designated for construction activities. B. Access to classrooms, offices, or other spaces not included in the Work is prohibited unless approved by EPS. C. EPS reserves the right to restrict access to certain areas based on school operations.

2.4 SECURITY OF TOOLS AND MATERIALS

A. The Contractor shall secure all tools, ladders, equipment, and materials at the end of each workday. B. Tools and materials shall not be left unattended in corridors, stairwells, or occupied areas. C. EPS is not responsible for lost, stolen, or damaged Contractor property.

PART 3 – SAFETY AND CONDUCT

3.1 WORKER CONDUCT

A. All personnel shall conduct themselves in a professional manner appropriate for a school environment. B. The following are strictly prohibited:

1. Smoking or vaping
2. Profanity or inappropriate language
3. Harassment or inappropriate interactions with EPS staff
4. Photography or video recording without EPS approval C. EPS reserves the right to remove any worker whose conduct is deemed inappropriate.

3.2 EMERGENCY PROCEDURES

A. Contractor personnel shall comply with EPS emergency procedures, including evacuation routes and muster points. B. The Contractor shall immediately report any security incidents, suspicious activity, or safety concerns to EPS.

END OF SECTION

SECTION 01 60 00
PRODUCT REQUIREMENTS
City Project No.: EPS-26-98 Interior Painting Services
George Keverian School & Sumner G. Whittier School

1. General Requirements

This section defines the standards for all materials, products, and equipment used in the execution of the Interior Painting Services project. All products must comply with:

- The Technical Specifications
- Applicable codes and regulations
- Everett Public Schools (EPS) policies
- Manufacturer recommendations

The Contractor is responsible for ensuring that all products used are new, undamaged, and suitable for the intended application.

2. Submittals

Before ordering or delivering any materials, the Contractor shall submit:

A. Product Data Sheets

For each primer, paint, coating, or related product, including:

- Manufacturer name
- Product line and type
- Technical data
- Recommended application methods
- Coverage rates
- Drying and curing times

B. Safety Data Sheets (SDS)

For all materials brought onto school property.

C. Color Schedule

If EPS is selecting new colors, the Contractor shall submit:

- Manufacturer color samples
- Proposed color layout for each school
- Mock-ups if requested

D. Substitution Requests (If Applicable)

Requests must include:

- Full technical comparison
- Reason for substitution
- Confirmation of equal or superior performance

EPS reserves the right to reject substitutions for any reason.

3. Material Standards

A. Paint and Coatings

All paint products must:

- Be **low-VOC** and compliant with Massachusetts environmental regulations
- Be suitable for high-traffic school environments
- Provide durable, washable finishes
- Be compatible with existing substrates

B. Primers

Primers must be:

- Appropriate for the substrate (gypsum board, plaster, metal, wood, etc.)
- Compatible with the selected finish coats
- Applied per manufacturer recommendations

C. Finish Coats

Finish coats must:

- Provide uniform color and sheen
- Meet durability requirements for school facilities
- Be applied in the number of coats specified (typically 2 finish coats)

D. Specialty Coatings (If Required)

If designated in the school-specific scopes, specialty coatings may include:

- Moisture-resistant coatings
- Epoxy finishes
- Metal primers
- Block fillers

EPS must approve all specialty products.

4. Delivery, Storage, and Handling

The Contractor shall:

- Deliver materials in original, unopened containers
- Store materials in designated EPS-approved areas
- Protect materials from temperature extremes, moisture, and contamination
- Maintain secure storage at all times

EPS will identify staging and storage locations during the pre-construction meeting.

5. Environmental and Safety Requirements

All products must comply with:

- Low-VOC requirements
- Indoor air quality standards
- Massachusetts environmental regulations
- EPS safety protocols

The Contractor shall:

- Implement odor control measures

- Ensure proper ventilation
- Prevent spills and contamination
- Dispose of waste materials in accordance with regulations

6. Product Compatibility

The Contractor is responsible for:

- Verifying compatibility between primers and finish coats
- Ensuring products are appropriate for each substrate
- Following manufacturer instructions for mixing, thinning, and application

Any incompatibility resulting in failure or defects must be corrected at the Contractor's expense.

