

**Everett Library Board of Trustees
Meeting Agenda
Parlin Memorial Library**

Call To Order: Tuesday April 14, 2026, at 6:00 pm

Roll Call: Ednard Michelin, Janet Colameta, Janice Constantine, Joanne Johnson, Karen Roebuck, Mark Correia, Michelle Goudey, Paul Sagarino.

Agenda Approval:

Trustee Janet Colameta made a motion to accept minutes of the last meeting and Trustee Karen Roeuck seconded it. Motion approved by all.

Director's report:

- will inquire about balances for libraries Shute and Parlin accounts.
- Working on programs for kids to start doing cursive, working on material Monica.
- Plan a program for adults and kids that can enquire programs that can rewrite 250th theme that can help write the 18th century.
- Created an amazon account but has not been authorized to use it.
- City IT director Kevin Dorgan, is no longer w/ in our community two weeks ago. Everything that was to occur thru amazon was to go through Kevin. Has not got permission to use or purchase thru the city credit card.
- Saturday hours need to be expanded. Staff work every 5th Saturday. To accommodate the staff that has forwarded to the union to reduce the expansions of the fourth Saturday. In September, first Saturday or the following
- Three new trustees. Suggest to not use private email; optional. Email contact information with phone and email to add to library business.

Unfinished Business:

- Chandelier bulb, waiting for new sconce to come in from Amazon that could be approved by business account.
- Cameras and installment for PA system has been running wires for two weeks.
- Appraising and restoring:
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Website: ([https://.oliverbrothersonline.com/](https://oliverbrothersonline.com/))
- Summer Reading will start off with Red white and blue and the end red white and

New Business:

- Meet at Shute library, 6pm first floor.

Next Meeting date and time: May 12, 2026, at 6:00 p.m. Shute Library.

Motion made by Trustee Johnson to adjourn the meeting, seconded by Trustee Colameta.

Adjournment

Respectfully Submitted:

Edna Micelin

Secretary

Everett Public Library Trustees