7. Mock-Ups and Samples

EPS may require mock-ups to verify:

- Color
- Sheen
- Coverage
- Finish quality

Mock-ups must be approved before full-scale application.

8. Warranty

All products shall carry the manufacturer's standard warranty.

The Contractor shall provide a **one-year warranty** covering:

- Materials
- Labor
- Adhesion failures
- Peeling, blistering, or premature wear

Warranty begins on the date of final acceptance.

END OF SECTION

SECTION 01 70 00
EXECUTION & CLOSEOUT REQUIREMENTS
City Project No.: EPS-26-98 Interior Painting Services
George Keverian School & Sumner G. Whittier School

1. General Requirements

This section outlines the execution standards, coordination requirements, and closeout procedures for the Interior Painting Services project. All work shall be performed in accordance with:

- The Bid Documents
- Technical Specifications
- Applicable codes and regulations
- Everett Public Schools (EPS) policies and procedures

EPS will serve as the Owner's representative and will oversee all on-site activities.

2. Contractor Responsibilities During Execution

The Contractor shall:

A. Supervision

- Provide full-time, qualified supervision during all working hours
- Maintain a competent foreman on site at all times
- Ensure all workers are OSHA-10 certified

B. Workmanship

- Perform all work in a neat, professional, and workmanlike manner
- Follow manufacturer recommendations for all products
- Ensure uniform finishes and proper curing times

C. Protection

- Protect all existing finishes, equipment, and school property
- Use drop cloths, masking, and containment barriers as needed
- Prevent damage to floors, furniture, fixtures, and adjacent surfaces

D. Safety

- Maintain a safe work environment at all times
- Follow all EPS safety protocols
- Implement odor control and ventilation measures
- Secure all tools and materials daily

E. Daily Cleanup

- Remove debris, masking, and waste materials daily
- Maintain clean, orderly work areas
- Dispose of waste in accordance with EPS and environmental requirements

3. Coordination with Everett Public Schools

The Contractor shall:

- Attend a pre-construction meeting with EPS Facilities
- Provide a detailed work plan and sequencing schedule
- Coordinate daily access and room turnover
- Notify EPS of any conditions affecting schedule or scope
- Maintain open communication with EPS throughout the project

EPS will:

- Provide access to work areas
- Identify staging and storage locations
- Coordinate with school administrators
- Review and approve sequencing and room turnover

4. Work Hours and Access

Work shall be performed during the summer construction window. EPS may allow extended hours or weekend work as needed to meet the schedule.

Contractor must:

- Request after-hours access in advance
- Ensure all personnel sign in and out per EPS procedures
- Maintain secure access to all work areas

5. Quality Control

The Contractor shall:

- Inspect all surfaces prior to painting
- Verify compatibility of primers and finish coats
- Ensure proper surface preparation
- Maintain consistent color and sheen across all areas
- Correct any defects identified by EPS

EPS reserves the right to reject work that does not meet the required standards.

6. Submittals

The Contractor shall provide:

- Product data sheets for all primers and paints
- Safety Data Sheets (SDS)
- Proposed color schedule (if applicable)
- Work sequencing plan
- Daily progress updates (as requested)

All submittals must be approved by EPS prior to use.

7. Punchlist Procedures

Upon substantial completion:

- EPS will conduct a walkthrough with the Contractor
- A written punch list will be issued
- The Contractor must correct all items promptly
- Additional walkthroughs may be conducted as needed

Punchlist completion is required before final payment.

8. Final Cleaning

Before final acceptance, the Contractor shall:

- Remove all protective coverings
- Clean all painted surfaces
- Remove paint splatters, dust, and debris
- Restore all rooms to pre-construction condition
- Ensure all areas are ready for occupancy

9. Closeout Documentation

The Contractor shall submit:

- Warranty documentation
- Final product data sheets
- SDS for all materials used
- Final schedule showing actual completion dates
- List of subcontractors (if any)
- Final lien waivers (as applicable)

EPS must approve all closeout documents prior to final payment.

10. Warranty

The Contractor shall provide a **one-year warranty** covering:

- Labor
- Materials
- Workmanship
- Adhesion or finish failures

Warranty period begins on the date of final acceptance.

END OF SECTION